

AGENDA

Special Council Meeting Wednesday, 29 September 2021

I hereby give notice that a Special Meeting of Council will be held on:

Date: Wednesday, 29 September 2021

Time: 9am

Location: Council Chambers

23 West Street

Mount Isa

David Keenan
Chief Executive Officer

Order Of Business

1	Open	ing of the Meeting/Acknowledgement of Country	5
2	•	er	
3	•	ogies/Leave of Absence	
4	•	c Participation	
5		arations of Conflicts of Interest	
6		orate and Community Services Reports	
	•	Community Grants and Sponsorship Round 1 2021/2022	

1 OPENING OF THE MEETING/ACKNOWLEDGEMENT OF COUNTRY

Acknowledgement of Country

Mount Isa City Council acknowledges the Kalkadoon and the Indjilandji people, Traditional Custodians of the land on which we meet today and pay our respects to their Elders past, present and emerging.

We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Recording of Council Meeting

Please note this Special Meeting of Mount Isa City Council may be live streamed and recorded in accordance with Council's 'Recording of Council Meetings Policy'.

As a visitor in the public gallery, your presence may be recorded.

By remaining in Chambers, it is assumed your consent is given if your image is inadvertently broadcast.

- 2 PRAYER
- 3 APOLOGIES/LEAVE OF ABSENCE
- 4 PUBLIC PARTICIPATION
- 5 DECLARATIONS OF CONFLICTS OF INTEREST

6 CORPORATE AND COMMUNITY SERVICES REPORTS

6.1 COMMUNITY GRANTS AND SPONSORSHIP ROUND 1 2021/2022

Document Number: 749048

Author: Community Development Officer

Authoriser: Director Corporate and Community

Directorate: Corporate and CommunityCorporate and Community

Portfolio: Finance, Customer Services, Economic Development, Promotion &

Community Development, Arts

EXECUTIVE SUMMARY

On 31 August 2021, Round 1 of the 2021/22 Community Grants and Sponsorship closed with Council receiving a total of 11 applications; 6 for Sponsorship and 5 for Community Grants. All applications go through a comprehensive process, and procedures have been developed to ensure a fair, open and transparent selection is selected.

RECOMMENDATION

THAT Council award the following organisation to receive the Community Grants and Sponsorship, Round 1 August 2021 funding to:

Sponsorship	Project/Event	Amount
Mount Isa School of Dance	Under the Sea – Dance Production	\$ 7,500.00
Young People Ahead	School Holiday Program	\$ 2,791.00
St Joseph's Catholic School	2021 St Joseph's Family Fiesta	\$ 4,245.00
Commerce North West	2021 Jemena Northern Outback Business Awards	\$ 3,500.00
Mount Isa Pacific Goodwill Partnership Inc.	Fun Talent Show Pageant	\$ 500.00

N.B. All amounts are plus GST if applicable

BACKGROUND

All applications are assessed against Councils Community Grants and Sponsorship Guidelines, with 10 of the 11 applications meeting the criteria for eligibility. Applications are assessed on their ability to address the council priorities and the greatest potential benefit to the community. Where required, organisations may have special conditions added to their funding documents to ensure Council receives appropriate recognition and the project or event adheres to Council requirements.

Item 6.1 Page 6

OVERVIEW

Mount Isa City Council provides financial assistance to local community and sporting organisations that undertake projects and events that make positive contributions to the quality of life in the Mount Isa region. These contributions may address cultural, community, educational, sporting or recreational needs.

BUDGET AND RESOURCE IMPLICATIONS

Council has an annual buget for the Community Grants of \$50,000 with \$25,000 allocated to each round. Sponsorship has sufficient budget available to cover Round 1 with adequate surplus to accommodate potential Round 2 applications in February 2022.

LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.3	Assist community groups to increase their sustainability and build social capacity
	1.8	Coordinate and review sport and recreation opportunities to encourage a healthier lifestyle in the region

CONSULTATION (INTERNAL AND EXTERNAL)

Internal consultation was undertaken with Environmental Health, Local Laws, Revenue, Technical Services, Workplace Health and Safety, Land Use, Town Planning and Manager Corporate and Communities. Financial viability assessment was conducted with Manager, Finance and Information Technology.

LEGAL CONSIDERATIONS

Not Applicable

POLICY IMPLICATIONS

Statutory Policy - Mount Isa City Council Community Grants Policy

RISK IMPLICATIONS

Not Applicable

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all 23 protected human rights and it is believed that it does not unreasonably infringe on these human rights.

RECOMMENDATION OPTIONS

THAT Council award the following organisation to receive the Community Grants and Sponsorship, Round 1 August 2021 funding to:

Sponsorship	Project/Event	Amount
Mount Isa School of Dance	Under the Sea – Dance Production	\$ 7,500.00
Young People Ahead	School Holiday Program	\$ 2,791.00
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Commerce North West	2021 Jemena Northern Outback Business Awards	\$ 3,500.00

Item 6.1 Page 7

Mount Isa Pacific Goodwill Partnership Inc.	Fun Talent Show Pageant	\$ 500.00

N.B. All amounts are plus GST if applicable

OR

THAT Council do not award any funding under the Round 1 Community Grants and Sponsorship Program.

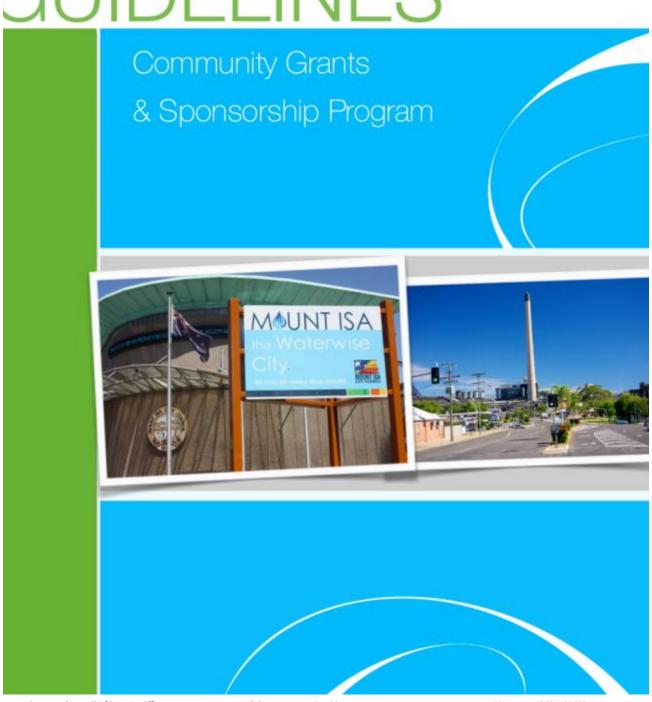
ATTACHMENTS

- 1. Community Grants Guidelines J.
- 2. Mount Isa City Council Community Grants Policy 4 🖺
- 3. Summary of Community Grants August 2021 1
- 4. Summary of Sponsorship August 2021 4

Item 6.1 Page 8



GUIDELINES



Correspondence: Chief Executive Officer

Website: www.mountisa.qld.gov.au

ADIN:

48 701 425 059 (07) 4747 3200

Message from the MAYOR



Community and sporting groups are an integral part of Mount Isa, and we at Council have long recognised their importance through our Community Grants and Sponsorship Programme.

It's thanks to the exemplary efforts of these groups that we are able to attract people to live and work in our great city.

This programme has been designed to provide financial assistance to these groups the majority of which are run by dedicated volunteers - to enable them to continue to

undertake the terrific activities, events and work they do in, and for, the community.

In the past, the grants have been used to make improvements to, or upgrade, facilities, or to repair assets.

Council is proud to support our community and sporting groups, enabling them to continue to run sustainably and effectively.

I highly recommend that you contact Council's Community Development Officer and discuss your grant application before submitting it, to ensure all relevant information is provided and criteria are met.

I look forward to seeing applications for a wide range of community-minded projects and activities very soon.

Her Worship Danielle Slade Mayor of Mount Isa

Made

Front Cover photos: Mount Isa City Council, Mount Isa by E. Theiber

COMMUNITY GRANTS & SPONSORSHIP PROGRAMME GUIDELINES

Mount Isa City Council provides financial assistance to local community and sporting organisations that undertake projects and events that make positive contributions to the quality of life in the Mount Isa region. These contributions may address cultural, community, educational, sporting or recreational needs.

All applications go through a competitive process and these procedures have been developed to ensure this is fair, open and transparent for community organisations seeking financial assistance from Council.

APPLICATION LODGEMENT

Applications should be lodged with Council by **5:00pm on the due date.** Late applications may not be accepted.

POST: Community Grants & Sponsorship Round (1 or 2)

Chief Executive Officer Mount Isa City Council

PO Box 815

MOUNT ISA QLD 4825

FAX: (07) 4747 3209

(Attention: CEO)

E-MAIL: city@mountisa.qld.gov.au

Subject Heading: Community Grants & Sponsorship Round (1 or 2)

Submissions will be collated by the Director of Corporate & Communities, with decisions on funding success (and amounts) made at the meetings of the Mount Isa City Council as outlined in the schedules.

Successful applications will be officially approved by Council resolution.

