

APPLICATION TO USE / HIRE COUNCIL PARK

Please note that Council requires two working days prior notice in writing for all Park Application Approvals.

Contact Council if you have any specific enquiries regarding how to complete this form.
Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

APPLICANT DETAILS			
Applicant Name			
Postal Address			
State		Post Code	
Contact Number		Mobile	
Email			
TYPE OF ACTIVITY			
Name of Park			
Date of Use		Requested Time	am/pm to am/pm
Purpose of Use			
No of Attendees	Adults	Children	
Planned Activities (or Amusements)			
AMUSEMENT OPERATOR DETAILS			
Business Name			
Contact Person			
Postal Address			
State		Post Code	
Phone No		Mobile	
Email			
PUBLIC LIABILITY INSURANCE			
<i>Attach a photocopy of Certificate of Currency</i>			
Insurer			
Policy No		Expiry Date	

PRIVACY STATEMENT

The information collected on the Form will be used by Mount Isa City Council in accordance with the processing or assessment of your application. Your personal details will not be disclosed for a purpose outside of Council protocol, except where required by legislation (including the Information Privacy Act 2009) or as required by law. This information may be stored in the Council database. The information collected will be retained as required by the Public Records Act





CONDITIONS OF USE

(A) Parks (Private Users) :

Please note that all or any of the below conditions may apply

1. That the Park is available for functions from 7.00 am to 7.00 pm daily only
2. That written agreement to the following terms and conditions is to be received by Council prior to any use of the facility
3. That no alcohol is to be consumed within the confines of the Park or any other adjacent Council land
4. That you are responsible for leaving the grounds in a clean & tidy condition
5. That you are responsible for the behavior and actions of all attendees at your function
6. That no private vehicles are to be parked inside the perimeter fence **(emergency vehicles permitted only)**
7. That no equipment is to be brought into the park without prior Council approval
8. That all children's activities are to be supervised by adults at all times
9. That the park must be vacated by 7.00 pm
10. That you are responsible for the set up and removal of any equipment brought into the park
11. That Council will not be liable for injury caused by any equipment or the operation of any equipment brought into the park by you or damage to any equipment brought into the park by you
12. That no inconvenience be caused to any nearby resident or other user of the Park
13. That no commercial activity (sale of food, drinks and rides etc) is to be undertaken by you or any guest or person acting on your behalf
14. That no objection is raised to decorating the park however you are to accept responsibility for this activity and these items for the duration of the function including the removal and disposal of all and any decoration at the conclusion of the function
15. That any amusement operators engaged by you provide Council with a Certificate of Currency in relation to Public Liability Insurance and such policy is to be kept for the duration of the function including set up and dismantling time.
16. That prior to the erection of any marquees or shade shelters etc. clearance for underground services and sprinkler systems must be obtained from Councils Parks & Grounds Department (4747 3200 or mobile 0437 118 005)
17. Other conditions as directed by Council dependent upon use, number of attendees, requested dates / times etc.
18. A hire fee may be applicable

I acknowledge, understand and agree to abide by the above conditions of use regarding this Park.

Name		Signature	
Date		Witness	

ADDITIONAL CLAUSES FOR COMMERCIAL USERS:

1. That a Certificate of Currency in relation to Public Liability Insurance (min. \$20M) is to be provided to Council prior to the commencement of any hire period
2. That the hirer is to provide Council with a Certificate of Currency in relation to Public Liability Insurance (min. \$20M) for all subsequent commercial interest parties engaged by the hirer for the period of hire.
3. That no commercial vehicles are to be driven or parked within the perimeter fence without prior approval of Council.

I acknowledge, understand and agree to abide by the above conditions of use regarding this Park.

Name		Signature	
Date		Witness	

OFFICE USE ONLY

Received By		DATE	
<input type="checkbox"/> Certificate of Currency attached			
Booking Entered?	YES / NO	Date Entered	
Date approval letter posted		File No	
		IRN	
Officer		Position	
Signature		Date	