

Truck Driver/Labourer

Position Outline

Position	Truck Driver/Labourer
Work Location	183 Duchess Road - Council's Depot
Directorate	Infrastructure Services
Section	Urban Construction and Maintenance
Reports to	Team Leader Urban Construction
Annual Salary Band	\$77,177.88
Classification	Level 5, Mount Isa City Council Certified Agreement 2024
Engagement Type	Full-Time, Ongoing

POSITION OBJECTIVE

The Truck Driver/Labourer required to undertake truck driving, general labouring activities as well as operate the Council's civil construction plant and equipment to undertake duties associated with road construction and maintenance activities.

POSITION REQUIREMENTS

- Demonstrated experience in an equivalent or similar position, operating plant and other small plant used in the construction industry.
- Knowledge and experience of road construction and maintenance principles.
- Sound literacy and numeracy skills necessary to maintain servicing records and completion of timesheets and other relevant documentation.
- Must be self motivated with strong time management abilities and possess good work ethics with a proven ability to work with minimal or no supervision but also within a Team environment.
- Working knowledge of Workplace Health and Safety requirements and the ability to undertake manual labouring duties correctly.
- Current "C" class manual Driver's Licence is essential.
- Possession of a current MR (Medium Rigid) Licence is a minimum compulsory requirement.
- Possession of a current Construction Industry White Card is essential.
- Traffic control and traffic management accreditation is highly desirable.
- Plant Operator competencies across a range of machinery is highly desirable.
- Confined Space certification is desired.
- Working at Heights certification is desired.

KEY RESPONSIBILITIES

This position is responsible for the following areas and includes but is not limited to:

- Ensure plant is operated and maintained in accordance with correct procedures at all times.
- Undertake labouring duties, as and when required.
- Undertake all labouring and manual handling functions of the role as directed by the Leading Hand/Team Leader.

- Provide and maintain high level of confidentiality.
- Actively contribute to the team and promote best practice.
- Maintain professional standards and integrity.
- Contribute to the promotion of the image of Council and the maximisation of good public relations.
- Ensure all assigned plant machinery is operated in a safe and competent manner.
- Ensure all vehicles are maintained in a clean and tidy state.
- Undertake pre-start checks, basic servicing and preventative maintenance on all of the equipment prior to operation.
- Ensure written records and relevant documentation are properly maintained to relevant standards.
- Responsible for working safely at all times to protect own health and safety and that of all team members and any other person in the work environment.
- Strict adherence to Personal Protective Equipment (PPE) requirements as per the WH&S Induction and /or Council requirements.
- Abide by Council WH&S Policies, Procedures and training at all times.
- Report any personal, third party or vehicle incidents or damage to the Leading Hand/Team Leader immediately.
- Report any WH&S concerns to the Supervisor/Team Leader immediately.
- Ensure that Council's SAFEPLAN is adhered to.
- Ensure hazardous materials are disposed of as set out in the manufacturer's specifications and in accordance with procedures and the provisions of the Dangerous Goods Safety Management Act 2011 and the Environmental Protection Act 1994 and subordinate legislation.
- You are required to follow any other lawful and reasonable directives provided by your Supervisor or more senior officer.

Out-of-ordinary hours work may be required. Council reserves the right to change these duties at any time.

KEY PERFORMANCE INDICATORS

- Vehicles are maintained in a clean and proper state.
- All labouring functions are carried out adhering to safe working practices.
- All assigned tasks completed professionally and on time.
- High level of participation and commitment to team outcomes.
- All liaisons carried out in a professional manner being a positive ambassador for Mount Isa City Council.
- Consistently meets corporate obligations.
- Promotes and complies with council policies and procedures.
- Other targets as outlined in a Performance Review are achieved.

WORK HEALTH AND SAFETY

All employees of Council have an obligation to comply with Work Health and Safety legislation including Council's Work Health policies, procedures, and work instructions.

WHAT'S IN IT FOR YOU?

When joining Mount Isa City Council, you are provided with pathways and opportunities to grow and achieve your potential. Eligible employees can access our Employee Assistance Program, elect to join our free Immunisation Program, and enjoy sporting reimbursement opportunities. Full-time employees receive 5 weeks annual leave (pro-rata to part-time employees, *not applicable to casual employment*) to enjoy time outside the workplace!

MOUNT ISA CITY COUNCIL VALUES

We consider our values vital in how we serve our community. Mount Isa City Council's values are Integrity, Service and Accountability.

INTEGRITY

SERVICE

ACCOUNTABILITY

HOW TO APPLY

What to include in your application:

To assess your suitability, please provide the following information:

- Write a maximum of 2 pages on how your experience, abilities, knowledge and personal qualities meet the position requirements of the role.
- Your current CV or resume, including two referees who have a thorough knowledge of your capabilities, work performance and conduct within the previous two years.

Submitting your application:

- Submit online at: <https://www.mountisa.qld.gov.au/current-vacancies>; or
- Email Human Resources on hr@mountisa.qld.gov.au
- *Both word and PDF are accepted file formats.*

Please note that:

- Council undertakes a range of checks and assessment methods to assist in selection, including criminal history checks, pre-employment medical etc.
- Mount Isa City Council is an Equal Employment Opportunity employer. Council strongly encourages all suitable applicants to apply for this role.
- ***Applicants must be eligible to live and work within Australia.***

Creation Date	18 April 2018
Review Date	
Contact	Human Resources 07 4747 3389
Closing date	02 October 2025