



AGENDA

Special Council Meeting Wednesday, 29 June 2022

I hereby give notice that a Special Meeting of Council will be held on:

Date: Wednesday, 29 June 2022

Time: 9am

**Location: Council Chambers
23 West Street
Mount Isa**

**David Keenan
Chief Executive Officer**

Order Of Business

1	Opening of the Meeting/Acknowledgement of Country	5
2	Prayer	5
3	Apologies/Leave of Absence	5
4	Public Participation	5
5	Declarations of Conflicts of Interest.....	5
6	Executive Services Reports	6
6.1	Office of the Independent Assessor Complaint Referral (C/22/00349).....	6
6.2	Minor Revision of Standing Orders Policy	9
6.3	2021-2022 Annual Operational Plan Third Quarter Update	28

1 OPENING OF THE MEETING/ACKNOWLEDGEMENT OF COUNTRYAcknowledgement of Country

Mount Isa City Council acknowledges the Kalkadoon and the Indjilandji people, Traditional Custodians of the land on which we meet today and pay our respects to their Elders past, present and emerging.

We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Recording of Council Meeting

Please note this Special Meeting of Mount Isa City Council may be live streamed and recorded in accordance with Council's 'Recording of Council Meetings Policy'.

As a visitor in the public gallery, your presence may be recorded.

By remaining in Chambers, it is assumed your consent is given if your image is inadvertently broadcast.

2 PRAYER**3 APOLOGIES/LEAVE OF ABSENCE****4 PUBLIC PARTICIPATION****5 DECLARATIONS OF CONFLICTS OF INTEREST**

6 EXECUTIVE SERVICES REPORTS**6.1 OFFICE OF THE INDEPENDENT ASSESSOR COMPLAINT REFERRAL (C/22/00349)**

Document Number: 769756

Author: Coordinator Corporate Governance

Authoriser: Chief Executive Officer

Directorate: Executive Services

Portfolio: Executive Services

EXECUTIVE SUMMARY

The Office of the Independent Assessor (OIA) has received a complaint about the conduct of a Councillor. The Council must now determine which actions are to be undertaken to facilitate the investigation.

RECOMMENDATION

THAT Council Refer the conduct to the Councillor Conduct Tribunal to:

- a) Investigate the conduct of the councillor and
- b) Make recommendations to the local government about dealing with the conduct

OVERVIEW

The OIA has provided advice to Council that a complaint has been made in regard to the conduct of a Councillor. Council must now determine whether to follow the recommendation made by the OIA to either refer the matter to the Councillor Conduct Tribunal, or engage a suitably qualified contractor with experience in investigations.

The OIA recommendation is as follows:

That the conduct be referred to the Councillor Conduct Tribunal to:

- a) Investigate the conduct of the councillor; and
- b) Make recommendations to the local government about dealing with the conduct.

Alternatively, Council has the option to supervise and undertake an investigation, which does not engage the Councillor Conduct Tribunal. The additional advice from the OIA is as follows;

The investigation may also be conducted in another way the local government, by resolution, decides.

Regardless of which format the investigation takes Council is required to follow and adhere to the Mount Isa City Council Investigations Policy.

BACKGROUND

Mount Isa City Council has received a referral from the OIA in relation to a complaint that has been made about the conduct of a Councillor. The complaint relates to comments posted on Facebook that refer to the adoption process for Council's budget.

The OIA suspects that the Councillor has engaged in inappropriate conduct, but this is subject to an investigation.

It is not up to Council at this stage to consider the merit of the complaint, rather Council needs to determine the most appropriate investigation process. The OIA has outlined two options for Council to consider.

The first option is to refer the conduct to the Councillor Conduct Panel, which will carry out the investigation and where appropriate make recommendations for Council's consideration.

The second option is for Council to engage an independent contractor to undertake the investigation and where appropriate provide recommendations for Council's consideration.

Both options will incur a financial cost to Council.

It is noted that there are significant delays being experienced at the Tribunal as has been made public in the recent review of the *Functions of the Independent Assessor and the Performance of those functions being undertaken*, by the State Development and Regional Industries Committee.

It may be that the turn-around time for this complaint is shorter given that it is an inappropriate conduct matter that only requires one member, rather than a misconduct matter that requires three members of the Tribunal.

BUDGET AND RESOURCE IMPLICATIONS

It is likely that the cost of the investigation will be up to \$10,000, plus the time that employees would be required to assist with the investigation.

It should be noted that the Councillor Conduct Tribunal is not a free service. Once an investigation is completed Council is invoiced appropriately by the Tribunal.

LINK TO CORPORATE PLAN

Theme:	5.	Ethical & Inclusive Governance
Strategy:	5.1	Continually monitor and evaluate all Council operations and conduct independent surveys of client/customer satisfaction levels

CONSULTATION (INTERNAL AND EXTERNAL)

It is likely that Councillors and employees may be interviewed as part of the investigation process.

LEGAL CONSIDERATIONS

The recommendations emanating from the investigation may have legal consequences.

POLICY IMPLICATIONS

Mount Isa City Council Investigations Policy

Mount Isa City Council Councillors Code of Conduct

RISK IMPLICATIONS

There is reputational risk for Councillors and the organisation.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all protected Human Rights.

RECOMMENDATION OPTIONS

THAT Council refer the conduct to the Councillor Conduct Tribunal to:

- a) Investigate the conduct of the councillor and
- b) Make recommendations to the local government about dealing with the conduct

OR

THAT Council engage an independent contractor to undertake the investigation, in a manner that is consistent with the Mount Isa City Council Investigation Policy.

ATTACHMENTS

Nil

6.2 MINOR REVISION OF STANDING ORDERS POLICY

Document Number: 769771
Author: Executive Assistant
Authoriser: Chief Executive Officer
Directorate: Executive Services
Portfolio: Executive Services

EXECUTIVE SUMMARY

It is important that Council consistently reviews policies and procedures, especially to ensure that transparent decision making is occurring, and good governance is demonstrated.

RECOMMENDATION

THAT Council adopt the revised Mount Isa City Council Standing Orders Policy (Version 5)

OVERVIEW

It was recently noted that Council was not following best practice in relation to voting on items listed in the Council agenda. Officers have reviewed the relevant clauses within the Mount Isa City Council's Standing Orders Policy. Officers sought legal advice from King and Co in relation to the modifications that have been made. Council officers also received feedback from the Local Government Association of Queensland and the Department of Local Government.

BACKGROUND

At Council Meetings not all elected persons have been raising their hands to indicate their support or otherwise for the motions that are presented. It is important that the elected officials, such as the Mayor and Councillors, raise their hands to indicate to their peers, the officers and more importantly the community as to how they have voted. The proposed changes to the Policy will ensure that the voting intentions of the Mayor and Councillors are clearly displayed to all interested stakeholders. It is submitted that the requirement to raise one's hand to indicate if a motion or report will be supported or not, will increase the level of transparency in the Chamber.

BUDGET AND RESOURCE IMPLICATIONS

Legal advice was sought from King and Co. The cost for the advice will be in the order of \$1,000

LINK TO CORPORATE PLAN

Theme:	5.	Ethical & Inclusive Governance
Strategy:	5.7	Promote a proactive approach to risk management, including business continuity

CONSULTATION (INTERNAL AND EXTERNAL)

Feedback was invited from the Mayor and Councillors. Additional feedback was received from the Local Government Association of Queensland and the Department of Local Government. From an

organisational perspective input was provided by the Chief Executive Officer and the Governance Coordinator.

LEGAL CONSIDERATIONS

As indicated, officers requested advice from King and Co. Representatives from King and Co have reviewed the proposed changes.

POLICY IMPLICATIONS

Standing Orders Policy

RISK IMPLICATIONS

It is important that policies are quickly reviewed when issues are identified to ensure transparency and good governance.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to the various aspects of Human Rights, again noting the importance of transparent decision making.

RECOMMENDATION OPTIONS

THAT Council adopt the revised Mount Isa City Council Standing Orders Policy (Version 5)

OR

THAT Council do not adopt the revised Mount Isa City Council Standing Orders Policy (Version 5)

ATTACHMENTS

1. Standing Orders Policy V5 [↓](#) 



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. ~~SOMXX09/XX14/XX20~~ VERSION ~~V5~~**4**

APPLIES TO STATUTORY POLICIES ONLY

This is an official copy of the **Standing Orders Policy**, made in accordance with the provisions of *Local Government Act 2009*, *Local Government Regulation 2012*, *Local Government (Councillor Complaints) and Other Legislation Amendment Act 2018* and current Council Policies.

Statutory Policies comply with a legislative requirement; the **Standing Orders Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

David Keenan
~~Interim~~ **Chief Executive Officer**

DOCUMENT VERSION CONTROL

Governance/Policies/Statutory/ Doc ID#30756			POLICY TYPE	Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS	
V1	20.04.2016	OM00.00.0000	Responsible Officer - Chief Executive Officer	
V2	10.10.2018	OM34/04/16	Responsible Officer - Chief Executive Officer	
V3	12.12.2018	OM10/12/18	Responsible Officer - Chief Executive Officer	
V4	11.11.2020	OM 09/11/20	Responsible Officer - Chief Executive Officer	
V5	29.06.2022		Responsible Officer - Chief Executive Officer	
			REVIEW DUE	06.11.2023 4

DISTRIBUTION AND DISSEMINATION

Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all councillors	X	Included in employee inductions	
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided	X	External training to be provided	
Registered in magiQ	X		

MOUNT ISA CITY COUNCIL STATUTORY POLICY

Page 1 of 17



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. ~~SOMXX09/XX14/XX20~~ VERSION ~~V54~~

1. PURPOSE

Mount Isa City Council's ("Council") Standing Order Policy has been established to provide written rules for the orderly conduct of Council Meetings.

2. COMMENCEMENT

This policy will commence on and from ~~12 November 2020~~ 29 June 2022. It replaces all other policies or arrangements governing Council Meetings (whether written or not).

3. APPLICATION

This policy applies to all participants of Council Meetings including the Chair, councillors, Council officers and members of the public.

4. RESPONSIBILITIES

All participants including the Chair, councillors, Council officers and members of the public are bound to act within this policy.

5. STANDING ORDERS

5.1 These Standing Orders apply to all meetings of Council and any standing committees. These Standing Orders do not apply to meetings of the Audit and Risk Management Committee.

5.2 Any provision of these Standing Orders may be suspended by resolution of any meeting of Council. A separate resolution is required for any such suspension and must specify the application and duration of each suspension.

5.3 Where at a Council meeting a matter arises which is not provided for in these Standing Orders, such matters shall be determined by resolution of Council upon a motion which may be put without notice but conforming with these Standing Orders.

6. PROCEDURES FOR MEETINGS OF COUNCIL

6.1 Presiding Officer

6.1.1 The mayor will preside at a meeting of Council.

6.1.2 If the mayor is absent or unavailable to preside, the deputy mayor will preside.

6.1.3 If both the mayor and the deputy mayor, or the mayor's delegate, are absent or unavailable to preside, a councillor chosen by the councillors present at the meeting will preside at the meeting.

6.1.4 Council will choose the chairperson for a committee meeting. This chairperson will normally preside over meetings of the committee.

6.1.5 If the chairperson of a committee is absent or unavailable to preside, a councillor chosen by the councillor's present will preside over the committee meeting.

6.1.6 Before proceeding with the business of the meeting, the person presiding at the meeting will undertake the acknowledgement and/or greetings deemed appropriate by the Council.

6.2 Order of Business

6.2.1 The order of business shall be determined by resolution of Council from time to time. The order of business may be altered for a particular meeting where the councillors at that meeting pass a motion to that effect. A motion to alter the order of business may be moved without notice.

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STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. ~~SOMXX09/XX14/XX20~~ VERSION ~~V54~~

6.2.2 Unless otherwise altered, the order of business shall be as follows:

- a) attendances
- b) apologies and granting of leaves of absence
- c) confirmation of minutes
- d) officers' reports

6.2.3 The minutes of a preceding meeting whether an ordinary or a special meeting, not previously confirmed shall be taken into consideration, at every ordinary meeting of Council, in order that such minutes may be confirmed. No discussion shall be permitted about these minutes except with respect to their accuracy as a record of the proceedings. Amendments to the minutes may be made prior to confirming the minutes. This must be done by moving a motion to amend the minutes that must be voted on and carried. Once the resolution is passed the minutes can be amended. All councillors present at the meeting can vote to confirm the minutes including those who were absent at the previous meeting and those who had a conflict of interest at the previous meeting.

6.3 Agendas

6.3.1 The agenda may contain:

- a) notice of meeting
- b) minutes of the previous meetings
- c) business arising out of previous meetings
- d) business which the mayor wishes to have considered at that meeting without notice
- e) matters of which notice has been given
- f) committees' reports to Council referred to the meeting by the Chief Executive Officer (CEO)
- g) officers' reports to Council referred to the meeting by the CEO
- h) deputations and delegations from the community that are approved to attend
- i) any other business Council determines by resolution be included in the agenda paper

6.3.2 Business not on the agenda or not fairly arising from the agenda shall not be considered at any meeting unless permission for that purpose is given by Council at such meeting. Business must be in accordance with the adopted Terms of Reference for each committee. A Councillor who wants an item of general business included on the agenda for a particular meeting must give written notice of the nature of the business to the CEO at least 7 days before the notice of meeting is given.

6.3.3 The agenda for the Council meeting must be made publicly available by 5pm on the business day after the notice of meeting is given to the councillors. The related reports for the Council meeting must also be included and available to the public excluding confidential reports.

6.3.4 Matters on the agenda that will require the meeting to be in a closed session will be clearly identified including the reasons why the session will be closed.

