



Minutes of the Ordinary Meeting Of the Mount Isa City Council Wednesday, 26 May 2021 Unconfirmed Minutes

Location: Council Chambers, 23 West Street, Mount Isa

Commenced: 9:00am

Attendees:

Mayor Her Worship Mayor Cr Danielle Slade (Chair)

Councillors Deputy Mayor Cr Phil Barwick
Cr George Fortune
Cr Kim Coghlan
Cr Mick Tully
Cr Paul Stretton
Cr Peta MacRae

Executive D Keenan - Chief Executive Officer
R Wallace - Director Infrastructure Services
B Smith - Interim Director Operations
S Richardson - Acting Manager Corporate Financial Services

Staff L Jameson - Media Officer

Minutes Clerk C Baxter - Senior Executive Assistant Executive Services

Apologies Nil

Item 1 - Mayor's Welcome / Attendance / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country. Mayor Cr Slade advised this Ordinary Meeting is being recorded in accordance with Council's 'Recording of Council Meeting' Policy.

Item 2 - Council of Clergy Opening Prayer

Deputy Mayor Cr Phil Barwick opened the meeting with a prayer.

Item 3 - Public Forum

- Gottfried Kreutz
- Brett Peterson
- Brian Adamson



Item 4 - Conflict of Interest

Nil

Item 5 - Presentations

5.1 – Presentation of Community Grant Recipients.

- Mount Isa Pistol Club
- The Isa Ski and Powerboat Club
- Isa Highlanders Dancer Association

The Council of Clergy Representative John Fifita of the Uniting Church provided the meeting with a prayer.

Item 6 - Previous Council Meeting Minutes

6.1 - 28 April 2021 Ordinary Meeting Minutes

Folder ID 6435

Chair Mayor, Cr Danielle Slade

Executive Summary

Minutes of the Ordinary Meeting held 28 April 2021 presented to Council to be confirmed.

Officer's Recommendation

THAT the Minutes of the Ordinary Meeting held on 28 April 2021, as received, be confirmed.

Moved Deputy Mayor Cr Barwick
Seconded Cr MacRae

THAT the Minutes of the Ordinary Meeting held on 28 April 2021, as received, be confirmed.

VOTE CARRIED

OM01/05/21

Item 7 - Business Development and Town Planning – Cr George Fortune

Nil reports for consideration

Item 8 - Works and Construction – Cr Mick Tully

8.1 - Engineering Services, Monthly Report – April 2021

Folder ID 4650

Provided by Director, Infrastructure Services

Executive Summary

April 2021 Engineering Services Monthly Report presented to Council for information and consideration.

Officer Recommendation

THAT Council receives and accepts the April 2021 Engineering Services Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Engineering Services Monthly Report.

Moved Cr Tully
Seconded Cr Fortune



THAT Council receives and accepts the April 2021 Engineering Services Monthly Report.

VOTE CARRIED

OM02/05/21

8.2 – Civic Centre Remedial Works Update

Folder ID 4650

Provided by Interim Director, Operations

Executive Summary

The facility has re-opened with 2 successful Bluey performances occurring over Easter. The only remaining outstanding works are minor repair to a small section of soffit. Difficulties are still being experienced in obtaining quotations for the refurbishment of the toilets, but this is being pursued.

Officer Recommendation

THAT Council receive and note the Civic Centre Remedial Works update.

Or

THAT Council does not receive and note the Civic Centre Remedial Works update.

Moved Cr Tully
Seconded Deputy Mayor Cr Barwick

THAT Council receive and note the Civic Centre Remedial Works update.

VOTE CARRIED

OM03/05/21

8.3 – Contract for the supply and laying of asphalt.

Folder ID 4650

Provided by Interim Director, Operations

Executive Summary

This report is to award the contract for the laying of asphalt at several locations.

Officer Recommendation

THAT Council engage Fulton Hogan Industries Pty Ltd under contract 2021-10 IS Asphalt Works for the value of \$482,079.53 ex GST.

Or

THAT Council does not engage Fulton Hogan Pty Ltd

Moved Cr Tully
Seconded Cr Stretton

THAT Council engage Fulton Hogan Industries Pty Ltd under contract 2021-10 IS Asphalt Works for the value of \$482,079.53 ex GST.

VOTE CARRIED

OM04/05/21



8.4 – Contract for the provision of bitumen resurfacing

Folder ID 4650

Provided by Interim Director, Operations

Executive Summary

This contract provides for the undertaking of Council's annual road resealing program of almost 60,000 sq meters

Officer Recommendation

THAT Council engage Koppen Constructions Pty Ltd under contract 2021-11 IS Bitumen Resurfacing Works - City Streets for the value of \$388,170.09 ex GST.

Or

THAT Council does not engage Koppen Constructions Pty Ltd.

Moved Cr Tully
Seconded Cr Fortune

THAT Council engage Koppen Constructions Pty Ltd under contract 2021-11 IS Bitumen Resurfacing Works - City Streets for the value of \$388,170.09 ex GST.

VOTE CARRIED

OM05/05/21

Item 9 - Beautification, Parks, Gardens and Youth– Cr Kim Coghlan

9.1 - Parks and Gardens Monthly Report – April 2021

Folder ID 5512

Provided by Director, Infrastructure Services

Executive Summary

April 2021 Parks and Gardens Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Parks and Gardens Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Parks and Gardens Monthly Report.

Moved Cr Coghlan
Seconded Cr MacRae

THAT Council receives and accepts the April 2021 Parks and Gardens Monthly Report.

VOTE CARRIED

OM06/05/21



Item 10 - Tourism, Events, Sport and Recreation, Library – Cr Peta MacRae

10.1 - Library Monthly Report – April 2021

Folder ID 4650

Provided by Coordinator, Library Services

Executive Summary

April 2021 Library Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Library Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Library Monthly Report.

Moved Cr MacRae
Seconded Cr Stretton

THAT Council receives and accepts the April 2021 Library Monthly Report.

VOTE CARRIED

OM07/05/21

10.2 – Tourism and Events Monthly Report – April 2021

Folder ID 4650

Provided by Promotions and Development Team

Executive Summary

April 2021 Tourism and Events Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Tourism and Events Monthly Report

Or

THAT Council does not receive and accept the April 2021 Tourism and Events Monthly Report

Moved Cr MacRae
Seconded Cr Tully

THAT Council receives and accepts the April 2021 Tourism and Events Monthly Report

VOTE CARRIED

OM08/05/21

10.3 – 2021 Mount Isa Rodeo – Sponsorship Application Buchanan Park

Folder ID 5098

Provided by Community Development Officer, Economic and Community Development

Executive Summary

Council has received correspondence from Isa Rodeo Ltd requesting sponsorship for the 2021 Mount Isa Mines Rodeo to be held on 12-15 August 2021 at the Buchanan Park Complex.



Officer's Recommendation

THAT Council APPROVES Sponsorship in the amount of \$ 60,000 cash (plus GST) to be a “Presenting Partner” of the 2021 Isa Rodeo at Buchanan Park, subject to the following conditions:

NUMB	CONDITION	TIMING
<u>Pre-Event</u>		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation's Incorporation Certificate or evidence of Not-for-Profit status	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation's Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Provision of a full risk assessment of the event	<i>Submitted no later than 6 weeks prior to the commencement of the event.</i>
6.	Permits or Landowner's permission e.g., venue hire permission, fireworks permit etc.	<i>Within one (1) month of Council approval</i>
<u>Post Event</u>		
7.	Completion and submission of Council's Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>

Or

THAT Council APPROVES Sponsorship in the amount of \$40,000 cash (plus GST) to be a “Platinum Partner” of the 2021 Isa Rodeo at Buchanan Park, subject to the following conditions:

NUMB	CONDITION	TIMING
<u>Pre-Event</u>		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation's Incorporation Certificate or evidence of Not-for-Profit status	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation's Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Provision of a full risk assessment of the event	<i>Submitted no later than 6 weeks prior to the commencement of the event.</i>
6.	Permits or Landowner's permission e.g., venue hire permission, fireworks permit etc.	<i>Within one (1) month of Council approval</i>
<u>Post Event</u>		
7.	Completion and submission of Council's Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>



Or

THAT Council APPROVES Sponsorship in the amount of \$20,000 cash (plus GST) to be a “Major Sponsor” of the 2021 Isa Rodeo at Buchanan Park, subject to the following conditions:

NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation’s Incorporation Certificate or evidence of Not-for-Profit status	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation’s Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Provision of a full risk assessment of the event	<i>Submitted no later than 6 weeks prior to the commencement of the event</i>
6.	Permits or Landowner’s permission e.g., venue hire permission, fireworks permit etc.	<i>Within one (1) month of Council approval</i>
Post Event		
7.	Completion and submission of Council’s Sponsorship Program Acquittal Report	<i>Submitted no later than six weeks after the completion of the event</i>

Or

THAT Council DOES NOT APPROVE Sponsorship of the 2021 Isa Rodeo at Buchanan Park.

Moved Cr MacRae
Seconded Cr Tully

THAT Council APPROVES Sponsorship in the amount of \$ 60,000 cash (plus GST) to be a “Presenting Partner” of the 2021 Isa Rodeo at Buchanan Park, subject to the following conditions:

NUMB	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation’s Incorporation Certificate or evidence of Not-for-Profit status	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation’s Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Provision of a full risk assessment of the event	<i>Submitted no later than 6 weeks prior to the commencement of the event.</i>
6.	Permits or Landowner’s permission e.g., venue hire	<i>Within one (1) month of</i>



	permission, fireworks permit etc.	<i>Council approval</i>
Post Event		
7.	Completion and submission of Council's Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>

VOTE CARRIED OM09/05/21
Against – Cr Coghlan and Cr Stretton

10.4 – RFDS Aeroplane Monument Update

Folder ID 4683

Provided by Community Development Officer, Economic and Community Development

Executive Summary

The Royal Flying Doctor Service (RFDS) monument was restored by volunteers and donated to Council 39 years ago. It is mounted in George McCoy park and is in need of repair and/or restoration and poses a risk to community in its current state.

Officer's Recommendation

THAT Council receives and note the RFDS monument update following the Community Consultation held on 25 March 2021.

Or

THAT Council does not receive and note the RFDS monument update.

Moved Cr MacRae
Seconded Cr Stretton

THAT Council receives and note the RFDS monument update following the Community Consultation held on 25 March 2021.

VOTE CARRIED OM10/05/21

Cr Coghlan left Chambers at 10:03am.

LATE 1 – Gallipoli Park Pump Track and Recreation Development – Design & Construct Tender No.RFT/2021-07

Folder ID 5108

Provided by Projector Manager Contractor, Infrastructure Services

Executive Summary

Mount Isa City Council called for Design and Construction Tender submissions for the Gallipoli Park Pump Track and Recreation Development project on the 11 March 2021, closing at 2:00pm on 22 April 2021. Following the evaluation and post tender discussion, Council is requested to award the preferred consultant a contract to proceed.



Officer's Recommendation

THAT Council award the Design and Construction Tender RFT/2021-07 IS for the Gallipoli Park Pump Track and Recreation Development to Transcape Constructions, for the sum of \$1,177,845 (Excl. Gst).

AND

THAT Council increase the total project budget to \$1,523,021.72 (Excl. Gst).

