



Agenda Notice

Mayor Her Worship Mayor Cr Joyce McCulloch (Chair)

Councillors Deputy Mayor Cr Phil Barwick
Cr George Fortune
Cr Jean Ferris
Cr Mick Tully
Cr Paul Stretton
Cr Peta MacRae

Notice is hereby given that the Ordinary Meeting of the Mount Isa City Council will be held at the Council Chambers, 23 West Street, Mount Isa on Wednesday, 28 August 2019 commencing at 12:00 pm.

Council Meeting Agenda is attached.

Sharon Ibardolaza
Chief Executive Officer

Dated: 26 August 2019
Copied to: Staff required to attend.

*Local Government Regulation 2012, Chapter 8 Administration
Part 2 Local government meetings and committees*

274 Meetings in public unless otherwise resolved

A meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed under section 275.

275 Closed meetings

(1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—

- (a) the appointment, dismissal or discipline of employees;
- (b) industrial matters affecting employees; or
- (c) the local government's budget; or
- (d) rating concessions; or
- (e) contracts proposed to be made by it; or
- (f) starting or defending legal proceedings involving the local government; or
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

(2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.

(3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

Agenda Contents

Item 1 - Opening of the Meeting / Attendance and Apologies

Chair to open the meeting, welcoming those in attendance.
Chair to make note of attendance and apologies for the record of the minutes.

Item 2 - Council of Clergy Prayer

Council of Clergy Representative Tim Grant of the Baptist Church to provide the meeting with a prayer.

Item 3 - Public Forum

The business of the Agenda is suspended by the Chair to give the public in attendance the opportunity to address the Council.

Item 4 - Conflict of Interest / Material Personal Interest

Councillors are invited to declare any interests in relation to the Agenda, including any late items presented. Councillor interests are noted against the relevant items by the Minutes Clerk for action during the meeting.

Item 5 - Deputations

Nil

Item 6 - Previous Council Meeting Minutes

6.1 – 24 July 2019 Ordinary Meeting Minutes

Folder ID 6435

Chair Mayor, Cr Joyce McCulloch

Executive Summary

Minutes of the Ordinary Meeting held 24 July 2019 presented to Council to be confirmed.

Officer's Recommendation

THAT the Minutes of the Ordinary Meeting held on 24 July 2019, as received, be confirmed.

Item 7 - Development and Land Use - *Cr George Fortune*

7.1 - Application to Purchase Unallocated State Land described as Lot 1 on AP11594

File 26268

Provided by Senior Land Use Officer, Donna Real

Executive Summary

Council has received a request from the Department of Natural Resources, Mines and Energy for views and/or comments for an application to purchase either part of (indicated as Lot A & B on CNS19/012P, refer page 7) or the whole of the Unallocated State Land (USL), described as Lot 1 on AP11594, which adjoins the western boundary of Lot 1 on MPH3474, 127 Marian Street, Mount Isa (Overlander Hill).

Officer's Recommendation

THAT Council advise the Department of Natural Resources Mines and Energy that:

1. Council's preference is the excision of the encroached areas from land described as Lot 1 on AP11594 subject to the following requirements:
 - a) The rearranged common boundary between Lot 1 on AP11594 and Lot 1 on MPH34741 is created more regular in shape in accordance with the City of Mount Isa Planning Scheme 2006's Reconfiguration of a Lot Code (attach page 8 of Attachment 2 as example);
 - b) The excised portion is amalgamated into Lot 1 on MPH34741 and not left as a stand-alone parcel;

- c) The balance area of Lot 1 on AP11594 remains Unallocated State Land to protect the natural hillside which lies within the Scenic Rim as detailed in the City of Mount Isa Planning Scheme 2006;
 - d) The State's purchase offer is subject to the purchaser/owner obtaining and finalising the necessary planning and building approvals for the existing buildings.
2. Due to Lot 1 on AP11594 being wholly located within the Scenic Rim, the purchase of the whole parcel is generally not supported as Council does not wish to see this parcel of land further developed.
3. Council is currently undertaking an amendment of the primary urban street addresses allocated to each allotment as follows:
- a) Property described as Lot 1 on MPH34741 – 127 Marian Street, Mount Isa (formerly Lot 1, Cloncurry Road”);
 - b) Property described as Lot 1 on AP11594 – 125 Marian Street, Mount Isa (formerly of no fixed street address).