6.4 Petitions

6.4.1 Any petition presented to a meeting of Council will:

- a) be in legible writing or typewritten and contain a minimum of ten (10) signatures
- b) include the name and contact details of the Principal Petitioner (i.e., the key contact)

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STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. SOMXX09/XX14/XX20 VERSION V54

- c) include the postcode of all petitioners
 - d) have the details of the specific request/matter appear on each page of the petition
- 6.4.2 Where a councillor presents a petition to a meeting of Council no debate on or in relation to it shall be allowed and the only motion which may be moved is:
 - a) that the petition be received
 - b) received and referred to a committee or officer for consideration and a report to Council
 - c) not be received because it is deemed invalid
- 6.4.3 Council will respond to the Principal Petitioner in relation to all petitions deemed valid.
- 6.5 Deputations
 - 6.5.1 A deputation wishing to attend and address a meeting of Council shall apply in writing on Council's approved Deputation Application Form to the CEO not less than seven (7) business days before the meeting.
 - 6.5.2 The CEO, on receiving an application for a deputation shall notify the chairperson who shall determine whether the deputation may be heard. The CEO shall inform the deputation of the determination in writing, prior to the meeting. Where it has been determined the deputation will be heard, a convenient time shall be arranged for that purpose, and an appropriate time period allowed.
 - 6.5.3 For deputations comprising of three or more persons, only three persons shall be at liberty to address Council unless the councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.
 - 6.5.4 If a member of the deputation other than the appointed speakers interjects or attempts to address the Council, the chairperson may terminate the deputation.
 - 6.5.5 The chairperson may terminate an address by a person in a deputation at any time where:
 - a) the chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the councillors at the meeting
 - b) the time period allowed for a deputation has expired
 - c) the person uses insulting or offensive language or is derogatory towards councillors or Council officers
 - 6.5.6 The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.
- 6.6 Public participation at meetings
 - 6.6.1 A member of the public may take part in the proceeding of a meeting only when invited to do so by the chairperson.
 - 6.6.2 In each meeting, time may be required to permit members of the public to address the Council on matters of public interest related to Council. The overall time allotted shall not exceed fifteen minutes and no more than three (3) speakers shall be permitted to speak at any one meeting. Each individual is limited to two questions each if questions are submitted to the CEO the day before the meeting. An individual is limited to one question without notice. The right of any individual to address the Council during this period shall be at the absolute discretion of Council.
 - 6.6.3 If any address or comment is irrelevant, offensive, or unduly long, the chairperson may require the person to cease making the submission or comment.

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STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. ~~SOMXX09/XX14/XX20~~ VERSION **V54**

6.6.4 For any matter arising from such an address, Council may take the following actions:

- a) refer the matter to a committee
- b) deal with the matter immediately
- c) place the matter on notice for discussion at a future meeting
- d) note the matter and take no further action

6.6.5 Any person addressing the Council shall stand and act and speak with decorum and frame any remarks in respectful and courteous language.

6.6.6 Any person who is considered by the Council or the mayor to be unsuitably dressed may be directed by the mayor or chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

7. PRESCRIBED CONFLICT OF INTEREST

7.1 Councillors are ultimately responsible for informing of any prescribed conflict of interest on matters to be discussed at a Council or committee meeting (other than ordinary business matters). When dealing with a prescribed conflict of interest, councillors must abide by the following procedures:

7.1.1 A councillor who has notified the CEO of a prescribed conflict of interest in a matter to be discussed in a Council meeting must also give notice during the meeting.

7.1.2 A councillor who first becomes aware of a prescribed conflict of interest in a matter during a Council meeting must immediately inform the meeting of the conflict of the interest.

7.1.3 When notifying the meeting of a prescribed conflict of interest, the following details must be provided:

- a) if it arises because of a gift, loan or contract, the value of the gift, loan or contract
- b) if it arises because of an application or submission, the subject of the application or submission
- c) the name of any entity other than the councillor that has an interest in the matter
- d) the nature of the councillor's relationship with the entity that has an interest in a matter
- e) details of the councillor's and any other entity's interest in the matter

7.1.4 The councillor must then leave the place of the meeting, including any area set aside for the public, and stay away while the matter is being discussed and voted on, unless the subject councillor has written notice from the minister to participate in the matter.

7.1.5 Once the councillor has left the area where the meeting is being conducted, the Council can continue discussing and deciding on the matter at hand.

8. DECLARABLE CONFLICT OF INTEREST

8.1 Councillors are ultimately responsible for informing of any declarable conflict of interest on matters to be discussed at Council or committee meetings that might lead to a decision that is contrary to the public interest (other than ordinary business matters).

8.2 A councillor may raise their personal interests in a matter at the meeting to canvas the view of the other councillors prior to deciding to declare a conflict of interest. If the other councillors suspect the personal interest might be a conflict of interest, the councillor may disclose their suspicion and the processes under section 150EW of the *Local Government Act 2009* (LGA).

8.3 When dealing with a declarable conflict of interest, councillors must abide by the following



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. **SOMXX09/XX14/XX20** VERSION **V54**

procedures:

- 8.3.1 A councillor who has notified the CEO of a declarable conflict of interest in a matter to be discussed at a Council meeting must also give notice during the meeting.
- 8.3.2 A councillor who first becomes aware of a declarable conflict of interest in a matter during a Council meeting must inform the meeting of the conflict of interest.
- 8.3.3 When notifying the meeting of a declarable conflict of interest, councillors should provide sufficient detail to allow the other councillors to make an informed decision about how best to manage the declarable conflict of interest in the public interest. The following details must be provided:
 - a) The nature of the declarable conflict of interest
 - b) If it arises because of the councillor's relationship with a related party:
 - i. The name of the related party to the councillors
 - ii. The nature of the relationship of the related party to the councillor
 - iii. The nature if the related party's interest in the matter
 - c) If it arises because of a gift or loan from another person to the councillor or a related party:
 - i. The name of the other person
 - ii. The nature of the relationship of the other person to the councillor or related party
 - iii. The nature of the other person's interest in the matter
 - iv. The value of the gift or loan and the date the gift or loan was made.
- 8.3.4 After a councillor has declared a conflict of interest, the councillor should consider leaving the meeting while the matter is discussed unless they have reasons why their participation would improve making the decision in the public interest.
- 8.3.5 If the councillor chooses not to leave the meeting, the councillor may advise the other councillors of their reasons for seeking permission to participate in making the decision.
- 8.3.6 The other non-conflicted councillors at the meeting must then decide, by resolution, whether the councillor can participate in the decision making in relation to the matter, including voting on the matter, or whether they should not participate in the decision and leave the place of the meeting while the matter is decided by the non-conflicted councillors. The non-conflicted councillors may impose conditions on the councillor under a decision to either participate or leave the meeting e.g. may stay for the debate but must leave for the vote. The councillor must comply with any decision or condition imposed by the non-conflicted councillors.
- 8.3.7 In deciding on a councillor's declarable conflict of interest in a matter, only councillors who do not themselves have a prescribed or declarable conflict of interest in the matter are eligible to participate in the decision making. The decision may be made even if the number of those councillors is less than a majority or less than a quorum for the meeting consistent with section 150ET of the LGA.
- 8.3.8 The councillor who is the subject of the decision may remain in the meeting while the debate is occurring and can participate by answering questions from the chairperson to assist the other councillors in making their decision. The subject councillor must not vote or otherwise participate in making the decision but may remain in the meeting while the



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. **SOMXX09/XX14/XX20** VERSION **V54**

vote on the matter takes place and the decision is declared by the chairperson, on whether the councillor may remain in the meeting and participate in deciding the matter in which the councillor has a declarable conflict of interest.

8.3.9 When deciding whether a councillor may participate in the decision making on a matter in which they have a declarable conflict of interest, the other councillors should consider the particular circumstances of the matter including, but not limited to:

- a) how does the inclusion of the councillor in the deliberation affect the public trust
- b) how close or remote is the councillor's relationship to the related part
- c) if the declarable conflict of interest relates to a gift or other benefit, how long ago was the gift or benefit received
- d) will the benefit or detriment the subject councillor or their related party stands to receive from the decision have major or minor impact on them
- e) how does the benefit or detriment the subject councillor stands to receive compare to others in the community
- f) how does this compare with similar matters that Council has decided and have other councillors with the same or similar interests decided to leave the meeting
- g) whether the subject councillor has unique skills, knowledge or expertise that might help make the best decision in the public interest

8.3.10 If the non-conflicted councillors cannot decide about the declarable conflict of interest of a councillor, they are taken to have decided that the councillor must leave and stay away from the meeting while the non-conflicted councillors discuss and vote on the matter.

8.3.11 A decision about a councillor who has a declarable conflict of interest in a matter applies in relation to the councillor for participating in the decision, and all subsequent decisions, about the same matter unless there is a change to the councillor's personal interests and/or the nature of the matter being discussed. If the non-conflicted councillors decide that the councillor can act in the public interest on the matter, then the councillor may participate in the meeting and be involved in processes occurring outside of a Council meeting about the same matter e.g. briefing sessions or workshops.

8.3.12 In making the decision under 8.3.6 and 8.3.9, it is irrelevant how the subject councillor intended to vote on the issue or any other issue (if known or suspected).

8.3.13 A councillor does not contravene the above procedures if the councillor participates in a decision under written approval from the minister.

9. REPORTING SUSPECTED CONFLICT OF INTEREST

9.1 If a councillor at a meeting reasonably believes or suspects that another councillor has a personal interest in a matter that may be a prescribed or declarable conflict of interest, and that councillor is participating in a decision on that matter, the councillor must immediately inform the chairperson of the meeting of their belief or suspicion, and the facts and circumstances that led to their belief or suspicion.

9.2 The chairperson then should ask the relevant councillor with the suspected personal interest whether they have any prescribed or declarable conflict of interest in the matter. If the councillor agrees they have a conflict of interest, the councillor must follow the relevant procedures above.

9.3 If the councillor believes they do not have a conflict of interest, they must inform the meeting of that belief and their reasons for that belief.

9.4 The non-conflicted councillors must then decide whether the councillor has a prescribed conflict



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. ~~SOMXX09/XX14/XX20~~ VERSION ~~V54~~

of interest, a declarable conflict of interest or that the councillor does not have prescribed or declarable conflict of interest in the matter. If the meeting decides the councillor has a conflict of interest, the councillor must follow the relevant procedures above.

- 9.5 If the councillors cannot reach a majority decision, then they are taken to have determined that the councillor has a declarable interest.

10. LOSS OF QUORUM

- 10.1 In the event where one or more councillors leave a meeting due to a prescribed or declarable conflict of interest in a matter that results in a loss of a quorum for deciding the matter, the Council must resolve to:

- a) Delegate the consideration and decision on the matter, pursuant to section 257 of the LGA
- b) Defer the matter to a later meeting
- c) Not decide the matter and take no further action in relation to the matter

- 10.2 All councillors including the conflicted councillors, may participate in deciding to delegate or defer a matter.

- 10.3 If the matter cannot be delegated under an Act, the Council should seek ministerial approval for the councillors to be able to consider and vote on the matter, subject to any conditions the minister may impose.

11. MOTIONS

- 11.1 Motion to be moved

- 11.1.1 A councillor is required to 'move' a motion and then another councillor is required to 'second' the motion.

- 11.1.2 When a motion has been moved and seconded, it shall become subject to the control of Council and shall not be withdrawn without the consent of Council.

- 11.1.3 Other councillors can propose amendments to the motion which must be voted on before voting on the final motion. A motion brought before a meeting of Council in accordance with the LGA or these Standing Orders will be received and put to the meeting by the chairperson.

- a) The chairperson may require a motion or amendment to a motion to be stated in full or be in writing before permitting it to be received.
- b) The chairperson may refuse to accept a motion if it is not within the meeting's jurisdiction and rule a motion out of order if necessary. Any motion that is vague, proposes an unlawful action, is outside the scope of the meeting, is defamatory, vexatious or is unnecessary, may be ruled out of order.

- 11.1.4 The chairperson may call the notices of motion in the order in which they appear on the agenda, and where no objection is taken to a motion being taken as a formal motion, and the motion is seconded the chairperson may put the motion to the vote without discussion and the vote occur.

- 11.2 Absence of Mover of Motion

- 11.2.1 Where a councillor who has given notice of a motion is absent from the meeting of Council at which the motion is to be considered, the motion may be:

- a) moved by another councillor at the meeting



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. SOMXX09/XX14/XX20 VERSION V54

- b) deferred to the next meeting

11.3 Motion to be seconded

- 11.3.1 A motion or an amendment to a motion shall not be debated at a meeting of Council unless or until the motion or the amendment is seconded, with the exception of Procedural Motions.

11.4 Amendment of Motion

- 11.4.1 An amendment to a motion shall be in terms which maintain or further clarify the intent of the original motion and do not contradict the motion.
- 11.4.2 Where an amendment to a motion is before a meeting of the Council, no other amendment to the motion will be considered until after the first amendment has been voted on.
- 11.4.3 Where a motion is amended by another motion, the original motion shall not be put as a subsequent motion to amend that other motion.

11.5 Speaking to motions and amendments

- 11.5.1 The mover of a motion or amendment shall read it and shall state that it is so moved but shall not speak to it until it is seconded.
- 11.5.2 The chairperson will manage the debate by allowing the councillor who proposed the motion the option of speaking first on the motion. The chairperson will then call on any other councillor who wishes to speak against the motion and then alternatively for and against the motion as available, until all councillors who wish to speak have had the opportunity.
- 11.5.3 A councillor may make a request to the chairperson for further information before or after the motion or amendment is seconded.
- 11.5.4 The mover of a motion or amendment shall have the right to reply. Each councillor shall speak no more than once to the same motion or same amendment except as a right of reply. Once the right of reply has been delivered the debate ends.
- 11.5.5 Each speaker shall be restricted to not more than five (5) minutes unless the chairperson rules otherwise.
- 11.5.6 Where two or more councillors indicate they may wish to speak at the same time, the chairperson shall determine who is entitled to priority.
- 11.5.7 In accordance with section 254H of the *Local Government Regulation 2012* (LGR), if a decision made at a meeting is inconsistent with a recommendation or advice given to Council by an advisor of the Council, the minutes of the meeting must include a statement of the reasons for not adopting the recommendation or advice.