OR

THAT Council do not award the Design and Construction Tender RFT/2021-07 IS for the Gallipoli Park Pump Track and Recreation Development.

Moved Cr MacRae
Seconded Cr Stretton

THAT Council award the Design and Construction Tender RFT/2021-07 IS for the Gallipoli Park Pump Track and Recreation Development to Transcape Constructions, for the sum of \$1,177,845 (Excl. Gst).

AND

THAT Council increase the total project budget to \$1,523,021.72 (Excl. Gst).

VOTE CARRIED

OM11/05/21

Cr Coghlan returned to Chambers at 10:07am.

Item 11 - Environmental Management – Cr Paul Stretton

11.1 - Water and Sewer Report Monthly Report – April 2021

Folder ID 5977

Provided by Manager Water and Sewerage

Executive Summary

April 2021 Water and Sewer Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Water and Sewer Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Water and Sewer Monthly Report

Moved Cr Stretton
Seconded Cr Fortune

THAT Council receives and accepts the April 2021 Water and Sewer Monthly Report.

VOTE CARRIED

OM12/05/21



11.2 – Waste Management Monthly Report – April 2021

Folder ID 18570

Provided by Interim Director, Operations

Executive Summary

April 2021 Waste Management Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Waste Management Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Waste Management Monthly Report.

Moved Cr Stretton
Seconded Cr MacRae

THAT Council receives and accepts the April 2021 Waste Management Monthly Report.

VOTE CARRIED

OM13/05/21

11.3 – Environmental Services Monthly Report – April 2021

Folder ID 5456

Provided by Senior Coordinator, Compliance and Regulation

Executive Summary

April 2021 Environmental Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Environmental Services Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Environmental Services Monthly Report.

Moved Cr Stretton
Seconded Cr MacRae

THAT Council receives and accepts the April 2021 Environmental Services Monthly Report.

VOTE CARRIED

OM14/05/21

11.4 – Local Laws Monthly Report – April 2021

Folder ID 5977

Provided by Senior Coordinator, Compliance and Regulation

Executive Summary

April 2021 Local Laws Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Local Laws Monthly Report.



Or

THAT Council does not receive and accept the April 2021 Local Laws Monthly Report.

Moved Cr Stretton
Seconded Cr Fortune

THAT Council receives and accepts the April 2021 Local Laws Monthly Report.

VOTE CARRIED

OM15/05/21

11.5 – Supply and Install Smart Meters

Folder ID 5977

Provided by Manager Water and Sewerage

Executive Summary

Mount Isa City Council invited tenders for the provision of an Advanced Metering Infrastructure System (smart meters) for all of its approx. 7,200 water meters. The tender included:

- the replacement of all existing 20 and 25mm meters
- the dedicated communication network to support remote reading
- a meter management system to collect, store and manage the data that is retrieved, and
- a customer web portal.

Officer's Recommendation

THAT Council award a contract for RFT/2020-8 IS Advanced Metering Infrastructure Systems to Suez Water Pty Ltd, for the sum of \$2,930,093, excl. GST, and allocate an additional \$250,000 to the project in the 2021/22 budget.

Or

THAT Council does not award the contract to Suez Water Pty Ltd.

Moved Cr Stretton
Seconded Deputy Mayor Cr Barwick

THAT Council award a contract for RFT/2020-8 IS Advanced Metering Infrastructure Systems to Suez Water Pty Ltd, for the sum of \$2,930,093, excl. GST, and allocate an additional \$250,000 to the project in the 2021/22 budget.

VOTE CARRIED

OM16/05/21

Item 12 - Corporate and Financial Services, Economic Development, Promotions and Development - Deputy Mayor, Cr Phil Barwick

12.1 – Customer Service Monthly Report – April 2021

Folder ID 4755

Provided by Senior Customer Services Officer

Executive Summary

April 2021 Customer Service Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Customer Service Monthly Report.



Or

THAT Council does not receive and accept the April 2021 Customer Service Monthly Report.

Moved Deputy Mayor Cr Barwick
Seconded Cr MacRae

THAT Council receives and accepts the April 2021 Customer Service Monthly Report.

VOTE CARRIED

OM17/05/21

Cr Tully left Chambers at 10:29am and returned at 10:32am.

12.2 – Corporate and Financial Services Monthly Report – April 2021

Folder ID 4755

Provided by Acting Manager, Finance and Information Technology

Executive Summary

April 2021 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Corporate and Financial Services Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Corporate and Financial Services Monthly Report.

Moved Deputy Mayor Cr Barwick
Seconded Cr Fortune

THAT Council receives and accepts the April 2021 Corporate and Financial Services Monthly Report.

VOTE CARRIED

OM18/05/21

12.3 - Promotions and Development Monthly Report – April 2021

Folder ID 4650

Provided by Promotions and Development Team

Executive Summary

April 2021 Promotions and Development Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Promotions and Development Monthly Report

Or

THAT Council does not receive and accept the April 2021 Promotions and Development Monthly Report

Moved Deputy Mayor Cr Barwick
Seconded Cr MacRae



THAT Council receives and accepts the April 2021 Promotions and Development Monthly Report.

VOTE CARRIED

OM19/05/21

12.4 - 2021/22 Debt Policy

Folder ID 18807

Provided by Acting Manager, Finance and Information Technology

Executive Summary

A Debt Policy must be adopted for each financial year in accordance with Section 192 of the Local Government Regulation 2012. The policy must detail planned borrowings for the next ten financial years. Council intends on drawing down no new borrowings for the next ten years.

Officer's Recommendation

THAT Council adopts the 2021/22 Debt Policy applicable 1 July 2021 as presented.

Or

THAT Council do not adopt the 2021/22 Debt Policy applicable 1 July 2021 as presented.

Moved Deputy Mayor Cr Barwick
Seconded Cr Tully

THAT Council adopts the 2021/22 Debt Policy applicable 1 July 2021 as presented.

VOTE CARRIED

OM20/05/21

12.5 - 2021/22 Investment Policy

Folder ID 18807

Provided by Acting Manager, Finance and Information Technology

Executive Summary

An Investment Policy must be adopted for each financial year in accordance with Section 191 of the Local Government Regulation 2012. The policy must outline Council's investment objectives for the management of Council's investment funds.

Officer's Recommendation

THAT Council adopts the 2021/22 Investment Policy applicable 1 July 2021 as presented.

Or

THAT Council do not adopt the Investment Policy applicable 1 July 2021 as presented.

Moved Deputy Mayor Cr Barwick
Seconded Cr Tully

THAT Council adopts the 2021/22 Investment Policy applicable 1 July 2021 as presented.

VOTE CARRIED

OM21/05/21



12.6 - 2021/22 Revenue Policy

Folder ID 18807

Provided by Acting Manager, Finance and Information Technology

Executive Summary

A Revenue Policy must be adopted for each financial year in accordance with Section 193 of the Local Government Regulation 2012. The policy must also be adopted as part of the annual budget as per Section 169 of the Regulation.

Officer's Recommendation

THAT Council adopts the 2021/22 Revenue Policy applicable 1 July 2021 as presented.

Or

THAT Council do not adopt the Revenue Policy applicable 1 July 2021 as presented.

Moved Deputy Mayor Cr Barwick
Seconded Cr Tully

THAT Council adopts the 2021/22 Revenue Policy applicable 1 July 2021 as presented.

VOTE CARRIED

OM22/05/21

Item 13 – Executive Services – Chief Executive Officer, David Keenan

13.1 – Council Decision Report – April 2021

Folder ID 4755

Provided by Chief Executive Officer

Executive Summary

April 2021 Council Decision Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Council Decision Report.

Or

THAT Council does not receives and accepts the April 2021 Council Decision Report.

Moved Cr MacRae
Seconded Deputy Mayor Cr Barwick

THAT Council receives and accepts the April 2021 Council Decision Report.

VOTE CARRIED

OM23/05/21

13.2 – Correspondence Report – April 2021

Folder ID 5053

Provided by Chief Executive Officer

Executive Summary

Report outlining the Office of the Mayor and Chief Executive Officer incoming and outgoing correspondence.



Officer's Recommendation

THAT Council receives and accepts the April 2021 Correspondence Report.

Or

THAT Council does not receives and accepts the April 2021 Correspondence Report.

Moved Deputy Mayor Cr Barwick
Seconded Cr Fortune

THAT Council receives and accepts the April 2021 Correspondence Report.

VOTE CARRIED

OM24/05/21

13.3 – Training and Development Strategic Policy Submission

Folder ID 4755

Provided by People and Learning Officer, People, Culture and Safety

Executive Summary

The Training & Development Policy has recently been updated and approved by the Executive Management Team to be put forth at the Council Meeting to be reviewed as a Strategic Policy.

Officer's Recommendation

THAT Council adopt the Training & Development Policy V5 as presented.

Or

THAT Council does not adopt the Training & Development Policy V5 as presented.

Moved Deputy Mayor Cr Barwick
Seconded Cr Fortune

THAT Council adopt the Training & Development Policy V5 as presented.

VOTE CARRIED

OM25/05/21

13.4 – Submission of motion to LGAQ Annual Conference – Complaint Fee

Folder ID 5082

Provided by Chief Executive Officer

Executive Summary

The cost of investigating complaints is very high therefore Council proposes to formally submit a motion to LGAQ in an attempt to lower these costs and reduce the number of complaints not made in good faith.

Officer's Recommendation

THAT Council endorse the submission of motion to the LGAQ Annual Conference 2021 regarding the introduction application of a fee to lodge a complaint.

Or

THAT Council not endorse the submission of motion to the LGAQ Annual Conference 2021 regarding the introduction application of a fee to lodge a complaint.



Moved Cr Tully
Seconded Cr Coghlan

THAT Council endorse the submission of motion to the LGAQ Annual Conference 2021 regarding the introduction application of a fee to lodge a complaint.

VOTE CARRIED
Against – Mayor Cr Slade

OM26/05/21

13.5 – 2020-2021 Annual Operational Plan Update

Folder ID 4987

Provided by Chief Executive Officer

Executive Summary

Under Section 174 (3) of the Local Government Regulation 2012, the Chief Executive Officer must present a written assessment to Council, on a quarterly basis, of progress towards implementing the Annual Operational Plan.

Officer's Recommendation

THAT Council adopt the third quarter 2020-2021 Annual Operational Plan as presented.

Or

THAT Council adopt the third quarter 2020-2021 Annual Operational Plan as presented.

Moved Deputy Mayor Cr Barwick
Seconded Cr Coghlan

THAT Council adopt the third quarter 2020-2021 Annual Operational Plan as presented.

VOTE CARRIED

OM27/05/21

13.6 – Establishment of Miners Memorial Advisory Committee

Folder ID 4579

Provided by Chief Executive Officer

Executive Summary

Pursuant to Council resolution number OM32/08/20, it is proposed to establish a Miners Memorial Advisory Committee to coordinate the planning of the memorial to be unveiled during the 2023 centenary celebrations.

Officer's Recommendation

THAT Council form a Miners Memorial Advisory Committee and commence a membership nomination/application process.

AND

THAT Council endorse the Miners Memorial Advisory Committee Terms of Reference as amended.