7.2 - Proposed Dedication of Unallocated State Land as Reserve for Recreation under Council's Trusteeship

File 10023

Provided by Senior Land Use Officer, Donna Real

Executive Summary

The State has offered Council the opportunity to become trustees of Unallocated State Land (USL) formally described as Lot 2 on AP15711 and Lot 3 on M75893. A considerable portion of Council's Bike Path commonly known as Tharrapatha-Way Cultural Walking Trail (Trail) has been constructed over both of the above-mentioned USL. These lots adjoin the Urquhart Street Road Reserve on their western boundaries, and Council's Leichhardt River Reserve on Lot 2's eastern boundary.

Officer's Recommendation

THAT Council make a formal request to the Department of Natural Resources Mines and Energy for the dedication of the areas described as Lot 2 on AP15711 and Lot 3 on M75893 as Reserves for Recreational purposes.

Item 8 - Works and Camooweal - Cr Mick Tully

8.1 - Engineering Services, Monthly Report – July 2019

Folder ID 4650

Provided by Director Engineering Services, Emilio Cianetti

Executive Summary

July 2019 Engineering Services Monthly Report presented to Council for information and consideration.

Officer Recommendation

THAT Council receives and accepts the July 2019 Engineering Services Monthly Report.

8.2 - Amendments to Family Funpark Operating Hours

Folder ID 5509

Provided by Director Engineering Services, Emilio Cianetti

Executive Summary

With the recent upgrades to the Family Funpark, the Splashez Aquatic Centre and Skate Park, along with increasing demand by the public to access the facilities for longer hours, the operating times for the Family Funpark have been reviewed and a proposal is being presented to extend and standardise the operating times for the facility through the annual winter and summer seasonal periods.

Officer Recommendation

THAT Council approves the proposed standardisation of winter and summer seasonal operating hours for the Family Funpark and its water feature to be effective from 30 September 2019 as below:

		Summer Months (October 1 to April 30)		Winter Period (May 1 to September 30)	
Facility	Days	Current Times	<i>Proposed Times</i>	Current Times	<i>Proposed Times</i>
Main Park Area	Monday, Tuesday, Sunday	9.00 - 21.30	<i>9.00 – 22.00</i>	9.00 – 18.30	<i>9.00 – 22.00</i>
	Wednesday	15.00 - 21.30	<i>15.00 – 22.00</i>	15.00 - 18.30	<i>15.00 – 22.00</i>
	Thursday, Friday, Saturday	9.00 - 21.30	<i>9.00 – 22.00</i>	9.00 - 21.30	<i>9.00 – 22.00</i>
Water Feature Area	Monday, Tuesday & Sunday	9.00 - 20.00	<i>9.00 – 22.00</i>	9.00 - 18.30	<i>9.00 – 18.00</i>
	Wednesday	15.00 – 20.00	<i>15.00 – 22.00</i>	15.00 - 18.30	<i>15.00 – 18.00</i>
	Thursday, Friday, Saturday	9.00 - 20.00	<i>9.00 – 22.00</i>	9.00 - 20.00	<i>9.00 – 18.00</i>

Item 9 - Beautification, Parks/Gardens and Library - Cr Jean Ferris

9.1 - Parks and Gardens Monthly Report – July 2019

Folder ID 5512

Provided by Director Engineering Services, Emilio Cianetti

Executive Summary

July 2019 Parks and Gardens Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the July 2019 Parks and Gardens Monthly Report.

9.2- Library Monthly Report – July 2019

Folder ID 4650

Provided by Coordinator Library Services, Lois Huston

Executive Summary

July 2019 Library Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the July 2019, Library Monthly Report.

