



DEVELOPMENT APPLICATION PACKAGE: Material Change of Use (Multiple Dwellings)

DETERMINING WHEN AN APPLICATION IS REQUIRED

Developing multiple dwellings (refer to definitions below) on a Residential zoned property can fall into three (3) different assessment categories depending on the zone and total number of proposed and existing units/dwellings. The three assessment categories are – Self-assessable, Code assessable or Impact Assessable. The zoning of the subject site together with the total number of proposed and existing units determines the assessment category. There are two (2) residential sub-area zonings within Mount Isa – Low and Medium Density.

The preferred zoning for multiple dwellings is on a Residential – Medium Density property. All proposed development will need to comply with planning scheme requirements regardless whether they are self assessable, code or impact assessable. In order to determine whether your proposed development is self-assessable, code or impact assessable will depend on the zoning of the particular allotment which is to be developed. The Town Planning Department can advise of the zoning once you have selected a particular property to develop and determine whether an application is required.

Definitions

Duplex – A multiple dwelling type A which consists of 2 residential units which are attached and generally under the same roof-line (and where there is **no** other existing dwelling located on the subject site).

Multiple dwelling type A – A multiple dwelling which consists of more than two units in which each partition between adjoining residential units is located in a vertical plane (eg units, flats, townhouses, detached buildings).

Multiple dwelling type B – A multiple dwelling which is not a multiple dwelling type A.

SELF-ASSESSABLE DEVELOPMENT

Self-assessable development pertains **only** to a proposal to construct a **single** duplex on a **vacant** residential medium density zoned site (does not include 2 separate/detached dwellings), ie **no** existing dwellings are already built on site, and the property **must** be zoned Residential – Medium Density in the current planning scheme. For self-assessable development, no application is required as long as the development complies with **each and every** acceptable solution of the below listed Planning Scheme codes.

Applicable Planning Scheme Codes

As part of the requirements for self-assessable development for a duplex on Residential –Medium Density zoned properties, the following list of codes (attached) **must** be complied with:

- Residential Planning Area Code (including Schedule 1 – Boundary Clearances)
- Multiple Dwelling Code
- Carparking and Access Code

(Codes can be viewed on Council's website – www.mountisa.qld.gov.au)

You will note that each of the abovementioned codes has a 'Performance criteria and acceptable solutions' table. For self-assessable development, the design of the duplex **must** comply with Part A's **each and every** 'Acceptable Solution' of the above listed planning scheme codes. Where your proposed development does not

meet **even one** Acceptable Solution, your proposal automatically rises to the next level and requires a Material Change of Use application to be submitted for Council approval.

It is, therefore, important when engaging an architect/building designer to ensure you forward these codes on to them and request they design the development to comply with Part A's **each and every** acceptable solution of each above listed code.

Where your subject property is **not** zoned Residential – Medium Density, or you are proposing more than **one single duplex**, or a second dwelling, or by constructing a duplex where there is already an existing dwelling located on the property, or if constructing a single duplex but you cannot comply with **all** acceptable solutions (due to being unable to or impractical to do so), your development will automatically become code or impact assessable development and therefore please refer to the section pertaining to code and impact assessable development.

Additionally, it is **important** to note that where the proposed development property adjoins, or is located 10 metres from, the Leichhardt River or Breakaway Creek, your development **automatically** becomes Code Assessable development where a Material Change of Use application is required to be submitted for Council approval.

CODE AND IMPACT ASSESSABLE DEVELOPMENT

All other proposed multiple dwellings are **code** or **impact assessable** development, where an application for a Material Change of Use is required to be submitted for Council approval **prior** to the commencement of **any** works. Impact assessable development requires public notification of the proposed development. For further detail, please discuss this procedure with a Planning Officer.

Applicable Planning Scheme Codes

As part of the requirements for multiple dwellings on Residential zoned properties, the following list of codes (attached) must be complied with:

- Residential Planning Area Code (including Schedule 1 – Boundary Clearances)
- Multiple Dwelling Code
- Carparking and Access Code
- Landscaping Code (including Schedule 3 – Preferred Plants List)
- Riverine Corridor Overlay Code (only applicable where property adjoins either Leichhardt River or Breakaway Creek)

You will note that each of the abovementioned codes has a 'Performance criteria and acceptable solutions' table. The 'Acceptable Solution' column is Council's preferred way of meeting the corresponding 'Performance Criterion' column. All development should be designed to meet each "Acceptable Solution" and therefore, when engaging an architect/building designer please ensure you forward these codes on to them (or they can be viewed on Council's website – www.mountisa.qld.gov.au), and request they design the development to comply with both Part A & B's **each and every** Acceptable Solution of the above listed planning scheme codes. Where compliance with a particular acceptable solution is impracticable or unworkable, and therefore is designed in another way (but must still comply with the Performance Criterion), Council will require a written planning report **demonstrating** how and why the proposed design still complies with the Performance Criterion to accompany the Material Change of Use application.

Following are some very **basic** general principles to consider when determining multiple dwellings, for more detailed information, refer to abovementioned planning scheme codes:

Site area

A minimum site area of 800m² for multiple dwellings is required.

Density

The total allotment coverage is not to exceed 50% with a maximum density of 1 dwelling unit per 250m².

Allotment coverage is the total area of all buildings and roofed structures, includes carports, sheds & the like, on an allotment divided by the area of the allotment). For example, where the total area of the property is 1000m², the total of all roofed buildings and structures should not exceed 500m² (which equates to 50% of allotment coverage).

Boundary Setbacks

A 6.0m road frontage boundary setback with a 1.5m side and rear boundary setback is required (calculated from the boundary to the outer most projection point, ie eaves). Where the proposed development site is a corner property, both road frontages shall have a 6.0m setback (in some cases, a relaxation/dispensation for only one (1) road frontage can be obtained from Council, it is recommended you discuss this option with a Council Planning Officer **prior** to any plans being drawn).

Where your property adjoins, or is located within 10m of the Leichhardt River or Breakaway Creek, a landscaped buffer area must be provided to protect the river (therefore, no permanent buildings can be constructed within this area).

Carparking

1 carparking space per 1 dwelling plus 1 space per 2 dwelling units for visitor parking is required (eg for a 4 unit development, a total of 6 vehicle parking spaces is required, 2 of which is to be provided for visitor parking).

The visitor parking can be accommodated within the 6.0m front boundary setback is preferred (so long as they are not roofed/ covered), but must incorporate provision for a landscaping buffer between the front boundary and Carparking bays, mailboxes (and pedestrian access to them) and front fencing.

Driveways

Where the development is proposing to share a driveway, the driveway must be a minimum width of 5.5m to accommodate two-way traffic and must be designed to allow all vehicles to exit in a forward motion. Therefore, vehicle turning circles need to be taken into account and shown on submitted drawings (as when calculated the proposed driveway width may need to be increased to accommodate turning circles).

Additionally, where a driveway or carpark is proposed to adjoining any property boundary, it must be separated by landscaping. There are two (2) reasons for this – one is to buffer the vehicle movements impacting on adjoining properties, and the second is to break up the expanse of concrete.

Carports/Garages

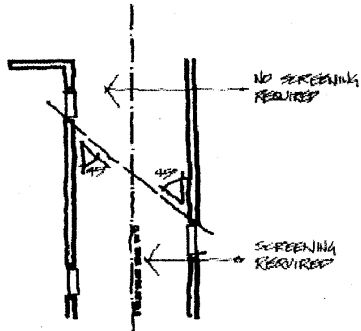
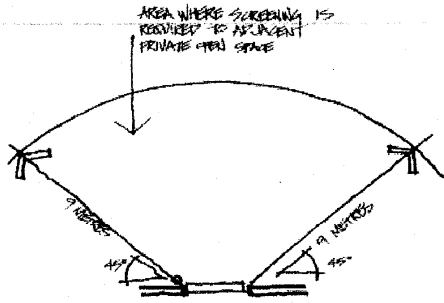
Carports and/or garages shall not be located in front of the building line except in the case of a duplex.

Pedestrian Access

Where there is dedicated pedestrian access (pathway), lighting shall be installed to ensure safe and secure pedestrian and vehicular passage. Where the driveway is proposed to be used for both pedestrian and vehicular traffic, lighting shall be incorporated into the driveway garden bed (refer to 2nd paragraph in “Driveways” above).

Individual Unit Entry

The entry to each dwelling unit must be setback, covers (ie porch) and lit to ensure safe a secure pedestrian access, ie the main entry point (door) to each unit cannot open directly onto a driveway or carport (for obvious safety reasons).



Example of recommended private open space design –
You will note the patio (private open space) is accessible via the living area.

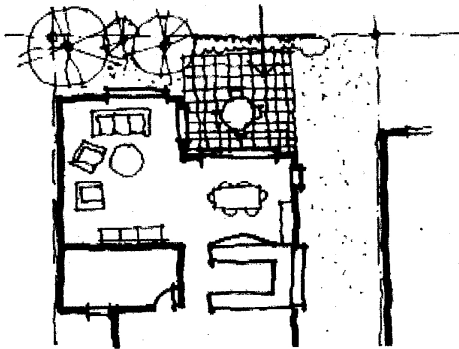


Figure 6: Small lot private open space

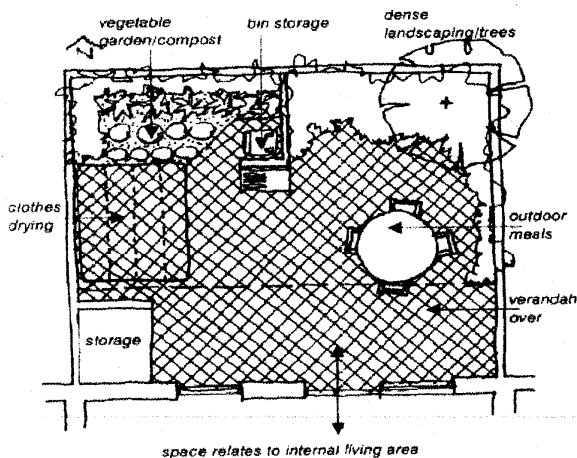


Figure 1: Private open space fulfills a number of functions.

Privacy

Direct overlooking of main internal living area and private open spaces of other dwellings shall be minimized by building layout, location and design of windows and balconies, screening devices and landscape, or remoteness. Effective location of windows and balconies to avoid overlooking is preferred to the use of screening devices, high sills or obscured glass. Where these are used, they should be integrated with the building design and have minimal negative effect on neighbours’ or residents’ amenity.

Private Open Space

In meeting the Multiple Dwelling Code’s ‘Privacy and amenity’ Acceptable Solutions, the *Queensland Residential Design Guidelines* requires each proposed unit to have private open space (used for each unit’s exclusively). A minimum dimension of 4.0m is recommended and **must** be accessible via the living areas (refer diagrams opposite). Additionally, in order to make it private, each unit’s private open space area will need to be privately fenced to 1.8m high. The proposed private open space can be included under the roofline of the unit (and is preferred due to Mount Isa’s heat), but can be provided as a separate outdoor area.

Opposite are two (2) examples of how private open space can be provided to achieve compliance.

Landscaping

Please note that a minimum of 10% of the site is to be set aside for landscaping purposes and it is preferred that 75% of the 10% landscaping be visible from the street. Additionally, an automatic watering system is required to be installed and maintained to promote continued growth.

Utilities

It is important to note that all utilities must not be visible from the street or adjoining properties, or, at the very least, screened from public view. An area of 5m² is required to be dedicated to a clothes drying area for each unit. The architect/designer will need to be aware of these requirements and show them (and materials if proposing screening) in the design drawings.

