



AGENDA

Ordinary Council Meeting Wednesday, 17 November 2021

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 17 November 2021

Time: 9am

**Location: Council Chambers
23 West Street
Mount Isa**

**David Keenan
Chief Executive Officer**

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1 OPENING OF THE MEETING/ACKNOWLEDGEMENT OF COUNTRYAcknowledgement of Country

Mount Isa City Council acknowledges the Kalkadoon and the Indjilandji people, Traditional Custodians of the land on which we meet today and pay our respects to their Elders past, present and emerging.

We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Recording of Council Meeting

Please note this Ordinary Meeting of Mount Isa City Council may be live streamed and recorded in accordance with Council's 'Recording of Council Meetings Policy'.

As a visitor in the public gallery, your presence may be recorded.

By remaining in Chambers, it is assumed your consent is given if your image is inadvertently broadcast.

2 PRAYER**3 APOLOGIES/LEAVE OF ABSENCE****4 PUBLIC PARTICIPATION****5 CONFIRMATION OF PREVIOUS MEETING MINUTES**

Nil

6 ACTIONS FROM PREVIOUS COUNCIL MEETINGS

Nil

7 DECLARATIONS OF CONFLICTS OF INTEREST**8 MAYORAL MINUTE**

Nil

9 READING AND CONSIDERATION OF CORRESPONDENCE**9.1 CORRESPONDENCE REPORT - OCTOBER 2021**

Document Number: 751889

Author: Executive Assistant

Authoriser: Chief Executive Officer

Directorate: Executive Services

Portfolio: Executive Services

EXECUTIVE SUMMARY

Report outlining the Office of the Mayor and Chief Executive Officer incoming and outgoing correspondence.

RECOMMENDATION

THAT Council receives and accepts the October 2021 Correspondence Report.

BACKGROUND**Correspondence Received:**

1. **Phosphate International** letter regarding upcoming projects.
2. **Queensland Health** PPE Guidance. Advising that particular LGA's have been determined by the Chief Health Officer to be 'low risk' for PPE usage.
3. **Department of State Development, Infrastructure, Local Government and Planning** letter regarding the establishment of a new sustainability framework for Queensland Councils.
4. **Ann Maree Liddy** changes in Qantas flight schedules impacting regional and remote communities.
5. **Mount Isa Mines** requesting access to water flows in the Leichhardt River for the purpose of environmental quality monitoring and sampling.
6. **The Hon Bob Katter MP** letter of congratulations on being awarded a Building Better Regions Fund Community Investment Grant in Round 5, to fund the Mount Isa 100 Year celebration.
7. **Minister Leeanne Enoch MP** providing update on the launch of the Queensland Housing and Homelessness Action Plan 2021-2025.
8. **Department of Premier and Cabinet** in cash sponsorship of \$14,000 as part of the 2022 Great Australian Bites program.
9. **St Joseph's Catholic Primary School** certificate of appreciation for St Joseph's 2021 Family Fiesta.
10. **Robbie Katter MP** expansion of First Home Owners Grant to established homes in the regions.

- 11. Department of Regional Development, Manufacturing and Water** Mount Isa City Council
Drinking Water Audit Report progress.

Correspondence Sent:

- 1. Committee Secretary – Education, Employment and Training Committee** Mount Isa City
Council submission into – *Trading (Allowable Hours) Act 1990*.

BUDGET AND RESOURCE IMPLICATIONS

Nil

LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.1	Continue to monitor and stay informed about matters that affect the community

CONSULTATION (INTERNAL AND EXTERNAL)

Nil

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to the protected human rights as per Council's Human Rights Policy.

RECOMMENDATION OPTIONS

THAT Council receives and accepts the October 2021 Correspondence Report.

OR

THAT Council does not receive and accept the October 2021 Correspondence Report.

ATTACHMENTS

- 1. Correspondence Received and Sent - October 2021**  



ABN 11 161 314 549
707/201 Edward Street, BRISBANE QLD 4000
GPO Box 1982, BRISBANE QLD 4001
www.phosphateinternational.com

To

Councillor Danielle Slade
Mayor of Mount Isa City Council
23 West Street
MOUNT ISA QLD 4825

6 October 2021

Dear Mayor

Thank you for taking the time to meet on 17 September. We appreciate you being so generous with your time.

Congratulations on your future plans to revitalise the city centre and we are looking forward to growing Mount Isa to support your vision.

As we mentioned, our project is about to undertake a bulk sample process on the southern end of Paradise South and then move to a bulk sample from Paradise North.

We anticipate having the pilot programme completed by July 2022 and the pot and crop trials completed by March 2022. We are working towards FID and procurement by May 2022 and execution underway from August 2022.

We have set ourselves an ambitious timeline and will of course keep you updated both in person and with regular written updates as the project progresses.

Finally, we would welcome the opportunity to be involved in any celebrations and planning for the 100 year celebration of Mount Isa in 2023.

I will also be in touch with your CEO directly to continue our discussions on lessons learnt from other projects and other opportunities to work with your Council.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "John Cotter".

John Cotter



File Ref: C-ECTF-21/18210

Queensland Health

Dear Colleagues

Further to correspondence dated 30 September 2021, regarding personal protective equipment (PPE) guidance, I am pleased to advise that from 4.00 pm, 8 October 2021, the following Local Government Areas have been determined by the Chief Health Officer to be 'low risk' for PPE usage:

- Brisbane City;
- Gold Coast City;
- Logan City;
- Moreton Bay Region;
- Redland City;
- Palm Island Aboriginal Shire; and
- Townsville City.

This means that all LGAs are now designated as low risk.

However, all staff working in Fever Clinics should continue to utilise 'moderate' risk PPE usage, regardless of location.

Please also check the Queensland Health PPE website for the most current PPE guidance, accessible at [Personal protective equipment \(PPE\) | COVID-19 | Queensland Health](#). All the PPE Guidance documents have now been updated.

Queensland Health appreciates your organisation's continued efforts in working under challenging circumstances arising from the impacts of COVID-19 on the Queensland community.

Yours sincerely

Jan Phillips for Adjunct Professor Shelley Nowlan
A/Deputy Director-General
Clinical Excellence Queensland
08/10/2021

Level 14
33 Charlotte Street
Brisbane
GPO Box 48 Brisbane
Queensland 4000
Australia

Website <https://clinicalexcellence.qld.gov.au>
Email CEQCorro@health.qld.gov.au
ABN 66 329 169 412



Our ref: MBN21/1531

Department of
**State Development, Infrastructure,
Local Government and Planning**

8 October 2021

Mr David Keenan
Chief Executive Officer
Mount Isa City Council
david.keenan@mountisa.qld.gov.au

Dear Mr Keenan

I am writing to you about the establishment of a new sustainability framework for Queensland councils.

As you would be aware, the Queensland Government is committed to working in partnership with local governments to support the sustainability of Queensland's councils into the future to ensure councils are best placed to deliver safe, liveable and prosperous local communities. While each of Queensland's 77 councils face a unique set of financial, service delivery and community circumstances, the challenge of ensuring sustainability is an important issue for all councils.

In this regard, the Department of State Development, Infrastructure, Local Government and Planning (the department) is working to develop a new sustainability framework for Queensland councils.

I am pleased to advise that the Local Government Sustainability Framework discussion paper was published today. The discussion paper can be found on the department's website at www.statedevelopment.qld.gov.au/lgsustainability.

The need for a new approach to how the State monitors council sustainability is something that individual councils, the Queensland Audit Office and other stakeholders have been advocating. It is intended that monitoring sustainability is a partnership between the State and local governments.

The discussion paper seeks your feedback on the elements of the new sustainability framework, proposed grouping of councils to enable a tailored approach for considering sustainability, the financial and assets sustainability ratios and the associated target benchmarks on which councils will be required to report. Feedback on the discussion paper is sought by 12 November 2021.

I encourage the Mount Isa City Council to make a submission in response to the discussion paper.

1 William Street
Brisbane Queensland 4000
PO Box 15009
City East Queensland 4002
Telephone 13 QGOV (13 74 68)
Website www.statedevelopment.qld.gov.au
ABN 29 230 178 530

About the framework

The establishment of a new overarching framework to monitor council sustainability is intended to support better long-term planning from the State, a more informed basis for council decision-making and improved outcomes for local communities. As part of the development of the new framework the department is reviewing the three financial sustainability ratios currently used to assess sustainability.

The new sustainability framework will enable councils to be assessed against tailored criteria that more appropriately reflects their diverse nature and considers a number of factors ranging from finances, asset management and compliance through to operating environment and governance. A more holistic understanding of councils will provide the department with greater insights into the challenges faced by the sector which will support the development of more tailored and relevant solutions.

The department is also proposing new sustainability ratios and associated benchmarks be introduced. This would be applied by grouping councils and establishing relevant benchmarks for each grouping that is reflective of what is achievable for that group. The new ratios focus on a council's financial and asset management sustainability with the other elements of the sustainability framework (governance, compliance, and operating environment) being addressed through future work the department will undertake.

Implementation timeframes

The department is proposing to implement the new framework in early 2022 with a new sustainability guideline being published in the first quarter of 2022. Reporting on the new ratios would commence for the 2022-23 financial year.

The Assistant Minister for Local Government, Nikki Boyd MP, has written to your council's mayor to also advise of this review and the release of the discussion paper for comment.

I have asked Mr Stephen Robbins, Executive Director Local Government Division in the department to assist you with any further queries. You may wish to contact Mr Robbins on (07) 3452 7133 or by email at stephen.robbs@dsdilgp.qld.gov.au.

Yours sincerely



Damien Walker
Director-General



Mayor Danielle Slade
Mount Isa City Council
PO Box 815
Mount Isa City Qld 4825

Via email: mayor@mountisa.qld.gov.au

11 October 2021

EMAIL info@checkup.org.au
PHONE 07 3105 8300
FAX 07 3105 8301
STREET Level 2, 36 Russell St
South Brisbane QLD 4101
POST PO Box 3205
South Brisbane QLD 4101
checkup.org.au

Dear Mayor Slade

RE: Changes in QANTAS flight schedules impacting regional and remote communities

I am writing to you in support of comments made by the Charleville mayor re: the impact of changes in the Qantas flight schedule in regional and remote areas of Queensland as per this article <https://amp.abc.net.au/article/100359492>

CheckUP is committed to better health for people and communities that need it most and, with funding from the Australian government, have been delivering outreach health programs to regional and remote communities in Queensland, including Mount Isa for over 15 years.

The recent changes to Qantas' flight schedules have prevented CheckUP from providing our first-class healthcare to Mount Isa – impacting the 2519 locals who rely on our service.

While we have managed to find some temporary solutions to this problem, including chartering flights to send healthcare providers into communities to see patients so that routine care is maintained, and waitlists do not grow to insurmountable proportions, they are extremely expensive and unsustainable. If you have not already done so, we would encourage you to contact Qantas seeking a reinstated flight schedule to support the health needs of your community members.

I would also like to bring your attention to CheckUP's regular Health in Focus survey which is now open at www.checkup.org.au/hif for all Queenslanders to have their say about our health system. CheckUP will prepare reports tailored by region to ensure you are aware of the health issues in your local area. We would appreciate your support in encouraging your constituents to complete this survey. I have attached a newsletter blurb and some social media shareables to support you with this.

I would welcome the opportunity to discuss the impacts of the Qantas flight schedule, as well as the health services that CheckUP provides to your community, with you. Please contact me on 0409 727 515 or 07 3105 8300 to arrange a meeting.

Yours faithfully

Ann Maree Liddy

Chief Executive Officer

Cc: Local Government Association of Queensland via email ask@lgaq.asn.au



General Practice Queensland Ltd. ABN 56 123 426 111 trading as CheckUP Australia

Page 1 of 2



About CheckUP Australia

CheckUP Australia ("CheckUP") is a not-for-profit organisation dedicated to better health for people and communities who need it most. CheckUP works with partner organisations and health providers to create healthier communities and reduce health inequities through a range of programs and initiatives. Through our current range of health programs and initiatives, CheckUP has an established footprint in 198 communities across Queensland.

www.checkup.org.au



Health in Focus Survey 2021

HAVE YOUR SAY!

Calling all Queenslanders - please take 5 to 10 minutes and have your say about your health and our healthcare system. Great prizes to be won including Apple Watches and a Fitbit!

Jump online now!

www.checkup.org.au/hif

Scan to begin the survey



Thank you to our prize sponsors:





13th October 2021

David Keenan
Chief Executive Officer
Mount Isa City Council

city@mountisa.qld.gov.au

Dear David,

I am writing to update a request for access by Glencore Mount Isa Mine (MIM) Environment Department personnel and any relevant contractor's to access water flows in the Leichhardt River and beyond the road closures that may be in effect during any rain event for the purpose of environmental quality monitoring and sampling.

The personnel conducting the monitoring will abide by all other road rules, such as not crossing a creek/river crossing which is closed either by Council or the Mount Isa Police.

Should there be any instance where personnel or any contractors access beyond the warning signage, during flood events, MIM acknowledges that Council will accept no liability for any such instance and MIM will take and maintain all and any such actions for the protection and safety of their personnel.

If you have any further queries regarding this request please contact myself – Superintendent, NQ Environmental Operations on 4744 3913 or 0478 305 662.

Yours Sincerely,

Anne Williams
A/Manager HSE Strategy, Reg and Assurance
Mount Isa Mines

Private Mail Bag 6 · Mount Isa · Queensland 4825 · Australia
Tel +61 7 4744 2011 · Fax +61 7 4744 3737 · Web www.mountisamines.com.au

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Mount Isa Mines Limited ABN 87 009 661 447





IN RECOGNITION

This Certificate is presented to

Mount Isa City Council

**In recognition of being awarded a
Building Better Regions Fund
Community Investment Grant in Round 5**

Presented on behalf of the Parliament of Australia and
your fellow citizens of the Electorate of Kennedy as an
example of outstanding commitment to your community.



INTERNATIONAL YEAR OF
FRUITS AND VEGETABLES

2021

Hon Bob Katter MP
Federal Member for Kennedy

13 October 2021



Minister for Communities and Housing
Minister for Digital Economy
Minister for the Arts

Our reference: MN06326-2021

15 October 2021

1 William Street
Brisbane Queensland
GPO Box 806 Brisbane
Queensland 4001 Australia
T: +617 3719 7170
E: communitiesandhousing@ministerial.qld.gov.au

Councillor Danielle Slade
Mayor
Mount Isa City Council
city@mountisa.qld.gov.au

Dear Councillor Slade

I am writing to update you on the launch of the *Queensland Housing and Homelessness Action Plan 2021–2025* (Action Plan) a four-year plan for the next stage of the *Queensland Housing Strategy 2017–2027* (Housing Strategy) and my commitment to continue to work with Local Councils across Queensland to deliver housing that meets local needs. Please find enclosed a copy of the Action Plan for your information.

The new Action Plan is backed by a \$1.9 billion investment over the next four years and the establishment of a \$1 billion Housing Investment Fund to provide a funding stream in perpetuity. This \$2.9 billion investment is the largest concentrated investment in social housing in Queensland's history and will see the state deliver 10 000 new homes by 2025 over the life of the Housing Strategy.

Through the new Action Plan, the Palaszczuk Government has launched a \$1.813 billion Queensland Housing Investment Growth Initiative to deliver 6365 social housing homes for vulnerable Queenslanders. The Action Plan also includes priority actions for driving better integration of services across government and the non-government sector, dedicated actions towards ending homelessness, and measures for promoting fairness and accessibility in the housing sector.

I have had the opportunity to meet with a number of Mayors across Queensland to discuss housing and related matters in your communities. I acknowledge that these issues are different across Queensland including the impacts of the COVID-19 pandemic and that there is already incredible local work occurring that aligns with the Action Plan, such as support to community organisations and reviews of planning systems.

I have also recently written to the Mayors of remote Aboriginal and Torres Strait Islander communities to announce the new Action Plan. I take this opportunity to again reiterate my commitment and that of my department, through Aboriginal and Torres Strait Islander Housing, to work together to deliver housing outcomes in communities through the \$40 million and \$105 million funding commitments previously announced and through opportunities presented by the new four-year Action Plan.

-2-

It is my intention that the Action Plan will leverage from the existing work and issues being identified by councils and state agencies to identify practical actions to address housing needs of your communities that can be achieved over the life of the Action Plan to:

- deliver social and affordable housing using state planning and economic development tools
- work with regional councils to increase and diversify the supply of housing, including opportunities for alternative government and non-government investment and incentives
- work with remote Indigenous councils to increase supply of social housing in response to community determined needs and priorities.

I am aware that officers from the Department of Communities, Housing and Digital Economy work with regional council officers across the state, particularly around integrating housing responses into the community and planning requirements. The department will be commencing a market procurement process shortly for the Queensland Housing Investment Growth Initiative, that provides a further opportunity for regional councils to consider how to connect into this work, including how land could be used in partnership with not-for-profit housing providers to support the growth of housing in your communities. Officers from my department are available to support these opportunities including facilitating connections with the community housing sector.

I look forward to continuing to work with Councils to understand how we can better target social housing in your communities, while also supporting Councils to engage in new opportunities to enhance and improve housing for all Queenslanders.

If Council requires further information, or to discuss opportunities to connect with the Action Plan, you staff can contact Mr Mark Wall, General Manager, Strategy, Policy and Programs on (07) 3007 4500 or by email at mark.wall@chde.qld.gov.au; or Ms Sharon Kenyon, Executive Director, Aboriginal and Torres Strait Islander Housing, Department of Communities, Housing and Digital Economy on 0475 807 060 or by email at sharon.kenyon@chde.qld.gov.au.

Yours sincerely



Leeanne Enoch MP
Minister for Communities and Housing
Minister for Digital Economy and Minister for the Arts

Encl. (1)



Queensland Housing and Homelessness Action Plan 2021–2025

Building on strong foundations



Queensland
Government



Queensland Housing and Homelessness Action Plan 2021–2025

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Interpreter



The Queensland Government is committed to providing accessible services to Queenslanders from all culturally and linguistically diverse backgrounds. If you have difficulty in understanding this document, you can contact us on 13 QGOV (13 74 68) and we will arrange an interpreter to communicate the report to you. www.qld.gov.au/languages



Acknowledgement

We respectfully acknowledge the Aboriginal and Torres Strait Islander Traditional Owners and Elders of the lands and seas on which we meet, live, learn and work.

We acknowledge those of the past, the ancestors whose strength has nurtured this land and its people, and who have passed on their wisdom. We acknowledge those of the present for their leadership and ongoing effort to protect and promote Aboriginal and Torres Strait Islander peoples and cultures. We acknowledge those of the future, the Elders not yet born, who will inherit the legacy of our efforts.

We recognise it is our collective efforts, and responsibility as individuals, communities and governments, to ensure equality, recognition and advancement of Aboriginal and Torres Strait Islander Queenslanders across all aspects of society and everyday life.

The actions in this plan complement the actions being delivered through the *Aboriginal and Torres Strait Islander Housing Action Plan 2019-2023* and our ongoing partnerships with communities and councils to achieve better housing outcomes for First Nations Queenslanders.



Artwork adapted from original designs with permission from and credit to Brisbane-based, First Nations design studio Iscariot Media.

The illustration represents new beginnings for Aboriginal and Torres Strait Islander Queenslanders, with a sun rising over a red earth, into a blue sky. The symbols inside the sun's rays represent the three focus areas of the *Aboriginal and Torres Strait Islander Housing Action Plan 2019-2023*: respond to individual needs, take a local approach and build a stronger sector.



Minister's message

Queensland is a great place to live. Despite the challenges we have faced in recent times, more and more people are coming to our state to enjoy our lifestyle, our beautiful weather, our education and employment opportunities and our vibrant communities.

Home values are booming across the south-east corner as well as most of the eastern coast. While this is good news for many homeowners, it is locking many first home buyers and people on low and moderate incomes out of home ownership.

In the private rental market, people are having to pay more and are struggling to find homes that meet their needs. Vacancy rates are at all-time lows state-wide.

While housing has always been in demand, these private market conditions in turn put pressure on social housing as those struggling to find a place to call home look to the state for support.

In launching this *Housing and Homelessness Action Plan 2021-2025*, the Queensland Government makes a commitment to address housing supply and affordability, to drive a pipeline of social and affordable housing for low to moderate income Queenslanders. Through this Action Plan we will take targeted action to tackle our state's housing challenges and future-proof our service system to ensure fewer people fall through the cracks.

We are focussed on opening up new opportunities to improve housing outcomes across all communities in Queensland.

We will increase housing supply and development across the state, further boosting the construction sector and our economic recovery.

We commit to greater service integration to better support vulnerable people and those experiencing domestic and family violence. We will promote greater access to the private housing market and continue to work with the community housing and homelessness service sectors, including enhancing our service responses for women and children experiencing or at risk of domestic and family violence.

We will continue to close the gap for First Nations peoples by delivering tailored housing responses and by reaffirming our commitment to and building on work already delivered under the Aboriginal and Torres Strait Islander Housing Action Plan.

We will make a difference in people's lives by ensuring a fairer and more accessible private market and greater provision of housing with support for vulnerable Queenslanders.

We commit once again to the vision of the *Queensland Housing Strategy 2017-2027* – that every Queenslanders has access to a safe, secure and affordable home that meets their needs and enables participation in the social and economic life of our prosperous state.

The Hon. Leeanne Enoch MP

Minister for Communities and Housing
Minister for Digital Economy and
Minister for the Arts



Queensland is delivering social housing designed and constructed to enhance the well-being of residents, enhance local street scapes and better support our communities.

Bilin Place in Beenleigh, Mayhill Architects, BLD Building Legal & Development

Queensland Housing Strategy 2017-2027

Housing is the foundation for good health, wellbeing and engagement with education, employment and community.

The *Queensland Housing Strategy 2017-2027* outlines our vision for the state's housing system and our commitment to making sure all Queenslanders have a pathway to safe, secure and affordable housing.

The Housing Strategy sets out the Queensland Government's commitment to work with communities, industry and the housing and homelessness sector to deliver more social and affordable homes and better services for vulnerable Queenslanders.

The Housing Strategy is being delivered through multiple action plans, including the *Aboriginal and Torres Strait Islander Housing Action Plan 2019-2023*.

Together, these action plans highlight the steps we are taking to achieve the vision of the Housing Strategy.

Action Plan 2017-2020

Under the *Queensland Housing Strategy Action Plan 2017-2020*, the Queensland Government has delivered on an ambitious program of work, including:

- new social and affordable housing, including in partnership with the community housing sector
- new products and services to assist people to access housing through the private rental market
- a homelessness service sector that is more integrated with the broader housing service system
- new approaches and technology to ensure our service responses are person-centred
- regulatory reforms to improve consumer protections for all Queenslanders in the homes in which they live and provide greater certainty for industry
- foundational reform to frontline services through Service Delivery Transformation, with new person-centred customer service approaches, tailored pathway planning and redesigned Housing Service Centres.

This is driving new ways of working across government and the sector, creating a more integrated system where people can access housing with support according to their needs.

Aboriginal and Torres Strait Islander Housing Action Plan

The *Aboriginal and Torres Strait Islander Housing Action Plan 2019-2023* is a commitment for First Nations peoples and delivers a framework through which we are working to respond to the housing experiences and aspirations of Aboriginal and Torres Strait Islander Queenslanders.

We facilitated the establishment of the peak housing body, Aboriginal and Torres Strait Islander Housing Queensland, representing First Nations housing providers in Queensland. This new peak body is an important initiative under the Aboriginal and Torres Strait Islander Housing Action Plan and a necessary step in improving housing outcomes for Aboriginal and Torres Strait Islander peoples living in Queensland.

Our shared vision is that First Nations Queenslanders have access to safe, appropriate and affordable housing that provides the foundation to close the gap, and improves health, safety, wellbeing, education and economic outcomes.

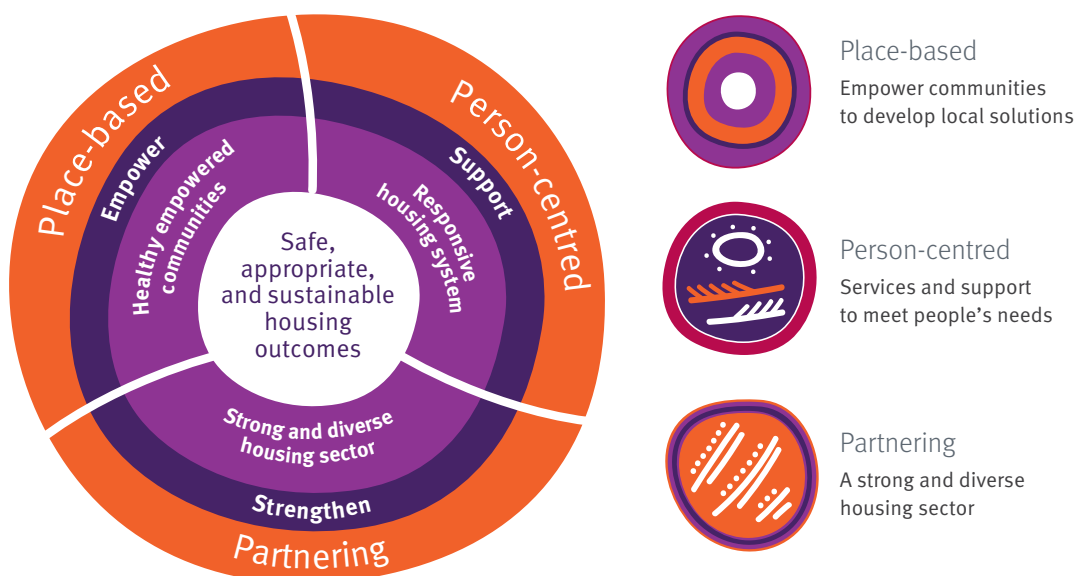
This *Housing and Homelessness Action Plan 2021 - 2025* supports and complements the *Aboriginal and Torres Strait Islander Housing Action Plan 2019 - 2023*. Through this *Housing and Homelessness Action Plan 2021 - 2025* we build on these foundations, developing our key partnerships, growth opportunities, integration with support services and communities and a safer and fairer housing system.



Delivering change in partnership

The Queensland Government committed to working with local communities and the housing sector to identify, develop and deliver improved housing services, through place-based and person-centred solutions supported by a housing sector strengthened through partnerships.

These values form the basis of the actions being delivered through this plan.



Housing Strategy Highlights

A range of housing outcomes have been achieved since the launch of the Queensland Housing Strategy 2017-2027. Here are some highlights to date:



2,400+
new social housing
homes commenced.



1,800+
construction jobs
supported.



Partnered with the
community housing
sector to leverage existing
government investment to
increase housing supply.



1,121
new social and affordable
dwellings approved to date,
valued at **\$203.1 million**,
supported by **over \$136 million**
of government investment.

Established the **Coordinated Housing and Homelessness Response** (integrated service delivery) across nine priority locations:

- Cairns
- Townsville
- Mackay
- Sunshine Coast
- Moreton Bay
- Brisbane
- Redlands
- Logan
- Gold Coast



Commenced the **Build to Rent**
project to provide affordable
housing for key workers.



750+
apartments to be completed by late
2023, with up to **240 dwellings** to be
provided as affordable housing.

Established the peak housing body, **Aboriginal and Torres Strait Islander Housing Queensland**.

Delivered the **NRL Cowboys House Girls Campus** to provide **50 beds** of accommodation for young Aboriginal and Torres Strait Islander women from remote communities pursuing education and employment opportunities.

Delivered **legislative reforms** for manufactured homes, residential services and retirement villages to improve approaches to behavioural standards, site rent increases, utilities charges, dispute resolution and precontractual disclosure and introduced mandatory payment of exit entitlements.

Exceeded targets for the delivery of gold and platinum level accessible housing.

Released the **Aboriginal and Torres Strait Islander Housing Action Plan** to deliver housing outcomes for First Nations Queenslanders in rural, remote and urban areas of the state.

Partnered with the homelessness sector to reduce homelessness including implementing continual system reform, capability development and **5-year funding certainty**.

Delivered **domestic and family violence services** including flexible packages of assistance and a specialist response team.

Completed construction of **new crisis shelters for women and children experiencing domestic and family violence** in Coen, Roma, Caboolture and Coomera.

Extension of an existing shelter in Cleveland.

Replacement shelters delivered in Cherbourg, Pormpuraaw, Woorabinda, and the Gold Coast.

Committed **\$12.5 million to fund 162 projects under the Dignity First Fund**, supporting new and innovative ideas that prevent and reduce homelessness and help people experiencing homelessness live with dignity.

Introduced new flexible products and services including Bond Loan Plus, Rent Subsidy, No Interest Loan Scheme, and Headleasing to assist people to access the private rental market.

Delivered large-scale consultation through **Renting in Queensland** to seek community views about improving rental laws and experiences with over 150,000 responses received.



Find out more about the achievements to date at www.qld.gov.au/HousingStrategy

Next steps to a better housing future

This *Housing and Homelessness Action Plan 2021-2025* has been developed in the context of current housing market conditions and need. It reaffirms the objectives of *The Queensland Housing Strategy* to deliver more social and affordable homes and to transform the way housing services are delivered.

This Action Plan is about boosting housing supply, moving towards ending homelessness, supporting vulnerable people and securing a fair and accessible housing system. We share these objectives with our community partners and other government agencies – and we have a shared responsibility to work together to improve outcomes for all Queenslanders.

Growing housing and support for Queenslanders

Housing supply and affordability are important issues in Queensland.

This Action Plan responds to housing need through new initiatives to boost social and affordable housing and deliver purpose-built housing with support for people with complex needs. We are building on the foundations of the Action Plan 2017-2020 and investing in the state's future.

Our focus is state-wide across our diverse rural, remote and city communities. We will work with local communities and across levels of government to create placed-based solutions.

Housing Investment Growth Initiative

The Queensland Housing Investment Growth Initiative will deliver new homes through a coordinated and integrated capital program across Queensland – including new social housing, strong development partnerships with the community housing sector, strategic purchases, land development and precinct renewal and revitalisation.

The Housing Investment Growth Initiative is supported by a \$1 billion fund that will deliver new housing now and well into the future. This fund will catalyse new investment and construction activity across our state, delivering a range of housing options to meet the diverse needs of local communities and priority groups.

Over the next four years, we will increase the supply of social and affordable housing across the state through new investment, partnering with the community housing sector and private industry, and by using the wide range of planning and economic development tools available to government.

We will deliver new housing where it is most needed, and establish a pipeline of construction work across the state for the future.

1	6,365 new social housing homes across the state.	
1.1	Establish the \$1 billion Housing Investment Fund to deliver returns to fund delivery of social housing across the state.	<ul style="list-style-type: none"> • QT • DCHDE
1.2	Deliver a coordinated program of capital works and capital grants, optimise the use of public housing assets, revitalise social housing precincts and work with our partners to increase the supply of social housing.	<ul style="list-style-type: none"> • DCHDE • DEPW • QT
1.3	Redevelop high value sites to maximise yield and promote a range of options for housing with support.	<ul style="list-style-type: none"> • DCHDE
1.4	Lease and purchase properties from the private housing market to meet emergent need.	<ul style="list-style-type: none"> • DCHDE

Growth and sustainability

Since the launch of the Housing Strategy, we have partnered with the community housing sector to unlock existing investment and drive growth of the sector.

We will continue to support community housing providers to grow their capacity, through innovative funding opportunities and partnerships across government and private industry. Our shared goal is to deliver a range of housing types including mixed-use developments and options for housing with support.

We will work with our service partners and peak bodies, to support the vitality and sustainability of the community housing sector, and better respond to the needs of Aboriginal and Torres Strait Islander peoples and communities in remote, regional and urban areas across our state.

2	Support growth, sustainability and innovation of the community housing sector.
2.1	<p>Work in partnership with the Aboriginal and Torres Strait Islander Housing Body to strengthen housing outcomes for Aboriginal and Torres Strait Islander peoples, supporting the sustainability of Indigenous housing providers and the community housing sector.</p> <ul style="list-style-type: none"> • DCHDE
2.2	<p>Continue to work closely with the community housing peak and industry bodies to further promote growth, sustainability and innovation of person-centred and place-based responses.</p> <ul style="list-style-type: none"> • DCHDE



Planning and economic development

Government and its partners need appropriate land on which to build and planning settings that grow the supply of social and affordable housing.

This means opening up underutilised government land and ensuring land used for large-scale government projects and residential developments includes social and affordable housing.

3	Deliver social and affordable housing using state planning and economic development tools.	
3.1	Explore opportunities to deliver social and affordable housing in new growth areas including affordable by design principles and planning incentives.	<ul style="list-style-type: none"> • DSDILGP • DCHDE
3.2	Investigate introducing inclusionary planning requirements into the planning framework.	<ul style="list-style-type: none"> • DSDILGP • DCHDE
3.3	Investigate mandating social and affordable housing as part of Priority Development Areas, infrastructure initiatives, and the development or sale of state-owned land suitable for large scale residential development.	<ul style="list-style-type: none"> • DSDILGP • DCHDE
3.4	Review the planning framework's approach to regulating residential development.	<ul style="list-style-type: none"> • DSDILGP • DCHDE



Social housing units in Cairns. CA Architects, Richard Field Builders



We're delivering new housing where it's most needed, and establishing a pipeline of construction work across the state.

Social housing units in Loganlea, Brisbane. Mayhill Architects, Paynters Builders

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Private market supports

Through the Action Plan 2017-2020, we developed a range of new products and services to support Queenslanders to access and sustain housing in the private market.

Over the next four years, we will enhance the suite of products and services to support private rental and home ownership, including improving Aboriginal and Torres Strait Islander peoples' access to home ownership opportunities in remote, rural and regional locations.

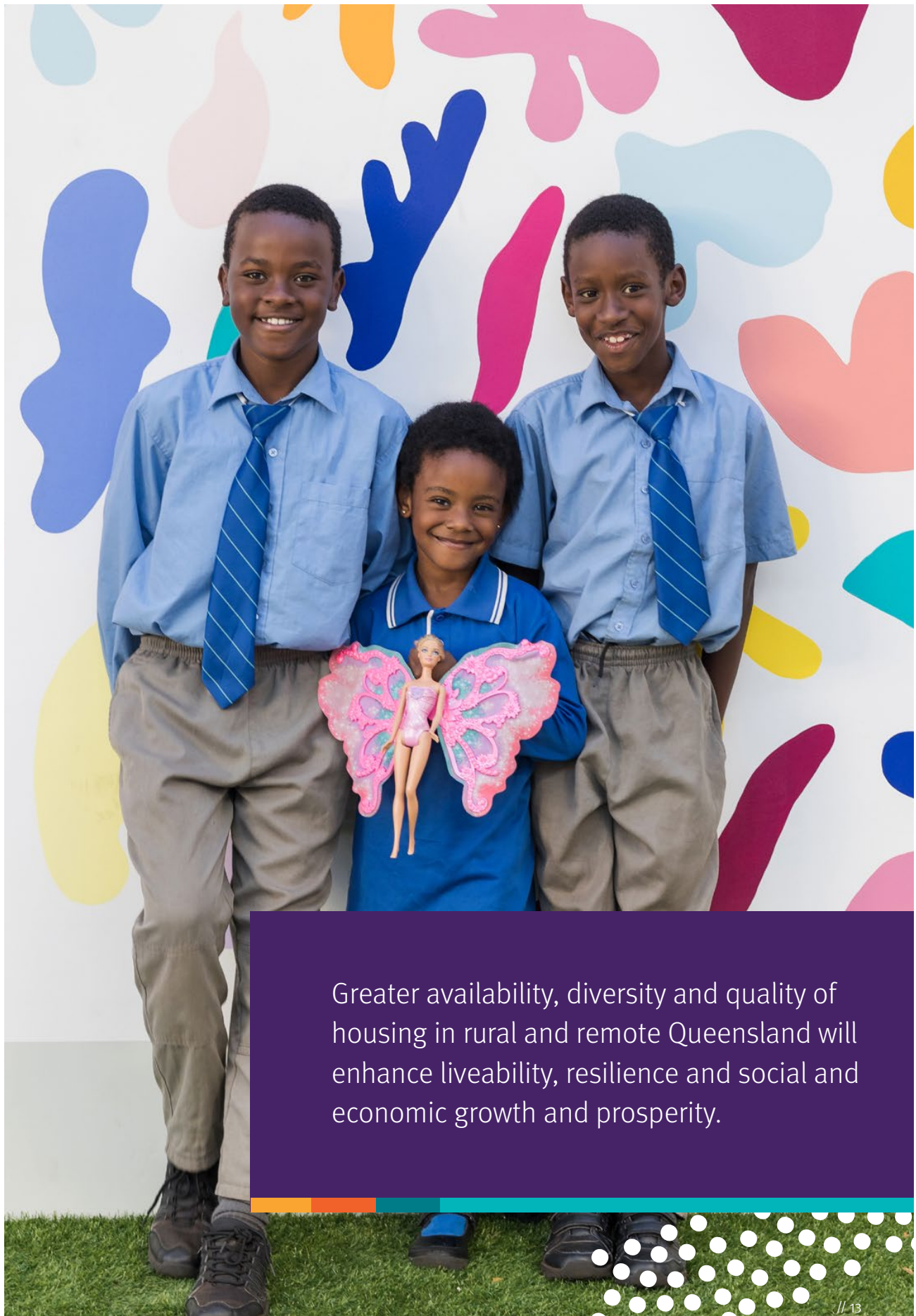
4	Enhance Queenslanders' access to private rental and home ownership.	
4.1	Enhance the suite of products and services to better assist people to obtain and sustain private housing.	• DCHDE
4.2	Work with peak bodies and the private sector to enhance access to information on private housing options, including maximising use of digital platforms.	• DCHDE
4.3	Increase home ownership opportunities for Aboriginal and Torres Strait Islander peoples through working with communities and partners.	• DCHDE

Supporting regional housing

The Queensland Government is committed to working with local councils to improve the availability, diversity and quality of housing in rural and remote Queensland through local housing plans, to encourage community liveability, resilience and social and economic growth and prosperity.