Item 10 - Community Development, Sports/Recreation and Youth - Cr Peta MacRae

10.1- Promotions and Development Monthly Report – July 2019

Folder ID 4650

Provided by Coordinator Promotions and Development, Jasmine Barber

Executive Summary

July 2019 Promotions and Development Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the July 2019, Promotions and Development Monthly Report

Item 11 - Environmental Management - Cr Paul Stretton

11.1 - Water and Sewer Report Monthly Report – July 2019

Folder ID 5977

Provided by Team Leader Water and Sewerage Services, Luke Bradshaw

Executive Summary

July 2019 Water and Sewer Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the July 2019, Water and Sewer Monthly Report

11.2 – Waste Management Monthly Report – July 2019

Folder ID 18570

Provided by Team Leader Waste Management, Sam Wylie

Executive Summary

July 2019 Waste Management Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the July 2019, Waste Management Monthly Report.

11.3 – Environmental Health Services Monthly Report – July 2019

Folder ID 5456

Provided by Coordinator Environmental Health, Priviledge Mapiye

Executive Summary

July 2019 Environmental Health Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the July 2019, Environmental Health Services Monthly Report.

11.4 – Local Laws Monthly Report – July 2019

Folder ID 5977

Provided by Acting Coordinator Local Laws, Emma Murray

Executive Summary

July 2019 Local Laws Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the July 2019, Local Laws Monthly Report.

11.5 – Environmental Charge Policy

Folder ID 99919

Provided by Coordinator Environmental Health, Priviledge Mapiye

Executive Summary

Environmental Charge Policy (the Policy) has been developed as a guideline for the management of the revenue generated from the Environmental Charge imposed on all rateable properties within the jurisdiction of Mount Isa City Council.

Officer's Recommendation

THAT Council adopt the Environmental Charge Policy V1 as presented.

12.1 – Customer Service Monthly Report – July 2019

Folder ID 4755

Provided by Coordinator Customer Service, Rhiannon Young

Executive Summary

July 2019 Customer Service Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the July 2019, Customer Service Monthly Report.

12.2 – Corporate and Financial Services Monthly Report – July 2019

Folder ID 4755

Provided by Acting Manager Corporate and Financial Services, James Gauvin

Executive Summary

July 2019 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the July 2019, Corporate and Financial Services Monthly Report

12.3 – ICT Strategic Plan 2019-2023

Folder ID 5185

Provided by Director Corporate and Financial Services, Karren MacClure

Executive Summary

Information Technology was seen as inhibiting Council plans and goals for the future. It was identified that an IT Strategy needed to be delivered to Council that supported the Council's business goals and strategy whilst driving IT outcomes across Service Delivery, Information Management, Governance, and Decision making.

The new Strategy provides direction for Council on how to deliver more appropriate ICT services and infrastructure, more system compatibility, and enhanced disaster recovery capability. These are based on a series of well researched recommendations contained in the report.

Officer's Recommendation

THAT Council receives and adopts the Mount Isa City Council ICT Strategic Plan 2019-2023 (Version Final 1.0 June 2019) report as presented.

12.4 – 2019/2020 Investment Policy

Folder ID 14991

Provided by Acting Manager Corporate and Financial Services, James Gauvin

Executive Summary

An Investment Policy must be adopted for each financial year in accordance with Section 191 of the Local Government Regulation 2012. The policy must outline Council's investment objectives for the management of Council's investment funds.

Officer's Recommendation

THAT Council adopt the 2019/20 Investment Policy as presented.

12.5 – Extinguish Water Charges Remission Policy, Adopt Concealed Water Leak Remission Policy

Folder ID 4979

Provided by Senior Revenue Officer, Tina Munokoa

Executive Summary

As part of our continual improvement and review of water, the revenue department has reviewed the Water Charges Remission Policy and propose Council adopts the Concealed Water Leak Remission Policy V1.

Officer's Recommendation

THAT Council extinguish the Water Charges Remission Policy V1 as at 28 August 2019;

AND

THAT Council adopt the Concealed Water Leak Remission Policy V1 effective from 28 August 2019.