Refuse areas

It is recommended a common refuse area for bin storage be provided. However, it must be screened from the street and adjoining properties by a solid screen at least 1.8m high with an impervious surface (eg concrete), and a hose cock provided for washing down. Additionally, this area is separated from each unit and adjoining residential properties by a minimum of 3.0m.

Mailboxes

Mailboxes shall be designed as a single structure on the street frontage adjoining the main pedestrian entry to the site and designed in accordance with the attached Building Newsflash 318 distributed by the Department of Infrastructure and Planning.

CHECKLIST FOR SUBMISSION OF AN APPLICATION

- A covering letter** which outlines the proposal
- IDAS application forms**; you will need to submit the following fully completed IDAS forms (copies of which are available online at www.dip.qld.gov.au/spa, or from Council's reception area):
- Form 1 – Application Details
 - Form 5 – Material Change of Use
 - Form 24 – Contaminated Land
 - IDAS Assessment Checklist 1
 - IDAS Assessment Checklist Part 2 – Material Change of Use
- A planning report** (only required where the development is not designed to meet **each and every** Acceptable Solution of **Parts A & B** of the abovementioned planning scheme codes). The planning report needs to demonstrate how the proposed development complies with each planning scheme code's Performance Criterion where the development has not been designed to comply with **each** corresponding Acceptable Solution.
- Site plan** (professionally drawn on A3 size to a **scale of 1:200**) **must show the following:**
- Existing contours and proposed finished ground level (if a sloping block)
 - Retaining walls (existing and proposed)
 - Easements (existing and proposed)
 - Infrastructure services (ie water, sewer, stormwater, telecommunications, electricity poles)
 - All existing and proposed structures
 - Driveway/s and dedicated pedestrian access
 - Carparking Bays (dimensions to be in accordance with Australian Standard *AS2890.1-2004*, including turning circles where applicable)
 - Landscaping
 - Privacy fencing (include height and materials)
 - Position of refuse bins (if proposing to store bins together in a specific storage area and must have an impervious floor with a hose cock provided and must be screened from public view)
 - Position of letterboxes (as per Australia Post guidelines, attached FYI)
 - Pedestrian pathway lighting
 - Position of clothes lines (a minimum of 5m² to be provided and screened from public view)
- Floor Plan/s** (Professionally drawn on A3 size to a **scale of 1:100**)
- Elevation Plans**

- Stormwater runoff plan**
- Owner's consent, and**
- Applicable application fee**

Provision of the above information with your application will help reduce processing time. Therefore, you are advised that wherever possible you should provide all of the items listed above. If you feel any of the items are not necessary for assessment of your application you should contact the Mount Isa City Council's Town Planning Section prior to lodging the application to ascertain Council's requirements.

You should include any further information as required by the provisions of the Act, the City of Mount Isa Planning Scheme, or any development control plans and covenants.

Owner's Consent

Additionally, owners consent must accompany this application. Where there are two (2) owners, both owners must give consent, where the owner is listed as a company, section 127 of the *Corporations Act 2001* (Commonwealth) details how a company may sign as owner.

APPLICATION PROCESS AND TIME FRAMES

Council's application process takes approximately **3 months**, provided all relevant information (as listed) has been submitted with the application. Once you submit your application to Council, Council will send you an Acknowledgement Notice within approximately 10 business days informing you of your application's referral agencies (ie other government bodies who, under the Act, trigger the application to be referred to them for their assessment and conditions).

Once you receive the Acknowledgement Notice you need to check what referral agencies Council has listed (refer to Page 2 of the Notice) as the onus is on you as the applicant to provide the referral agencies with a full set of the application forms and documentation (including a copy of the Acknowledgement Notice). Therefore please ensure you take copies of the application before lodging it with Council.

You may have one or more referral agencies such as the Contaminated Land Unit of the Environmental Protection Agency as a referral agency (who have 30 business days in which to assess your application and attach conditions if they so wish) and you are required under the *Sustainable Planning Act 2009* to comply with the referral agency's conditions.

Once a response is received from the referral agency and there are no requests for further information or extensions of time Council will begin assessing you application within 20 business days.

If your application is approved, you will be sent what is called a Decision Notice. The Decision Notice will have both the Assessment Manager's (Council) conditions and the nominated referral agencies conditions attached.

Once Town Planning approval has been given, you are then required to obtain a building permit **prior** to commencement of **any** building works. Please keep these timeframes in mind when contracting a builder to undertake these works and allow ample time to complete these stages.

Earthworks

It is also important to note, that should any earthworks (involving retaining walls, cutting and/or filling, etc) be proposed to be undertaken in preparation of the subject site, you should enquire as to whether an Operational Works application is required. An Operation Works application can run concurrently with a Material Change of Use application, provided relevant engineering information has been submitted for Council's Engineering Department to assess.

SUMMARY

It is important to note that Council's Planning Officers role in these matters is not to prepare these applications, or design the development, on behalf of individual applicants, but rather to provide advice on the legislative requirements and procedures and assess each application submitted to Council in order to achieve the best outcomes for the community as a whole. Therefore, as these type of applications can sometimes be more complex than they appear and may require a substantial knowledge of process and legislation, you may therefore require the services of a professional who can act on your behalf.

Should you have any further queries once you have read this information, it is suggested you list the questions you wish to ask and make an appointment to discuss the details with Council's Planning Officer. Please contact Council's reception on 4747 3200 to arrange an appointment for you.



Application details—IDAS form 1

(Sustainable Planning Act 2009 version 1.0 effective 18 December 2009)

You **MUST** complete **ALL** questions unless the form indicates otherwise. Incomplete forms or forms without all necessary information and documentation will result in your application not being a properly made application.

For all development applications, you must:

- complete this form (*Application details—IDAS form 1*)
- complete any other forms relevant to your application
- provide any mandatory supporting information identified on the forms as being required to accompany your application.

Attach extra pages if there is insufficient space on this form.

All terms used on this form have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

This form can also be completed online using Smart eDA at www.smarteda.qld.gov.au

Applicant details (note: the applicant is the person responsible for making the application and need not be the owner of the land. The applicant is responsible for ensuring the information provided on all IDAS application forms is correct. Any development permit or preliminary approval that may be issued as a consequence of this application will be issued to the applicant.)

Name/s (individual or company name in full)

For companies, contact name

Postal address

Contact phone number

Mobile number (non-mandatory)

Fax number (non-mandatory)

e-mail address (non-mandatory)

@



1. What is the nature of development proposed? (tick all applicable box/es)

- material change of use of premises
- building work
- operational work
- reconfiguring a lot

2. What type of approval is being sought?

- development permit
- preliminary approval
- both—provide details below

3. Is the application for a mobile and temporary environmentally relevant activity (ERA)?

- No
- Yes—complete table A and then go to question 5

Table A—name of each local government area in which the mobile and temporary ERA is proposed to operate

4. Location of the premises (complete table B and/or table C as applicable. Identify each lot in a separate row)

Table B—street address/lot for the premises or street address/lot on plan for the land adjoining or adjacent to the premises

- street address/lot on the plan
- street address/lot on plan for the land adjoining or adjacent to the premises (appropriate for development in water e.g. jetty, pontoon)

| Street address | | | | Lot on plan description | | Local government area (e.g. Logan, Cairns) |
|----------------|------------|---|-----------|-------------------------|------------------------|---|
| Unit no. | Street no. | Street name and official suburb/locality name | Post-code | Lot no. | Plan type and plan no. | |
| | | | | | | |



Table C—premises coordinates (appropriate for development in remote areas, over part of a lot or in water e.g. channel dredging in Moreton Bay)

| Coordinates (note: place each set of coordinates in a separate row) | | | | Zone reference | Datum | Local government area (if applicable) |
|--|----------|----------|-----------|----------------|--|---------------------------------------|
| Easting | Northing | Latitude | Longitude | | | |
| | | | | | <input type="checkbox"/> GDA94 <input type="checkbox"/> WGS84 <input type="checkbox"/> other | |

5. Total area of the premises on which the development is proposed (indicate hectares or m²)

| |
|--|
| |
|--|

6. Current use/s of the premises (e.g. vacant land, house, apartment building, cane farm, etc.)

| |
|--|
| |
|--|

7. Provide a brief description of the proposal (e.g. six unit apartment building, 30 lot residential subdivision etc.)

| |
|--|
| |
|--|

8. Is owner's consent required for this application? (refer to notes at the end of this form for more information)

- No
- Yes—complete either table D, table E or table F as applicable

Table D

| | |
|---|--|
| Name of owner/s of the land | |
| I/We, the above-mentioned owner/s of the land, consent to the making of this application. | |
| Signature of owner/s of the land | |
| Date | |



Table E

Name of owner/s of the land

The owner's written consent is attached or will be provided separately to the assessment manager

Table F

Name of owner/s of the land

By making this application, I, the applicant, declare that the owner has given written consent to the making of the application.

9. Does the application involve a state resource? (e.g. the application involves state land, or taking quarry materials. Refer to the notes at the end of this form for more information)

No Yes—complete table G

Table G—state owned resources (provide details for each state resource in a separate table)

Nature of state-owned resource

Nature of evidence required (tick the applicable box and attach a copy of the evidence to this form)

- Evidence of an allocation of, or an entitlement to, the resource
- Evidence the chief executive of the department administering the resource is satisfied the development is consistent with an allocation of, or an entitlement to, the resource
- Evidence the chief executive of the department administering the resource is satisfied the development application may proceed in the absence of an allocation of, or an entitlement to, the resource

10. Identify if any of the following apply to the premises (tick applicable box/es)

- adjacent to a water body, watercourse or aquifer (e.g. creek, river, lake, canal)—complete table H
- on strategic port land under the *Transport Infrastructure Act 1994*—complete table I
- in a tidal water area—complete table J

Table H

Name of water body, watercourse or aquifer



| | | |
|----------------|---|----------------------------|
| Table I | Lot on plan description for strategic port land | Port authority for the lot |
| | | |

| | | |
|----------------|---|---|
| Table J | Name of local government for the tidal area (if applicable) | Port authority for the tidal area (if applicable) |
| | | |

11. Are there any existing easements on the premises? (e.g. for vehicular access, electricity, overland flow, water, etc.)

No Yes—ensure the type, location and dimension of each easement is included in the plans submitted

12. Does the proposal include new building work or operational work on the premises? (including any services)

No Yes—ensure the nature, location and dimension of proposed works are included in plans submitted

13. Is the payment of a portable long service leave levy applicable to this application? (refer to notes at the end of this form for more information)

No—go to question 15 Yes

14. Has the portable long service leave levy been paid? (refer to notes at the end of this form for more information)

No

Yes—complete table K and submit with this application the yellow local government/private certifier’s copy of the receipted QLeave form

| | | | |
|----------------|-------------|-----------|--|
| Table K | Amount paid | Date paid | QLeave Project Number (6 digit number starting with A, B, E, L or P) |
| | | | |

15. Has the local government agreed to apply a superseded planning scheme to this application under section 96 of the *Sustainable Planning Act 2009*?

No

Yes—please provide details below

| | | |
|--------------------------|--|--|
| Name of local government | Date of written notice given by local government | Reference number of written notice given by local government (if applicable) |
| | | |



16. List below all of the forms and supporting information that accompany this application (include all IDAS forms, checklists, mandatory supporting information etc. that will be submitted as part of this application. Note: this question does not apply for applications made on-line using Smart eDA)

| Description of attachment or title of attachment | Method of lodgement to assessment manager |
|--|---|
| | |
| | |
| | |
| | |
| | |

17. Applicant's declaration

By making this application, I declare that all information in this application is true and correct (note: it is unlawful to provide false or misleading information).