INFORMATION ABOUT FINANCIAL SUPPORT

- > Two funding rounds each financial year –August and February.
- ➤ The level of assistance available is limited by Council's budget decisions and its priorities. No applicant can be guaranteed funding or receiving the full amount requested.
- Funding for the Community Grants Programme is available up to \$5,000.

Page **3** of **7**

GUIDELINES
Community Grants & Sponsorship Program

COUNCIL SUPPORT

- Funding requests are to be financial only, if you require Council services, you must contact Council for a quote and include the dollar amount in your application.
- Mount Isa City Council Owned Enterprises Pty Ltd (MICCOE) do not offer in-kind support or waiver of fees for use of MICCOE venues (Outback at Isa, Civic Centre or Buchanan Park). If you wish to use those venues, please obtain a quote from MICCOE and include the dollar amount in your application.
- Any organisations wishing to apply for a waiver of fees / bills e.g. Excess Water Bills, Development Fees must not apply under these programmes and are to put in a separate request in writing to Council.

LETTERS OF SUPPORT

- Applicants are requested to attach relevant letters of support to show community, business and financial support for their application.
- Council may not supply letters of support from the CEO, Mayor or Councillors for any application to the Mount Isa City Council Community Grants and Major Events Sponsorship Programmes.

- ➤ The applicant must be; 1) based within the Mount Isa City Council local government area, or 2) associated with a membership base within the Mount Isa City Council local government area, and / or be delivering a service / event / project that will be of direct benefit to the wider community of the Mount Isa City Council local government
- The applicant must be an incorporated not-for-profit organisation. If your organisation is not incorporated but feels it has an event or project that satisfies all other eligibility criteria, then a sponsor may be used. See "Other Important Notes" section for further details.
- Applicants shall have no overdue debt (including debtor accounts, rates and excess water bills) to the Mount Isa City Council at the time the application is assessed by the Council.
- ➤ The applicant shall show that it has the financial capacity to carry out the project or event without the support of Council. If your financial statements do not reflect this, then you must show a proactive approach to fundraising and funding.
- Applications should seek to address some of the following priorities:
 - $\circ\quad$ Promotion of economic development in the area
 - Enhanced economic / cultural / social opportunities for residents
 - $\circ \quad \hbox{Enhanced health and safety for residents} \\$
 - o Research and development projects relevant to the region
 - o Capital improvements to create a community asset
 - Meet a demonstrated need within the community
 - o Promote a healthy and active lifestyle
 - Enhanced environmental sustainability
 - Innovation and technology

ELIGIBILITY CRITERIA

Page **4** of **7**

GUIDELINES
Community Grants & Sponsorship Program

INELIGIBILE CRITERIA

The following will **NOT** be considered for funding:

- ➤ General operating costs (e.g. electricity, phone, rent, meals, accommodation and hire charges. Note-: A position created for the length of a project is considered eligible)
- Private and commercial ventures;
- Political or for-profit groups;
- Projects under litigation;
- Retrospective funding;
- Purchase of land;
- > Support for an individual pursuit
- Projects that do not involve or benefit the Mount Isa City Council regional community

ASSESSMENT CRITERIA

- Preference will be given to requests for financial assistance for events / projects that have the greatest potential benefit to residents and / or are new events to the area.
- ➤ Preference will be given to applications that seek funding for the total cost of the project from a variety of sources, and to applicants who demonstrate a willingness to partially self-fund.
- ➤ Each application is to be assessed on its individual merits having consideration for the total amount of funds available in the Council's budget.
- ➤ A Risk Management Plan is essential for applicants of the Major Events Sponsorship Programme. Preference will be given to applicants of the Community Grants Programme who submit a Risk Management Plan.
- ➤ Preference will be given to applications who have fully completed forms and have provided all the requested and relevant documents.

WHAT YOU MUST INCLUDE IN YOUR APPLICATION

- Applications must be made via the official application form available from Mount Isa City Council, and must include the following documentation:
 - ✓ A copy of the applicant organisation's Certificate of Incorporation or Certificate of Registration or charity status;
 - ✓ A realistic and itemised budget including committed financial and / or in-kind support by the applicant, other grant agencies or sponsorships;
 - ✓ A copy of the applicant organisation's Certificate of Currency (Public Liability Insurance Min \$20m);
 - ✓ A copy of the organisation's audited financial statements for the past financial year including all relevant documents such as an Auditor's / Accountant's Report, Profit and Loss Statement and Balance Sheet. If the latest audited financial statements are not available (i.e. they are currently being audited) a letter from the accountable officer is required stating this, and if successful for funding, the documents supplied before funding is issued;
 - ✓ Landowner's written permission for the event or project. This includes for Council owned venues like Parks, Civic Centre and Buchanan Park;

Page **5** of **7**

GUIDELINES
Community Grants & Sponsorship Program



- ✓ The organisation must complete a "Statement by Supplier" form if the organisation does not have an Australian Business Number (ABN).
- ✓ Other supporting documentation where applicable (ie, 2 Quotes, Site Plans, Letters of support etc)

ACQUITTAL DETAILS

Applications are assessed against the selection criteria before being submitted to Council for approval.

Recipients of support from the Mount Isa City Council must submit an Acquittal Report within six (6) weeks of the completion of the event or project. Failure to complete and lodge the report may result in a demand for the return of the granted funds and may also have a detrimental effect on any future grant applications.

Any organisation that cannot demonstrate that funds have been expended in accordance with the purpose for which the funds were granted, will be required to return the funds to the Mount Isa City Council within three (3) months of the proposed event or project.

NOTIFICATION

All applicants will receive a confirmation email to state their application has been received by Council, including details of an application reference number.

Successful Applicants will receive an approval letter, a Funding Agreement, and the Acquittal Report. The Funding Agreement will include the Terms and Conditions of the funding and any special conditions that may have been attached. Successful applicants will need to return the original completed and signed Funding Agreement before any money will be transferred.

Unsuccessful Applicants will be advised in writing stating the reason for the decision. For further clarification or feedback on your application please contact Council.

FUNDING PROCESS (AFTER NOTIFICATION OF OUTCOME)

For the funding process timeline, see the table below.

This is the process after notification of outcome from Council:

- Receive successful / unsuccessful outcome via mail
- ➤ If successful you will also receive a Funding Agreement, Acquittal Report and invitation to a presentation
- You MUST return a signed Funding Agreement before any money can be transferred
- Once your event/project is completed you MUST send an Acquittal Report to Council within six (6) weeks of the completion of the event.

Page **6** of **7**

GUIDELINES
Community Grants & Sponsorship Program

APPROXIMATE FUNDING TIMELINES (subject to change at Council's discretion)

	Round One	Round Two	
Applications Open	First day in August each year	First day in February each year	
Applications Close	Last council business day in August each year (minimum 4 weeks)	First Council business day in March each year (minimum 4 weeks)	
Submitted to Ordinary Meeting	First scheduled meeting in October	First Scheduled meeting in April	
Official Advice of Funding	Within 1 week of October Ordinary Meeting	Within 1 week of April Ordinary Meeting	
Final Acquittal must be received by Mount Isa City Council	Within six (6) weeks of the event occurring.	Within six (6) weeks of the event occurring.	

OTHER IMPORTANT NOTES

- Only <u>ONE</u> application may be submitted per organisation per funding round.
- ALL applications must be typed.
- ➤ ALL applications must be signed by an authorised executive representative to be accepted. Electronic signatures are not accepted.
- Please do not submit applications in a binder or have it bound (applicable to hard copy applications only).
- Sponsor details a sponsor may be used when an organisation is not incorporated. The sponsor organisation must be incorporated and satisfy all other eligibility criteria. The sponsor organisation then becomes legally liable for the event/project and therefore must provide all the required documents and have an authorised officer of the sponsor sign the application.
- ➤ If an organisation is successful with a community grant, but the project or event must be altered from the original application, a request for a Change of Scope must be made in writing to Council's Director of Corporate and Communities and be approved prior to commencing or continuing the project/event.

FAILURE TO COMPLY

If an organisation that has received funding fails to comply with any requirement of this policy, Mount Isa City Council has the right to refuse future applications for grants or sponsorship.

FOR FURTHER INFORMATION

Contact:

Mount Isa City Council PO Box 815 MOUNT ISA QLD 4825

P: 07 4747 3200 **E:** city@mountisa.qld.gov.au

GUIDELINES
Community Grants & Sponsorship Program

Page **7** of **7**



APPLIES TO STATUTORY POLICIES ONLY

This an official copy of the **Community Grants Policy**, made in accordance with the provisions of *Local Government Act* 2009, *Local Government Regulation* 2012, *Public Records Act, Mount Isa City Council's Local Laws, Subordinate Local Laws*, and current Council Policies.

Statutory Policies comply with a legislative requirement; the **Community Grants Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

Dy.