OR

THAT Council does not support the Miners Memorial Advisory Committee



Moved Cr Coghlan
Seconded Cr Tully

THAT Council form a Miners Memorial Advisory Committee and commence a membership nomination/application process.

AND

THAT Council endorse the Miners Memorial Advisory Committee Terms of Reference as amended.

VOTE CARRIED

OM28/05/21

13.7 – Audit and Risk Management Committee Meeting Minutes dated 13 May 2021 -Unconfirmed

Folder ID 4960

Provided by Chief Executive Officer

Executive Summary

Mount Isa City Council appointed an Audit and Risk Management and Committee whose primary objective is to assist Council in fulfilling its corporate governance role and oversight responsibilities relating to accounting and reporting practices imposed under the Local Government Act 2009, and other relevant legislation. The Audit and Risk Management Committee Meeting was held on 13 May 2021.

Officer's Recommendation

THAT Council receives and accepts the unconfirmed Audit and Risk Management Committee Meeting Minutes dated 13 May 2021 as presented.

OR

THAT Council does not accept the unconfirmed Audit and Risk Management Committee Meeting Minutes dated 13 May 2021 as presented.

Moved Deputy Mayor Cr Barwick
Seconded Cr MacRae

THAT Council receives and accepts the unconfirmed Audit and Risk Management Committee Meeting Minutes dated 13 May 2021 as amended.

REASON A clerical error was identified and amended.

VOTE CARRIED

OM29/5/21

Cr MacRae left Chambers at 11:10am and returned at 11:11am.

LATE 2 – Western Queensland Alliance of Council's "Building Blocks for the Future" Communique.

Folder ID 6431

Provided by Chief Executive Officer

Executive Summary

Communique received from Western Queensland Alliance of Council regarding Assembly held in Richmond on 17-19 May 2021.



Officer's Recommendation

THAT Council receive and accept the Western Queensland Alliance of Council's "Building Blocks for the Future" Communique.

OR

THAT Council does not receive and accept the Western Queensland Alliance of Council's "Building Blocks for the Future" Communique.

Moved Cr Fortune
Seconded Deputy Mayor Cr Barwick

THAT Council receive and accept the Western Queensland Alliance of Council's "Building Blocks for the Future" Communique.

VOTE CARRIED

OM30/05/21

Item 14 General Business

Nil

Council Adjourned 11:16am
Council Reconvened 11:35am

Close of Meeting

Moved Cr Fortune
Seconded Cr Stretton

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 11:36am for discussion of the following matters:

(c) "the local government's budget".

VOTE CARRIED

OM31/05/21

Cr Tully declared a declarable conflict of interest in Item 15.1 Approval for COVID-19 Local Roads and Community Infrastructure (LRCI) Program Phase 2 as he is the President of the Mount Isa Race Club. Cr Tully left Chambers at 11:36am taking no part in the debate on the matter.

Opening of Meeting

Moved Cr Stretton
Seconded Cr MacRae

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council re-open the meeting to the public at 11:46am.

VOTE CARRIED

OM32/05/21

Cr Tully returned at 11:47am and left Chambers at 11:49am due to a declare conflict of interest in item 15.1 taking no part in the debate or decision on the matter.



Item 15 Confidential Reports

15.1 – Approval for COVID-19 Local Roads and Community Infrastructure (LRCI) Program Phase 2

Folder ID 139444

Provided by Technical Services Officer, Infrastructure Services

Executive Summary

A letter of offer for grant funding of \$1,161,816 excl. GST has been made available to Mount Isa City Council, by the Australian Government under the COVID-19 Local Roads and Community Infrastructure (LRCI) Program extension (Phase 2).

Officer's Recommendation

THAT Council formally endorse proceeding into a Grant Agreement by nominating the construction of a poultry pavilion shed and ablutions facility at the Buchan Park Events Complex under the COVID-19 Local Roads and Community Infrastructure Program Phase 2, with an additional Council contribution of \$138,184 excl. GST as reflected in the 2021-2022 Capital Budget.

Or

THAT Council does not endorse proceeding into a Grant Agreement to accept the grant offer of \$1,161,816 excl. GST through the Local Roads and Community Infrastructure Program Phase 2.

Moved Cr Stretton
Seconded Cr MacRae

THAT Council formally endorse proceeding into a Grant Agreement by nominating the construction of a poultry pavilion shed and ablutions facility at the Buchan Park Events Complex under the COVID-19 Local Roads and Community Infrastructure Program Phase 2, with an additional Council contribution of \$138,184 excl. GST as reflected in the 2021-2022 Capital Budget.

VOTE CARRIED

OM33/05/21

There being no further business the meeting closed at 11:51pm.

Signed by the Chair of the Ordinary Meeting
held on Wednesday, 16 June 2021.

Her Worship Mayor Cr Danielle Slade
Mayor of Mount Isa



Minutes of the Ordinary Meeting Of the Mount Isa City Council Wednesday, 28 April 2021 Unconfirmed Minutes

Location: Council Chambers, 23 West Street, Mount Isa

Commenced: 12:00 pm

Attendees:

Mayor Her Worship Mayor Cr Danielle Slade (Chair)

Councillors Deputy Mayor Cr Phil Barwick
Cr George Fortune
Cr Kim Coghlan
Cr Mick Tully
Cr Paul Stretton
Cr Peta MacRae

Executive D Keenan - Chief Executive Officer
R Wallace - Director Infrastructure Services
B Smith - Interim Director Executive Services
S Richardson - Acting Manager Corporate and Financial Services

Staff L Jameson - Media Officer
A Pengo - Executive Assistant Executive Services

Minutes Clerk C Baxter - Senior Executive Assistant Executive Services

Apologies Nil

Item 1 - Mayor's Welcome / Attendance / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country. Mayor Cr Slade advised this Ordinary Meeting is being recorded in accordance with Council's 'Recording of Council Meeting' Policy.

Item 2 - Council of Clergy Opening Prayer

The Council of Clergy Representative Pat Tuialii of the Seventh Day Adventists opened the meeting with a prayer.

Item 3 - Public Forum

- Peter Bolger
- Troy McMahon



Item 4 - Conflict of Interest

Deputy Mayor Cr Barwick declared a declarable conflict of interest in Item 13.1 - Council Decision Report – March 2021 as he is the Board Chair of North and West Remote Health. Deputy Mayor Cr Barwick advised his intent to leave the meeting chamber and any area set aside for the public for the duration of the discussion, debate, and vote on the item.

Item 5 - Presentations

5.1 - International Campaign to Abolish Nuclear Weapons (ICAN)

Presentation by ICAN and the Women's International League for Peace and Freedom Australia (WILPF) in honour of Mount Isa being the first city in Queensland to sign the United Nations Treaty on the Prohibition of Nuclear Weapons.

5.2 – Casual for a Cause Initiative

Presentation of money and donations raised for Paws, Hoofs and Claws by Council Staff as part Casual for a Cause Initiative.

Item 6 - Previous Council Meeting Minutes

6.1 – 17 March 2021 Ordinary Meeting Minutes

Folder ID 6435

Chair Mayor, Cr Danielle Slade

Executive Summary

Minutes of the Ordinary Meeting held 17 March 2021 presented to Council to be confirmed.

Officer's Recommendation

THAT the Minutes of the Ordinary Meeting held on 17 March 2021, as received, be confirmed.

Moved Deputy Mayor Cr Barwick
Seconded Cr Tully

THAT the Minutes of the Ordinary Meeting held on 17 March 2021, as received, be confirmed.

VOTE CARRIED

OM01/04/21

6.2 – 14 April 2021 Special Meeting Minutes

Folder ID 6435

Chair Mayor, Cr Danielle Slade

Executive Summary

Minutes of the Special Meeting held 14 April 2021 presented to Council to be confirmed.

Officer's Recommendation

THAT the Minutes of the Special Meeting held on 14 April 2021, as received, be confirmed.

Moved Cr Fortune
Seconded Cr Tully

THAT the Minutes of the Special Meeting held on 14 April 2021, as received, be confirmed.

VOTE CARRIED

OM02/04/21



Item 7 - Business Development and Town Planning – Cr George Fortune

7.1 - Development and Land Use Quarterly Report – Quarter 3, January to March 2021

File 42235

Provided by Manager, Development and Land Use

Executive Summary

Quarter 3, January to March 2021 Development and Land Use Quarterly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the Quarter 3, January to March 2021_Development and Land Use Quarterly Report.

Moved Cr Fortune
Seconded Cr Stretton

THAT Council receives and accepts the Quarter 3, January to March 2021 Development and Land Use Quarterly Report.

VOTE CARRIED

OM03/04/21

7.2 - Material Change of Use for Motor Vehicle Repair Workshop

File 126084

Provided by Planning Officer, Development and Land Use

Executive Summary

Council has received a development application to convert an existing vehicle sales operation to a motor vehicle repair workshop. Improvements include a new six (6) bay workshop, refurbished administrative and parts storage area, retained washdown bay and onsite carparking.

Officer's Recommendation

THAT Council APPROVE the application for the Material Change of Use for a Motor Vehicle Repair Workshop at 40-42 Marian Street, Mount Isa, described as Lots 87 & 88 on plan MPH13993 subject to the following conditions

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved plans and drawings attached to this approval except where conditions of this approval dictate otherwise. <i>For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application' under Chapter 3, Part 5, Division2, Subdivision 2 of the Planning Act 2016</i>	At all times

2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	<i>At all times</i>
3.	The owner/developer is required to amalgamate the allotments, described as Lot 87 on Crown Plan MP13993 and Lot 88 on Crown Plan MPH13993 within one (1) year from the commencement of use and provide Council with formal evidence of same	<i>As specified</i>
Amenity		
4.	All external utility services and equipment, including air-conditioners, antennas and ventilation equipment, shall be screened from the Marian Street frontages;	<i>At all times</i>
5.	Refuse storage areas are to be surfaced with an impervious material and must be accessible by a hose-cock (tap) for washing down. All refuse bins and designated areas shall be kept in a clean and tidy condition	<i>At all times</i>
6.	All outdoor lighting shall comply with AS4282-1987 Control of the obtrusive effects of outdoor lighting and be designed in a way so as not to cause a nuisance to the surrounding residential properties and traffic	<i>At all times</i>
Fencing & Gates		
7.	The owner/developer shall maintain the 2.4m high Colorbond fence to the western boundary of the proposed development	<i>For the life of the development</i>
8.	All gates shall open inwards onto the subject property and not outwards onto the road reserve/verge	<i>At all times</i>
Carparking		
9.	Twenty-six (26) onsite carparking spaces (located within the workshop and wash bay) shall be provided as per the approved Site Plan (Job No 0463, Sheet No. DA 02 Issue D. Dated October 2017) and maintained for the life of the development;	<i>Prior to the commencement of use and to be maintained</i>
10.	<p>The owner/operator is to implement the Valet Parking, Pick-Up/Drop-Off and Two-Shift work schedule processes as identified in Section 4.4 of the Planning Report to ensure that all customer and staff vehicles associated with the business can be wholly and safely accommodated on-site at all times;</p> <p>Reason: <i>The proposed carparking arrangement is approved on the basis that the above operating practices will ensure the twenty-six (26) on-site carparks can wholly accommodate the maximum</i></p>	<i>At all times</i>