Notes for completing this form

Question 8:

- Section 263 of the *Sustainable Planning Act 2009* sets out when the consent of the owner of the land is required for an application. Section 260(1)(e) of the *Sustainable Planning Act 2009* provides that if the owner's consent is required under section 263, then an application must contain, or be accompanied by, the written consent of the owner, or include a declaration by the applicant that the owner has given written consent to the making of the application.
- Owner's consent is not required for a mobile and temporary ERA.

Question 9:

- Section 264 of the Sustainable Planning Act 2009 provides that if a development involves a state resource, a regulation may require the application to be supported by certain evidence prescribed under the regulation. Schedule 14 of the Sustainable Planning Regulation 2009 prescribes the state resources for which evidence is required to be given, and the evidence required, to support the application.

Question 13:

- The Building and Construction Industry (Portable Long Service Leave) Act 1991 prescribes when the portable long service leave levy is payable.
- The portable long service leave levy amount and other prescribed percentages and rates for calculating the levy are prescribed in the Building and Construction Industry (Portable Long Service Leave) Regulation 2002.

Question 14:

- The portable long service leave levy need not be paid when the application is made, but the Building and Construction Industry (Portable Long Service Leave) Act 1991 requires the levy to be paid before a development permit is issued.
- Building and Construction Industry Notification and Payment Forms are available from any Queensland post office or agency, on request from QLeave, or can be completed on the QLeave website at www.qleave.qld.gov.au. For further information contact QLeave on 1800 803 481 or www.qleave.qld.gov.au.



Privacy—the information collected in this form will be used by the Department of Infrastructure and Planning (DIP) in accordance with the processing and assessment of your application. Your personal details will not be disclosed for a purpose outside of the IDAS process, except where required by legislation (including the *Right to Information Act 2009*) or as required by Parliament. This information may be stored in a departmental database. The information collected will be retained as required by the *Public Records Act 2002*.

OFFICE USE ONLY

Date received

Reference numbers

NOTIFICATION OF ENGAGEMENT OF A PRIVATE CERTIFIER

To

Council. I have been engaged as the private certifier for the building work referred to in this application

| Date of engagement | Name | BSA Certification license number | Building classification/s |
|--------------------|------|----------------------------------|---------------------------|
| | | | |

QLEAVE NOTIFICATION AND PAYMENT (for completion by assessment manager or private certifier if applicable)

| Description of the work | QLeave Project Number | Amount paid (\$) | Date paid | Date received form sighted by assessment manager | Name of officer who sighted the form |
|-------------------------|-----------------------|------------------|-----------|--|--------------------------------------|
| | | | | | |

The *Sustainable Planning Act 2009* (SPA) is administered by the Department of Infrastructure and Planning. This form and all other required application materials should be sent to your assessment manager and any referral agencies.



Material change of use assessable against a planning scheme—IDAS form 5

(Sustainable Planning Act 2009 version 1.0 effective 18 December 2009)

This form must be completed for development applications for a material change of use assessable against a planning scheme.

You **MUST** complete **ALL** questions unless the form indicates otherwise. Incomplete forms or forms without all necessary information and documentation will result in your application not being a properly made application.

For all development applications, you must:

- complete *Application details—IDAS form 1*
- complete any other forms relevant to your application
- provide any mandatory supporting information identified on the forms as being required to accompany your application.

Attach extra pages if there is insufficient space on this form.

All terms used on this form have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

This form can also be used for development on strategic port land under the *Transport Infrastructure Act 1994*.

This form can also be completed online using Smart eDA at www.smarteda.qld.gov.au

1. How is the premises identified/zoned in the applicable planning scheme? (if the premises involves multiple zones, clearly identify the relevant zone for each lot in a separate row in the below table. Non-mandatory)

| Lot description (i.e. street address or lot on plan details) | Applicable zone/precinct | Applicable overlays |
|--|--------------------------|---------------------|
| | | |
| | | |

2. How is the proposed use/s defined in the applicable planning scheme?

| General explanation of the proposed use | Planning scheme definition (include each definition in a new row) (non mandatory) | No. of dwelling/ tenancy units (if applicable) | Days and hours of operation (if applicable) | No. of employees (if applicable) |
|---|---|--|---|----------------------------------|
| | | | | |



3. What type of approval is being sought for the material change of use?

development permit preliminary approval both—provide details below

4. Are there any current approvals associated with this application for the change of use of the premises? (e.g. a preliminary approval)

No Yes—provide details below

| List of approval reference/s | Date approved | Date approval lapses |
|------------------------------|---------------|----------------------|
| | | |

5. Does the proposed use involve (tick applicable box/es)

- | | | |
|---|-----------------------------|------------------------------|
| the reuse of existing buildings on the premises | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| new building work on the premises | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| the reuse of existing operational works on the premises | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| new operational work on the premises | <input type="checkbox"/> No | <input type="checkbox"/> Yes |

6. Confirm that the following mandatory supporting information accompanies this application

| All applications | Confirmation of lodgement | Method of lodgement |
|---|------------------------------------|---------------------|
| <p>a site plan drawn to scale (1:100, 1:200 or 1:500 are the recommended scales) which shows the following:</p> <ul style="list-style-type: none"> the location and site area of the land to which the application relates (<i>relevant land</i>) the north point the boundaries of the relevant land any road frontages of the relevant land, including the name of the road the location and use of any existing or proposed buildings or structures on the relevant land (note: where extensive demolition or new buildings are proposed, two separate plans (an existing site plan and proposed site plan) may be appropriate) any existing or proposed easements on the relevant land and their function the location and use of buildings on land adjoining the relevant land all vehicle access points and any existing or proposed car parking areas on the relevant land. Car parking spaces for persons with disabilities and any service vehicle access and parking should be clearly marked. for any new building on the relevant land, the location of refuse storage the location of any proposed retaining walls on the relevant land and their height | <input type="checkbox"/> confirmed | |



| | | |
|---|---|--|
| <ul style="list-style-type: none"> the location of any proposed landscaping on the relevant land the location of any stormwater detention on the relevant land | | |
| a statement about how the proposed development addresses the local government's planning schemes and any other planning documents relevant to the application | <input type="checkbox"/> confirmed | |
| a statement about the intensity and scale of the proposed use (e.g. number of employees, days and hours of operation, number of visitors, number of seats, capacity of storage area etc.) | <input type="checkbox"/> confirmed | |
| information that states: <ul style="list-style-type: none"> the existing or proposed floor area, site cover, maximum number of storeys and maximum height above natural ground level for existing or new buildings (e.g. information regarding existing buildings but not being reused) the existing or proposed number of on-site car parking bays, type of vehicle cross-over (for non-residential uses) and vehicular servicing arrangement (for non-residential uses) | <input type="checkbox"/> confirmed <input type="checkbox"/> not applicable | |
| When the application involves the reuse of existing buildings | | |
| plans showing the size, location, existing floor area, existing site cover, existing maximum number of storeys, and existing maximum height above natural ground level of the buildings to be reused | <input type="checkbox"/> confirmed <input type="checkbox"/> not applicable | |
| When the application involves new building work (including extensions) | | |
| floor plans drawn to scale (1:50, 1:100 or 1:200 are the recommended scales) which show the following: <ul style="list-style-type: none"> the north point the intended use of each area on the floor plan (for commercial, industrial or mixed use developments only) the room layout (for residential development only) with all rooms clearly labelled the existing and the proposed built form (for extensions only) the gross floor area of each proposed floor area | <input type="checkbox"/> confirmed | |
| elevations drawn to scale (1:100, 1:200 or 1:500 are the recommended scales) which show plans of all building elevations and facades, clearly labelled to identify orientation (e.g. north elevation) | <input type="checkbox"/> confirmed | |
| plans showing the size, location, proposed site cover, proposed maximum number of storeys, and proposed maximum height above natural ground level of the proposed new building work | <input type="checkbox"/> confirmed <input type="checkbox"/> not applicable | |
| When the application involves reuse of other existing works | | |
| plans showing the nature, location, number of on-site car parking bays, existing area of landscaping, existing type of vehicular cross-cover (non-residential uses), and existing type of vehicular servicing arrangement (non-residential uses) of the works to be reused | <input type="checkbox"/> confirmed <input type="checkbox"/> not applicable | |



| When the application involves new operational work | | |
|--|---|--|
| plans showing the nature, location, number of new on-site car parking bays, proposed area of new landscaping, proposed type of new vehicle cross-cover (non-residential uses), proposed maximum new vehicular servicing arrangement (non-residential uses) of the proposed new operational works | <input type="checkbox"/> confirmed <input type="checkbox"/> not applicable | |

Notes for completing this form:

- This form can also be used for a material change of use assessable against the land use plan for Cairns airport land or Mackay airport land. Whenever a planning scheme is mentioned, take it to mean the land use plan for the airport land.

Privacy—please refer to your assessment manager for further details on the use of information recorded in this form.

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| | | | |
|---------------|----------------------|-------------------|----------------------|
| Date received | <input type="text"/> | Reference numbers | <input type="text"/> |
|---------------|----------------------|-------------------|----------------------|

The *Sustainable Planning Act 2009* is administered by the Department of Infrastructure and Planning. This form and all other required application materials should be sent to your assessment manager and any referral agencies.



Contaminated land—IDAS form 24

(Sustainable Planning Act 2009 version 1.0 effective 18 December 2009)

This form must be completed for development applications for:

- a material change of use that is assessable development under the *Sustainable Planning Regulation 2009*, schedule 3, part 1, table 2, items 6 to 9
- reconfiguring a lot that requires referral under the *Sustainable Planning Regulation 2009*, schedule 7, table 2, item 22.

You **MUST** complete **ALL** questions unless the form indicates otherwise. Incomplete forms or forms without all necessary information and documentation will result in your application not being a properly made application.

For all development applications you must:

- complete *Application details—IDAS form 1*
- complete any other forms relevant to your application
- provide any mandatory supporting information identified on the forms as being required to accompany your application.

Attach extra pages if there is insufficient space on this form.

All terms used on this form have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

This form can also be completed online using Smart eDA at www.smarteda.qld.gov.au

1. What is the nature of the application? (tick applicable box/es)

- material change of use reconfiguring a lot

2. What is the nature of the contamination? (tick applicable box/es)

- all or part of the premises is on the environmental management register
- all or part of the premises is on the contaminated land register
- all or part of the premises is currently used for, or was last used for, a notifiable activity
- all or part of the premises is currently used for, or was last used for, an industrial activity and the proposed use is for child care, educational, recreational or residential purposes (including a caretakers' accommodation on industrial land)
- in an area where an area management advice has been given for natural mineralisation or industry activity and the proposed use is for child care, educational, recreational or residential purposes (including caretakers' accommodation on industrial land)
- is in an area for which an area management advice has been given for unexploded ordnance



| 3. Confirm that the following mandatory supporting information accompanies this application | | |
|---|---|----------------------------|
| Plans | Confirmation of lodgement | Method of lodgement |
| plans showing where any notifiable activities, hazardous contaminant or potentially contaminated activity has occurred on the premises | <input type="checkbox"/> confirmed | |
| Written documentation | | |
| if the application involves a material change of use from an industrial use to a more sensitive use (e.g. child care, educational, recreational or residential purposes), then a detailed site history outlining previous potentially contaminated uses on the premises | <input type="checkbox"/> confirmed <input type="checkbox"/> not applicable | |

Privacy—please refer to your assessment manager for further details on the use of information recorded in this form.

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Date received

Reference numbers

The *Sustainable Planning Act 2009* is administered by the Department of Infrastructure and Planning. This form and all other required application materials should be sent to your assessment manager and any referral agencies.



Development assessment checklist—IDAS checklist 1

(Sustainable Planning Act 2009, version 1.0 18 December 2009)

This checklist applies to the carrying out of development generally.

