



## Contractor Induction Questionnaire

Contractor Name:

Contracting Company:

Position:

Council Supervisor:

Date:

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### Question One

Who is responsible for ensuring Work Health and Safety?

- a) Supervisors
- b) All involved in the Workplace
- c) Council workers
- d) The CEO
- e) Volunteers

### Question Two

If you observe a safety hazard in the work place you should:

- a) Fix it if possible, report the outcome to the Site Supervisor as soon as possible
- b) Tell someone else to deal with it and continue working
- c) Ignore it
- d) Fix it and continue working



### Question Three

Who can call Emergency Services to an incident?

- a) Work Health and Safety Advisor
- b) Anyone with permission of their supervisor
- c) Only an injured person
- d) Anyone at the scene who determines the need

### Question Four

What are the rules for PPE use?

- a) Make sure it's the correct type, you've got it and know how to use it
- b) Make sure you store, maintain and use it correctly
- c) Make sure you replace it when it becomes worn and dispose of it properly
- d) All of these rules apply

### Question Five

When should you report a Work Health & Safety incident to your site/event supervisor?

- a) The next day
- b) By the end of the week
- c) Only if you see a doctor
- d) Immediately after the incident

### Question Six

When is Hazard / Risk management required?

- a) Only when conducting works you are not familiar with
- b) Only when the Site Supervisor asks for it
- c) Before any task is conducted and updated when the site hazards change



### Question Seven

First Aid arrangements for a worksite will include consideration of:

- a) Access to personnel with appropriate first aid qualifications
- b) Appropriate First Aid equipment
- c) First Aid signage
- d) All of these will be a consideration in first aid arrangements

### Question Eight

When lifting an object what should we do before the lift?

- a) If it is too heavy push it instead of carrying it
- b) Lift it and if it is too heavy put it down
- c) Plan the lift
- d) Leave it for someone else

### Question Nine

Actions which will assist in minimising over exposure to sun and heat include?

- a) Completing jobs where possible during the cooler times of the day
- b) Using sunscreen
- c) All of these actions will assist
- d) Wearing comfortable clothing (long sleeves) and a broad brimmed hat.
- e) Frequent small drinks of cool water
- f) Taking regular breaks

### Question Ten

With respect to hazardous chemicals, what does SDS stand for?

- a) Survey Development System
- b) Safety Data Sheet
- c) Substance Data Sheet
- d) Service Delivery Stand



### Question Eleven

What does a Council Hazardous Chemicals Register include?

- a) Safety Data Sheet (SDS) for all chemicals
- b) A list of all the chemicals on site
- c) Both of these

### Question Twelve

You have duties relating to the safety of the public in your workplace?

- a) True
- b) False

Upon completion of this questionnaire please save and send a copy to

[hr@mountisa.qld.gov.au](mailto:hr@mountisa.qld.gov.au)

If you have any queries please don't hesitate to contact Human Resources  
on 4743 3200.