5	Work with regional councils to increase and diversify the supply of housing, including opportunities for alternative government and non-government investment and incentives.	<ul style="list-style-type: none"> • DCHDE • DEPW
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Integrated frontline responses

We commit to greater service integration to better support vulnerable Queenslanders.

Towards ending homelessness

We aim to prevent homelessness and support vulnerable people to stay in their homes.

We will better coordinate and integrate services across government and the sector and develop a new framework to ensure no person exits from another government service to homelessness.

Queensland's homelessness response recognises that stable, sustainable, affordable, longer-term housing combined with appropriate supports is critical to helping people to stay in their homes, achieve improved whole-of-life outcomes and reduce demands on government services.

Our actions recognise that responding to housing need and moving towards ending homelessness are shared objectives across the community and government at all levels. We have a shared responsibility to work together to improve outcomes for individuals and the community as a whole.

6	Prevent homelessness and support vulnerable people to stay in their homes.	
6.1	Co-design homelessness and housing service system and practice improvements with service users and sector experts.	• DCHDE
6.2	Better integrate service delivery across government and community services, including through joint assessment, pathway planning, referral protocols and information sharing.	• DCHDE
6.3	House people who are in crisis and transition them to longer term housing with on-site or mobile support.	• DCHDE
6.4	Enhance the Coordinated Housing and Homelessness Response in priority locations across the state to identify people experiencing homelessness and coordinate services for people with complex housing and support needs.	• DCHDE
6.5	Equip the government and community sector workforce to develop the skills, practice and tools needed to deliver person-centred, coordinated, outcomes focussed housing with support services.	• DCHDE



Stable, sustainable, affordable, longer-term housing, along with appropriate supports, is critical to helping people to stay in their homes and achieve better life outcomes.

Coordination across agencies

The Queensland Government is committed to improving cross-agency responses to housing need and to delivering integrated health, housing and human services through strong referral processes and integrated service responses.

Integrated service responses improve the individual outcomes for people in need, who may be experiencing personal trauma, while seeking the services they need from the human services system. This approach will also support greater efficiency and cost savings for government.

7	<p>Develop a formalised service delivery framework between state government agencies to prevent people exiting government services into homelessness:</p> <ul style="list-style-type: none"> • better use of investment across government to respond to the needs of people experiencing or at risk of homelessness • clear roles and responsibilities • improved information sharing and formalised referral pathways between agencies to strengthen responses for people with complex needs. 	<ul style="list-style-type: none"> • DCHDE • QH • DCYJMA • DSDSATSIP • QCS • QPS • DJAG • QMHC
8	<p>Establish a cross-agency monitoring and evaluation approach to assess the effectiveness of joint approaches to preventing homelessness.</p>	<ul style="list-style-type: none"> • DCHDE
9	<p>Deliver integrated health and housing responses.</p>	
9.1	<p>Co-design a community-based multi-disciplinary case management model of service delivery for people who are experiencing homelessness or at risk of homelessness and who have multiple health needs.</p>	<ul style="list-style-type: none"> • DCHDE • QH • QMHC
9.2	<p>Co-design an integrated service response in Mt Isa that will include coordinated health, community, disability, aged care and housing support.</p>	<ul style="list-style-type: none"> • DCHDE • QH • QMHC
9.3	<p>Deliver coordinated responses for people with complex support needs who are experiencing housing, mental health and drug and alcohol issues in Cairns, Townsville and Mt Isa.</p>	<ul style="list-style-type: none"> • DCHDE • QH • QMHC
9.4	<p>Equip government and sector workers to understand, identify and respond to the interdependency between mental health, homelessness and housing need.</p>	<ul style="list-style-type: none"> • DCHDE • QH • QMHC

Stronger, safer and inclusive communities

We all deserve to feel like we belong. Our homes can help us to feel connected to family and friends, at home and in our neighbourhood, and encourage us to connect with others.

For many people, especially those who have been through crisis, it is difficult to establish or re-establish connection and too easy to feel isolated and alone. Community infrastructure can help, by providing spaces where people feel safe and can participate in social activities.

One way to form connections is through art. Through revitalising precincts, we will promote social inclusion by including participatory art projects in our designs and to make art, and the connections it brings, more accessible to the community.

10

Build social inclusion and participation by leveraging community infrastructure including neighbourhood and community centres to:

• DCHDE

- provide access to support services
- make art more accessible in the community
- provide spaces for creation of art and social activities.



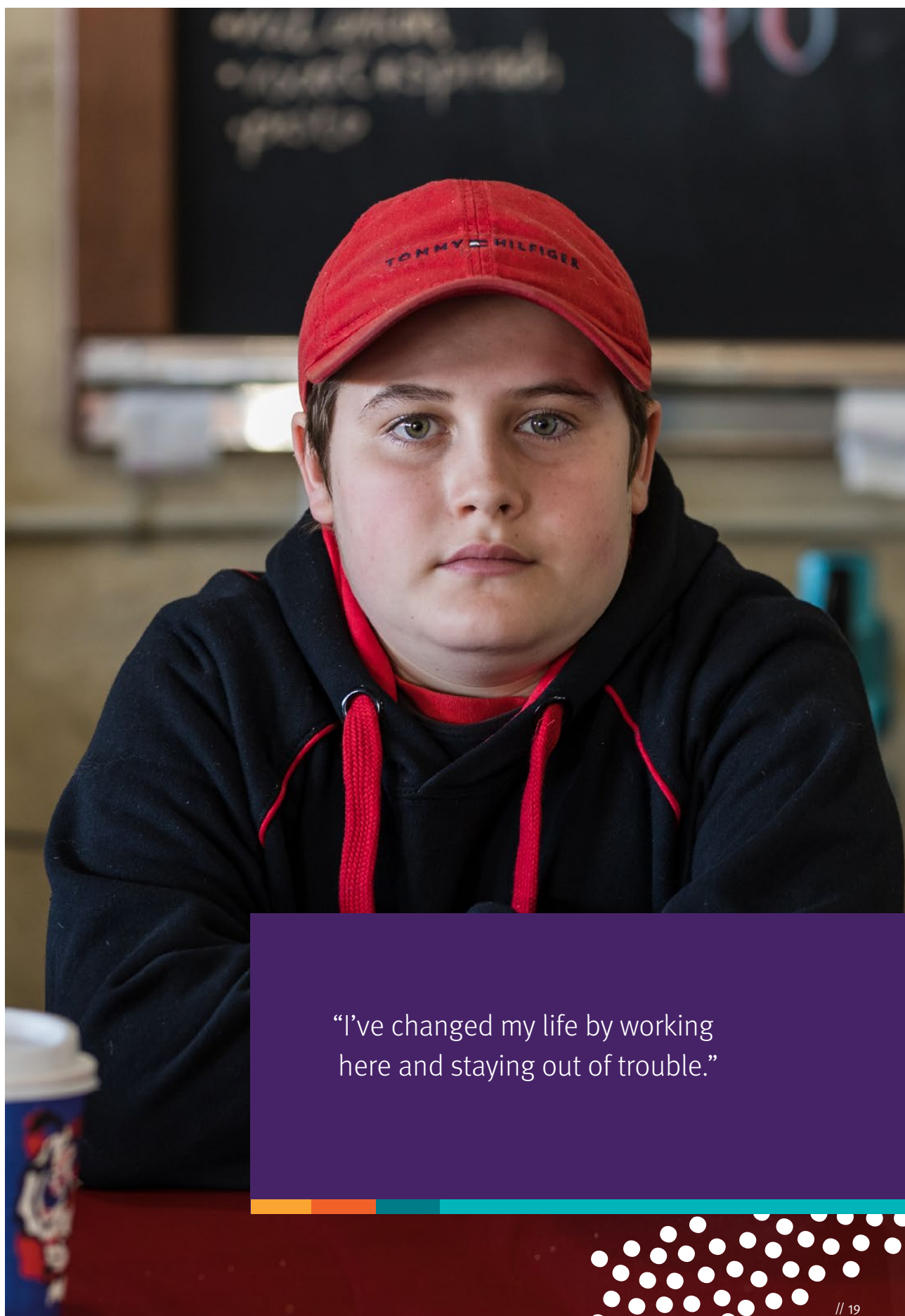
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Housing supports

Everyone needs a place to call home, but many people in our communities face extra challenges in accessing housing supports and obtaining or sustaining a tenancy. This includes priority groups, such as young people, people looking to re-establish their lives after experiencing domestic and family violence, older Queenslanders, people with disability and Aboriginal and Torres Strait Islander peoples. We will work more closely with people with lived experience and specialist support services to further improve our services and access.

We will ensure people are supported by professional health, disability and aged care services and leverage the available community, arts and digital infrastructure to link people to their communities and housing and support services.

11	Assist vulnerable young people to achieve social and economic independence through an integrated framework of housing with support.	<ul style="list-style-type: none"> • DCHDE • DES • DCYJMA
12	Promote rights, choice, control, accessibility and inclusion in housing with support for people with disability.	
12.1	Co-design housing responses with people with disability and peak and expert organisations.	<ul style="list-style-type: none"> • DCHDE • DSDSATSIP
12.2	Work with National Disability Insurance Agency to assist Queenslanders to access and maximise National Disability Insurance Scheme packages and Specialist Disability Accommodation.	<ul style="list-style-type: none"> • DCHDE • DSDSATSIP • QT
12.3	Work across government to deliver integrated responses that increase the diversity and supply of housing for people with disability.	<ul style="list-style-type: none"> • DCHDE • DSDSATSIP
13	Provide culturally responsive housing with support through a frontline service offer for Aboriginal and Torres Strait Islander peoples across the housing continuum, including through implementing culturally responsive pathway planning and care coordination.	<ul style="list-style-type: none"> • DCHDE • DSDSATSIP
14	Deliver enhanced frontline service responses for women and families experiencing or at risk of domestic and family violence through a specialist response team and flexible assistance packages.	<ul style="list-style-type: none"> • DCHDE • DJAG
15	Develop and deliver housing with support for older Queenslanders experiencing or at risk of homelessness including responses for older women, working with the aged care, health and disability sectors.	<ul style="list-style-type: none"> • DCHDE • QH • DSDSATSIP



A fair and accessible housing sector

Just as we are improving ways to access and sustain a private tenancy, we also need to ensure that the residential housing system – from private rentals to retirement living, residential (manufactured home) parks and residential services – is stable and secure, providing protections and giving confidence to those who reside and invest in these housing options.

Rental reforms

We have consulted extensively with Queenslanders about how to ensure our rental laws strike the right balance between renter and lessor needs and interests. These laws must provide certainty and clarity to encourage and maintain housing supply in the private rental market while supporting and protecting vulnerable renters, including people experiencing domestic and family violence, seniors and people with disability, to access safe, secure and sustainable housing.

We will continue to improve settings for the rental sector, ensuring quality standards for safety, security and functionality and putting in place better supports and protections.

16

Deliver rental law reform in Queensland, including minimum housing standards, that better protects renters and lessors and improves stability in the rental market.

• DCHDE





We are improving rental settings, ensuring quality standards and better supports and protections for both renters and lessors.

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Residential Sector Reforms

We are committed to a fair and sustainable residential sector giving people who reside in residential services (such as boarding houses), retirement villages and residential (manufactured home) parks, and those who operate them, a regulatory framework that delivers the best possible outcomes for consumers.

That includes ensuring consumers and operators are better informed about their choices, rights and responsibilities and how to action them as well as increased transparency in contracts and financial statements.

We will build on the improvements delivered under Housing Action Plan 2017-2020 and continue to enhance the regulatory system to deliver reforms, to build protections and generate better housing outcomes for Queenslanders.

- | | | |
|----|---|---------|
| 17 | Finalise implementation of retirement villages reforms to village financial statements and contract requirements and implement government's response to the independent panel's review of timeframes for payment of resident exit entitlements and buyback requirements. | • DCHDE |
| 18 | Deliver improvements for residential (manufactured home) parks and residential services to address: <ul style="list-style-type: none"> • concerns about site rent increases and unsold manufactured homes in residential parks • the impact of significant changes in the community affecting residential services, to ensure resident safety, fair trading and viability of the residential service industry. | • DCHDE |
| 19 | Enhance the consumer experience and industry engagement across residential (manufactured home) parks, residential services and retirement villages including through: <ul style="list-style-type: none"> • targeted communication, compliance and best practice guidance approaches, including introduction of a retirement village comparison website • exploring greater support for consumer-operated retirement villages and residential parks (such as the potential for home owner co-operatives) to give consumers greater choice and control over their retirement living arrangements. | • DCHDE |
| 20 | Explore options to improve Queenslanders' access to pre-contractual advice about residential (manufactured home) parks and retirement villages and to timely and consistent decision-making to help them resolve housing issues and disputes. | • DCHDE |





Glossary

DCHDE	Department of Communities, Housing and Digital Economy
DCYJMA	Department of Children, Youth Justice and Multicultural Affairs
DEPW	Department of Energy and Public Works
DES	Department of Environment and Science
DJAG	Department of Justice and Attorney-General
DSDILGP	Department of State Development, Infrastructure, Local Government and Planning
DSDSATSIP	Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships
QCS	Queensland Corrective Services
QH	Queensland Health
QMHC	Queensland Mental Health Commission
QPS	Queensland Police Service
QT	Queensland Treasury
BOLD TEXT	Lead agency



We build on these foundations by developing key partnerships, growth opportunities, integration with support services and communities, working together towards a safer and fairer housing system.



Queensland
Government



For reply please quote: E&E/TB – TF/21/12271 – DOC/21/208616

Department of the
Premier and Cabinet

19 October 2021

Mr David Keenan
Chief Executive Officer
Mount Isa City Council
david.keenan@mountisa.qld.gov.au

Dear Mr Keenan

Thank you for applying for the 2022 Great Australian Bites program (the Program) on behalf of Mount Isa City Council.

Great Australian Bites encourages communities to come together with family and friends, showcasing quality Queensland produce and local musical talent in celebration of Australia Day.

The Department of the Premier and Cabinet is proud to partner with Mount Isa City Council to deliver Great Australian Bites – Mount Isa to be held on Wednesday, 26 January 2022 at Mount Isa City Council Carpark and Parklands as part of the 2022 Great Australian Bites program. We would like to offer \$14,000 (exclusive of GST) in cash sponsorship to support this initiative. This support is subject to the completion of a Queensland Government sponsorship agreement.

Ms Sarah Brehaut, Event Manager, Events and Engagement, from my department will be in touch to provide you with further details including a sponsorship agreement. Sarah can be reached by email at greataustralianbites@premiers.qld.gov.au or on telephone (07) 3003 9200.

Congratulations on your successful application.

Yours sincerely

Rachel Hunter
Director-General

1 William Street Brisbane
PO Box 15185 City East
Queensland 4002 Australia
Telephone 13 QGOV (13 74 68)
Website www.premiers.qld.gov.au
ABN 65 959 415 158



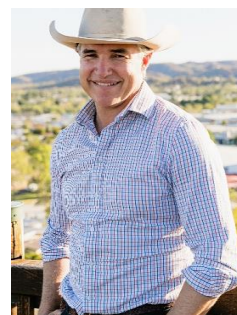
PO Box 1968
Mount Isa QLD 4825

Mount Isa
74 Camooweal Street
P: 07 4730 1100

Charters Towers
Stock Exchange Arcade
2/76 Mosman Street
P: 07 4787 2139



Robbie Katter MP Member for Traeger



REF: MO

22nd October, 2021

Mayor Danielle Slade
Mount Isa City Council Mayor
Via email: mayor@mountisa.qld.gov.au
CC: david.keenan@mountisa.qld.gov.au

To whom it may concern,

RE: Expansion of First Home Owners Grant to established homes in the regions

I am writing to raise concerns in reference to the lack of housing available to accommodate new and current residents in regional Queensland.

The First Home Owners Grant (FHOG) targets first home owners purchasing or building brand new homes.

Unfortunately, as it stands, this policy does not resonate for first home owners in regional Queensland.

The parameters of the current FHOG fail to consider the unique market and economic conditions that are systemic to the regions. This is particularly the case for those communities situated in the North and Central West, where new housing developments are non-existent, the cost to build new homes is exorbitant and where this is an over-supply of older homes on the market.




These conditions are extreme in rural locations but are replicated across many small to medium-sized towns, including Charters Towers, Ingham, Atherton and Mareeba.

Often first home buyers in the regions enter the property market by purchasing an already-established, entry-level property priced between \$180,000 and \$300,000. These Queenslanders are automatically ineligible for the FHOG, and I believe this should change.

The Katter's Australian Party (KAP) is proposing to the State Government an amendment to the current FHOG Policy to be included in the 2022/2023 Budget; the amendment being to include existing homes in regional Queensland to the FHOG Policy.

The grant may, or may not be, tied to a requirement for the buyer to conduct major and/or minor renovations up to the value of the grant to the property through the use of local, licensed tradespeople.

Email traeger@parliament.qld.gov.au | Free call within the electorate 1800 801 569

 www.RobKatter.com.au |  Facebook.com/RobkatterMP |  @RobKatter3

I believe this amendment will help regional communities grow and entice people to relocate to these areas.

Regional Queensland has very little rental stock and, as previously stated, an over-supply of existing older homes sitting idly on the market. Expanding the FHOG will give first home owners the opportunity to substantially renovate an existing home resulting in job creation and improved standard of living for regional Queenslanders.

During the KAP's discussions with the Treasurer Hon. Cameron Dick, I hope to demonstrate this proposal is backed by the affected Local Government Areas.

Therefore, I am seeking support from the Mount Isa City Council for the proposed FHOG policy amendment.

I thank you for your consideration of this request and look forward to your response.

Yours sincerely,



Robbie Katter
Member for Traeger

SPID: 91

2 November 2021

Chief Executive Officer
Mount Isa City Council
PO Box 815
MOUNT ISA CITY QLD 4825



Dear Mr Keenan

Mount Isa City Council Drinking Water Audit Report Progress

I refer to an email from Stephen Jewell, Manager Water and Sewer, regarding the submission of the Audit report progress, which was received by the Department of Regional Development, Manufacturing and Water (the regulator) on 14 October 2021.

Myself, along with two officers from the department's Water Supply Regulation team visited Mount Isa City Council (Council) on 25 and 26 October 2021, to discuss and evidence the progress made to date on the audit items. I would like to congratulate Council for the substantial progress made towards implementing the actions identified from the audit, particularly the implementation of the disinfection system in Mount Isa and Camooweal. This is a significant improvement to the delivery of drinking water to the Mount Isa community.

The regulator acknowledges the extensive work Council staff have undertaken to address the findings, in particular, Stephen Jewell - Manager Water and Sewer, and encourages Council to ensure that this momentum is maintained.

The provision of safe and reliable drinking water to Queensland communities is a key focus of the regulator. Consequently, the Regulator would like to continue to work collaboratively with Council to ensure the communities of Mount Isa and Camooweal continue to be provided with safe and reliable drinking water.

Also, to share this success with the Queensland water industry, the regulator has requested Stephen Jewell provide a presentation on the recent upgrades and successes at an upcoming workshop being held in Charleville 23 November 2021. I would greatly appreciate Council's support for Stephen's attendance at this workshop and potentially at future departmentally organised workshops and/or conferences.

If you have any related enquiries, please contact Imraan Yousuf on (07) 3137 4203 or by email to drinkingwater.reporting@rdmw.qld.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Clittlejohn".

Carla Littlejohn
A/Director
Water Supply Regulation, Divisional Support
Department of Regional Development, Manufacturing and Water

CC: Bernard Smith – Director Infrastructure Services
Stephen Jewell – Manager Water and Sewer

1 William Street Brisbane
GPO Box 2247, Brisbane,
Queensland 4001 Australia
Telephone +61 7 3137 4203
www.rdmw.qld.gov.au



20 October 2021

Committee Secretary
Education, Employment and Training Committee
Parliament House
BRISBANE QLD 4000

EETC@parliament.qld.gov.au

Dear Secretary,

Re: Mount Isa City Council (MICC) submission into – *Trading (Allowable Hours) Act 1990 (the Act)*, in particular: examining the impact of the moratorium on trading hours orders and restriction on making application (section 59 of the ACT) and recommendations following its expiry; August 2022.

Introduction

The City of Mount Isa has an estimated population of 20,500. It is the largest inland City in the North West. The closest neighbouring major activity centers are Townsville, which is 900 kms to the east with a resident population of 120,000, Alice Springs which is 1,167 kms to the south west with a population of 20,000 and Darwin which is 1,600 kms to the north west with a population of 132,000.

It is submitted that the retail catchment for Mount Isa extends west to Tennant Creek, east to Cloncurry and incorporates outlying areas such as Burketown and Camooweal. It is estimated that Mount Isa has a retail catchment population of approximately 30,000 residents. Added to this catchment is the large number of fly in/fly out workers and drive in/drive out workers that access retail services.

The Central Business District is anchored by two supermarkets, Coles and Woolworths, as well as a discount department store, K-Mart. Recently, the Mount Isa Village shopping centre was purchased for \$44.2 million. The Mount Isa Village features 19 specialty tenancies and comprises the city's only enclosed shopping centre. With a 19,650m² site area and a GLA of 9,685m², the sub-regional complex is the largest shopping centre servicing the Mount Isa trade area.

The Central Business District contains the following national retailers:

- KFC
- McDonalds
- Best and Less
- Dominos
- Subway
- Sportspower
- Coffee Club
- Just Jeans
- Ally Fashions
- EB Games
- Brumby's Bakery
- Bunnings (scheduled to relocate in early 2022)
- Rockmans

Correspondence ABN
Chief Executive Officer
PO Box 815 MOUNT ISA QLD 4825

48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Visit 23 West Street Mount Isa

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au

 MountIsaCityCouncil  @IsaCouncil





- Pizza Hut
- Australia Post
- Jay Jay's
- BCF
- Zambreros
- Dollars and Sense
- Telstra Shop
- Optus Shop
- Guardian Pharmacy
- Pharmacy First
- Liquor Warehouse
- Totally Workwear
- OPSM

There are a number of banks within the Central Business District, as well as two hotels, three bottle shops, an Ibis and Best Western Motel. There are two pubs/hotels and a number of cafes/restaurants, as well as a cinema and a newsagent.

There is extensive office space within the Central Business District with State and Federal Government agencies well represented, including Centrelink, as well as a plethora of not-for-profit organisations.

On the periphery of the Central Business District there are three service stations and further office accommodation and education facilities.

It is envisaged that the vacancy rate for both the shops and office space is relatively high, with many premises being left vacant and often being the subject of vandalism and graffiti.

The presentation of the Central Business District is tired and in need of renewal. There have been some attempts at introducing some themes through landscaping, but these actions have not been followed through with any consistency.

Outside the Central Business District there is a Harvey Norman store, as well as a number of automotive retail businesses. Additionally, there is a new Bunnings store being constructed which will employ a significant number of people, representing an investment of over \$8 million.

There is one Foodworks store located out of the Central Business District, three independent supermarkets, and a convenience store adjacent to and operated by the Irish Club.

Mount Isa is the recognised hub for State and Federal Governments to deliver services to the broader North West. Additionally, Mount Isa provides goods and services to the mining industry and the agricultural sector and acts as a stopping point for many travelers and tourists. It is estimated that over 100,000 tourists travel through Mount Isa annually, with over 30,000 attending major events such as the Mount Isa Rodeo.

Over the greater North West region, Mount Isa is the hub for health, shopping, mining, freight/logistics, agricultural supplies, tourism and most State and Federal government services.

MICC has taken a well-researched/informed approach in responding to the review of 7-day trading for the larger supermarkets in Mount Isa. Stakeholder engagement has been critical throughout the process and has included consultation with local industry peak bodies such as Mount Isa Tourism Association, Commerce North West, as well as local businesses within the city.

Correspondence ABN
Chief Executive Officer
PO Box 815 MOUNT ISA QLD 4825
Visit 23 West Street Mount Isa

48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au

 MountIsaCityCouncil  @IsaCouncil





Summary of Feedback Obtained

Mount Isa Tourism Association

General feedback from tourism, hospitality and accommodation venues is that the visitors who frequent their businesses are surprised that for a major service centre for the outback, 7-day trading is not available. Access to food provisions and goods on a Sunday has been identified by the Mount Isa Tourism Association as an important value add to encourage tourists to the region which supports the growth and visitation to various environmental and cultural tourism attractions being promoted. A greater array of shopping and related services provides better incentives for extended visitor experiences, resulting in increasing length of stays and greater access to the tourism dollar.

Mount Isa Tourism Association have indicated they will put forward a submission demonstrating the benefits of 7-day trading and supporting the extended hours of trade.

Commerce North West

Commerce North West represents large, medium and small businesses across the North West, with a particular focus on Mount Isa. Commerce North West consults regularly with its members on key issues that impact all levels of business. Commerce North West has conducted a survey of businesses and the community to better understand their views on 7-day trading.

Commerce North West have provided the Mount Isa City Council with responses to the survey of over one thousand (1,000) residents and business owners, which demonstrates a good sample size and a keen level of interest from both businesses and the community.

Summary of findings from Commerce North West as of Wednesday 6 October 2021

- 1,037 respondents
- 62.3% of respondents aged between 25-44
- 76% work full time
- 76% female
- 24 % male
- 78% of small business support the relaxation of Sunday trade restrictions
- 80% of these businesses would not feel pressured to open on a Sunday if the restrictions were relaxed
- 80% of residents support the relaxation of Sunday trade restrictions
- 31% of residents visit grocery stores three times a week
- 32% shop after 5pm on weekdays and 40.48% shop on Saturdays
- 42% of respondents were couples with children
- 68% said they would still support small grocery and convenience stores if Coles and Woolworths were open Sundays
- 89% agree Sunday trading would be more convenient
- 95% would still attend sport and community events on Sundays
- 84% believe that Sunday trade would help relieve congestion in peak times at supermarkets
- 10% believe that Sunday trading would have negative impacts on our community

Local Businesses

The Mount Isa City Council undertook a transparent and open approach to the review of 7-day trading, identifying businesses in the food market services who currently operate on Sundays. They include:

1. Brumby's Bakery
2. Colonial Convenience Store

Correspondence ABN
Chief Executive Officer
PO Box 815 MOUNT ISA QLD 4825
Visit 23 West Street Mount Isa

48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au

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3. Sunset Convenience Store
4. Pamela Street Food Works
5. Turanga Convenience Store
6. Camooweal Butchery
7. Sunset Butchery
8. Turanga Butchery

These local businesses were contacted by Council officers as part of a consultation process. The local businesses consulted had mixed responses with some saying that it would encourage trade and promote the businesses in the city centre, while other businesses that are in direct competition for trade with the major supermarkets and the discount department store, quoted figures indicating that the Sunday trade was the busiest day of the week, and the introduction of 7 day trading would impact foot traffic/attraction resulting in possible financial impacts on their small/medium business.

It is noted that Mount Isa businesses have never thoroughly investigated the opportunities that 7-day trading for Coles and Woolworths could potentially bring. Mount Isa is the service centre for as many as 100 beef producing businesses or cattle stations within a 300-kilometre radius (some are over a million acres in size and have large seasonal staff quotas). Extended Sunday trading could improve the quality of life for rural industry employees by opportunities to enjoy a Saturday night entertainment stayover and shopping trip combination. Mount Isa has regular live music events, cinemas, fine dining, 12 race meetings a year, and annual major events like the Mount Isa Rodeo, Mount Isa Fishing Classic, campdraft events, and the Mailman Express. Motel businesses in Mount Isa report low weekend occupancy rates, Sunday trading may assist both businesses and travelers to obtain better occupancy rates and add extra incentives for travelers to stay longer.

Attracting and retaining staff to Mount Isa will continue to be the biggest challenge to employers and business owners. This trend has been exacerbated due to COVID which has halted the steady inflow of migrant workers. Mount Isa is renowned for giving people from all over Australia a start in mining as well as other related industries. It is likely 7-day trading will assist in attracting a new demographic to the city (to help fill the migrant intake void) and help keep new people in the city for longer. It is also noted that 7-day trading may allow the major supermarkets to employ more staff and in particular trainees. It would help to encourage young people into sustainable employment, as well as create opportunities to other members of the community that are seeking to work hours outside of the standard Monday to Friday schedule.

Community sponsorship provided for local sporting clubs, charities and community groups is also a valuable contribution of the local stores and businesses of Mount Isa. The amount of overall return to the community from local businesses may see some reductions, however, we acknowledge both Coles and Woolworths contribute to many local groups and organisations, as well as have a focus on Indigenous employment which is also of great value to the city. As they stand to benefit the most, a need exists from both Coles and Woolworths to extend their local community support programs to offset possible reductions from the local small business sector.

If detrimental impacts on the existing retail stores or operations are identified, Council will seek to work with those businesses to determine strategies to minimise the impact. Council also believes that there is a role for the State Government in assisting these businesses to transition into the changed trading regime.

Resources Sector

The region's largest employer is the mining industry and the industry moved to 12-hour shifts and a 7-day roster over 10 years ago. Glencore Mount Isa operations has over 3,000 employees. Most employees are on shift work and along with their families have had several years to get accustomed to this lifestyle. Not having

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f MountIsaCityCouncil **@**IsaCouncil





7-day trading has been a problem to this already restricted lifestyle. Mount Isa has a large contractor workforce that also caters to mining and service industries. Many of these employees work the same shifts and have also voiced their opinions for the need for 7-day trading through the recent online survey completed by Commerce North West.

Mount Isa Unemployment

Mount Isa has an unemployment rate of 9%, which is higher than the state average, however, youth unemployment and Indigenous unemployment are at 30%. There is a sizeable demographic in the city that live close to the poverty line and shop on a day-to-day basis. There is also a significant part of the Mount Isa population that is under employed. Sunday trading may allow those under employed to secure additional hours. It is possible that the current trading restrictions affect access to more competitively priced items from national chain supermarkets for struggling families that cannot always buy in bulk from the smaller operators.

Existing Precedents

- For hardware, gardening, and building supplies in Mount Isa there is no restriction of trade for Bunnings or Home Hardware.
- For white goods, electrical and home items Harvey Norman has no restrictions on trading.
- Online shopping can be best described as escape expenditure - more and more of the population look online to purchase items and continued restrictions to operation hours of businesses may promote more online shopping. High costs of items also encourage online shopping which takes away from the local economy.

A Question not asked

To better understand opportunities for the city, the Mount Isa City Council explored the option of "What happens if seven-day trading doesn't go ahead".

- It would stifle growth for Mount Isa City centre.
- Remain disconnected from normal trading practices adopted from other major service centres and towns.
- Not meeting the needs of tourists, which is a growing diversified industry.
- Reduce access to more competitively priced grocery items for struggling families.
- Reduce attraction of new workers and families to the region through reduced services available.
- Add further attraction to fly in fly out through reduced services available which would have a ripple effect across the community.
- Lose the opportunity for employment growth.
- Lose opportunity for Indigenous employment growth- Woolworths have an employment program to recruit 3,000 Indigenous staff Australia wide, the Mount Isa City Council strongly supports this direction as part of the Mount Isa City Local Action Plan.
- Mount Isa plays an integral part, due to the city's demographics to help employers like Woolworths achieve this target, 7-day trading also has a part to play in achieving these targets.

Conclusion

A healthy and vibrant CBD in Mount Isa goes a long way towards creating and maintaining a strong business community, which in turn provides extra services and this is at the heart of a city's livability. Bringing extra opportunity and foot traffic into the CBD on a Sunday will also send a clear message to all businesses from across Australia, as well as potential local businesspeople, that Mount Isa is a functional and dynamic city, open to change and open for business.

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Chief Executive Officer
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Email city@mountisa.qld.gov.au

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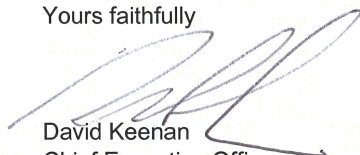
Council has a clear focus on revitalising business starting in the CBD. Council has engaged Tract Consultants to develop a Master Plan for the Central Business District to improve the amenity and safety of the city. Council will be proactive in supporting landlords to attract new tenancies and retail experiences. It is important that Mount Isa is a city that meets the expectations of residents, workers and visitors to ensure that more retail and tourism expenditure is captured, and employment opportunities are provided to all members of the community.

Seven day trading Mount Isa enhances the scope for business growth and opportunity this ultimately is a key focus of what our Council is striving for.

The Mount Isa City Council believes the opportunities provided by 7-day trading may take time for some customers and businesses to realise. Assisting these businesses and planning for this transition will be a focus of this Council in the months to follow starting in the CBD. This initiative fits well with Mount Isa City works currently underway.

For businesses identified by the Mount Isa City Council in this report, we believe the State Government should consider financial relief packages to also assist during the transition phase.

Yours faithfully



David Keenan
Chief Executive Officer
Mount Isa City Council

Correspondence ABN
Chief Executive Officer
PO Box 815 MOUNT ISA QLD 4825
Visit 23 West Street Mount Isa

48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au

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10 EXECUTIVE SERVICES REPORTS**10.1 UPDATE OF ADMINISTRATIVE ACTION COMPLAINTS POLICY V4****Document Number:** 751720**Author:** Coordinator Corporate Governance**Authoriser:** Chief Executive Officer**Directorate:** Executive Services**Portfolio:** Executive Services**EXECUTIVE SUMMARY**

Review and update of Council's Administrative Action Complaints Policy, as required by s268 of the *Local Government Act 2009*.

RECOMMENDATION

THAT Council adopt the Administrative Action Complaints Policy V4

BACKGROUND

The Administrative Action Complaints Policy is a statutory requirement under s268 of the Local Government Act 2009 and details how Council will process complaints relating to Council decisions and actions.

OVERVIEW

Council is required to review and update our Administrative Action Complaints Policy annually.

BUDGET AND RESOURCE IMPLICATIONS

There are no anticipated impacts to budget or resourcing.

LINK TO CORPORATE PLAN

Theme:	5.	Ethical & Inclusive Governance
Strategy:	5.1	Continually monitor and evaluate all Council operations and conduct independent surveys of client/customer satisfaction levels

CONSULTATION (INTERNAL AND EXTERNAL)

Internal consultation was conducted with the Executive Management Team, Manager People and Culture, Coordinator Customer Services and Manager Works and Operations.

LEGAL CONSIDERATIONS

N/A

POLICY IMPLICATIONS

This updated policy meets our statutory obligations to have a process to cover how Council will manage complaints about Council's actions and decisions.

RISK IMPLICATIONS

N/A

HUMAN RIGHTS CONSIDERATIONS

This policy does not infringe on any of the protected Human Rights.

RECOMMENDATION OPTIONS

THAT Council adopt the Admininstrative Action Complaints Policy V4

or

THAT Council do not adopt the Administrative Action Complaints Policy V4

ATTACHMENTS

1. Draft Administrative Action Complaints Policy V4 [!\[\]\(1e63609ed98a835f4eb8c01936fe5abe_img.jpg\) !\[\]\(894ed1eaf67f827f170900945f995ae3_img.jpg\)](#)



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Administrative Action Complaints Policy

RESOLUTION NO. ~~OM26/07/20~~ VERSION ~~V3~~**V4**

APPLIES TO STATUTORY POLICIES ONLY

This is an official copy of the **Administrative Action Complaints Policy**, made in accordance with the provisions of *Local Government Act 2009*, *Local Government Reg 2012* and current Council Policies.

Statutory Policies comply with a legislative requirement; the **Administrative Action Complaints Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....
Sharon Ibarrolaza
Chief Executive Officer

DOCUMENT VERSION CONTROL

Governance/Policies/Statutory Doc ID# 3576			POLICY TYPE	Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS	
V1	18.04.2018	OM10/04/18	Responsible Officer – Corporate Governance Officer	
V2	28.06.2019	OM28/06/19	Responsible Officer – Corporate Governance Officer	
V3	22.07.2020	OM26/07/20	Responsible Officer – Corporate Governance Coordinator	
V4			Responsible Officer – Corporate Governance Coordinator	
			REVIEW DUE	0608.2021-2022

DISTRIBUTION AND DISSEMINATION

Internal email to all employees	X	Section meetings / Toolbox talks	X
Internal email to all councillors		Included in employee inductions	X
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided	X	External training to be provided	
Registered in magiQ	X		



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Administrative Action Complaints Policy

RESOLUTION NO. ~~QM26/07/20~~ VERSION ~~V3~~**V4**

1. PURPOSE

Mount Isa City Council's ("Council") Administrative Action Complaints Policy ("AAC Policy") has been established to outline how Council will process and resolve administrative action complaints as prescribed by s268 of the *Local Government Act 2009* ("LG Act") and s306 of the *Local Government Reg 2012* ("LG Reg").

2. COMMENCEMENT

This policy will commence on and from ~~22 July 2020~~. It replaces all other policies or arrangements governing administrative action complaints (whether written or not).

3. SCOPE

This policy applies to all complaints made to Council about the administrative actions of Council as defined in clause 4 of this policy.

4. WHAT IS AN ADMINISTRATIVE ACTION COMPLAINT

4.1 Pursuant to s268 of the LG Act an administrative action complaint is a complaint that:

- a) is about an administrative action of a local government, including the following, for example:
 - i) a decision, or failure to make a decision, including a failure to provide a written statement of reasons for a decision;
 - ii) an act, or a failure to do an act;
 - iii) the formulation of a proposal or intention;
 - iv) the making of a recommendation; and
- b) is made by an affected person.

4.2 Pursuant to s306(5) of the LG Reg; to remove any doubt, it is declared that, in deciding if a complaint is an administrative action complaint, it is irrelevant:

- a) how quickly the complaint was resolved;
- b) to which area of a local government the complaint was made; or
- c) whether or not the complaint was made anonymously.

5. WHAT AN ADMINISTRATIVE ACTION COMPLAINT IS NOT

5.1 An administrative action complaint does not apply to:

- a) complaints about a councillor's conduct;
- b) disputes regarding infringement or fines;
- c) complaints about a neighbour, business or community group;
- d) requests for service or information;
- e) complaints made under the *Public Interest Disclosure Act 2010*;
- f) complaints of faulty infrastructure;
- g) complaint about an employees' conduct; or
- h) requests for service, which includes initial enquiries about:
 - i) barking or dogs at large;



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- ii) leaking water pipe;
- iii) overgrown allotments;
- iv) pot holes or other issues on roads;
- v) or any other issue requiring Council services.