You are not required to complete this checklist as part of your development application, however you may submit the checklist with your application if you wish. The purpose of the checklist is to assist you in identifying:

- whether you need to make a development application for the proposed development
- if a development application is required, the relevant IDAS forms you need to complete as part of your application
- whether you need to give a copy of your application to any referral agencies.

If your development involves a material change of use, reconfiguring a lot, operational works or building work in a declared fish habitat area, it is recommended that you complete *Material change of use – IDAS checklist 2*, *Reconfiguring a lot – IDAS checklist 3*, *Operational works – IDAS checklist 4*, or *Building work in a declared fish habitat area – IDAS checklist 5*.

If you are unsure how to answer any questions on this checklist, phone or visit your local government, or go to the Department of Infrastructure and Planning’s website at www.dip.qld.gov.au.

All terms used in this checklist have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

This checklist can also be completed online using Smart eDA at www.smarteda.qld.gov.au

Part 1—General questions

1.1 Have you received a referral agency response in relation to this proposed development prior to making an application?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> • To assist you in preparing your application, completing <i>Referral agency responses—IDAS checklist 6</i> is recommended |

1.2 Do you wish the proposed development to be assessed against a superseded planning scheme?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> • You must complete <i>Request to apply a superseded planning scheme—Sustainable Planning Act form 2</i> and give this notice to the relevant local government. If the local government agrees to your request, details must be provided in <i>Application details—IDAS form 1</i> |



1.3 Does the proposal involve removing quarry material from a watercourse or lake for which an allocation notice is required under the *Water Act 2000*?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete part 2 of this checklist |

1.4 Is any part of the proposed development intended to be carried out on a Queensland heritage place under the *Queensland Heritage Act 1992*?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete part 3 of this checklist |

1.5 Does the proposal involve development on a local heritage place?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete part 4 of this checklist |

1.6 Does the proposal involve an environmentally relevant activity, other than an agricultural ERA, a mining activity or a chapter 5A activity?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete part 5 of this checklist |

1.7 Is any part of the development on strategic port land or airport land (other than development for a material change of use that is inconsistent with the land use plan for the strategic port land or airport land)

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete part 6 of this checklist |

1.8 Is any part of the development on land below a high water mark within the limits of a port under the *Transport Infrastructure Act 1994*?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete part 7 of this checklist |



1.9 Is any part of the premises designated for community infrastructure?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete part 8 of this checklist |

1.10 Does the proposal involve the establishment or expansion of a waste water disposal system?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete part 9 of this checklist |

1.11 Is the development on land that adjoins a declared fish habitat area under the *Fisheries Act 1994*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete part 10 of this checklist |

Part 2—Removing quarry material

2.1 Is any part of the quarry material which is intended to be removed, located within a wild river area under the *Wild Rivers Act 2005*?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none">• A development permit is required• Your application must include <i>Removal of quarry material from a watercourse—IDAS form 18</i>• This application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not the assessment manager for your application, the role of the agency will be as a concurrence agency and you must provide a copy of the application to DERM |
| <input type="checkbox"/> Yes | |

2.2 Will the development be carried out on land to which a property development plan under the *Wild Rivers Act 2005* applies?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none">• A development permit is required• Your application must include <i>Removal of quarry material from a watercourse—IDAS form 18</i>• This application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not the assessment manager for the application, the role of the agency will be as a concurrence agency and you must give DERM a copy of the application |
| <input type="checkbox"/> Yes | |



2.3 Is the development consistent with the property development plan?

| | |
|------------------------------|---|
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• A development permit is required• Your application must include <i>Removal of quarry material from a watercourse—IDAS form 18</i>• This application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not the assessment manager for the application, the role of the agency will be as a concurrence agency and you must give DERM a copy of the application |
| <input type="checkbox"/> No | <ul style="list-style-type: none">• Prohibited development. A development application for this development cannot be made |

Section reference:

- *Sustainable Planning Regulation*, schedule 3, part 1, table 5, item 1
- *Sustainable Planning Regulation*, schedule 7, table 2, item 12
- *Sustainable Planning Act 2009*, schedule 1, item 2

Part 3—Queensland heritage place

3.1 Has an exemption certificate for the proposal been issued under the *Queensland Heritage Act 1992*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• A development permit is not required for this aspect of the development |

3.2 Is the proposed development liturgical development under section 78 of the *Queensland Heritage Act 1992*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• A development permit is not required for this aspect of the development |

3.3 Is the work being carried out by the State?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• A development permit is not required for this aspect of the development |

3.4 Is the work being carried out in an urban development area?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none">• A development permit is required• Your application must include <i>Queensland heritage place—IDAS form 3</i>• This application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not the assessment manager for the application, the role of the agency will be as a concurrence agency and you must provide a copy of the application to DERM |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• A development permit is not required for this aspect of the development |



Section reference:

- *Sustainable Planning Regulation*, schedule 3, part 1, table 5, item 2
- *Sustainable Planning Regulation*, schedule 7, table 2, item 19

Part 4—Local heritage

4.1 Do any of the following apply to the proposal

| | |
|--|--|
| the development is building works to be carried out by or on behalf of the State, a public sector entity or a local government | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the development is for public housing as defined in schedule 3 of the <i>Sustainable Planning Act 2009</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the development is to be carried out by the State on land designated for community infrastructure under the <i>Sustainable Planning Act 2009</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the development is mentioned in schedule 4 of the <i>Sustainable Planning Regulation 2009</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the local heritage place is on an airport lessee’s airport land under the <i>Airport Assets (Restructuring and Disposal) Act 2008</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered no to all of the above, a development permit is required and your application must include *Local heritage place—IDAS form 4*
- If you answered yes to any of the above, a development permit is not required

Section reference:

- *Sustainable Planning Regulation*, schedule 3, part 1, table 5, item 3
- *Sustainable Planning Regulation*, schedule 3, part 2, table 1, item 1
- *Airports Assets (Restructuring and Disposal) Act 2008*, section 54

Part 5—Environmentally relevant activity

5.1 Is there a code of environmental compliance under the *Environmental Protection Regulation 2008* for every aspect of each proposed environmentally relevant activity?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• Go to question 5.3 |



5.2 Is the proposed development a mobile and temporary environmentally relevant activity?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none">No development permit is required. End of part 5 of checklist |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">A development permit is required for this developmentYour application must include Environmentally relevant activity—IDAS form 8This application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not the assessment manager for the application, the role of the agency will be as a concurrence agency and you must give DERM a copy of the application |

5.3 Is any part of the environmentally relevant activity intended to be located within a wild river area under the *Wild River Act 2005*?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none">A development permit is not required |
| <input type="checkbox"/> Yes | |

5.4 Does the development involve development in waters in the wild river area that is for an extraction ERA?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none">Go to question 5.6 |
| <input type="checkbox"/> Yes | |

5.5 Will the application be accompanied by an allocation notice for that environmentally relevant activity?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none">Prohibited development. A development application cannot be made for this aspect |
| <input type="checkbox"/> Yes | |

5.6 Is any part of the proposed environmentally relevant activity intended to be located in a wild river high preservation area?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none">Go to question section 5.8 |
| <input type="checkbox"/> Yes | |



5.7 Is any part of the environmentally relevant activity one of the following:

| | |
|---|--|
| a sewage ERA as defined under the <i>Environmental Protection Act 1994</i> , section 73AA | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a water treatment ERA as defined under the <i>Environmental Protection Act 1994</i> , section 73AA | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a dredging ERA | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| an extraction ERA if the activity is a low impact activity carried out outside waters and is for specified works or residential complexes in the area | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a screening ERA carried out outside waters and the activity is for: <ul style="list-style-type: none"> • specified works or • residential complexes | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a crude oil or petroleum product storage ERA if the activity is: <ul style="list-style-type: none"> • for residential complexes and • carried out outside a designated urban area | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| an exempt environmentally relevant activity as defined under the <i>Environmental Protection Act 1994</i> , section 73AA(4) in a designated urban area | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of these questions, go to question 5.8
- If you answered no to all of these questions, this aspect of the development is prohibited development and a development application cannot be made

5.8 Is the environmentally relevant activity an extraction ERA to be carried out in a wild river floodplain management area?

| | |
|------------------------------|----------------------|
| <input type="checkbox"/> No | • Go to section 5.10 |
| <input type="checkbox"/> Yes | |

5.9 Is the extraction ERA a low impact activity carried out outside waters and for specified works or residential complexes in the area?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | Prohibited development. A development application cannot be made |
| <input type="checkbox"/> Yes | |



5.10 Will the development be carried out on land to which a property development plan under the *Wild Rivers Act 2005* applies?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none">• A development permit is required• Your application must include <i>Environmentally relevant activity—IDAS form 8</i>• This application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not the assessment manager for the application, the role of the agency will be as a concurrence agency and you must give DERM a copy of the application |
| <input type="checkbox"/> Yes | |

5.11 Is the development consistent with the property development plan?

| | |
|------------------------------|--|
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• A development permit is required• Your application must include <i>Environmentally relevant activity—IDAS form 8</i>• This application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not the assessment manager for the application, the role of the agency will be as a concurrence agency and you must give DERM a copy of the application |
| <input type="checkbox"/> No | <ul style="list-style-type: none">• Prohibited development. A development application cannot be made |

Section reference:

- *Sustainable Planning Act 2009*, schedule 1, items 2, 9, 10 and 11
- *Sustainable Planning Regulation*, schedule 3, part 1, table 5, items 4 and 5
- *Sustainable Planning Regulation*, schedule 7, table 2, items 1 and 24

Part 6—Strategic port land or airport land

6.1 Does the land use plan for the strategic port land or airport land state that the development is assessable development?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none">• End of part 6 of this checklist |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• A development permit is required• Your application must include:<ul style="list-style-type: none">• for a material change of use - <i>Material change of use assessable against a planning scheme—IDAS Form 5</i>• for building or operational work - <i>Building or operational work assessable against a planning scheme—IDAS Form 6</i>• for reconfiguring a lot - <i>Reconfiguring a lot—IDAS Form 7</i> |

Section reference:

- *Sustainable Planning Regulation*, schedule 3, part 2, table 5, items 6 and 7



Part 7—Within the limits of a port

7.1 Does any of the following apply to any part of the proposal?

| | |
|---|--|
| within 200 metres of a shipping channel or an entry and exit shipping corridor for the port | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| within 1000 metres of a swing basin, a commercial shipping wharf, a mooring, anchorage or spoil grounds | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| within 1000 metres of a planned port facility identified in a land use plan | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above, then this application requires assessment by the Port Authority for the port relevant to your application as a concurrence agency. You must send a copy of your application to the Port Authority.
- If you answered no to all of the above, then this application requires assessment by the Port Authority for the port relevant to your application as an advice agency. You must send a copy of your application to the Port Authority.