	<i>number of vehicles anticipated to be on-site at any one time</i>	
Landscaping		
11.	Landscaping is to be provided in the locations as shown on the approved Site Plan (Job No 0463, Sheet No. DA 02 Issue D. Dated October 2017). The owner/developer shall adequately maintain the landscaping to Council's satisfaction to ensure it is neat and tidy at all times and not overgrown and/or unsightly	<i>Prior to the commencement of use and maintained</i>
12.	An automatic water reticulation system is to be installed to all landscaping as per the approved Site Plan. The automatic water reticulation system must be maintained to all landscaping to promote and sustain healthy robust growth to Council satisfaction for the life of the development	<i>Prior to the commencement of use and to be maintained for the life of the development</i>
ENGINEERING		
General		
13.	All paved surfaces shall be slip resistant, stable and trafficable in all weather conditions	<i>At all times</i>
Access, Grades, Manoeuvring and Carparks		
14.	Provide, construct and delineate or sign (as required) the following requirements: a) A pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to be sealed with a durable, dust free surface. b) Crossovers shall be installed at all proposed vehicle access points to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawings for commercial driveways. Any existing crossovers not forming part of the new development shall be removed and kerb, channel and footpath (where existing) to be reinstated to Council specifications at the owner/developer's expense c) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking), including providing disabled bays d) Manoeuvring on-site for all vehicles utilising the site including service and maintenance vehicles e) The internal driveways and car parks are to be delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads.	<i>Prior to commencement of use and then maintained for the life of the development</i>
15.	All vehicles associated with the operations of use must be stored onsite and not within the confines of	<i>As specified</i>

	the road corridor	
16.	At no time is the footpath or the road corridor along the front of 40-42 Marian Street to be used for loading and unloading purposes	<i>As specified</i>
Stormwater		
17.	Stormwater runoff is to be collected internally and directed to a lawful point of discharge. Ensure a non-worsening the existing flow regime to properties that are upstream and downstream of the site	<i>At all times</i>
18.	Complete stormwater civil works associated with development in accordance with the approved Proposal Site - Stormwater and Waste Plan (Job No 0463, Shire No. DA 08 Issue A. Dated October 2017)	<i>Prior to the commencement of building works</i>
Water		
19.	Any works on existing Council water network shall be undertaken by Council at the applicant/owner's expense	<i>At all times</i>
18.	The owner/developer shall ensure that the requirements of the Queensland Fire Service for provision of fire-fighting services for the development is met. All cost associated with this are to be at the owner/developer's expense. Location of any additional infrastructure that has not been identified on the approved plans will require Council's consent	<i>Prior to the commencement of building works</i>
Sewerage		
19.	Any works on existing Council sewer network shall be undertaken by Council at the applicant/owner's expense	<i>Prior to the commencement of works</i>
20.	<i>Prior to the commencement of works</i> , remove the existing sewer property connections and provide a new connection to the sewer located on-site and provide internal reticulation to service the development. <i>Prior to undertaking the works</i> , a separate Plumbing and Drainage Application and approval is required in accordance with the <i>Plumbing and Drainage Act 2002</i>	<i>As specified</i>
21.	Where structures are proposed within 1.5m of a Council sewer main a <i>Build Over or Close to Council Sewer</i> Application shall be submitted to Council and approval obtained prior to any works over or near a Council sewer main	<i>As required</i>
22.	The existing manhole shall be at the same level as the finished surface level and completed to Council satisfaction at the owner/developer's cost	<i>Prior to commencement of use</i>
Civil Works		
23.	Identify and locate other underground services through 'Dial Before You Dig 1100' for any relevant requirements. Do not bury any service pits under	<i>Prior to the commencement of works</i>

	any circumstances	
24.	All fill material to be placed on the site is to comprise only natural earth and rock and is to be free of contaminants and noxious, hazardous, deleterious and organic materials	<i>At all times</i>
25.	Where earthworks result in a ground surface level at the boundary of an allotment which differs by more than 100mm from the ground surface level at the corresponding location on an adjoining allotment, a retaining structure is to be provided, either to retain the new work to prevent collapse or raveling onto adjoining land, or to retain the pre-existing earth material on adjoining land to prevent collapse	<i>Prior to the commencement of building works</i>
26.	All retaining structures over 1 metre in height and associated footings must be designed and certified by a Registered Professional Engineer of Queensland (RPEQ) and a building permit/approval obtained	<i>Prior to commencement of building works</i>
27.	Prior to commencement of building works complete all civil works (including all earthworks, foundations and retaining structures) associated with the development	<i>Prior to the commencement of building works</i>
ENVIRONMENTAL HEALTH		
28.	<p>The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the <i>Environmental Protection Act 1994</i>.</p> <ul style="list-style-type: none"> a) There is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity b) There is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity c) Noise nuisance is prevented or minimised at noise sensitive places d) Waste production and disposal must be minimised and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity 	<i>At all times</i>
29.	The activities must not cause environmental nuisance at a nuisance sensitive place	<i>At all times</i>
30.	Storage of chemicals and fuels in bulk or in containers greater than 15 litres must be within a secondary containment system and releases from the containment system controlled in a manner that prevents environmental harm	<i>At all times</i>
31.	A contaminant must not be placed in a position where it could reasonably be expected to move or wash into a roadside gutter, stormwater drain or waters or contaminating the land/earth	<i>At all times</i>
32.	The activities must be undertaken in accordance with	<i>At all times</i>

	<p>written procedures that:</p> <ul style="list-style-type: none"> a) identify potential risks to the environment from the activity during routine operations and emergencies b) Establish control measures that minimise the potential for environmental harm c) Ensure plant and equipment is maintained and operated in proper and effective condition d) Ensure that staff are trained and aware of their obligations under the <i>Environmental Protection Act 1994</i> e) Ensure that reviews of environmental performance are undertaken at least annually 	
Waste		
33.	All waste generated in carrying out the activity must be reused, recycled or lawfully disposed of offsite	<i>At all times</i>
34.	<p>Construction and demolition waste:</p> <p>All waste generated as a result of the demolition of existing building structures and construction of new structures must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the <i>Environmental Protection Regulation 2019</i></p>	<i>During construction</i>
35.	Any spills of wastes, contaminants or other materials must be cleaned up as quickly as practicable to avoid any earth/land contamination. Spills must not be cleaned up by hosing, sweeping or otherwise releasing such wastes, contaminants or other materials to any stormwater drainage system, roadside gutter or waters	<i>During Construction</i>
Air		
36.	The activity must be conducted within a fully enclosed facility with an appropriately designed and sized air treatment system	<i>At all times</i>
37.	Emissions, including combustion gases, released from vents or stacks must achieve sufficient dispersion to prevent environmental harm	<i>At all times</i>
38.	<p>Noise Nuisance:</p> <p>Prevent the emission of noise that causes, or is likely to cause, environmental nuisance at any nuisance sensitive or commercial place.</p> <p>All work must be undertaken within the prescribed timeframe as mentioned in <i>Environmental Protection Act 1994</i>, i.e. on a business day or Saturday, between 6.30am and 6.30pm</p>	<i>During Construction</i>
39.	<p>Dust nuisance:</p> <p>The release of dust and/or particulate matter resulting from the activity must not cause environmental nuisance at any nuisance sensitive or</p>	<i>During Construction</i>



	commercial place	
Water		
40.	Stormwater contaminated by the activity must be managed to minimise or prevent any adverse impacts on the values of the receiving environment	<i>At all times</i>
41.	The oil separators must be serviced frequently to ensure wastewater meets Council's Wastewater Release Criteria before being released to the sewerage system	<i>At All times</i>
Land		
42.	Contaminants from the activities must not be released land. Examples of methods that could be used to manage contaminants include: a) Using an impervious groundsheet to catch drips during maintenance of vehicles. The groundsheet should be large enough to catch any spill from the particular vehicle or component being worked on; b) using dry methods in cleaning the groundsheet; c) Using a waste oil collection tray during oil changes; and d) Collecting wastewater and other liquids from cleaning and disposing of properly.	<i>At all times</i>
COMPLIANCE WITH CONDITIONS		
43.	The owner/developer shall obtain written confirmation from all referral agencies for this Development Permit/Approval confirming compliance of their Conditions of Approval and provide to Council	<i>Prior to commencement of use and prior to Condition 44 below</i>
44.	The owner/developer shall contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans.	<i>Prior to the commencement of use</i>

Or

THAT Council REFUSE the Development Application for a Material Change of Use for a Motor Vehicle Workshop at 40-42 Marian Street, Mount Isa, described as Lots 87 & 88 on plan MPH13993, and provide the reasons for the refusal consistent with the requirements of s63(2)(f) of the *Planning Act 2016*.

Moved Cr Fortune
Seconded Cr MacRae

THAT Council APPROVE the application for the Material Change of Use for a Motor Vehicle Repair Workshop at 40-42 Marian Street, Mount Isa, described as Lots 87 & 88 on plan MPH13993 subject to the following conditions

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved plans and drawings attached to this approval except where conditions of	<i>At all times</i>

	<p>this approval dictate otherwise.</p> <p><i>For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application' under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016</i></p>	
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	<i>At all times</i>
3.	The owner/developer is required to amalgamate the allotments, described as Lot 87 on Crown Plan MP13993 and Lot 88 on Crown Plan MPH13993 within one (1) year from the commencement of use and provide Council with formal evidence of same	<i>As specified</i>
Amenity		
4.	All external utility services and equipment, including air-conditioners, antennas and ventilation equipment, shall be screened from the Marian Street frontages;	<i>At all times</i>
5.	Refuse storage areas are to be surfaced with an impervious material and must be accessible by a hose-cock (tap) for washing down. All refuse bins and designated areas shall be kept in a clean and tidy condition	<i>At all times</i>
6.	All outdoor lighting shall comply with AS4282-1987 Control of the obtrusive effects of outdoor lighting and be designed in a way so as not to cause a nuisance to the surrounding residential properties and traffic	<i>At all times</i>
Fencing & Gates		
7.	The owner/developer shall maintain the 2.4m high Colorbond fence to the western boundary of the proposed development	<i>For the life of the development</i>
8.	All gates shall open inwards onto the subject property and not outwards onto the road reserve/verge	<i>At all times</i>
Carparking		
9.	Twenty-six (26) onsite carparking spaces (located within the workshop and wash bay) shall be provided as per the approved Site Plan (Job No 0463, Sheet No. DA 02 Issue D. Dated October 2017) and maintained for the life of the development;	<i>Prior to the commencement of use and to be maintained</i>
10.	The owner/operator is to implement the Valet Parking, Pick-Up/Drop-Off and Two-Shift work schedule processes as identified in Section 4.4 of the Planning Report to ensure that all customer and staff vehicles associated with the business can be wholly and safely	<i>At all times</i>