12.6 – Amendment to Rates and Charges Debt Recovery Policy

Folder ID 4979

Provided by Senior Revenue Officer, Tina Munokoa

Executive Summary

An annual review has been undertaken by the Revenue Dept and the Rates and Charges Debt Recovery Policy has been reviewed and updated.

Officer's Recommendation

THAT Council approve the amendments to the Rates and Charges Debt Recovery Policy and adopt Version 5 effective 28 August 2019.

12.7 – Isa Heat Swim Club Agreement

Folder ID 4725

Provided by Community Development Officer, Petra Osinski

Executive Summary

Isa Heat Swim Club are seeking approval and support for the use of Splashez Aquatic Centre to recommence club activities. The club has been dormant for number of years.

Officer's Recommendation

THAT Council authorise the Chief Executive Officer to negotiate and finalise a formal agreement between Isa Heat Swim Club Inc. and Mount Isa City Council with the following agreed terms:

- a) Use of Splashez Aquatic Centre pool from 5:30pm – 7:00pm weekly on Wednesdays for club nights for a period of 3 years commencing 1 October 2019.
- b) A further option of 2 years.
- c) In-kind exclusive use of the store room attached to the caretaker's residence (Area A)
- d) Permission for approved sponsor signage to be placed on the eastern side of the storeroom wall (Area B)
- e) Permission for the Isa Heat club sign to be located in a prominent position, as determined by Council, once new fencing has been completed.

LATE 12.8 – Procurement Related Policies

Folder ID 14991

Provided by Acting Manager Corporate and Financial Services, James Gauvin

Executive Summary

Council is required, by legislation, to adopt a Procurement Policy for each financial year. This is to ensure appropriate procurement practices are followed by Council staff. The 2019/20 policy and delegations register significantly update and improve the procurement functions of Council.

As part of its commitment to local businesses, Council is strengthening and formalising the processes used to ensure local suppliers have preference in all Council's purchasing decisions. In a Mount Isa first, a Local Preference Purchasing Policy is to be adopted.

Officer's Recommendation

THAT Council adopt the following policies:

1. 2019/20 Financial Year - Procurement Policy
2. 2019/20 Financial Delegations Register
3. Local Preference Purchasing Policy

Item 13 – Executive Services – Chief Executive Officer, Sharon Ibardolaza

13.1 – Workplace Health and Safety Monthly Report – July 2019

Folder ID 99131

Provided by Work Health and Safety Advisor, Trevor Rethamel

Executive Summary

July 2019 Workplace Health and Safety Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the July 2019, Workplace Health and Safety Monthly Report

13.2 – Mount Isa Agricultural Show 19 and 20 June 2020 – Application for appointment of Annual Show Holiday

Folder ID 37954

Provided by Chief Executive Officer, Sharon Ibardolaza

Executive Summary

The Holiday's Act 1983 provides for the granting and observance of special holidays which includes show days. Each year local governments are requested to nominate special show holidays for the following year.

Officer's Recommendation

THAT Council endorse the nominated date for the 2020 Mount Isa Agricultural Show to occur on Friday 19 June 2020.

13.3 – LGAQ 123rd Annual Conference 14 – 16 October 2019

Folder ID 4597

Provided by Chief Executive Officer, Sharon Ibardolaza

Executive Summary

The Local Government Association of Queensland (LGAQ) Conference is held annually and provides an important opportunity for councils to not only network and learn but also to debate and vote on new policy. The event doubles as the Association's AGM.

Officer's Recommendation

THAT Council is represented at the Local Government Association of Queensland (LGAQ) Annual Conference to be held at Cairns Convention Centre from 14 to 16 October 2019 by Mayor Cr Joyce McCulloch and <insert Councillor>

Item 14 - General Business

Folder ID 6435

Councillors are required to declare any conflict of interests or material interests in relation to items raised during General Business as they occur.

Council may adjourn briefly prior to commencing Closed Business

Item 15 – Confidential Reports

15.1 – Request to Write-Off Charges for Debtor Invoice #2908108

Folder ID 4981

Provided by Senior Revenue Officer, Tina Munokoa

Executive Summary

Assessment 04327-92600-000 is a sport reserve owned by Council, which for the purposes of the reserve, can be leased to a not-for-profit sporting organisation or club.

