

# Assistant Sewerage Treatment Plant Operator

## Position Outline

<b>Position</b>	Assistant Sewerage Treatment Plant Operator
<b>Work Location</b>	Council's Water Treatment Plant, 62 Treatment Plant Road
<b>Directorate</b>	Infrastructure Services
<b>Section</b>	Water Quality
<b>Reports to</b>	Supervisor Water Quality
<b>Annual Salary Band</b>	\$77,177.88 to \$83,138.11 per annum
<b>Classification</b>	Level 5 to Level 7 of Qld Local Government Industry (Stream B) Award and Mount Isa City Council Certified Agreement 2024
<b>Engagement Type</b>	Full-Time, Ongoing

### POSITION OBJECTIVE

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This position is to support operations at the Council's sewerage treatment plant facility and provide support in the operation of water quality facilities. Functions will include truck driving, labouring, water sampling and miscellaneous maintenance.

### POSITION REQUIREMENTS

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- Assist with the operations of the sewerage treatment plant including the requirement to be on the on-call rotation for after-hours call outs and part time attendance at the treatment plant on weekends.
- Previous experience conducting labourer/truck driving duties in a safe manner as part of an operational team in a similar work environment.
- General Construction Induction QLD (White Card)
- Current MC or MR/HR Driver's Licence – *mandatory*.
- Tickets highly desirable – loader, bobcat, water truck, skid steer, backhoe or any other applicable ticket for construction and maintenance activities.
- Ability to use electronic timesheet system or willingness to learn.
- Proven capacity to work outdoors in the heat for long periods of time.

### KEY RESPONSIBILITIES

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This position is responsible for the following areas and includes but is not limited to:

- Assist the sewerage treatment plant operator with the day-to-day operations of the sewerage treatment plant and the associated effluent disposal system.
- Assist the Supervisor Water Quality with water sampling, the monitoring of reservoir storage facilities and the minor maintenance of chlorine dosing facilities.
- Ensure plant is operated and maintained in accordance with correct procedures at all times.
- Undertake labouring duties, as and when required.
- Undertake all duties of the role as directed by the Leading Hand/Supervisor.
- Ensure all assigned plant machinery is operated in a safe and competent manner.
- Ensure all vehicles are maintained in a clean and tidy state.

- Undertake pre-start checks on all of the equipment prior to operation.
- Undertake basic servicing and preventative maintenance of all plant equipment and machinery.
- Ensure written records and relevant documentation are properly maintained to relevant standards.
- Responsible for working safely at all times to protect own health and safety and that of all team members and any other person in the work environment.
- Ensure hazardous materials are disposed of as set out in the manufacturer's specifications and in accordance with procedures and the provisions of the Dangerous Goods Safety Management Act 2011 and the Environmental Protection Act 1994 and subordinate legislation.
- You are required to follow any other lawful and reasonable directives provided by your Supervisor or more senior officer.

*Out-of-ordinary hours work may be required. Council reserves the right to change these duties at any time.*

#### **KEY PERFORMANCE INDICATORS**

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- All assigned tasks are conducted in a timely and effective manner.
- Understands and complies with Council policies and procedures.
- Accountable for positive health and safety practices.

#### **QUALIFICATIONS AND TRAINING**

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- Desirable qualifications are a Certificate III in Water Industry Operations (Waste Water Treatment).
- If not a holder of desired qualifications, must be prepared to undertake site based and off site training and study in the Certificate III in Water Industry Operations. Council will support the costs of enrolment and attendance at training courses subject to Council's training policies.

#### **AWARD LEVEL PROGRESSION**

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- Unskilled or with limited skills in treatment plant operations – Level 5
- Skills to operate treatment facilities with minimal supervision and an ability to be on call roster and be enrolled in the Certificate III in Water Industry Operations - Level 6.
- Ability to operate treatment facilities without supervision and successful completion of the Certificate III in Water Industry Operations – Level 7.
- Competencies and performance of role will be assessed by the Supervisor.

#### **WORK HEALTH AND SAFETY**

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All employees of Council have an obligation to comply with Work Health and Safety legislation including Council's Work Health policies, procedures, and work instructions.

*This position requires the incumbent to maintain a level of fitness to be capable of carrying out the physical requirements of the position.*

## WHAT'S IN IT FOR YOU?

When joining Mount Isa City Council, you are provided with pathways and opportunities to grow and achieve your potential. Eligible employees can access our Employee Assistance Program, elect to join our free Immunisation Program, and enjoy sporting reimbursement opportunities. Full-time employees receive 5 weeks annual leave (pro-rata to part-time employees, *not applicable to casual employment*) to enjoy time outside the workplace!

## MOUNT ISA CITY COUNCIL VALUES

We consider our values vital in how we serve our community. Mount Isa City Council's values are Integrity, Service and Accountability.

INTEGRITY

SERVICE

ACCOUNTABILITY

## HOW TO APPLY

### What to include in your application:

Please provide the following information to the panel to assess your suitability:

- Write a maximum 2 pages on how your experience, abilities, knowledge and personal qualities meet the position requirements of the role.
- Your current CV or resume, including two referees who have a thorough knowledge of your capabilities, work performance and conduct within the previous two years.

### Submitting your application:

- Submit online at: <https://www.mountisa.qld.gov.au/current-vacancies>; or
- Email Human Resources on [hr@mountisa.qld.gov.au](mailto:hr@mountisa.qld.gov.au)
- *Both word and PDF are accepted file formats.*

### Please note that:

- Council undertakes a range of checks and assessment methods to assist in selection, including criminal history checks, pre-employment medical etc.
- Mount Isa City Council is an Equal Employment Opportunity employer. Council strongly encourages all suitable applicants to apply for this role.
- ***Applicants must be eligible to live and work within Australia.***

Creation Date	24 October 2023
Reviewed Date	11 July 2025
Contact	Human Resources 07 4747 3389
Closing date	23 January 2026