Sharon Ibardolaza
Chief Executive Officer

DOCUMENT VERSION CONTROL										
Governance/Policies/Statutory Doc ID# 26630 POLICY TYPE Statutory (Council)										
VERSION	DATE	RESOLUTION NO.	DETAILS							
V1	30.07.2014	OM50/07/14	Responsible Offi	cer - Sports and Rec	reation Officer					
V2	26.06.2019	OM35/06/19	Responsible Offi	cer - Community Dev	velopment Officer					
V3	27.05.2020	OM25/05/20	Responsible Offi	cer - Community Dev	velopment Officer					
	•			REVIEW DUE	06.2021					

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	Х	Section meetings / Toolbox talks	
Internal email to all councillors	Х	Included in employee inductions	
Employee noticeboards		Uploaded to Council website	Х
Internal training to be provided		External training to be provided	
Registered in magiQ	Х		

MOUNT ISA CITY COUNCIL STATUTORY POLICY

Page 1 of 9

1. PURPOSE

1.1 Under the *Local Government Regulation 2012* Part 5 Section 195, "A local government must prepare and adopt a policy about local government grants to community organisations (*a community grants policy*), which includes the criteria for a community organisation to be eligible for a grant from the local government".

The purpose of this policy is to:

- a) Detail how Mount Isa City Council ("Council") will provide community assistance payments in times of exceptional circumstance from a declared disaster or health pandemic; and
- b) Detail how Council" will provide local community and sporting groups/organisations seeking sponsorship, donations, or in-kind Council assistance; and
- c) Outline the circumstances under which Council will provide small value in-kind support to local non-profit community and sporting organisations; and
- d) To authorise Council reimbursement of some of the costs of the Waste Service Charge to local non-profit community and sporting organisations and educational facilities.
- 1.2 Council has the following funding programmes available to community groups, clubs, organisations and educational facilities:
 - a) Community Grants Programme;
 - b) Major Events Sponsorship Programme;
 - c) Small and In-kind Donations Programme;
 - d) Waste Service Charge Donations Programme; and
 - e) From time to time, as determined by a declared disaster or health pandemic, provide community assistance payments as resolved by Council.

2. COMMENCEMENT

This policy will commence on and from 27 May 2020. It replaces all other policies or arrangements governing sponsorship, donations, in-kind support, funding and grants (whether written or not).

COMMUNITY GRANTS PROGRAMME and MAJOR EVENTS SPONSORSHIP PROGRAMME

3. APPLICATION

- 3.1 For the Community Grants and Major Events Sponsorship funding programmes, this policy applies to applicants based within the Mount Isa local government area, or associated with a membership base within the Mount Isa local government area, and/or be delivering a service/event/project that will be in the public interest of the community of the Mount Isa local government area.
- 3.2 The applicant must be an incorporated not-for-profit organisation. If an organisation is not incorporated but feels it has a service/event/project that satisfies all other eligibility criteria for one of the streams of this funding programme, then a sponsor may be used. The sponsor organisation must be incorporated and satisfy all the same eligibility criteria. The sponsor organisation then becomes legally liable for the service/event/project.

4. INFORMATION ABOUT ALL COUNCIL SUPPORT

4.1 The level of assistance and sponsorship available is limited by Council's annual budget and its priorities. No applicant can be guaranteed to either receive funding or to receive the full amount requested.

MOUNT ISA CITY COUNCIL STATUTORY POLICY

Page 2 of 9



- 4.2 The advertisement for each funding round shall contain the funding pool amount for the Community Grants Programme only. There is to be no advertisement of the funding pool for the Major Events Sponsorship Programme. Funding amounts will be determined by Council with regard to the budget and Council's financial position at the time.
- 4.3 There are two funding rounds each year and all applications must be received by the due date. Late submissions or applications may not be considered and are subject to Council's discretion. A schedule of funding rounds is contained within this policy. Should applications be received outside open funding periods, the applicant may be asked to re-apply within an appropriate funding round.
 - The decision of Council on applications is final. Financial support may require compliance with specific conditions before payment. Should these conditions not be met by the specified date, Council reserves the right to revoke the offer of support.
- 4.4 Where relevant and agreed upon, Council expects agreed acknowledgement of support (for example: inclusion and display of the Council logo, invitation of Council staff and/or elected members to events, openings or ceremonies, and acknowledgement of Council support in media and promotional efforts).
- 4.5 Applicants may only submit one application per funding round.
- 4.6 Any organisation wishing to apply for a waiver of Council fees, charges, rates or bills (e.g. Excess Water Bills, Development Fees etc) must not apply under this programme but submit a separate request in writing to Council.
- 4.7 GST: where applicable, all applications are to be GST inclusive.
 - 4.8 Council's Chief Executive Officer ("CEO"), or their delegate, may approve departure from the procedure by Council where:
 - a) It is within the limits of their financial delegation; and
 - b) The departure would be in the public interest; and
 - c) Where the departure is reasonable and necessary having regard to the community wellbeing that is to be promoted.

5. ELIGIBLE CRITERIA

- 5.1 Applications may seek to address some of the following priorities:
 - a) Promotion of economic development in the area;
 - b) Enhanced economic / cultural / social opportunities for residents;
 - c) Enhanced health and safety for residents;
 - d) Research and development projects relevant to the region;
 - e) Capital improvement to create a community asset;
 - f) Meet a demonstrated need within the community;
 - g) Promote a healthy and active lifestyle;
 - h) Enhanced environmental sustainability;
 - i) Innovation and technology.
- 5.2 Applicants shall have no overdue debt (including leases, infringements, rates and water bills) to Council at the time the application is submitted to Council.
- 5.3 The applicant shall show that they have the financial capacity to carry out the project or event. If financial statements do not reflect this, then the organisation must show a proactive approach to fundraising and other funding sources.

MOUNT ISA CITY COUNCIL STATUTORY POLICY

Page 3 of 9



6. INELIGIBLE CRITERIA

- 6.1 The following will NOT be considered for funding:
 - a) General operating costs (e.g. electricity, phone, rent, meals, salaries/wages, accommodation and hire charges. A position created for the length of a project is considered eligible);
 - b) Private and commercial ventures;
 - c) Political or for-profit groups;
 - d) Projects under litigation;
 - e) Retrospective funding;
 - f) Purchase of land;
 - g) Support of an individual pursuit;
 - h) Projects that do not involve the Council regional community.

7. LETTERS OF SUPPORT

- 7.1 Applicants are encouraged to attach relevant letters of support to show community, business and financial support for their application.
- 7.2 Council may not supply letters of support from the CEO, Mayor or Councillors for any application to the Mount Isa City Council Community Grants Programme or the Major Events Sponsorship Programme.

8. APPROXIMATE FUNDING TIMELINES (subject to change at Council's discretion)

	Round Two	Round One
Applications Open	First Council business day in February each year	First Council business day in August each year
Applications Close	First Council business day in March each year	Last Council business day in August each year
Submitted to Ordinary Meeting	Second Wednesday in April	Second Wednesday in October
Official Advice of Funding	Third week of April	Third week of October
Final Acquittal must be received by Mount Isa City Council	Within six weeks of the event or project occurring	Within six weeks of the event or project occurring

9. NOTIFICATION

- 9.1 All applicants will receive a generic email to state their application has been received by Council, including a reference number.
- 9.2 Successful Applicants will receive an approval letter and, if applicable, a funding agreement and the Assistance Acquittal Form. The funding agreement will include the terms and conditions of the funding and any special conditions that may have been attached to the funding.

MOUNT ISA CITY COUNCIL STATUTORY POLICY

Page 4 of 9

STATUTORY POLICY MOUNT ISA CITY COUNCIL Community Grants Policy

RESOLUTION NO. OM25/05/20 VERSION V3

- 9.3 Successful applicants will need to complete and sign the funding agreement and supply a tax invoice before any funding will be released.
- 9.4 Unsuccessful applicants will receive a letter advising that their application has been unsuccessful.

10. COMMUNITY GRANTS PROGRAMME ADDITIONAL INFORMATION

Funding requests are to be financial only. If an applicant wishes to utilise Council services, they must first contact Council for a quote and include the dollar amount in their application.

11. MAJOR EVENTS SPONSORSHIP PROGRAMME ADDITIONAL INFORMATION

In addition to the above eligibility criteria, to be eligible for the Major Events Sponsorship Programme, the event must:

- a) Be recurring regularly within the Mount Isa local government area i.e. be an annual or bi-annual event (if the event is a new event, it should aim to be annual or bi-annual); or
- Be a significant one-off event of benefit to the community within the Mount Isa local government area; and
- c) Have a total event budget of \$20,000 or more.

Sponsorship requests are to be financial only, if an applicant wishes to apply for Council services, they must contact Council for a quote and include the dollar amount in their application.

12. CHANGE OF SCOPE

If an organisation is successful with a community grant or sponsorship application, but the project or event must be altered from that as outlined in the original application, a request must be made in writing to Council's Director of Corporate and Financial Services and be approved before the event / project commences.

13. ACQUITTAL

In providing financial assistance, Council requires all applicants to provide Council with an acquittal, lodged on the relevant Council acquittal form within 6 weeks of the end of the event/project, showing that the financial assistance has:

- a) Been used for the approved purposes including proof of expenditure e.g. invoices, receipts, photos etc.; and
- b) Produced a community benefit; and
- c) Evidence of the appropriate acknowledgement to Council

14. RESPONSIBILITIES

- 14.1 Applicants are required to submit all the requested documents with the application as outlined in the application form check list. Failure to provide these documents by the due date may make the application ineligible.
- 14.2 Council is required to comply, to the best of its ability, with the dates as per the schedule of funding rounds contained within this document.