11.6 Method of taking vote

- 11.6.1 The chairperson will call for all councillors in favour of the motion to indicate their support by raising their hand. If the chairperson is in favour of the motion, they must also raise their hand. The chairperson will then call for all councillors against the motion to indicate their objection by raising their hand. If the chairperson is against the motion, the chairperson must also raise their hand. After the result of the vote is known, a –A councillor may call for a 'division' to ensure their objection to the motion is recorded in the minutes. If a division is taken, the minute secretary shall record the names of councillors



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. ~~SOMXX09/XX14/XX20~~ VERSION ~~V54~~

voting in the affirmative and of those voting in the negative. The chairperson shall declare the result of a vote or a division as soon as it has been determined.

- 11.6.2 Councillors have the right to request that their names and how they voted be recorded in the minutes if they so request, for voting other than by division. For avoidance of doubt, a Councillor's request to this sub-section must be made before the meeting moves to the next item of business.

- 11.6.3 Except in relation to the case of divisions, the minutes must record the number of councillors who voted in favour of each motion, and the number of councillors who vote against the motion.

Examples -

CARRIED - 7/0

CARRIED – 6/1

CARRIED – 5/2

CARRIED – 4/3

LOST – 3/4

LOST – 2/5

LOST – 1/6

LOST – 0/7

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- ~~11.6.3~~ 11.6.4 Except upon a motion to repeal or amend it, the resolution shall not be discussed after the vote has been declared.

- ~~11.6.4~~ 11.6.5 If a report contains distinct recommendations, the decision of Council may be taken separately on each recommendation. If a decision by the meeting is contra to a recommendation in a report the minutes must give the reasons for the decision.

11.7 Withdrawing a motion

- 11.7.1 A motion or amendment may be withdrawn by the mover with the consent of the Council, which will be without debate, and a councillor will not speak to the motion or amendment after the mover has been granted permission by the Council meeting for its withdrawal.

11.8 Repealing or amending resolutions

- 11.8.1 A resolution of Council may not be amended or repealed unless notice of motion is given in accordance with the requirements of the legislation.

- 11.8.2 Councillors present at the meeting at which a motion to repeal or amend a resolution is put, may defer consideration of that motion. Such deferral shall not be longer than three (3) months.

11.9 Procedural motions

- 11.9.1 A councillor at a meeting of Council may, during the debate of a matter at the meeting, move, as a procedural motion, without the need for a seconder the following motions:

- that the question/motion be now put before the meeting
- that the motion or amendment now before the meeting be adjourned
- that the meeting proceeds to the next item of business
- that the question lie on the table



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. SOMXX09/XX14/XX20 VERSION V54

- e) a point of order
 - f) a motion of dissent against the chairperson's decision
 - g) that this report/document be tabled
 - h) to suspend the rule requiring that (insert requirement)
 - i) that the meeting stands adjourned
- 11.9.2 A procedural motion, that 'the question be put', may be moved and where the procedural motion is carried, the chairperson shall immediately 'put the question to the motion' or amendment to that motion under consideration. Where the procedural motion is lost, debate on the motion or amendment to that motion will resume.
- 11.9.3 The procedural motion, that the motion or amendment now before the meeting be adjourned, may specify a time or date, to which the debate shall be adjourned. Where no date or time is specified:
- a) a further motion may be moved to specify such a time or date
 - b) the matter about which the debate is to be adjourned, shall be included in the business paper for the next meeting
- 11.9.4 Where a procedural motion, that the meeting proceed to the next item is carried, debate on the matter that is the subject of the motion shall cease and may be considered again by Council on the giving of notice in accordance with the Standing Orders.
- 11.9.5 A procedural motion, that the question lie on the table, shall only be moved where the chairperson or a councillor requires additional information on the matter before the meeting (or the result of some other action of Council or person is required) before the matter may be concluded at the meeting. Where such a procedural motion is passed, the Council shall proceed with the next matter on the business paper. The motion, that the matter be taken from the table, may be moved at the meeting at which the procedural motion was carried or at any later meeting.
- 11.9.6 Any councillor may ask the chairperson to decide on a 'point of order' where it is believed that another councillor:
- a) has failed to comply with proper procedures
 - b) is in contravention of the Local Government Act/Regulations
 - c) is beyond the jurisdiction power of Council
- Points of order cannot be used as a means of contradicting a statement made by the councillor speaking. Where a 'point of order' is moved, consideration of the matter to which the motion was moved shall be suspended. The chairperson shall determine whether the point of order is upheld.
- Upon the question of order suddenly arising during the process of a debate, a councillor may raise a point of order, and thereupon the councillor against whom the point of order is raised, shall immediately cease speaking. Notwithstanding anything contained in these standing orders to the contrary, all questions or points of order at any time arising shall, until decided, suspend the consideration and decision of every other question.
- 11.9.7 A councillor may move 'a motion of dissent' in relation to a ruling of the chairperson on a point of order. Where such motion is moved, further consideration of any matter shall be suspended until after a ruling is made. Where a motion of dissent is carried, the matter to which the ruling of the chairperson was made shall proceed as though that ruling had not been made. Whereas a result of that ruling the matter was discharged as out of order, it shall be restored to the business paper and be dealt with in the normal course of business.



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. **SOMXX09/XX14/XX20** VERSION **V54**

- 11.9.8 The motion, 'that this report/document be tabled', may be used by a councillor to introduce a report or other document to the meeting, only if the report or other document is not otherwise protected under confidentiality or information privacy laws. On tabling the document, it ceases to be a confidential document and is available for public scrutiny.
- 11.9.9 A procedural motion, "to suspend the rule requiring that", may be made by any councillor in order to permit some action that otherwise would be prevented by a procedural rule. A motion to suspend a rule shall specify the duration of such a suspension.
- 11.9.10 A procedural motion, that the meeting stands adjourned, may be moved by a councillor at the conclusion of debate on any matter on the business paper or at the conclusion of a councillor's time for speaking to the matter, and shall be put without debate. Such a procedural motion will specify a time for the resumption of the meeting and on resumption of the meeting the Council shall continue with the business before the meeting at the point where it was discontinued on the adjournment.

12. QUESTIONS

- 12.1. A councillor may at a Council meeting ask a question for reply by another councillor or an officer regarding any matter under consideration at the meeting. A question shall be asked categorically and without argument and no discussion shall be permitted at the meeting of Council in relation to a reply or a refusal to reply to the question. A councillor or officer to whom a question is asked without notice may request that the question be taken on notice for the next meeting.
- 12.2. A councillor who asks a question at a meeting, whether or not upon notice, shall be deemed not to have spoken to the debate of the motion to which the question relates.
- 12.3. The chairperson may disallow a question which is considered inconsistent with an acceptable request or good order, provided that a councillor may move a motion that the chairperson's ruling be disagreed with, and if such motion be carried the chairperson shall allow such question.

13. MEETING CONDUCT

- 13.1. Process for dealing with Unsuitable Meeting Conduct
- 13.1.1 The conduct of a councillor is unsuitable meeting conduct if the conduct happens during a Council meeting and contravenes a behavioural standard of the code of conduct for councillors - <https://www.mountisa.qld.gov.au/downloads/file/116/code-of-conduct-for-councillors>. When dealing with an instance of unsuitable conduct by a councillor in a meeting, the following procedures must be followed:
- a) The chairperson must reasonably believe that unsuitable meeting conduct has been displayed by a councillor at a meeting.
 - b) If the chairperson decides the unsuitable meeting conduct has occurred, the chairperson may consider the severity of the conduct and whether the councillor has had any previous warnings for unsuitable meeting conduct issued. If the chairperson decides the conduct is of a serious nature or another warning is unwarranted, proceed to step 13.1.1.7.
 - c) If the chairperson decides unsuitable meeting conduct has occurred but is of a less serious nature, the chairperson may request the councillor take remedial actions such as:
 - i. ceasing the unsuitable meeting conduct and refraining from exhibiting the



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. SOMXX09/XX14/XX20 VERSION V54

- conduct
 - ii. apologising for their conduct
 - iii. withdrawing their comments
 - d) If the councillor complies with the chairperson's request for remedial action, no further action is required.
 - e) If the councillor fails to comply with the chairperson's request for remedial action, the chairperson may warn the councillor that failing to comply with the request could result in an order being issued.
 - f) If the councillor complies with the chairperson's warning and request for remedial action, no further action is required.
 - g) If the councillor still continues to fail to comply with the chairperson's request for remedial action or the chairperson decided a warning was not appropriate under c) above, the chairperson may make one or more of the orders below:
 - i. an order reprimanding the councillor for the conduct
 - ii. an order requiring the councillor to leave the meeting, including any area set aside for the public and stay out for the duration of the meeting
 - h) If the councillor fails to comply with an order to leave and stay away from the meeting, the chairperson can issue an order that the councillor be removed from the meeting.
 - i) Following the completion of the meeting, the chairperson must ensure:
 - i. details of any order issued is recorded in the minutes of the meeting
 - ii. if it is the third or more order made within a 12-month period against a councillor, or the councillor has refused to comply with an order issued to leave the meeting, these matters are dealt with at the next meeting of the Council and treated as inappropriate conduct
 - iii. the CEO is advised to ensure details of any order made is updated in the Council's Councillor Conduct Register.
 - j) Any councillor aggrieved with an order issued by the chairperson can move a motion of dissent for parts a), g) and h) above.
 - k) Chairpersons of a meeting are carrying out a statutory responsibility under the LGA to manage and lead the meeting. As such, where a chairperson behaves inappropriately in a meeting this involves a serious breach of the trust placed in them as the chairperson of the meeting and may be dealt with as misconduct. The breach can be referred to the Office of the Independent Assessor (OIA) to be dealt with. However, breaches of trust don't arise because Councillors disagree with the chairperson's decision or ruling during the meeting.
- 13.2 General conduct during meetings
- 13.2.1 After a meeting of the Council has been formally constituted and the business commenced, a Councillor will not enter or leave from the meeting without first notifying the chairperson.
- 13.2.2 Councillors will speak to each other or about each other during the Council meeting by their respective titles ('mayor' or 'councillor'), and when speaking of or addressing officers will call them by their respective official or departmental title and will confine their remarks



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. ~~SOMXX09/XX14/XX20~~ VERSION ~~V54~~

to the matter under consideration.

- 13.2.3 No councillor who is speaking will be interrupted except upon a point of order being raised either by the chairperson or by another councillor.
- 13.2.4 When the chairperson speaks during the process of a debate, the councillor speaking or offering to speak will immediately cease speaking, and each Councillor present will observe strict silence so that the chairperson may be heard without interruption.
- 13.3 Meeting process for dealing with suspected inappropriate conduct which has been referred to the Council by the OIA.
- 13.3.1 Pursuant to Chapter 5A, Division 5 of the LGA (Referral of conduct to a local government) a referral from the OIA of inappropriate conduct or an instance of suspected inappropriate conduct may arise from circumstances under paragraph 13.1.1 i) ii. of this document. When dealing with an instance of suspected inappropriate conduct which has been referred to the Council by the OIA:
- The Council must be consistent with the local government principle of transparent and accountable decision making in the public interest by dealing with suspected inappropriate conduct in an open meeting of the Council. However, where the matter may directly affect the health and safety of the complainant due to the nature of the complaint, the Council may resolve to go into closed session under section 254J of the LGR to discuss the allegation.
 - The subject councillor has a declarable conflict of interest in the matter and is permitted by the Council to remain in the meeting during the debate about whether the councillor engaged in the inappropriate conduct and answer questions put to the subject councillor by the chairperson to assist the other councillors in making a decision. This permission to remain in the meeting for the debate is on the condition that the subject councillor must leave the place where the meeting is being held, including any area set aside for the public, during the vote on whether they have committed inappropriate conduct and what, if any, penalty to impose if the councillor is found to have committed inappropriate conduct.
 - Should the complainant be a councillor, that councillor may have a declarable conflict of interest in the matter and if so, must follow the declarable conflict of interest procedures in clause 8. If the complainant councillor who has a declarable conflict of interest, wishes to remain in the meeting during the debate and vote on the matter, the other councillors must decide how to deal with the conflict of interest under clause 8. The complainant councillor can be ordered to leave the meeting place or conditions may be applied to allow that councillor to participate in either the debate, the vote or the decision on any disciplinary action to be applied.
 - The Council must debate the issue and decide whether the accused councillor engaged in inappropriate conduct. If the Council has lost quorum due to the number of conflicted councillors or another reason, the matter must be delegated consistent with section 257 of the LGA or deferred to another date when a quorum will be present.
 - If a decision is reached that the accused councillor has engaged in inappropriate conduct, then the councillors must decide what penalty or penalties from the orders detailed in 13.3.1.6 if any, to impose on the councillor. In deciding what penalty to impose, the Council may consider any previous inappropriate conduct of the



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. **SOMXX09/XX14/XX20** VERSION **V54**

councillor and any allegation made in the investigation that was admitted, or not challenged, and that the Council is reasonably satisfied is true.

- f) The Council may order that no action be taken against the councillor or make one or more of the following:
 - i. an order that the councillor make a public admission that the councillor has engaged in inappropriate conduct
 - ii. an order reprimanding the councillor for the conduct
 - iii. an order that the councillor attend training or counselling to address the councillor's conduct, including at the councillor's expense
 - iv. an order that the councillor be excluded from a stated Council meeting
 - v. an order that the councillor is removed, or must resign, from a position representing the Council, other than the office of councillor, for example that the councillor is ordered to resign from an appointment representing the Council on a state board or committee
 - vi. an order that if the councillor engages in the same type of conduct again, it will be treated as misconduct
 - vii. an order that the councillor reimburse the Council for all or some of the costs arising from the councillor's inappropriate conduct.
- g) The Council may not make an order that the councillor attend training/counselling, be suspended from a meeting, be removed or resign from a position or that the same conduct will be treated as misconduct in future, in relation to a person who is no longer a councillor.
- h) The subject councillor, and where relevant, the complainant councillor, must be invited back into the place where the meeting is being held once a decision has been made, and the chairperson must advise them of the details of the decision.
- i) The chairperson must ensure the meeting minutes reflect the resolution made.