Section reference:

- *Sustainable Planning Regulation*, schedule 7, table 2, items 16 and 17

Part 8—Community infrastructure

8.1 Is the community infrastructure intended to be supplied by a public sector entity?

| | |
|------------------------------|-----------------------------------|
| <input type="checkbox"/> No | • End of part 8 of this checklist |
| <input type="checkbox"/> Yes | |

8.2 Is the land owned by or on behalf of the State?

| | |
|------------------------------|-----------------------------------|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • End of part 8 of this checklist |

8.3 Is the development for any of the following?

| | |
|---|--|
| for the designated purpose | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| carried out by, or on behalf of, the designated purpose | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of these questions, end of part 8 of this checklist



8.4 Is the proposal assessable development under the planning scheme, a temporary local planning instrument, a preliminary approval to which section 242 of the Act applies or a State planning regulatory provision?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• This application must be referred to the Queensland Government department administering the Act authorising the development for the designated purpose as concurrence agency |

Section reference:

- *Sustainable Planning Regulation*, schedule 7, table 3, item 6

Part 9—Waste water management

9.1 Is any part of the proposed waste water disposal system to be located in an area declared to be a catchment area under the *Water Act 2000*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none">• End of part 9 of this checklist |
| <input type="checkbox"/> Yes | |

9.2 Is the proposed waste water disposal system an environmentally relevant activity under the *Environment Protection Act 1994*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• End of part 9 of this checklist |

9.3 Is the development of the waste water disposal system assessable development under the planning scheme, a temporary local planning instrument, a preliminary approval to which section 242 of the Act applies or a State planning regulatory provision?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none">• No development permit is required |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• If the catchment area is in the SEQ region as defined under the Water Act 2000, section 341, the Queensland Bulk Water Supply Authority (trading as Seqwater) is a concurrence agency for the application. You must give this entity a copy of the application• If the catchment area is not in the SEQ region as defined under the Water Act 2000, section 341, the Department of Environment and Resource Management is a concurrence agency for the application and you must give DERM a copy of the application |

Section reference:

- *Sustainable Planning Regulation*, schedule 7, table 3, item 4



Part 10—Declared fish habitat areas

10.1 Is the development assessable development under schedule 3, part 1 of the *Sustainable Planning Regulation 2009*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none">• End of part 10 of checklist |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• A development permit is required• The Department of Employment, Economic Development and Innovation (DEEDI) is an advice agency for this application and you must give DEEDI a copy of the application |

Section reference:

- *Sustainable Planning Regulations*, schedule 7, table 2, item 27

Privacy—please refer to your assessment manager for further details on the use of information recorded in this checklist.

Disclaimer:

While the Department of Infrastructure and Planning (DIP) believes that the information contained on this checklist and provided as part of this process will be of assistance to you, it is provided on the basis that you will not rely on the information without first making your own enquiries regarding the interpretation and application of the applicable legislation to your circumstances.

To the full extent permitted by law DIP expressly disclaims all liability (including but not limited to liability for negligence) for errors or omissions of any kind or for any loss (including direct and indirect losses), damage or other consequence which may arise from your reliance on this process and the information contained on this checklist.

OFFICE USE ONLY

Date received

Reference numbers

The *Sustainable Planning Act 2009* is administered by the Department of Infrastructure and Planning.



Material change of use—IDAS checklist part 2

(Sustainable Planning Act 2009 version 1.0 effective 18 December 2009)

This checklist only applies when the development application seeks approval for a material change of use of premises.

You are not required to complete this checklist as part of your development application, however you may submit the checklist with your application if you wish. The purpose of the checklist is to assist you in identifying:

- whether you need to make a development application for the proposed development
- if a development application is required, the relevant IDAS forms you need to complete as part of your application
- whether you need to give a copy of your application to any referral agencies.

Before completing this checklist, it is recommended that you complete *Development Assessment Checklist – IDAS checklist part 1*. If your development involves reconfiguring a lot or operational works, it is recommended that you also complete *Reconfiguring a lot – IDAS checklist 3* and *Operational works – IDAS checklist 4*, as applicable.

If you are unsure how to answer any questions on this checklist, phone or visit your local government, or go to the Department of Infrastructure and Planning’s website at www.dip.qld.gov.au

All terms used in this checklist have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

This checklist can also be completed online using Smart eDA at www.smarteda.qld.gov.au

Part 1—General questions

1.1 Is the proposed use assessable development under the planning scheme?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> • You must complete <i>Material change of use assessable against a planning scheme—IDAS form 5</i> • Go to question 1.3 |

1.2 Is the proposed use assessable development under a State planning regulatory provision?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none"> • Go to question 1.17 |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> • Go to question 1.4 |



1.3 Is any part of the land part of a future State-controlled road or within 100 metres of a State-controlled road?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• If your application is assessable development under a planning scheme, the Department of Transport and Main Roads is a concurrence agency for your application. You must give a copy of the application to the Department of Transport and Main Roads• It is recommended that you complete part 2 of this checklist |

1.4 Does *State Planning Policy 2/02: Planning and Managing Development Involving Acid Sulfate Soils* apply to the development?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete part 3 of this checklist |

1.5 Is any part of the premises located in a coastal management district?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete part 4 of this checklist |

1.6 Is the size of the lot two hectares or larger?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete part 5 of this checklist |

1.7 Is any part of the premises in an area for which an area management advice has been given for unexploded ordnance?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• You must complete <i>Contaminated land—IDAS form 24</i>• This application requires assessment by the administering authority (either the chief executive administering the <i>Environmental Protection Act 1994</i>, or the local government) as a concurrence agency |

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 11



1.8 Is the proposed use of the premises listed in schedule 12 of the *Sustainable Planning Regulation 2009* and does it meet the specified threshold?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• This application requires assessment by the Department of Transport and Main Roads as a concurrence agency |

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 14

1.9 Is the proposed use of the premises listed in schedule 13 of the *Sustainable Planning Regulation 2009* and does it meet the specified threshold?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• This application requires assessment by the Department of Transport and Main Roads as a concurrence agency |

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 15

1.10 Is any part of the premises in an interim koala habitat protection area to which the provisions of the *South East Queensland koala State planning regulatory provisions* apply?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete Part 6 (starting from question 6.1) of this checklist |

1.11 Is any part of the premises in a koala conservation area or koala sustainability area, which is located outside the current SEQ urban footprint area?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete Part 6 (starting from question 6.3) of this checklist |

1.12 Is the proposed use associated with a reconfiguration of a lot?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none">• It is recommended that you complete Part 7 of this checklist |
| <input type="checkbox"/> Yes | |



1.13 Is any part of the premises in a wild river area declared under the *Wild Rivers Act 2005*?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete Part 8 of this checklist |

1.14 Is the proposed use for a domestic housing activity?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none">• It is recommended that you complete Part 9 of this checklist |
| <input type="checkbox"/> Yes | |

1.15 Does the use of the premises include a lot sharing a common boundary with a Queensland Heritage place under the *Queensland Heritage Act 1992*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• You must also complete <i>Queensland Heritage Place—IDAS form 3</i>• This application requires assessment by the Department of Environment and Resource Management as an advice agency |

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 23

1.16 Is preliminary approval sought for the application under the *Sustainable Planning Act 2009*, section 242?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• This application requires assessment by the Department of Infrastructure and Planning as a concurrence agency• You must complete <i>Preliminary approval varying the effect of the local planning instrument—IDAS form 31</i> |

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 24

1.17 Is the proposed use for a brothel as defined under the *Prostitution Act 1999*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete Part 10 of this checklist |



1.18 Is any part of the proposed use on strategic port land under the *Transport Infrastructure Act 1994*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete Part 11 of this checklist |

1.19 Is any part of the proposed use on airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete Part 12 of this checklist |

1.20 Is the proposed use a major hazard facility or possible major hazard facility under the *Dangerous Goods Safety Management Act 2001*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• You must complete <i>Major hazard facility—IDAS form 22</i>• This application requires assessment by the Department of Justice and Attorney-General (JAG). If JAG is not your assessment manager for the application, the role of the agency will be as a concurrence agency |

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 3, part 1, table 2, item 5
- *Sustainable Planning Regulation 2009*, schedule 7, table 2, item 8

1.21 Is all or part of the premises on the environmental management register or contaminated land register under the *Environmental Protection Act 1994*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete Part 13 of this checklist |

1.22 Is all or part of the land forming the premises currently used for a notifiable activity or if there is no existing use, was it last used for a notifiable activity?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• It is recommended that you complete Part 14 of this checklist |



1.23 Is all or part of the land forming premises currently used for an industrial activity (other than for a mining activity or petroleum activity) or if there is no existing use, was it last used for an industrial activity (other than for a mining activity or petroleum activity)?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete Part 15 of this checklist |

1.24 Is any part of the premises in an area for which an area management advice has been given for natural mineralisation or industrial activity (other than for a mining or petroleum activity)?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete Part 16 of this checklist |

1.25 Is the proposed use for aquaculture defined under the *Fisheries Act 1994*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete Part 17 of this checklist |

1.26 Is any part of the premises in a wild river area declared under the *Wild Rivers Act 2005*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete Part 18 of this checklist |

1.27 Is any part of the premises within the South East Queensland designated region?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete Part 19 of this checklist |

1.28 Is any part of the premises within the Far North Queensland (FNQ) designated region?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete Part 20 of this checklist |

1.29 Is the proposed use for urban purposes, as defined under the *Sustainable Planning Regulation 2009*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete Part 21 of this checklist |



1.30 Can the proposed use be performed without the removal, destruction or damage of marine plants under the Fisheries Act 1994?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | • It is recommended that you complete Part 22 of this checklist |
| <input type="checkbox"/> Yes | |

1.31 Is any part of the premises within the Wide Bay Burnett (WBB) designated region?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • It is recommended that you complete Part 23 of this checklist |

Part 2—State-controlled roads

2.1 Is the proposed use listed in schedule 11 of the Sustainable Planning Regulation 2009 and does it exceed the specified threshold?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | End of part 2 of checklist |
| <input type="checkbox"/> Yes | • This application requires assessment by the Department of Transport and Main Roads as a concurrence agency. You must give a copy of the application to the Department of Transport and Main Roads |

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, items 1 and 2

Part 3—Acid sulfate soils

3.1 Is the natural ground level of any part of the premises less than 20 metres Australian Height Datum (AHD)?

| | |
|------------------------------|------------------------------|
| <input type="checkbox"/> No | • End of part 3 of checklist |
| <input type="checkbox"/> Yes | |

3.2 Does the proposed use involve the following?

| | | |
|--|------------------------------|-----------------------------|
| excavating more than 1000 cubic metres of soil or sediment | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Using more than 1000 cubic metres of material as fill | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

- If you answered yes to either of the above then this application requires assessment by the Department of Environment and Resource Management as an advice agency



Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 3
- State Planning Policy 2/02: Planning and managing development involving acid sulfate soils, section 2.2

Part 4—Coastal management district

4.1 Will the proposed use involve carrying out any of the following?

| | |
|--|--|
| operational work | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| building work that is the construction of new premises with a gross floor area (GFA) of at least 1000 metres squared | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| building work that is the enlargement of the GFA of existing premises by more than 1000 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above then this application requires assessment by the Department of Environment and Resource Management as concurrence agency

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 5

Part 5—Vegetation clearing

5.1 Does the lot contain the following?

| | |
|--|--|
| category A or B area shown on a property map of assessable vegetation | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| if there is no property map of assessable vegetation for a lot, native vegetation shown as remnant vegetation on a regional ecosystem map or remnant map | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If no to both of the above in then end of part 5 of the checklist

5.2 Is the application for a preliminary approval under section 242 of the *Sustainable Planning Act 2009*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> • You must complete <i>Clearing native vegetation—IDAS form 11</i> • This application requires assessment by the Department of Environment and Resource Management as a concurrence agency |



5.3 Is the application for a sole or community residence clearing only (as defined in Schedule 26 of the *Sustainable Planning Regulation 2009*)?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• End of part 5 of the checklist |

5.4 Will the application involve vegetation clearing that is operational works made assessable under schedule 3, part 1, table 4, item 1, of the *Sustainable Planning Regulation 2009*, other than operational work that is only the clearing of regulated regrowth vegetation on freehold land, indigenous land or land the subject of a lease issued under the *Land Act 1994* for agricultural and grazing purposes?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• You must complete <i>Clearing native vegetation—IDAS form 11</i>• This application requires assessment by the Department of Environment and Resource Management as concurrence agency |