	<p>accommodated on-site at all times;</p> <p>Reason: <i>The proposed carparking arrangement is approved on the basis that the above operating practices will ensure the twenty-six (26) on-site carparks can wholly accommodate the maximum number of vehicles anticipated to be on-site at any one time</i></p>	
Landscaping		
11.	<p>Landscaping is to be provided in the locations as shown on the approved Site Plan (Job No 0463, Sheet No. DA 02 Issue D. Dated October 2017). The owner/developer shall adequately maintain the landscaping to Council's satisfaction to ensure it is neat and tidy at all times and not overgrown and/or unsightly</p>	<i>Prior to the commencement of use and maintained</i>
12.	<p>An automatic water reticulation system is to be installed to all landscaping as per the approved Site Plan. The automatic water reticulation system must be maintained to all landscaping to promote and sustain healthy robust growth to Council satisfaction for the life of the development</p>	<i>Prior to the commencement of use and to be maintained for the life of the development</i>
ENGINEERING		
General		
13.	<p>All paved surfaces shall be slip resistant, stable and trafficable in all weather conditions</p>	<i>At all times</i>
Access, Grades, Manoeuvring and Carparks		
14.	<p>Provide, construct and delineate or sign (as required) the following requirements:</p> <ul style="list-style-type: none"> f) A pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to be sealed with a durable, dust free surface. g) Crossovers shall be installed at all proposed vehicle access points to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawings for commercial driveways. Any existing crossovers not forming part of the new development shall be removed and kerb, channel and footpath (where existing) to be reinstated to Council specifications at the owner/developer's expense h) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking), including providing disabled bays i) Manoeuvring on-site for all vehicles utilising the 	<i>Prior to commencement of use and then maintained for the life of the development</i>

	site including service and maintenance vehicles j) The internal driveways and car parks are to be delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads.	
15.	All vehicles associated with the operations of use must be stored onsite and not within the confines of the road corridor	<i>As specified</i>
16.	At no time is the footpath or the road corridor along the front of 40-42 Marian Street to be used for loading and unloading purposes	<i>As specified</i>
Stormwater		
17.	Stormwater runoff is to be collected internally and directed to a lawful point of discharge. Ensure a non-worsening of the existing flow regime to properties that are upstream and downstream of the site	<i>At all times</i>
18.	Complete stormwater civil works associated with development in accordance with the approved Proposal Site - Stormwater and Waste Plan (Job No 0463, Shire of Mount Isa No. DA 08 Issue A. Dated October 2017)	<i>Prior to the commencement of building works</i>
Water		
19.	Any works on existing Council water network shall be undertaken by Council at the applicant/owner's expense	<i>At all times</i>
20.	The owner/developer shall ensure that the requirements of the Queensland Fire Service for provision of fire-fighting services for the development is met. All cost associated with this are to be at the owner/developer's expense. Location of any additional infrastructure that has not been identified on the approved plans will require Council's consent	<i>Prior to the commencement of building works</i>
Sewerage		
21.	Any works on existing Council sewer network shall be undertaken by Council at the applicant/owner's expense	<i>Prior to the commencement of works</i>
22.	Prior to the commencement of works , remove the existing sewer property connections and provide a new connection to the sewer located on-site and provide internal reticulation to service the development. Prior to undertaking the works , a separate Plumbing and Drainage Application and approval is required in accordance with the <i>Plumbing and Drainage Act 2002</i>	<i>As specified</i>
23.	Where structures are proposed within 1.5m of a Council sewer main a <i>Build Over or Close to Council Sewer</i> Application shall be submitted to Council and approval obtained prior to any works over or near a Council sewer main	<i>As required</i>
24.	The existing manhole shall be at the same level as	<i>Prior to</i>

	the finished surface level and completed to Council satisfaction at the owner/developer's cost	<i>commencement of use</i>
Civil Works		
25.	Identify and locate other underground services through 'Dial Before You Dig 1100' for any relevant requirements. Do not bury any service pits under any circumstances	<i>Prior to the commencement of works</i>
26.	All fill material to be placed on the site is to comprise only natural earth and rock and is to be free of contaminants and noxious, hazardous, deleterious and organic materials	<i>At all times</i>
27.	Where earthworks result in a ground surface level at the boundary of an allotment which differs by more than 100mm from the ground surface level at the corresponding location on an adjoining allotment, a retaining structure is to be provided, either to retain the new work to prevent collapse or raveling onto adjoining land, or to retain the pre-existing earth material on adjoining land to prevent collapse	<i>Prior to the commencement of building works</i>
28.	All retaining structures over 1 metre in height and associated footings must be designed and certified by a Registered Professional Engineer of Queensland (RPEQ) and a building permit/approval obtained	<i>Prior to commencement of building works</i>
29.	Prior to commencement of building works complete all civil works (including all earthworks, foundations and retaining structures) associated with the development	<i>Prior to the commencement of building works</i>
ENVIRONMENTAL HEALTH		
30.	<p>The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the <i>Environmental Protection Act 1994</i>.</p> <p>e) There is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity</p> <p>f) There is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity</p> <p>g) Noise nuisance is prevented or minimised at noise sensitive places</p> <p>h) Waste production and disposal must be minimised and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity</p>	<i>At all times</i>
31.	The activities must not cause environmental nuisance at a nuisance sensitive place	<i>At all times</i>
32.	Storage of chemicals and fuels in bulk or in containers greater than 15 litres must be within a secondary containment system and releases from	<i>At all times</i>

	the containment system controlled in a manner that prevents environmental harm	
33.	A contaminant must not be placed in a position where it could reasonably be expected to move or wash into a roadside gutter, stormwater drain or waters or contaminating the land/earth	<i>At all times</i>
34.	<p>The activities must be undertaken in accordance with written procedures that:</p> <p>f) identify potential risks to the environment from the activity during routine operations and emergencies</p> <p>g) Establish control measures that minimise the potential for environmental harm</p> <p>h) Ensure plant and equipment is maintained and operated in proper and effective condition</p> <p>i) Ensure that staff are trained and aware of their obligations under the <i>Environmental Protection Act 1994</i></p> <p>j) Ensure that reviews of environmental performance are undertaken at least annually</p>	<i>At all times</i>
Waste		
35.	All waste generated in carrying out the activity must be reused, recycled or lawfully disposed of offsite	<i>At all times</i>
36.	<p>Construction and demolition waste:</p> <p>All waste generated as a result of the demolition of existing building structures and construction of new structures must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the <i>Environmental Protection Regulation 2019</i></p>	<i>During construction</i>
37.	Any spills of wastes, contaminants or other materials must be cleaned up as quickly as practicable to avoid any earth/land contamination. Spills must not be cleaned up by hosing, sweeping or otherwise releasing such wastes, contaminants or other materials to any stormwater drainage system, roadside gutter or waters	<i>During Construction</i>
Air		
38.	The activity must be conducted within a fully enclosed facility with an appropriately designed and sized air treatment system	<i>At all times</i>
39.	Emissions, including combustion gases, released from vents or stacks must achieve sufficient dispersion to prevent environmental harm	<i>At all times</i>
40.	<p>Noise Nuisance:</p> <p>Prevent the emission of noise that causes, or is likely to cause, environmental nuisance at any nuisance sensitive or commercial place.</p> <p>All work must be undertaken within the prescribed</p>	<i>During Construction</i>

	timeframe as mentioned in <i>Environmental Protection Act 1994</i> , i.e. on a business day or Saturday, between 6.30am and 6.30pm	
41.	Dust nuisance: The release of dust and/or particulate matter resulting from the activity must not cause environmental nuisance at any nuisance sensitive or commercial place	<i>During Construction</i>
Water		
42.	Stormwater contaminated by the activity must be managed to minimise or prevent any adverse impacts on the values of the receiving environment	<i>At all times</i>
43.	The oil separators must be serviced frequently to ensure wastewater meets Council's Wastewater Release Criteria before being released to the sewerage system	<i>At All times</i>
Land		
44.	Contaminants from the activities must not be released to land. Examples of methods that could be used to manage contaminants include: e) Using an impervious groundsheet to catch drips during maintenance of vehicles. The groundsheet should be large enough to catch any spill from the particular vehicle or component being worked on; f) using dry methods in cleaning the groundsheet; g) Using a waste oil collection tray during oil changes; and h) Collecting wastewater and other liquids from cleaning and disposing of properly.	<i>At all times</i>
COMPLIANCE WITH CONDITIONS		
45.	The owner/developer shall obtain written confirmation from all referral agencies for this Development Permit/Approval confirming compliance of their Conditions of Approval and provide to Council	<i>Prior to commencement of use and prior to Condition 44 below</i>
46.	The owner/developer shall contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans.	<i>Prior to the commencement of use</i>

VOTE CARRIED

OM04/04/21

Item 8 - Works and Construction – Cr Mick Tully

8.1 – Infrastructure Services, Monthly Report – March 2021

Folder ID 4650

Provided by Director, Infrastructure Services

Executive Summary

March 2021 Infrastructure Services Monthly Report presented to Council for information and consideration.

Officer Recommendation

THAT Council receives and accepts the March 2021 Infrastructure Services Monthly Report.



Or

THAT Council does not receive and accept the March 2021 Infrastructure Services Monthly Report.

Moved Cr Tully
Seconded Cr Stretton

THAT Council receives and accepts the March 2021 Infrastructure Services Monthly Report.

VOTE CARRIED

OM05/04/21

8.2 - Civic Centre Remedial Works Update Civic Centre

Folder ID 4704

Provided by Director, Infrastructure Services

Executive Summary

Urgent remediation works to the Civic Centre were identified in March 2020 to ensure the safety of staff and the public. The Civic Centre was closed in early April 2020. Remedial projects were scoped, approved, and budgeted in June 2020.

Officer Recommendation

THAT Council receive and note the Civic Centre Remedial Works update.

Or

THAT Council does not receive and note the Civic Centre Remedial Works update.

Moved Cr Tully
Seconded Cr Fortune

THAT Council receive and note the Civic Centre Remedial Works update.

VOTE CARRIED

OM06/04/21

8.3 –Asset Management Gap Analysis Report 2021

Folder ID 14992

Provided by Asset Management Coordinator, Infrastructure Services

Executive Summary

To formally identify where Council currently sits for 'core' asset management maturity, an external gap analysis was undertaken against the National Assessment Framework for 2021. The results and outcomes are provided in this report.

Officer Recommendation

THAT Council accepts the improvement identified in the Asset Management Gap Analysis Report, with timelines subject to change as resources become available.

Or

THAT Council does not accept the improvement identified in the Asset Management Gap Analysis Report.

Moved Cr Tully
Seconded Deputy Mayor Cr Barwick



THAT Council accepts the improvement identified in the Asset Management Gap Analysis Report, with timelines subject to change as resources become available.

VOTE CARRIED

OM07/04/21

Item 9 - Beautification, Parks, Gardens and Youth– Cr Kim Coghlan

9.1 - Parks and Gardens Monthly Report – March 2021

Folder ID 5512

Provided by Director, Infrastructure Services

Executive Summary

March 2021 Parks and Gardens Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the March 2021 Parks and Gardens Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Parks and Gardens Monthly Report.

Moved Cr Coghlan

Seconded Cr Tully

THAT Council receives and accepts the March 2021 Parks and Gardens Monthly Report.

VOTE CARRIED

OM08/04/21

Item 10 - Tourism, Events, Sport and Recreation, Library – Cr Peta MacRae

10.1 - Library Monthly Report – March 2021

Folder ID 4650

Provided by Coordinator, Library Services

Executive Summary

March 2021 Library Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the March 2021 Library Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Library Services Monthly Report

Moved Cr MacRae

Seconded Cr Stretton

THAT Council receives and accepts the March 2021 Library Monthly Report.