15. FAILURE TO COMPLY

If an organisation that has received funding fails to comply with any requirement of this policy, Council has the right to refuse future applications for grants or sponsorship.

16. IN-KIND (Non-Cash) DONATIONS

16.1 It is recognised that Council plays a significant role in the Mount Isa and Camooweal communities and has a role to play in developing and supporting the social fabric that makes the community a

MOUNT ISA CITY COUNCIL STATUTORY POLICY

Page 5 of 9

desirable place to live. Council also recognises that we are the sole or primary supplier of a number of services that community, educational, and sporting groups require in order to be able to function effectively.

- 16.2 In-kind support is available to not-for-profit community and sporting groups in the form of free goods or services that Council provides, such as waste services, bin hire, road signage etc. Small value items, not exceeding \$1000, that are commonly procured by Council may also be considered at discretion of the CEO.
- 16.3 Applications will be reviewed and assessed on the following criteria:
 - Applicants are incorporated Not for Profit community or sporting groups, or educational facilities; or
 - 2. Other unincorporated applicants who can demonstrate that all proceeds from the activity are for a not-for-profit cause or charity; and
 - 3. That the support is for a purpose that is deemed to be in the public interest; and
 - 4. That applications are received on the approved "In-Kind Donation Form" and with sufficient time before the service is required and appropriate detail to allow assessment of the request and preparation of the service; and
 - 5. That the total value of support requested is not greater than \$1,000.00; and
 - 6. That the requesting organisation meets the definition of an eligible Community Organisation; and
 - 7. That proof the support was used for the stated purpose is provided on request; and
 - 8. That there are still funds remaining in the small grants budget.
- 16.4 Approval of the grant or support is at the discretion of Council's CEO or their delegate.
- 16.5 The support provided cannot be cash.
- 16.6 In-kind support for goods or services from MICCOE will not be considered under this policy.

17. WASTE SERVICE CHARGE DONATIONS

- 17.1 In March 2018, the Queensland Government announced the introduction of a waste disposal levy to underpin a new Waste Management and Resource Recovery Strategy. Commencing on the 1st July 2019, the levy will be implemented within the Mount Isa local government area.
- 17.2 The Waste Levy will apply to all types of waste, with some exemptions, and will consist of an increase in waste disposal costs. This will directly affect both non-residential rate payers and businesses and will mean that a Waste Service Charge will be applied for any commercial garbage services provided to organisations.
- 17.3 Council recognises that this charge can impose a significant impost on many of the small community and sporting groups within the Mount Isa local government area, which may impact on the organisations viability to provide their community service.
- 17.4 As such, within each financial year, Council may provide a donation to an eligible organisation to cover up to 100% of the costs of the Waste Service Charge only, which is applicable to all commercial services provided by Council, and paid for, on Rates Notices. In addition, the Waste Service Charge from the hire of commercial and industrial bins may also be applied for. The total value of the donation will be up to a maximum annual value of \$7,500.00 per organisation.
- 17.5 Applications will be reviewed and assessed on the following criteria:
 - 1. Applicants are a not-for-profit sporting club or a not-for-profit community organisation or a not-for-profit early or primary educational facility; and

MOUNT ISA CITY COUNCIL STATUTORY POLICY

Page 6 of 9



STATUTORY POLICY

MOUNT ISA CITY COUNCIL

Community Grants Policy

RESOLUTION NO. OM25/05/20 VERSION V3

- That applications are received on the approved "Waste Service Charge Donations Form";
- 3. The organisation is either head-quartered or primarily based in the Mount Isa local government area; and
- 4. The organisation is actively providing services to the community that are in the public interest; and
- 5. Have available, for Council review, systems in place to ensure donations claimed are only for waste service charges paid by the organisations purposes (not private).
- 17.6 The donation will be made quarterly, in arrears, on the provision of a completed 'Waste Service Charge Donations Form' with the appropriate support documentation for costs incurred.
- 17.7 The payment applies to the amount of Waste Service Charge included in the Rates Notices and also the Waste Service Charge on the hire of commercial and industrial bins provided by Council. It does not include other waste and cleansing charges such as the other commercial garbage rates or tip gate fees.
- 17.8 The payment is a donation and will not be subject to GST.
- 17.9 Any organisation provided a donation must afford, and evidence, appropriate recognition to Council for the donation.

18. COMMUNITY ASSISTANCE PAYMENTS

- 18.1 Council recognises that not-for-profit, community and sporting organisations within the Mount Isa local government area make an important contribution to enhancing the region's lifestyle and liveability, and assist in creating strong and inclusive communities.
 - In response to an exceptional circumstance from a declared disaster or health pandemic, Council can provide quick response community assistance payments to individual or defined classes of eligible, rateable not-for-profit community and sporting organisations, via a Council resolution.
- 18.2 Council's resolution may provide for these not-for-profit community and sporting organisations, known to Council, and which meet Council's defined eligibility criteria being paid community assistance payment without being required to submit an application.
- 18.3 Eligible Criteria
 - Not-for-profit community and sporting organisations must meet the criteria of Not-For-Profit as determined by Council's rateable reported primary and secondary land use, and in some instances, visual inspection.; and
 - b) Be based in the Mount Isa local government area; and
 - Be an active organisation, providing evidenced current programmes to the community; and
 - d) Be a current rate paying organisation.
- 18.4 Ineligible criteria
 - a) For-profit organisations
 - State and federal government departments and agencies
 - c) Political parties
 - d) Trade Unions
 - e) Individuals
 - f) Properties with the following differential rating categories:
 - 2 Residential Owner Occupied <4,000m2

MOUNT ISA CITY COUNCIL STATUTORY POLICY

Page 7 of 9

STATUTORY POLICY MOUNT ISA CITY COUNCIL Community Grants Policy

RESOLUTION NO. OM25/05/20 VERSION V3

- 6 Multi Residential: 2-4 Dwelling or Units
- 8 Multi Residential: 10-24 Dwellings or Units
- 12 Retail, Commercial Business <1,000m2
- 13 Retail, Commercial Business <2,000m2
- 34 Hotel/Licensed Clubs < 20 Accommodation Units
- 36 Intensive Accommodation 5-24 Rooms, Units or Sites
- 39 Intensive Accommodation 100-199 Rooms, Units or Sites
- 53 Transport, Storage Warehouse <4,000m2
- 18.5 Organisations that are deemed to be ineligible by Council, but believe they meet the eligible criteria may make a separate application in writing to Council's CEO for consideration. If approved by the CEO, the applications will also require a separate Council resolution.
- 18.6 Organisations that are deemed eligible by Council, but do not wish to receive the assistance, may submit a request in writing to Council's CEO to be excluded from the automatic distribution process.
- 18.7 All decisions for approval of a Community Assistance Payment are subject to budget availability and at the absolute discretion of the Council, determined by Council resolution.

19. OTHER EXTERNAL FUNDING PROGRAMMES

- 19.1 Organisations requesting a letter of support from the Council for other funding programmes, should email city@mountisa.qld.gov.au with a document containing a "draft version" of the text required in the letter of support. This ensures that any letter from Council will address all pertinent issues.
- 19.2 This "draft version" will be considered by the appropriate elected member of Council, alteration to the text may be made if required. If approved, the applicant will be advised, and an official copy will be forwarded on Council letterhead.
- 19.3 Where Council agrees to provide a letter of support, the letter shall be provided no later than five days after the request is received by Council.
- 19.4 Letters of support in-principle are only for the purposes of funding/application processes only and do not constitute automatic Council approval for the project as a whole. Any applicant requesting a letter of in-principle support must contact Council to ensure notification of and compliance with any necessary approval requirements or costs that their project/event may incur.

20. VARIATIONS

Council reserves the right to vary, replace, or terminate this policy from time to time.

21. COMMUNICATION AND DISTRIBUTION

- 21.1 Council will make available to the public, the Community Grants Policy on our website at www.mountisa.qld.gov.au.
- 21.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

22. DEFINITIONS

- a) Acquittal the accurate reporting on the funded activities and the expenditure of funding.
- b) Applicant the person or organisation who makes a formal application for financial assistance from Mount Isa City Council.
- c) Application a formal request to be considered by Mount Isa City Council.

MOUNT ISA CITY COUNCIL STATUTORY POLICY

Page 8 of 9

- d) Community Wellbeing is a concept concerned with the common good of all people and includes dimensions such as economic vitality, celebration of place, access to services and facilities, community harmony, a healthy community, participation in community life, a safer community and cultural development.
- e) Community Organisation
 - a) an entity that carries on activities for a public purpose; or
 - b) another entity whose primary objective is not directed at making a profit.
- f) Declared disaster as defined in s64 an d69 of the Disaster Management Act 2003
- g) Financial Assistance / Support means any grant, sponsorship, service or funding provided by Mount Isa City Council.
- h) Grant are contributions for projects or events, usually tangible, and tied to specific eligibility criteria for the applicant or project/event, with specified application, acknowledgement and acquittal requirements.
- i) Health Pandemic means a critical health issue, as identified by a declaration of a public health emergency made under section 319 of the *Public Health Act 2005* with respect to an actual or potential heath pandemic.
- j) In-Kind- Non-cash support such as the provision of goods or services.
- k) Incorporated (of a company or other organisation) formed into a legal corporation.
- I) Not-for-profit not making or conducted primarily to make a profit.
- **m) Sponsorship** is a mutually beneficial contract involving the purchase of usually intangible, exploitable potential, associated with an event, organisation or project, which results in tangible benefits for the sponsoring organisation.