5.2 Where a complaint has been assessed as a request for service or information, the enquiry shall be forwarded to our Customer Services team to process.

6. BENEFITS OF MANAGING COMPLAINTS ABOUT COUNCIL

6.1 Council is committed to accepting and processing complaints from the community and providing efficient and impartial review and investigation of complaints. By effectively identifying, receiving and managing complaints against Council steps can be taken to:

- a) improve products and services to the community;
- b) increase community confidence in Council's ability to make effective decisions;
- c) promote transparency and accountability;
- d) implement continual improvement strategies; and
- e) ensure Council employees are appropriately trained.

7. WHO CAN MAKE AN ADMINISTRATIVE ACTION COMPLAINT?

7.1 As prescribed in s268(2)(b) of the LG Act, an administrative action complaint may only be made by an affected person.

7.2 A complaint may be submitted on behalf of an affected person; however, Council will only respond to the affected person. The affected person may provide a letter of authority confirming they wish for an agent to act on their behalf, where this occurs, Council will correspond directly with the agent only.

8. MAKING AN ADMINISTRATIVE ACTION COMPLAINT

8.1 Complaints about Council can be made to Council in a variety of ways including:

- a) In person at Council's administration building at 23 West Street, Mount Isa QLD;
- b) by telephone to 07) 4747 3200;
- c) by email to complaints@mountisa.qld.gov.au ; or
- d) in writing, addressed to the CEO at PO Box 815, Mount Isa QLD 4825.

8.2 While it is not compulsory, to ensure Council can provide a fair and efficient response to complaints, complainants are encouraged to complete a Complaint Lodgement Form as this will assist in facilitating a more efficient complaint handling process.

~~8.3 As a minimum, all complaints should contain the following information:~~

- ~~a) The nature of the complaint with as much detail as possible;~~
- ~~b) Details of any loss or detriment the affected person has suffered;~~
- ~~c) If the incident has been reported to another agency;~~
- ~~d) If the incident has been previously reported to Council with the date and name of the receiving officer;~~
- ~~e) The remedy the affected person is seeking;~~



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- ~~f) Any supporting information including details of anyone else who is able to support the complaint; and~~
~~g) Contact details of the affected person.~~

9. ANONYMOUS COMPLAINTS

9.1 An affected person may make an anonymous complaint, however, for Council to respond to, properly investigate and report on the outcome, contact details are required. Council may refuse to investigate anonymous complaints if insufficient information is provided.

10. RECORDING OF ADMINISTRATIVE ACTION COMPLAINTS

10.1 All administrative action complaints will be recorded in Council's Administrative Action Complaint Register.

11. ASSESSMENT OF COMPLAINT CRITERIA

11.1 On receipt of a complaint Council will assess if it is an administrative action complaint, considering giving consideration to clause 4 of this policy. Where the complaint is assessed as an administrative action complaint, Council will then determine the appropriate complexity according to the criteria outlined in Table 1.

Table 1. Complaint Complexity Criteria

Type of Complaint	Criteria	Decision Timeframe
Low complexity	Low complexity complaints require no investigation and can be easily addressed through the provision of information, or through negotiating a mutually satisfactory outcome.	10 business days from receipt of complaint
Medium complexity	Medium complexity complaints may require some research into the matter; it may also require some negotiation with the complainant or consultation with other areas of Council. Some investigation or fact finding will be required internally. Typically, medium complexity complaints contain a small number of issues.	30 business days from receipt of complaint
High complexity	High complexity complaints are matters where there are a large number of complaint issues; or where the complaint issues may refer to possible systemic concerns. These matters will typically involve complainants providing very detailed and lengthy background information that requires time to address. The matters can be of a complex nature which may involve working with a number of parties in order to reach an outcome. Formal investigations may be required, involving assessment of information, and may involve interviews or discussions with staff and other relevant persons, including external people or organisations.	45 business days from receipt of complaint



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11.2 Where the relevant Director deems it necessary, Council may engage an external investigator to conduct the investigation. Where Council has made the decision to engage an external investigator there may be some delays due to availability and as such Council may require additional time to complete the investigation. Where this occurs, Council will notify the complainant in writing and advise the expected timeframe.

11.3 When assessing a complaint, consideration must also be given to ~~the following the~~ all other Council policies relating to complaints and the Administrative Action Complaint Procedure ("AAC Procedure"):-

- ~~1. Management of Fraud and Corruption Policy;~~
- ~~2. Complaints about a Public Official Policy;~~
- ~~3. Public Interest Disclosure Policy;~~
- ~~4. Human Rights Policy~~
- ~~5. Information Privacy Policy; and~~
- ~~6. Information Privacy Complaint Policy.~~

12. FINES AND INFRINGEMENT NOTICES

12.1 Where the matter is regarding a Council issued fine or infringement notice, the customer is required to contact the issuing department who will advise the process should they wish to dispute the fine or infringement.

12.2 Where the customer remains dissatisfied with the outcome of their dispute, they may then lodge an administrative action complaint about ~~the~~ Council's decision.

12.3 All fines and infringement notice disputes must first go through this dispute process before being escalated to an administrative action complaint.

13. REFUSAL TO INVESTIGATE A COMPLAINT

13.1 Council reserves the right to refuse to investigate an administrative action complaint, or if already commenced an investigation, refuse to continue to investigate the administrative action complaint where it is reasonably believed that:

- a) The complaint is trivial or concerns a frivolous matter or was made vexatiously (as outlined in "Definitions"); ~~or~~
- b) The complainant was found to not be an affected person and no written authority was received by Council from the actual affected person; ~~or~~
- c) Council was unable to contact the complainant for further information or insufficient details were provided to Council to commence or continue an investigation; ~~or~~
- d) It is impractical to investigate a matter due to the length of time that has passed since it occurred; ~~or~~
- e) The complainant is pursuing the complaint through an alternate review process (eg disputing an infringement, liability claims, or where a previous enquiry/application is currently being processed and is within the set timeframe); ~~or~~



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- f) The complaint is made by a complainant that is the same or substantially the same as a previous complaint processed under this policy; ~~or~~
- g) In situations of unreasonable complainant conduct as detailed in clause 17 of this policy; ~~-~~

14. COMPLAINT REMEDY

14.1 In resolving an administrative action complaint, Council may consider any of the following or a combination of the following remedy options:

- a) an explanation of how or why the matter occurred, and the action Council will take to prevent a reoccurrence;
- ~~b) an admission of fault;~~
- ~~e)b) a change of decision;~~
- ~~d)c) the provision of a service;~~
- ~~e)d) the provision of information;~~
- ~~f) a correction of records;~~
- ~~g)e) waiving of a penalty;~~
- ~~h)f) a review or creation of a policy or procedure;~~
- ~~i)g) employee training;~~
- ~~j)h) and apology; or~~
- ~~k)i) any other mutually agreeable, reasonable resolution; ~~-~~~~

14.2 The decision of which remedy, if any, is to be actioned is at the discretion of the relevant Director and should include a timeframe and a mechanism to report back once the recommendation is complete.

15. INTERNAL REVIEW OF COMPLAINT OUTCOME

15.1 Where the complainant is not satisfied with the outcome of their complaint they may apply for an internal review. An internal review is a way for Council to review the complaint process and outcome. The internal review should be conducted to ensure Council's policies and procedures have been followed and that the right outcome has been reached. An internal review is not a re-investigation into the original complaint.

Please refer to Council's ~~Administrative Action Complaints Procedure~~ ("AAC Procedure") for more information.

15.2 Where the complainant remains dissatisfied with the outcome of Council's internal review, the complainant may refer the matter on to an external organisation such as the Queensland Ombudsman.

16. REPORTING OF ADMINISTRATIVE ACTION COMPLAINTS

16.1 Pursuant to s187 of the LG Reg, Council's Annual Report will include statistical details of all administrative action complaints, ~~and will include:~~

- ~~a) a statement about Council's commitment to dealing fairly with administrative action complaints;~~
- ~~and~~



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- ~~b) a statement about how the Council has implemented its complaints management process, including an assessment of Council's performance in resolving complaints under this process;~~
- ~~c) the number of administrative action complaints made to Council during the financial year;~~
- ~~d) the number of administrative action complaints resolved by Council during the financial year;~~
- ~~e) the number of administrative action complaints not resolved by Council during the financial year; and~~
- ~~f) the number of administrative action complaints not resolved by Council that were made in a previous financial year.~~

17. UNREASONABLE COMPLAINANT CONDUCT

- 17.1 It can be expected that a ~~customer complainant~~ may be frustrated or angry when complaining to Council, however where a complainant's conduct raises substantial health, safety or resource issues for Council or individual employees of Council, their conduct may be considered unreasonable. Examples of unreasonable conduct may include, but are not limited to:
- a) unreasonable persistence or contact regarding a complaint;
 - b) unreasonable demands that are not proportionate to the complaint;
 - c) unreasonable lack of cooperation; or
 - d) unreasonable behaviour including aggression, violence or threats of violence.
- 17.3 A complainant's conduct will not preclude there being a valid complaint nor negate Council's obligation to properly process a complaint.
- 17.4 The decision that a complainant's conduct is unreasonable will only be made at an executive management level and will not be used as a quick solution to avoid a complainant's contact. Where the conduct is considered unreasonable, the following steps shall be taken:
1. In the first instance, Council will advise the complainant in writing of:
 - a) the conduct that is considered unreasonable;
 - b) what conduct is expected moving forward; and
 - c) that if the unreasonable conduct continues, Council will restrict the complainant's access to our services.
 2. Where this action does not result in cessation of the unreasonable conduct, Council will advise the complainant in writing that we will be restricting their access to our services and what is expected from the complainant moving forward.
 3. Where the unreasonable conduct continues Council may consider refusing to respond to any future communication from the complaint. (This step will only be considered in extreme cases of unreasonable complainant conduct and with the approval of the Chief Executive Officer).
- 17.5 Unreasonable complainant conduct will generally be managed by restricting the complainant's access to our services, which may include:
- a) limiting the complainants contact to one specific employee in Council;



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- b) restricting the subject matter that Council will respond to; or
- c) restricting the way in which the complainant can communicate with Council.

17.6 Before restricting a complainant's access to our services the ~~executive manager~~relevant Director shall take into consideration the complainant's personal circumstances, including:

- a) level of competency; and
- b) their access to communication methods.

18. PRIVACY AND CONFIDENTIALITY

18.1 Council is committed to the privacy principles under the *Information Privacy Act 2009*. Council will endeavour to ensure that the details of the complaint, the complainant and the investigation and related decisions are kept confidential.

19. COMMUNICATION AND DISTRIBUTION

19.1 Council will make available to the public the AAC Policy and AAC Procedure on our website at www.mountisa.qld.gov.au

19.2 All Council employees will be advised of Council's administrative action complaints process at the time of their pre-employment induction and at their refresher inductions.

19.3 ~~Council employees involved in the administrative action complaints process may have a key performance indicator included in the position description which will be evaluated on an annual basis.~~

19.4 All Council employees involved in the administrative action complaint process will be provided with regular and specific training on the entire complaints management process and will be recorded on Council's Training Matrix.

19.5 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

20. VARIATIONS

20.1 This policy will be reviewed and updated on an annual basis giving consideration to Council's performance in resolving complaints under this process. The annual review will also focus on any improvement measures Council may adopt to reduce future administrative action complaints~~AAC's~~.

21. BREACH OF POLICY

21.1 Where Council reasonably believes an employee has breached this policy, the matter will be dealt with under ~~the Council's~~ Performance and Misconduct Policy.

22. COMMUNICATION AND DISTRIBUTION

22.1 Council will make available to the public, the Administrative Action Complaints Policy on our website at www.mountisa.qld.gov.au

22.2 The responsible officer shall liaise with the Training and Development Officer to create and deliver internal annual training to all Council employees involved in complaints.



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RESOLUTION NO. **QM26/07/20** VERSION **V3V4**

22.3 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

23. DEFINITIONS

- a) **Affected Person** – is a person who is apparently directly affected by an administrative action of a local government.
- b) **CEO** – is the Chief Executive Officer or their delegate.
- c) **Complainant** – is the affected person or affected persons authorised agent who has lodged the complaint with Council.
- d) **Executive Management Level** – includes the relevant director or chief executive officer.
- e) **Frivolous Complaint** – is a complaint that has no serious purpose or value. It may have little merit and be trivial.
- f) **Receiving Officer** – is a Council employee to whom a complainant has lodged a complaint with.
- g) **Vexatious Complaint** – is a complaint reasonably considered to be;
 - i) a complaint without merit and is made with the intention of causing inconvenience, annoyance or expense to Council; or
 - ii) a complaint made maliciously to damage a person's career or reputation or reputation of Council; or
 - iii) a collusion between more than one person or complainant in an attempt to discredit or take retribution against an Officer, Councillor or Council.

Associated Legislation and Procedures

- *Local Government Act 2009*
- *Local Government Reg 2012*
- *Information Privacy Act 2009*
- Information Privacy Policy
- Management of Fraud and Corruption Policy;
- Complaints about a Public Official Policy;
- Public Interest Disclosure Policy;
- Information Privacy Complaint Policy;
- Administrative Action Complaints Procedure
- Performance and Misconduct Policy
- Human Rights Policy
- Complaints Policy

10.2 UPDATE OF ADVISORY COMMITTEES POLICY V2

Document Number: 751827

Author: Coordinator Corporate Governance

Authoriser: Chief Executive Officer

Directorate: Executive Services

Portfolio: Executive Services

EXECUTIVE SUMMARY

Review and update of Council's Advisory Committees Policy.

RECOMMENDATION

THAT Council adopt the Advisory Committees Policy V2

BACKGROUND

The Advisory Committees Policy was first adopted in November 2020 in preparation for Council's advisory committees.

OVERVIEW

The proposed changes to this policy include the removal of clause 5.6 which will allow a councillor to chair an advisory committee moving forward and the reduction in the quorum for meetings from 50% to 40%.

BUDGET AND RESOURCE IMPLICATIONS

There are no anticipated impacts to budget or resourcing.

LINK TO CORPORATE PLAN

Theme:	5.	Ethical & Inclusive Governance
Strategy:	5.1	Continually monitor and evaluate all Council operations and conduct independent surveys of client/customer satisfaction levels

CONSULTATION (INTERNAL AND EXTERNAL)

Internal consultation was conducted with the Executive Management Team, Manager People and Culture, Manager Economic and Community Development and Community Development Officer.

LEGAL CONSIDERATIONS

N/A

POLICY IMPLICATIONS

This proposed update will not have any policy implications.

RISK IMPLICATIONS

There are no foreseeable risk implications.

HUMAN RIGHTS CONSIDERATIONS

The proposed change to this policy does not infringe on any protected human rights.

RECOMMENDATION OPTIONS

THAT Council adopt the Advisory Committees Policy V2

or

THAT Council do not adopt the Advisory Committees Policy V2

ATTACHMENTS

1. **Advisory Committees Policy V2** [↓](#) 



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Advisory Committees Policy

RESOLUTION NO. ~~OM32/11/20~~ OM00.00.00 VERSION ~~V4~~ V2

APPLIES TO STRATEGIC POLICIES ONLY

This an official copy of the **Advisory Committees Policy**, made in accordance with the provisions of *Local Government Act 2009*, *Local Government Regulation 2012*, and current Council Policies.

Strategic policies are adopted by Mount Isa City Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Mount Isa City Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Advisory Committees Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....
 David Keenan
Interim Chief Executive Officer

DOCUMENT VERSION CONTROL

Governance/Policies/Strategic Folder ID# 14992			POLICY TYPE	Strategic (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS	
V1	25.11.2020	OM32/11/20	Responsible Officer – Corporate Governance Coordinator	
<u>V2</u>			<u>Responsible Officer – Corporate Governance Coordinator</u>	
			REVIEW DUE	11.2022

DISTRIBUTION AND DISSEMINATION

Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all Councillors	X	Included in employee inductions	
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in magiQ	X		

MOUNT ISA CITY COUNCIL STRATEGIC POLICY

Page 1 of 5



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Advisory Committees Policy

RESOLUTION NO. ~~OM32/14/20~~OM00.00.00 VERSION ~~V4~~V2

1. PURPOSE

- 1.1 Mount Isa City Council ("Council") is committed to community engagement through the establishment of advisory committees to ensure the delivery of high quality, accessible and relevant services across the region that reflect community need.
- 1.2 Council may appoint an advisory committee and may include in its membership, people who are not councillors. Advisory committees are responsible for providing feedback, advice and recommendations to Council. They are not decision-making bodies. Recommendations requiring Council adoption cannot be acted upon until approved by Council at an ordinary or special meeting.
- 1.3 The committee must act within the bounds of its terms of reference or members may be liable for their actions and may not be covered by Council's insurance.
- 1.4 The purpose of an advisory committee is to:
 - a) help maintain constructive public relations between Council and the community
 - b) assist Council in understanding current and changing community needs
 - c) provide constructive options for Council to adapt and address community needs within available resources
 - d) inform decision making processes

2. COMMENCEMENT

This policy will commence on and from ~~25-17~~ November ~~2020~~2021. It replaces all other policies or arrangements governing Council's advisory committees (whether written or not).

3. APPLICATION

This policy applies to all members of a Council appointed advisory committee.

4. APPOINTMENT OF AN ADVISORY COMMITTEE

- 4.1 An advisory committee is established by Council resolution under the *Local Government Regulation 2012* (section 24 – 270). Council endorses the terms of reference for the committee.
- 4.2 For skills or community representative-based committees Council will call for expressions of interest. The Chief Executive Officer ("CEO") or delegate selects and appoints members to the committee from nominations received, in consideration of advice provided by relevant Council officers.
- 4.3 For collaborative, agency-based committees Council will seek representation from applicable organisations or specialist personnel to participate.
- 4.4 Council may establish advisory committees for the purpose of assisting councillors to carry out the responsibilities of their nominated portfolios.

5. ADVISORY COMMITTEE MEMBERSHIP

- 5.1 Committees shall have a minimum of three members excluding Council representatives.
- 5.2 Members are appointed for the term of the committee as defined within the terms of reference.
- 5.3 Where a committee member resigns during the term of the committee, the committee members may seek and approve a replacement for the remainder of the committee's term from the original pool of applicants.



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
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RESOLUTION NO. ~~OM32/11/20~~OM00.00.00 VERSION ~~V4~~V2

- 5.4 A Council executive assistant will act as support person for an advisory committee including preparing agendas, taking and distributing minutes, preparing reports to Council and all record keeping requirements.
- 5.5 Where Council has not nominated a Chair of a committee, the committee shall appoint the Chair.

~~5.6 The Chair of a committee shall not be a councillor.~~

6. CONDITIONS OF MEMBERSHIP

- 6.1 Committee members may resign in writing, to the Chair, from their position at any time.
- 6.2 Members have a duty to act honestly and in good faith, exercise reasonable skill, care and diligence in carrying out their duties, and not make improper use of information.
- 6.3 Members are to acknowledge that disagreement in the committee is healthy so long as it is used to work towards a satisfactory outcome of the committee. Differences in opinion should be raised respectfully.
- 6.4 Membership may be revoked by the CEO for inappropriate conduct, misconduct or inability to carry out the committee's purpose.
- 6.5 The Chair or responsible Council officer may endorse the attendance of an alternative representative to attend a committee meeting if a member is unable to attend.
- 6.6 Where a committee member fails to attend two consecutive committee meetings, without a reasonable excuse, their membership may be terminated, and a replacement member appointed to the committee from the original pool of applicants.
- 6.7 Members are to comply with the Mount Isa City Council Advisory Committees Policy, Mount Isa City Council Code of Conduct for Employees and endorsed terms of reference for the advisory committee.
- 6.8 Any public or media comment is subject to the Mount Isa City Council Media Policy. Committee members have an advisory role only and must not publicly seek to represent the views of Council or the committee.

7. MEETINGS

- 7.1 Business may be conducted at a meeting only if a quorum is present. A quorum will be determined to be greater than ~~50~~40% of the members.
- 7.2 A committee may adopt its own meeting procedure and have agreed processes relating to the keeping of minutes, the tabling of agenda items, the consideration of recommendations to Council and the recording of recommendations.
- 7.3 Voting must be open by show of hands and a recommendation is decided by a majority of the votes of the members present.
- 7.4 Meeting minutes will provide a record of discussion topics and any resolutions or recommendations.
- 7.5 All written material associated with the committee is subject to the [Right to Information Act 2009](#) and may be made available to the public.

8. RESPONSIBILITIES

- 8.1 The Chair of an advisory committee must ensure meetings and committee functions are carried out in accordance with this policy and the terms of reference for the advisory committee.



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
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- 8.2 The Chair must ensure the meeting is properly convened and conducted:
- welcome and introduce members and guests
 - keep individuals at the meeting focused on the topics being discussed and encourage all members to participate.
 - Give all members an opportunity to speak on each topic
 - Keep track of time
 - Ensure meeting content is in accordance with the purpose of the advisory committee
 - Ensure recommendations are relevant and understood by members
 - Close the meeting

- 8.3 The nominated executive assistant shall be responsible for the preparation and distribution of the meeting agenda and minutes.

9. MEETING AGENDA

- 9.1 An agenda must be prepared for each meeting and circulated to all members one week prior to the meeting. Matters not listed on the agenda can be raised in general business at the discretion of the Chair.

10. MINUTES OF MEETINGS

- 10.1 Committee meeting minutes will be taken by the nominated executive assistant in accordance with the requirements of the *Local Government Regulation 2012*. Minutes are public documents and should reflect the actions and outcomes of the meeting. Minutes are not recorded verbatim, but rather as a note and action supported by a vote.
- 10.2 Any conflicts of interest that are declared by a member during the meeting shall be recorded in the minutes against the item of business to which it relates. A member with a conflict of interest must leave the room and not participate in the discussion or vote unless authorised to do so by resolution of the other members.

11. RECOMMENDATIONS TO COUNCIL

- 11.1 An advisory committee may resolve to make a recommendation to Council for further action or investigation.
- 11.2 A committee cannot act on any such recommendation without this first being formally adopted or endorsed by Council, or by approval under a specific delegation from Council that provides for the CEO or delegate to give such approval.
- 11.3 The committee will prepare a report to Council outlining the recommendation of the committee and offer assessment of that recommendation. The assessment may present alternative options to the recommendation of the committee for the consideration of Council.

12. INSURANCE

- 12.1 The public liability coverage provided by Council's membership of LGM Queensland extends to provide liability coverage to members of committees established by Council.
- 12.2 Council committees that have the benefit of the liability need to be genuinely acting for and on behalf of Council and be genuinely supervised by and reporting to Council. Their status as Council committees should not be conferred as a device to obtain the legal liability coverage provided by LGM Queensland for any functions or activities which are not genuine Council functions or activities.

13. VARIATIONS



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Advisory Committees Policy

RESOLUTION NO. ~~OM32/11/20~~OM00.00.00 VERSION ~~V4~~V2

Council reserves the right to vary, replace or terminate this policy from time to time.

14. COMMUNICATION AND DISTRIBUTION

- 14.1 Council will make available to the public, the Advisory Committees Policy on our website at www.mountisa.qld.gov.au.
- 14.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

ASSOCIATED LEGISLATION AND POLICIES

- *Right to Information Act 2009*
- Community Consultation Policy
- Media Policy
- Code of Conduct for Employees

10.3 SUBMISSION TO THE PARLIAMENTARY INQUIRY INTO THE FUNCTIONS OF THE INDEPENDENT ASSESSOR AND PERFORMANCE OF THOSE FUNCTIONS

Document Number: 752423

Author: Chief Executive Officer

Authoriser: Chief Executive Officer

Directorate: Executive Services

Portfolio: Executive Services

EXECUTIVE SUMMARY

Council is invited to endorse the submission to the Parliamentary Inquiry into the functions of the Independent Assessor and Performance of the functions.

RECOMMENDATION

THAT Council endorse the submission to the Parliamentary Inquiry into the functions of the Independent Assessor and Performance of the functions.

BACKGROUND

On 27 October 2021 the State Development and Regional Industries Committee resolved to conduct an inquiry into the functions of the Independent Assessor and the performance of those functions

OVERVIEW

The inquiry and subsequent report to the Legislative Assembly is to focus on the functions of the Independent Assessor and the performance of those functions, in particular:

- whether the performance by the Independent Assessor of the Independent Assessor's functions is consistent with the intent of the local government complaints system,
- whether the powers and resources of the Independent Assessor are being applied in accordance with the public interest, and
- any amendments to the Local Government Act 2009 or changes to the functions, structures or procedures of the Independent Assessor that the committee considers desirable for the more effective operation of the Independent Assessor and/or the local government complaints system.

BUDGET AND RESOURCE IMPLICATIONS

Nil

LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.6	Advocate for Councillor, staff and community representation on Government committees and taskforces relevant to the region

CONSULTATION (INTERNAL AND EXTERNAL)

- Elected Members
- Executive Management Team

LEGAL CONSIDERATIONS

NII

POLICY IMPLICATIONS

- Code of Conduct for Councillors
- Councillor Acceptable Request Guidelines
- Councillor Investigation Policy

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Proper consideration has been given to all human rights relevant as per Council's Human Rights Policy.

RECOMMENDATION OPTIONS

THAT Council endorse the submission to the Parliamentary Inquiry into the functions of the Independent Assessor and Performance of the functions.

Or

THAT Council does not endorse the submission to the Parliamentary Inquiry into the functions of the Independent Assessor and Performance of the functions.

ATTACHMENTS

1. **Submission - OIA Inquiry**  



15 November 2021

Committee Secretariat
State Development and Regional Industries Committee
Parliament House George Street
BRISBANE QLD 4000

SDRIC@parliament.qld.gov.au

Dear Chair Mr Chris Whiting MP

Re Inquiry into the functions of the Independent Assessor and performance of those functions

Please accept this submission from Mount Isa City Council ("Council") in relation to the State Development and Regional Industries Committee Inquiry into the functions of the Independent Assessor and the performance of those functions.

Council notes the terms of reference for the Inquiry are:

1. Whether the performance by the Independent Assessor of the Independent Assessor's functions is consistent with the intent of the local governments complaints system
2. Whether the powers and resources of the Independent Assessor are being applied in accordance with the public interest, and
3. Any amendments to the *Local Government Act 2009* or changes to the functions, structures or procedures of the Independent Assessor that the committee considers desirable for the more effective operation of the Independent Assessor and/or the local government complaints system.

Council has encountered difficulties with the duration in dealing with Councillor complaints and the Council resources required to assist the Independent Assessor in dealing with these complaints.

On 30 October 2020, the CCC advised Council of a complaint that was assessed to be an unjustifiable use of resources and did not warrant referral to any other agency.

On 3 August 2021, the Independent Assessor directly contacted a Council employee, requesting information be provided regarding this same matter, which occurred in December of 2019, 20 months after the matter in question.

The Independent Assessor did not advise the Council employee that a complaint had been made. During this 20 month period, Council had a staff turnover of approximately 48% including all persons involved in the matter.

Council was able to provide the resolution of the Council decision, however the Independent Assessor wanted details around which employees were involved in the matter prior to the Council decision. Fulfilling this request required multiple employees to search for the information, creating considerable pressure on

Correspondence ABN
Chief Executive Officer
PO Box 815 MOUNT ISA QLD 4825

Visit 23 West Street Mount Isa

48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au



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@IsaCouncil





Council's limited resources. It is also Council's understanding that the Independent Assessor investigates Councillors and not Council employees.

To date, it has been more than three months since the request from the Independent Assessor was made and there is still no outcome.

Where the Independent Assessor is investigating a Councillor complaint, the investigation can cause substantial stress for the Councillor, especially where the investigation has no set timeframe, and no support system is offered to the Councillor being investigated.

Additionally, having Councillors going through an investigation process can at times change the atmosphere within the Council Chamber and does not encourage a team approach to issues.

It is very damaging to sitting Councillors to have complaints that are not upheld to be placed in the public domain, even under the confidentiality arrangements. This has the latent consequence of damaging the reputation of Councillors and the Council itself by giving these complaints "airtime", even though false/frivolous/vexatious, and developing a very staining perception of Councillors who are doing their job and receiving such allegations. These complaints should not rate for mention.

Being cleared of a false complaint does not go anywhere close to rectifying the damage done by these detrimental, unnecessary complaints to the well-being, productivity and mental health of the falsely/frivolously/vexatiously accused Councillor.

The Independent Assessor has historically contacted various Council employees, directly for information. This can be confronting and uncomfortable for employees, especially those not in management roles or where the employee is new to the local government sector.

Contacting various employees directly ties up valuable Council resources, sometimes on multiple fronts which minimises Council's service to the community, especially with smaller Councils such as Mount Isa City Council.

Where the Independent Assessor involves employees directly, Council is of the understanding that conversations, recordings and affidavits should be treated as official Council records and as such has a responsibility to treat such records in accordance with *Public Records Act 2002*. This responsibility requires additional resources which will ultimately cost ratepayers either financially or in reduced services.

Council would like to highlight the role of the Councillor Conduct Tribunal ("the Tribunal") in the Councillor complaints process. It is Council's understanding that since its inception in 2019, not one complaint regarding a Mount Isa City Council Councillor has been dealt with by the Tribunal.

This supports Council's position that the majority of Councillor complaints are either dismissed or have no further action taken, whilst creating a substantially increased burden on Council resources.

Council would also like to take this opportunity to reiterate its position to charge a lodgement fee for complaints about Councillors and the refusal of the Independent Assessor to accept and investigate anonymous Councillor complaints.

Correspondence ABN
Chief Executive Officer
PO Box 815 MOUNT ISA QLD 4825
Visit 23 West Street Mount Isa

48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au

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Mount Isa City Council Position and Proposals

1. Council believes the performance of the Independent Assessor is not consistent with the intent of the local governments complaints system as detailed by Council's experiences above.
2. Council believes the powers and resources of the Independent Assessor are not being applied in accordance with the public interest and propose the following for consideration:
 - a) Independent Assessor should better scrutinise complaints that are frivolous or vexatious in nature or made other than in good faith and complaints that lack substance or credibility.
 - b) Where these types of complaints are identified, the complainant should be issued with a written warning from the Independent Assessor. Any subsequent complaints made of the same nature should have the penalty as prescribed in Part 3, Division 3, s150R(3) applied to the complaint.
 - c) The Independent Assessor should be provided more resources to manage councillor complaints to remove the burden from Councils in dealing with these matters.
3. Council proposes to amend the *Local Government Act 2009*, for the more effective operation of the Independent Assessor in dealing with local government complaints by having the:
 - a) Independent Assessor to set timeframes for investigations (eg 30 business days or 90 business days depending on complexity).
 - b) Decisions by the Independent Assessor to dismiss a complaint or take no further action should be provided in writing to the complainant, the Councillor and the local government, within a set timeframe (eg 10 business days).
 - c) Independent Assessor investigate matters of suspected inappropriate conduct and misconduct and not to refer the matter back to the local government to deal with as prescribed in Part 3, Division 5, s150AC of the *Local Government Act 2009*.
3. Council proposes the following changes to the functions, structures or procedures of the Independent Assessor for the more effective operation of the Independent Assessor:
 - a) The Councillor being investigated be provided access to support (similar to that of an employee assistance program).
 - b) Councillors be provided training in the Independent Assessor's complaints process so as to have a better understanding of what will take place.
 - c) Councillors be allowed to provide a written response to the Independent Assessor's outcome of the complaint investigation and proposed disciplinary action.
 - d) Council proposes the Independent Assessor limit all contact with Council to an official OIA Liaison Officer, like that of a CCC Liaison Officer.
 - e) That members of the Office of the Independent Assessor attend one Council ordinary meeting for each Council, to better experience the goings on of Council meetings.
 - f) That the Independent Assessor publicly report on the number of complaints assessed as vexatious, frivolous or having no merit.

Correspondence ABN
Chief Executive Officer
PO Box 815 MOUNT ISA QLD 4825
Visit 23 West Street Mount Isa

48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au

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- g) That the Independent Assessor be provided more resources to better assess, investigate and respond to councillor complaints.

Yours faithfully

David Keenan
Chief Executive Officer

Correspondence ABN
Chief Executive Officer
PO Box 815 MOUNT ISA QLD 4825
Visit 23 West Street Mount Isa

48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au

 MountIsaCityCouncil  @IsaCouncil



10.4 SUBMISSION TO THE PROPOSED LOCAL GOVERNMENT SUSTAINABILITY FRAMEWORK

Document Number: 752425

Author: Chief Executive Officer

Authoriser: Chief Executive Officer

Directorate: Executive Services

Portfolio: Executive Services

EXECUTIVE SUMMARY

Council is invited to endorse the submission to the proposed Local Government Sustainability Framework

RECOMMENDATION

THAT Council endorse the submission to the proposed Local Government Sustainability Framework

BACKGROUND

All Councils face unique financial, service delivery and community need circumstances. The challenge of ensuring local government sustainability, is an important issue for all councils and the Queensland Government. The establishment of a new sustainability framework will form the basis of the department's monitoring of councils' performance and sustainability and will assist the department in providing more targeted support to councils. The proposed sustainability framework underpins existing legislative requirements.

OVERVIEW

Given these challenges, the proposed Sustainability Framework has been developed to not be a one-size fits all approach but rather one that is:

- Holistic – acknowledges that councils' sustainability is influenced and affected by more than just financial elements
- Tailored - councils are grouped to recognise clear structural differences that exist. It is proposed councils are grouped based on population.
- Relevant - financial and asset sustainability ratios are expanded from three to eight and will include benchmarks that will provide councils with more relevant and council specific information.

The department is seeking feedback on the contents of this discussion paper and in particular the following key areas:

- Elements of the framework – operating environment, financial performance, asset management, governance and compliance.
- Grouping of councils - based on population, to enable a tailored approach for considering sustainability

- Financial and asset sustainability ratios and benchmarks- that councils will be required to report on

BUDGET AND RESOURCE IMPLICATIONS

The implementation of the new Sustainability Framework and the new financial and asset ratios will provide both councils and the State with greater insights into the challenges faced by the sector.

LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.6	Advocate for Councillor, staff and community representation on Government committees and taskforces relevant to the region

CONSULTATION (INTERNAL AND EXTERNAL)

- Elected Members
- Executive Management Team

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Proper consideration been given to all human rights relevant as per Council's Human Rights Policy.

RECOMMENDATION OPTIONS

THAT Council endorse the submission to the proposed Local Government Sustainability Framework
Or

THAT Council does not endorse the submission to the proposed Local Government Sustainability Framework

ATTACHMENTS

1. Submission - Local Government Sustainability Framework [↓](#) 



15 November 2021

Department State Development, Infrastructure, Local Government and Planning
lgsustainability@dsdilqp.qld.gov.au

To whom it may concern,

Re Proposed local government sustainability framework

Mount Isa City Council is part of the Western Queensland Alliance of Councils' submission to the Sustainability Framework. In addition to the Alliance's submission Mount Isa City Council would like to raise the following issues or discussion points as part of the feedback process on the draft Sustainability Framework.

Mount Isa City Council supports the introduction of the new sustainability ratios and the retention of the existing sustainability ratios. The existing ratios have provided local government authorities with broad financial targets in which to operate. The traffic light system relating to the three financial ratios has been a helpful tool in recognising the broad performance of a local government authority, albeit there appears to be no incentive for achieving "green" lights across the ratios, nor does there appear to be any repercussions for councils consistently being classified as "red." It may be that as part of a new Sustainability Framework that the requirements of the State Government, the Department and the Queensland Audit Office are made more specific in relation to financial performance, rather than a colour coded assessment. Perhaps each local government authority could receive some detailed feedback from the Department in relation to financial performance and financial reporting in the future.

It is noted that some of this limited feedback already occurs through the Credit Risk Review Process undertaken by Queensland Treasury Corporation on selected local government authorities, however, there remains differences in the approach undertaken by Queensland Treasury Corporation and the monthly reporting of the sustainability ratios. It would be ideal to have these processes better linked and coordinated.

As part of the review of the Sustainability Framework, Mount Isa City Council believes that it is important to identify best practice in financial management and financial reporting. Local government authorities would welcome targets or objectives to aspire to and achieve. Local government always seeks to emulate those local government authorities that represent best practice and in many cases follow their lead. Mount Isa City Council would welcome identification of best practice in financial management and financial reporting so as improve its financial literacy.

Relevant to the sustainability ratios but separate, many local government authorities have a heavy financial reliance on the collection of rates and charges as part of their income. Whilst longer term rating strategies are included as part of the long-term financial plan (Queensland Treasury Corporation model) local government authorities often respond to natural disasters and sensitive community issues by adjusting rates. These actions can include freezing rates, implementing zero rate rises or raising rates to unsustainable levels. Mount Isa City Council submits that as part of the revision of the Sustainability Framework there needs to be education or training provided to local government authorities to relation to short, medium and long term rating strategies.

Correspondence ABN
Chief Executive Officer
PO Box 815 MOUNT ISA QLD 4825

Visit 23 West Street Mount Isa

48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au

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The quantum of rates and charges collected will directly impact on the existing sustainability ratios, as well as the proposed new sustainability ratios. It is perhaps important that further training and guidance is provided to local government authorities by the Department or the Queensland Treasury Corporation in relation to the important role rates and charges play in shaping the financial future of a local government authority.

Mount Isa City Council submits that if the additional sustainability ratios are to be included as part of the new Sustainability Framework that training be provided to both staff and more importantly Audit and Risk Management Committees. It would be important that members of the Audit and Risk Management Committee, particularly the independent members, comprehend the financial indicators that they oversee and how the organisation is reporting on these indicators.

Mount Isa City Council notes that it has been classified as “small” under the proposed groupings of local government authorities in the discussion paper. It is noted that Mount Isa City Council has a variable population that changes significantly in response to the success or otherwise of the mining industry and the related service industries. At present it may be that at Mount Isa has a population in the order of 22,000 or more. Many of the other local government authorities that have been classified as “small” have much smaller populations, some by as much as 50%.