13.4 Disorder

- 13.4.1 The chairperson may adjourn the meeting of the Council, where disorder arises at a meeting other than by a councillor. On resumption of the meeting, the chairperson will move a motion to be put without debate, to determine whether the meeting will proceed. Where the motion is lost, the chairperson shall declare the meeting closed, and any outstanding matters referred to a future meeting.

14. ATTENDANCE AND NON-ATTENDANCE

14.1. Attendance of public and the media at meeting

An area shall be made available at the place where any meeting of Council is to take place for members of the public and representatives of the media to attend the meeting and as many members of the public as reasonably can be accommodated under work, health and safety legislation in that area shall be permitted to attend the meeting. When the Council is sitting in Closed Session, the public and representatives of the media shall be excluded.

14.2 Closed session

Council and standing committee meetings may resolve that a meeting be closed to the public if its councillors consider it necessary to discuss any of the following matters:

- a) Appointment, dismissal or discipline of the CEO



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. SOMXX09/XX14/XX20 VERSION V54

- b) industrial matters affecting employees
 - c) the Council's budget
 - d) rating concessions
 - e) legal advice obtained by the Council, including legal proceedings that may be taken by or against the Council
 - f) matters that may directly affect the health and safety of an individual or a group of individuals
 - g) negotiations relating to a commercial matter involving the Council for which a public discussion could prejudice the interests of the Council
 - h) negotiations relating to the taking of land by the Council under the *Acquisition of Land Act 1967*
 - i) a matter that the Council is required to keep confidential under a law of, or a formal agreement with, the Commonwealth or state.
- 14.3 A Council or committee meeting cannot resolve that a meeting be closed where the meeting is informed of a councillor's personal interest in the matter by another person and the eligible councillors at the meeting must decide whether the councillor has a declarable conflict of interest in the matter.
- 14.4 Further, the meeting must not be closed if a quorum is lost due to the number of conflicted councillors who leave the meeting and the Council must;
- a) delegate the matter
 - b) decide by resolution to defer to a later meeting
 - c) decide by resolution to take no further action on the matter
- 14.5 None of the above will be considered, discussed, voted on or made during a closed session. If a closed session includes attendance by teleconference, the councillor/s attending by teleconference must maintain confidentiality by ensuring no other person can hear their conversation while in the closed meeting.
- 14.6 To take a matter into a closed session the Council must abide by the following:
- a) pass a resolution to close the meeting
 - b) the resolution must state the matter to be discussed, an overview of what is to be discussed and why the meeting should be closed while the matter is considered
 - c) if the matter is known in advance, the agenda should clearly identify that the matter will be considered in closed session, and an explanation of why it is deemed necessary to take the issue into closed session must be stated
 - d) not make a resolution while in a closed meeting (other than a procedural resolution).
- 15. TELECONFERENCING OF MEETINGS**
- 15.1 If a councillor wishes to be absent from a Council meeting place during a meeting, the councillor must apply to the chairperson to participate by teleconference, at least three (3) business days prior to the meeting or as soon as practicable once the councillor becomes aware of their intended absence. The chairperson may allow a councillor to participate in a Council or committee meeting by teleconference.
- 15.2 A councillor taking part by teleconference is taken to be present at the meeting if the councillor was simultaneously in audio contact with each other person at the meeting. The attendance of the councillor must be recorded in the minutes as present at the meeting.
- 15.3 Teleconferencing includes the use of a telephone, video conferencing equipment or other means of instant communication that allows a person to take part in a discussion as it happens.



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Standing Orders Policy

RESOLUTION NO. ~~SOMXX09/XX14/XX20~~ VERSION ~~V54~~

15.4 In order for Councils to manage the safety rules during the COVID-19 pandemic, changes have been added to the LGR that will expire in June 2021.

15.5 These provisions allow the Council:

- a) the option to conduct the entire Council meeting via phone, teleconference or video conference
- b) where possible, must provide streaming or other facilities so that the public can observe or hear the meeting as it is happening, at one of the Council's public offices or on the Council's website
- c) chairperson has the option to close the meeting on health and safety grounds to protect participants or observers from risk of exposure to COVID-19.

16. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

17. COMMUNICATION AND DISTRIBUTION

17.1 Council will make available to the public, the Standing Orders Policy on our website at www.mountisa.qld.gov.au.

18. DEFINITIONS

- a) **Officer** – A Mount Isa City Council employee or contractor.
- b) **Teleconferencing** – Is the use of a telephone, video conferencing equipment or other means of instant communication that allows a person to take part in discussions as they happen.

ASSOCIATED LEGISLATION, POLICIES AND FORMS

- *Local Government Act 2009*
- *Local Government Regulations 2012*
- *Electoral and Other Legislation (Accountability, Integrity and Other Matters) Amendment Act 2020*
- Model Meeting Procedures
- Code of Conduct for Councillors
- Deputation Request Form

6.3 2021-2022 ANNUAL OPERATIONAL PLAN THIRD QUARTER UPDATE

Document Number: 769791
Author: Executive Assistant
Authoriser: Chief Executive Officer
Directorate: Executive Services
Portfolio: Executive Services

EXECUTIVE SUMMARY

It is a requirement of the *Local Government Regulation 2012*, section 174(3), that the Chief Executive Officer must present a written assessment to Council, on a quarterly basis, of Council's progress towards implementing the Annual Operational Plan.

RECOMMENDATION

THAT Council accept the 2021-2022 Annual Operational Plan – Third Quarter Review

BACKGROUND

It is a requirement of the *Local Government Regulation 2012*, section 174, that the next step in the Corporate Planning Process is for officers to translate the goals and objectives set by Council in their Corporate Plan into an Operational Plan.

A Local Government Operational Plan is:

- Prepared on an annual basis by officers
- Based on the corporate plan
- Designed to provide more details on how each of the objectives/goals are going to be achieved
- Used to assess and monitor performance against targets
- Able to be amended at any time
- Adopted in sufficient time for the budget

OVERVIEW

The third quarter review of Council's Annual Operational Plan 2021-2022 has identified the following progress towards targets:

- 22% are complete
- 66% are on target
- 8% are requiring review
- 4% are below target

BUDGET AND RESOURCE IMPLICATIONS

All actions are budgeted for.

LINK TO CORPORATE PLAN

Theme:	5.	Ethical & Inclusive Governance
Strategy:	5.1	Continually monitor and evaluate all Council operations and conduct independent surveys of client/customer satisfaction levels

CONSULTATION (INTERNAL AND EXTERNAL)

Internal consultation and feedback was sought from all employees identified on the Operational Plan.

LEGAL CONSIDERATIONS

It is a requirement under the *Local Government Regulation 2012*, s174, that the Chief Executive Officer presents a written assessment to Council, on a quarterly basis, of progress towards implementing the Annual Operational Plan.

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Minimal Risk - projects, goals and activities that Council has identified to undertake in the 2021-2022 financial year may possibly not be accomplished due to conditions outside of Council's direct control (eg grant funding not being obtained).

HUMAN RIGHTS CONSIDERATIONS

Human rights have been considered and will not be affected.

RECOMMENDATION OPTIONS

THAT Council accept the 2021-2022 Annual Operational Plan – Third Quarter Review

or

THAT Council not accept the 2021-2022 Annual Operational Plan – Third Quarter Review.

ATTACHMENTS

1. Operational Plan 2021-2022 - Third Quarter Update [↓](#) 



2021-2022 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

People and Communities

VISION: To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.

1.1 Continue to monitor and stay informed about matters that affect the community

ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Distribute a Community Newsletter	Executive Services	Chief Executive Officer	Fortnightly Community Newsletters to be distributed	30-Jun-22	Fortnightly newsletters commenced in July 2021 and is ongoing		Fortnightly newsletters are distributed	Complete	Newsletter continues to be distributed on a fortnightly basis	On Target
Introduce regular Cuppas with the Councillors	Corporate and Community Services	Director Corporate and Community Services	At least four Cuppas with the Councillors to be held	30-Jun-22	Cuppa with councillors has been ongoing since May 21		6 Cuppas done. Next schedule is 25 March 2022. Monthly schedule (every last Friday of the month).	On Target	2 Cuppas with Councillors done in the 3rd Quarter (February 2022 with 17 attendees and March 2022 with 15 attendees).	On Target
Livestream Council meetings and community consultation	Executive Services	Chief Executive Officer	Wherever possible Livestreaming to be undertaken	30-Jun-22	Live streaming is ongoing for all Council meetings and community consultation sessions		Council livestreams all meeting	Complete	Live streaming is implemented as part of community consultation and council meetings	On Target

1.2 Review the Mount Isa Community Plan and Community Engagement Strategy in consultation with other key stakeholders including other levels of Governments

ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Establish the frameworks and terms of reference for the review	Corporate and Community Services	Director Corporate and Community Services	Completion of the Community Plan	Dec-21	To commence Jan 2022.		Community Plan no longer a Legislative requirement	Review Rqd	Not a legislative requirement	Review Rqd
Undertake the review of the Community Plan and the Engagement Strategy	Corporate and Community Services	Manager Economic and Community Development	Completion of the Engagement Strategy	Dec-21	Commence once Community Plan draft completed		Engagement Strategy no longer a Legislative requirement	Review Rqd	Not a legislative requirement	Review Rqd

1.3 Assist community groups to increase their sustainability and build social capacity

ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Provide training to community and sporting groups, especially in relation to good governance	Corporate and Community Services	Manager Economic and Community Development	Number of briefings held for community and sporting groups	Jun-22	On task with plans, partner with North Qld Sports Foundation to develop a sporting hub to assist with governance		Engagement with community and Sporting groups ongoing	On Target	Stakeholder register updated	On Target
Assist where possible with funding applications	Corporate and Community Services	Manager Economic and Community Development	Number of briefings held for community and sporting groups	Jun-22	Regular Assistance provided on a needs basis		Engagement with community and Sporting groups ongoing	On Target	Ongoing	On Target

1.4 Continue to develop and extend Council's public consultation processes, including the reporting of outcomes and the development of

ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Undertake a public consultation process with the budget	Executive Services	Chief Executive Officer	Facilitation of at least 2 budget consultation sessions	Jun-22	The budget timetable will be presented to Council		Officers have presented a budget timetable which includes community consultation	On Target	Three budget sessions were conducted, two in Mount Isa and one in Camooweal. A number of submissions were received and considered by Council	Complete
Examine new methods of interacting with the community, including the use of new technology	Corporate and Community Services	Director Corporate and Community Services	Seek to engage communities effectively on line and seek to have on site meetings that relate to specific issues	May-22	On track, resourcing currently in place		Completed consultation with community. Regularly done	On Target	Completed consultation with community. Regularly done	On Target
Effectively utilise Advisory Committees	Executive Services	Chief Executive Officer	Review the effectiveness of the Advisory Committees (100 years of Mount Isa, the Miners Memorial)	May-22	Conduct a review of the Committees after 12 months		Council has established a number of Advisory Committees and the effectiveness of these Committees will be reviewed by Council	On Target	There are now four advisory committees providing advice to Council. The terms of references for each advisory committee will be reviewed over the next 12 months	On Target

1.5 Develop and promote our unique artistic and cultural diversity

ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Engage with the different communities of Mount Isa	Corporate and Community Services	Director Corporate and Community Services	Partner with other agencies in relation to the annual Multicultural Festival	Mar-22	On track, resourcing currently in place		Works on-going	On Target	Works ongoing	On Target
Support initiatives that recognise cultural diversity	Corporate and Community Services	Manager Economic and Community Development	Incorporate Harmony Day into the calendar of events	Mar-22	Library are planning 2022 Harmony Day, P&D planning to assist with Council support		Library taking lead role	On Target	Completed	Complete
Where possible facilitate the installation of public art and unique urban design	Corporate and Community Services	Manager Economic and Community Development	Deliver public art in the Central Business District	Jun-22	Subject to CBD Masterplan and RADF projects currently planned		CBD Master Plan, Centenary Place and Miners Memorial works all ongoing	On Target	CBD Master Plan, Centenary Place and Miners Memorial works all ongoing	On Target

1.6 Advocate for Councillor, staff and community representation on Government committees and taskforces relevant to the region

ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Councillors and staff to pursue opportunities that allow for Mount Isa to be represented in local partnerships, regional bodies and State organisations, as well as peak bodies.	Executive Services	Chief Executive Officer	Number of boards, taskforces, partnerships or peak bodies where Mount Isa City Council is represented.	Jun-22	Mining Cities Alliance, MEITZ, NWQROC, Outback Queensland Tourism		Council has Councillor and employee representation on a number of LGAQ Committees and regional bodies	On Target	Councillors have been appointed to State Government committees such as the Riversleigh World Heritage Committee. LGAQ Regional University Centres Working Group and the Australian Mining Cities Alliance. Employees of Council have been appointed to peak bodies and local boards	On Target

1.7 Advocate for youth engagement in Council decisions

ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Develop a Youth Strategy for the City of Mount Isa	Corporate and Community Services	Director Corporate and Community Services	Completion of the Youth Strategy	Jun-22	Draft scope document prepared working with National Indigenous Australia Agency on grant application for a youth strategy		In-Progress with Community Development Officer. RFQ for completion in March 2022 and work to commence end of April 2022.	On Target	RFQ completed, contract and PO to be completed in June 2022	On Target