ASSOCIATED LEGISLATION, POLICIES AND DOCUMENTS

- Local Government Regulation 2012
- Local Government Act 2009
- Mount Isa City Council Revenue Statement
- Disaster Management Act 2003

MOUNT ISA CITY COUNCIL STATUTORY POLICY

Page 9 of 9



Community Grants Rnd 1- August 2021 Up to \$5,000

Organisation	Mount Isa Pistol Club Inc.	Mount Isa Golf Club Inc.	Mount Isa Amateur Netball Assoc.	Parkside United Jnr Football Club Inc.	Stack City MTB Inc.	Click here to enter text.	Click here to enter text.
	740705	704044	707000	70004	705400	ı	1
Internal Reference No.	713795	734911	737003	736894	735123		
Accountable Officer	Mark Strain	Mark Thinee	Bronwyn Munokoa – Acting Grants	Joshua Littlemore - President	Jonathan Postle	Name - Position	Name - Position
	E – mtisapistolclub@gmail.com	E – Mthinee83@icloud.com	Officer E – bronpirihi@hotmail.com	E – joshlittlemore@hotmail.com	E – stackcitymtb@gmail.com	E-	E -
	P - 4743 7026 M – 0407 438 417	P - M – 0407 639 116	P - 0478 067 864	P - M – 0401 831 677	P - M – 0428 775 949	P - M -	P - M -
	A – 125 Camooweal St	A-	M – 0478 067 864	A – 2 Indus St	A – 2 Madang Street	A –	A –
			A – 8 Transfield Ave				
Contact Person	Name - Position E -	Name - Position	Name - Position	Name - Position E –	Name - Position E –	Name - Position	Name - Position E –
	P-	P-	P-	P -	P-	E – P -	P-
	M –	M –	M –	M –	M –	M –	M –
	A -	A –	A -	A –	A –	A –	A –
Organisation Address	A –	A – 2 Powerhouse Rd	A – Wellington Oval	A – 101 Urquhart St	A – 26 Noakes Ave	A –	A –
Organisation Address	PO –	PO - 579	PO – Box 181	PO – 753	PO –	PO -	PO –
	Street	Street	Street Wellington Rd	Street	Street	Street	Street
Amount Requested	\$ 2,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$	\$
Total Project/Event	\$2500.00	\$8327.00	\$5830.00	\$5914.56	\$7600.00	Ś	\$
Budget							·
Monies Raised	\$ 0	\$3327.00	\$830.00	\$ 914.56	\$2600.00	\$	\$
Project/Event Name	Purchase and install fully	Appy Golfers	Canteen Upgrades -	Sheet walls to make an office	Purchase of Club Trailer	Click here to enter text.	Click here to enter text.
• .	automatic Defibrillator at		Operation Deep Fryer				
	Pistol Club						
Project/Event held at	Mount Isa Pistol Club	Mount Isa Golf Club	Mount Isa Netball Courts Canteen Wellington Oval	Jimmy Gemmell Sporting Complex, Soldiers Hill	N/A		
Date of Project/Event	0 1.10.2021	01.10.2021	01.11.2021	01.10.2021	ASAP	00.00.0000	00.00.0000
	Completion 01.12.2021	Completion 30.11.2021	Completion 31.12.2021	Completion 14.10.2021	Completion ASAP	Completion 00.00.0000	Completion 00.00.0000
Acquittal Date	12. 01.2022	12.01.2022	12. 02.2022	25.11.2021	TBC	00.00.0000	00.00.0000
		l	MUST COMPLETE TH	E YELLOW AREAS TO BE ELIGIBLE	l	<u> </u>	
Incorporated or Not- for-profit Certificate	⊠	⊠	☒	×	⊠		
Application Signed	×	×	×	⊠	⊠		
Cert of Currency \$20M	⊠ Exp 01.08.2021	☑ Exp 21.3.2022	⊠ Exp 01.1.2022	⊠ Exp 31.12.2021	☑ Exp 31.01.2022		
Itemised Budget		⊠	⊠	⊠	☑ Partly		
ABN Supplied	⊠ 56 651 829 508	⊠ 56 822 004 255	☑ 24 945 516 788	⊠ 87 146 551 895	☑ 70 631 447 131	□ 00 000 000 000	□ 00 000 000 000
GST Registered	□ NO	⊠	⊠Yes	□ No	□No		
Letters of Support	□ nil	☑ Jarrod Olivero – member		☑ Robbie Katter	□ Nil	☐ Name(s)	☐ Name(s)
		Mark Coolman – Member	Allsorts				
2 x Quotes	St John	☐ Only 1 available		⊠	⊠		
·	Defib Shop	,	_	_	_	_	
Risk Management	□ N/A	□ N/A	□ N/A	□ N/A	□ N/A		
(Public events only)	,				,		
Site Plan/ Equipment	□ N/A	□n/a	⊠		□ N/A		



Community Grants Rnd 1- August 2021 Up to \$5,000

Organisation	Mount Isa Pistol Club Inc.	Mount Isa Golf Club Inc.	Mount Isa Amateur Netball Assoc.	Parkside United Jnr Football Club Inc.	Stack City MTB Inc.	Click here to enter text.	Click here to enter text.
Auditors/Accountant Report Profit & Loss Balance Sheet	⊠ 30.06.2020 ⊠ 30.06.2020 ⊠ 30.06.2020	☒ 30.09.2020☒ 30.09.2020☒ 30.09.2020	☒ 30.09.2020☒ 30.09.2020☒ 30.09.2020		☐ 00.00.0000 Level 3 Organisation Income and Exp 30.06.2020 Assets and Liabilities 30.06.2020 ☐ 00.00.0000	□ 00.00.0000 □ 00.00.0000 □ 00.00.0000	□ 00.00.0000 □ 00.00.0000 □ 00.00.0000
Land owner	□ N/A	□ N/A		☐ Needs Judo Permission	□ 00.00.0000 □ N/A		
permission	•	·			·		
Permits Acquired	Yes □ No □ N/A ⊠	Yes □ No □ N/A ⊠	Yes □ No □ N/A ⊠ In principle support from Council	Yes □ No ⊠ N/A □ Needs Building permit and leaseholder permission	Yes □ No □ N/A ⊠	Yes □ No □ N/A □	Yes No N/A
Outstanding Debts	Yes □ No ⊠	Yes □ No ⊠	Yes □ No ⊠	Yes □ No ⊠	Yes □ No ⊠	Yes □ No □	Yes □ No □
Financial Viability	Yes ⊠ No □ 15.09.2021	Yes ⊠ No □ 15.09.2021	Yes ⊠ No □ 15.09.2021	Yes ⊠ No □ 15.09.2021	Yes ⊠ No □ 15.09.2021	Yes □ No □	Yes □ No □
Previous Funding	Yes ⊠ No □ \$ Repaint range 3 2020/21 Round 2	Yes □ No ⊠ \$	Yes □ No ⊠ \$	Yes □ No ⊠ \$	Yes □ No ⊠ \$	Yes No S	Yes □ No □ \$
About the organisation and its primary purpose	Mount isa Pistol Club is affiliated with Pistol Shooting Qld, Pistol shooting Australia, Shooting Australia and Queensland Target sport Inc. We shoot Olympic, Commonwealth Games and Internationally recognised pistol shooting matches, as well as air rifle matches. All members of the Mount Isa Community including visitors to Mount Isa are welcome to attend our venue. We welcome visitors aged eleven years and upwards to try our sport in a safe and welcoming environment with licensed and experienced trainers. Our current membership is around 75. The Mount Isa Pistol Club Inc. has been a part of the Mount Isa community since 1966, we are one of the largest Pistol Clubs in Queensland, outside of Brisbane. To date in 2021 we have held a sanctioned regional event and state title event. We are a not-for-profit club run entirely by volunteers.	corporate events, or private celebrations.	Mount Isa Amateur Netball Association offers wonderful and positive netball opportunities to people from aged 5 years old to seniors for both boys and girls, women and men. Netball is one of the fastest growing sports in Mount Isa and has one of the largest junior participation rates. It is a sport for all ages, abilities, backgrounds and genders. We proudly boast a membership in excess of 500 active members from the Mount Isa region.	Parkside United Junior Football Club Inc (PUJFC) (Soccer) is a junior soccer club in Mount Isa, for the past 60yrs we have been helping the children of Mount Isa and surrounding areas learn how to play soccer, developing their skills, fitness and how to play as an individual and within a team environment. We a very proactive with promoting club culture and encouraging our members to volunteer their time not only within the club but the community in general. Over the last few years we have noticed growth within our club and believe we are well position to continue as a club well into the future.	We support and promote Mountain Biking in Mount Isa by holding events, building and maintaining trails and promoting Mount Isa as a Healthy and active NW Queensland Mountain Bike Hub.	Type in details	Type in details
Brief of Project/Event	Cardiac arrests can happen anywhere and at any time. Our membership and visitors are a very diverse group of people, men and women, young and old. Cardiac	2 full time staff, a clubhouse manager and a greens keeper, and 4 casual bar staff. The members golf and tournaments are run by 2 volunteer club	Mount Isa Amateur Netball Association services in excess of 500 active members. Our project is to purchase a new commercial deep fryer. We are an incorporated not for profit	office we have at our training grounds. The office will become a valuable asset to our club and the soccer community. It will provide a	need to carry around bikes, maintenance equipment, marquees etc. We wish to purchase a trailer so we can maintain and build our tracks a	Type in details	Type in details