Mareeba – 11,079
 Isaac – 20,940
 Burdekin – 17,077
 Banana – 14,291
 Maranoa – 12,791
 Douglas – 12,426
 Charters Towers – 11,731
 Goondiwindi – 10,817
 Hinchinbrook – 10,805
 North Burnett – 10,656

Should the mining sector continue to expand as forecast it is likely that the population of Mount Isa will increase, thereby distancing, population wise, Mount Isa City Council from the other members of the “small” grouping, with the exception of Isaac Regional Council. Mount Isa City Council would like to better understand the rationale as to why it has been allocated to the “small” grouping of councils and what are the benefits or detriments of being included in this particular grouping of councils. The different reporting mechanisms are noted, as is the implementation process or timing for these reporting mechanisms.

Whilst Mount Isa City Council is not certain that the grouping of local government authorities based on population is the most effective way of determining financial management and reporting, it would appear that there are very few other methodologies, therefore having Mount Isa City Council included in the most appropriate “grouping” would be very important. It is worth noting that Mount Isa City Council is an active member of the North West Queensland Regional Organisation of Councils. This is an Organisation that is geographically determined. In regard to the majority of business carried out by the Organisation, Mount Isa City Council has an interest, however given the larger population and budget of Mount Isa City Council there are times where Mount Isa City Council is clearly separated from the business or activities of the smaller local government authorities and vice versa. It is therefore important to ensure that Mount Isa City Council is placed in the most appropriate “grouping” whether that be based on population size, budget or geographic area.

Furthermore, it should be noted that Mount Isa City Council has not been confident in the population figures presented by the Australian Bureau of Statistics over recent times. Mount Isa City Council believes that it may be that there is a significantly higher transient indigenous population that resides in Mount Isa for extended periods of time than has not been identified. Additionally, Council believes that the level of fly in and fly out, as well as drive in drive out, workers are not necessarily identified.

Correspondence ABN
 Chief Executive Officer
 PO Box 815 MOUNT ISA QLD 4825

48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au

Visit 23 West Street Mount Isa

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Mount Isa City Council would welcome further discussion on the most appropriate grouping being applied to the Council and the benefits or otherwise of being grouped as “small” or “medium.”

The proposed Sustainability Framework has been discussed with Council and the Audit and Risk Management Committee and there appears to be strong support for the introduction of the new sustainability ratios. Of importance to Council will be identifying what best practice in financial management and reporting looks like and what is the most appropriate grouping for Mount Isa City Council.

As indicated earlier Mount Isa City Council is also a party to the submission being prepared by the Western Alliance. Mount Isa City Council welcomes the opportunity to provide feedback on the discussion the Sustainability Framework discussion paper.

Yours faithfully

David Keenan
Chief Executive Officer

Correspondence ABN
Chief Executive Officer
PO Box 815 MOUNT ISA QLD 4825
Visit 23 West Street Mount Isa

48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au

MountIsaCityCouncil @IsaCouncil



10.5 MEDIA AND COMMUNICATIONS REPORT SEPTEMBER & OCTOBER 2021

Document Number: 752024
Author: Media Officer
Authoriser: Chief Executive Officer
Directorate: Executive Services
Portfolio: Executive Services

EXECUTIVE SUMMARY

The September & October 2021 Media and Communications Report is presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the September and October 2021 Media and Communications Report.

MEDIA RELEASES

Date	Topic	Quoted
08.09.2021	Sporting Organisation Employee Access Policy	Mayor Danielle Slade
23.09.2021	First steps for Centennial Place	Mayor Danielle Slade
30.09.2021	Mount Isa CBD Masterplan	Mayor Danielle Slade
08.10.2021	Funding boost for 100 Years Celebrations	Mayor Danielle Slade & Cr Peta MacRae
13.10.2021	Concept designs for City Lookout revitalisation	
20.10.2021	Time is running out to get fully vaccinated	Mayor Danielle Slade
20.10.2021	2021-22 Community Grants and Events Sponsorship	Mayor Danielle Slade & Deputy Mayor Phil Barwick
21.10.2021	Motor Sports Complex Advisory Committee	Mayor Danielle Slade & Deputy Mayor Phil
22.10.2021	Lake Moondarra Advisory Committee	Mayor Danielle Slade
26.10.2021	Council supports seven-day trading	Deputy Mayor Phil Barwick

RADIO/TV INTERVIEWS

Date	Station	Topic	Interviewee
01.09.2021	ABC	Extension of due date for latest rates notices	Deputy Mayor Phil Barwick
02.09.2021	MOBFM	Various	Mayor Danielle Slade
08.09.2021	ABC	Riverbed-related issues	Mayor Danielle Slade
08.09.2021	ABC	More Than Mining campaign	Mayor Danielle Slade & Deputy Mayor Phil Barwick
09.09.2021	MOBFM	Various	Mayor Danielle Slade
13.09.2021	ABC	Sporting Organisation Employee Access Policy	CEO David Keenan
15.09.2021	ABC	Work on former Spanish Club	Cr George Fortune
16.09.2021	MOBFM	Various	Mayor Danielle Slade
20.09.2021	ABC	Plants stolen in CBD	Cr Mick Tully
21.09.2021	ABC	Splashes reopening	Shae Donovan

Date	Station	Topic	Interviewee
23.09.2021	ABC	Centennial Place	Mayor Danielle Slade
23.09.2021	MOBFM	Various	Mayor Danielle Slade
29.09.2021	ABC	Lack of housing in Mount Isa	Mayor Danielle Slade
29.09.2021	ABC	Community Grants and Events Sponsorship Round 1 funding	Deputy Mayor Phil Barwick
30.09.2021	MOBFM	Various	Mayor Danielle Slade
07.10.2021	MOBFM	Various	Mayor Danielle Slade
08.10.2021	ABC	Glencore 7-on 7-off roster	Mayor Danielle Slade
12.10.2021	ABC	Glencore 7-on 7-off roster	Cr Kim Coghlan
14.10.2021	MOBFM	Various	Mayor Danielle Slade
20.10.2021	ABC	Lake Moondarra Advisory Committee	Cr Peta MacRae
20.10.2021	ABC	Motor Sports Complex Advisory Committee	Deputy Mayor Phil Barwick
21.10.2021	MOBFM	Various	Mayor Danielle Slade
25.10.2021	NBN (Channel 9) News	Motion to LGAQ Annual Conference for fee for anonymous complaints	Cr Peta MacRae
27.10.2021	ABC	Support for 7-day trading	Deputy Mayor Phil Barwick
28.10.2021	MOBFM	Various	Mayor Danielle Slade
29.10.2021	ABC	Parvo outbreak at Animal	Lani Vincent

SOCIAL MEDIA

Instagram
<p>September</p> <ul style="list-style-type: none"> • 2 posts for the month • The most popular image received 45 likes <p>October</p> <ul style="list-style-type: none"> • 9 posts for the month • The most popular image received 68 likes • Gained 24 followers to 1352

Facebook
<p>September</p> <ul style="list-style-type: none"> • 91 posts for the month of September – average of 3 posts per day • The most popular post reached 6572 people (Application for liquor store at former Blockbuster video site officially withdrawn by company) • Gained 36 new followers to 9764 • Average post reach of 2538 people <p>October</p> <ul style="list-style-type: none"> • 94 posts for the month of October – average of 3 posts per day • The most popular post reached 10,442 people (Local fans got to meet, chat with and get an autograph from Brisbane Lions AFL player Charlie Cameron at the Civic Centre – with photos) • Gained 63 new followers to 9822 • Average post reach of 2947 people

Website**September**

- **10,023** visits
- 61 per cent of visits were by people who had never previously viewed the site
- The average visitor is viewing 2.29 pages in 1.52 minutes
- Top 3 referrals:
 - Google – 6670
 - Direct – 1468
 - Facebook – 767
- Top 3 pages:
 - Home page – 9228
 - Current Vacancies – 1053
 - Libraries – 634

October

- **12,868** visits
- 62.6 per cent of visits were by people who had never previously viewed the site
- The average visitor is viewing 2.16 pages in 1.43 minutes
- Top 3 referrals:
 - Google – 7633
 - Direct – 1800
 - Facebook – 2208
- Top 3 pages:
 - Home page – 10,364
 - Current Vacancies – 1141
 - Refuse Tip – 827

RECOMMENDATION OPTIONS

THAT Council receive and accept the September and October 2021 Media and Communications Monthly Report.

Or

THAT Council does not receive and accept the September and October 2021 Media and Communications Monthly Report.

ATTACHMENTS

Nil

10.6 RENEWAL OF SPECIAL LEASE 13/53019 DESCRIBED AS LOTS 12, 13 & 19 ON CROWN PLAN C3932- 48-52 CRONIN AND 47 BEAUMONT STREET CAMOOWEAL

Document Number: 751862

Author: Coordinator Land Use

Authoriser: Chief Executive Officer

Directorate: Executive ServicesExecutive Services

Portfolio: Development and Town Planning

EXECUTIVE SUMMARY

The Department of Resources has requested Council's views in regard to the lease renewals and conversion to freehold of Special Lease 13/53019 described as Lots 12, 13 & 19 on Crown Plan C3932 – 48-52 Cronin Street and 47 Beaumont Street Camooweal. The State has further requested that they be advised if the area includes any local non-indigenous cultural heritage values.

RECOMMENDATION

THAT Council advise the Department of Resources that Council supports the renewal of Special Lease 13/53019 or conversion to freehold for lands described as Lots 12, 13 & 19 on Crown Plan C3932, and Council confirms that the lots are not listed on Council's Heritage Register.

AND

THAT Council advise the Department of Resources that in the event Lots 12, 13 & 19 on Crown Plan C3932 are on-sold or used for a purpose other than public housing, all dwellings must obtain a Form 21 (*Final Certificate*).

OVERVIEW

The State Special Lease 13/53019 is due to expire from the current thirty-year term in December 2023 and it is anticipated that the State will convert these parcels to freehold upon expiry. The lots are represented by the Department of Housing and Public Works.

Site

The current lease areas, situated on the eastern side of the town, are parcels of land described as Lots 12, 13 Crown Plan C3932, 48-52 Cronin Street and 19 on Crown Plan C3932, 47 Beaumont Street, Camooweal.

Each lot houses a set of duplexes of which Council holds no record of completion. Each individual lot has an approximate area of 2000m² each.

The sites are not listed on the State of Local heritage registers.

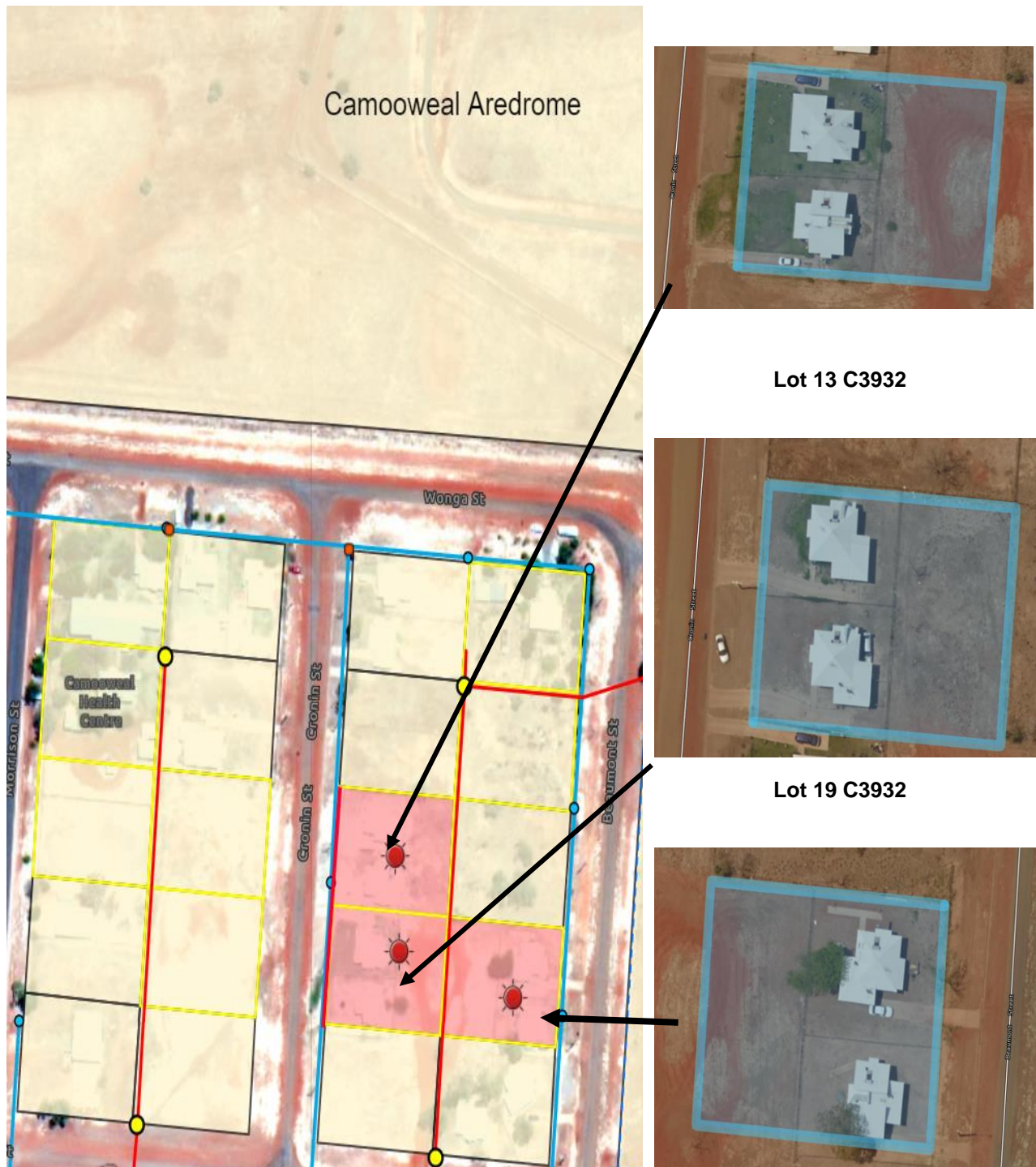
Rent

All rental fees for the lease area are retained by the State.

Rates

As State Government properties, only services and environmental charges are applicable.

Locality Map subject site indicated in pink with red pin



Internal Assessment

This application was forwarded to the following sections for their views and comments.

Asset Management	Engineering Services
Environment Health	Local Laws
Finance	Parks & Gardens
Infrastructure Services	Planning
Revenue	Waste Management
Water and Sewer	Works and Operations

Comments and Conditions Provided**Planning Comments**

It is understood that the site is currently used for public housing. Under the Planning Regulation 2017 – Schedule 6, Public Housing is a Development that a Local Instrument (Planning Scheme) is prohibited from nominating as assessable development (Council is unable to assess development). Therefore, no planning approval is required for the current use nor is any required for any future expansions.

Building Comments

A review of Council records indicates that while there was correspondence between Mount Isa City Council and Northern Building Consultants (consultants acting on behalf of the landowners) suggesting a building permit for the dwellings in 1994 may have existed, however, no building permit can be found on record (only building plans). Furthermore, it is not known whether Aboriginal Corporations were required to obtain building permits at the time of construction.

Historical aerial photography appears to indicate the abovementioned structures were constructed in the 1990's with imaging showing the subject land as being vacant from 1984.

It does appear that if the buildings were built without approval, Council did not pursue the matter, with there being no further correspondence to the owner regarding the matter.

Future Uses

If at any point the dwellings were to be on-sold or used for a purpose other than public housing, Council could ask the State to issue new final certificates for ALL dwellings to ensure they have been built to the required building standards. It is recommended the applicant is advised that Council holds the building plans for these dwellings which can be obtained through the correct channels.

Conditions

It is recommended that in addition to the standard condition requiring compliance with all legislative requirements, the following condition is also included:

In the event, the lease areas are on-sold or used for a purpose other than public housing, all dwellings must obtain a Form 21 (Final Certificate).

CONCLUSION

The State Special Lease 13/53019 is due to expire from the current thirty-year term in December 2023 and it is anticipated that the State will convert these parcels to freehold upon expiry.

The lease renewal or freeholding of these lots will have little impact on Council. It is recommended that Council support the renewal or conversion to freehold for these lots, and advise the State that in the event, the lots are on-sold or used for a purpose other than public housing, all dwellings must obtain a Final Certificate.

Additionally, Council confirms that the lots are not listed on Council's Heritage Register.

BUDGET AND RESOURCE IMPLICATIONS

Not applicable

LINK TO CORPORATE PLAN

Theme:	2.	Prosperous & Supportive Economy
Strategy:	2.15	Develop a City Housing Strategy to plan for the future housing needs of the community

CONSULTATION (INTERNAL AND EXTERNAL)

Refer page 2 of report

LEGAL CONSIDERATIONS

Not applicable

POLICY IMPLICATIONS

Not applicable

RISK IMPLICATIONS

Not applicable

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to protect human rights in accordance with Council's Human rights Policy.

[Human Rights Policy.pdf](#)

RECOMMENDATION OPTIONS**RECOMMENDATION**

THAT Council advise the Department of Resources that Council supports the renewal of Special Lease 13/53019 or conversion to freehold for lands described as Lots 12, 13 & 19 on Crown Plan C3932, and Council confirms that the lots are not listed on Council's Heritage Register.

AND

THAT Council advise the Department of Resources that in the event Lots 12, 13 & 19 on Crown Plan C3932 are on-sold or used for a purpose other than public housing, all dwellings must obtain a Form 21 (*Final Certificate*).

Or

THAT Council does not support the renewal of Special Lease 13/53019 or conversion to freehold for lands described as Lots 12, 13 & 19 on Crown Plan C3932.

ATTACHMENTS

Nil

11 CORPORATE AND COMMUNITY SERVICES REPORTS**11.1 WASTE MANAGEMENT OVERVIEW REPORT - SEPTEMBER & OCTOBER 2021**

Document Number: 751696

Author: Acting Cordinator Waste Management

Authoriser: Director Corporate and Community

Directorate: Corporate and Community

Portfolio: Environmental Management, Waste Management, Environmental Health, Water and Sewerage, Local Laws, Camooweal

EXECUTIVE SUMMARY

The September and October 2021 Waste Management Overview Report presented Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the September and October 2021 Waste Management Overview Report.

OPERATIONAL OVERVIEW

There has been a lot of discussion in September and October around the kerbside collection for Mount Isa and Camooweal which has created discussion around the current situation at Camooweal, where Waste Management currently provide nine (9) 3m bulk bins to the community for disposal of their general waste since the closure of the facility in July 2019. The facility is working on a solution to the issues that have arose in the last few months, with waste build up outside the Depot fences.

Acting Team Leader for Waste Management and the WHS Coordinator travelled out to Camooweal during the last week of October 2021 to assess the amount of waste stockpiled at the depot, and to assist in clearing this waste and relocating it to the Camooweal facility. There was a total of nine loads removed, and the area is back to its original state.

An external company attended site during the beginning of October 2021, to look at and address current issues in relation to our Site Based Management Plan and expect feedback during November.

The facility is yet to receive the new garbage trucks but have been given updates and are expecting these by the end of November, just in time for Christmas.

MOUNT ISA OPERATIONS

- **Waste Management Facility Operations**
 - Tip Operations mostly ran to plan during September/October, with minimal machinery breakdowns. Most delays were due to staff shortages. Working in the same area, the facility has opened and closed two cells in the last two month, moving onto our third cell at the end of October. Waste to landfill has increased more than usual due to contamination of the green waste stockpile, having domestic customers dispose of all green waste to landfill to avoid further contamination. Operators are expected to move all current green waste to landfill, as it is currently non-recyclable.
 -

-
-
- **Domestic Garbage Collection**
 - Domestic Waste Collection Service were delayed during September/October due to multiple breakdowns and staff availability.
 -
- **Commercial Garbage Collection**
 - Commercial Waste Collection experienced delays during September/ October due to breakdowns and being off the road for up to five days at a time.
 -
- **Bulk Garbage Collection**
 - Bulk waste collection services were executed to schedule though September/October with minimal delays due to staff shortages.
 -
- **Sanitation Depot Maintenance**
 - Minimal Maintenance was performed at the Waste Management Facility. Effluent tank that provides water for the water truck has not been working properly, and plumbers have been engaged to fix the issue. During summer the chances of landfill fires are at an increased risk, it is important that the facility always have water availability.
-

RECYCLING OPERATIONS

- **Recycling**
 - Local metal recycling company has been engaged in October 2021 for the removal of steel from site, they will commence baling the first week of November.
 -

CAMOOWEAL OPERATIONS

- **Domestic Garbage Collection**
 - Camooweal domestic waste collection services were executed to schedule in September and October 2021.
 -
- **Refuse Tip**
 - A clean up was performed the last week of October 2021, where nine loads of waste was transported from the depot in Camooweal to the waste facility. It was a huge effort, and a job well done to all of those who were involved.
-
-

RECOMMENDATION OPTIONS

- **THAT** Council receives and accepts the September and October 2021 Waste Management Overview Report.
-
- OR
-
- **THAT** Council do not receive and accept the September and October 2021 Waste Management Overview Report.

ATTACHMENTS

1. **Waste Management Monthly Statistics - September & October 2021** [!\[\]\(9bfa69b6b0f097b09744337d04f22d78_img.jpg\)](#) 

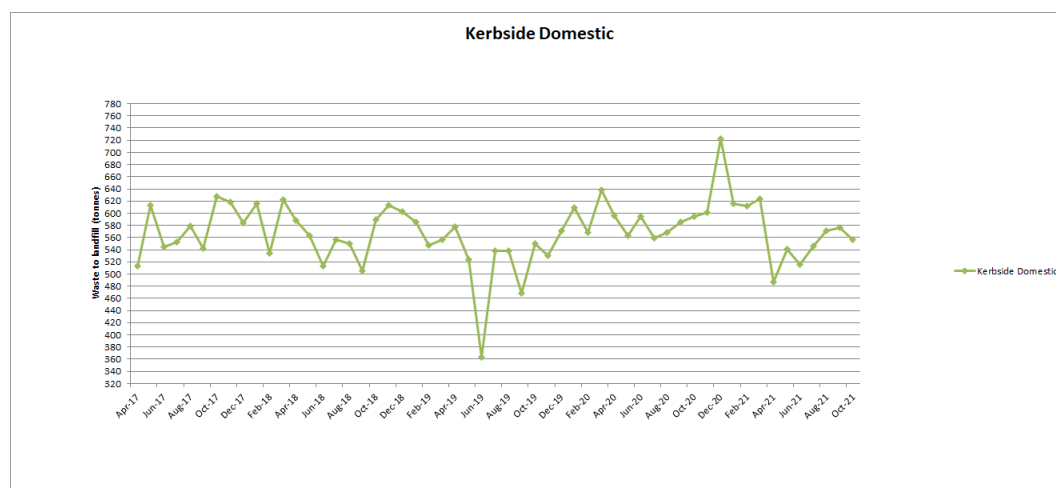
WASTE MANAGEMENT MONTHLY STATISTICS

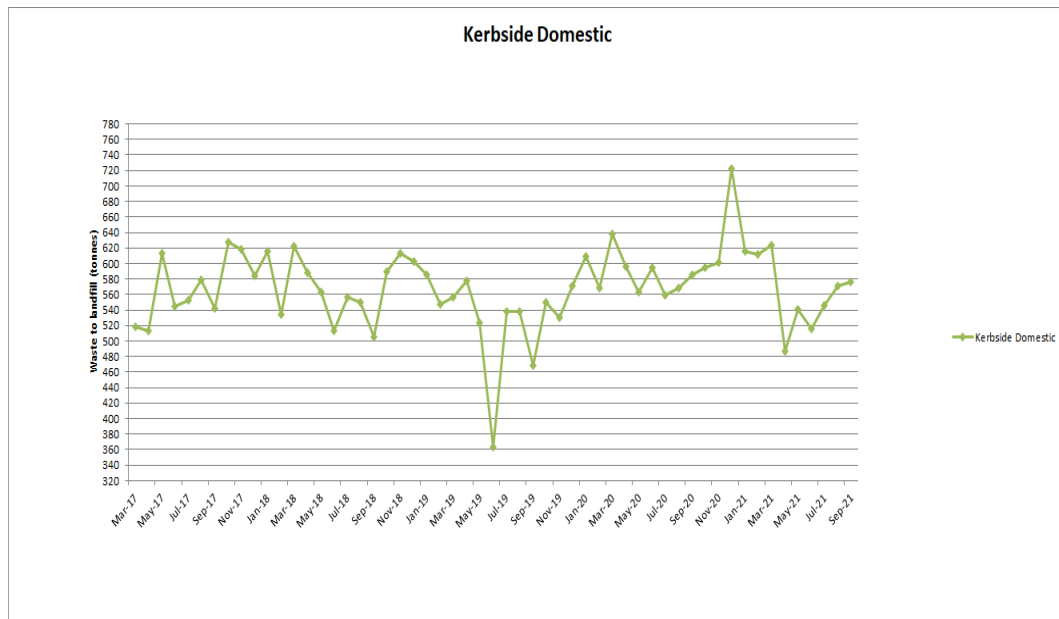
SEPTEMBER AND OCTOBER 2021

OPERATIONAL BUDGET

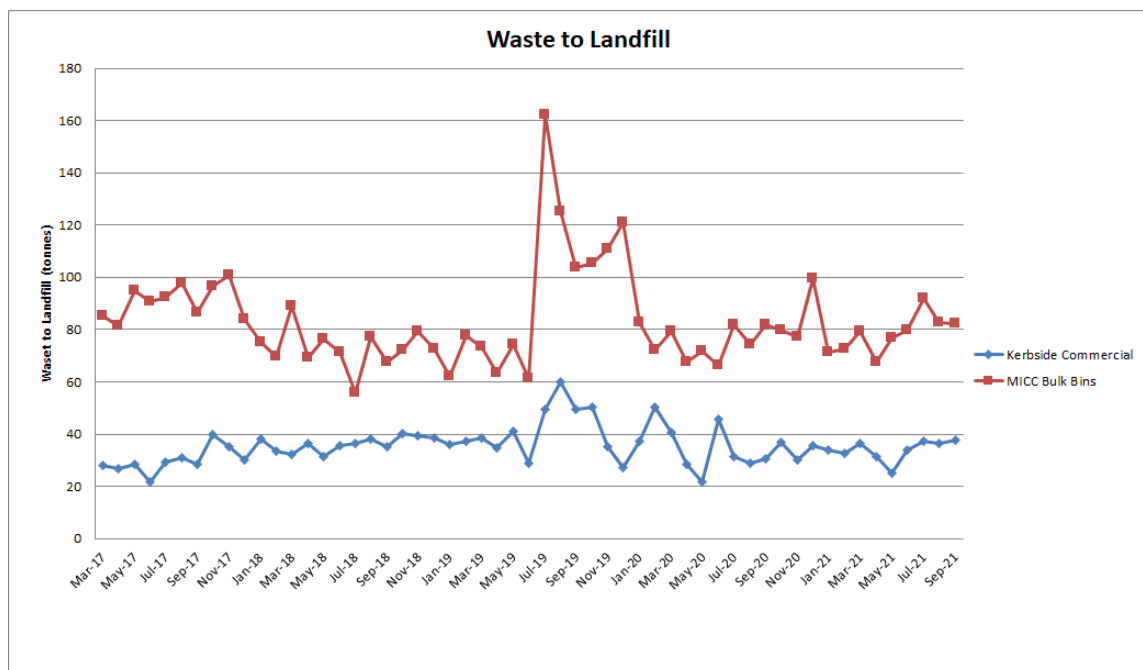
Cost Centre	Cost Description	Budget Performance				% of Depleted Annual Budget
		Annual Budget	Year To Date Budget	Year To Date Actual	Year To Date Variance	
9100-2300	Refuse Tip Operation-Mt Isa	\$1,804,593	\$613,562	\$634,970	\$21,408	35%
9200-2002	Garbage Collection Domestic	\$678,136	\$230,566	\$77,042	\$153,524	11%
9200-2005	Sanitation Depot Maintenance	\$72,000	\$24,480	\$10,597	\$13,883	15%
9250-2007	Garbage Collection - Bulk	\$15,000	\$5,100	\$94,481	\$89,381	630%
9250-2008	Garbage Collection – Commercial	\$15,000	\$5,100	\$66,378	\$61,278	443%
9260-2003	Recycling	\$29,000	\$9,860	\$11,008	-\$1,148	38%
9500-2303	Camooweal Garbage	\$26,000	\$8,840	\$12,571	\$3,731	48%
	TOTAL	\$2,639,729	\$897,508	\$907,047	-\$9,539	34%

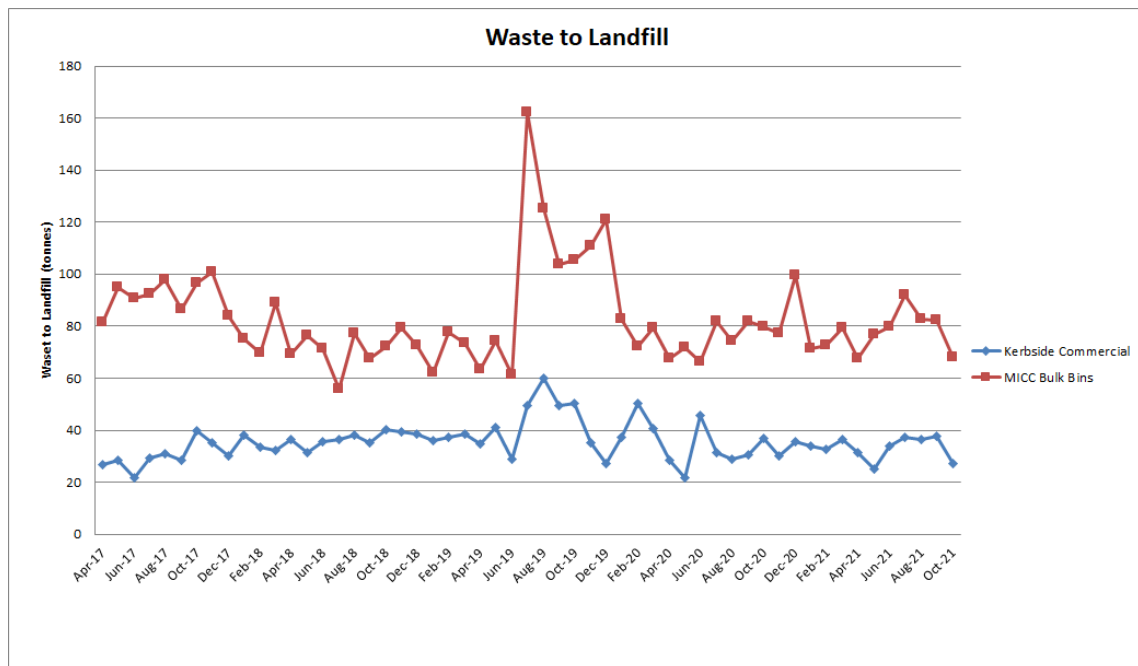
DOMESTIC GARBAGE COLLECTION





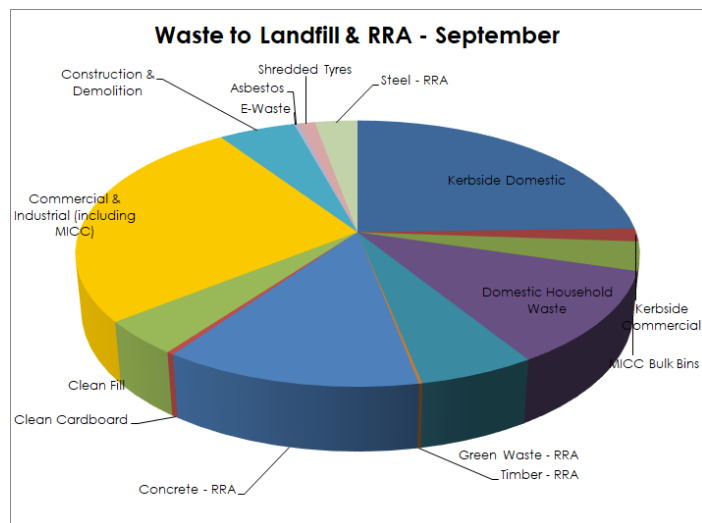
COMMERCIAL/ BULK GARBAGE COLLECTION



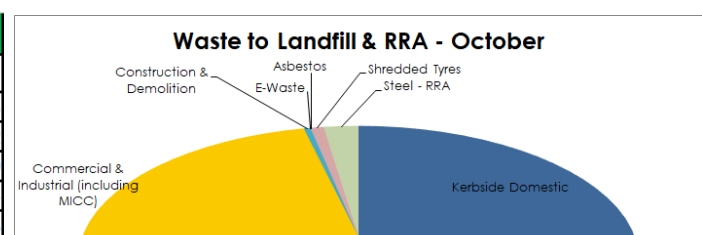


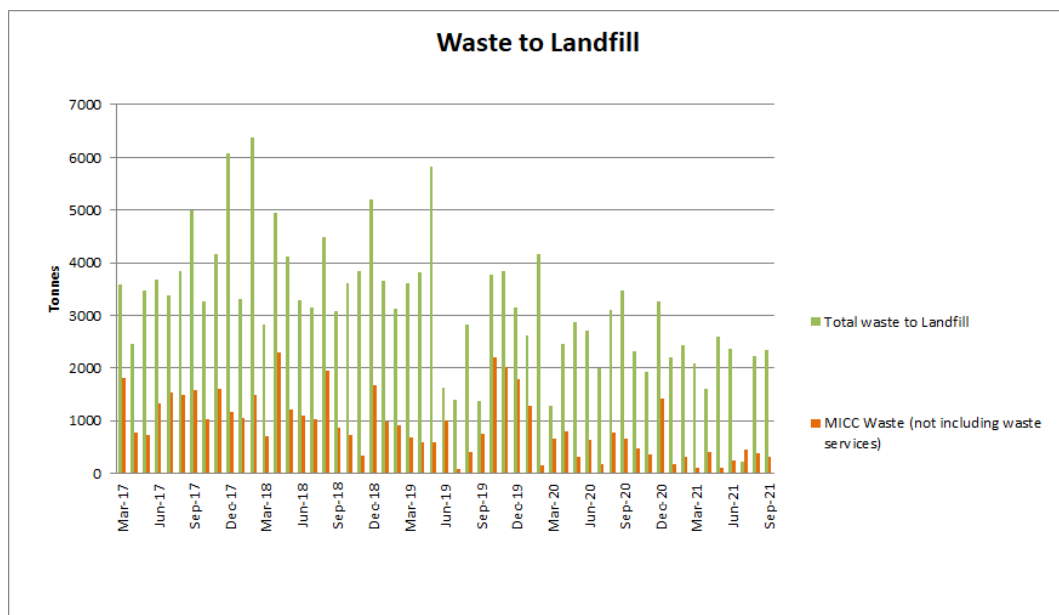
WASTE TO LANDFILL DATA ANALYSIS – SEPTEMBER 2021

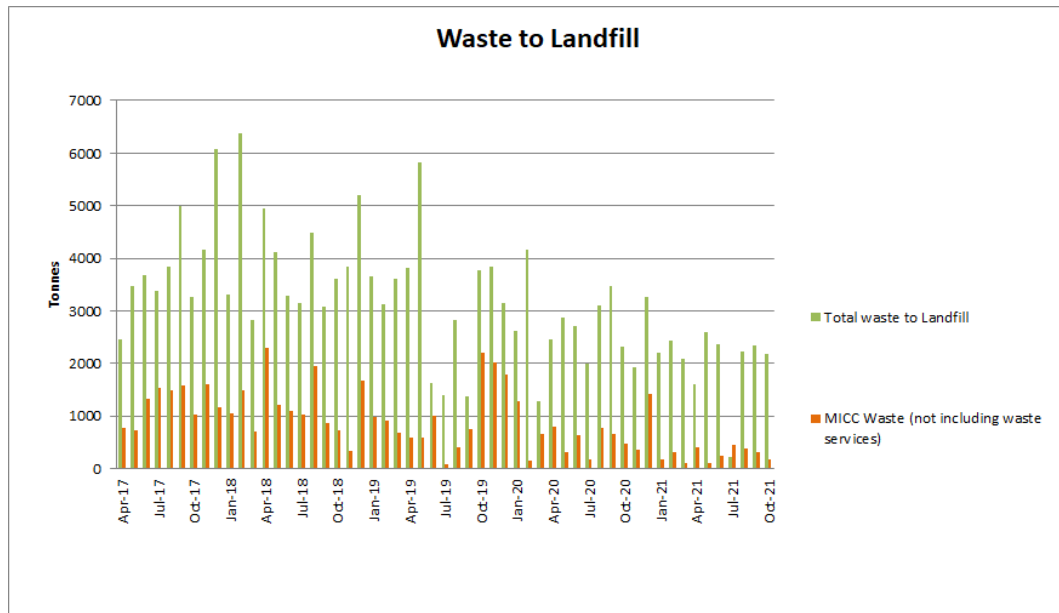
Waste to Landfill and RRA - SEPTEMBER	
Waste Type	Quantity (t)
Kerbside Domestic	576.78
Kerbside Commercial	37.68
MICC Bulk Bins	82.36
Domestic Household Waste	270.31
Green Waste - RRA	134.99
Timber - RRA	3.70
Concrete - RRA	299.10
Clean Cardboard	8.43
Clean Fill	98.64
Commercial & Industrial (including MICC)	618.60
Construction & Demolition	120.70
E-Waste	0.20
Asbestos	6.38
Shredded Tyres	26.48
Steel - RRA	67.23
TOTAL	2351.58



Waste to Landfill and RRA - OCTOBER	
Waste Type	Quantity (t)
Kerbside Domestic	556.86
Kerbside Commercial	27.32
MICC Bulk Bins	68.10
Domestic Household Waste	303.44
Green Waste - RRA	61.58







11.2 LOCAL LAWS OVERVIEW REPORT - SEPTEMBER AND OCTOBER 2021**Document Number:** 751872**Author:** Coordinator Local Laws**Authoriser:** Director Corporate and Community**Directorate:** Corporate and CommunityCorporate and Community**Portfolio:** Environmental Management, Waste Management, Environmental Health, Water and Sewerage, Local Laws, Camooweal**EXECUTIVE SUMMARY**

The September and October 2021 Local Laws Overview Report presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts September and October 2021 Local Laws Overview Report.