VOTE CARRIED

OM09/04/21

10.2 – Tourism and Events Monthly Report – March 2021

Folder ID 4650

Provided by Promotions and Development Team



Executive Summary

March 2021 Tourism and Events Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the March 2021 Tourism and Events Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Tourism and Events Monthly Report.

Officer's Recommendation

THAT Council receives and accepts the March 2021 Tourism and Events Monthly Report.

Moved Cr MacRae
Seconded Cr Fortune

THAT Council receives and accepts the March 2021 Tourism and Events Monthly Report.

VOTE CARRIED

OM10/04/21

10.3 – Sponsorship Request - 2021 Overlanders Way Festival of Sport

Folder ID 4650

Provided by Community Development Officer. Promotions and Development

Executive Summary

The sport and active recreation communities situated along the Overlanders Way have been extensively negatively impacted by the monsoonal event in 2019 and more recently COVID-19 in 2020. These impacts have led to the development of the Overlanders Way Festival of Sport to provide support for clubs to develop their internal capacities and return to play. The Festival of Sport will replace the 2021 Great Western Games.

Officer's Recommendation

THAT Council supports the 2021 Overlanders Way Festival of Sport and provide sponsorship in the amount of \$5000.00 to the North Queensland Sports Foundation to facilitate the Mount Isa segment of the event.

Or

THAT Council does not support the 2021 Overlanders Way Festival of Sport.

Moved Cr MacRae
Seconded Cr Stretton

THAT Council supports the 2021 Overlanders Way Festival of Sport and provide sponsorship in the amount of \$5000.00 to the North Queensland Sports Foundation to facilitate the Mount Isa segment of the event.

VOTE CARRIED
AGAINST Cr Coghlan

OM11/04/21

10.4 – Sponsorship Request – Apex Rock Pop Mime Show

Folder ID 5098

Provided by Community Development Officer. Promotions and Development

Executive Summary



Council has received correspondence from the Mount Isa Apex Club seeking sponsorship of the 2021 Rock Pop Mime Show to be held on 15 October 2021, at Tony White Oval.

Officer's Recommendation

THAT Council supports the sponsorship request from Mount Isa Apex in the amount of \$6,245.00 (\$5000.00 cash + \$1245.00 in-kind) to support the 2021 Rock Pop Mime Show, subject to the following conditions:

NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation's Incorporation Certificate	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation's Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Permits or Landowner's permission e.g. venue hire permission, fireworks permits etc.	<i>Within one (1) month of Council approval</i>
Post Event		
6.	Completion and submission of Council's Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>

Or

THAT Council supports the sponsorship request from Mount Isa Apex in the amount of \$5000.00 (cash) to support the 2021 Rock Pop Mime Show subject to the following conditions:

NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation's Incorporation Certificate	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation's Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Permits or Landowner's permission e.g. venue hire permission, fireworks permits etc.	<i>Within one (1) month of Council approval</i>
Post Event		
6.	Completion and submission of Council's Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>

Or

THAT Council supports the sponsorship request from Mount Isa Apex in the amount of \$1245.00 (in-kind) to support the 2021 Rock Pop Mime Show subject to the following conditions:



NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation's Incorporation Certificate	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation's Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Permits or Landowner's permission e.g. venue hire permission, fireworks permits etc.	<i>Within one (1) month of Council approval</i>
Post Event		
6.	Completion and submission of Council's Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>

Or

THAT Council does not support the request for sponsorship from Mount Isa Apex.

Moved Cr MacRae
Seconded Deputy Mayor Cr Barwick

THAT Council supports the sponsorship request from Mount Isa Apex in the amount of \$6,245.00 (\$5000.00 cash + \$1245.00 in-kind) to support the 2021 Rock Pop Mime Show, subject to the following conditions:

NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation's Incorporation Certificate	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation's Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Permits or Landowner's permission e.g. venue hire permission, fireworks permits etc.	<i>Within one (1) month of Council approval</i>
Post Event		
6.	Completion and submission of Council's Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>

VOTE CARRIED

OM12/04/21

10.5 - FY2021-2022 Draft Budget

Folder ID 4650

Provided by Acting Manager, Corporate and Financial Services

Executive Summary

FY2021-2022 Draft Budget for council consideration



Officer's Recommendation

THAT Council receives and accepts the FY2021-2022 Draft Budget, Capital Works Plan and Fees and Charges and approves its release for public consultation.

Or

THAT Council does not receive and accept the FY2021-2022 Draft Budget, Capital Works Plan and Fees and Charges and does not approve its release for public consultation.

Moved Mayor Cr Slade
Seconded Cr Tully

THAT Council receives and accepts the FY2021-2022 Draft Budget, Capital Works Plan and Fees and Charges and approves its release for public consultation.

VOTE CARRIED

OM13/04/21

Item 11 - Environmental Management – Cr Paul Stretton

11.1 - Water and Sewer Report Monthly Report – March 2021

Folder ID 5977

Provided by Team Leader, Water and Sewerage

Executive Summary

March 2021 Water and Sewer Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the March 2021 Water and Sewer Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Water and Sewer Monthly Report.

Moved Cr Stretton
Seconded Cr MacRae

THAT Council receives and accepts the March 2021 Water and Sewer Monthly Report.

VOTE CARRIED

OM14/04/21

11.2 – Waste Management Monthly Report – March 2021

Folder ID 18570

Provided by Interim Team Leader Waste Management

Executive Summary

March 2021 Waste Management Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the March 2021 Waste Management Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Waste Management Monthly Report.



Moved Cr Stretton
Seconded Cr Tully

THAT Council receives and accepts the March 2021 Waste Management Monthly Report.

VOTE CARRIED

OM15/04/21

11.3 – Environmental Services Monthly Report – March 2021

Folder ID 5456

Provided by Coordinator, Environmental Services

Executive Summary

March 2021 Environmental Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the March 2021 Environmental Services Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Environmental Services_Monthly Report.

Moved Cr Stretton
Seconded Cr Fortune

THAT Council receives and accepts the March 2021 Environmental Services Monthly Report.

VOTE CARRIED

OM16/04/21

11.4 – Local Laws Monthly Report – March 2021

Folder ID 5977

Provided by Coordinator, Local Laws

Executive Summary

March 2021 Local Laws Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the March 2021 Local Laws Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Local Laws_Monthly Report.

Moved Cr Stretton
Seconded Cr MacRae

THAT Council receives and accepts the March 2021 Local Laws Monthly Report.

VOTE CARRIED

OM17/04/21



Item 12 - Corporate and Financial Services, Economic Development, Promotions and Development -
Deputy Mayor, Cr Phil Barwick

12.1 – Customer Service Monthly Report – March 2021

Folder ID 4755

Provided by Coordinator, Customer Service

Executive Summary

March 2021 Customer Service Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the March 2021 Customer Service Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Customer Service Monthly Report.

Moved Deputy Mayor Cr Barwick
Seconded Cr MacRae

THAT Council receives and accepts the March 2021 Customer Service Monthly Report.

VOTE CARRIED

OM18/04/21

12.2 – Corporate and Financial Services Monthly Report – March 2021

Folder ID 4755

Provided by Acting Manager, Corporate and Financial Services

Executive Summary

March 2021 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the March 2021 Corporate and Financial Services Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Corporate and Financial Service Monthly Report.

Moved Deputy Mayor Cr Barwick
Seconded Cr Stretton

THAT Council receives and accepts the March 2021 Corporate and Financial Services Monthly Report.

VOTE CARRIED

OM19/04/21

12.3 - Promotions and Development Monthly Report – March 2021

Folder ID 4650

Provided by Promotions and Development Team

Executive Summary

March 2021 Promotions and Development Monthly Report presented to Council for information and consideration.



Officer's Recommendation

THAT Council receives and accepts the March 2021 Promotions and Development Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Promotions and Development Monthly Report.

Moved Deputy Mayor Cr Barwick
Seconded Cr Fortune

THAT Council receives and accepts the March 2021 Promotions and Development Monthly Report.

VOTE CARRIED

OM20/04/21

Item 13 – Executive Services – Chief Executive Officer, David Keenan

Deputy Mayor Cr Barwick left Chambers at 3:15pm due to a declared declarable conflict of interest in Item 13.1 taking no part in the debate or decision on the matter.

13.1 – Correspondence Report – March 2021

Folder ID 5053

Provided by Chief Executive Officer

Executive Summary

Report outlining the Office of the Mayor and Chief Executive Officer incoming and outgoing correspondence.

Officer's Recommendation

THAT Council receives and accepts the March 2021 Correspondence Report.

Or

THAT Council does not receive and accept the March 2021 Correspondence Report.

Moved Cr Fortune
Seconded Cr Tully

THAT Council receives and accepts the March 2021 Correspondence Report.

VOTE CARRIED

OM21/04/21

Deputy Mayor Cr Barwick returned to Chambers at 3:16pm.

13.2 – Council Decision Report – March 2021

Folder ID 4755

Provided by Chief Executive Officer

Executive Summary

March 2021 Council Decision Report present to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the March 2021 Council Decision Report.

Or



THAT Council does not receive and accept the March 2021 Council Decision Report.

Moved Deputy Mayor Cr Barwick
Seconded Cr MacRae

THAT Council receives and accepts the March 2021 Council Decision Report.

VOTE CARRIED

OM22/04/21

13.3 – Public CCTV Upgrade

Folder ID 5186

Provided by Project Officer, Information Technology

Executive Summary

Council is able to provide upgrades to the Public CCTV network across Mount Isa, which includes 28 new cameras across 7 locations.

Officer's Recommendation

THAT Council receive and note the Public CCTV Upgrade.

Or

THAT Council does not receive and note the Public CCTV Upgrade,

Moved Cr Coghlan
Seconded Cr Stretton

THAT Council receive and note the Public CCTV Upgrade.

VOTE CARRIED

OM23/04/21

13.4 – Entertainment and Hospitality Policy

Folder ID 133189

Provided by Governance Coordinator, Executive Services

Executive Summary

The Entertainment and Hospitality Policy has been reviewed and updated for adoption by Council.

Officer's Recommendation

THAT Council adopt the Entertainment and Hospitality Policy V5 as presented.

Or

THAT Council does not adopt the Entertainment and Hospitality Policy V5 as presented,

Moved Deputy Mayor Cr Barwick
Seconded Cr Tully

THAT Council adopt the Entertainment and Hospitality Policy V5 as presented.

VOTE CARRIED

OM24/04/21



13.5 – Councillor Investigation Policy

Folder ID 133189

Provided by Governance Coordinator, Executive Services

Executive Summary

The Councillor Investigation Policy has been reviewed and updated for adoption by Council.

Officer's Recommendation

THAT Council adopt the Councillor Investigation Policy V2 as presented.

Or

THAT Council does not adopt the Councillor Investigation Policy V2 as presented.

Moved Cr MacRae
Seconded Cr Tully

THAT Council adopt the Councillor Investigation Policy V2 as presented.

VOTE CARRIED

OM25/04/21

13.6 – Endorsement of the post implementation review of the Strong and Sustainable Resources Communities Act 2017 submission

Folder ID 6431

Provided by Chief Executive Officer

Executive Summary

Council is invited to officially endorse the post implementation review of the *Strong and Sustainable Resources Communities Act 2017* submission.

