

## Education Officer - Waste

### Position Outline

<b>Position</b>	Education Officer - Waste
<b>Work Location</b>	Various Locations
<b>Reports to</b>	Project Specialist – Recycling, Community Services
<b>Hourly Salary</b>	\$43.9263
<b>Classification</b>	Level 4, Mount Isa City Council Certified Agreement 2018
<b>Engagement Type</b>	Part-time (15 Hours) Thursday, Friday, Saturday

#### POSITION OBJECTIVE

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The purpose of this position is helping the successful implementation of Mount Isa’s kerbside recycling program.

#### POSITION REQUIREMENTS

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- Passionate about environmental sustainability and waste reduction
- Strong communication and interpersonal skills with the ability to engage with a diverse community
- Experience in environmental education, community outreach, or a related field is preferred
- Ability to work independently and as part of a team
- Flexibility to work varied hours including weekends and occasional events

#### QUALIFICATIONS

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- Ability to obtain a blue card
- Class 1 Drivers Licence

#### KEY RESPONSIBILITIES

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This position is responsible for the following areas and includes but is not limited to:

- Assist in organising and participating in additional outreach activities such as workshops, school visits and community events.
- Available to work on other days if necessary, depending on community needs or council events
- Engage with community and provide face-to-face communication.
- Comprehend and understand the kerbside recycling program including what materials can be recycled, how to properly sort waste, and the benefits of recycling.
- Address questions or concerns from the public, providing clear and accurate information.
- Use information displays and materials to effectively communicate goals and procedures of the recycling program (including Precious Plastic Equipment).
- Work collaboratively with other Council staff to ensure a consistent and unified message is delivered to the community.
- Support composting practices for residents.
- Deliver the ‘Recycling strategy for Schools’ created by MICC.

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- Engage in presentations and workshops for local schools to educate students about the importance of recycling and the new kerbside recycling program

*Out-of-ordinary hours work may be required. Council reserves the right to change these duties at any time.*

Available to work Thursday, Friday, and Saturdays from October 2024 to February 2025.

#### **KEY PERFORMANCE INDICATORS**

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- Ensure a successful implementation of recycling in the Mount Isa community
- Increase education and awareness about recycling in the public and school settings
- Clear communication with council staff and community members

#### **WORK HEALTH AND SAFETY**

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All employees of Council have an obligation to comply with Work Health and Safety legislation including Council's Work Health policies, procedures, and work instructions.

## WHAT'S IN IT FOR YOU?

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When joining Mount Isa City Council, you are provided with pathways and opportunities to grow and achieve your potential. Eligible employees can access our Employee Assistance Program, elect to join our free Immunisation Program, and enjoy sporting reimbursement opportunities. Full-time employees receive 5 weeks annual leave (pro-rata to part-time employees, *not applicable to casual employment*) to enjoy time outside the workplace!

## MOUNT ISA CITY COUNCIL VALUES

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We consider our values vital in how we serve our community. Mount Isa City Council's values are Integrity, Service and Accountability.

INTEGRITY

SERVICE

ACCOUNTABILITY

## HOW TO APPLY

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### What to include in your application:

To assess your suitability, please provide the following information:

- Write a maximum of 2 pages on how your experience, abilities, knowledge and personal qualities meet the position requirements of the role.
- Your current CV or resume, including two referees who have a thorough knowledge of your capabilities, work performance and conduct within the previous two years.

### Submitting your application:

- Submit online at: <https://www.mountisa.qld.gov.au/current-vacancies>; or
- Email Human Resources on [hr@mountisa.qld.gov.au](mailto:hr@mountisa.qld.gov.au)
- *Both word and PDF are accepted file formats.*

### Please note that:

- Council undertakes a range of checks and assessment methods to assist in selection, including criminal history checks, pre-employment medical etc.
- Mount Isa City Council is an Equal Employment Opportunity employer. Council strongly encourages all suitable applicants to apply for this role.
- ***Applicants must be eligible to live and work within Australia.***

Creation Date	06 September 2024
Review Date	06 September 2024
Contact	Silvia A Moreno
Closing date	20 September 2024