The property is exempt from general rate charges; however, utility charges are issued to the lease holders by way of a rates notice. In conjunction with the rates notice, an annual lease fee is issued through debtors invoicing.

Revenue are requesting a write-off of outstanding charges for debtor invoice # 2908108 for \$782.60 that was issued to the sport club for the 2018/2019 financial year annual lease fee as the club have now relinquished the lease.

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following

(h) "other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage".

15.2 – Request to Write-Off Charges for Debtor Invoices #2907622 and #2908214

Folder ID 4981

Provided by Senior Revenue Officer, Tina Munokoa

Executive Summary

Debtor invoices #2907622 and #2908214 have been issued for the 2017/2018 and 2018/2019 financial years for lease fees on a sport reserve owned by Council, which for the purposes of the reserve, can be leased to a not-for-profit sporting organisation or club.

The lease holders, who are a not-for-profit sporting club, have relinquished the lease back to Council due to low membership base and being unable to financially maintain the lease.

Revenue are requesting a write-off of outstanding charges for debtor invoice # 2907622 for \$837.37 and #2908214 for \$854.95 that was issued to the sport club as they now relinquished the lease.

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following

(h) "other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage".

15.3 – Plant Procurement – 4WD Articulated Front End Loader

Folder ID 4957

Provided by Director Engineering Services, Emilio Cianetti

Executive Summary

As part of the plant review and replacement program Council's existing Volvo L70E front end Loader (Unit 508) has registered sufficient age and operating hours for it to be considered for its replacement and possible reassignment to a less demanding role. Tenders for its replacement were placed on Local Buy on the 16 July 2019 and closed 6 August 2019.

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with *Section 275(1)(e) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(e) "contracts proposed to be made by it".

15.4 – Plant Procurement – Trash Compactor (Landfill Operations)

Folder ID 4957

Provided by Director Engineering Services, Emilio Cianetti

Executive Summary

Given the age and increasing maintenance costs and the more recent Waste Levey operating requirements for the City's Landfill site, it has become necessary to review the landfill site's Bomag trash compactor (Unit 308) with intent to source a more reliable and modern replacement.

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with *Section 275(1)(e) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(e) "contracts proposed to be made by it".

15.5 – Riversleigh Fossil Centre Revitalisation – Design & Construct Tender 201807201200

Folder ID 4560

Provided by Director Corporate and Financial Services, Karren MacClure

Executive Summary

Mount Isa City Council called for design and construction tender submissions for the Riversleigh Fossil Centre Revitalisation project (including all building work, graphic design and audio/visual displays), to be located within Mount Isa's Outback and Isa Tourist Information Centre. Submissions were called on the 13 April 2019 and closed at 2:00pm on 31 May 2019. A lengthy and thorough evaluation process has been undertaken and we now wish to award the successful tenderer a contract to proceed.

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with *Section 275(1)(e) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(e) "contracts proposed to be made by it".

15.6 – P16-18 - Material Change of Use for Vehicle Sales Showroom

Folder ID 96608

Provided by Planning Officer, Jason Newell

Executive Summary

Council has received an application for Material Change of Use for a Vehicle Sales Showroom at 119 Doughan Terrace, described as Lot 15 on plan MPH22036.

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with *Section 275(1)(g) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(g) "any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act".

15.7 – Residential Tip Tokens

Folder ID 6084

Provided by Acting Manager Corporate and Financial Services, James Gauvin

Executive Summary

With the implementation on 1st July 2019 of the Waste Disposal Levy by the State Government, Council has reviewed the issuing of tip tokens to all ratepayers. It was determined that only residential properties will be issued the tokens due to Municipal Solid Waste costs being reimbursed by the State Government, to Council. Commercial properties will no longer receive tip tokens. This will reduce the properties issued tokens from approx. 7,800 to 6,900.

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with *Section 275(1)(c) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(c) *"the local government's budget".*

Meeting close