Community Grants Rnd 1- August 2021 Up to \$5,000

Organisation	Mount Isa Pistol Club Inc.	Mount Isa Golf Club Inc.	Mount Isa Amateur Netball	Parkside United Jnr Football	Stack City MTB Inc.	Click here to enter text.	Click here to enter text.
			Assoc.	Club Inc.			
	ages and genders. Mount Isa	captains put in countless hours to	volunteer power which supports	assist current and future	event equipment in one		
		manually administrate tee times,		members. It will also be a safer			
	prepared and proactive. We	tournaments, handicaps and	community. Benefits would		hold events.		
	would hope to never have to	calculating scores. For a better	directly impact our membership	committee to work from to			
	use this valuable asset, but it	understanding of volunteer time					
		spent, if the club runs a 3-day					
		comp, with 120 golfers a day,	people voluntarily learning and	outside in the elements			
	i i	that's 360 score cards to					
		manually add 18 holes of play, calculate a net score and a	contribute to the atmosphere and environment on netball				
	a cardiac arrest. If it happens						
		calculations. The data is then	our support letters from our local				
		entered to calculate leaders for					
		grades A, B C and D, all while the					
	external defibrillators: These	120 golfers eagerly await the	Coordinator.				
		scores. Additional to general					
	and can be used by	competition is nearest to pins,					
		longest drives and putts. The					
		Mount Isa Golf Club has been talking of modernising for some					
	step of the process. They	time now by introducing Golf					
		management software with an					
	necessary, so you can't harm	app, but it always seems to fall					
	someone by using an AED.	low on the priority list due to					
		infrastructure maintenance and					
		repairs. If successful in the MICC					
		grant funding the Mount Isa Golf					
		Club will be able to purchase the					
		OneGolf System, hardware and					
		app subscription. With volunteers declining in many clubs and					
		sport suffering as a result it seems					
		thoughtless to continuously use					
		volunteers and risk volunteer					
		burnout when the simple					
		purchase of an software system					
		and app can significantly assist					
		the volunteers and enhance the					
		golfers experience by providing					
		real time scores and leader boards. The OneGolf System					
		comprises three main					
		components - online timesheets,					
		competition and handicap					
		management software. Club					
		can utilise OneGolf for online					
		bookings, competitions and					
		handicapping. The software will					
		also decrease stationary supply					
		costs as the use of manual score cards and pencils will no longer					
		be required. The elimination of					
		score cards and pencils will align					
		with covid safe measures as					
		there will no longer be a					
		requirement to swap cards and					
		share pencils.					
low will your	A prominent plaque will be	Acknowledgement via Mount	Mount Isa Amateur Netball			Type in details	Type in details
organisation	mounted with the AED,	Isa Golf Club Facebook page	Association would		contribution to this trailer in the		
cknowledge	thanking Mount Isa City		acknowledge Councils				
ouncil's contribution	apparatis support of our club			shed/office and or fence	Additionally, we will promote		
n the project/even	generous support of our club.		photo opportunity with our	1			1



Community Grants Rnd 1- August 2021 Up to \$5,000

Organisation	Mount I	sa Pistol C	lub Inc.	Mount Is	a Golf Clu	b Inc.	Mount Isa	Amateur Assoc.	Netball	Parkside U	Inited Jnr Club Inc.	Football	Stack	City MTB	Inc.	Click here	to ente	er text.	Click he	ere to ente	r text.
										•			•								
	active a recognition supporter	to show c	y display r valued always				volunteer youth participants who have learnt how to work in the canteen. We would engage/approach one of the local media outlets to run a good news story. In addition, it would be shared to our social media account for all members and on our individual club social media accounts. It would be tabled at our general meetings and then distributed via email to all our club delegates. If council would like to purchase signage for the external part of the canteen, we are happy to liaise to make this happen.		contributions to the project PUJFC have a number of		marketing efforts. The club holds an event every 3				n details Type in						
How will your organisation fund recurrent expenses in future years	of at leas has re activities, pay annu	nas a batter t four years. egular fu and our ual dues to ngoing expe	Our club and-raising members help with	Once the ii hardware i small \$10 p fees will membership	is purcha per persor be bu	sed, the n annual		deep fryer d the curre of curren andards. xpenses v hrough the nese new u members ate in t a, these f ly prioritiz	is over 10 ent power tly up to Funding would be en revenue upgrades, pay a fee he local unds are zed and y future	fundraising opportunities in place that help us pay for ongoing costs. From selling supporter clothing to recycling. Our member/player registrations help to pay for recurring costs also. months. The collect here towards registration selling to trailer mainten shortfall between the trailer and amount from covered by the selling trailer and the trai		months. The revenue we collect here can be put towards registration and/or trailer maintenance fees. Any shortfall between the cost of the trailer and the granted amount from council will be covered by these fundraising activities and current club		Type in details Type in details		ails					
Other funding applied	Funding Name	\$Amt	Funding Accepted	Funding Name	\$Amt	Funding Accepted	Funding Name	\$Amt	Funding Accepted	Funding Name	\$Amt	Funding Accepted	Funding Name	\$Amt	Funding Accepted	Funding Name	\$Amt	Funding Accepted	Funding Name	\$Amt	Funding Accepted
	Nil			Nil									Rotary	2000	yes						
Approved Funding (OM)	Moun	nt Isa Pisto	l Club	Mount Isa G	Solf Club I	nc	Mount Isa A Association		etball	Parkside United Jnr Football Club Inc.		Stack City MTB Inc.			Click here to enter text.		ext.	Click here to enter text.		ext.	
		\$		\$			\$	•		\$		\$			\$			\$			
Acquittal Date		00.00.00		(00.00.00			00.00.00			00.00.00			00.00.00		00.00.00			00.00.00		
,	Did not co	omplete:		Did not com	plete:				Did not com	nplete:		Did not con	nplete:		Did not complete:			Did not complete:			
Notes	Other: Received funding in prior round (round 2 2020/21) Recognition requirements will be added as special condition of funding Recognition requirements will be added as special condition of funding Other: A Only able to get one quote due to the nature of the type Hardware requirements are not eligible — adjustment made to recommended amount Recognition requirements will be added as special condition of funding		Recognition Require leaseholder			req fina • Red req add	vel 3 Org d quire audit ancials wit cognition quirement: ded as spe ndition of	ed h OFT s will be cial	Other:			Other: ●									



