

## Truck Driver / Labourer

### Position Outline

<b>Position</b>	Truck Driver / Labourer
<b>Work Location</b>	183 Duchess Road, Works Depot
<b>Directorate</b>	Infrastructure Services
<b>Section</b>	Construction and Maintenance
<b>Reports to</b>	Supervisor, Construction and Maintenance
<b>Annual Salary Band</b>	\$77,177.88
<b>Classification</b>	Level 5, Mount Isa City Council Certified Agreement 2024
<b>Engagement Type</b>	12 Month Maximum Term Contract - With Possibility of Permanency

#### POSITION OBJECTIVE

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To assist the Team Leader of Construction and Maintenance in providing a timely and efficient operation of the Construction and Maintenance Team.

#### POSITION REQUIREMENTS

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- Demonstrated experience in an equivalent or similar position.
- Sound understanding of the requirements for pre-start checks on all equipment prior to operation with a basic knowledge of, and ability to, undertake minor servicing and preventative machinery maintenance.
- Sound literacy and numeracy skills necessary to maintain servicing records and completion of timesheets and other relevant documentation.
- Must be self-motivated with strong time management abilities and possess good work ethics with a proven ability to work with minimal or no supervision but also within a Team environment.
- Working knowledge of Workplace Health and Safety requirements and the ability to undertake manual labouring duties correctly.
- Current HR (Heavy Rigid) Licence is essential.
- Mechanical Plant licenses and competencies (essential).
- Possession of a current White Card essential.

#### KEY RESPONSIBILITIES

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This position is responsible for the following areas and includes but is not limited to:

- Undertake all labouring and manual handling functions of the role as directed by the Leading Hand/Team Leader/Supervisor.
- Carry out maintenance on machinery and equipment.
- Undertake general maintenance duties.
- Provide and maintain high level of confidentiality.
- Actively contribute to the team and promote best practice.
- Maintain professional standards and integrity.
- Contribute to the promotion of the image of Council and the maximisation of good public relations.

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- Ensure all assigned plant machinery is operated in a safe and competent manner.
  - Ensure all vehicles are maintained in a clean and tidy state.
  - Undertake pre-start checks on all of the equipment prior to operation.
  - Undertake basic servicing and preventative maintenance of all plant equipment and machinery.
  - Ensure written records and relevant documentation are properly maintained to relevant standards.
  - You may be required to operate medium mechanical plant.
  - You are expected to be available to carry out reasonable overtime.
  - You are required to follow any other lawful and reasonable directives provided by your Supervisor or more senior officer;

*Out-of-ordinary hours work may be required. Council reserves the right to change these duties at any time.*

#### **KEY PERFORMANCE INDICATORS**

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- Vehicles are maintained in a clean and proper state.
- All labouring functions are carried out adhering to safe working practices.
- All assigned tasks completed professionally and on time.
- High level of participation and commitment to team outcomes.
- All liaisons carried out in a professional manner being a positive ambassador for Mount Isa City Council.
- Consistently meets corporate obligations.
- Promotes and complies with Council policies and procedures.

#### **WORK HEALTH AND SAFETY**

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All employees of Council have an obligation to comply with Work Health and Safety legislation including Council's Work Health policies, procedures, and work instructions.

## WHAT'S IN IT FOR YOU?

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When joining Mount Isa City Council, you are provided with pathways and opportunities to grow and achieve your potential. Eligible employees can access our Employee Assistance Program, elect to join our free Immunisation Program, and enjoy sporting reimbursement opportunities. Full-time employees receive 5 weeks annual leave (pro-rata to part-time employees, *not applicable to casual employment*) to enjoy time outside the workplace!

## WE AT ISA...

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We consider our values vital in how we serve our community. Mount Isa City Council's values are Integrity, Service and Accountability.

INTEGRITY

SERVICE

ACCOUNTABILITY

## HOW TO APPLY

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### What to include in your application:

Please provide the following information to the panel to assess your suitability:

- Write a maximum 2 pages on how your experience, abilities, knowledge and personal qualities meet the position requirements of the role.
- Your current CV or resume, including two referees who have a thorough knowledge of your capabilities, work performance and conduct within the previous two years.

### Submitting your application:

- Submit online at: <https://www.mountisa.qld.gov.au/current-vacancies>; or
- Email Human Resources on [hr@mountisa.qld.gov.au](mailto:hr@mountisa.qld.gov.au)
- *Both word and PDF are accepted file formats.*

### Please note that:

- Council undertakes a range of checks and assessment methods to assist in selection, including criminal history checks, pre-employment medical etc.
- Mount Isa City Council is an Equal Employment Opportunity employer. Council strongly encourages all suitable applicants to apply for this role.
- ***Applicants must be eligible to live and work within Australia.***

Creation Date	1 June 2011
Review Date	12 March 2024
Contact	Human Resources 4747 3389
Closing date	27 May 2026