1.8 Coordinate and review sport and recreation opportunities to encourage a healthier lifestyle in the region

ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Review the Mount Isa City Council Sport and Recreation Strategy 2018-2027	Corporate and Community Services	Director Corporate and Community Services	Complete the review of the Strategy	May-22	On track, early review process being entered into		Works on-going with Community Development Officer	On Target	Works on-going with Community Development Officer	On Target
Retain involvement in Move It Program	Corporate and Community Services	Manager Economic and Community Development	Secure funding for the Move It program	May-22	Currently applying for 2022 funding		Move It Plan renegotiated	On Target	Funding Secured up to June 2022	Complete



2021-2022 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

1.9 Develop a Memorandum of Understanding with local Indigenous groups										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Undertake training "Living Under the Act"	Executive Services	Chief Executive Officer	Complete training	Nov-22	There have been at least 5 training sessions for "Living under the Act" for staff and elected members	Complete	Councillors and staff have received training	Complete	All elected officials and staff have received training	Complete
Develop a reconciliation plan	Executive Services	Manager People, Culture and Safety	Finalise Plan	Nov-22	The Reconciliation Action plan is drafted and on target to submit to Reconciliation Australia in early 2022 for endorsement	Complete	The Reconciliation Action Plan was adopted by Council 16 March 2022	Complete	The Reconciliation Action Plan was adopted in May 2022	Complete
Support indigenous employment at Mount Isa City Council	Executive Services	Manager People, Culture and Safety	Establish a program that supports indigenous employment	Nov-22	This is a key deliverable within the Reconciliation Action Plan	Complete	Council is actively supporting a number of indigenous trainees	Complete	A funding application has been made to support the establishment of an Indigenous employment agreement	On Target
1.10 Investigate opportunities for additional tertiary education in the region										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Consult with Queensland tertiary education providers to establish a presence in Mount Isa	Executive Services	Chief Executive Officer	Finalise a Memorandum of Understanding with a University	Mar-22	Discussions have taken place with a number of Universities, Council also put forward a motion at the LGAQ conference to support the further establishment of regional universities	On Target	Council is working with a number of universities to secure a presence in Mount Isa	On Target	Council has secured funding from the Regional University Centres program. Council will end up signing agreements with a number of universities	On Target
	Corporate and Community Services	Director Corporate and Community Services	Council representatives have met with representatives from University of Queensland and James Cook University. Council also supported a motion at the Mackay QLGA Conference supporting the funding of regional Universities	Jun-22	No Dates entered, ongoing engagement with stakeholders entered into	On Target	Looking at opportunity for satellite university or attaction of university studies to be completed within Mount Isa.	On Target	Funding has been received through the Regional University Centres program which will facilitate a university presence in Mount Isa	On Target
	Corporate and Community Services	Manager Economic and Community Development	Officers continue to engage with TAFE and the Department	Jun-22	Ongoing	On Target	Engagement on-going	On Target	As part of the Regional University Centres TAFE will be engaged as a key stakeholder	On Target
1.11 Further develop libraries to become active community hubs of learning and social inclusion										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Finalise the Library Master Plan	Corporate and Community Services	Manager Economic and Community Development	Adopt the Mount Isa City Council Library Master Plan	Aug-22	Masterplan is received, presentation to EMT underway	Complete	Master Plan complete, persuing funding	Complete	Master Plan completed and adopted by Council. Funding has been applied for under Building Better Regions Fund	Complete
1.12 Continue to work with external agencies to deliver learning opportunities (e.g. U3A, Men's Shed)										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Facilitate partnerships that build community capacity	Corporate and Community Services	Manager Economic and Community Development	The number of partnerships entered into.	Jun-22	Ongoing	On Target	2 x Advisory Committees activated. Lake Moondarra and Motorsports Committess being confirmed. Signing of Small business friendly charter	On Target	4 x Committees formed and actioning. Motorsports Miner Workers memorial Lake Moondarra 100 Years. Additional partnerships have been created with the Office of Small Business and the Regional University Centres	Complete
Continue to engage with PCYC	Corporate and Community Services	Manager Economic and Community Development	Officers remain in discussions with PCYC in relation to youth issues and programs	Jun-22	Working with PCYC on Move it NQ, Carols and future programs	On Target	Working relationship in place - Move-It Program	On Target	Working relationship in place - Move-It Program	On Target
1.13 Lobby state government for improved state secondary educational opportunities and/ or facilities in the Mount Isa										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Work with schools to advocate for infrastructure	Executive Services	Chief Executive Officer	Funding for school related infrastructure	Jun-22	Where applicable Council will assist with advocacy	On Target	This has not been achieved at this stafe	Below Target	Council has undertaken extensive footpath construction to enable young people to make their way to school	On Target
Support schools to achieve higher level of attendance	Corporate and Community Services	Manager Economic and Community Development	Increased levels of attendance at schools	Jun-22	Early draft youth strategy scope completed	On Target	Youth Strategy funding confirmed	On Target	Council has received funding for the development of a Youth Strategy which will examine the best ways to encourage young people to remain at school	On Target
1.14 Advocate to higher education institutions and health facilities to provide upskilling opportunities for residents living in Mount Isa										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Advocate for the funding of a business case for the redevelopment of the Mount Isa Hospital	Executive Services	Chief Executive Officer	Funding allocated to the business case for the redevelopment of the Mount Isa Hospital	Jun-22	State and Federal politicians have been made aware of the importance of the funding for a business case for a revised or relaocated Mount Isa Hospital	On Target	COVID has impacted on the project	Below Target	This project remains on hold until the master planning of the Gliderport is complete	Review Rqd
	Corporate and Community Services	Manager Economic and Community Development	Officers will continue to work with the hospital to ensure adequate services are provided to Mount Isa and surrounds	Jun-22	No actions as yet	On Target	This depends on Department of Health	Review Rqd	Officers continue to work with the Department of Health to respond to specific issues	On Target
1.15 Maximise private and government funding opportunities to provide access to all training and mentoring programs that promote employment										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Work with employment agencies, TAFE Queensland (Mount Isa Campus) and schools to establish relationships and partnerships that lead to employment	Corporate and Community Services	Manager Economic and Community Development	Additional funded training	Jun-22	Initial engagement made with youth justice, DESBT, DSD and CNW	On Target	Working with youth Justice and Transition to Success Program	On Target	On going - Working with youth Justice and Transition to Success Program	On Target
	Executive Services	Manager People, Culture and Safety	The establishment of formal and informal mentoring opportunities	Jun-22	Council is partnering with schools, TAFE Queensland, WorkWays and Youth Justice to create pathways to employment including work experience, traineeships, internships and apprenticeships	On Target	There are mentoring relationships tht have been implemented within the organisation	On Target	This has not been progressed	Below Target
1.16 Continue the established strategic alliances with the Australian Mining Cities Alliance and North West Regional Organisation of Councils										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Support the Australian Mining Cities Alliance	Executive Services	Chief Executive Officer	Attend meetings where possible	Jun-22	At least three meetings have been attended	On Target	Deputy Mayor is the Chair of the Board and Council is playing an active role	On Target	Deputy Mayor is now chair of AMCA. The CEO continues to participate in the operational committee	On Target
North West Regional Organisation of Councils	Executive Services	Chief Executive Officer	Councillors and staff to take on office bearing positions where possible	Jun-22	The Mayor, Deputy Mayor and CEO have attended meetings	On Target	This has not occurred	On Target	Councillors and staff have participated in various meetings and summits	On Target
1.17 Develop the action plan for Council's role in Major Events and Tourism										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status



2021-2022 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Review of the Tourism Strategy 2020-2025	Corporate and Community Services	Manager Economic and Community Development	Completed review of the Tourism Strategy	Jan-22	Quotes received for review and initial status update has been undertaken internally		Document is being utilised as is. Review date to be confirmed	Review Rqd	Review completed	On Target
Continue to investigate the establishment of a Local Tourism Organisation	Corporate and Community Services	Manager Economic and Community Development	Prepare a report to Council	Feb-22	On task		Request extension of time frame , Mount Isa Tourism Association proposing amalgamation with Commerce North West	Review Rqd	It is unlikely that there establishment of a Local Tourism Organisation will occur this financial year	Review Rqd
1.18 Provide 100 years Community Celebrations and community infrastructure for year 2023										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Service and Support an Advisory Committee to oversee aspects of the 100 Years of Mount Isa	Executive Services	Chief Executive Officer	Identify and endorse events and projects for the 100 year celebration	Jun-22	Funding has been sourced to support the Committee		Funding has been secured to service this Committee	On Target	The Advisory Committee is functioning well	On Target
Identify appropriate infrastructure to be delivered as part of 100 Years of Mount Isa	Corporate and Community Services	Director Corporate and Community Services	Assessment to be done with Glencore as to the location.	Jun-22	Centennial Place planning commenced		Location under review. For Capital works bid inclusion.	On Target	Council, the committee and Glencore are currently assessing potential sites for the memorial	On Target
1.19 Develop tourism opportunities for the 100 Years commemorations that will promote Mount Isa as a destination to visit for generations.										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Develop a range of activities that will acknowledge 100 Years of Mount Isa	Executive Services	Chief Executive Officer	Create a calendar of events for 2023	Jun-22	The events calendar will recognise 100 years of Mount Isa		Funding has been secured to service this Committee	On Target	The Advisory Committee has prepared a draft calendar of events for Isa at 100. This content will be updated during the next 6 months	On Target
Work with local tourism operators to increase visitor expenditure in the region	Corporate and Community Services	Director Corporate and Community Services	Establish a Memorandum of Understanding with local tourism operators	Jun-22	Engagement with Mount Isa Tourism and CNW entered into		Not started due to Covid-19	Review Rqd	Not started due to Covid-19	Review Rqd
Develop infrastructure and public art that will support repeat visitation	Corporate and Community Services	Manager Corporate and Community Services	Deliver items such as memorials and statues to celebrate 100 Years of Mount Isa	Jun-22	Committee for Miners Memorial is established and Terms of reference adopted		In-progress.	On Target	In Progress. Several RADF Art Projects Planned for late 2022 and 2023	On Target
Prosperous and Supportive Economy										
VISION: To develop a prosperous and diverse local economy which supports existing industry and encourages										
2.1 Continue to upgrade and use the most effective technology to provide best delivery of services to the region										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Utilise Blackspot funding to manage mobile blackspots	Corporate and Community Services	Director Corporate and Community Services	Submit at least two Black Spot applications per year	Jun-22	Awaiting the advertising of next round		Black spot funding was applied for 13 July 2021. Only one application was submitted as Council did not have adequate supporting information including design and cost estimate to provide an accurate and robust application	Complete	Subject to funding availability	Complete
Ensure that Camooweal has access to high levels of connectivity	Corporate and Community Services	Manager Finance and Information Technology	Work with Telstra to service the needs of Camooweal	Jun-22	Working with Testra		On-going discussion with Testra	On Target	On-going discussion with Testra	On Target
2.2 Lobby for the improved delivery of NBN services to Mount Isa Region										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Advocate on behalf of the region for better access to the NBN	Corporate and Community Services	Director Corporate and Community Services	Feedback from the community of access to the NBN	May-22	Officers are working with NBN on a total solution for Cammoeweal		On-going discussion with Testra & NBN	On Target	On-going discussion with Testra & NBN	On Target
2.3 Contribute to a Regional Transport Strategy encompassing - Road, Air and Rail										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Work to be undertaken to develop the Transport and Logistics Centre	Executive Services	Chief Executive Officer	Review of the Strategy	Mar-22	The Strategy does not require a review at this stage		Feedback has been received from the private sector. Progress on the project will be determined by Council's capacity to resource this project	Review Rqd	As part of the budget process this item has been pushed out 12 months.	Below Target
	Corporate and Community Services	Manager Economic and Community Development	Discussion with freight operators	Jun-22	Project remains a part of the North West Mining Province Plan Funding needs to be identified		Engagement with potential user groups ongoing	On Target	Budget allocations to be considered by Council. Engagement with user groups ongoing	Review Rqd
	Executive Services	Manager Development and Land Use	Negotiations around lease agreements	Jun-22	Lease agreement has been completed. Further land and leases to be determined		No further progress	Review Rqd	No further actions will be undertaken until the strategy is revisited	Below Target
2.4 Lobby State and National Governments to enhance and develop key transport gateways, freight links including public transport and rail										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Work to be undertaken to develop the Transport and Logistics Centre	Executive Services	Chief Executive Officer	Review of the Economic Development Strategy	Mar-22	Awaiting funding to review the Economic Development Strategy		Feedback has been received from the private sector. Progress on the project will be determined by Council's capacity to resource this project	Review Rqd	A consultant has been appointed to under the review of the Economic Development Strategy	On Target
	Corporate and Community Services	Manager Economic and Community Development	Preparation of submissions to Parliamentary Inquiries	Jun-22	Not yet commenced 3rd quarter works		On-going	On Target	No submissions have been made whilst this project is on hold	Review Rqd
	Executive Services	Manager Development and Land Use	To review development application once lodged.	Jun-22	Waiting to review Development Application		Waiting to review Development Application	Review Rqd	The project will not be progressed at this stage	Below Target
2.5 Lobby the State and Federal Governments for safety improvement upgrades on the Federal, State and Local Road Networks										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Continue to seek funding from Federal Government for Blackspots and Roads to Recovery	Infrastructure Services	Director Infrastructure Services	Levels of funding and completion of projects	Jun-22	2022-23 Black spot application submitted. Roads to Recovery projects identified and scheduled		Black spot funding was applied for 13 July 2021. R2R projects have been submitted and approved based on the existing approved funding 2019-2024	Complete	Council officers continue to make applications and receive funding	On Target