OPERATIONAL OVERVIEW

Mount Isa City Council (MICC) and Queensland Police Service (QPS) Mount Isa have continued the patrols in the Leichhardt Riverbed regarding the illegal camping/drinking/littering. Council is currently organising "No Camping" "No Drinking Alcohol" "No Littering" signage along the most affected areas.

Due to a large number of donated and unvaccinated puppies being surrendered to the Council Pound, a number of puppies have infected the Council Pound with Parvovirus. For safety reasons Council has limited the number of surrendered puppies at Animal Management Facility (AMF) in order to organise a deep clean of the facility. MICC sourced a company to lay a protective cover on the concrete this will greatly assist in the cleaning and sanitation to avoid the spread of Parvovirus. This works will be completed mid-November 2021.

STATISTICS

Animal Management

	FY2021				FY21/22	
	Q1	Q2	Q3	Q4	Q1	Oct-21
Animals Impounded	456	302	367	334	286	115
Cats adopted/rescued	102	68	46	62	44	20
Cats claimed	9	10	7	2	4	1
Dogs adopted/rescued	96	63	56	90	77	21
Dogs claimed	96	46	61	72	63	26
Feral Cats	120	85	117	118	89	31
Microchip Implants	0	27	111	148	122	46

Local Laws – Animals

	FY2021				FY21/22	
	Q1	Q2	Q3	Q4	Q1	Oct-21
Wandering at large	77	38	92	117	135	53
Private Impound/surrenders	17	18	34	32	22	8
Animal Impound Claiming Request	0	0	0	7	16	10
Noise nuisance	20	10	14	29	29	11
Animal Approval (excess /regulated)	12	9	4	6	8	3
Dog attacks	11	11	11	22	13	5
Aggressive Dogs	1	7	27	19	21	8
Animal Registration	99	39	45	40	59	18
Deceased Animal Removal	0	0	0	10	5	4

Local Laws – General

	FY2021				FY21/22	
	Q1	Q2	Q3	Q4	Q1	Oct-21
Abandoned vehicles	28	33	35	19	26	0
Parking	8	6	28	6	8	0
Overgrown/accumulated materials	26	3	90	34	22	2
Approvals parks hire/public places	24	20	21	17	48	6
Horse Stable Inspection	2	0	0	17	16	0
Watering Restriction Breach	1	1	1	1	0	1
Illegal Camping	0	0	0	0	1	1

RECOMMENDATION OPTIONS

THAT Council receives and accepts September and October 2021 Local Laws Overview Report.

OR

THAT Council do not receive and accept September and October 2021 Local Laws Overview Report.

ATTACHMENTS

Nil

11.3 FINANCE OVERVIEW REPORT - OCTOBER 2021**Document Number:** 751881**Author:** Manager Finance and Information Technology**Authoriser:** Director Corporate and Community**Directorate:** Corporate and Community**Portfolio:** Finance, Customer Services, Economic Development, Promotion & Community Development, Arts**EXECUTIVE SUMMARY**

The October 2021 Finance Overview Report presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the October 2021 Finance Overview Report.

OVERVIEW

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations as at 31 October 2021.

MICC has continued to accrue revenue, major costs, and wages for October 2021 to present a more accurate result for Council. The capital expenditure activity remains relatively high due to the carry-over of committed expenditure from the previous financial year and is substantially ahead of the same time last year. The October 2021 year to date financial result is an operating surplus of \$1.8M compared to a budgeted operating deficit of \$0.5M.

VARIANCES AND ITEMS OF SIGNIFICANCE

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

Revenue and Expenditure Summary as at 31 October 2021

	YTD Actual 31-Oct-20 \$'000	YTD Actual 31-Oct-21 \$'000	YTD Budget 31-Oct-21 \$'000	Q1 Budget Review Full Year \$'000	Original Budget Full Year \$'000	YTD Actual/ YTD Budget %
Operating Revenues	25,694	24,169	22,471	67,414	67,729	108%
Operating Expenses	22,772	22,313	22,961	68,884	66,880	97%
OPERATING RESULT	2,922	1,856	(490)	(1,470)	849	
Capital Grants Subsidies	4,769	3,757	6,509	19,527	11,175	58%
TOTAL	7,691	5,613	6,019	18,057	12,024	

Note – October 2020 results have been included as a comparative.

Operating Revenue At the end of October 2021, MICC is ahead of the operating budget largely due to rates component which has been issued for the period of July 2021 to December 2021.

Capital Revenue The capital receipts are behind budget on a year-to-date basis largely due to the delays in meeting milestones for specific grants and this is expected to reverse itself.

MICC has completed the sale of 101 West Street, and this has produced a surplus of approximately \$200k which is included in the results for October 2021. Capital commitments remain high due largely to the carryover of capex from the June 2021 to June 2022 financial year.

Operating Expenses MICC continues to keep a tight control over expenses, which are slightly below budget. Employment expenses are down on budget as the current vacancy rate is slightly higher than budgeted. The Roads to Recovery (RTR) works that has been carryover has been completed, which will provide additional resources for the upcoming wet season.

Capital Summary as at 31 October 2021

	YTD Actual 31-Oct-20 \$'000	YTD Actual 31-Oct-21 \$'000	Q1 Budget Review Full Year \$'000	Original Budget Full Year \$'000	YTD Actual / Q1 Budget Review %
Roads and Drainage	405	2,460	9,158	8,463	27%
Water	533	964	5,475	5,355	18%
Sewer	6	568	2,489	1,740	23%
Parks & Gardens	146	929	9,724	8,177	10%
Environment & Regulatory	-	929	5,361	4,480	17%
Community Facilities	343	979	5,639	6,049	17%
Corporate Equipment	33	97	863	736	11%
Mobile Plant	19	855	3,500	3,500	24%
TOTAL	1,485	7,781	42,208	38,500	18%

Note – October 2020 results have been included as a comparative.

Outstanding Aged Rates Balance as at 31 October 2021

Month FY20/21	366 Days Arrears \$'000	181 - 365 Days Arrears \$'000	31 - 180 Days Arrears \$'000	1 - 30 Days Arrears \$'000	Current Not Yet Due \$'000	Total \$'000
Aug 2021	3,271	956	1,504	38	1,747	7,516
Sep 2021	3,260	919	1,171	752	10	6,112
Oct 2021	3,817	243	1,688	28	18,838	24,614

Note: excludes prepayments of \$595k

- Rates Notices for the Period 01 July 2021 to 31 December 2021 were issued 22 October 2021 and are due for payment in full by 4.30pm on the 22 November 2021.
- Tip Tokens were issued to all Residential Rate Payers with the Rates Notices. The tip tokens are valid from 01 November 2021 and expire 30 June 2022.

Other Debtors**Aged Debtors Report as at 31 October 2021**

Month FY20/21	90 Days \$'000	60 Days \$'000	30 Days \$'000	Current \$'000	TOTAL \$'000
Aug 2021	12	1	16	435	464
Sept 2021	8	7	61	129	205
Oct 2021	11	8	27	485	531

- Current Debtors of \$364K was for the invoice for 101 West Street.

30 DAY CASH ANALYSIS**\$'000**

Cash at Bank – 31 Oct 2021	48,274
Total Cash Restrictions	(47,914)
TOTAL UNRESTRICTED CASH	360

MICC expects to maintain minimum cash balance of approximately \$48M for the next 5 months, given the current outlook for capital expenditure, collection of rates and achievement of milestones for capital grants.

COMING UP

- Audit and Risk Management Committee Meeting on 29 November 2021.
- The conversion of the smart meters will start in November 2021 and be tested with the December 2021 water readings.

RECOMMENDATION OPTIONS

THAT Council receives and accepts the October 2021 Finance Overview Report.

Or

THAT Council does not receive and accept the October 2021 Finance Overview Report.

ATTACHMENTS

1. **October 2021 Statement of Income Expenditure , Balance Sheet and Cash Flow** [!\[\]\(ebd6bb7e63799a540c476e56de06a0ed_img.jpg\)](#) 

MOUNT ISA CITY COUNCIL
Statement of Income and Expenses
For the year ended 30 June 2022

	Actuals 31 October 2021	Amended Budget (Sept 2021 Review)	YTD %
Operating Revenue			
Rates and Charges			
General Rates	8,344,535	16,600,000	50%
Water Access Charge	5,183,360	10,400,000	50%
Water Consumption Charges	-66,143	6,330,000	-1%
Sewerage Rates	3,740,204	7,400,000	51%
Garbage Rates	2,027,538	3,910,000	52%
Environment Charge	264,778	500,000	53%
Less: Concessions	-53,176	-122,000	44%
	19,441,097	45,018,000	43%
Fees and Charges	1,088,042	2,408,200	45%
Contract Works	769,996	2,550,000	30%
Interest	271,907	784,750	35%
Grants and Subsidies	1,076,211	7,897,000	14%
Other	1,298,372	8,756,000	15%
Total Operating Revenues	24,169,035	67,413,950	36%
Operating Expenditure			
Corporate Governance	672,883	1,932,866	35%
Administration Expenses	2,637,998	7,929,790	33%
Community Services Costs	2,375,023	8,487,836	28%
Technical Services/Roads	1,182,589	5,276,137	22%
Water	4,788,293	13,725,963	35%
Sewerage	549,121	1,394,914	39%
Recoverable Works Costs	1,013,717	1,700,000	60%
Environmental Costs	2,242,341	7,786,104	29%
Batch Plant	466,580	1,844,600	25%
Finance Costs	398,676	1,310,800	30%
Other Expenses	102,485	846,900	12%
Depreciation	5,883,284	16,647,661	35%
	22,312,991	68,883,571	32%
OPERATING CAPABILITY BEFORE CAPITAL	1,856,044	-1,469,621	-126%
Capital Items			
Capital Grants, and Subsidies	3,756,623	19,527,000	19%
NET SURPLUS(DEFICIT)	5,612,667	18,057,379	

5/11/2021

3. October 2021 Statement of Income Expenditure

MOUNT ISA CITY COUNCIL
Balance Sheet
For the year ended 30 June 2022

	Actuals 31 October 2021	Full Year Budget
Current Assets		
Cash and cash equivalents	48,273,856	51,019,887
Rates Receivable	24,061,532	8,000,000
Trade and other receivables	465,770	2,652,945
Inventories	212,663	149,182
	73,013,822	61,822,014
Non-current assets classified as held for sale	2,245,140	1,973,434
Total current assets	75,258,962	63,795,448
Non-Current Assets		
Property, plant and equipment	455,764,444	424,976,269
Intangible Assets	264,603	300,000
Investments	1	1
Capital works in progress	14,394,530	5,000,000
Total Non-Current Assets	470,423,578	430,276,270
TOTAL ASSETS	545,682,539	494,071,718
Current Liabilities		
Trade and other payables	5,855,280	5,200,000
Annual Leave Payable	1,463,244	1,600,000
Interest bearing liabilities	1,697,884	1,744,214
Provisions - Long Service Leave	711,055	850,000
Total Current Liabilities	9,727,463	9,394,214
Non-current Liabilities		
Interest bearing liabilities	18,607,329	17,171,456
Landfill Rehabilitation Provision	362,953	415,547
Provisions - Long Service Leave	10,127,240	13,667,611
Total non-current liabilities	29,097,522	31,254,614
TOTAL LIABILITIES	38,824,985	40,648,828
NET COMMUNITY ASSETS	506,857,554	453,422,890
Community Equity		
City Capital	201,425,409	201,425,409
Asset Revaluation Reserve	282,709,169	219,461,687
Accumulated Surplus/(Deficiency)	11,210,586	21,023,403
Other Reserves	11,512,391	11,512,391
TOTAL COMMUNITY EQUITY	506,857,554	453,422,890

5/11/2021

1. October 2021 Balance Sheet

MOUNT ISA CITY COUNCIL
Cash Flows Statement
For the year ended 30 June 2022

	Actuals 31 October 2021	Full Year Budget
Cash flows from operating activities:		
Receipts from customers	6,422,943	20,534,012
Net Rates & Charges	1,687,178	41,301,019
Contract Works - Receipts	452,330	2,000,000
Contract Works- Payments to suppliers & employees	-521,432	-1,919,600
Payments to suppliers and employees	-18,904,497	-48,962,991
	-10,863,478	12,952,440
Dividends received	0	5,081,000
Interest received	271,907	964,750
Non capital grants and contributions	1,076,161	7,897,000
Flood Damage Recoveries	736,212	2,400,000
Flood Damage Expenditure	-978,555	-1,600,000
Borrowing costs	-398,676	-1,310,800
Net cash inflow (outflow) from operating activities	-10,156,429	26,384,390
Cash flows from investing activities:		
Payments for property, plant and equipment	-7,846,381	104,121
Proceeds from sale of property, plant and equipment	502,021	0
Grants, subsidies, contributions and donations	3,756,623	11,175,066
Net cash inflow (outflow) from investing activities	-3,363,606	11,279,187
Cash flows from financing activities		
Proceeds from borrowings	-360,155	-3,387,228
Repayment of borrowings	57,877	196,369
Net cash inflow (outflow) from financing activities	-302,277	-3,190,859
Net increase (decrease) in cash held	-13,822,312	34,472,718
Cash at beginning of reporting period	62,931,676	49,539,014
Cash at end of reporting period	49,109,364	51,019,887

11.4 SPLASHEZ OVERVIEW REPORT - OCTOBER 2021**Document Number: 751883****Author: Acting Manager Splashez****Authoriser: Director Corporate and Community****Directorate: Corporate and CommunityCorporate and Community****Portfolio: Finance, Customer Services, Economic Development, Promotion & Community Development, Arts****EXECUTIVE SUMMARY**

The October 2021 Splashez Monthly Report presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the October 2021 Splashez Overview Report.

OPERATIONAL OVERVIEW

Splashez has seen increased patronage through the facility in all areas. Swim programs, school bookings, public entries and group bookings are constantly improving. Staff worked extremely well to manage with this growth to the facility over a short period.

FINANCIAL SUMMARY

	\$ Month of October 2020 Actual	\$ Month of October 2021 Actual	\$ Month of October 2021 Budget	\$ 2020/2021 YTD Actual	\$ 2020/2021 YTD Budget	\$ 2021/2022 Full Year Budget
Revenue						
Admission*	29,447	38,791	32,000	45,680	27,250	239,000
Kiosk*	19,369	22,274	20,500	29,060	20,500	161,000
TOTAL SALES	48,816	61,065	52,500	74,740	47,750	400,000
Expenses						
Kiosk Cost of Sales (COS)**	11,915	7,669	-	12,101	-	-
Wages***	35,090	49,214	40,214	121,709	60,000	438,214
Electricity****	10,461	15,592	12,500	27,074	37,500	150,000
Chlorine/Chemical*****	7,098	11,791	10,000	17,366	21,500	90,000
Maintenance & Running Cost*****	3,589	6,654	8,250	18,644	32,400	95,000
Rates & Charges	10,643	-	13,000	-	6,000	80,000
Depreciation	16,870	18,370	17,766	72,889	53,297	213,186
TOTAL EXPENSES	95,665	109,290	101,730	269,783	210,697	1,066,400
NET DEFICIT	(46,849)	(48,225)	(49,230)	(195,043)	(162,947)	(666,400)
CAFÉ MARGIN	38%	66%	100%	58%	100%	100%

*Admission & Kiosk Revenue – significant increase in Admission compared to budget due to various schools Learn to Swim, carnivals, sports club break-away parties. Kiosk revenue also increase due to introduction new hot food items such as chicken nuggets, hotdogs, dagwood dogs and potato scallops.

**Kiosk Cost of Sales – will be included in the December 2021 budget review as no amount reflected as budgeted. Actual expense for October includes PFD \$2k; Bidfood \$1k, Coca Cola \$1.4k and VICI swimming accessories \$2.7k.

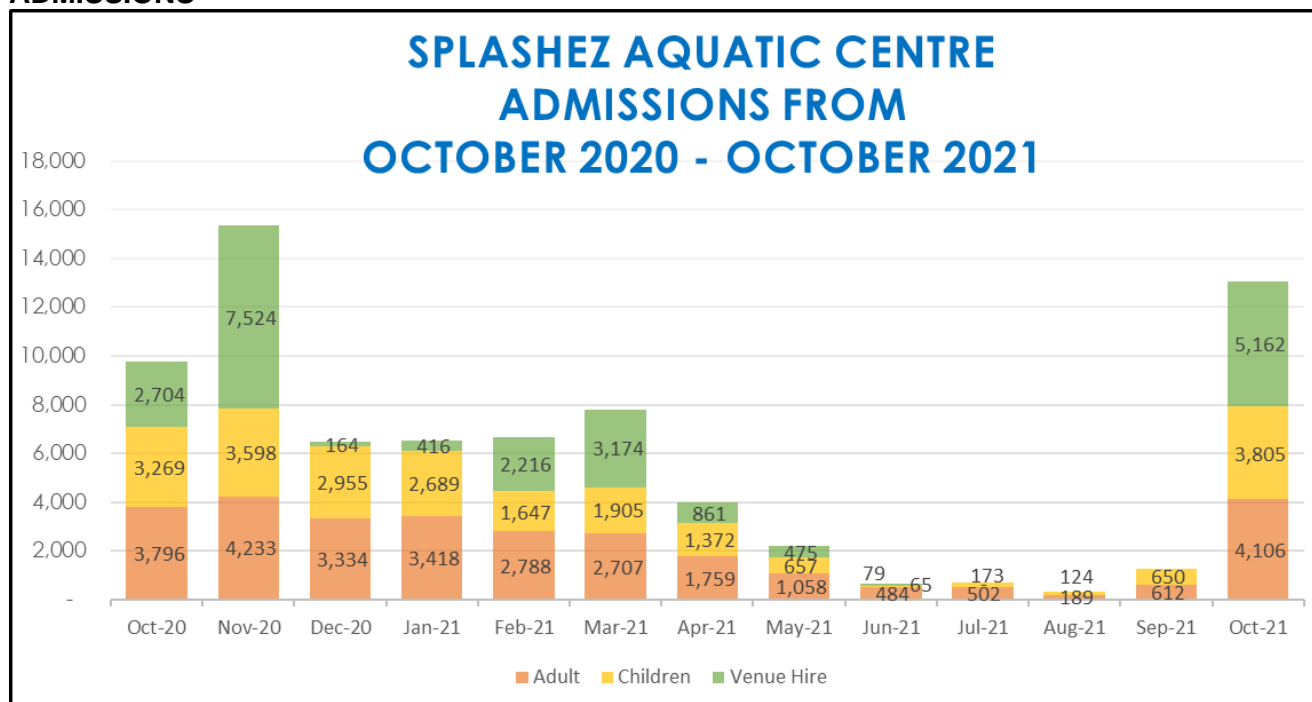
***Wages – was high this month as the pool is open for the full month.

****Electricity – included 2 months electricity bill - September -\$5.7k and October \$9.8k

*****Chlorine/Chemical – Coogee (Sodium Hypochlorite) \$8.8k & Far Northern Pool (Chlorine, remover, and hydro acid) \$2.9k

*****Maintenance and Running Cost –included cost incurred from Flick Anticimex for sanitary discposal \$3.4k; Mikkelsen for test and tag of safety switches \$407; Bax Plumbing removal of selonoid \$ 635; JJ Richards for grease trap and oil service for \$340; Atlas Superstore for portable speakers \$616.64; Bunnings for pots and potting mix \$397; Kmart for pool equipment for \$245; Mt. Isa Hire for jackhammer & diamond blade hired \$172.

ADMISSIONS



*Venue Hire include school Learn-to-Swim, school carnivals, aqua aerobics, Isa Heat, Army Reserve Trainings, physiotherapy, and pool hire.

ACTIVITIES

Since Splashez re-opened at the end of September the aquatic centre has been extremely busy. We have had plenty of groups using the facility for parties, sporting break ups, schools and of course lessons.

School Swimming began from the 5 October 2021 and will run right through to December 2021, when the school holidays commence. There are up to four (4) schools booked in every day through the term as well as general public also visiting the facility during this time.

Aqua Aerobics classes are increasing again and just as popular as they were last season with huge crowds at the sessions. There was 597 participants in the aqua aerobics classes during October 2021.

A new program has started up at Splashez through Gecko Outdoor Sports. This is a children's program running at the same time as the aqua class on Tuesday afternoons. The "Fun with Splashez" sessions are funded to the community with the Move-It NQ funding (the same as the aqua aerobics). Classes are capped at twenty (20) children and facilitated within the Splashez grounds. First class was held on 26 October 2021 and will continue through to the school holidays.

Swim Fit classes are running 5 times a week (Monday 5:45am, Monday 5:45pm, Thursday 5:45pm, Friday 5:45am and Sunday 9:30am). The classes are becoming more popular each week and steadily increasing since our reopening.

Kiosk sales have been going really well. The menu has been adopted well by the public and our new size options with the hot chips has been an extremely big selling point.

EVENTS (*Pre-bookings from October to December 2021*)

Dates	Details
4, 7, 11, 14, 18 October	Isa Heat Swim Club Training Sessions
5, 6, 7, 8 October	Spinifex Yr 12 PE Lessons
5, 7, 8, 9, 11, 12, 14 October	Aqua Aerobics Move-It NQ Program
6, 13, 20, 27 October	Isa Heat Swim Club Nights
9 October	Wanderer's Football Club Presentation / Club Party
11, 12, 13, 14, 15 October	Barkley State School Swimming Lessons
11, 12, 13, 14, 15, October	Spinifex Yr 12 PE Lessons
11, 12, 14, 15 October	Spinifex State College PE Lessons
12, 19, 26 October	Flexible Learning School Swimming Lessons
15, 16, 18, 19, 21, 22, 23 October	Aqua Aerobics Move-It NQ Program
16 October	Whanau Netball Club Party
18, 19, 21, 22 October	Spinifex State College PE Lessons
18, 19, 20 October	St. Joseph's Swimming Lessons
19, 20, 21, 26, 27, 28 October	Healy State School Swimming Lessons
21, 25, 28 October	Isa Heat Swim Club Training
25, 26, 28, 29, 30 October	Aqua Aerobics Move-It NQ Program
25, 26, 27 October	St. Joseph's School Swimming Lessons
25, 26, 28, 29 October	Spinifex State College PE Lessons
26 October	Fun With Splashez Kids Move-It NQ Program
1, 2, 4, 5, 6, 8, 9, 11 November	Aqua Aerobics Move-It NQ Program
1, 2, 3, 4 November	Sunset State School Swimming Lessons
1, 2, 3, 4, 5 November	Townview State School Swimming Lessons
1, 4, 8, 11, 15 November	Isa Heat Swim Club Training
1, 2, 4, 5 November	Spinifex State College PE Lessons
2, 16, 23, 30 November	Fun with Splashez Kids Move-It NQ Program
2, 9, 16, 23, 30 November	Flexible Learning School Swimming Lessons
3, 10, 17, 24 November	Isa Swim Club Nights
8, 9, 10, 11 November	Sunset State School Swimming Lessons
7 November	NWR Soccer Break Up Party
9 November	St. Joseph's Swimming Carnival
10 November	Healy State School Swimming Carnival
8, 9, 11, 12 November	Spinifex State College PE Lessons

12, 13, 15, 16, 18, 19 November	Aqua Aerobics Move-It NQ Program
11, 18, 25 November	Mount Isa Special School Swimming Lessons
15 November	School Of the Air Swimming Lessons
15, 16, 17, 18 November	Happy Valley School Swimming Lessons
15, 16, 18, 19 November	Spinifex State College PE Lessons
16 November	Good Shepherd Year 12 Day
18, 22, 25, 29 November	Isa Heat Swim Club Training
18 November	Happy Valley School Swimming Carnival
20, 22, 23, 25, 26, 27 November	Aqua Aerobics Move-It NQ Program
22, 23, 24, 25 November	Central School Swimming Lessons
22, 23, 24, 25 November	Urandangi School Swimming Lessons
24 November	Good Shepherd Junior School Day at the Pool
26 November	Central State School Swimming Carnival
27 November	Isa Heat Inter Club NWQ Regional Swimming Carnival
22, 23, 25, 26 November	Spinifex State College PE Lessons
30 November 1, 2, 3 December	Sport for Bush Kids Swimming Lessons
29, 30 November	Aqua Aerobics Move-It NQ Program
2, 3, 4, 6, 7, 9, 10, 11, 13 December	Aqua Aerobics Move-It NQ Program
14, 16, 17, 18, 19, 20 December	Aqua Aerobics Move-It NQ Program

MAINTENANCE

Replacement pumps for the pools were delivered and installation has begun. Two (2) of the pumps have been installed and in use at present. Once is a back-up pump and the other one, we are waiting for some pipes to connect it up. This does not affect any function of the pools and will be connected once the parts arrive. There were repairs to leaking pipe work in the plant room, as well as afterhours work in the pump station due to an issue with the pump.

Quotes are being sourced to put disability access onto the raised seating area at the end of the 50m pool (where the original toddler pool was), as well as a pathway to the new BBQ area out the front. The work should commence within a month on these two (2) projects.

As the first aid room has not been completed yet, we have commenced putting in place temporary measures to ensure we have a first aid area. A bed, cupboard, freezer, and a few small items will be purchased to make this area more compliant and ensure we have the necessary items if we are required to use this area for any incidents.

ISSUES/IDENTIFIED RISKS

Staffing has been the most pressing issue at the facility with very limited staff to operate a business of 7 days a week, and 15-hour days. Recruitment process is underway and new appointments have been made. Once the staff are on board and fully trained this should alleviate pressure from current staff to work extremely long hours, and the risk of major fatigue.

RECOMMENDATION OPTIONS

THAT Council receives and accepts the October 2021 Splashez Overview Report.

Or

THAT Council do not receive and accept the October 2021 Splashez Overview Report.

ATTACHMENTS

Nil

11.5 ENVIRONMENTAL & BIOSECURITY OVERVIEW REPORT - SEPTEMBER AND OCTOBER 2021
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Document Number: 751970

Author: Environmental Officer

Authoriser: Director Corporate and Community

Directorate: Corporate and Community

Portfolio: Environmental Management, Waste Management, Environmental Health, Water and Sewerage, Local Laws, Camooweal

EXECUTIVE SUMMARY

The September and October 2021 Environment and Biosecurity Overview Report presented to Council for information and consideration.

RECOMMENDATION

THAT council receives and accepts the September and October 2021 Environmental and Biosecurity Overview Report.

OPERATIONAL OVERVIEW

Environmental and Biosecurity Services processed a total of 29* requests for Environmental related services and complaints for September and October 2021 which is 38% lower than August 2021.

The Environmental Health Officers have issued 116 licences so far out of the 121 Environmental Services applications received for this financial year and will continue to issue licences all through November 2021. The Environmental Officers issued 3 After-Hours Noise Permits to businesses within Mount Isa.

Various Environmental Protection activities were performed over the period of September and October 2021 which includes the inspection and treatment various sites with insecticide in Mount Isa and Camooweal. 1080 Baiting was conducted in September 2021 by the Rural Lands Officer and Vector Control.

ENVIRONMENTAL SERVICES MONTHLY SUMMARY – OCTOBER 2021

Overview of Environmental Services Requests for Service/Complaints	September 2021	October 2021
Food and Safety licensing - Enquiries/Clarification/Complaints	21	32
Public Health Risk – Enquiries/Complaints	3	0
Environment – Enquiries/Complaints*	10	10
Littering or illegal dumping – Notifications/Complaints*	3	4
Vector Risk – Disease transmitted by animal or insect	0	0
Biosecurity risk – Invasive species action	3	0
Asbestos related enquiries for compliance or complaints	0	0
Totals	40	46

Health Administration

Table 2: Overview of Registered Businesses for Each Category in Mount Isa.

ES Licenced Premises/Activities	Total Applications	Issued Licenses
Food Premises Business (Fixed, temporary mobile and Footpath Dining)	109	106
Registered Businesses with Environmental Authority Permits	3	3
Registered Caravan Parks/Caravan Grounds with Permits	9	8
Higher Risk Personal Appearance Services (PAS) with Licenses	9	8
Licensed Swimming Pools	2	2
Totals	121	116

Environmental Protection

Environmental Protection Updates	
Environmental Protection Cases	Thirteen (13) environmental nuisance cases were investigated. Seven (7) cases of illegal dumping were investigated and closed. Three (3) wildlife nuisance cases were investigated and closed. Three (3) after hours noise permits were issued and one (1) investigation into a prescribed water contaminant case was investigated.
Policy implementation	Two (2) procedures were written by the Environmental Officers for the disposal of asbestos and an Effluent Water Monitoring Procedure.
Air Monitoring	MICC is the contactor to the Department of Environment and Sciences (DES) Air Quality Monitoring Hut at Outback at Isa. Air monitoring maintenance was conducted as per usual which involves Hi Volume sampler filter changes and downloads every 6 days, HI Vol Calibration every 6 weeks, and Six Weekly Calibration and Checks of the equipment and machinery.
Environmental Licence/Permit Renewal	The renewal of Environmental Services licenced premises is still in progress with inspections starting in early November. Most invoices have been paid and licenses processed with only a few outstanding. The outstanding invoices have been sent emails to cease trading until payment is made.
Rural Lands	<p>The second-round of 1080 baiting was completed this month. Only four properties baited this round, as many of the landowners were busy.</p> <p>The Vector control officer and Rural lands officers dug out noxious plants that were growing around the young trees at the Alternative Roost Site</p> <p>The Biosecurity vehicle was in the workshop therefore not much spraying of noxious plants was completed.</p> <p>Parkinsonia trees are being sprayed in the Lake Moondarra cause way.</p>
Vector Control	The Vector Control Officer inspected 206 sites in Mount Isa. 118 sites were treated with various insecticides. 5 Sites in Camooweal were inspected with 3 sites being treated. The Vector Control Officer sprayed 26 drain sites with Axman Weed Spray as well as the gully running through 10 Read Crescent and 200m of Abel Smith Parade. The Vector Control Officer attended the Gulf Catchments Pest Task Force Meeting in Karumba on the 7 th , 8 th and 9 th of September 2021.

Environmental Projects Update

Project	Project Update
Little Red Flying-Fox Alternative Roost	<p>Replacement trees were ordered for the small portion of dead trees at the alternative roost site. Also, a small portion of extras were ordered to plant as well.</p> <p>A contractor (SNR Morgan) was organized to install the irrigation surrounding the trees. This activity is expected to be delivered by the end of the second week in November 2021.</p>
Flying Fox Monitoring	Flying Fox Monitoring was conducted in known Little Red Flying hotspots around Mount Isa. The data was provided to the Department of Environment and Science (DES).
Environmental Evaluation	<p><u>Landfill Groundwater Sampling</u> Quarterly and monthly groundwater sampling was undertaken to determine whether there is contamination from historic landfilling activities at the Mount Isa Landfill. Feedback from the DES indicated that an additional parameter should be added to gain further insight into potential contamination this has since been added to the testing.</p> <p><u>Landfill Gas Monitoring</u> Gas monitoring was being conducted weekly for six weeks the data has been provided to SLR Consultants which will assist them in providing a gas monitoring procedure for MICC Landfill.</p>
Environmental Authority Amendment Landfill	The Environmental Authority Amendment Application for Landfill was approved by DES to include Environmentally Relevant Activity (ERA) 54. ES Services wrote a report that outlined the environmental values of the landfill and the proposed impact adding ERA 54 to the Environmentally Authority (EA) may have. The addition of ERA 54 is necessary for MICC to operate the Materials Recovery Facility (MRF).
Illegal Dumping Hotspots Grants Program	Council submitted the final report to the Department of Environmental and Science, outlining the accomplishments for the last two years. Education programs were organized for school children to create awareness on the impact of illegal dumping and practices associated with waste minimization as a part of the circular economy. Activities such as installation of signages across strategic locations, increased field surveillance and installation of illegal dumping surveillance cameras at hotspot areas to track ongoing illegal dumping issues were completed as a part of this project.

RECOMMENDATION OPTIONS

THAT Council receives and accepts the September and October 2021 Environmental and Biosecurity Overview report as presented.

Or

THAT Council does not receive and accept the September and October 2021 Environmental and Biosecurity Overview report as presented.

ATTACHMENTS

Nil

11.6 PRINCIPAL PEDESTRIAN NETWORK

Document Number: 751933

Author: Community Development Officer

Authoriser: Director Corporate and Community

Directorate: Corporate and Community

Portfolio: Tourism, Events, Sports and Recreation, Library

EXECUTIVE SUMMARY

After a successful submission to the Department of Transport and Main Roads (TMR) to deliver a Pilot Program to plan and deliver a walking/pedestrian network within a 2km catchment area of the Central Business District (CBD), the Draft Principal Pedestrian Network Plan (PPNP) was released for community consultation, with amendments now made from the results of the consultation process.

RECOMMENDATION

THAT Council adopts the Principal Pedestrian Network Plan document as presented.

AND

THAT Council integrates the adopted Principal Pedestrian Network Plan into the next City of Mount Isa Planning Scheme 2020, Part 4 Local Government Infrastructure Plan Amendment.

AND

THAT Council presents the works program (including options, high level cost estimates and priorities) for the identified Walking Network Plan, in line with, the priorities of the Principal Cycle Network Action Plan for adoption in the 10-year Capital Works Program.

BACKGROUND

Mount Isa City Council was successful in its submission with TMR for an Expression of Interest to deliver a Pilot Program to plan and deliver a walking/pedestrian network within a 2km catchment area of the CBD. Council offers and stakeholders undertook workshop with TMR and community stakeholders to deliver a Draft Principal Pedestrian Network Plan (PPNP) which was presented to the community for consultation and feedback.

25 submissions/recommendations were received from the community, with the amendments now presented to council for adoption.

OVERVIEW

The Principal Pedestrian Network Plan document will be used as a strategic document to support future Council capital works planning and asset management. Additionally, the PPNP will support applications for funding through applicable funding opportunities.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget implications, however the PPNP should be utilised in conjunction with the Principal Cycle Network Plan (PCNP) for future capital works planning and asset management.

LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.1	Continue to monitor and stay informed about matters that affect the community
Theme:	3.	Services & Infrastructure
Strategy:	3.4 3.3	Develop a proactive approach to safety within town areas Clarify community expectations prior to establishing community service obligations in relation to water, waste water, roads etc.

Consultation (Internal and External)

External – various stakeholder workshops facilitated by TMR and via community survey.

Internal – Councillors through the stakeholder workshops.

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

There is a possibility that some members of the community will not agree with the primary and secondary routes on the PPNP.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all 23 protected human rights and it is believed that it does not unreasonably infringe on these human rights.

RECOMMENDATION OPTIONS

THAT Council adopts the Principal Pedestrian Network Plan as presented.

AND THAT Council integrates the adopted Principal Pedestrian Network Plan into the next City of Mount Isa Planning Scheme 2020, Part 4 Local Government Infrastructure Plan Amendment.

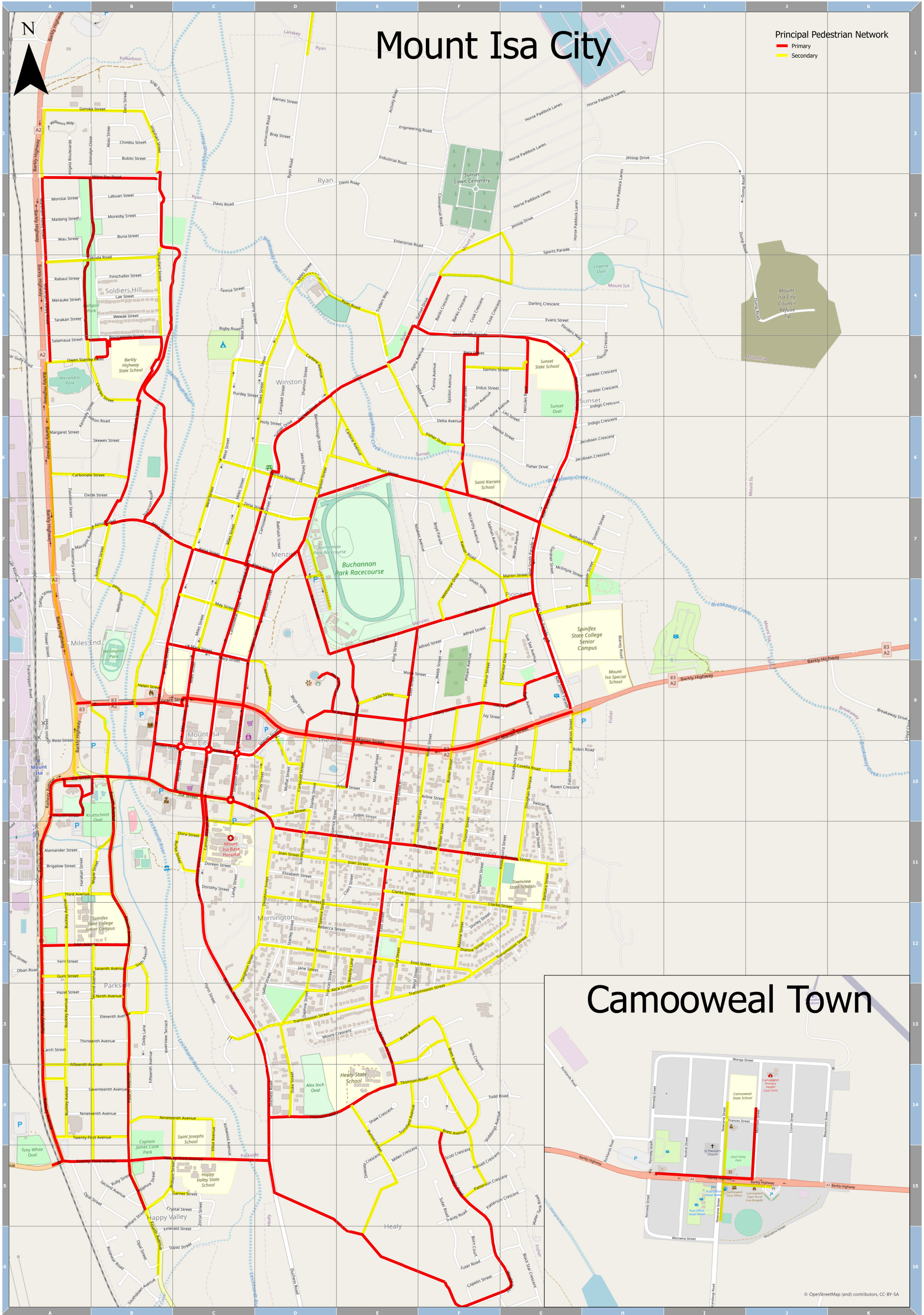
AND THAT Council presents the works program (including options, high level cost estimates and priorities) for the identified Walking Network Plan, in line with, the priorities of the Principal Cycle Network Action Plan for adoption in the 10-year Capital Works Program.