Sponsorship Round 1 – August 2021

Organisation	Mount Isa School of Dance Inc.	Young People Ahead	TIACS (This Is a Conversation Starter)	St Joseph's Catholic School	Mount Isa Pacific Goodwill Partnership Inc.	Commerce North West
Doc ID No.	738493	736997	733537	736998	737293	
Accountable Officer	Sarah Lundy - Secretary E – dancemountisa@gmail.com	Danita Singh – Team Leader E – youthselter@ypa-isa.com.au	Anthony Toholke – Founding Partner E – tonkasqueenquest@gmail.com	Maree Carland – FACE member/ Event	Henrietta MacMillan - President E – hmcmi21@eq.edu.au	Tyne Sacco
	P - 0406 119 109	P - 47431000	P - 0409 046 249	treasurer E – c27.schoolfair@sjmtsv.catholic.edu.au	P - 0400 337 285	manager@commercenorthwest.com.au
	M -	M - 0448 535652	M – 0429 200 197	P - 4743 4303	M -	P - 4743 9881
	A – 22 Twenty-third Ave	A –	A – 13 Fisher Dr	M -	A – 8 Sixth Ave	M – 0481 724 775
				A – 50-64 Twenty-third Ave		A – 27 Moore Cres
Contact Person	Name - Position	Name - Position	Name - Position		Name - Position	Name - Position
	E- P-	E	E- P-	E-	E- P-	E –
	M –	M –	M –	P-	M –	P - M -
	A-	A-	A-	M -	A –	A-
				A -		
Local Address	A – 3 Isa Street P O Box 65	A – 11-13 Fourth Ave PO - 2151	A – Nil	A – 50-64 Twenty-third Ave	A – 8 Sixth Ave??	A – 22 West Street PO Box 1705
Amount Requested	\$ 10,000.00 + GST	\$ 2,791.00 + GST	\$ 5,000.00 + GST	\$ 4,245.00 + GST	\$ 5,500.00	\$ 3,500.00 +GST
Total Front Budget	ć22 220 00	¢2704.00	Ć27220 00	Ć4007F	¢2000 00	¢50,000
Total Event Budget Total Cash Contribution	\$22,338.00 \$13338.00	\$3791.00 \$1000.00	\$37239.00 \$0	\$49875 \$0	\$8900.00 \$0	\$60,000 \$0
Project/Event Name	Under the Sea	School Holiday Program	International Men's Day Event	2021 St Joseph's Family Fiesta Fun Talent Show Pageant		2021 Jemena Northern Outback
			•			
Project/Event Held At	Mount Isa Civic Centre	YPA headquarters and various other locations in Mount Isa.	Buchanan Park Entertainment Centre	St Joseph's school grounds 50-64 Twenty-third Ave	Overlander Hotel Function Room	Entertainment Centre, Buchanan Park
Date of Project/Event	6.11.2021 28.11.2021	14.12.2021 to 20.01.2021	20.11.2021	09.10.2021	30.10.2021	06.11.2021
Event Type	☐Education ⊠Entertainment	⊠Education ⊠Entertainment	⊠Education ⊠Entertainment	⊠Education ⊠Entertainment	Education Entertainment	☐ Education ☐ Entertainment
		☐ Arts/Culture ☐ Community ☐ Sports	□ Arts/Culture □ Community □ Sports	⊠Arts/Culture ⊠Community □Sports	☐Arts/Culture ☐Community ☐Sports	□Arts/Culture □Community □Sports
	☐ Charity ☐ Environment ☐ Business	☐ Charity ☐ Environment ☐ Business	☐ Charity ☐ Environment ☐ Business	☐ Charity ☐ Environment ☐ Business	☑Charity ☐Environment ☐Business	☐ Charity ☐ Environment ☒ Business
	□Other	□Other	□Other	Other – Race Day	□Other	□Other
			MUST COMPLY IN YELLOW AREAS TO B	BE ELIGIBLE		
Incorporated Certificate	⊠	⊠	□ Charity registration	⊠	⊠	⊠
Application Signed	⊠	×	☐ Signed by Tonka and Narelle MC Scaffolds ??	⊠	⊠	⊠
Public Liability	☑ \$10m Exp 31.12.2020	⊠ Exp06.02.2022	⊠ 16.6.2022	⊠ Exp 30.9.21	⊠ Exp 30.6.2022	☑ Exp 1.11.2021 (requires renewal)
ABN Supplied	⊠ 38 581 125 181	⊠ 35 424 394 822	⊠ No	☑ 20 078 786 395	□ No ABN	⊠ 20 679 295 842
Outstanding Debts with	Yes □ No 🛛	Yes □ No 🗵	Yes □ No 🗵	Yes □ No 🗵	Yes □ No 🛛	Yes □ No 🗵
MICC	Reason:	Reason:	Reason:	Reason:	Reason:	Reason:
Estimated Attendance	1000	10-50 per activity	400	2000	100	400
Number of Volunteers	40	2-4 staff 0 volunteers	15	80	4	7
Itemised Budget	⊠	☑ Not complete		⊠	☑ Budget shows unrealistic costs	
GST Registered	⊠	⊠	⊠	⊠	□ No	⊠
1 - 11						
Letters of Support	□ Nil ☑ MICCOE	☐ Nil support	☑ Mc Scaffolds	⊠St Josephs	Suzy Grimaldi	□ Nil



Sponsorship Round 1 – August 2021

Organisation	Mount Isa School of Dance Inc.	Young People Ahead	TIACS (This Is a Conversation Starter)	St Joseph's Catholic School	Mount Isa Pacific Goodwill Partnership Inc.	Commerce North West
Risk Management	☐ Nil At Civic Centre	☐ Only policy attached and blank assessment form	⊠		☑ Overlander Hotel	
Site Plan	□ N/A	□ N/A	☑ More detail required	⊠	☐ Not supplied	☐ Not Supplied
Auditors/Acct Report	☑ 31.12.2020	☑ 30.06.2020	☐ Not Supplied	☑ 31.12.2020		☑ 30.06.2020
Profit & Loss	☑ 31.12.2020	☑ 30.06.2020	☐ Not supplied	☑ 31.12.2020		☑ 30.06.2020
Balance Sheet	☑ 31.12.2020	☑ 30.06.2020	☐ Not supplied	☑ 31.12.2020		☑ 30.06.2020
					Level 3 Organisation	
Land owner permission/ permits		☐ Nothing evidenced from external venues	⊠ MICCOE			
Previous Funding from	Yes □ No ⊠ Acquitted	Yes □ No ⊠ Acquitted	Yes □ No 🛛 Acquitted	Yes ⊠ No □ Acquitted	Yes □ No 🛛 Acquitted	Yes ⊠ No □ Acquitted
MICC				2019 Fete Yes		\$3500 2020 NOBA Yes
Level of Sponsorship offering	 Acknowledgement in all promo material posters program on themed banner in front of Civic Centre On tickets sold at box office In radio advertisements or news Acknowledgement on social media platforms 30 Complimentary tickets for either performance Access to VIP area with drinks and grazing platter Acknowledgement during performance and on banner in foyer Opp for mayor or council rep to present class awards and Jnr and Snr dancer of the year awards at end of Sunday performance. 	Not noted	\$5000 Package Team nom for derby Logo recognition on event advertising Premium signage at event Judge man of achievement Pre event sponsor drinks 5 general admission tickets	Greater than \$500 Logo added to Facebook page. Electronic advertising of the business logo on the night of the street carnival. Regular acknowledgement of your business by the emcee during the event.	3 VIP tickets (No idea of value) Council member as one of the judges and present prizes	 Diamond Naming rights to a category Opp to present the trophy of category Logo recognition as a sponsor in all marketing incl tv newspaper, online, posters and social media Dedicated sponsor recognition post on social media Invitation to include a half page naming rights sponsorship blub in the program Recognition on the live social media update of your category on the night Display of your logo on the big screen on night 4 complimentary tickets and opp to pre purchase add tickets Comp beverage package incl 4 drink tickets with dinner 4 pull up banners at the venue on the night Digital certificate of appreciation Tailored NOBA Diamond digital logo for use in promo material
About the organisation and its primary purpose	Mount Isa School of Dance is currently the only dance school in the community offering classes in Ballet, Jazz, Tap, Theatrical, Acrodance, Contemporary and Funk to students of all ages. Our teaching staff and committee are committed to providing families enjoyable high-quality dance experiences offering the same examinations, performance and competition opportunities that would be offered in a coastal school.	is to promote, support and advocate for young people, their families and the community, whilst also developing and sourcing funds to address Housing, Community Safety, Education, Training and Employment, whilst strengthening	TIACS is a mental health charity TIACS provides counseling support delivered by mental health professionals to empower people with the tools and understanding to practice mental wellness and in turn help to reduce the rate of suicide.	The intent of our organisation is to educate the children of Mount Isa in the Catholic tradition and promoting success for all our learners through authentic parent engagement. We are a place that builds community, welcomes families and play an active role in the life of the city of Mount Isa.	Mount Isa Pacific Goodwill Partnership Inc MIPCG group is an initiative by long serving Mount Isa Pacific residents, who are passionate in promoting Mount Isa as a vibrant enduring and diverse community. In its youthful years, MIPGP has provided scholarships in all levels of education, including tertiary, college and in primary schools. MIPGP promotes its own Pacific	We are the Chamber of Commerce based here in Mount Isa and open to membership across the North West. We support local businesses and seek to work together with key stakeholders to create an environment where business can thrive and prosper.