2021-2022 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Continue to seek funding from State Government for TIDS and other funding programs	Infrastructure Services	Manager Works and Operations	Levels of funding and completion of projects	Jun-22	2021 TIDS projects identified. Comprehensive 5 year plan 70% completed based on data collected by consultants. Council developing project bid and development process to have shovel ready projects, ready for applications		Council has funding this year for TIDS \$1,585,451 (inc works carried over from 20/21 FY). Council has sought funding under the Remote Roads Upgrade Pilot Program, QRRRF and NDRRA (QRA)	Complete	There are current TIDS works being undertaken on Riversleigh Rd, and are due for completion by 30th of June. There are current exploration works under way to include extra LRRS roads that have previously not been accounted for which will have the potential to increase funding opportunities	On Target
2.6 Develop and enhance key strategic alliances with the Department of Transport and Main Roads and other key partners										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Undertake planning with all key stakeholders in relation to transport planning	Infrastructure Services	Director Infrastructure Services	Submissions to the State Infrastructure Plan	Jun-22	Submission has been made to the North West Qld priority Infrastructure Plan		Presented to Council 20 Oct 2021 MICC priority roads as part of the NWQ Priority Roads Network Plan/Strategy. This was submitted to NWQRTG	Complete	Council made a submission to the State Infrastructure plan and continues to work closely with TMR and other State Government agencies	On Target
	Infrastructure Services	Manager Major Projects	Participation in the Regional Roads Alliance	Jun-22	Regular meetings have been conducted with Regional Roads Alliance		Council participates in the NWQRTG meetings. This is an ongoing partnership	On Target	Ongoing	On Target
2.7 Assist with the facilitation of region wide accessibility for all residents to essential services in relation to health, education, social and recreational activities										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Undertake effective and successful advocacy with all levels of Government to meet the needs of Mount Isa and Camooweal	Executive Services	Chief Executive Officer	Number of submissions developed by Council	Jun-22	The following submissions have been made, Sustainability Framework, Office of the Independent Assessor, Allowable Hours Act, Youth Justice and other Legislation, the post implementation review of the Strong and Sustainable Resources Community Act, as well as the Housing Affordability Review and the Future of Australia's aviation sector		Council has made submissions to the review of the Office of the Independent Assessor, the Review of Shop Trading and Energy Supply in the North West	On Target	Council has made submissions to the Trading Hours Review, the supply of electricity to the North West Minerals Province and the Review of the Office of the Independent Assessor	On Target
	Infrastructure Services	Director Infrastructure Services	Number of productive partnerships established by Council with key stakeholders	Jun-22	Council has had a Camooweal community meeting and cuppa with the Councillors this year along with individual meetings with representatives from Indjalandji-Dhidhanu Aboriginal Corporation		Council officers meet regularly with TMR and QRA to source funding for infrastructure	On Target	Ongoing	On Target
	Corporate and Community Services	Director Corporate and Community Services	Number of Meetings with State and Federal Government representatives	Jun-22	There have been over 20 meeting with State and Federal Government representatives.		There have been over 20 meeting with State and Federal Government representatives.	On Target	There have been over 20 meeting with State and Federal Government representatives.	On Target
2.8 Apply and review the Planning Scheme in accordance with State legislation to ensure consistent and balanced decisions are made in relation to lifestyle										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Oversee the orderly and strategic development of the Mount Isa Region	Executive Services	Chief Executive Officer	Number of policy reviews	Jun-22	There have been at least 10 Policy Reviews presented to Council		There have been no major amendments to the Planning Scheme	On Target	There have been at least 5 reviews of Planning Policy	On Target
	Executive Services	Manager Development and Land Use	Number of development applications	Jun-22	Number of Development Applications include Material Change of Use / Reconfiguration of a Lot / Operation Work. 8 - DA decided		Number of Development Applications include Material Change of Use / Reconfiguration of a Lot / Operation Work. 5 - DA decided	On Target	Council received 6 development applications this quarter	On Target
	Executive Services	Manager Development and Land Use	Number of re-zonings	Jun-22	Rezoning are only undertaken on new schemes or amendments		Rezoning are only undertaken on new schemes or amendments	On Target	There have been no re-zonings	On Target
2.9 Continue to undertake strategic Urban Design projects										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Undertake a review of the Central Business District Master Plan	Executive Services	Manager Development and Land Use	Complete the Master Plan for the Central Business District	Feb-22	Engaged stakeholders for discussions		The CBD Masterplan in final week of public consultation.	On Target	Master Plan for CBD has been adopted by Council and used as a resource document to apply for funding	On Target
Oversee the development of the Centennial Place through a detailed Urban Design framework	Executive Services	Manager Development and Land Use	Complete the Urban Design framework for Centennial Place	Feb-22	Public Consultation has been undertaken including concept plans pending Council approval		Council has approved concept plan. Tract have now been awarded as the suppliers for the delivery of the Centennial Place via Local Buy. Awaiting elevation plans.	On Target	Urban Design Framework for Centennial Place has been completed and project is on schedule	On Target
Facilitate the development of a Civic Precinct Urban Design framework	Executive Services	Manager Development and Land Use	Complete the Urban Design framework for the Civic Precinct	Dec-21	Design Framework completion extended to 28 January 2022 due to four (4) week public consultation period ending 3 December 2021		On-going	On Target	The Urban Design Framework for the Civic Precinct has been completed	Complete
2.10 Lobby telecommunication and technology providers to continue to improve the quality and depth of services which will assist with the attraction and retention of sustainable businesses										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	1st Quarter Comments	Status	1st Quarter Comments	Status
Work with NBN and Telstra to secure connectivity for residents and businesses	Corporate and Community Services	Manager Economic and Community Development	Feedback from businesses and residents	Jun-22	Regular meetings with Telstra and NBN		Ongoing promotion of improving connectivity	On Target	Ongoing promotion of improving connectivity Opportunity recognised with potential Copperstring works	On Target
	Corporate and Community Services	Manager Finance and Information Technology	Improved services to Camooweal	May-22	Working with Testra		Ongoing promotion of improving connectivity, in contact with NBN & Telstra	On Target	Ongoing promotion of improving connectivity, in contact with NBN & Telstra	On Target
2.11 Following review, continue to implement the Mount Isa Economic Development and Tourism Strategies with a focus on promoting the national and international attractions of the region,										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	1st Quarter Comments	Status	1st Quarter Comments	Status
The Economic Development Strategy is due for review	Corporate and Community Services	Manager Economic and Community Development	Reviewed Economic Development Strategy presented to Council	Jan-22	RFQ Developed, expected completion date June 2022		Procurement process commencing, extend date request June 22 in preparation for new financial year	Review Rqd	A consultant has been appointed to under the review of the Economic Development Strategy	On Target
The Tourism Strategy is due for review	Corporate and Community Services	Manager Economic and Community Development	Reviewed Tourism Strategy presented to Council	Jan-22	On task		The Strategy has been impacted by COVID, but works are ongoing	Review Rqd	A review of the strategy has already been completed	Complete
2.12 Enhance relationships with larger employers in the region to ensure the proper future planning of infrastructure and the promotion of Mount Isa										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Mount Isa Mines is the major employer in the region. Council needs to maintain a close relationship with Mount Isa Mines	Executive Services	Chief Executive Officer	Quarterly meetings	Jun-22	Quarterly meetings are held		Regular meetings have been conducted with Glencore. Other meetings have been held with Eva Mines, the Australian Phosphate Company, Copperstring, APA and officers have attended briefings provided by State and Federal Governments	On Target	Council continues to meet with Glencore on a quarterly basis	On Target



2021-2022 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

The Mount Isa Hospital is the second largest employer in the region. Council needs to maintain a close relationship with the Hospital and the allied medical services	Executive Services	Chief Executive Officer	Quarterly meetings	Jun-22	Quarterly meetings are held		Meetings have been held with the Chief Executive Officer of the Hospital and the Administrator on a regular basis.	On Target	Council continues to meet with Department of Health on a quarterly basis	On Target
2.13 Advocate for childcare services that support shift work hours, including night shift										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
There is the opportunity for Council to advocate for more childcare places in the region	Corporate and Community Services	Manager Economic and Community Development	Submission to other levels of Government	May-22	Not yet actioned		On-going	On Target	This has not been progressed	Below Target
2.14 Investigate incentives to encourage upgrading old housing stock in the Mount Isa area										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
There is the opportunity for Council to work with the Department of Housing and other providers to develop the quality and quantity of housing stock	Executive Services	Chief Executive Officer	Development of an Urban Renewal program	Mar-22	This project has been agreed to by the Department of Housing		Officers are working on the redevelopment of the Gliderport	On Target	The Urban Renewal program is being overseen by the Department of Housing	Below Target
	Corporate and Community Services	Director Corporate and Community Services	Development of a Master Plan for the Gliderport	Apr-22	The subdivision for the Gliderport is currently under review		Funding for development to be done	Review Rqd	A detailed design is underway at present	On Target
	Corporate and Community Services	Manager Economic and Community Development	Development of a draft subdivision plan	Jun-22	Early works entered into with identifying current and future demands		Interactions with Dept. of Housing underway - Qld housing growth Initiative.	On Target	A detailed design is underway at present	On Target
	Executive Services	Manager Development and Land Use	Submission to the Housing Affordability Review being undertaken by the Federal Government	Aug-22	Discussions held with stakeholder regarding housing stock		liaising with Regional Housing Limited regarding the progression of community housing proposal.	On Target	Submission has been completed and presented to the Federal Government. It is unlikely that any of the recommendations will be actioned given the change of Government	Complete
Services and Infrastructure										
VISION: To establish innovative and efficient infrastructure networks that services the local communities and indl										
3.1 Undertake a review of Council's Services										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Council is developing a comprehensive Asset Management Plan that will identify new infrastructure requirements and renewals.	Infrastructure Services	Coordinator Asset Management	Review of Asset Management Plan to be presented to Council	Jun-22	Asset Management Plan drafts on track. Council to engage Consultants for financial modelling		Roads and Stormwater Drainage Plan has been submitted for Council Adoption. Water Asset Management Plan is under review by Asset Custodian in preparation for Council Adoption. Sewerage is 40% complete.	On Target	The Facilities and Land Asset Management Plan, the Water and Sewerage Asset Management Plan and the Fleet Management Policy were all adopted by Council on 15 June 2022	Complete
Council is reviewing the road hierarchy	Infrastructure Services	Coordinator Asset Management	Review of Road Hierarchy to be presented to Council	Jun-22	The hierarchy is to be reviewed and adopted under the Local Government Infrastructure Plan		Works have begun especially in regards to the Heavy Vehicle Routes, Priority Cyclist and Pedestrian Routes, CBD Masterplan and CBD Speed Limit Reviews. The updated Road Hierarchy will be presented to Council before end of financial year.	On Target	The hierarchy is to be reviewed and adopted under the Local Government Infrastructure Plan. This is scheduled for next Financial Year in line with Planning Scheme Review	Review Rqd
Council is reviewing the Water and Sewer network	Infrastructure Services	Manager Water and Sewerage	The review of the Water and Sewer network to be presented to Council	Jun-22	Council is investigating onsite chlorine production plants to obtain a fresh chlorine product. Council has engaged Cardno to complete a hydraulic model review and recommend network improvements. Council engaged Grenof to complete an ordor mitigation review and provide recommendations		A review of the sewer network to pinpoint odour issues has been completed by Grenof. A review of the water distribution network configuration has been completed by Cardno. Water and sewer network models are being prepared.	On Target	Reviews of work - either completed, ongoing or planned - have been provided to Council on a regular basis. The most recent presentation was on 9 June 2022. Advice was received in June that Council was successful in its application for grants for planning work to look at sewer extensions, service provision to the Gliderport subdivision, water treatment for Camooweal and the development of hydraulic models	Complete
Council officers are reviewing the role of Technical Services	Infrastructure Services	Manager Major Projects	Review of Technical Services to be presented to Council	Jun-22	Under review		This will not be proceeded with. Technical Services is not recognised in the organisational structure	Complete	Review was presented as part of the organisational restructure	Complete
3.2 Review all cemetery services including cremation services, determining the viability of above ground vault construction and identify land for future expansion										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Council manages two cemeteries and it is important that the appropriate strategic planning is undertaken.	Infrastructure Services	Coordinator Asset Management	Council to receive a review of the Cemetery Strategy	Mar-22	Council has completed onsite works to expand the Camooweal cemetery and provide shade, seating and improved landscaping. The raised section of the Mount Isa cemetery is being reviewed to improve the structural integrity of this area		Unsure if this falls under the responsibility of Coordinator Disaster Management, Cemeteries and Facilities. No work has been undertaken on this item to date.	Review Rqd	Unsure if this falls under the responsibility of Coordinator Disaster Management, Cemeteries and Facilities. No work has been undertaken on this item to date	Review Rqd
	Infrastructure Services	Coordinator Facilities, Disaster Management and Cemeteries	Officers to identify suitable software to manage records at the cemeteries	Aug-22	Part of ERP		Date to be changed to Feb 2023 due to implemetation of ERP	On Target	Council has secured funding for the implementation of Guardian	Complete
3.3 Clarify community expectations prior to establishing community service obligations in relation to water, waste water, roads etc										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
As Council prepares different plans and strategies the community will be engaged	Infrastructure Services	Coordinator Asset Management	Number of public community consultation meetings	Jun-22	Council has completed community consultations online for Lookout upgrades, Gallipoli Park pump track, basketball court location, and family fun park upgrades. Group consultation has been completed for Healy Heights Connector road, 23rd Ave PCNP, and Gallipoli Park test rides. This consultation will continue		Public Community Consultation meetings have occurred specifically in the Capital Works Projects, CBD Masterplan, Economic Development Strategies and Committees. There has been 1 Public Community Consultation this financial year for Centennial Place.	On Target	Public Community Consultation meetings have occurred specifically in the Capital Works Projects, CBD Masterplan, Economic Development Strategies and Committees. There has been 1 Public Community Consultation this financial year for Centennial Place	On Target
	Corporate and Community Services	Manager Economic and Community Development	Participation levels in on line forums	Jun-22	Online surveys are developed and applied on a as needed basis (Lookout, CBD Matster Plan, Pump Track, Library)		Attending as required	On Target	Attending as required	On Target
	Corporate and Community Services	Manager Economic and Community Development	Submissions received from the local community	Jun-22	Community consultation continually held on a project basis via online surveys and face to face information evenings		Submitting as required	On Target	Submitting as required	On Target
3.4 Develop a proactive approach to safety within town areas										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
There is the opportunity for Council to work closely with Queensland Police to increase safety levels	Executive Services	Chief Executive Officer	Number of meetings with Queensland Police	Jun-22	Regular meetings take place with QPS		Officers are meeting with the Queensland Police at least once per month.	On Target	Meetings are held on a monthly basis	On Target