5.5 Will the application enable additional exempt operational work as defined in schedule 26 of the *Sustainable Planning Regulation 2009*, other than operational work that is only the clearing of regulated regrowth vegetation on freehold land, indigenous land, or land the subject of a lease issued under the *Land Act 1994* for agricultural and grazing purposes?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• You must complete <i>Clearing native vegetation—IDAS form 11</i>• This application requires assessment by the Department of Environment and Resource Management as a concurrence agency |

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 10

Part 6—Koala conservation

6.1 Do any of the exceptions stated in section 1.3 of the SEQ Koala SPRP apply?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• End of part 6 of the checklist |

6.2 Do any of the following apply?

| | | |
|--|------------------------------|-----------------------------|
| the development is only for a private residence on an existing lot | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|--|------------------------------|-----------------------------|



| | |
|---|--|
| <p>the development is on premises that will result in:</p> <ul style="list-style-type: none"> • a gross floor area of no more than 500 square metres and • the clearing of no more than 2500 square metres of native vegetation and • the excavation or filling of an area of no more than 5000 square metres and • no loss of mature koala habitat trees | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|---|--|

- If yes to any of the above, end of part 6 of the checklist
- If no to all of the above, then this application requires assessment by the Department of Infrastructure and Planning as a concurrence agency. End of part 6 of the checklist

6.3 Is the use for a domestic activity as defined by the *Environmental Protection Act 1994*?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> • End of part 6 of the checklist |

6.4 Will the use result in any of the following?

| | |
|---|--|
| clearing of native vegetation over an area greater than 2500 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a new building and any reasonably associated structure with a total footprint greater than 1000 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| an extension to an existing building and any reasonably associated structure if the extension has a total footprint greater than 1000 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| extracting gravel, rock or sand from an area greater than 5000 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| excavating or filling an area greater than 5000 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| additional traffic in a koala conservation area or koala sustainability area between 6pm on a day and 6am on the following day | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If yes to any of the above, then this application requires assessment by the Department of Environment and Resource Management as a concurrence agency

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, items 18 and 20
- *South East Queensland Koala State planning regulatory provisions*
- *South East Queensland Regional Plan 2009-2031 state planning regulatory provisions*



Part 7—Easements and substations

7.1 Is, or will there be any part of any structure or work that is the natural and ordinary consequence of the use located completely or partly in the easement?

No • Go to question 7.4

Yes

7.2 Is there an easement in favour of a distribution entity or transmission entity under the *Electricity Act 1994* for a transmission grid or supply network under that Act?

No

Yes • This application requires assessment by the distribution or transmission entity as an advice agency

7.3 Is there an easement in favour of the holder of pipeline licence number 1 issued under the *Petroleum Act 1923* and the easement is for the construction or operation of the Moonie to Brisbane strategic pipeline under that Act?

No

Yes • This application requires assessment by the pipeline licence holder as an advice agency

7.4 Is any part of the premises situated within 100 metres of a substation site under the *Electricity Act 1994*?

No

Yes • This application requires assessment by the entity responsible for the substation as an advice agency

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, items 7, 8, and 16

Part 8—Residential, commercial or industrial development in a wild river area

8.1 Is the proposed use for residential, commercial or industrial purposes outside a designated urban area as defined by the *Wild Rivers Act 2005*?

No

Yes • This application requires assessment by the Department of Environment and Resource Management as an advice agency



Section reference:

- *Sustainable Planning Regulation 2009*, schedule 5, part 2, table 5, item 1(a)
- Wild Rivers code, part 5

Part 9—Wetland

9.1 Does the premises include a lot situated in or, or within 100 metres of, a wetland shown on the ‘Map of referable wetlands’ a document approved by the chief executive of the Department of Environment and Resource Management?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> • This application requires assessment by the Department of Environment and Resource Management as an advice agency |

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 21

Part 10—Brothel

10.1 Do any of the following apply?

| | |
|--|--|
| any land the subject of the development is in, or within 200 metres of the closest point on any boundary of, a primarily residential area, or an area approved for residential development or intended to be residential in character (measured according to the shortest route a person may reasonably and lawfully take, by vehicle or on foot, between the land the subject of the development and the other land) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| any land the subject of the development is within 200 metres of the closest point on any boundary of land on which there is a residential building, place of worship, hospital, school, kindergarten or any other facility or place regularly frequented by children for recreational or cultural activities (measured according to the shortest route a person may reasonably and lawfully take, by vehicle or on foot, between the land the subject of the development and the other land) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| any land subject of the development is within 100 metres of the closest point on any boundary of land on which there is a residential building, place of worship, hospital, school, kindergarten or any other facility or place regularly frequented by children for recreational or cultural activities (measured in a straight line) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| more than five rooms are proposed to be used for providing prostitution | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the land is in a town with a population of less than 25 000 where the Minister and the local government have agreed that all applications for brothels in the local government area are to be refused | <input type="checkbox"/> Yes <input type="checkbox"/> No |



- If yes to any of the above, this aspect of the development is prohibited
- If no to all of the above, you must complete *Licensed brothel—IDAS form 9*

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 3, part 1, table 2, item 2
- *Sustainable Planning Act 2009*, schedule 1

Part 11—Strategic port land

11.1 Is any part of the proposed use inconsistent with the land use plan approved under the *Transport Infrastructure Act 1994*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> • You must complete <i>Material change of use on strategic port land—IDAS form 10</i> • This application requires assessment by the Department of Transport and Main Roads as a concurrence agency |

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 3, part 1, table 2, item 3
- *Sustainable Planning Regulation 2009*, schedule 7, table 2, item 6

Part 12—Airport land

12.1 Do any of the following apply?

| | | |
|--|------------------------------|-----------------------------|
| the proposed use is inconsistent with the land use plan approved under the <i>Airport Assets (Restructuring and Disposal) Act 2008</i> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| the proposed use is assessable under the land use plan for the airport land | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

- If yes to any of the above, this application requires assessment by the Department of Transport and Main Roads as concurrence agency

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 3, part 1, table 2, item 4
- *Sustainable Planning Regulation 2009*, schedule 7, table 2, item 7



Part 13—Contaminated land—registered land

13.1 Do any of the following apply?

| | |
|---|--|
| a suitability statement has been given and a site management plan has been approved for the intended use of the land and the application involves only the following: <ul style="list-style-type: none">the fit-out of a building on the landminor site excavation (e.g. post holes for open-sided non-habitable structures) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| there is currently a notifiable activity on the land and the activity is continuing | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the proposed use is industrial and only involves minor site excavation (e.g. post holes for open-sided non-habitable structures) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the land is used for a mining activity or petroleum activity | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the land is in an urban development area | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If no to all of the above:
 - you must complete Contaminated land—IDAS form 24
 - this application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not your assessment manager for the application, the role of the agency will be as a concurrence agency

Section reference:

- Sustainable Planning Regulation 2009*, schedule 3, part 1, table 2, item 6
- Sustainable Planning Regulation 2009*, schedule 7, table 2, item 23

Part 14—Contaminated land—notifiable activity

14.1 Do any of the following apply?

| | |
|---|--|
| a suitability statement removing the land from the environmental management register has been given under the <i>Environmental Protection Act 1994</i> for the existing use or if there is no existing use, the last use and the following both apply: <ul style="list-style-type: none">no new notifiable activity has occurred on the land since the suitability statement was issuedthe land is not otherwise contaminated by a hazardous contaminant | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|---|--|



| | |
|---|--|
| <p>a suitability statement has been given and a site management plan has been approved for the land for the intended use and the application involves only:</p> <ul style="list-style-type: none"> the fit-out of a building on the land minor site excavation, including for example, post holes for open-sided non-habitable structures | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <p>the land is used for a mining activity or petroleum activity</p> | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If no to all of the above:
 - You must complete Contaminated land—IDAS form 24
 - This application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not your assessment manager for the application, the role of the agency will be as a concurrence agency

Section reference:

- Sustainable Planning Regulation 2009*, schedule 3, part 1, table 2, item 7
- Sustainable Planning Regulation 2009*, schedule 7, table 2, item 23

Part 15—Contaminated land—industrial activity

15.1 Is the proposed use for child care, educational, recreational or residential purposes (including caretakers' accommodation on industrial land)?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> You must complete <i>Contaminated land—IDAS form 24</i> This application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not your assessment manager for the application, the role of the agency will be as a concurrence agency |

Section reference:

- Sustainable Planning Regulation 2009*, schedule 3, part 1, table 2, item 8
- Sustainable Planning Regulation 2009*, schedule 7, table 2, item 23

Part 16—Contaminated land—area management advice (natural mineralisation or industrial activity)

16.1 Is the proposed use for child care, educational, recreational or residential purposes (including caretakers' accommodation on industrial land)?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> You must also complete <i>Contaminated land—IDAS form 24</i> This application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not the assessment manager for the application, the role of the agency will be as a concurrence agency |



Section reference:

- *Sustainable Planning Regulation 2009*, schedule 3, part 1, table 2, item 9
- *Sustainable Planning Regulation 2009*, schedule 7, table 2, item 23

Part 17—Aquaculture

17.1 Is any part of the aquaculture intended to be located in a wild river area declared under the *Wild Rivers Act 2005*?

| | |
|------------------------------|-----------------------|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • Go to question 17.5 |

17.2 Will the proposed aquaculture cause no discharge of water into Queensland waters and be:

| | |
|---|--|
| of indigenous freshwater fish species listed in the <i>Fisheries (Freshwater) Management Plan 1999</i> , schedule 6 | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| in a catchment listed in that schedule for that species for aquarium display or human consumption only | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| carried out in ponds, or using above-ground tanks, that have a total water surface area of no more than five hectares | <input type="checkbox"/> Yes <input type="checkbox"/> No |

If yes to all, end of part 17 of the checklist

17.3 Will the proposed aquaculture cause no discharge of waste into Queensland waters, be of indigenous freshwater fish for aquarium display or human consumption only, or non-indigenous freshwater fish for aquarium display only, and carried out using only above-ground tanks that have:

| | |
|--|--|
| a floor area, excluding water storage area, of no more than 50 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a roof impervious to rain water. | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If yes to all, end of part 17 of the checklist
- If no to any of the above, you must complete *Aquaculture—IDAS form 25*
- This application requires assessment by the Department of Employment, Economic Development and Innovation (DEEDI). If DEEDI is not your assessment manager for the application, the role of the agency will be as a concurrence agency



17.4 Will the proposed aquaculture cause no discharge of waste into Queensland waters, be of indigenous marine fish for aquarium display only and carried out using only above-ground tanks that have a total floor area, excluding water storage areas, of no more than 50 square metres?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none"> You must complete <i>Aquaculture—IDAS form 25</i> This application requires assessment by the Department of Employment, Economic Development and Innovation (DEEDI). If DEEDI is not the assessment manager for the application, the role of the agency will be as a concurrence agency |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> This application requires assessment by the Department of Employment, Economic Development and Innovation (DEEDI). If DEEDI is not the assessment manager for the application, the role of the agency will be as a concurrence agency |

17.5 Is any part of the aquaculture intended to be located in a wild river high preservation area?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> This aspect of the development is prohibited development. End of part 17 of this checklist |

17.6 Is the development consistent with the property development plan?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none"> This aspect of the development is prohibited development |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> You must complete <i>Agricultural activities in a wild river area—IDAS form 25</i> This application requires assessment by the Department of Employment, Economic Development and Innovation (DEEDI). If DEEDI is not the assessment manager for the application, the role of the agency will be as a concurrence agency Subject to the declaration for the relevant wild river area, assessment may also be required for the purposes of the <i>Wild Rivers Act 2005</i> |

Section reference:

- Sustainable Planning Regulation 2009*, schedule 3, part 1, table 2, item 10
- Sustainable Planning Regulation 2009*, schedule 3, part 2, table 2, item 1 (self-assessable aquaculture)
- Sustainable Planning Regulation 2009*, schedule 7, table 2, item 28
- Fisheries Act 1994*, section 76DA (wild river area)
- Wild Rivers Act 2005*, section 43A

Part 18— Agriculture and animal husbandry activities

18.1 Will the proposed use involve either of the following activities as defined under the *Wild Rivers Act 2005*?

| | | |
|-----------------------------|------------------------------|-----------------------------|
| agricultural activities | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| animal husbandry activities | <input type="checkbox"/> Yes | <input type="checkbox"/> No |



- If no to both of the above, end of part 17 of this checklist

18.2 Is any part of the premises in the high preservation area in the wild river area?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• This aspect of the development is prohibited development• End of part 17 of the checklist |

18.3 is the proposed use in relation to the production of a high risk species as defined under the *Wild Rivers Act 2005*?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none">• You must complete <i>Agricultural activities in a wild river area—IDAS form 25</i>• This application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not the assessment manager for the application, the role of the agency will be as a concurrence agency• Subject to the declaration for the relevant wild river area, assessment may also be required for the purposes of the <i>Wild Rivers Act 2005</i> |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• This aspect of the development is prohibited |

18.4 Is the development consistent with the property development plan?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none">• This aspect of the development is prohibited development |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none">• You must complete <i>Agricultural activities in a wild river area—IDAS form 25</i>• This application requires assessment by the Department of Environment and Resource Management (DERM). If DERM is not the assessment manager for the application, the role of the agency will be as a concurrence agency• Subject to the declaration for the relevant wild river area, assessment may also be required for the purposes of the <i>Wild Rivers Act 2005</i> |

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 3, part 1, table 2, item 10
- *Sustainable Planning Regulation 2009*, schedule 7, table 2, item 41
- *Wild Rivers Act 2005*, section 42.

Part 19— South East Queensland Region

19.1 Do any of the following apply?

| | |
|--|--|
| the application is only for development proposed in a rural precinct and the development is consistent with the rural precinct | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|--|--|



| | |
|--|--|
| the application is only for development identified as exempt from assessment under the <i>Sustainable Planning Regulation 2009</i> , schedule 4 | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the application is only for development carried out under a development approval which has not lapsed for a development application: <ul style="list-style-type: none"> that was properly made before 28 July 2009 or to which division 2 of the SEQ 2009-2031 regulatory provisions applied | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the application is only for development that is consistent with a preliminary approval which has not lapsed, for the part of a development application mentioned in section 3.1.6 of the repealed <i>Integrated Planning Act 1997</i> (IPA) that states the way in which the effect of a local planning scheme is varied, where the development application for the preliminary approval was: <ul style="list-style-type: none"> properly made before 28 July 2009 or assessed against division 2 of the SEQ 2009-2031 regulatory provisions | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the application is only for development that is generally in accordance with a rezoning approval where the development entitlements from the rezoning approval are conferred by the following: <ul style="list-style-type: none"> the resulting zone in a transitional planning scheme or a development permit or acknowledgement notice mentioned in section 3.2.5(1)(a) of the repealed <i>Integrated Planning Act 1997</i> for a development application (superseded planning scheme) for the resulting zone in a transitional planning scheme which is a superseded planning scheme, or a notice issued under section 97 of the Sustainable Planning Act 2009 (SPA) agreeing to apply the superseded planning scheme or a planning scheme (other than a transitional planning scheme) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the application is only for development that is declared to be a significant project under the <i>State Development and Public Works Organisation Act 1971</i> , section 26(1)(a) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the premises are completely within a state development area under the <i>State Development and Public Works Organisation Act 1971</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above, end of part 19 of the checklist.

19.2 Is any part of the premises within a development area as defined by the SEQ 2009-2031 regulatory provisions?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none"> Go to question 19.4 |
| <input type="checkbox"/> Yes | |

19.3 Do any of the following apply?

| | |
|--|--|
| the proposed use is impact assessable under the planning scheme | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the gross floor area on the premises is more than 10 000 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the land area of the premises is more than 10 000 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |



- If you answered yes to any of the above then this application must be assessed by the Department of Infrastructure and Planning as a concurrence agency

19.4 Is the proposed use for an extension of more than 10 000 square metres of retail floor space?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | • This application requires assessment against section 4.1 of the SEQ 2009-2031 regulatory provisions |

19.5 Is any part of the premises outside the urban footprint area?

| | |
|------------------------------|-----------------------------------|
| <input type="checkbox"/> No | • End of part 19 of the checklist |
| <input type="checkbox"/> Yes | |

19.6 Do any of the following apply?

| | |
|--|--|
| the premises are completely in an urban area under a planning scheme (other than transitional planning scheme) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the premises are completely in a biodiversity development offset area approved under a state planning instrument | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above, end of part 19 of the checklist.

19.7 Does the proposed use involve tourist activity, sport and recreational activity or community activity, as defined under the SEQ regulatory provisions, schedule 2.1?

| | |
|------------------------------|-----------------------|
| <input type="checkbox"/> No | • Go to question 19.9 |
| <input type="checkbox"/> Yes | |

19.8 Do any of the following apply to the proposed use?

| | |
|--|--|
| will have a gross floor area of more than 5000 metres squared (excluding short term accommodation) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| any incidental commercial or retail activity area will be more than 250 metres squared | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| will accommodate more than 300 persons in any short term accommodation. | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If yes to any of the above, then this application needs assessment by the Department of Infrastructure and Planning as a concurrence agency



19.9 Does the proposed use involve indoor recreation activity, as defined under the SEQ regulatory provisions, schedule 2.1?

| | |
|------------------------------|------------------------|
| <input type="checkbox"/> No | • Go to question 19.11 |
| <input type="checkbox"/> Yes | |

19.10 Do any of the following apply?

| | |
|---|--|
| will cater for more than 250 persons | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| will have a gross floor area of more than 3000 square metres (excluding short-term accommodation) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| will accommodate more than 100 persons in any short term accommodation. | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If yes to any of the above, then this application needs assessment by the Department of Infrastructure and Planning as a concurrence agency

19.11 Does the proposed use involve residential development other than rural residential development, as defined under the SEQ regulatory provisions, schedule 2.1?

| | |
|------------------------------|------------------------|
| <input type="checkbox"/> No | • Go to question 19.13 |
| <input type="checkbox"/> Yes | |

19.12 Is the residential development for a private residence as defined under the SEQ regulatory provisions on an existing lot?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | • This application needs to be assessed by the Department of Infrastructure and Planning as a concurrence agency |
| <input type="checkbox"/> Yes | • Go to question 19.14 |

19.13 Does the proposed use involve residential development that is rural residential development, as defined under the SEQ regulatory provisions, schedule 2.1?

| | |
|------------------------------|------------------------|
| <input type="checkbox"/> No | • Go to question 19.16 |
| <input type="checkbox"/> Yes | |

19.14 Is any part of the premises in the regional landscape and rural production area?

| | |
|------------------------------|------------------------|
| <input type="checkbox"/> No | • Go to question 19.16 |
| <input type="checkbox"/> Yes | |



19.15 Is the development for a private residence as defined under the SEQ regulatory provisions, on an existing lot?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | • This application needs assessment by the Department of Infrastructure and Planning as concurrence agency |
| <input type="checkbox"/> Yes | |

19.16 Does the proposed use involve other urban activities as defined under the SEQ regulatory provisions, schedule 2.1?

| | |
|------------------------------|-----------------------------------|
| <input type="checkbox"/> No | • End of part 19 of the checklist |
| <input type="checkbox"/> Yes | |

19.17 Do any of the following apply?

| | |
|---|--|
| the proposed use is only for an industrial or commercial purpose and: <ul style="list-style-type: none">• the gross floor area on the premises is no more than 750 square metres• any incidental retail activity on the premises is no more than 50 square metres• any associated outdoor area on the activity is no more than 1500 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the proposed use is only for service station and: <ul style="list-style-type: none">• the gross floor area on the premises is no more than 1000 metres squared• any incidental retail activity on the premises is no more than 250 metres squared and• any associated outdoor area on the premises is no more than 2000 metres squared | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If no to both of the above, then this application needs assessment by the Department of Infrastructure and Planning as concurrence agency

Section reference:

- *South East Queensland Regional Plan 2009-2031 Regulatory Provisions*, divisions 2 and 4
- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 12
- *SEQ Regional Plan 2009-2031 Regulatory Provisions* for the meaning of rural precinct



Part 20— Far North Queensland Region

20.1 Do any of the following apply?

| | |
|--|--|
| the application is for development that is consistent with a master plan | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the premises are in the regional landscape and rural production area or rural living area for development in an urban area under a planning scheme identified in the FNQ 2009–2031 regulatory provisions, schedule 3 | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the application is only for development proposed in a rural precinct and the development is consistent with the rural precinct | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the application is only for development that is declared to be a significant project under the <i>State Development and Public Works Organisation Act 1971</i> , section 26(1)(a) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the premises are completely within a state development area under the <i>State Development and Public Works Organisation Act 1971</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above, then end of part 20 of the checklist

20.2 Is any part of the premises within an urban growth area?

| | |
|------------------------------|-----------------------|
| <input type="checkbox"/> No | • Go to question 20.4 |
| <input type="checkbox"/> Yes | |

20.3 Do any of the following apply?

| | |
|--|--|
| the proposed use is impact assessable under the planning scheme | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the proposed use will have a gross floor area of more than 10 000 metres squared | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the land area for the premises is more than 10 000 metres squared | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above, then this application needs assessment by the Department of Infrastructure and Planning as a concurrence agency.

20.4 Is any part of the premises in the regional landscape and rural production area or the rural living area?

| | |
|------------------------------|-----------------------------------|
| <input type="checkbox"/> No | • End of part 20 of the checklist |
| <input type="checkbox"/> Yes | |



20.5 Does the proposed use involve tourist activity or sport and recreation activity, as defined under the FNQ regulatory provisions, schedule 1.1?

| | |
|------------------------------|-----------------------|
| <input type="checkbox"/> No | • Go to question 20.7 |
| <input type="checkbox"/> Yes | |

20.6 Do any of the following apply?

| | |
|---|--|
| will have a gross floor area of more than 2000 square metres (excluding short term accommodation) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| any incidental commercial or retail activity area will be more than 250 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| will accommodate more than 100 persons in any short term accommodation | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If yes to any of the above, then this application needs assessment by the Department of Infrastructure and Planning as a concurrence agency

20.7 Does the proposed use involve community activities, as defined under the FNQ regulatory provisions, schedule 1.1?

| | |
|------------------------------|-----------------------|
| <input type="checkbox"/> No | • Go to question 20.9 |
| <input type="checkbox"/> Yes | |

20.8 Do any of the following apply?

| | |
|--|--|
| will have a gross floor area of more than 2500 metres squared (excluding short term accommodation) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| any incidental commercial or retail activity area will be more than 250 metres squared | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| will accommodate more than 100 persons in any short term accommodation | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If yes to any of the above, then this application needs assessment by the Department of Infrastructure and Planning as a concurrence agency

20.9 Does the proposed use involve an indoor recreation activity, as defined under the FNQ regulatory provisions, schedule 1.1?

| | |
|------------------------------|------------------------|
| <input type="checkbox"/> No | • Go to question 20.11 |
| <input type="checkbox"/> Yes | |