Sponsorship Round 1 – August 2021

Organisation	Mount Isa School of Dance Inc.	Young People Ahead	TIACS (This Is a Conversation	St Joseph's Catholic School	Mount Isa Pacific Goodwill	Commerce North West
			Starter)		Partnership Inc.	
	I	environment they feel safe in, cared			customs and cultures in the	
		for and one this is full or opportunities.			Outback Australia.	
					MIPGP will assist the local	
					indigenous community to learn	
					and appreciate their own culture and wellbeing.	
Brief of Project/Event	Under the Sea will be our end of year	The School Holiday Program aims to	An international Men's Day Dinner	The 2021 St Joseph's Family Fiesta is		It is the annual business awards for
	concert event held over two shows	provide children and young people	with a demolition derby, Mount Isa	our annual community fundraising	years and over, highlighting the	North West Queensland. The awards
	in November 2021 based upon the	a variety of activities keeping	Men of Achievement of 2021	event. Proceeds are used to improve	creative talents of the Mount Isa	have been running now for many
	story of Disney's The Little Mermaid.	children and young people safe, happy, engaged and having fun in	awards, guest speakers, music & much more. Fundraising event for	educational resourcing and outcomes for our 310 students and	community in a fun and inclusive platform to showcase talent and	years and are the premier event on the business calendar.
	After not being able to hold our		men's mental health.	their families. The Family Fiesta	skills in the making of traditional	The business calendar.
	normal stage performance at the	2021. The School Holiday Program		incorporates games, activities,	wear, beachwear as well as	
	end of 2020 due to the COVID-19	will host a number of activities		raffles, entertainment and food in a	response to interview questions.	
	pandemic, we are pleased to be	involving culture, promoting healthy		wonderful family and community	1	
	planning a return to the theatre	and active lifestyles, creating a great foundation for social connections as		atmosphere.		
	setting this year.	well as building on further				
		developing their living skills. YPA with				
		the help of this Council grant would				
		like to allow our children and young people the opportunity to do				
		activities that they may not usually				
		do.				
	The Consequence for a device leading to the leading		Construction from the collins of the construction	Left extends to a second and a second as a	Construction of the constr	
Use of funds	The Sponsorship funds will be used to cover the hire cost of the venue, the	Costs the school holiday program	Sponsorship funds will go towards covering a portion of the event	Inflatable amusements and supply and emptying of wheelie bins.	Sponsorship money will be allocated as prizes to contestants.	Sponsorship funds will go towards the following items: venue hire, prize
	labour cost for staff provided by the		costs such as security		The major prize is for the overall	money and trophy for your category,
	Civic Centre, the cost of supplies for		entertainment catering etc.		winner for the event as judged on	entertainment on the night,
	props to be constructed by local volunteers as well as the hire of a				the night, first and second runner up with additional prizes for the	promotion of the event across a range of media.
	projector from Townsville and				other categories.	range of media.
	purchase of digital backdrop files. We					
	are very excited to be employing					
	animated digital backdrops in 2021 to					
	expose our students and the wider community to this evolving					
	technology which will enhance the					
	production experience.					
How will the event	Mount Isa School of Dance has held			School events at St Joseph's are	Event will promote cultures within	The awards recognise and celebrate
benefit Mount Isa and	dance concerts for the school dance community and the		community and promoting men's mental health and wellness. Funds	traditionally well supported by the local community. We provide	Mount Isa community as vibrant, enduring and diverse, will also assist	business excellence, tenacity, strength and resilience across the
have a positive impact on the community?	community at large for the past 15		raised at the event will be	opportunities for local NFP's to raise		North West. The benefits to local
the community:	years. Each year the dance school		distributed to the TIACS foundation,	funds by providing food vendor	and appreciate their own culture	residents are diverse and real and
	sees many of the community attend our end of year concerts which		Mount Isa Show and other local	opportunities. Local talent, sporting and entertainment groups are	and wellbeing.	include the opportunity to network
	showcase the talents of our 215		organisations working in the field.	showcased, along with the		and build new and stronger connections between business here
	students. It is an opportunity for			opportunity for families, staff and		in town and across the region. A
	families to see a high-quality			students to be involved in the life of		strong business community means a
	production of dance, music,			the school. The Family		strong economic benefits for all
	costuming and staging to celebrate the talent and hard work of our			Fiesta aims to provide a community atmosphere by being a family		residents and investors. By hosting the awards, we seek to encourage
	dance community. The production			friendly, fun and engaging event,		businesses to pursue new levels of
	offers an affordable opportunity for			providing Mount Isa residents the		excellence as well as encouraging
	local families and young children to			opportunity to attend a great event.		and supporting those who have
	experience the arts in a rural setting and learn about what is involved					exceled, In addition, these awards will be using local suppliers for
	when you are part of the arts					everything we possibly can including
	community. The production is the					gifts, trophies, entertainment,



Sponsorship Round 1 – August 2021

Organisation	Mount Isa Sch	hool of Da	ance Inc.	Young P	eople Al	nead	TIACS (This	s Is a Con Starter)	versation	St Joseph's	Catholic S	School	Mount Isa Partne	acific Goo		Commerc	ce North V	Vest
	only major fund school in the proceeds of w purchase of n upgrading of ou the dance expe Isa community ir	calendar which will new resourt facilities or facilities o	year, the allow the orces and to improve the Mount													catering etc, re boost to man town.	_	
Other funding applied	Funding Name	\$ Amt	Funding Accepted	Funding Name	\$ Amt	Funding Accepted	Funding Name	\$ Amt	Funding Accepted	Funding Name	\$ Amt	Funding Accepted	Funding Name	\$ Amt	Funding Accepted	Funding Name	\$ Amt	Funding Accepted
	Nil			Nil			Show Peter Tupperaninen NW stage hire Isa temp fencing	in-kind in-kind in-kind in-kind		Nil			Local businesses Leichhardt medical Sanctum beauty Pharmacy First		Waiting Waiting Waiting Waiting	Jemena Glencore Blackwoods Buffs Club APA group Trekk Advisory Superior Machinery Maintenance BUSY at Work Mount Isa Coaches TAFE	11,000 3500 3500 3500 2500 2500 2500 2500 1500	Yes Waiting Waiting Waiting Waiting Waiting Yes Waiting Yes
How will Council be	☐ Media Release			☐ Media Release					J	☐ Media Release			☐ Media Release			☐ Media Release	Signage	Social
recognised	9			Media □Advertising □ Website □ Event Announcement □Other			Media ☑Advertising ☐ Website ☑ Event Announcement ☐ Other		Media ☑Advertising ☐ Website ☑ Event Announcement ☐Other – ref to Sponsorship Proposal			Media □Advertising □ Website ☑ Event Announcement □Other –			Media ⊠Advertising ⊠ Website ⊠ Event Announcement □Other			
Measuring success of project/event	based upon the number of ticket sales. For our last concert (the Golden Ticket) held at the Civic Centre in 2019 we sold a total of 890 tickets over our two performances.			Our school holidayoung people things to do. It through the att people and fethe activities from directly.	with accan be endance	tivities and determined e of young throughout	Attendance r funds raised at of att3endees	the even	t, feedback	Community support, feedbord community (cor invite response/feedbord event page.	nducted e	to school each year) community	Community feed Previous event nights have be with communit event to be held of funds we hav years.	ts like P en very s ty asking d yearly. D	olynesian uccessful for the ue to last	we can to ensugoes ahead o	ons and wi We will do ure the aw is planned awards. I uccess if w event in the	everything vards night d, but the t will be a ve are able e year of so
Giving back to the community	dancers and of wider communit hosted Dancen and we will Queensland upcoming community we support local as the M Eisteddfod and Dance Festival to The main way we community is	community vide our companie orkshops for her member to the member t	r in many venue to s to allow or both our pers of the ar we have Townsville sting the for their Regional We also empetitions Irish Club to Outback onsorship. ack to the our three perform at pasis free of hool fetes, the Mount o, MICC	supports a nur community such back to school Connection ever week events, his programs. We asservices ball recognition or community. This people – ticket fundraising and this event happed back – providentertainment. Vigartner with organisations be supporting event community.	mber of as NAI I days, nts, Child osts schold every of the ad individent is prices in sponsoen, it is a reding as a proper	events in DOC week, Community diprotection ool holiday community year in services, duals in our put on for remain low, riship make night to give wards and sponsor and umber of soring and	free mental phone to outh much neede most in need burden that mental healt areas.	health s back region d service without the is assoc	services by ons, getting es to those ne financial ciated with	and families are in cultural Multicultural Fest special perform Blast) Mt Carols/Christma: Isa Street Festiv committed in ou	offering ver 300 stu- int of our matributor in int Isa. Stude e frequently events tival, Mountance (e. Isa E. s, Rock P. val (virtual ur outreach upporting cluding J. cent De	g quality dents and nission is to the life of dents, staff y involved including at Isa show, g. Mt Isa Eisteddfod, top Mime, I) We are a activities, local angawala Paul and	scholarships ir education.	all <i>I</i> nunity. have	omework Mt Isa Previous provided evels of	We are a not fi that is always members and the Most recently w	or profit or giving bothe wider of the wider of the ran the Premises or members fits. We station for the pour social of the an action of the station social of the station	rganisation ack to our community. 2021 Elders for the s receive a hare up to the entire media and tive group for ways to



Sponsorship Round 1 – August 2021

Organisation	Mount Isa School of Dance Inc.	Young People Ahead	TIACS (This Is a Conversation Starter)	St Joseph's Catholic School	Mount Isa Pacific Goodwill Partnership Inc.	Commerce North West
	festival, fundraising events for Rodeo Queen contestants and charity balls.					
Approved Funding (OM)	Mount Isa School of Dance	Young People Ahead	TIACS	St Joseph's Catholic School	Mount Isa Pacific Goodwill Partnership Inc	Commerce North West
	\$	\$	\$	\$	\$	\$
Acquittal Date	00.00.00	00.00.00	00.00.00	00.00.00	00.00.00	00.00.00
Notes	Did not complete:	Did not complete:	Did not complete: No Financials supplied Application countersigned by MC Scaffolds??	Did not complete:	Did not complete: No ABN – did not complete statement of supplier No Audited financials – Level 3 organisation	Did not complete:
	Need to increase insurance to \$20Million – will be added to special conditions Other: Need to increase insurance to \$20Million – will be added to special conditions		May require food licence	Other: • May require food licences	Other: Budget not very clear Not sure if they could fund event without funding Shows judges fees @\$750 but offering council rep as judge (no remuneration) Shows sponsorship to cover \$3k in food costs No evidence found about their sponsorship program for education Not offering any value for the sponsorship request Indicates indigenous cultural connection with entering event but cost for entry is \$50 per person Venue hire cost changed to \$650 in budget although cost is only \$250 (confirmed) Event flyer shows nominations close 12 September. Flyer already out so no option of logo addition. Only seem to exist on FB since Aug 2021 Homework club appears to be only for Pacific Islanders Considered to be a high risk, therefore offering sufficient sponsorship to cover room hire, not prizemoney or food.	