Officer's Recommendation

THAT Council officially endorse the post implementation review of the *Strong and Sustainable Resources Communities Act 2017* submission.

Or

THAT Council does not officially endorse the post implementation review of the *Strong and Sustainable Resources Communities Act 2017* submission.

Moved Deputy Mayor Cr Barwick
Seconded Cr Fortune

THAT Council officially endorse the post implementation review of the *Strong and Sustainable Resources Communities Act 2017* submission.

VOTE CARRIED

OM26/04/21

Item 14 General Business

Nil



Council Adjourned 3:20 pm
Council Reconvened 3:32 pm

Close of Meeting

Moved Mayor Cr Slade
Seconded Cr Fortune

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 3:36pm for discussion of the following matters:

(c) *"the local government's budget".*

(g) *"negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".*

VOTE CARRIED

OM27/04/21

Opening of Meeting

Moved Cr Tully
Seconded Cr Stretton

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council re-open the meeting to the public at 4pm.

VOTE CARRIED

OM28/04/21

Item 15 Confidential Reports

15.1 – Community Grants and Sponsorship Round 2, 2020-21

Folder ID 5098

Provided by Community Development Officer, Promotions and Development

Executive Summary

On 1 March 2021, Round 2 of the 2020-21 Community Grants and Sponsorship closed with Council receiving a total of 10 applications: 6 for Community Grants and 4 for Sponsorship. All applications go through a comprehensive process, and procedures have been developed to ensure a fair, open and transparent selection is determined.

Officer's Recommendation

THAT Council award the Community Grants and Sponsorship, Round 2 February 2021 funding to the following organisations:



<u>Community Grants:</u>	<u>Project/Event</u>	<u>Amount</u>	
Mount Isa Pistol Club	Repaint Range 3	\$ 4,750.00	
Paws Hoofs and Claws Inc	PHC Operation Desex	\$ 5,000.00	
The Isa Ski & Powerboat Club Inc.	Purchase Club Area Maintenance Equipment	\$ 2,000.00	
Happy Valley Community Kindergarten	Purchase of New outdoor Maintenance Equipment	\$ 1,770.00	*
Isa Highlanders Dance Assoc. Inc.	Upgrading of Security at Dance Hall	\$ 4,279.00	
	Total	\$ 17,799.00	
Sponsorship:			
Mount Isa Motorsports and Recreation Inc.	Mount Isa Motor Show & Swap Meet	\$ 1,000.00	
Mount Isa Campdraft Association Inc.	Mount Isa Campdraft 2021	\$ 9,152.00	*
Drovers Camp Association Inc.	Drovers Camp Festival	\$ 8,000.00	*
	Total	\$ 18,152.00	

**** All amounts are Exclusive of GST if applicable.**

Or

THAT Council does not support the above organisations to receive funding under the Round 2, 2021 Community Grants and Sponsorship.

Moved Deputy Mayor Cr Barwick
Seconded Cr Stretton

THAT Council award the Community Grants and Sponsorship, Round 2 February 2021 funding to the following organisations:

<u>Community Grants:</u>	<u>Project/Event</u>	<u>Amount</u>	
Mount Isa Pistol Club	Repaint Range 3	\$ 4,750.00	
Paws Hoofs and Claws Inc	PHC Operation Desex	\$ 5,000.00	
The Isa Ski & Powerboat Club Inc.	Purchase Club Area Maintenance Equipment	\$ 2,000.00	
Happy Valley Community Kindergarten	Purchase of New outdoor Maintenance Equipment	\$ 1,770.00	*
Isa Highlanders Dance Assoc. Inc.	Upgrading of Security at Dance Hall	\$ 4,279.00	
	Total	\$ 17,799.00	
Sponsorship:			
Mount Isa Motorsports and Recreation Inc.	Mount Isa Motor Show & Swap Meet	\$ 1,000.00	
Mount Isa Campdraft Association Inc.	Mount Isa Campdraft 2021	\$ 9,152.00	*
Drovers Camp Association Inc.	Drovers Camp Festival	\$ 8,000.00	*
	Total	\$ 18,152.00	

**** All amounts are Exclusive of GST if applicable.**

VOTE CARRIED

OM29/04/21



15.2 – Dormant Ergon Substation Building

Folder ID 5106

Provided by Community Development Officer, Promotions and Development

Executive Summary

As part of Council's Regional Arts Development Fund council-initiated projects list, one project proposes to create a 3D mural on the dormant Ergon substation building located on Railway Ave, near the main entry to the mines. During the course of seeking permission, Ergon advised the asset was obsolete to their requirements and it was projected to be demolished in the near future. Council will need to acquire the asset to ensure the project is able to proceed.

Officer's Recommendation

THAT Council approve the acquisition of the former Ergon substation building, described as Lot 7 on M758143.

AND

THAT Council authorise the CEO to negotiate and finalise the details of the acquisition.

Or

THAT Council does not approve the acquisition of the former Ergon substation building, described as Lot 7 on M758143.

Moved Deputy Mayor Cr Barwick
Seconded Cr Fortune

THAT Council approve the acquisition of the former Ergon substation building, described as Lot 7 on M758143.

AND

THAT Council authorise the CEO to negotiate and finalise the details of the acquisition.

VOTE CARRIED
AGAINST Cr Coghlan

OM30/04/21

15.3 – Water Options

Folder ID TBA

Provided by Interim Director, Executive Services

Executive Summary

Mount Isa Water Service Structure Options Issues Paper is provided for Councillor information.

Officer's Recommendation

THAT Council receive and note the Mount Isa Water Service Structure Options Issues Paper.

AND

THAT Council does not receive and accept the Mount Isa Water Service Structure Options Issues Paper.

Moved Cr Tully
Seconded Cr Coghlan



THAT Council receive and note the Mount Isa Water Service Structure Options Issues Paper.

VOTE CARRIED

OM31/04/21

15.4 – SEW-6500-001-Sewer Mains Replacement Program

Folder ID 138247

Provided by Director Infrastructure Services

Executive Summary

This work will result in an extension of the service life of the assets through relining of mains and mitigate the risks of uncontrolled failures through preventive maintenance based on inspection results. A critical component of this RFQ is to deliver a SMRP that is suited to Mount Isa and is designed to recognise the access difficulties and legacy problems stemming from the mains location and connections to other assets within the network. As a complete package, this Project involves inspection of existing mains, proposal and installation of the most appropriate lining solution with minimal impact on the network operations.

Officer's Recommendation

THAT Council awards the inspection and relining of the MICC sewer Trunk mains, as detailed in the RFQ (RFQ/2021-17) scope to Interflow Pty Ltd for the sum of \$880,000.00 (GST exclusive).

OR

THAT Council do not award the inspection and relining of the MICC sewer Trunk mains, as detailed in the RFQ (RFQ/2021-17) scope to Interflow Pty Ltd for the sum of \$880,000.00 (GST exclusive).

Moved Cr Stretton
Seconded Cr Tully

THAT Council awards the inspection and relining of the MICC sewer Trunk mains, as detailed in the RFQ (RFQ/2021-17) scope to Interflow Pty Ltd for the sum of \$880,000.00 (GST exclusive).

VOTE CARRIED

OM32/04/21

There being no further business the meeting closed at 4:04pm.

Signed by the Chair of the Ordinary Meeting
held on Wednesday, 26 May 2021.

Her Worship Mayor Cr Danielle Slade
Mayor of Mount Isa

1 PROJECTS FOR THE MONTH OF APRIL

The main project focus has been on progressing through funded projects already commenced such as:

- Transfield/Brett Avenue Shared Cycle Path Design
- Thomson Rd Share Cycle Path
- Barkly Highway Shared Cycle Path Design
- Waste Management Facility – Waste Transfer Station and storage shed.

Planning & Design is currently in progress for:

- Pamela/Deighton/Isa Street Intersection Redevelopment
- Pamela/Trainor Street Intersection Redevelopment
- Family Fun Precinct Redevelopment Stage 2
- Smart Water Meters
- Materials Recovery Facility and Tip Sales Shop
- Gallipoli Park Recreation Development Design & Construct
- PCNP Networks
- Self-Guided Bird Watching
- Traders Way/Sunset Drive Roundabout
- City Lookout Upgrade

RFQ/RFTs recently out to market or being assessed/awarded:

- Family Fun Precinct Redevelopment Stage 2
 - Boundary fencing
 - Shade structures
- Gallipoli Park Recreational Development
 - Design and Construction of Gallipoli Park due on April 15th, 2021
- Shared Cycle Path
 - Concrete works

2 FUNDING

New Expression of Interest (EOI) applications have been submitted under the Queensland Reconstruction Authority's Resilience and Risk Reduction Funding round 2020-21 for a Floodway Resilience Project and a Resilience and Recovery Officer position. Council have been successful in proceeding to the detailed application phase for the Floodway Resilience Project which is due early May 2021. Technical Services, with EMT direction, have also finalised a submission for Council's allocated Works for Queensland 2021-24 funding administered by the Department of Local Government, Racing and Multicultural Affairs. The approval outcome has yet to be released.

Council is waiting on the outcome from the Department of Transport and Main Roads (Vulnerable Road User Program) in relation to speed limits in the CBD, as well as the construct stage 1 of Fourth Ave shared path applied for under the Departments Principal Cycle Network Program for the 2021-22 financial year. Additionally, Queensland Black Spot funding has opened up for the 2022-23 round with Council awaiting a decision on the 2021-22 round of the Black Spot Program, with outcomes yet to be announced by the Australian Government.

A high level cost estimate has been undertaken for proposed works to Buchanan Park Entertainment Complex in relation to project nominations for the \$1,161,816 of Local Roads and Community Infrastructure round 2 to be expended by December 2021. Various stakeholder workshops have been undertaken in order to identify a list of priority projects to be tabled at a Council meeting shortly for possible inclusion in the 2021/2022 Capital Program.

3 *RURAL AND URBAN – MOUNT ISA*

Dust suppression continues as normal for the month of April in the dry conditions, the back road Healy Estate is being watered daily. Council has been attending to potholes in the city. New Wheel stops have been installed in front of Pharmacy first to improve safety.

4 *RURAL AND URBAN - CAMOOWEAL*

Camooweal operations have continued as normal during the month of April with general maintenance being carried out around the town. The crew has increased the inspections of the runway, fence line and lights, and trees were removed near the fence line.

5 *CONCRETE BATCH PLANT*

Council has experienced some inconsistency with concrete production and a detailed investigation is occurring.

6 *WORKSHOPS*

The workshop department is continuing to maintain the fleet serving of council vehicles and plant items. Waste management vehicles have been the focus for the month, servicing and fixing electronic fault codes so that the vehicles can operate smoothly. Minor repairs have been fixed for light fleet vehicles and training has commenced on software to improve service scheduling.

Our small fleet servicing on the ride on mowers has been another focus of the workshop, an important task to complete while the mowers are being used less over the cooler months.