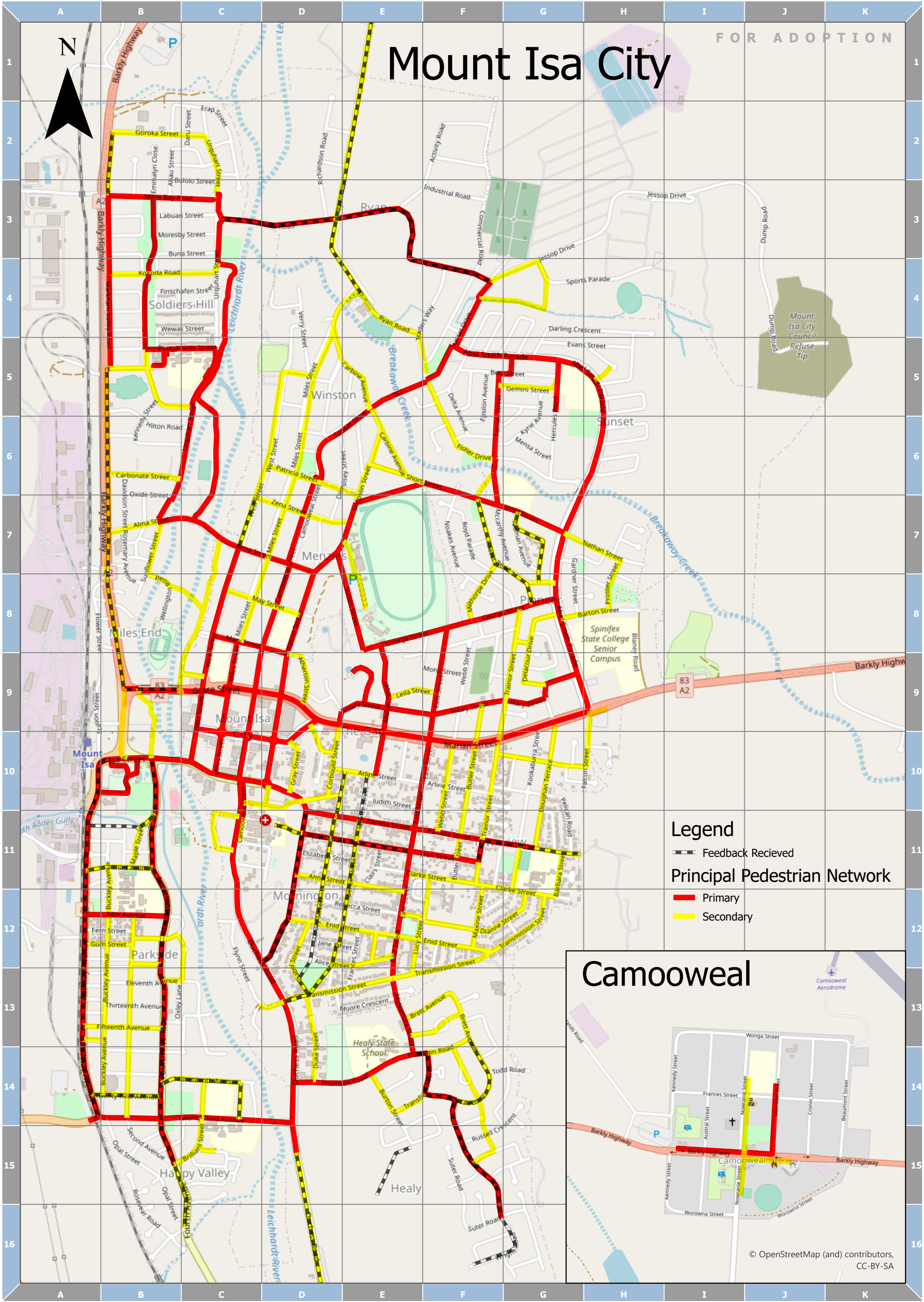
OR

THAT Council do not adopt the Principal Pedestrian Network Plan as presented.

ATTACHMENTS

1. **DRAFT Principal Pedestrian Network Plan (PPNP)**  
2. **FOR ADOPTION - Principal Pedestrian Network Plan (PPNP)**  





11.7 IN-KIND REQUEST - YALLAMBIE RESERVE**Document Number: 752002****Author: Community Development Officer****Authoriser: Director Corporate and Community****Directorate: Corporate and Community****Portfolio: Environmental Management, Waste Management, Environmental Health, Water and Sewerage, Local Laws, Camooweal****EXECUTIVE SUMMARY**

A request has been received by Council to undertake a bulk rubbish collection at Yallambie Reserve to remove and dispose of large waste items through in-kind support.

RECOMMENDATION

THAT Council provide a one-off bulk rubbish collection and disposal of waste from Yallambie Reserve, at an estimated cost of \$5,000.00, through in-kind support.

BACKGROUND

Council received a request through Councillor Fortune, to assist with a bulk rubbish pickup of large waste items from the Yallambie Reserve via in-kind support. The bulk collection is to remove unusable items such as car bodies, couches, fridges, beds, and other large waste items that are unable to be placed in the bulk bins at the reserve.

Yallambie Reserve is owned by Department of Communities, Housing and Digital Economy (CHDE) and provides free accommodation for homeless indigenous residents.

OVERVIEW

This request is for in-kind support for the residents at Yallambie Reserve with the provision of rubbish collection and disposal of bulk waste.

BUDGET AND RESOURCE IMPLICATIONS

The costs have been estimated at \$3000.00 from the works crew plus the waste transfer station costs estimated at \$2000.00 as I have been unable to gain a response from the waste department.

Council has an annual budget of \$20,000.000 for in-kind support, with a current available balance of approx \$17,000.

LINK TO CORPORATE PLAN

Theme:	4.	Healthy Environment
Strategy:	4.9	Protect the natural environment of reserves under Council control via strategic natural resource management

CONSULTATION (INTERNAL AND EXTERNAL)

Internal consultation was undertaken with Environmental Health, Manager Works and Operations and Director Infrastructure Services

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Community Grants Policy

RISK IMPLICATIONS

There is a low risk of injury to staff moving the items.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all 23 protected human rights and it is believed that it does not unreasonably infringe on these human rights

RECOMMENDATION OPTIONS

THAT Council provide a one-off bulk rubbish collection and disposal of waste from Yallambie Reserve, at an estimated cost of \$5,000.00, through in-kind support.

OR

THAT Council provide a one-off bulk rubbish collection and disposal of waste from Yallambie Reserve, at an estimated cost of \$5,000.00, and pass all costs for the waste removal on to Yallambie Reserve owners Department of Communities, Housing and Digital Economy.

OR

THAT Council do not provide a one-off bulk rubbish collection and disposal of waste from Yallambie Reserve.

ATTACHMENTS

Nil

11.8 IN-KIND REQUEST - MOUNT ISA PISTOL CLUB**Document Number:** 752030**Author:** Community Development Officer**Authoriser:** Director Corporate and Community**Directorate:** Corporate and Community**Portfolio:** Finance, Customer Services, Economic Development, Promotion & Community Development, Arts**EXECUTIVE SUMMARY**

A request has been received by Council to assist the Mount Isa Pistol Club with in-kind support to provide unusable fill to their facility that will enable them to create another shooting area.

RECOMMENDATION

THAT Council provide in-kind support to provide labour and plant to deliver approximately 228m³ of unusable fill to the Mount Isa Pistol Club to create a new shooting area, at a maximum cost of \$10,000.

BACKGROUND

Council received a request through Councillor Barwick, from the Mount Isa Pistol Club, to provide unusable medium that can be placed into four (4) shipping containers to enable to club to establish another shooting area at the facility.

Currently, Council Manager Works and Operations has advised that there is sufficient unusable medium that was removed from the causeways that could be provided to the Pistol Club to support this request.

The Mount Isa Pistol Club is a not-for-profit organisation located on Todd Road, Healy and is situated on Freehold Land.

OVERVIEW

This request is for in-kind support for the Mount Isa Pistol Club to enable the club to expand and be more viable and sustainable in the future.

BUDGET AND RESOURCE IMPLICATIONS

The total cost has been estimated at up to \$10,000 for the use of Council Plant and Labour to transport the fill to the Mount Isa Pistol Club and that the funds are redirected from the Waste Service Charge Donation which forms part of the Community Grants annual budget of \$10,000.

Currently, Council has an annual budget of \$20,000 for in-kind support, with current pending applications valued at approx \$6,500 leaving approx \$10,500 remaining for the FY 2021/22.

Alternatively, Council can spread the support over 2 years.

LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.3	Assist community groups to increase their sustainability and build social capacity

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CONSULTATION (INTERNAL AND EXTERNAL)

Internal consultation was undertaken with Director of Infrastructure Services, Manager Works and Operations.

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Community Grants Policy

RISK IMPLICATIONS

There is a very low risk that the fill may contain contaminants that could leach out of the shipping containers at the pistol club site.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all 23 protected human rights and it is believed that it does not unreasonably infringe on these human rights.

RECOMMENDATION OPTIONS

THAT Council provide in-kind support to provide labour and plant to deliver approximately 228m³ of unusable fill to the Mount Isa Pistol Club to create a new shooting area, at a max. cost of \$10,000.

OR

THAT Council provide in-kind support to provide labour and plant to deliver approximately 228m³ of unusable fill to the Mount Isa Pistol Club to create a new shooting area, over 2 financial years at an annual maximum cost of \$5,000.

OR

THAT Council do not support the request from the Mount Isa Pistol Club.

ATTACHMENTS

Nil

11.9 CITIES POWER PARTNERSHIP

Document Number: 752043

Author: Environmental Officer

Authoriser: Director Corporate and Community

Directorate: Corporate and Community

Portfolio: Environmental Management, Waste Management, Environmental Health, Water and Sewerage, Local Laws, Camooweal

EXECUTIVE SUMMARY

The Cities Power Partnership (the program) is a free national program run by the Climate Council. It aims to provide local governments with the tools, knowledge, and connections to take meaningful action on climate change and capitalise on the global shift to a clean economy.

RECOMMENDATION

THAT Council supports Mount Isa City Council in becoming a member of the Cities Power Partnership.

BACKGROUND

It is the largest local government climate program in Australia with over 145 member councils representing over 60 per cent of Australia's population.

The work of the Climate Council promotes independent research and policy proposals based on the best available climate science.

INFORMATION

1. The program connects councils throughout Australia to share knowledge and best practice on climate and clean energy solutions. It also helps councils to promote and celebrate their successes through media and events, including an annual national awards program.
2. Councils who join the program are required to make five action pledges across the areas of renewable energy, energy efficiency, sustainable transport, collaboration, and advocacy. Mount Isa City Council is already taking actions that could be counted towards these pledges [including].
 - Supporting local community renewable energy projects and encourage investment in community energy.
 - Encourage sustainable transport use such as public transport, walking and cycling through council transport planning and design.
 - Provide fast-charging infrastructure throughout the city at key locations for electric vehicles.
3. Program membership presents an opportunity for Mount Isa City Council to save time and costs. It will also support Mount Isa City Council to demonstrate leadership in working with other local governments to address climate change.
4. Joining the program requires a letter from the Mayor making a commitment to commit five pledges within six months of joining, to report our progress in achieving emission reduction goals and to participate in sharing knowledge with other councils.

5. There is no cost for joining the program and reporting is undertaken through an annual online survey that takes approximately 2-3 hours to complete.

The MICC Environmental Services Department will be the contact representatives for the program.

OVERVIEW

Cities Power Partnership is a free program run by the Climate Council. The purpose of the program is to help Councils with tools, knowledge, and connections to make meaningful actions against climate change.

BUDGET AND RESOURCE IMPLICATIONS

There is no costs to join the Cities Power Partnership program. Some of the actions that Council chooses to take will require funding in the future which could be partly funded by grants.

LINK TO CORPORATE PLAN

Theme:	4.	Healthy Environment
Strategy:	4.8	Implement innovative measures to reduce Council's energy use and carbon emissions and seek grant funding for alternate energy systems

CONSULTATION (INTERNAL AND EXTERNAL)

INTERNAL

Feedback was sought from EMT regarding joining Cities Power Partnership the outcome is support to join the program.

LEGAL CONSIDERATIONS

No legal considerations identified.

POLICY IMPLICATIONS

No policy implications identified.

RISK IMPLICATIONS

Risks were assessed and none identified.

HUMAN RIGHTS CONSIDERATIONS

Human rights considerations have been taken as per Councils Humans Rights Policy.

RECOMMENDATION OPTIONS

THAT Council supports Mount Isa City Council in becoming a member of the Cities Power Partnership.

OR

THAT Council do not support Mount Isa City Council in becoming a member of the Cities Power Partnership.

ATTACHMENTS

1. Joining letter to be signed by Mayor  

Amanda Mckenzie
CEO
Climate Council
cpp@climatecouncil.org.au

Dear Ms McKenzie,

RE: Joining the Cities Power Partnership

I'm writing to confirm [Council Name]'s participation in the Cities Power Partnership.

As a member of Cities Power Partnership, Council agrees to complete the following actions;

1. Within six months of joining the program, nominate five actions from the Cities Power Partnership Pledge list that Council will strive to achieve;
2. Complete an annual online survey to provide the Cities Power Partnership with basic information on steps Council has taken to meet the five pledge actions;
3. Nominate a point of contact within Council for liaison with the Cities Power Partnership; and
4. Agree to share information and learnings with other local Councils undertaking similar projects.

With reference to Item 3 above, [nominated point of contact name] will liaise with the Cities Power Partnership during our membership. [nominated contact] can be reached on [phone number] or [email address].

Yours sincerely

[Mayor's signature]

11.10 LAKE MOONDARRA ADVISORY COMMITTEE**Document Number:** 752147**Author:** Community Development Officer**Authoriser:** Director Corporate and Community**Directorate:** Corporate and Community**Portfolio:** Finance, Customer Services, Economic Development, Promotion & Community Development, Arts**EXECUTIVE SUMMARY**

Pursuant to Council resolution number OM05/10/21, the Lake Moondarra Advisory Committee Terms of Reference are hereby presented to Council for adoption.

RECOMMENDATION

THAT Council accepts the Lake Moondarra Advisory Committee Terms of Reference as presented.

BACKGROUND

On 20 October 2021, Council resolved to adopt the Assessment of Commercial Tourism Opportunities at Lake Moondarra Report (2016) and to seek expressions of interest from members of the community to form a Lake Moondarra Advisory Committee to provide advice and guidance to Council on tourism and development opportunities on the R48 Reserve. The Advisory Committee Terms of Reference have now been developed for adoption.

OVERVIEW

The Lake Moondarra Advisory Committee Terms of Reference are required for the establishment of the Advisory Committee.

BUDGET AND RESOURCE IMPLICATIONS

The establishment of the Lake Moondarra Advisory Committee will have a very minor budgetary impact for scheduled meetings which can be covered under the Economic and Community Development standard annual budget.

LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.2	Review the Mount Isa Community Plan and Community Engagement Strategy in consultation with other key stakeholders including other levels of Governments
	1.3	Assist community groups to increase their sustainability and build social capacity
	1.8	Coordinate and review sport and recreation opportunities to encourage a healthier lifestyle in the region
Theme:	2.	Prosperous & Supportive Economy

Strategy:	2.7	Assist with the facilitation of region wide accessibility for all residents to essential services in relation to health, education, social and recreational activities
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CONSULTATION (INTERNAL AND EXTERNAL)

Internal consultation was conducted with Land Use Coordinator, Tourism and Marketing Officer, and Manager Economic and Community Development.

LEGAL CONSIDERATIONS

Council must adhere to the conditions of the lease agreements held with the trustee.

POLICY IMPLICATIONS

Advisory Committee Policy

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all 23 protected human rights and it is believed that it does not unreasonably infringe on these human rights.

RECOMMENDATION OPTIONS

THAT Council accepts the Lake Moondarra Advisory Committee Terms of Reference as presented.

OR

THAT Council do not accept the Lake Moondarra Advisory Committee Terms of Reference as presented.

ATTACHMENTS

1. Advisory Committee Policy [!\[\]\(6c117786eacd86d9626685ebfb559b77_img.jpg\)](#) 
2. Lake Moondarra Advisory Committee Terms of Reference [!\[\]\(9dd987eb45b20044d8d046315fd0a871_img.jpg\)](#) 



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Advisory Committees Policy

RESOLUTION NO. OM32/11/20 VERSION V1

APPLIES TO STRATEGIC POLICIES ONLY

This is an official copy of the **Advisory Committees Policy**, made in accordance with the provisions of *Local Government Act 2009*, *Local Government Regulation 2012*, and current Council Policies.

Strategic policies are adopted by Mount Isa City Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Mount Isa City Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Advisory Committees Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

David Keenan
Interim Chief Executive Officer

DOCUMENT VERSION CONTROL

Governance/Policies/Strategic Folder ID# 14992			POLICY TYPE	Strategic (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS	
V1	25.11.2020	OM32/11/20	Responsible Officer – Corporate Governance Coordinator	
			REVIEW DUE	11.2022

DISTRIBUTION AND DISSEMINATION

Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all Councillors	X	Included in employee inductions	
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in magiQ	X		

MOUNT ISA CITY COUNCIL STRATEGIC POLICY

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STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Advisory Committees Policy

RESOLUTION NO. OM32/11/20 VERSION V1

1. PURPOSE

- 1.1 Mount Isa City Council ("Council") is committed to community engagement through the establishment of advisory committees to ensure the delivery of high quality, accessible and relevant services across the region that reflect community need.
- 1.2 Council may appoint an advisory committee and may include in its membership, people who are not councillors. Advisory committees are responsible for providing feedback, advice and recommendations to Council. They are not decision-making bodies. Recommendations requiring Council adoption cannot be acted upon until approved by Council at an ordinary or special meeting.
- 1.3 The committee must act within the bounds of its terms of reference or members may be liable for their actions and may not be covered by Council's insurance.
- 1.4 The purpose of an advisory committee is to:
 - a) help maintain constructive public relations between Council and the community
 - b) assist Council in understanding current and changing community needs
 - c) provide constructive options for Council to adapt and address community needs within available resources
 - d) inform decision making processes

2. COMMENCEMENT

This policy will commence on and from 25 November 2020. It replaces all other policies or arrangements governing Council's advisory committees (whether written or not).

3. APPLICATION

This policy applies to all members of a Council appointed advisory committee.

4. APPOINTMENT OF AN ADVISORY COMMITTEE

- 4.1 An advisory committee is established by Council resolution under the *Local Government Regulation 2012* (section 264 – 270). Council endorses the terms of reference for the committee.
- 4.2 For skills or community representative-based committees Council will call for expressions of interest. The Chief Executive Officer (CEO) or delegate selects and appoints members to the committee from nominations received, in consideration of advice provided by relevant Council officers.
- 4.3 For collaborative, agency-based committees Council will seek representation from applicable organisations or specialist personnel to participate.
- 4.4 Council may establish advisory committees for the purpose of assisting councillors to carry out the responsibilities of their nominated portfolios.

5. ADVISORY COMMITTEE MEMBERSHIP

- 5.1 Committees shall have a minimum of three members excluding Council representatives.
- 5.2 Members are appointed for the term of the committee as defined within the terms of reference.
- 5.3 Where a committee member resigns during the term of the committee, the committee members may seek and approve a replacement for the remainder of the committee's term from the original pool of applicants.
- 5.4 A Council executive assistant will act as support person for an advisory committee including preparing agendas, taking and distributing minutes, preparing reports to Council and all record keeping requirements.



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Advisory Committees Policy

RESOLUTION NO. OM32/11/20 VERSION V1

- 5.5 Where Council has not nominated a Chair of a committee, the committee shall appoint the Chair.
- 5.6 The Chair of a committee shall not be a councillor.

6. CONDITIONS OF MEMBERSHIP

- 6.1 Committee members may resign in writing, to the Chair, from their position at any time.
- 6.2 Members have a duty to act honestly and in good faith, exercise reasonable skill, care and diligence in carrying out their duties, and not make improper use of information.
- 6.3 Members are to acknowledge that disagreement in the committee is healthy so long as it is used to work towards a satisfactory outcome of the committee. Differences in opinion should be raised respectfully.
- 6.4 Membership may be revoked by the CEO for inappropriate conduct, misconduct or inability to carry out the committee's purpose.
- 6.5 The Chair or responsible Council officer may endorse the attendance of an alternative representative to attend a committee meeting if a member is unable to attend.
- 6.6 Where a committee member fails to attend two consecutive committee meetings, without a reasonable excuse, their membership may be terminated, and a replacement member appointed to the committee from the original pool of applicants.
- 6.7 Members are to comply with the Mount Isa City Council Advisory Committees Policy, Mount Isa City Council Code of Conduct for Employees and endorsed terms of reference for the advisory committee.
- 6.8 Any public or media comment is subject to the Mount Isa City Council Media Policy. Committee members have an advisory role only and must not publicly seek to represent the views of Council or the committee.

7. MEETINGS

- 7.1 Business may be conducted at a meeting only if a quorum is present. A quorum will be determined to be greater than 50% of the members.
- 7.2 A committee may adopt its own meeting procedure and have agreed processes relating to the keeping of minutes, the tabling of agenda items, the consideration of recommendations to Council and the recording of recommendations.
- 7.3 Voting must be open by show of hands and a recommendation is decided by a majority of the votes of the members present.
- 7.4 Meeting minutes will provide a record of discussion topics and any resolutions or recommendations.
- 7.5 All written material associated with the committee is subject to the [Right to Information Act 2009](#) and may be made available to the public.

8. RESPONSIBILITIES

- 8.1 The Chair of an advisory committee must ensure meetings and committee functions are carried out in accordance with this policy and the terms of reference for the advisory committee.
- 8.2 The Chair must ensure the meeting is properly convened and conducted:
 - a) welcome and introduce members and guests



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Advisory Committees Policy

RESOLUTION NO. OM32/11/20 VERSION V1

- b) keep individuals at the meeting focused on the topics being discussed and encourage all members to participate.
- c) give all members an opportunity to speak on each topic
- d) keep track of time
- e) ensure meeting content is in accordance with the purpose of the advisory committee
- f) ensure recommendations are relevant and understood by members
- g) close the meeting

8.3 The nominated executive assistant shall be responsible for the preparation and distribution of the meeting agenda and minutes.

9. MEETING AGENDA

9.1 An agenda must be prepared for each meeting and circulated to all members one week prior to the meeting. Matters not listed on the agenda can be raised in general business at the discretion of the Chair.

10. MINUTES OF MEETINGS

10.1 Committee meeting minutes will be taken by the nominated executive assistant in accordance with the requirements of the *Local Government Regulation 2012*. Minutes are public documents and should reflect the actions and outcomes of the meeting. Minutes are not recorded verbatim, but rather as a note and action supported by a vote.

10.2 Any conflicts of interest that are declared by a member during the meeting shall be recorded in the minutes against the item of business to which it relates. A member with a conflict of interest must leave the room and not participate in the discussion or vote unless authorised to do so by resolution of the other members.

11. RECOMMENDATIONS TO COUNCIL

11.1 An advisory committee may resolve to make a recommendation to Council for further action or investigation.

11.2 A committee cannot act on any such recommendation without this first being formally adopted or endorsed by Council, or by approval under a specific delegation from Council that provides for the CEO or delegate to give such approval.

11.3 The committee will prepare a report to Council outlining the recommendation of the committee and offer assessment of that recommendation. The assessment may present alternative options to the recommendation of the committee for the consideration of Council.

12. INSURANCE

12.1 The public liability coverage provided by Council's membership of LGM Queensland extends to provide liability coverage to members of committees established by Council.

12.2 Council committees that have the benefit of the liability need to be genuinely acting for and on behalf of Council and be genuinely supervised by and reporting to Council. Their status as Council committees should not be conferred as a device to obtain the legal liability coverage provided by LGM Queensland for any functions or activities which are not genuine Council functions or activities.

13. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Advisory Committees Policy

RESOLUTION NO. OM32/11/20 VERSION V1

14. COMMUNICATION AND DISTRIBUTION

- 14.1 Council will make available to the public, the Advisory Committees Policy on our website at www.mountisa.qld.gov.au.
- 14.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

ASSOCIATED LEGISLATION AND POLICIES

- *Right to Information Act 2009*
- Community Consultation Policy
- Media Policy
- Code of Conduct for Employees



Lake Moondarra Advisory Committee

Advisory Committee Terms of Reference

RESOLUTION NO. OM00/00/0000

1. INTENT

- 1.1 The intent of the Lake Moondarra Advisory Committee ("the Committee") is to give representatives from community, government, and business the opportunity to provide advice and feedback to Council on matters relevant to the R48 Reserve for Water and Recreation purposes.
- 1.2 Furthermore, the Committee will assist Council by providing guidance on infrastructure, sustainability, technical and other relevant issues pursuant to the R48 Reserve for Water and Recreation purposes.

2. SCOPE

- 2.1 The Terms of Reference ("TOR") apply to all of the Committee members.

3. POWERS OF COMMITTEE

- 3.1 The Committee is an advisory committee to Council, pursuant to section 264 1(b) of the *Local Government Regulation 2012* and Council's Advisory Committees Policy.
- 3.2 The Committee acknowledges the role of the Mount Isa Water Board as trustee of the R48 Reserve and understand that they cannot make decisions on behalf of the trustee.
- 3.3 The Committee acknowledges the existing third-party lessees on the R48 Reserve and understand that they cannot make decisions on behalf of those lessees.
- 3.4 The Committee acknowledges Council's existing leases and may make recommendations to the respective committees in relation to those lease areas. The leases held include:
 - i. Lease C on Survey Plan 262997 in Lot 90 on Survey Plan 237661 (Lake Moondarra Recreation Development)
 - ii. Lease D on Survey Plan 299856 in Lot 90 on Survey Plan 237661 (North West Motorsport Complex)

4. PURPOSE

- 4.1 The functions of the Committee shall include but are not limited to:
 - a) Planning and policy development
 - b) Assess and compare design and sustainability aspects of existing facilities in similar regional areas in Australia
 - c) Facilitation of partnerships, community and user participation programs
 - d) Use influence and authority to assist the project in achieving its outcomes including attracting funding from government and commercial entities
 - e) Resolving issues and risks for Council, the general community and visiting public
 - f) Provision of support to specific project working groups established by Council from time to time

5. MEMBERSHIP

- 5.1 Membership of the Committee will be resolved by Council from time to time.
- 5.2 Changes to the Committee membership may be proposed to Council by the Committee Chair through a written report.
- 5.3 The Committee Chair will be appointed by Council resolution and may include elected councillors.
- 5.4 The Committee is recommended to include two elected councillors as ex-officio members.
- 5.5 As a guide, membership of the Committee should also consist of:



Lake Moondarra Advisory Committee Advisory Committee Terms of Reference

RESOLUTION NO. OM00/00/0000

- a) 2 prominent residents from the region
- b) 2 representatives from the Tourism Sector
- c) 2 prominent representatives from community organisations working with the community
- d) 2 representatives from prominent and long-standing businesses in the region
- e) The Council officer responsible for Sport and Recreation
- f) A representative from the Mount Isa Water Board
- g) A representative from the State Government

6. RESPONSIBILITIES OF THE COMMITTEE CHAIR

6.1 The responsibilities of the Committee Chair are as follows:

- a) Sets the agenda for each meeting
- b) Ensures that the agenda and supporting material are delivered in accordance with these TOR
- c) Makes the purpose of each meeting clear to the Committee members and explains the agenda at the beginning of each meeting
- d) Keeps the meeting moving by putting time limits on each agenda item
- e) Encourages broad participation from the Committee members in discussion by calling on different members
- f) Ends each meeting with a summary of advice provided and assigned tasks
- g) Follows up with consistently absent Committee members to determine if they wish to continue membership

7. COMMITTEE TERM

7.1 The term of the Committee is three (3) years from official formation of the committee by Council resolution.

8. MEETINGS

- 8.1 Committee meetings will be held at least quarterly (every 3 months) in the Council chambers.
- 8.2 Attendance may be available through electronic means.
- 8.3 The quorum for the Committee will be a minimum of 4 members plus the Chair.
- 8.4 If the Chair is unable to attend a meeting, a councillor from the committee will stand in as Chair.
- 8.5 Discussion at the Committee meetings will be managed through an agenda. Agenda items can be submitted for consideration by any committee member and should be submitted seven days before the meeting. The agenda will be circulated to all members no less than four days prior to the meeting.
- 8.6 All Committee members will ensure there is appropriate and suitable representation at meetings unless alternative arrangement such as reports, are submitted prior to the meetings.
- 8.7 The responsibility for normal day to day operational matters relating to the Committee will be handled through the normal management structure of Council.
- 8.8 The Committee will formulate and make recommendations in a consensus decision making approach to inform the decision-making framework for strategic development.



Lake Moondarra Advisory Committee Advisory Committee Terms of Reference

RESOLUTION NO. OM00/00/0000

8.9 Accurate and concise minutes will be recorded by the appointed Executive Assistant at each meeting and all agreed actions will include the responsible committee member's name and an action due date. The meeting minutes will be distributed to each committee member prior to the next meeting for confirmation as a true and accurate record of that meeting

8.10 Minutes will be reported to the next available Ordinary Council meeting.

9. PERFORMANCE EVALUATION

9.1 Where the Committee term is greater than 12 months, the Committee will undertake an annual performance assessment of the Committee against these TOR and Advisory Committees Policy.

10. RESPONSIBILITY

10.1 Council is responsible for the adoption, amendment and repeal of the TOR and the Chief Executive Officer is responsible for the development and amendment of any associated procedures.

.....
David Keenan
Chief Executive Officer

12 INFRASTRUCTURE SERVICES REPORTS**12.1 MAJOR PROJECTS OVERVIEW REPORT**

Document Number: 751712

Author: Manager Major Projects

Authoriser: Director Infrastructure Services

Directorate: Infrastructure ServicesInfrastructure Services

Portfolio: Engineering, Roads, Rural Works, Concrete Batch Plant

EXECUTIVE SUMMARY

October 2021 Major Projects Overview Report presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the October 2021 Major Projects Overview Report as presented.

OVERVIEW

Contract works on the Camooweal Hall are complete with the new stumps installed, ground levels under the hall re-graded and new drainage, fascia and roof gutters installed. The tender is out for the new toilet block to be located at the Camooweal rest area.

To complement the recently completed shade structures at the Splashez Aquatic Centre twelve sun lounges are now available to the community. Council has ordered a 16.4 m long inflatable pool obstacle course which is scheduled for delivery before Christmas.

The Lake Julius Road Causeway upgrade funded by the Queensland Betterment Fund, has been completed with final clean-up due this month.

Gallipoli Park pump track at has been shaped and adjusted following the recent community test rides. The contractor has commenced sealing the track and installation of the ninja course is well underway.



MAJOR PROJECTS STATUS

The attached table is a summary of the project phase and status for projects greater than \$300,000.

**RECOMMENDATION OPTIONS**

THAT Council receives and accepts the October 2021 Major Projects Overview Report.

Or

THAT Council does not receive and accept the October 2021 Major Projects Overview Report.

ATTACHMENTS

1. 2021-11-01 Capital Works Summary [📄](#) 



Behind Schedule/Budget
Significantly Behind Schedule/Budget
Phase complete

Project	Project Phase					1st Qtr Budget Review	Expenditure as at 1-11-2021		
	Planning	Design	Procurement	Delivery	Close-out		Actual Expenditure YTD	Committed Expenditure YTD	Total Expenditure YTD
						\$	\$	\$	\$
Lake Julius Rd Causeway - DRFA	✓	✓	✓			2,280,000	1,419,578	930,668	2,350,246
Pamela/Deighton/Isa Street - Blackspot 2020/21	✓					1,000,000	8,416	242,281	250,698
Pamela/Trainor Street - Blackspot 2020/21	✓					390,000	2,975	64,385	67,360
PCNP Transfield Av - D&C	✓	✓	✓			310,000	192,176	145,370	337,546
PCNP Twenty Third Ave - Construction	✓	N/A				450,000	419	175,323	175,741
Traders Way/Sunset Drive - 21/22 R2R proposed	✓	✓				800,000	45,409	89,958	135,367
Moondarra Dr - R2R 2020-21	✓	✓	✓	✓	✓	389,000	385,687	947	386,634
Riversleigh Road Floodways - TIDS	✓					1,260,000	0	194,390	194,390
City Street Reseal program						440,000	9,609	3,273	12,881
Flood Crossing Resilience - QRRRF	✓	✓	✓			560,758	2,104	0	2,104
I Roads and Drainage						9,158,460	2,477,522	1,902,291	4,379,813
Smart Water Meters	✓	✓	✓			2,950,000	7,124	466,595	473,719
Reservoir chlorine dosing						300,000	135,170	20,725	155,895
Reconfigure pipework at each reservoir						300,000	125	9,695	9,820
Water main replacements	✓	✓	✓			500,000	426,723	89,419	516,141
Valve replacements	✓	✓	✓			350,000	119,479	12,096	131,575
I Water						5,474,508	964,310	689,103	1,653,413
Sewer main replacement program - W4Q COVID	✓	✓	✓			581,989	556,419	624,716	1,181,135
Sewer relining	✓	✓	✓			600,000	0	0	0
Clarifier 2 and 3 repairs/replacements	✓	N/A				500,000	0	0	0
I Sewerage						2,488,989	568,406	807,579	1,375,985
Gallipoli Park Pump Track	✓	✓	✓			1,750,000	520,317	1,019,850	1,540,167
Family Fun Precinct						5,717,000	510,448	1,744,161	2,254,609
Parks and Streetscapes upgrades	✓	N/A				500,000	61,245	145,625	206,870
Covered Public Basketball Court	✓					300,000	2,533	0	2,533
I Parks & Gardens						9,723,539	1,186,168	3,013,611	4,199,779
WMF - Transfer Station - W4Q 2019-21	✓	✓	✓	✓		876,508	821,247	58,332	879,579
Materials Recovery Facility (MRF) - W4Q						4,000,000	88,707	50,695	139,403
Environment General						300,000	0	0	0
I Environment & Regulatory						5,360,508	929,412	120,422	1,049,834
Camooeal Hall Floor Refurbishment	✓	✓	✓			767,368	618,689	95,246	713,935
Buchanan Park Ablution Facility - LRCI	✓					760,000	2,040	0	2,040
Civic Precinct Fire Upgrade	✓	✓				600,000	0	0	0
I Community Facilities						5,639,239	980,033	382,916	1,362,950
Enterprise Resource Plan (IT)						650,000	36,252	0	36,252
I Corporate - Equipment						863,004	77,397	19,053	96,449
Fleet		N/A				3,500,000	855,420	1,166,930	2,022,350
I Mobile Plant						3,500,000	855,420	1,166,930	2,022,350
I Major Projects						42,208,246	8,038,668	8,101,905	16,140,573
ND TOTAL MAJOR PROJECTS						42,208,246	8,093,865	8,195,982	16,289,847

12.2 WORKS AND OPERATIONS OVERVIEW REPORT**Document Number:** 751713**Author:** Manager Works and Operations**Authoriser:** Director Infrastructure Services**Directorate:** Infrastructure Services**Portfolio:** Engineering, Roads, Rural Works, Concrete Batch Plant
Parks and Gardens**EXECUTIVE SUMMARY**

The October 2021 Works and Operations Report presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the October 2021 Works and Operations Overview Report.

OPERATIONS OVERVIEW

Councils focus this month was to complete maintenance in preparation of the upcoming wet season including the clearing of riverbeds/causeways by dredging approximately 1000 tonnes of sand, trees, and rubbish to allow water to move freely down river.

Works has been undertaken to extend the area of the Camooweal cemetery by grading and leveling the ground. The existing shade structures have been removed in preparation for the new development to be installed.

Two new skateboard half pipes have been installed at Ellen Finlay Park at the new basketball court. Council is seeking funding to install a shade structure over the basketball court including the skateboard area.

PARKS AND GARDENS

Hedging, weeding and spraying was completed this month in preparation for wet season and the CBD prepared for Remembrance Day.

At the nursery Council propagated 6 trays of senna and acacia seeds, 30 - 40 grevillea cuttings and split up a dianella to make 72 new plants.

Parks and Gardens - Customer Service Cases

Case Type	Cases Received	Open Cases- end of Month			Closed Cases
	Sept - Oct	July	August	Sept - Oct	Sept - Oct
Application	0	0	0	0	0
Complaint	0	1	0	0	0
Enquiry	1	1	0	1	0
Service Request	22	12	11	2	20
Total	23	14	11	3	20

Vandalism

Vandalism incidences has reduced from last month from 341 to 133 however it is continuing to take significant time to remediate including cleaning of paint and other graffiti, as well as replacing irrigation being damaged or ripped out and glass smashed over footpaths.

Vandalism Category	Number of Vandalism Occurrences for Sept -Oct			
	CBD	Parks and Sporting Ovals	Medians	Cemetery
Graffiti	10	0	0	0
Irrigation Replaced (sprinklers and Drippers)	20	0		0
Plant removal (Number of Plants)	56	0		0
Other property and equipment damage (Other Stakeholders)	47	0	0	
Total	133	0		

Camooweal

Along with normal operations Council has improved the irrigation lines feeding the trees at the entrance to town and installed a cover over the pump at the standpipe.

CEMETERIES

The water main from town to the cemetery has been repaired and a new water tank has been installed and connected to the irrigation at the cemetery.

The table below lists burials in region.