2021-2022 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Council to install and update the CCTV network	Corporate and Community Services	Manager Finance and Information Technology	Number of new CCTV cameras installed	Dec-22	No cameras installed first quarter, CCTV installed as required on projects		Works are ongoing with over 100 CCTV cameras in place	On Target	Works are ongoing with over 100 CCTV cameras in place	On Target
	Corporate and Community Services	Manager Finance and Information Technology	Number of new CCTV cameras installed	Ongoing until Jun-22	16 public cameras in 4 locations installed		On-going until June 2022; some cameras have already been installed and expect to be finished by June 2022	On Target	On-going until June 2022; some cameras have already been installed and expect to be finished by June 2022	On Target
3.5 Undertake a Resident Attraction project including strategic research and data analysis alongside a strategic marketing and communications plan which focuses on the liveability of the										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
That Council seeks to attract more residents to the region	Corporate and Community Services	Manager Economic and Community Development	Population increase or the number of people attending new residences functions	Jun-22	Considerations being made for welcome packs to new residents be available, consistent liveability campaign managed by P&D		On-going review of housing options, and ways to attract investment.	On Target	On-going review of housing options, and ways to attract investment	On Target
That Council develops a strong marketing and communications plan	Corporate and Community Services	Manager Economic and Community Development	Population increase or the number of people attending new residences functions	Jun-22	Draft Marketing and Communications Plan under way		On-going review of housing options, and ways to attract investment.	On Target	Ongoing	On Target
3.6 Continue to implement the recommendations from Council's Buildings Asset and Services Management Plan in relation to the development and maintenance of the region's community										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
An asset management committee to be established to ensure the development and maintenance of existing infrastructure and future renewal infrastructure	Infrastructure Services	Director Corporate and Community Services	Number of meetings held by the asset management steering committee	May-22	The Steering Committee has met four times this year in the lead up and after the Capital Works Program was adopted. Will need to schedule a Committee Meeting in December prior to Christmas Closure to focus on the new year plan		Established 2021 and meetings held. Meetings will be scheduled as required.	Complete	Four quarterly meetings were held	Complete
	Corporate and Community Services	Director Corporate and Community Services	Appropriate capital budget developed for a ten year period	May-22	Council is developing a Project Decision Framework which will encourage staff to submit project proposals for evaluation and lead to a 5-10 year capital budget		Reviewed in upcoming budget.	On Target	Reviewed in upcoming budget	On Target
3.7 Continue to develop accurate flood mapping studies and a storm water management plan										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Council will develop the appropriate flood mapping studies and appropriate storm water management plans	Infrastructure Services	Manager Water and Sewerage	Plans presented to Council for adoption	Jun-22	Will review with appropriate Managers to ensure this management is done in the timeframe or extend the completion date		Stormwater Drainage Plan has been submitted for Council Adoption. Refer to 3.1	Complete	Funding has been received to undertake these activities	On Target
3.8 Develop and implement Council land management strategies including its reserves										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Council has a responsibility to manage invasive pests, plants and animals	Corporate and Community Services	Manager Waste and Environment	Estimated area of land managed effectively by Council	May-22	Vector Control and Rural Lands Officers cover approx. 43,188 km2		Ongoing management of pests, plants and animals per biosecurity plan.	On Target	Council officers have undertaken joint aerial baiting exercises with Cloncurry Shire	On Target
3.9 Proceed with a feasibility study for the development of a multisport complex to replace various sporting facilities										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Council will review the sporting and recreation strategy to identify sporting infrastructure to be upgraded	Corporate and Community Services	Manager Economic and Community Development	Reviewed strategy will be presented to Council	Apr-22	Undertaken initial costs for feasibility studies		on-going and engagement with regional sporting groups to understand required needs (previous application made Resource Infrastructure Fund)	On Target	Resource Community Infrastructure funding opportunity identified for Amenities upgrade at council owned facilities	On Target
3.10 Review plant strategy (own or lease)										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Council has received an internal audit report in relation to plant and fleet management	Infrastructure Services	Manager Works and Operations	Implementation of the internal audit report	Mar-22	Fleet hire and maintenance has been centralised. Council is implementing improvements highlighted in the audit		Council has centralised fleet management, improved GPS functionality of vehicles, Fleet training has commenced, and plant hire rates reviewed and updated. Plant Replacement Policy is currently being developed	On Target	A Fleet Management Policy has been adopted. The next step will be to produce a 5-10 year fleet replacement program along with the Asset Management Plan	On Target
3.11 Continue to review and expand Asset Management Plans										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Council will utilise the asset management steering committee to ensure that proper planning is undertaken in relation to asset management	Corporate and Community Services	Coordinator Asset Management	the asset management committee will meet at least four times per year	Jun-22	The Steering Committee has met four times this year in the lead up and after the Capital Works Program was adopted. Will need to schedule a Committee Meeting in December prior to Christmas Closure to focus on the new year plan		This has been reached for the Financial Year. Will aim for a meeting to welcome in the next financial year at a time that suits the committee.	Complete	This has been reached for the Financial Year. Will aim for a meeting to welcome in the next financial year at a time that suits the committee	Complete
3.12 Analyse current roads and other associated infrastructure to determine priorities										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Council has a responsibility to manage the road network	Infrastructure Services	Manager Works and Operations	Review of the road network	Jun-22	Council has collated a regional road Betterment list and is planning to complete an audit of the town roads		Council engaged consultants ERSOON who have assisted Council in undertaking assessment of regional roads. The updated Road Hierarchy will be presented to Council before end of financial year. Road inspection for Council town roads is planned. Council officers are working closely with TMR and QRA in the maintenance of the road network	On Target	Culvert and Drainage Structure Assessment is currently out to tender. This includes a road assessment of Gunpowder Mount Oxide Rd as well. A detailed assessment contract will go out for tender in 22-23. Scope is currently in development	On Target
Council will continue to make submissions and funding applications to deal with blackspots, roads to recovery and TIDS	Infrastructure Services	Manager Works and Operations	The number of applications made for funding	Jun-22	2021 TIDS projects identified. Comprehensive 5 year plan 70% based on data collected by consultants. Council developing project bid and development process to have shovel ready projects, ready for applications		Council has funding this year for TIDS \$1,585,451 (inc works carried over from 20/21 FY). Council has sought funding under the Remote Roads Upgrade Pilot Program, QRRRF and NDRRA (QRA). Black spot funding was applied for 13 July 2021.	On Target	All funding opportunities have been applied for except 23/24 blackspot as investigations and designs are currently underway and will not be ready for the application	Complete
3.13 Determine strategic levels of service within Council's Asset Management Plans to provide well maintained bridges, sealed and unsealed roads, including footpaths and stormwater drainage throughout urban, industrial and rural areas										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
	Infrastructure Services	Manager Major Projects	The asset management committee will meet at least four times per year	Jun-22	Asset Management Committee has met this quarter			On Target	This is co-ordinated by the Asset Management Co-ordinator	On Target



2021-2022 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Council will continue to utilise the asset management steering committee to oversee the management of assets	Corporate and Community Services	Coordinator Asset Management	The asset management committee will meet at least four times per year	Jun-22	Asset Management Committee has met this quarter		The members of the committee have met on occasion with the Asset Management Section in the formation of the next year's operational and capital budgets.	Complete	The members of the committee have met on occasion with the Asset Management Section in the formation of the next year's operational and capital budgets.	Complete
	Corporate and Community Services	Coordinator Asset Management	The asset management committee will meet at least four times per year	Jun-22	The Steering Committee contains the members associated with the management of Council's assets. There is a need to formally introduce new managers to the Committee and also extend to WHS as identified in their audit		The members of the committee have met on occasion with the Asset Management Section in the formation of the next year's operational and capital budgets.	Complete	The members of the committee have met on occasion with the Asset Management Section in the formation of the next year's operational and capital budgets.	Complete
3.14 Deliver suitable signage and directional indicators for open space, walkways and cycle paths that are user friendly for all demographics										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Suitable signage and directional indicators will be included as part of the capital works program.	Infrastructure Services	Manager Major Projects	Completion of walkways, cycle paths and park upgrades	Jun-22	All new or upgraded projects receive the latest signage		Council has undertaken an audit of signs (inc. safety signs eg working on the side of the road) that have been damaged (eg lost reflectiveness), new and spares. New signs are being purchased and installed.	On Target	Ongoing. New signs have been purchased and installed. Signs will be audited and replaced when required	On Target
3.15 Identify new external revenue sources, including grants, to fund City infrastructure and services										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
There is the opportunity for Council to undertake private works and provide services to the mining sector	Infrastructure Services	Manager Works and Operations	The level of income from private works being delivered by Council	Jun-22	Council has improved the batch plant operations and delivery capacity successfully delivering concrete to regional areas. Other opportunities are sort including upgrades at the airport		Council officers have provided private works to Mount Isa Airport and Lawn Hill, as well as a number of smaller scope works	On Target	Operations has secured further private works for Mount Isa Airport, Concrete supply for private works is increasing	On Target
3.16 Determine and review levels of service to the parks and gardens network and flora reserves										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
It is envisaged that Council will complete a parks, recreation and open spaces hierarchy	Infrastructure Services	Coordinator Asset Management	Delivery of a parks, recreation and open spaces hierarchy	Aug-21	Council has produced a draft for review alongside LGIP		Council has adopted a Parks, Recreation and Open Spaces Hierarchy within the current City of Mount Isa Planning Scheme - Part 4 Local Government Infrastructure Plan. This Part is under review and there are proposed changes to the hierarchy of some parks more prone to vandalism due to the visibility of the open space, and some parks where Capital Works Projects are proposed to improve the services and equipment available.	On Target	LGIP rescheduled for review in next Financial Year. Facilities and Land Asset Management Plan proposed some heirarchies	Review Rqd
3.17 Investigate opportunities to fund and implement streetscape plans for beautification, safety and accessibility										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
A masterplan for the central business district will be developed to ensure high levels of amenity and vitality	Executive Services	Manager Development and Land Use	Production of a masterplan that is presented to Council	Apr-22	Council has engaged a consultant to complete the master plan and a speed limited review		The CBD Masterplan in final week of public consultation. Tract have now been awarded as the suppliers for the delivery of the CBD Masterplan via local Buy.	On Target	The Master Plan for the CBD has been completed and is being used to leverage funding to improve the amenity of the CBD	On Target
Healthy Environment										
VISION: To recognise, protect, manage and promote our unique natural environment to ensure the economic,										
4.1 Develop and implement a Water Security Strategy that secure a sustainable, reliable water supply for the region										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Consideration is being given to participation in a group to develop the North West Water concept	Infrastructure Services	Director Infrastructure Services	Development of a business plan to determine the viability of the North West Water concept	Jun-22	Council completed an internal review and is working with State government and MIWB to progress		Advocacy has been undertaken with the appropriate Ministers	On Target	Correspondence has been sent to the Minister and the Department to progress this important project	On Target
	Infrastructure Services	Manager Water and Sewerage	Development of a business plan to determine the viability of the North West Water concept	Jun-22	Council completed an internal review and is working with State government and MIWB to progress		Discussions were held with the local member, Cloncurry Council and the Mount Isa Water Board during 2021 in order to progress this issue.	On Target	Council has has several meetings, facilitated by an external facilitator, with the Mount Isa Water Board and Cloncurry Shire Council regarding the potential for a North West Water. Council has also met and briefed the local memebr regarding progress.	On Target
4.2 Continue to record and protect all significant heritage and cultural sites and structures.										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Under the planning scheme Council has an obligation to ensure that heritage and cultural sites are preserved	Executive Services	Manager Development and Land Use	Number of heritage permits processed	Jun-22	No permits recorded		No permits recorded	On Target	There have been hertiage permits presented	On Target
4.3 Manage and develop MICC's disaster management and recovery responsibilities										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
A review will be undertaken of the Local Disaster Management Plan	Infrastructure Services	Coordinator Facilities, Disaster Management and Cemeteries	Presentation of the revised plan to Council and LDMG	Jan-22	Review complete and submitted to EMT for MICC res and LDMG adoption		agenda item for next LDMG	On Target	Various aspects of the Local Disaster Management Plan have been reviewed but a holistic approach is still required	On Target
4.4 Investigate options for the implementation of alternative transport modes that align with contemporary environmental and socially sustainable practices										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Provision needs to be made to accommodate electric vehicles	Infrastructure Services	Manager Major Projects	Electric vehicle charges installed within CBD	May-22	Points and locations for an electric charge point have been submitted to the government		Allowances have been made as part of the design for Centennial Place	On Target	Council are involved in the Queensland Electrical Superhighway Stage 3 run by TMR. 3 charging ports are to be installed in Mount Isa	On Target
4.5 Promote education and environmental awareness programs in relation to water conservation and wastewater recycling for both industry and residents										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
The management and conservation of water is important to Council and the community	Infrastructure Services	Manager Water and Sewerage	Successful community education and awareness	Jun-22	Water Efficiency education has been planned as part of the role out of Smart Water Meters. The customer portal app will allow these type of messages to be pushed through		The smart water meters continue to be rolled out. Media releases have been made in association with the rollout. Council staff have attended and presented at external conferences to foster greater understanding of demand management across the industry. Council will be running a awareness campaign for water week in March.	On Target	A water conservation awareness campaign was rolled out across Mount Isa in April and May, to coincide with World Water Day in May. The installation of the new smart meters has provided an opportunity to engage with people regarding water management	Complete