20.10 Do any of the following apply?

| | |
|--|--|
| will cater for more than 250 persons | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Will have a gross floor area of more than 3000 metres squared (excluding short term accommodation) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| will accommodate more than 100 persons in any short term accommodation | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If yes to any of the above, then this application needs assessment by the Department of Infrastructure and Planning as a concurrence agency

20.11 Does the proposed use involve residential development other than rural residential development, as defined under the FNQ regulatory provisions, schedule 1.1?

| | |
|------------------------------|------------------------|
| <input type="checkbox"/> No | • Go to question 20.13 |
| <input type="checkbox"/> Yes | |

20.12 Is the residential development for a private residence as defined under the FNQ regulatory provisions, on an existing lot?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | • This application needs assessment by the Department of Infrastructure and Planning as concurrence agency |
| <input type="checkbox"/> Yes | |

20.13 Does the proposed use involve rural residential development, as defined under the FNQ regulatory provisions, schedule 1.1?

| | |
|------------------------------|------------------------|
| <input type="checkbox"/> No | • Go to question 20.16 |
| <input type="checkbox"/> Yes | |

20.14 Is any part of the premises in the regional landscape and rural production area?

| | |
|------------------------------|------------------------|
| <input type="checkbox"/> No | • Go to question 20.16 |
| <input type="checkbox"/> Yes | |

20.15 Is the development for a private residence as defined under the FNQ regulatory provisions, on an existing lot?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | • This application needs assessment by the Department of Infrastructure and Planning as concurrence agency |
| <input type="checkbox"/> Yes | |



20.16 Does the proposed use involve another type of urban activity, as defined under the FNQ regulatory provisions, schedule 1.1?

| | |
|------------------------------|-----------------------------------|
| <input type="checkbox"/> No | • End of part 20 of the checklist |
| <input type="checkbox"/> Yes | |

20.17 Do any of the following apply?

| | |
|--|--|
| will have a gross floor area of more than 250 metres squared (excluding residential development) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| any associated outdoor area will be more than 750 metres squared | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above, then this application needs assessment by the Department of Infrastructure and Planning as a concurrence agency

Section reference:

- *Far North Queensland Regional Plan 2009-2031 Regulatory Provisions, division 2*
- *Sustainable Planning Regulation 2009, schedule 7, table 3, item 13.*
- *Far North Queensland Regional Plan 2009 State Planning Regulatory provisions*

Part 21— Conservation estate

21.1 Is the proposed use on a lot situated in, or within 100 metres of, any of the following?

| | |
|--|--|
| a protected area, forest reserve, critical habitat or area of major interest under the <i>Nature Conservation Act 1992</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a state forest or timber reserve under the <i>Forestry Act 1959</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a marine park under the <i>Marine Parks Act 2004</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a recreation area under the <i>Recreation Areas Management Act 2006</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| a world heritage area listed under the World Heritage Convention | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Brisbane forest park under the <i>Brisbane Forest Park Act 1977</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above, then this application needs to be referred to Department of Environment and Resource Management as an advice agency

Section reference:

Sustainable Planning Regulation 2009, schedule 7, table 2, item 45



Part 22—Removal, destruction or damage of a marine plant

22.1 Is the proposed removal, destruction or damage of marine plants reasonably necessary for:

| | |
|--|--|
| the removal, destruction or damage of dead marine wood on unallocated State land, other than in a wild river area, for trade or commerce | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the maintenance of existing structures, including for example (providing the structures were constructed in compliance with all the requirements under any Act): <ul style="list-style-type: none"> • boat ramps, boardwalks, drains, fences, jetties, roads, safety signs, swimming enclosures and weirs • drainage structures • powerlines or associated powerline infrastructure | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| educational or research purposes or for monitoring the impact of development on marine plants | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the construction or placement of structures, including for example, safety signs, swimming enclosures and aids to navigation, fences, pontoons, public boat ramps and pipelines if: <ul style="list-style-type: none"> • the extent of the removal, destruction or damage is minor and • the structures are constructed in compliance with all the requirements, under any Act, relating to a structure of that type | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the construction of runnels for mosquito control, removal of Lyngbya, seed collection for site rehabilitation or the collection of marine plants for fishing bait, or handicraft | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to one or more of the above, a permit is not required for that aspect of the proposed operational work, but it must comply with any applicable self-assessable code. End of part 22 of the checklist

22.2 Is the proposed operational work only for one or more of the activities outlined in question 22.1?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> • A permit is not required for that aspect of the proposed operational work, but it must comply with any applicable self-assessable code • End of part 22 of the checklist |

22.3 Does a development permit exist for the proposed operational work?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | |
| <input type="checkbox"/> Yes | <ul style="list-style-type: none"> • End of part 22 of the checklist |



22.4 Has an approval for the proposed operational work been sought in a separate application?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none"> This application needs assessment by the Department of Environment and Resource Management (DERM) as a concurrence agency To assist you in preparing your application, completing <i>Operational works—IDAS checklist 4</i> is recommended |
| <input type="checkbox"/> Yes | |

Section reference:

- Sustainable Planning Regulation 2009*, schedule 3, part 1, table 4, item 8 (assessable development)
- Sustainable Planning Regulation 2009*, schedule 3, part 2, table 4, item 4 (self-assessable development)
- Sustainable Planning Regulation 2009*, schedule 5, part 1, table 4, item 10
- Sustainable Planning Regulation 2009*, schedule 5, part 2, table 4, item 4
- Sustainable Planning Regulation 2009*, schedule 7, table 2, item 32
- Fisheries Act 1994*, section 76DB (wild river area)

Part 23 – Wide Bay Burnett Region

23.1 Do any of the following apply?

| | |
|--|--|
| the application is only for development proposed in a rural precinct and the development is consistent with the rural precinct | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the application is only for development identified as exempt from assessment against a planning scheme under the planning legislation | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the application is only for development carried out under a development approval which has not lapsed for a development application: <ul style="list-style-type: none"> that was properly made before 18 December 2009 or to which division 2 of the draft WBB regulatory provisions applied | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the application is only for development that is consistent with a preliminary approval which has not lapsed, for the part of a development application that states the way in which the effect of a local planning scheme is varied, where the development application for the preliminary approval was: <ul style="list-style-type: none"> properly made before 18 December 2009 assessed against division 2 of the draft WBB regulatory provisions | <input type="checkbox"/> Yes <input type="checkbox"/> No |



| | |
|---|--|
| <p>the application is only for development that is generally in accordance with a rezoning approval where the development entitlements from the rezoning approval are conferred by the following:</p> <ul style="list-style-type: none"> the resulting zone in a transitional planning scheme or a development permit or acknowledgement notice mentioned in section 3.2.5(1)(a) of the repealed <i>Integrated Planning Act 1997</i> for a development application (superseded planning scheme) for the resulting zone in a transitional planning scheme which is a superseded planning scheme, or a notice issued under section 97 of the Sustainable Planning Act 2009 (SPA) agreeing to apply the superseded planning scheme or a planning scheme (other than a transitional planning scheme) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <p>the application is only for development that is declared to be a significant project under the <i>State Development and Public Works Organisation Act 1971</i>, section 26(1)(a)</p> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <p>the premises are completely within a state development area under the <i>State Development and Public Works Organisation Act 1971</i></p> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <p>the application is only for development completely within the Cherbourg Aboriginal Shire Council local government area</p> | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above then end of this checklist

23.2 Is any part of the premises within a development area as defined by the draft WBB regulatory provisions?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none"> Go to question 23.4 |
| <input type="checkbox"/> Yes | |

23.3 Do any of the following apply?

| | |
|--|--|
| the proposed use is impact assessable under the planning scheme | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the gross floor area on the premises is more than 10 000 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the land area of the premises is more than square 10 000 metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above then this application must be assessed by the Department of Infrastructure and Planning as a concurrence agency

23.4 Is any part of the premises outside the urban footprint area?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none"> End of this checklist |
| <input type="checkbox"/> Yes | |



23.5 Do any of the following apply?

| | |
|--|--|
| the premises are completely in an urban area under a planning scheme (other than transitional planning scheme) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the premises are completely in a biodiversity development offset area approved under a state planning instrument | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above then you can proceed to the end of this checklist

23.6 Does the proposed use involve a tourist activity, sport and recreation activity, or community activity, as defined under the draft WBB regulatory provisions, schedule 1.1?

| | |
|------------------------------|-----------------------|
| <input type="checkbox"/> No | • Go to question 23.8 |
| <input type="checkbox"/> Yes | |

23.7 Do any of the following apply to the proposed use?

| | |
|---|--|
| will have a gross floor area of more than 5000 square metres (excluding short term accommodation) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| any incidental commercial or retail activity area will be more than 250 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| will accommodate more than 300 persons in any short term accommodation. | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above, then this application needs assessment by the Department of Infrastructure and Planning as a concurrence agency

23.8 Does the proposed use involve an indoor recreation activity, as defined under the draft WBB regulatory provisions, schedule 1.1?

| | |
|------------------------------|------------------------|
| <input type="checkbox"/> No | • Go to question 23.10 |
| <input type="checkbox"/> Yes | |

23.9 Do any of the following apply?

| | |
|---|--|
| will have a gross floor area of more than 3000 square metres (excluding short-term accommodation) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| will cater for more than 250 persons | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| will accommodate more than 100 persons in any short term accommodation. | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered yes to any of the above, then this application needs assessment by the Department of Infrastructure and Planning as a concurrence agency



23.10 Does the proposed use involve residential development (including rural residential development), as defined under the draft WBB regulatory provisions, schedule 1.1?

| | |
|------------------------------|--|
| <input type="checkbox"/> No | <ul style="list-style-type: none">Go to question 23.12 |
| <input type="checkbox"/> Yes | |

23.11 Do any of the following apply?

| | |
|--|--|
| the residential development is for a private residence, as defined under the draft WBB regulatory provisions, on an existing lot | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the development is for rural residential development completely within the rural living area | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If you answered no to both of the above, then this application needs assessment by the Department of Infrastructure and Planning as a concurrence agency

23.12 Does the proposed use involve another type of urban activity, as defined under the draft WBB regulatory provisions, schedule 1.1?

| | |
|------------------------------|---|
| <input type="checkbox"/> No | <ul style="list-style-type: none">End of this checklist |
| <input type="checkbox"/> Yes | |

23.13 Do any of the following apply?

| | |
|---|--|
| the proposed use is only for an industrial or commercial purpose and: <ul style="list-style-type: none">the gross floor area on the premises is no more than 750 square metres andany incidental retail activity on the premises is no more than 50 square metres andany associated outdoor area on the activity is no more than 1500 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| the proposed use is only for service station and: <ul style="list-style-type: none">the gross floor area on the premises is no more than 1000 square metres andany incidental retail activity on the premises is no more than 250 square metres andany associated outdoor area on the premises is no more than 2000 square metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |

- If no to both of the above, then this application needs assessment by the Department of Infrastructure and Planning as concurrence agency



Section reference:

- *Wide Bay Burnett Regulatory Provisions*, divisions 1 and 2
- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 13A
- *Wide Bay Burnett Regulatory Provisions* for the meaning of rural precinct

Privacy—please refer to your assessment manager for further details on the use of information recorded in this checklist.

Disclaimer:

While the Department of Infrastructure and Planning (DIP) believes that the information contained on this checklist and provided as part of this process will be of assistance to you, it is provided on the basis that you will not rely on the information without first making your own enquiries regarding the interpretation and application of the applicable legislation to your circumstances.

To the full extent permitted by law DIP expressly disclaims all liability (including but not limited to liability for negligence) for errors or omissions of any kind or for any loss (including direct and indirect losses), damage or other consequence which may arise from your reliance on this process and the information contained on this checklist.

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Date received

Reference numbers

The *Sustainable Planning Act 2009* is administered by the Department of Infrastructure and Planning.