Burials	June	July	August	Sept-Oct	21 YTD
Mount Isa	3	10	4	6	92
Camooweal	0	0	0	0	3
Reserved Graves	3	4	3	3	13

There were six interments for the month of October with five burials and one cremation.

URBAN CONTRUCTION AND MAINTENANCE

Council has been working with QFS to construct firebreaks along the river throughout town and Davis/Moondarra road river section.

Transfield Ave share footpath project is on hold awaiting Telstra to install the new pits which once completed will allow Council to finalise the project. Turf has been placed at the back of footpath along Transfield and Brett Ave which will reduce erosion. Council is watering the turf to ensure it is established.

Roads, Footpaths & Drainage - Customer Service Cases

Case Type	Cases Received	Open Cases- end of Month			Closed Cases
	Sept - Oct	July	August	Sept- Oct	Sept - Oct
Application	0	0	0	0	0
Complaint	1	4	5	1	1
Enquiry	1	3	2	1	1
Service Request	32	51	40	14	18
Total	34	58	47	16	20

WORKSHOP

No Update.

BATCH PLANT

Council is continuing to increase regional customers by successfully carting concrete long distances including recently to Kajabbi pub.

Council is investigating the purchase/hire of a chiller plant to address the concern for future water temperature variance as the barometer rises in town. Additionally, Council is trailing a new admixture to suit extreme heat temperatures.

Electrical upgrades have begun around the batch plant to close out hazard reports.

Letters will be distributed to customers stating that discounts will cease as predicted volumes are not being met.

DISASTER MANAGEMENT

- 20/9/21 Queensland Fire and Emergency Services (QFES), in partnership with Emergency Management Australia (EMA), hosted the Australian Government Annual Preparedness briefing.
- The session was attended by Chair of Local Disaster Management Group held online 20 September 2021. The briefing focused on presentations from the Australian Government, including EMA, Australian Defence Force, National Recovery and Resilience Agency and Bureau of Meteorology. In addition, jurisdictional presentations from QFES and other emergency services agencies. 2021 being a significant year for all disaster management stakeholders, with the impacts seen across the nation as a result of COVID-19 the opportunity to discuss preparedness for the upcoming severe weather season, with the potential of managing concurrent hazards was highlighted.
- Department of Communities, Housing and Digital Economy hosted the Mount Isa District Human & Social Meeting 20 October 2021. Items tabled and discussed were Draft Human Social Plan 2021 – 2022, Dept of Communities agency report, Information relating to Rural Health Connect and Red Cross – Evacuation Centre Code of Conduct & Evacuation Centre Planning.
- An LDMG Covid-19 Exercise was held 20 October to exercise and test local and regional agency knowledge in response to the ever-evolving Covid – 19 situation.
- Mount Isa District Disaster Management Group facilitated a meeting 22 October 2021 to clarify what capacity and what resources the district has/needs should a COVID outbreak occur in the First nation communities; Vaccination messaging to the community – brainstorming what else can we do and who we can approach (local family leaders, councillors, door to door knocking etc) to reach First Nation communities. Forward planning

activities and a PowerPoint presentation on the likely scenario upon an outbreak in this community were presented

RECOMMENDATION OPTIONS

THAT Council receives and accepts the October 2021 Works and Operations Report Overview Report.

Or

THAT Council does not receive and accept the October 2021 Works and Operations Report Overview Report.

ATTACHMENTS

Nil

12.3 CONTRACT FOR THE PROVISION OF BITUMEN RESURFACING**Document Number: 750779****Author: Interim Director Operations****Authoriser: Chief Executive Officer****Directorate: Infrastructure Services Executive Services****Portfolio: Engineering, Roads, Rural Works, Concrete Batch Plant****EXECUTIVE SUMMARY**

The contract provides for the undertaking of Council's annual road resealing program of approximately 60,000 sq meters

RECOMMENDATION

THAT Council award contract 2021-14 to RPQ Spray Seal Pty Ltd for the sum of \$304,209.50 excl GST for Council's annual road resealing program of approximately 60,000 sq meters.

BACKGROUND

The above tender for bitumen resurfacing was advertised on 7th September 2021 and closed on 1st October 2021. The evaluation panel reviewed and scored each submission in accordance with the criteria which was summarised into a consensus scoring master document.

Tenders received were assessed based on the following criteria:

- Price 40%
- Program 30%
- Capability and Experience 15%
- Methodology and Quality 15%

The following locations will be resurfaced under the contract.

		FROM	TO	AREA m2
1	Alamanda St	Maple St	Railway Ave	1800
2	Urquhart St	Sulphide St	Bougainville St	10,000
3	Manus St	Kakoda Rd	Buna St	1000
4	Buna St	Manus St	Urquhart St	3000
5	Morseby St	Urquhart St	Labuan St	3800
6	Labuan St	Morseby St	Urquhart St	3300
7	Erap St	Urquhart St	Kandan St	4000
8	Gemini St	Fornax St	Hercules Rd	2800
9	Delta Ave	Alpha St	Orion St	7500

10	Kennedy St	Charles St	Skewes St	2500
11	Skewes St	Kennedy St	Urquhart St	2500
12	O Doherty St	Oxide St	Sulphide St	1350
13	Gardner St	Nathan Dr	Barton St	4200
14	Tarakan/Salamua Lane	Tarakan St	Salamua St	700
15	Gallipoli Park Carpark			2100
16	Moondarra Dr	Ch 9.1	Ch 9.7 (infill b/w AC)	4200
17	Staff Carpark	Lynch St		3500
18	Tuaranga Shops	Carpark		2800
			TOTAL	61,050

OVERVIEW

Four tenders were received.

RPQ Spray Seal Pty Ltd \$304,209.50

Stabilised Pavements of Australia Pty Ltd \$355,868.50

Fulton Hogan \$384,224.91

Koppen Constructions Pty Ltd \$410,885.93

All prices are GST exclusive.

All tenderers are experienced and capable of undertaking the works.

BUDGET AND RESOURCE IMPLICATIONS

The works will be funded from the existing budget allocation of \$400,000. In addition to the contract works, some preparatory works will be required, there may be some minor additional works requested by Council, and the budget allocation may also be used for asphalt works.

LINK TO CORPORATE PLAN

Theme:	3.	Services & Infrastructure
Strategy:	3.13	Determine strategic levels of service within Council's Asset Management Plans to provide well maintained bridges, sealed and unsealed roads, including footpaths and stormwater drainage throughout urban, industrial and rural areas

CONSULTATION (INTERNAL AND EXTERNAL)

Internal Staff

LEGAL CONSIDERATIONS

There are no specific legal considerations, this a contract let annually.

POLICY IMPLICATIONS

Procurement requirements have been complied with.

RISK IMPLICATIONS

There are no unusual or particular risk implications.

HUMAN RIGHTS CONSIDERATIONS

No human rights considerations.

RECOMMENDATION OPTIONS

THAT Council award contract 2021-14 to RPQ Spray Seal Pty Ltd for the sum of \$304,209.50 excl GST

OR

THAT Council does not award the contract.

ATTACHMENTS

Nil

12.4 BUILDING OUR REGIONS PROJECTS - WATER AND SEWER**Document Number: 752239****Author: Manager Water and Sewerage****Authoriser: Director Infrastructure Services****Directorate: Infrastructure Services****Portfolio: Engineering, Roads, Rural Works, Concrete Batch Plant****EXECUTIVE SUMMARY**

The State Government has requested expressions of interest for projects to receive funding under the Building Our Regions Program. Round 6 of the programs is providing \$70 million in funding for regional local governments to improve their water supply and sewerage systems.

The projects listed in the report are considered to fit within the criteria for funding. An indicative cost has been provided for each project, along with a suggested co-contribution from Council of one-third. A description of each project is provided in the relevant section.

RECOMMENDATION

THAT Council review and approve the potential projects listed to gain possible funding from round 6 of the Building our Better Regions program.

- Reservoir 4 refurbishment
- Camooweal water treatment
- Remove network cross connections
- Gliderport planning and design (P)
- Hydraulic model update (P)
- DMA creation
- TaKaDu participation
- Odour treatment
- SPS upgrades/replacement
- SPS generator provision
- Sewer system to industrial area
- Hydraulic model preparation (P)
- Buchanan Park recycled water irrigation
- CBD recycled water connection

BACKGROUND

Project	Estimated Cost (\$000)	Potential Council Contrib. (\$000)
Water		
Reservoir 4 refurbishment	1,500	500
Camooweal water treatment	250	80
Remove network cross connections	2,000	700
Gliderport planning and design (P)	100	30
Hydraulic model update (P)	100	30
DMA creation	500	150
TaKaDu participation	350	120
Total	4,800	1,610
Sewer		
Odour treatment	300	100
SPS upgrades/replacement	450	150
SPS generator provision	300	100
Sewer system to industrial area	750	250
Hydraulic model preparation (P)	150	50
Total	1,950	650
Recycled Water		
Buchanan Park recycled water irrigation	200	60
CBD recycled water connection	600	200
Total	800	260
Grand total	7,550	2,520

OVERVIEW**BUILDING OUR REGIONS FUNDING**

The State Government has requested expressions of interest for projects to receive funding under the Building Our Regions Program. Round 6 of the programs is providing \$70 million in funding for regional local governments to improve their water supply and sewerage systems. Of this, \$48 million is targeted at small and very small service providers (<10,000 connections). Funding is available for up to \$100,000 for planning projects and \$2,000,000 for construction projects. Council doesn't have to provide a co-contribution but this is encouraged.

The first requirement is that Council submit expressions of interest for construction projects by 23 November 2021 and for planning projects by 21 December 2021.

Expressions of interest will need to be prioritised if multiple EOIs are submitted.

EOIs will be assessed on the following:

- the project demand/critical need
- issues the proposed project seeks to address

- how the proposed project will address the issues identified
- other options which were considered (where applicable)
- consequences for the local/regional economy, industry and community if action is not taken
- stakeholder (business, industry and community) recognition of demand for the project
- how local businesses will contribute toward delivery of the proposed project and potential creation of new jobs; and
- the readiness of the project to commence by the proposed start date.

Work has started on the EOIs for all the listed projects. The list may need to be culled as there is little likelihood that all projects will be funded and some only weakly address the criteria.

Detailed Applications will only be required if Council has a project shortlisted at the EOI stage.

PROJECTS IDENTIFIED

WATER

Reservoir 4 refurbishment

Reservoir 4 remains offline. Tenders for the reroofing of the reservoir and repair of lining came in between \$1.2 and \$1.8M. No allowance was made in the 2021-22 budget to complete these works. It was assumed that the required funds would be made available in 2022-23 and that the work would be advertised around March 2022 to allow an early start in July.

Likely cost: \$1.5M

Camooweal water treatment

Camooweal has very hard water, high in calcium and dissolved solids. While it meets the ADWG guidelines for drinking, it fails on several aesthetic parameters. A small water treatment plant, consisting of a filter and ion-exchange softener would provide palatable drinking water.

This item is high on the agenda of the Water Supply regulator. The first stage would be a planning project to confirm the treatment process.

Likely cost: \$50k (planning/design report only), \$200k (installation of treatment plant)

Network reconfiguration to remove cross connections

As noted in previous reports, the supply from the MIWB does not go directly to the reservoirs. It is interconnected with the reticulation. This results in widely varying pressures within the network, and reduced pipe life. It also prevents the establishment and maintenance of consistent chlorine residuals.

A project is currently underway to examine this issue and correct it. The results indicate that additional pipework will need to be constructed to correct pressure/flow issues associated with removing the cross connections.

A budget of \$200k has been allowed for in 2021-22. The Cardno report indicates that there will be additional work required.

The initial Cardno work has also highlighted the need for several additional pipelines to provide sufficient flow and pressure to areas that are deprived from direct pumping.

Likely cost: \$2M

Planning and design for Gliderport development

Council is looking at reinvigorating the proposed Gliderport residential development, to address the serious shortage of housing stocks. The water and sewer for this area needs to be designed and costed and a construction plan developed. This is a planning project in the first instance, with staged construction of required infrastructure as the area develops.

Likely cost: \$100k

Hydraulic model update

Council invested in the development of a hydraulic model in 2016. This has not been maintained or updated since. Currently it sits with the MIWB and Council doesn't even have a licence for the software on which it runs.

Cardno is presently involved in a review of the town reticulation and has a copy of the model. Cardno are willing to update and host the model. Either utilising Cardno to host the model, or hosting it internally, needs to be reviewed. Leaving the model with MIWB has no advantage for Council.

Likely cost: \$100k

DMA creation

Ultimately, to allow for ongoing leakage management, pressure management and chlorine residual maintenance, the existing high and Low zones are going to have to be subdivided further into DMAs (district metered zones). This will allow each zone to be managed independently of the overall supply.

Likely cost: \$500k

TaKaDu participation

Unitywater is pursuing a project to allow smaller councils to participate in its 'event management program', effectively a system leakage management venture, utilising TaKaDu software.

TaKaDu uses statistical methods to detect small leaks. It utilises pressure monitors within DMAs to do this, but as the system is based on statistical analysis it requires a minimum network of 500 kms of pipe to carry out the analysis. Mount Isa has only 160 kms of reticulation.

The State Government is supporting this program and is encouraging councils to be involved. A prerequisite is that the reticulation be broken up into logical DMAs. The State Government is being encouraged to create a specific program for this initiative (both the DMA creation and TaKaDu software), rather than require individual councils to seek funding piecemeal.

Likely cost: \$350k initially to set up, \$100k p.a. ongoing

SEWER**Odour treatment**

A recent survey of the sewage network by Grenof has identified several dosing sites to control the formation of sewage gases and control both odour and corrosion caused by sewage gases.

Likely cost: \$300k

SPS upgrades/replacement

Due to high levels of corrosion in the sewer network, many of the SPS wet wells are badly degraded. Given the age of the SPS, and the poor design from the point of view of WHS and maintainability, it is going to be cheaper and a better long-term solution to replace these SPSA with package units.

Likely cost: \$150k per pump station, possibly 3 pump stations, \$450k total

SPS generator provision

There are 19 SPS in Mount Isa and 1 in Camooweal. Of these, two have generators permanently stationed in them. There are a further 5 generators available in the event of a major power outage.

It is proposed to permanently mount the existing 5 generators at the SPS they are destined to serve, plus purchase a further 3 generators for the remaining high priority SPS. These will also be mounted permanently.

Likely cost: \$300k

Sewer system to industrial area

The Ryan Road industrial areas isn't sewerred. It is the only significant area within the City boundaries that isn't serviced. The volume of sewage generated in these areas, plus the topography, diminish the case for traditional gravity sewage. These areas can be easily serviced by the installation of a pressure sewer system, utilising on-property pump stations.

Likely cost: \$750k

Hydraulic model preparation

Council doesn't have a hydraulic model of its sewer network. It also has little or no understanding of its network, the areas of hydraulic overload, the areas with excess capacity, or anything else. A sewer model needs to be developed and maintained.

Likely cost: \$150k

RECYCLED WATER**Buchanan Park recycled water irrigation**

Buchanan Park is presently serviced by recycled water. However very little use is made of it. Extensive areas could be irrigated.

Likely cost: \$200k

CBD recycled water connection

The garden beds within the CBD, including the Civic Centre precinct, could easily be serviced by recycled water, if this was available. An extension of the current network by approx. 2.5 kms.

Likely cost: \$600k

LINK TO CORPORATE PLAN

Theme:	4.	Healthy Environment
Strategy:	4.1	Develop and implement a Water Security Strategy that secure a sustainable, reliable water supply for the region

RECOMMENDATION OPTIONS

THAT Council review and approve the potential projects listed to gain possible funding from round 6 of the Building our Better Regions program

- Reservoir 4 refurbishment
- Camooweal water treatment
- Remove network cross connections
- Gliderport planning and design (P)
- Hydraulic model update (P)
- DMA creation
- TaKaDu participation
- Odour treatment
- SPS upgrades/replacement
- SPS generator provision
- Sewer system to industrial area
- Hydraulic model preparation (P)
- Buchanan Park recycled water irrigation
- CBD recycled water connection

Or

That Council Do Not review the potential projects listed to gain possible funding from round 6 of the Building our Better Regions program.

ATTACHMENTS

1. **Potential Water and Sewer Projects for Building Our Regions**  

Potential Projects for Building Our Regions Round 6 Funding





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*Building Our Regions Projects – Water and Sewer*

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Building Our Regions Projects – Water and Sewer

Executive Summary

The following table summarises the projects identified for possible funding under the Building Our Regions Program. Round 6 of the program is providing \$70 million in funding for regional local governments to improve their water supply and sewerage systems.

Each project has been given a priority rating (high/medium/low) and an indicative cost. A description of each project is provided in the relevant section.

Several projects are included in the 2021-22 capital program. It may be worthwhile considering deferring the project in order to gain external funding towards it. These are indicated in the table.

Water

Project	Priority	Estimated Cost (\$'000)	Incl. in 2021-22 budget
Reservoirs			x
Reservoir 4 refurbishment	H	1,500	x
Reservoir 3 condition assessment	L	20	x
Reconfigure Camooweal reservoir	H	50	x
Reconfigure reservoir pipework	H	300	✓
Network/System			x
Camooweal water treatment	H	130	x
Remove network cross connections	H	800	✓
Additional pipework connections	H	2,000	x
Duchess Road main extension	M	500	x
Gliderport planning and design for	M	100	x
Main replacements	H	2,500	x
Service replacements	M	1,000	x
Hydraulic model update	H	100	x
DMA creation	H	500	x
TaKaDu participation	M	350	x
Total		9,850	



Sewer

Project	Priority	Estimated Cost (\$'000)	Incl. in 2021-22 budget
Sewage treatment plant			
Petroleum and gas safety upgrades	H	150	✗
SCADA upgrades	H	250	✓
Valve replacements	H	150	✗
Network/System			✗
Odour treatment	H	300	✓
SPS upgrades/replacement	H	450	✗
SPS generator provision	M	300	✗
Sewer system to industrial area	L	750	✗
Manhole inspection and refurbishment	M	200	✓
Hydraulic model preparation	H	150	✗
Total		2,700	

Recycled Water

Project	Priority	Estimated Cost (\$'000)	Incl. in 2021-22 budget
Buchanan Park recycled water irrigation	H	200	✗
CBD recycled water connection	H	600	✗
Total		800	



Water

Reservoirs

Reservoir 4 refurbishment

Reservoir 4 remains offline. Tenders for the reroofing of the reservoir and repair of lining came in between \$1.2 and \$1.8M. No allowance was made in the 2021-22 budget to complete these works. It was assumed that the required funds would be made available in 2022-23 and that the work would be advertised around March 2022 to allow an early start in July.

Priority: HIGH Likely cost: \$1.5M

Reservoir 3 inspection and condition assessment (prior to decommissioning decision)

Reservoir 3 is presently being used to supplement supply from Reservoir 3a. This reservoir leaks constantly, and the roof appears to be in poor condition. Reservoir 3 is the same age as Reservoir 4 and hence could be expected to be in similar condition.

Reservoir 3 was to be decommissioned after the construction of reservoir 3a and the refurbishment of Reservoir 4. Prior to making a decision to decommission it, it should be inspected and the extent of any refurbishment determined.

Priority: LOW Likely cost: \$20k

Reconfigure pipework at Camooweal reservoir

The Camooweal reservoirs are configured so that they only supply water into the system when demand outstrips the supply from the bores. The bores operate effectively as pressure pumps, supplying directly into the network.

Additionally, the chlorine is injected directly into the supply line, and there is insufficient contact time for it to work effectively. The system needs to be reconfigured so that the bores, supply the tanks, the tanks are chlorinated and the chlorinated water is supplied to the town. This may require the installation of a small booster pump station.

Priority: HIGH Likely cost: \$50k

Reconfigure pipework at reservoirs to allow for separate inlet/outlets

The inlet and outlets of the reservoirs need to be separated and reconfigured to allow for operation of a single reservoir, the reservoirs in gang and to ensure that water age is minimised.

A budget of \$300k has been allowed for in 2021-22. A similar amount will be required in 2022-23.

Priority: HIGH Likely cost: \$300k

Network/System

Camooweal water treatment

Camooweal has very hard water, high in calcium and dissolved solids. While it meets the ADWG guidelines for drinking, it fails on several aesthetic parameters. A small water treatment plant, consisting of a filter and ion-exchange softener would provide palatable drinking water.

This item is high on the agenda of the Water Supply regulator. The first stage would be a planning project to confirm the treatment process.

Priority: HIGH Likely cost: \$30k (planning report only), \$100k (installation of treatment plant)

**Network reconfiguration to remove cross connections**

As noted in previous reports. The supply from the MIWB does not go directly to the reservoirs. It is interconnected with the reticulation. This results in widely varying pressures within the network, and reduced pipe life. It also prevents the establishment and maintenance of consistent chlorine residuals.

A project is currently underway to examine this issue and correct it. The results indicate that additional pipework will need to be constructed to correct pressure/flow issues associated with removing the cross connections. While \$200,000 has been allowed for in the 2021-22 budget, the cost is likely to exceed this amount.

A budget of \$200k has been allowed for in 2021-22. The Cardno report indicates that there will be additional work required.

Priority: HIGH Likely cost: \$800k

Additional pressure sustaining pipework connections

The initial Cardno work, looking at how the pumped distribution lines can be uncoupled from the network, has highlighted the need for several additional pipelines to provide sufficient flow and pressure to areas that are deprived from direct pumping.

Priority: HIGH Likely cost: \$2M

Duchess Road main extension

In 2020-21 the main in Duchess Road was extended to Bendall Drive, and run along Bendall drive to service the Campdraft grounds and other customers.

The main needs to eventually be extended to the city boundary on the south, approx. 1 km, and along Price Road to service customers in that area.

Priority: MEDIUM Likely cost: \$500k

Planning and design for Gliderport development

Council is looking at reinvigorating the proposed Gliderport residential development, to address the serious shortage of housing stocks. The water and sewer for this area needs to be designed and costed and a construction plan developed. This is a planning project in the first instance, with staged construction of required infrastructure as the area develops.

Priority: MEDIUM Likely cost: \$100k

Main replacements as per 5-year plan

A 5-year plan has been developed, which has identified the water mains that need to be replaced most urgently. This is primarily AC mains with a high failure rate. Allowance has been made to replace 2.5 kms of main per annum. 2.5 kms per annum is the minimum replacement rate to keep pace with expected asset life. It doesn't address the fact that much of the infrastructure installed in the 1950s and 1960s is failing. This work should be accelerated to 5 kms per annum for the first 5 years.

Priority: HIGH Likely cost: \$2.5M additional over 5 years



Service replacements

The most common reactive maintenance issue in Mount Isa is the repair of service lines. These have a life of ~50 years and most are at the end of life. A program of replacing tapping bands and ferrules needs to be instigated.

Priority: MEDIUM Likely cost: \$1M

Hydraulic model update

Council invested in the development of a hydraulic model in 2016. This has not been maintained or updated since. Currently it sits with the MIWB and Council doesn't even have a licence for the software on which it runs.

Cardno is presently involved in a review of the town reticulation and has a copy of the model. Cardno are willing to update and host the model. Either utilising Cardno to host the model, or hosting it internally, needs to be reviewed. Leaving the model with MIWB has no advantage for Council.

Priority: HIGH Likely cost: \$100k

DMA creation

Ultimately, to allow for ongoing leakage management, pressure management and chlorine residual maintenance, the existing high and Low zones are going to have to be subdivided further into DMAs (district metered zones). This will allow each zone to be managed independently of the overall supply.

Priority: HIGH Likely cost: \$500k

TaKaDu participation

Unitywater is pursuing a project to make available to smaller councils to participate in an 'event management program', effectively a system leakage management venture, utilising TaKaDu software.

TaKaDu uses statistical methods to detect small leaks. It utilises pressure monitors within DMAs to do this, but as the system is based on statistical analysis it requires a minimum network of 500 kms of pipe to carry out the analysis. Mount Isa has only 160 kms of reticulation.

The State Government is supporting this program and is encouraging councils to be involved. A prerequisite is that the reticulation be broken up into logical DMAs. The State Government is being encouraged to create a specific program for this initiative, rather than require individual councils to seek funding piecemeal.

Priority: MEDIUM Likely cost: \$350k initially to set up, \$100k p.a. ongoing



Sewer

Sewage treatment plant

Petroleum and gas safety upgrades

I don't really know what we have to do here, but it will vex the regulator and we will get a nasty notice about it, so I need to do some research.

Priority: HIGH Likely cost: \$150k

SCADA upgrades

Jacobs is currently carrying out a review of Council's SCADA. The review will identify a number of required improvements.

Priority: HIGH Likely cost: \$250k

Valve replacements

The STP was built around 1970. Most of the valves are probably of this vintage. If not then there is no record of when or if they have ever been replaced. The economic life of a valve in a sewage environment is around 25 years, meaning that many of the valves are due for their second replacement. A number of failed valves are being replaced at present, using money from the clarifier replacement budget. This will run out to around \$50k. A significant number of similar valves are also nearing end of life.

Priority: HIGH Likely cost: \$150k

Network/System

Odour treatment

A recent survey of the sewage network by Grenof has identified a number of dosing sites to control the formation of sewage gases and control both odour and corrosion caused by sewage gases.

Priority: HIGH Likely cost: \$300k

SPS upgrades/replacement

Due to high levels of corrosion in the sewer network, many of the SPS wet wells are badly degraded. Given the age of the SPS, and the poor design from the point of view of WHS and maintainability, it is going to be cheaper and a better long-term solution to replace these SPSA with package units.

Priority: HIGH Likely cost: \$150k per pump station, possibly 3 pump stations, \$450k total

SPS generator provision

There are 19 SPS in Mount Isa and 1 in Camooweal. Of these, two have generators permanently stationed in them. There are a further 5 generators available in the event of a major power outage.

It is proposed to permanently mount the existing 5 generators at the SPS they are destined to serve, plus purchase a further 3 generators for the remaining high priority SPS. These will also be mounted permanently.

Priority: MEDIUM Likely cost: \$300k



Sewer system to industrial area

The Ryan Road industrial areas isn't sewered. It is the only significant area within the City boundaries that isn't serviced. The volume of sewage generated in these areas, plus the topography, diminish the case for traditional gravity sewage. These areas can be easily serviced by the installation of a pressure sewer system, utilising on-property pump stations.

Priority: LOW Likely cost: \$750k

Manhole inspection and refurbishment

A contract was let for manhole refurbishment in 2020-21. This money will be transferred to the stormwater rehabilitation in Carbine Avenue. The project will be revisited in 2022-23.

The project is underdeveloped. There is no substantive record of manholes needing refurbishment. It is just presumed that they need refurbishment. The project needs to start with a survey of the sewer network, followed by a refurbishment program aimed at the manholes found that actually need refurbishment.

Priority: MEDIUM Likely cost: \$200k

Hydraulic model preparation

Council doesn't have a hydraulic model of its sewer network. It also has little or no understanding of its network, the areas of hydraulic overload, the areas with excess capacity, or anything else. A sewer model needs to be developed and maintained.

Priority: HIGH Likely cost: \$150k

Recycled Water

Buchanan Park recycled water irrigation

Buchanan Park is presently serviced by recycled water. However very little use is made of it. Extensive areas could be irrigated.

Priority: HIGH Likely cost: \$200k

CBD recycled water connection

The garden beds within the CBD, including the Civic Centre precinct, could easily be serviced by recycled water, if this was available. An extension of the current network by approx. 2.5 kms.

Priority: HIGH Likely cost: \$600k

Stephen Jewell
Manager Water and Sewer
2 November 2021

12.5 BUCHANAN PARK - ABLUTIONS BLOCK

Document Number: 752270

Author: Manager Major Projects

Authoriser: Director Infrastructure Services

Directorate: Infrastructure Services

Portfolio: Engineering, Roads, Rural Works, Concrete Batch Plant

EXECUTIVE SUMMARY

We are seeking approval to award the design and construction of ablutions block located at Buchanan Park in the middle of the racetrack.

RECOMMENDATION

THAT Council award the Buchanan Park ablutions block contract to Ausco for \$940,148 (inc. GST).

BACKGROUND

Council has received funding from Department of Infrastructure, Transport, Regional Development and Communications for Local Roads and Community Infrastructure Program. Council resolved at 26.05.2021 – Ordinary meeting Item 15.1 to proceed into a Grant Agreement by nominating the construction of a poultry pavilion shed and ablution facility.

Council invited approximately 70 contractors to tender for the construction of the poultry pavilion and received no bids for this work.

The Ablutions Blocks tender for Buchanan Park closed on the 6 October 2021 with two applicants submitting bids.

The construction of the Poultry Shed has been deferred to round 3 of the funding application to allow Council time to develop a master plan for this precinct. To expend this funding by June 2022 Council proposed to double the ablution blocks, extend the electrical points to the existing camping areas and develop a master plan for Buchanan Park.

The ablutions blocks are to assist with the servicing needs of the showman's guild and Rodeo competitors.

Council have been successful in Phase 3 of this funding and will move the poultry pavilion into this phase to be completed by June 2023.

OVERVIEW

The Ablutions block received two submissions both have different cost, design plans and timeframes. Both submissions included a project program with their timeframes with a 13-week difference between them (see below).

Both contractors were approached to add the additional toilet block to their tender and include electrical work and gas hot water systems. Landmark adjusted their tender to \$822,701.00 and a delivery timeframe of 31 weeks, Ausco adjusted their tender to \$940,148.00 and a timeframe of 18 weeks. Council approached both contractors to confirm their delivery dates for the construction of

two toilet blocks and Landmark's proposed completion date is 24/06/2022, and Ausco's proposed completion date is 23/04/2022.

The funding body has responded to recent emails and have confirmed that the Department are unable to extend the Eligible Construction Time Period past June 2022.

Another restriction on time includes the times Council/Contractors can access inside the racetrack, these times are between 7:30am – 3:30pm due to having to rake the track once out the gate so that the horses can train. These times have the potential to also increase the tendered timeframes as the contractor's project programs are based on a 10-hour day.

To enable completion of this contract prior to June 2022 it is recommended award to Ausco as their timeframe will allow for any variations or time delays.

BUDGET AND RESOURCE IMPLICATIONS

BACKGROUND

Council has received funding from Department of Infrastructure, Transport, Regional Development and Communications for Local Roads and Community Infrastructure Program. Council resolved at 26.05.2021 – Ordinary meeting Item 15.1 to proceed into a Grant Agreement by nominating the construction of a poultry pavilion shed and ablution facility.

Council invited approximately 70 contractors to tender for the construction of the poultry pavilion and received no bids for this work. The construction of the Poultry Shed has been deferred to round 3 of the funding application to allow Council time to develop a master plan for this precinct. To expend this funding by June 2022 Council proposed to double the ablution blocks, extend the electrical points to the existing camping areas and develop a master plan for Buchanan Park.

The Ablutions Blocks tender for Buchanan Park closed on the 6 October 2021 with two applicants submitting bids. The ablutions blocks are to assist with the servicing needs of the showman's guild and Rodeo competitors.

Council have been successful in Phase 3 of this funding and will move the poultry pavilion into this phase to be completed by June 2023.

OVERVIEW

The Ablutions block received 2 submission both have different cost, design plans and timeframes. Both submissions included a project program with their timeframes with a 13-week difference between them (see below). The funding body has been contacted twice regarding an extension of time however no response has been received to date. In previous correspondence and requests for extension the funding body indicate that they would prefer to close this phase down by June 2022.

Both contractors were approached to add the additional toilet block to their tender and include electrical work and gas hot water systems. Landmark adjusted their tender to \$822,701.00 and a delivery timeframe of 31 weeks, Ausco adjusted their tender to \$940,148.00 and a timeframe of 18 weeks. Landmark did not adjust their timeframe for the extra toilet block and Ausco indicated that they would need an extra week as a rough estimate.

With the possibility of not getting an extension for this Phase of funding and the long timeframe for Landmark puts Council past the closing date of the funding, and very close to Rodeo week. To meet funding deadlines and be completed by rodeo week Ausco should be awarded the contract.

Council have asked both contractors to confirm their timeframes but have not had any responses back in time for this report.

Another restriction on time includes the times Council/Contractors can access inside the racetrack, these times are between 7:30am – 3:30pm due to having to rake the track once out the gate so that the horses can train. These times have the potential to also increase the tendered timeframes as the contractor's project programs are based on a 10-hour day.

To enable completion of this contract prior to June 2022 it is recommended award to Ausco as their timeframe will allow for any variations or time delays.

BUDGET AND RESOURCE IMPLICATIONS

Council has a budget of \$1,161,816 Ex GST from the LRCI funding body. An estimate of the costings is listed below all costings are Ex GST.

<u>Items</u>	<u>Landmark - Costings</u>	<u>Ausco - Costings</u>
2x Ablutions blocks	\$ 677,895.00	\$ 816,968.92
Gas hot water	\$ 11,750.00	\$ 5,123.08
Contingency	\$ 15,000.00	\$ -
Sewer, water, and electricity	\$ 118,056.00	\$ 118,056.00
Timeframes	30 Weeks	18 Weeks
Total	\$ 822,701.00	\$ 940,148.00

Total difference - \$ 117,447.00

Timeframe –

Landmark	30 weeks to completion	If awarded before 26 November 2021 completion will be approx. 24 June 2022. Mount Isa show will be on the 17 and 18 June.
Ausco	18 weeks to completion	If awarded before 26 November 2021 completion will be approx. 25 April 2022.

Total difference – 13 Weeks

LINK TO CORPORATE PLAN

Theme:	3. Services & Infrastructure
Strategy:	3.16 Determine and review levels of service to the parks and gardens network and flora reserves

LINK TO CORPORATE PLAN

Theme:	3. Services & Infrastructure
Strategy:	3.16 Determine and review levels of service to the parks and gardens network and flora reserves

CONSULTATION (INTERNAL AND EXTERNAL)

Internal consultation has been conducted and was approved by EMT on 3 November 2021.

LEGAL CONSIDERATIONS

If tender is awarded, Council would be required to enter into a contract with the successful applicant. Council will ensure compliance with all building and planning requirements for any development and use of site.

POLICY IMPLICATIONS

Council's procurement policies have been adhered to throughout this tendering process.

RISK IMPLICATIONS

The proposed works are considered high risk project but will be managed with appropriate HSEQ and project management plans.

HUMAN RIGHTS CONSIDERATIONS

As part of this recommendation, consideration has been given to all 23x protected human rights and believe that it does not unreasonably infringe on these human rights.

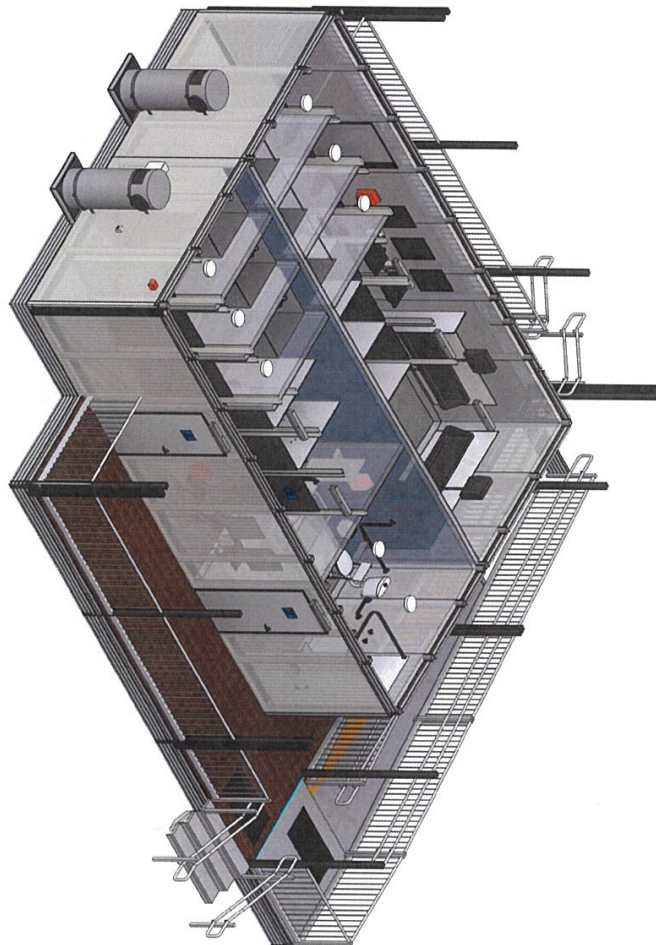
RECOMMENDATION OPTIONS

THAT Council award the Buchanan Park ablutions block contract to Ausco for \$940,148 (inc. GST).