2021-2022 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

It may be that there is an extension to the recycled water network	Infrastructure Services	Manager Water and Sewerage	Length of pipes transporting recycled water	Jun-22	Council has approved submission to BOR R6 to extend the recycled network to Buchanan Park		There are three potential recycled water projects that have been proposed. A grant application was unsuccessful. They are being proposed as capital projects for 2022/23 FY.	On Target	Contractors are presently engaged (June 2022) in extending the recycled water network at the Hoirse Paddocks. Eventually the recycled network will also be extended to Miles Street and the CBD	On Target
4.6 Investigate appropriate wastewater services and systems										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
The organisation will continue to investigate best practice in waste water services	Infrastructure Services	Manager Water and Sewerage	Recommendations to Council about bespoke waste water services and systems	May-22	Council has commenced investigations for improvements to WW system including odor control options by Grenof		A review of the sewer network to pinpoint odour issues has been completed by Grenof. Council completed \$1.6M of sewer relining in November 2021. Jacobs Consulting Engineers completed a review of the STP in February 2022. The outcomes will be used to help formulate capital projects for the next five years.	On Target	A consultant has recently (May 2022) completed a review of the Sewage Treatment Plant and provided a roadmap for its future replacement and maintenance	On Target
4.7 Utilise 'best practice' waste management practices and further develop City facilities in accordance with the Waste Management and Recycling Plan										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
The construction of the Materials Recovery Facility is underway	Corporate and Community Services	Manager Waste and Environment	Construction of the Materials Recovery Facility	Jun-22	Completion date under review		Contract executed 25 Feb 22. Detailed design & procurement underway.	Review Rqd	Ongoing. Concept design completed with contractors June 2022, in order to progress to detailed design. Target release date for building tender Sept 22	On Target
Implementation of recycling services	Corporate and Community Services	Manager Waste and Environment	Implementation of recycling services	Jun-22	Completion date under review		Target date for implementation of kerbside recycling collection Jun 23.	Review Rqd	Ongoing. Officers report re collections market testing due to OCM 15/6/22	On Target
4.8 Implement innovative measures to reduce Council's energy use and carbon emissions and seek grant funding for alternate energy systems										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
As part of the Capital Works Program funds have been identified to undertake and energy audit	Corporate and Community Services	Manager Waste and Environment	Presentation of audit to Council	May-22	Environmental Services to begin this project in second quarter		RFQ for Energy Efficiency Strategy (audit and report) released. Target date	Review Rqd	Ongoing. EES contractor appointed	On Target
4.9 Protect the natural environment of reserves under Council control via strategic natural resource management										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Council will ensure that its responsibilities in relation to land management are fulfilled	Corporate and Community Services	Manager Waste and Environment	Report to Council	Jun-22	Rural Land Officer provides a monthly/bi monthly report		Continued land management by environmental and biodiversity teams.	On Target	Councillors have received a report in relation to the operations at the landfill and also undertaken a site visit	On Target
4.10 Continue to develop and maintain the urban stormwater system										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
As part of asset management officers will monitor and maintain the urban stormwater system	Corporate and Community Services	Coordinator Asset Management	Report to the audit and risk management committee	May-22	Will review with appropriate managers to ensure this management is done in the timeframe or extend the completion date		Projects have been undertaken to replace failing stormwater assets and to upgrade roads where the drainage is not adequate. Will present notes to the Audit and Risk Committee as part of the Asset Management Improvements Status Report.	On Target	No additional work has been undertaken for Stormwater Management Studies. Investigations of Flooding impact with Dams have been started. Review Scope of this Operational Activity and Responsible Officers	Complete
4.11 Continue to promote, educate and implement awareness and best practice waste collection, recycling, environmental health and environmental protection strategies										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
The organisation has legislative responsibilities in relation to waste collection, recycling, environmental health and environmental protection strategies	Corporate and Community Services	Manager Waste and Environment	Reports to Council where necessary	Jun-22	Reports given every 2 months.		Provision of bi-monthly reports ongoing, plus ad hoc reporting on request.	On Target	Council continues to report to the Department on all aspects of Waste Management	On Target
4.12 Encourage the use of renewable energy sources, such as solar power, to protect the environment										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
Where possible Council will seek to utilise renewable energy	Infrastructure Services	Manager Major Projects	Install solar panels as part of the upgrade of the Family Fun Park Precinct	Jun-22	Solar Panels have been installed - waiting for connection		Solar Panels have been installed at Splashez and a funding application for solar panels on the administration building has been made through the Local Government Grants and Subsidies program	On Target	Awaiting for the results of the funding application for solar panels on the Civic center and administration building	On Target
4.13 Manage invasive animals, pests and plants throughout the region to ensure the continued protection of valuable agricultural land										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
The organisation has responsibilities to bio security and will continue to resource officers to ensure that appropriate land management is undertaken	Corporate and Community Services	Manager Waste and Environment	The number of education sessions provided to the rural community in relation to invasive animals, pests and plants	Jun-22	Biosecurity Mount Isa City Council hosted Biosecurity QLD in October 21. Joint community information regarding obnoxious plants growing on properties		Biosecurity developing 6 month plan to include engagement with rural community and landholders	On Target	Council officers continue to receive biosecurity plans from residents and where appropriate training is conducted with land holders	On Target
Ethical and Inclusive Governance										
VISION: To practice inclusive and ethical governance through proactive engagement with all sectors of the										
5.1 Continually monitor and evaluate all Council operations and conduct independent surveys of client/customer satisfaction levels										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
It is important that Council receives feedback on its services	Executive Services	Coordinator Governance	The community will be engaged through various feedback mechanisms	Mar-22	Feedback is sought through the complaints process		There has been a high degree of community consultation on new developments, however there needs to be more work undertaken to ascertain the community's satisfaction with existing services	On Target	Community consultation has occurred in relation to the CBD Master Plan, Centennial Place, The Family Fun Park and as part of the budget process	Complete
It is important that Council undertakes advocacy with the other levels of government to raise issues that are important to Mount Isa and the region	Executive Services	Media Officer Executive Assistant	A list of key advocacy items or issues will be presented to Council on a quarterly basis	Sep-21 Dec-21 April-22	Working on list with CEO for advocacy issues		Council has been provided with a list of advocacy items	On Target	Council officers prepared a list of advocacy items that have been presented to both State and Federal ministers	Complete
5.2 Develop a procedure to ensure all lobbying processes are reported and completed										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
A lobbying policy will be developed	Executive Services	Coordinator Governance	Report to be presented to Council	Aug-21	Contact with Lobbyists, Developer and Submitters Policy was adopted by Council on 21/07/2021		An advocacy document has been produced and circulated to Councillors	On Target	The Contact with Lobbyists, Developers and Submitters Policy was adopted by Council on 21 July 2021	Complete
5.3 Develop and implement customer focused policies and processes in keeping with Council's commitment to customer service										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status



2021-2022 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Reviews will be undertaken in relation to community consultation and incorporating feedback from the community on customer service	Corporate and Community Services	Manager Finance and Information Technology	The results of the reviews will be submitted to Council	May-22	A customer service charter will be developed.		In-progress	On Target	Council officers are consistently undertake reviews of how Council services are delivered. Additional reviews take place as part of the internal audit process	On Target
5.4 Become an employer of choice by providing appropriate training, innovative leadership and improved career pathways										
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The organisation will seek to become a workplace recognised as an employer of choice	Executive Services	Manager People, Culture and Safety	Feedback will be obtained from staff exiting the organisation	Jun-22	Feedback regarding workplace culture is obtained from exiting employees who accept an exit interview invitation		An organisational survey has been completed and indicates that over 80% of staff are proud to work for Mount Isa City Council. Additionally, the work force has remained steady over the past 6 months	On Target	The staff turn over has reduced and the number of vacancies across the organisation has decreased. Exit interviews conducted indicate a high level of satisfaction in the workplace and a strong culture based on the values	On Target
	Executive Services	Manager People, Culture and Safety	Employee satisfaction surveys will be developed	Feb-22	The 2021 Employee Satisfaction survey has been completed with results expected to be delivered by mid December 2021		As indicated the survey has issues to all staff with over 65% providing a response.	On Target	The organisational survey was conducted in the first quarter of the year and indicated that Council was a good place to work and a significant majority of staff would recommend Mount Isa City Council as a good employer	Complete
5.5 Review depot/workshop operations including development of master plan										
ACTION	DIRECTORATE	RESPONSIBILITY	PERFORMANCE MEASUREMENT	TARGET DATE	1st Quarter Comments	Status	2nd Quarter Comments	Status	3rd Quarter Comments	Status
A scheduled review of the depot and workshop operations is required to ensure and promote high levels of productivity	Infrastructure Services	Manager Works and Operations	Presentation of a report to Council	Apr-22	Council is tendering for the master plan of the depot		Council is currently out to tender for the development of the depot master plan	On Target	This review is currently ongoing, changes that have been made are the centralisation of fleet management. More autonomy in the management of the Batch Plant and the merging of Urban Construction and Urban maintenance	Review Rqd
5.6 Implement an ongoing review of the rating system encompassing benefited rate areas										
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A rating strategy has recently been completed as part of the budget process and is likely to ensure the financial sustainability of the organisation	Corporate and Community Services	Manager of Finance and Information Technology	Presentation of a report to Council	May-22	Completed in February 2021		A consultant has presented to Council to deliver a revised rating strategy	On Target	Presentation made by Mead Perry Group to the Council. This is part of the FY 2022-23 budget submission	Complete
5.7 Promote a proactive approach to risk management, including business continuity										
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A comprehensive review of risk management is required to be undertaken	Corporate and Community Services	Coordinator Asset Management	Presentation of a report to the Audit and Risk Management Committee	Jun-22	Not yet started		In-progress	On Target	Council has released a RFQ which closes on 29 June 2022, to three recommended suppliers from members of the Mount Isa City Council's Risk and Audit Committee for the provision of mentoring services to support Mount Isa City Council to revise, integrate, implement, and set up reporting mechanisms for Council's Risk Management Framework in line with Queensland Regulations. Deliverables are to be succinct and incorporate Corporate and Operational Risks and allow Council to 'own' Risk Management Governance and embed it into the organisational culture. Expected delivery date: Next Audit and Risk Management Committee Meeting -06 September 2022	On Target
5.8 Provide and maintain appropriate security measures to protect Council's assets (buildings, plants, sites etc)										
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A review is likely to be undertaken in relation to the security of each of Councils buildings	Infrastructure Services	Coordinator Facilities, Disaster Management and Cemeteries	Installation of a swipe card security system	Jun-22	Procurement process complete with install /implementation due mid December 2021		Completion 31 March 2022	Complete	Swipe cards infrastructure has been installed and Council is waiting to test the system	On Target
5.9 Provide and maintain WIFI functionality within Council's administrative buildings, with some free access for the public where feasible										
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The provision of Wi-Fi is a service delivered by Council which meets the needs of employees, residences and visitors	Corporate and Community Services	Manager Finance and Information Technology	Number of people accessing the network	May-22	Available in Library		Improved network services at Library on target for May 2022	On Target	Wi-Fi has been installed in the Library and the Civic Centre allowing more people to access community Wi-Fi	Complete
5.10 Investigate upgrades to Council's Information and Communication technology network structure										
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Over the next twelve months Council will further investigate the implementation of an ERP to support the organisation	Corporate and Community Services	Director Corporate and Community Services	Report to Council will be presented	Jun-22	Ongoing		Council approved the appointment of Civica to supply and implement the new ERP on 15/12/21. Contract signed by CEO on 15/2/22. Implementation process underway.	On Target	ERP status update presented to Council Ordinary Meeting on 27 April 2022. The next ERP update will be in July 2022. Go live date estimated to be on 14 November 2022	On Target
5.11 Provide and maintain strategies to ensure Council's long-term financial sustainability.										
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The organisation will continue to work closely with QTC to ensure local term financial sustainability	Corporate and Community Services	Director Corporate and Community Services	Presentation of the long term financial sustainability plan to Council	Jun-22	Ongoing		On-going work with QTC.	On Target	Council officers continue to work closely with QTC representatives utilising a business improvement process tracker	On Target
5.12 Explore/review potential efficiencies and opportunities for Council's operations, infrastructure and assets										
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The organisation will undertake service reviews to ensure that rate payers are receiving value for money in relation to the provision of services and the delivery of appropriate infrastructure	Executive Services	Chief Executive Officer	Service reviews will be presented to Council and the Audit and Risk Management Committee	Jun-22	Each service of Council will be reviewed over the next 12 months. This may occur through internal audit		Service reviews have been undertaken through the internal audit function. Reviews have been undertaken include fleet, purchasing and procurement.	On Target	No internal audits have been conducted in the Executive Services area over the last 12 months. There are a number of internal audits planned for next year, including Councillors expenses	On Target
	Corporate and Community Services	Director Corporate and Community Services	Service reviews will be presented to Council and the Audit and Risk Management Committee	Jun-22	Each service of Council will be reviewed over the next 12 months. This may occur through internal audit		On-going, working with the Asset Management Improvement Plan.	On Target	Review and presentation of Roads and Stormwater, Water and Sewerage and Facilities and Land Asset Management Plan to the Audit and Risk Committee and Council	Complete
	Infrastructure Services	Director Infrastructure Services	Service reviews will be presented to Council and the Audit and Risk Management Committee	Jun-22	Each service of Council will be reviewed over the next 12 months. This may occur through internal audit		Service reviews have been undertaken through the internal audit function. Reviews have been undertaken include fleet, purchasing and procurement.	On Target	An internal audit was conducted in relation to fleet management. The internal auditors were made aware of the asset management strategies	On Target