ATTACHMENTS

1. Ausco Design Plans [!\[\]\(8355073e142dc50a1ca12e74a2b70822_img.jpg\)](#) 
2. Landmark Project Program [!\[\]\(186d5b84fc2deeef38d8f92b59230a21_img.jpg\)](#) 

1. Sectional View



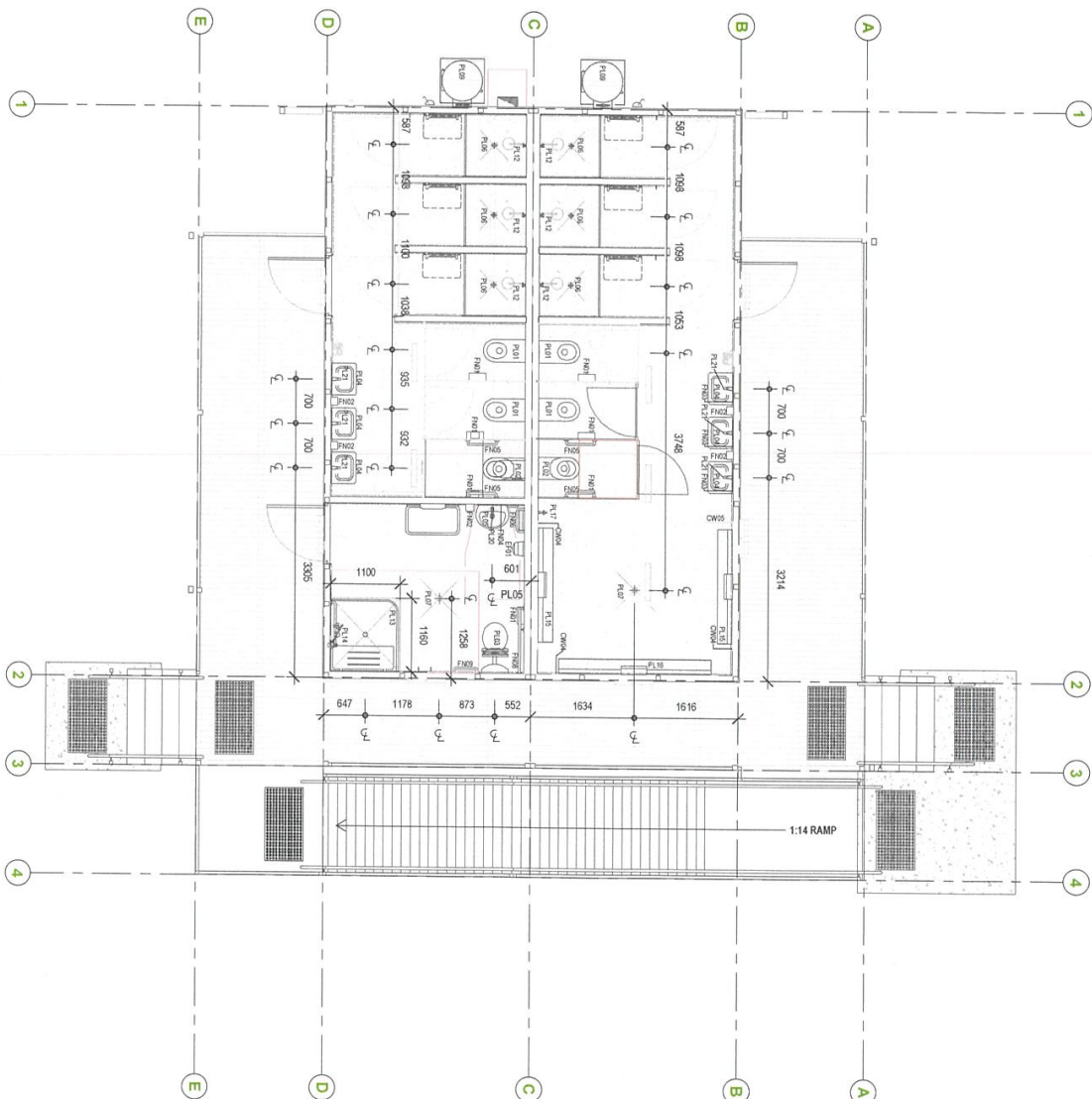
AUSCO
Manufactured by Ausco Pty Ltd
Model: AUSCO 8000
Size: 8000mm x 4000mm x 2500mm
Weight: 1200kg
Material: Steel
Finish: Powder Coated
Warranty: 10 Years
Installation: Professional
Maintenance: Regular cleaning
Accessories: See separate list
Notes: See separate list

AUSCO
FOR TENDER
Model: AUSCO 8000
Size: 8000mm x 4000mm x 2500mm
Weight: 1200kg
Material: Steel
Finish: Powder Coated
Warranty: 10 Years
Installation: Professional
Maintenance: Regular cleaning
Accessories: See separate list
Notes: See separate list

CLIENT
MOUNT ISA CITY COUNCIL
Address: 108 SIMPSON STREET
MOUNT ISA QLD 4825
Sectional View
Scale: 1:100
Date: 10/05/2021
Estimate No: 4061312

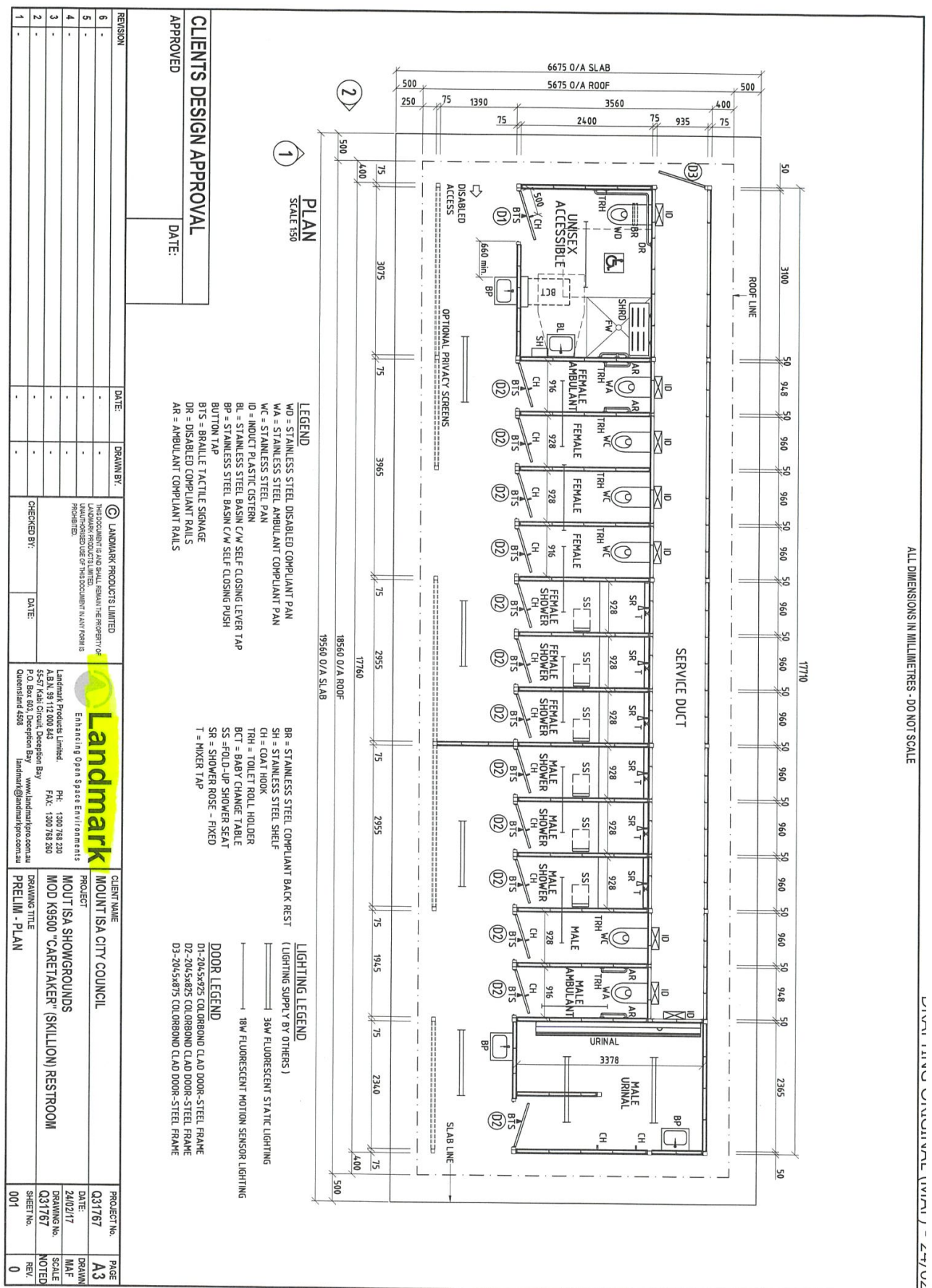
PROJECT
MOUNT ISA CITY COUNCIL
Address: 108 SIMPSON STREET
MOUNT ISA QLD 4825
Sectional View
Scale: 1:100
Date: 10/05/2021
Estimate No: 4061312
Job No: 10661312/01/02
Drawn Date: 10/05/2021
Drawn By: A
Checked By: A
Disseminated: See below

Item	Description	Qty	Installed
P1.01	1/2" (12.7) Stainless steel combustion	2	By Kuno
P1.02	Architectural 2" (51) Stainless steel combustion	4	By Kuno
R1.03	Insulated flat plate Stainless Steel with four mounted burner Gas	1	By Kuno
R1.04	Architectural 2" (51) Stainless Steel with four mounted burner Gas	4	By Kuno
P1.05	3/4" (19.0) Stainless Steel with four burner Gas Valve & Control	2	By Kuno
R1.06	3/4" (19.0) Stainless Steel with four burner Gas Valve & Control	4	By Kuno
P1.07	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	2	By Kuno
R1.08	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	4	By Kuno
P1.09	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	2	By Kuno
R1.10	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	4	By Kuno
P1.11	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	2	By Kuno
R1.12	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	4	By Kuno
P1.13	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	2	By Kuno
R1.14	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	4	By Kuno
P1.15	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	2	By Kuno
R1.16	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	4	By Kuno
P1.17	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	2	By Kuno
R1.18	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	4	By Kuno
P1.19	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	2	By Kuno
R1.20	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	4	By Kuno
P1.21	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	2	By Kuno
R1.22	Four 1/2" (12.7) Stainless Steel with four burner Gas Valve & Control	4	By Kuno



1.	GROUND FLOOR PLUMBING
	1 : 50

[illegible]



ALL DIMENSIONS IN MILLIMETRES - DO NOT SCALE

DRAWING NUMBER (MM) - 27/06/21

ELEVATION 1
SCALE 1:50

ELEVATION 2
SCALE 1:50

CLIENTS DESIGN APPROVAL

APPROVED: _____ DATE: _____

REVISION	DATE	DRAWN BY
6	-	-
5	-	-
4	-	-
3	-	-
2	-	-
1	-	-

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Landmark
Enhancing Open Space Environments
Landmark Products Limited
A.B.N. 99 112 000 343
55-57 Kahl Circle, Deepen Bay
P.O. Box 502, Deepen Bay
Queensland 4888
www.landmarkpro.com.au
landmark@landmarkpro.com.au

PROJECT NAME: MOUNT ISA CITY COUNCIL
PROJECT: MOUNT ISA SHOWGROUNDS
MOD K9500 "CARETAKER" (SKILLION) RESTROOM
DRAWING TITLE: PRELIM - ELEVATIONS

PROJECT No. 031767
DATE: 24/02/17
DRAWING No. 031767
SHEET No. 002
PAGE: A3
SCALE: MAF
NOTED: REV. 0

GENERAL NOTES:

1. DURING CONSTRUCTION THE STRUCTURE SHALL BE MAINTAINED IN A STABLE CONDITION AND NO PART SHALL BE OVER STRESSED.
2. PRIOR TO COMMENCEMENT OF WORKS THE BUILDER SHALL SATISFY THEMSELVES OF THE CORRECT LOCATIONS OF ALL EXISTING SERVICES WHETHER INDICATED OR NOT ON THE PLANS.
3. LOCATING OF THE STRUCTURE, INCLUDING CO-ORDINATES IF APPLICABLE, IS THE RESPONSIBILITY OF THE CLIENT AND/OR THE CLIENT'S SITE REPRESENTATIVE.
4. THE STRUCTURE HAS BEEN DESIGNED IN ACCORDANCE TO THE FOLLOWING AUSTRALIAN STANDARDS:
 - AS1701, AS1702, AS1703, AS1704 AND AS1705
 - AS1706, AS1707, AS1708, AS1709 AND AS1710
 - AS1711, AS1712, AS1713, AS1714 AND AS1715
 - AS1716, AS1717, AS1718, AS1719 AND AS1720
 - AS1721, AS1722, AS1723, AS1724 AND AS1725
 - AS1726, AS1727, AS1728, AS1729 AND AS1730
 - AS1731, AS1732, AS1733, AS1734 AND AS1735
 - AS1736, AS1737, AS1738, AS1739 AND AS1740
 - AS1741, AS1742, AS1743, AS1744 AND AS1745
 - AS1746, AS1747, AS1748, AS1749 AND AS1750
 - AS1751, AS1752, AS1753, AS1754 AND AS1755
 - AS1756, AS1757, AS1758, AS1759 AND AS1760
 - AS1761, AS1762, AS1763, AS1764 AND AS1765
 - AS1766, AS1767, AS1768, AS1769 AND AS1770
 - AS1771, AS1772, AS1773, AS1774 AND AS1775
 - AS1776, AS1777, AS1778, AS1779 AND AS1780
 - AS1781, AS1782, AS1783, AS1784 AND AS1785
 - AS1786, AS1787, AS1788, AS1789 AND AS1790
 - AS1791, AS1792, AS1793, AS1794 AND AS1795
 - AS1796, AS1797, AS1798, AS1799 AND AS1800
 - AS1801, AS1802, AS1803, AS1804 AND AS1805
 - AS1806, AS1807, AS1808, AS1809 AND AS1810
 - AS1811, AS1812, AS1813, AS1814 AND AS1815
 - AS1816, AS1817, AS1818, AS1819 AND AS1820
 - AS1821, AS1822, AS1823, AS1824 AND AS1825
 - AS1826, AS1827, AS1828, AS1829 AND AS1830
 - AS1831, AS1832, AS1833, AS1834 AND AS1835
 - AS1836, AS1837, AS1838, AS1839 AND AS1840
 - AS1841, AS1842, AS1843, AS1844 AND AS1845
 - AS1846, AS1847, AS1848, AS1849 AND AS1850
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 - AS1891, AS1892, AS1893, AS1894 AND AS1895
 - AS1896, AS1897, AS1898, AS1899 AND AS1900
 - AS1901, AS1902, AS1903, AS1904 AND AS1905
 - AS1906, AS1907, AS1908, AS1909 AND AS1910
 - AS1911, AS1912, AS1913, AS1914 AND AS1915
 - AS1916, AS1917, AS1918, AS1919 AND AS1920
 - AS1921, AS1922, AS1923, AS1924 AND AS1925
 - AS1926, AS1927, AS1928, AS1929 AND AS1930
 - AS1931, AS1932, AS1933, AS1934 AND AS1935
 - AS1936, AS1937, AS1938, AS1939 AND AS1940
 - AS1941, AS1942, AS1943, AS1944 AND AS1945
 - AS1946, AS1947, AS1948, AS1949 AND AS1950
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 - AS1971, AS1972, AS1973, AS1974 AND AS1975
 - AS1976, AS1977, AS1978, AS1979 AND AS1980
 - AS1981, AS1982, AS1983, AS1984 AND AS1985
 - AS1986, AS1987, AS1988, AS1989 AND AS1990
 - AS1991, AS1992, AS1993, AS1994 AND AS1995
 - AS1996, AS1997, AS1998, AS1999 AND AS2000
5. STRUCTURE IS SUITABLE FOR 10 YEARS AND HAS BEEN DESIGNED WITH AN AVERAGE RECURRING INTERVAL OF 100 YEARS.
6. SITE COVERAGE IS 105 m² (ROOF AREA).
7. THE FOOTING HAS BEEN DESIGNED ASSUMING:
 - SITE CLASS 5 OR 6
 - ALLOWABLE SOIL BEARING CAPACITY OF 100kPa
 - SOIL ADHESION OF 10kPa
 - 110 TO BE VERIFIED ON SITE.
8. FOR SLABS ON GROUND, ALL TOPSOIL AND UPPER STRATA, REMAINING OR TO BE REMOVED, SHALL BE TO BE REMOVED AND REPLACED WITH BEST STANDARD SOIL.
9. ALL FILL TO BE CLEAN PLACED IN LAYERS NOT EXCEEDING 200mm AND COMPACTED TO 95% STANDARD COMPACTION.
10. EARTHWORKS SHALL BE CARRIED OUT IN ACCORDANCE WITH CRITERIA AND PROCEDURES SET OUT IN AS1798 GUIDELINES ON EARTHWORKS FOR COMMERCIAL AND RESIDENTIAL DEVELOPMENTS.

12.6 PRINCIPAL CYCLE NETWORK PRIORITISATION**Document Number:** 752372**Author:** Manager Major Projects**Authoriser:** Director Infrastructure Services**Directorate:** Infrastructure Services**Portfolio:** Engineering, Roads, Rural Works, Concrete Batch Plant**EXECUTIVE SUMMARY**

The Department of Transport and Main Roads (TMR) has advised Council that applications for funding for the 2022-23 Cycle Network Local Government Grants Program (CNLGG) will be open from Monday, 25 October 2021. Applications will close on Friday, 17 December 2021.

RECOMMENDATION

THAT Council endorse the drafting of a funding application to Department of Transport and Main Roads (TMR) 2022-23 Cycle Network Local Government Grants Program (CNLGG) for design and construction of new bicycle pathways.

BACKGROUND

The Active Transport Investment Program (ATIP) funds cycling facilities to encourage people of all ages and abilities to cycle more often. To increase cycling participation, facilities need to be comfortable, low-stress, convenient, direct, safe and competitive with other modes of travel. The following treatments are not eligible for funding by the ATIP:

Bicycle Awareness Zone treatments (with the exception of circumstances identified under the Bicycle Lanes section).

Part-time bicycle lanes; and

Construction of shared paths less than 2.5m wide (as a stand-alone treatment).

Council has an adopted cycle network with TMR refer Attachment A for map of this network.

OVERVIEW

In line with the adopted cycle network Council are seeking funding for the following Projects:

- Construction of bicycle path on Isa Street from Lynch Street to Pamela Street to tie in with Black Spot funding received for Isa St/Deighton St and Pamela St/Deighton St intersections and 2022/23 application Isa St/ Camooweal St intersections.
- Design of cycleway for East Street to be integrated with street scaping of East Street.
- Construction of cycleway on Fourth Avenue from 11th Ave to Isa Street to complete new cycleway.

LINK TO CORPORATE PLAN

Theme:	3. Services & Infrastructure
--------	------------------------------

Strategy:	3.1	Undertake a review of Council's Services
-----------	-----	--

CONSULTATION (INTERNAL AND EXTERNAL)

Councillors

Directors

LEGAL CONSIDERATIONS

N/A

POLICY IMPLICATIONS

N/A

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights relevant as per Council's Human Rights Policy

RECOMMENDATION OPTIONS

THAT Council endorse the drafting of a funding application to Department of Transport and Main Roads (TMR) 2022-23 Cycle Network Local Government Grants Program (CNLGG) for design and construction of new bicycle pathways.

Or

THAT Council **Do Not** endorse the drafting of a funding application to Department of Transport and Main Roads (TMR) 2022-23 Cycle Network Local Government Grants Program (CNLGG) for design and construction of new bicycle pathways.

ATTACHMENTS

1. PRM Action Plan [!\[\]\(0a8200bef1826f1b69430bdc847acc6c_img.jpg\)](#) 
2. Letter Minister for Transport and Main Roads [!\[\]\(6e7166fe7ccd2300d65793c71f2f279a_img.jpg\)](#) 

Department of Transport and Main Roads

Action Plan for Mt Isa Local Government Area

Priority Route Maps

Addendum to North Queensland

Principal Cycle Network Plan, 2021

Not Government Policy

Introduction

The Queensland Government is committed to achieving the *Queensland Cycling Strategy 2017-2027* vision of 'more cycling, more often', a key priority of which is building and connecting infrastructure to grow participation.

Priority Route Maps (PRMs) are an addendum to the *North Queensland Principal Cycle Network Plan* (the plan). The plan provides a vision for the principal cycle network to support, guide and inform practitioners involved in the planning, design and construction of the transport network.

PRMs identify the delivery priority that state and local government have assigned to principal routes in each local government area. The maps guide state and local government investment planning and assessment of Queensland Government's Active Transport Investment Program (ATIP) applications.

PRMs do not impact implementation of the Department of Transport and Main Roads' (TMR) *Cycling Infrastructure Policy*. TMR-funded projects on principal routes shall explicitly provide cycling infrastructure within the project's scope, regardless of delivery priority reflected on PRMs.

In 2017, PRMs were published to the Department of Transport and Main Roads' website, to be updated every two years. Action plans were prepared identifying actions to deliver high priority routes for internal use by TMR and local government only.

In 2020, TMR collaborated with local government to update PRMs to reflect current delivery priorities. Principal routes were identified as Priority A (focus of delivery in the next 10 years), Priority B (10 to 15 years), Priority C (15 to 20 years), Priority D (for delivery in the next 20 years or more) or Existing as reported by road authority.

This action plan lists actions to deliver high priority routes in Mt Isa local government area. Specifically, the action plan lists actions to progress delivery of Priority A routes identified for implementation in the short term (0 to 5 years), for internal use by TMR and Mt Isa City Council (MICC) only.

Please refer to **Attachment A** for copy of previous action plan.

PRMs and accompanying action plans will be reviewed every two years to track delivery and respond to changing circumstances such as changes in demand, priority and funding availability.



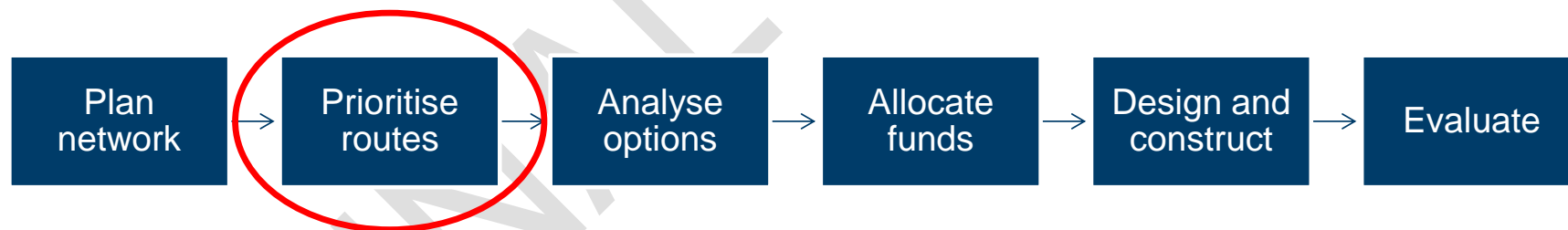
Review of Priority Route Maps

Priority routes are those where new or improved facilities are most likely to make it easier and more comfortable for all types of people to ride as an everyday activity. When making the choice to ride is as simple as using other modes of transport, people are more likely to start riding or to ride more often.

The TMR cycling and walking team collaborated with TMR regional staff and MICC officers to review priorities for improving the principal cycle network and to update PRMs to reflect current delivery priorities. Proposed changes were assessed against the following criteria:

- Strategic importance: Routes were more likely to receive priority where there was a strong fit with local and state government published plans, programs and studies, or alignment with major state and local government projects and infrastructure programs such as scheduled road upgrades.
- Opportunity: Routes were more likely to receive priority if delivery of cycling infrastructure could be undertaken as part of another project with committed funding as it is often easier and more cost effective than retrofitting later.
- Feasibility: Routes were less likely to receive priority if factors such as cost, engineering and community impacts were likely to constrain delivery of cycling infrastructure along route in the short term.
- Missing links: Routes were more likely to receive priority if delivery would complete 'missing links' to help form a connected principal cycle network.
- Existing routes: Routes were shown as 'existing' as reported by road authority.

PRMs were also updated to prioritise previously un-prioritised routes. A route analysis was completed that considered safety, demand and connectivity data to identify priority. TMR's cycling and walking team engaged TMR regional staff and MICC officers to moderate priorities based on criteria stated above.

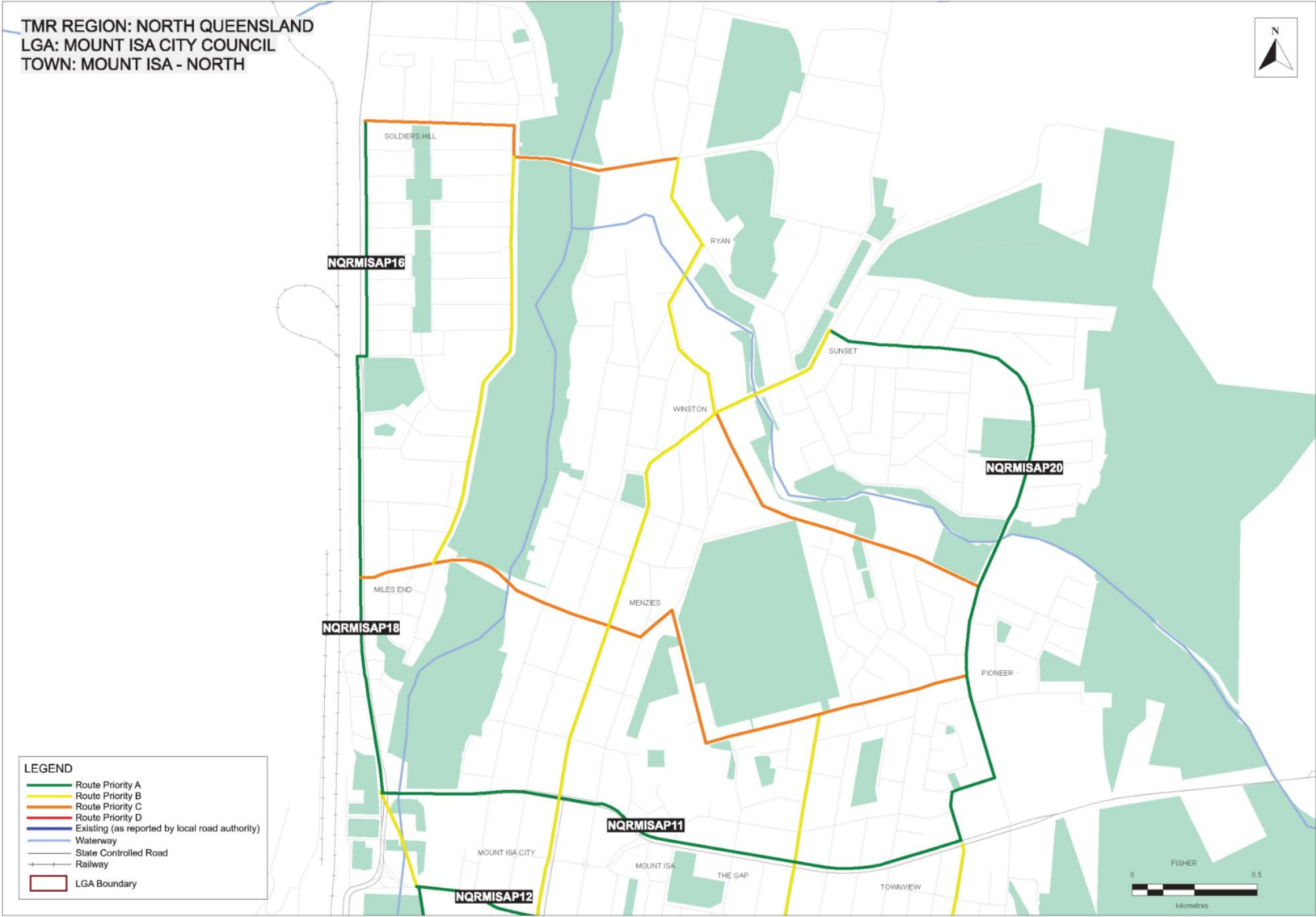


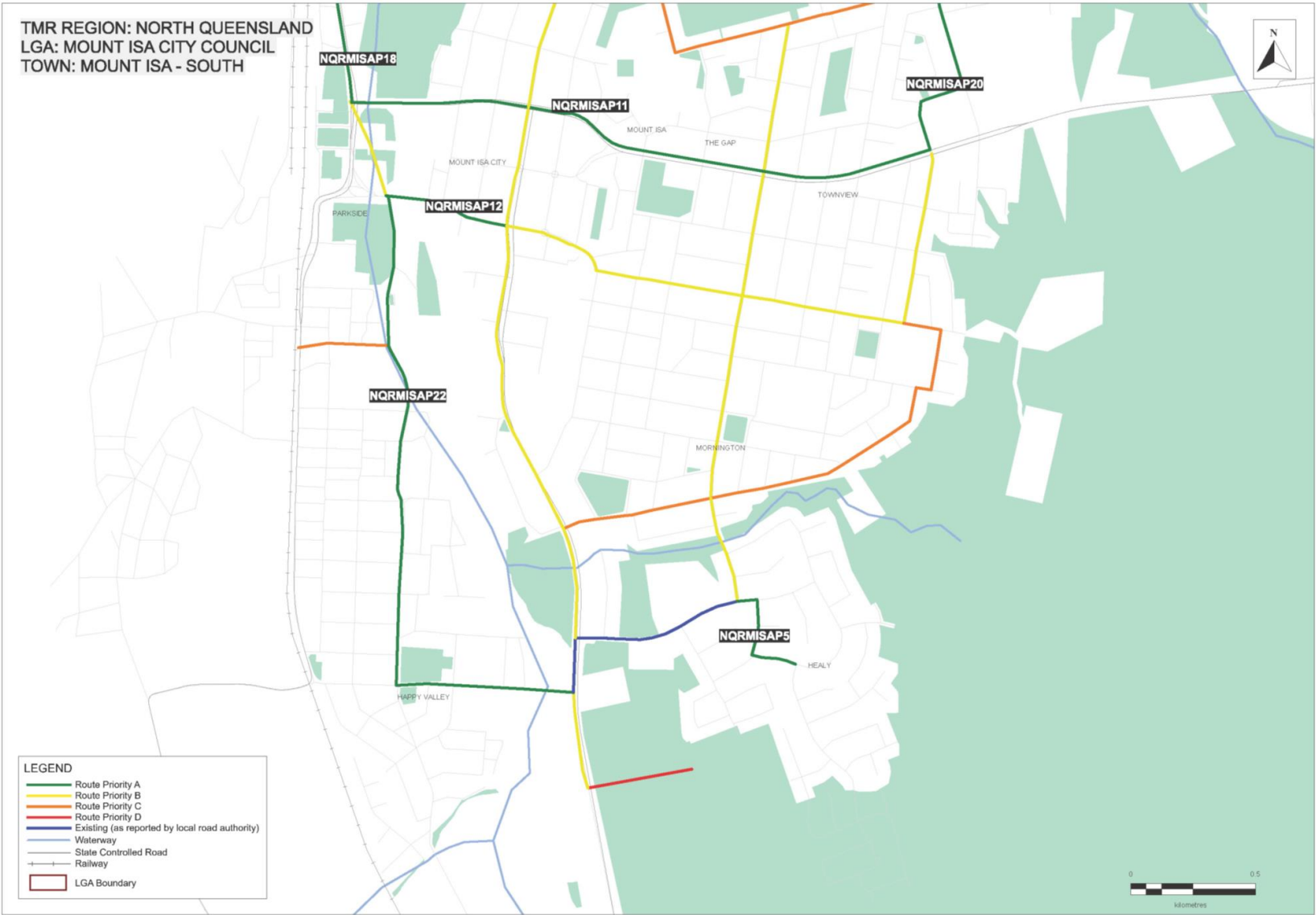
Priority Route Maps

The updated Priority Route Maps for Mt Isa local government area follow.

FINAL DRAFT







Page 6 | Action Plan for Mt Isa Local Government Area | Priority Route Maps - Addendum to North Queensland Principal Cycle Network Plan 2021



TMR Actions

TMR actions to deliver high priority routes (Route Priority A) on state-controlled roads identified for priority implementation in the short term (0 to 5 years) are listed in Table 1. Actions were developed for internal use only, based on consultation with TMR regional staff and MICC officers. The actions are intended to guide investment planning over the next five years and do not represent government policy. Funding opportunities identified include but are not limited to TMR's Active Transport Investment Program (Cycling Works), Cycling Infrastructure Policy (CIP) and Transport System Planning Program (TSPP).

Route ID	Route Name	Start Point	End Point	Responsibility	Notes
NQRMISAP18	Barkly Highway	Owen Stanley Road	Isa Street	Council	The District will support council in implementing the network on this Priority A route.
NQRMISAP11	Barkly Highway	Intersection of Diamantina Development Road and Barkly Highway	Park Avenue	Council	The District will support council in implementing the network on this Priority A route.

MICC Actions

MICC actions to deliver high priority routes (Route Priority A) on locally-controlled roads identified for priority implementation in the short term (0 to 5 years) are listed the following table. Actions were developed for internal use only, based on consultation with TMR regional staff and MICC officers. The actions are intended to guide investment planning over the next five years and do not represent government policy. Funding opportunities identified include but are not limited to MICC's transport infrastructure program (Capital Works) and TMR's Cycle Network Local Government Grants program (CNLGG).

Route ID	Route Name	Start Point	End Point	Project Status		Next Steps	Timing	Funding	Responsibility	Notes
				Project Phase	Complete (Y/N/NA)					
NQRMISAP5	Thomson Road	Duchess Road	McNamara Street	Options Analysis	N/A					
				Business Case	N/A					
				Detailed Design	Y	Undertaking Finalisation	2019-2020	CNLGG	Council	
				Construction	Y	Undertaking Finalisation	2019-2020	CNLGG	Council	
NQRMISAP5	Thomson Road-Stage 2	Duchess Road	Transfield Avenue	Options Analysis	N/A					
				Business Case	N/A					
				Detailed Design	Y	Undertaking Finalisation	2019-2020	CNLGG	Council	
				Construction	N	Construct shared path.	2020-2021	CNLGG	Council	
NQRMISAP5	Transfield Avenue	Thomson Road	Wright Road	Options Analysis	N/A					
				Business Case	N/A					
				Detailed Design	N	Funding for design has been approved and is underway	2019-2020	CNLGG	Council	
				Construction	N		2020-2021	CNLGG	Council	
NQRMISAP22	Twenty Third Avenue	Fourth Avenue	Duchess Road	Options Analysis	N/A					
				Business Case	N/A					
				Detailed Design	Y	Going through review process with TMR currently	2019-2020	CNLGG	Council	
				Construction	N	Construct shared path.	2020-2021	CNLGG	Council	
NQRMISAP22	Fourth Avenue	Isa Street	Twenty Third Avenue	Options Analysis	N/A					
				Business Case	N/A					
				Detailed Design	Y	Going through review process with TMR currently	2019-2020	CNLGG	Council	
				Construction	N	Construct shared path.	2021-2022	CNLGG	Council	
NQRMISAP12	Isa Street	Fourth Avenue	Camooweal Street	Options Analysis	N/A					
				Business Case	N/A					
				Detailed Design	N	Complete Detailed Design	2021-2022	CNLGG	Council	
				Construction	N	Construct path	2022-2023	CNLGG	Council	
NQRMISAP16	Markham Valley Road	Milne Bay Road	Owen Stanley Road	Options Analysis	N/A					
				Business Case	N/A					
				Detailed Design	N	Funding for design has been approved and is underway	2019-2020	CNLGG	Council	
				Construction	N	Construction (Non PCNP funded)	2019-2020	CNLGG	Council	
NQRMISAP18	Barkly Highway	Owen Stanley Road	Intersection of Diamantina Development Road and Barkly Highway	Options Analysis	N/A					
				Business Case	N/A					
				Detailed Design	N	Funding for design has been approved and is underway	2019-2020	CNLGG	Council	
				Construction	N	Construct path	2022-2023	CNLGG	Council	
NQRMISAP20	Abel Smith Parade	Sunset Avenue	Short Street	Options Analysis	NA					
				Business Case	NA					
				Detailed Design	N	Complete Detailed Design	2023-2024	CNLGG	Council	
				Construction	N	Construct path	2023-2024	CNLGG	Council	
NQRMISAP20	Abel Smith Parade/Park Avenue	Short Street	Barkly Highway	Options Analysis	NA					
				Business Case	NA					
				Detailed Design	N	Complete Detailed Design	2023-2024	CNLGG	Council	
				Construction	N	Construct path	2024-2025	CNLGG	Council	
NQRMISAP11	Barkly Highway		Park Avenue	Options Analysis	N/A					
				Business Case	N/A					



		Intersection of Diamantina Development Road and Barkly Highway		Detailed Design	N	Complete Detailed Design	2023-2024	CNLGG	Council	
				Construction	N	Construct path	2025-2026	CNLGG	Council	





Minister for Transport and Main Roads

Our ref: MC120406

19 October 2021

Councillor Danielle Slade
Mayor
Mount Isa City Council
mayor@mountisa.qld.gov.au

1 William Street Brisbane 4000
GPO Box 2644 Brisbane
Queensland 4001 Australia
Telephone +61 7 3719 7300
Email transportandmainroads@ministerial.qld.gov.au
Website www.tmr.qld.gov.au

Dear Councillor Slade

I am pleased to announce the publication of the updated Mount Isa City Council Priority Route Maps (PRMs), addendum to the North Queensland *Principal Cycle Network Plan* (PCNP). This update to the PRMs has been developed in collaboration with council officers, reflecting their recommendations.

Building safe, direct and connected cycling infrastructure is critical to achieving the Queensland Government's vision for more cycling, more often. PRMs identify the current delivery priority state and local governments have assigned to principal routes and exist to guide investment planning.

The updated PRMs supersede those published in 2017. The delivery priorities will be used to guide assessment of the Queensland Government's Cycle Network Local Government Grants (CNLGG) Program, with applications for higher priority routes generally being given greater weighting.

You will be able to apply for state-matched funding for the planning, design, construction and promotion of cycling infrastructure projects on the principal cycle network when the grants open again later this year. An invitation to apply will be emailed directly to the appropriate council officers.

You can access information on how to apply, CNLGG Program guidelines, and published PCNPs and PRMs, on the Department of Transport and Main Roads' (TMR) website at www.tmr.qld.gov.au by clicking on (1) 'Travel and transport' and (2) 'Cycling'.

If you require further information, I encourage you to contact Mr Adam Rogers, Director (Active Transport), TMR, by email at adam.z.rogers@tmr.qld.gov.au or telephone on 3066 7540.

I look forward to working with you to deliver safe and attractive infrastructure and encourage more people to take advantage of the convenience and health benefits of riding now and into the future.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Mark Bailey".

MARK BAILEY MP
Minister for Transport and Main Roads

13 NOTICES OF MOTION

Nil

14 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS**RECOMMENDATION**

THAT Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulation 2012:

14.1 Audit and Risk Management Committee Meeting Minutes dated 28 October 2021 - Unconfirmed

This matter is considered to be confidential under Section 275 - h of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

14.2 Smart Water Meter Installation

This matter is considered to be confidential under Section 254J - c of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

14.3 Urgent Stormwater Repair Carbine Street

This matter is considered to be confidential under Section 254J - c of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

14.4 Buchanan Park Entertainment Centre Awning

This matter is considered to be confidential under Section 254J - c of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

14.5 Notification of Insurance Claim

This matter is considered to be confidential under Section 254J - f of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with starting or defending legal proceedings involving the local government.