7 *ASSET MANAGEMENT*

The Asset Management section continues to work with the Queensland Treasury Corporation with the implementation of the improvement actions identified through the Asset Management Gap Analysis Report. In particular, the team is focusing on extracting asset and service delivery information from previously developed strategic plans, reports, projects, and document repositories. There have been two confirmation of property address customer requests and several map requests from engaged Project Managers, elected Councillors, and external organisations (including from the Mount Isa Hospital and the Department of Energy and Public Works)



2021 MOUNT ISA CITY COUNCIL PROJECT UPDATE

INFRASTRUCTURE SERVICES

Project	Current Status	START DATE	EST.COMPLETION DATE	FUNDING SOURCE:	Budget	EXPENDITURE TO DATE:	SCOPE:	PROGRESS UPDATE:
MOUNT ISA MEMORIAL CEMETERY	95% Completed	Sep-19	Mar-21	W4Q (Round 3)	\$600K	\$555,010	Reconstruct pavement to include widening for additional parking. Resurface using two coat seal. Construct islands to separate and organise traffic flow. Upgrade planter beds at entrance. Upgrade hard stand area for monument	The new raised area has been completed and the final trim is happening now
TRANSFIELD / BRETT AVENUE PCNP SHARED PATH DESIGN & CONSTRUCTION	Design – 95% Completed	Feb-20	Sep-21	Cycle Network LG Grants \$70,000 Council \$70,000	\$140,000	\$51,058.52	This project will deliver design and construction over 390 metres of 2.5- metres-wide shared path along the eastern side of Transfield Avenue and the Northern side of Brett Avenue. Council will continue the design only of Wright Road, which terminates at the intersection of Suter Road for future staged construction.	TMR has approved the designs, the IFC (issue for construction drawings) are being prepared as well as the RFQ for contractors to deliver the works
BARKLY HIGHWAY – PCNP SHARED PATH DESIGN	Design – 95% Completed	Feb-20	Jun-21	Cycle Network LG Grants \$30,000 Council \$30,000	\$60,000	\$45,000.00	This project will deliver the detailed design of 3.2km of 2.5-3m wide shared path along the Barkly Highway from the Isa Street/Fourth Avenue intersection to Milne Bay Road. Markham Valley Road will be used as an alternative to the Barkly Highway from Owen Stanley to Milne Bay.	Council Design team is currently updating the construction designs to include TMR comments.
MARKHAM VALLEY MEDIAN BEAUTIFICATION	Construction – 50%	Sep-19	Jun-21	W4Q	\$328,192.15	\$151,305.87	Frequent pedestrian resting areas constructed and landscaped along a proposed shared path beginning at the intersection of Markham Valley Road and Owen Stanley Road and continuing north along the left side of Markham Valley Road terminating at Milne Bay Road	•Landscaping works now in progress with project completion prior to June. •Furniture and historical signage ordered. •Photos being finalised for the historical plaques, depicting the last 100 years
ALLIPOLI PARK PUMP TRACK AND RECREATION DEVELOPMENT	PROCUREMENT	Dec-19	Sep-21	Active Community Infrastructure Round 1	\$895,000	\$48,922.87	Construct a custom asphalt pump track, pedal park, an exercise equipment zone, shade shelters, toilets, and other associated park furniture for free community use at Gallipoli Park Mount Isa	•Variation of scope and completion dates approved. •Tender submissions received and now in the evaluation stage. •Geotechnical reports being developed. •Management plans being developed. •Reviewing park furniture and exercise equipment options.
PAMELA/DEIGHTON/ISA STREET BLACKSPOT	Design	Jul-19	Sep-21	Black Spot Program 2020-21	\$685,000.00	\$104,452.96	Installation of a dumbbell type roundabout installation (two roundabouts side-by-side). The proposed installation will keep a fully functioning single lane around the entirety of each roundabout with a future option of closing the median between each apron should the need arise in the future.	ERGON assets design changes are being reviewed for construction coordination, RFQ paused.
PAMELA/TRAINOR STREET BLACKSPOT	Planning	Jul-19	Sep-21	Black Spot Program 2020-21	\$350,000	\$135,407.00	Installation of roundabout	Issue for construction Drg and sign off RPEQ extended due to drainage designs, expected WE 30/04 RFQ ready to go out with Drg.
SMART WATER METER	Tender Evaluation	Sep-19	Dec-21	Local Government Grants and Subsidies Program - \$1,766,720.95 MICC - \$1,179,573.96	\$2,946,294.91	\$113,207.80	Installation of automatic meter reading devices to all water service connections within Mount Isa and creation of District Metered Areas (DMA's) to reduce operating costs, non-revenue water and greater accuracy for the end user.	An extension to the funding deadline has been granted. Project deadline is now 31 December 2021. Tenders closed on Monday, 1 March 2021. Eight offers were received. The evaluation panel shortlisted 4 vendors to interview. The last interview was held on 13 April. All tenders have confirmed that they can deliver the full scope of the project prior to 31 December 2021. Following the interviews, all four shortlisted tenderers were invited to submit their Best and Final Offer by COB on 23 April 2021. These final offers are presently being evaluated. A recommendation is due to come before Council's meeting in May for decision and award

SELF-GUIDED BIRD WATCHING	Planning	Aug-20 June 2020 – June 2020 – Planning April 2021 – Shed Construction commence May 2021 - MRF D&C	Jun-21	Maturing the tourism infrastructure pipeline in North West Queensland	\$75,000	\$41,545.40	Develop self-guided drive and walking trails for visitors and bird watchers which will support eco-tourism initiatives and enhance the type of tourism activities on offer in Mount Isa. Scope of Works covers the design and implementation of the requested signage, visitor resources and road markers to identify sites.	•LA3 working on final stage of bird watching strategy •Draft modular bird watching designs reviewed. •Design signage approved •Progressing to the final stage of work scope
MATERIALS RECOVERY FACILITY (MRF)	Planning		Nov-22	Building Better Regions: - \$6,060,131	Planning: - \$150,000 Design and Construct: \$8,801,508	Nil	Design, Construction and Project Management of a purpose-built building to hold a Material Recovery Facility (MRF), the installation of Material Recovery Equipment as well as construction of laydown areas for recycling residential resource waste and covered storage of products.	Further to the recent Council resolution, community consultation about to be undertaken and a specification for the design of the MRF is being prepared.
FAMILY FUN PRECINCT REDEVELOPMENT – STAGE 2	Planning	Construction – Sept 2020	Dec-22	Building Our Regions (BOR) \$3,756,500, MICC \$1,355,000	\$5,111,500	\$86,456.39	•Installation of new strategically placed shade structures throughout •Security upgrades including fit-for-purpose fencing and lighting. •Re-surfacing and irrigation upgrades in high use areas •Replacement and installation of new play equipment, free exercise equipment and high impact park furniture throughout	•Application for development to assessed under a 'Superseded Planning Scheme' approved •Lifeguard Fit out designs complete, RFQ being developed for the renovation / fit out works. •Skate bowl concept design survey complete and information issued to design consultant to progress to draft stage of design. •Boundary wall tender evaluation complete and contractor to be awarded contract, works to commence within 3 weeks. •Shade structure tender evaluation complete, awaiting on council report to approve stages 1 and 2 of the work scope.
OUTBACK AT ISA MASTERPLAN	Planning	Aug-20	Mar-21	Maturing the tourism infrastructure pipeline in North West Queensland	\$125,000	\$62,000	Develop a Master Plan for Mount Isa's Outback at Isa facility, to support a sustainable future and enhance the economic viability and vibrancy. The report aims to effectively capitalise on opportunities to improve the visual and aesthetic qualities, amenity, and attractiveness of the centre.	Stafford Strategy have been awarded the contract, with the kick-off meeting held late October. Project is to be transferred to OPEX expenditure as part of half yearly capital review. Final masterplan report has been finished as a top line cost benefit assessment for the master plan to highlight likely capital development costs, a cash flow model over a 10-year period and likely operating costs. This will provide Council with a series of key economic and financial metrics for determining the benefit cost ratio able to be achieved, along with the projects net present value and internal rate of return. Final Masterplan has been circulated to MICCOE and Councillors.
TIP SHOP & WASTE TRANSFER STATION	Design Complete, Contractor mobilising	Apr-20	4-Jul-21	Works 4 Qld Rd 3 - \$695,076.03 MICC - \$77,421 for Design & \$505,000 for construction (TBA)	Detailed Design	DD: \$68,316.03 Spent: \$62,316.03 (\$16,886.03- PPM; \$45,430.00- Cardno) Committed: \$5800.00 Con: \$ 7950	Design and construction of new Waste Transfer Station (WTS) incl storm-works and roadworks.	Detailed design has been completed. The contractor, A. Gabrielli has been selected as our preferred contractor. Currently the contractor is carrying out soil excavation for the preparation of foundation. The project is experiencing some survey issues, but the council will make sure the project gets completed within the time limit specified in the contract.
SEWER MAIN REPLACEMENT PROGRAM	Procurement stage	Dec-20	Jun-21	Council \$120,000.00, QLD State \$730,000.00	\$850,000	\$13,033.00	This project will replace or upgrade the municipality's sewer mains network. The aging assets need to be maintained to ensure reliable serviceability now and in the future. The mains were laid from the 1950's and some are now at the end of their service life, this project will mitigate any potential risks of failure.	Tender submission received, evaluation completed, waiting on council approval (28/04/21) for contract award.
SEWER MAHOLES REPLACEMENT PROGRAM	Procurement stage	Feb-21	Jun-21	Council	Council \$150,000	\$2,200.00	Refurbish the sewer manholes to ensure continued reliable service of the network across the municipality. Update the assets to current MICC Sewer network standards in an efficient and consistent manner.	The scope has been updated based on latest MH inspection, RFQ to go out to Market by 30/04/21.
SEWER MAINS INSPECTION PROGRAM	Roll Out	Feb-21	June 2021 (cont)	Council \$100,000	\$100,000	\$11,569.00	Coordinated, sequential inspection of all mains and manholes across the network, and optimisation of assets database. Related to the Mains and manholes refurbishment programs this is the basis of an overall consistent preventive maintenance approach.	The program has been approved and has started to be delivered under its new format from January 2021, with a dedicated team and members rotation.
MOUNT ISA LANDFILL STORMWATER DIVERSION	Detailed design 100%, delivery preliminaries underway	Dec-20	Jun-21	Council \$275,000	\$275,000	\$63,050	Design and construct a diversion bund to manage the landfill leachate and Stormwater flow to avoid waterways and ground water contamination in compliance with Mount Isa landfill Environmental authority as described in the Mount Isa Landfill site development plan.	Designs completed, kick off meeting completed, access to neighbour property for survey approved, works will be tendered following Council teamwork constraints.
PCNP – TWENTY THIRD AVE	Detailed design	Dec-19	Jun-21	Council \$100,000	\$100,000	\$6,144	Design and construct of the shared footpath along 23rd Avenue.	Works package awarded, works to commence mid-June 2021.
PCNP – THOMSON ROAD STAGE 2	Procurement	Dec-19	Jun-21	Council \$105,000	\$105,000	\$25,507.00	Design and construct of the shared footpath along Thomson rd.	Works package awarded, works to commence 27/04/21.
TRADERS WAY/SUNSET DRIVE ROUNDABOUT	Design	Jul-19	Jun-21	Council Funded	\$400,000	\$118,263.00	Installation of roundabout	Final design coordination for Telstra services and infrastructure underway
CITY LOOKOUT UPGRADE	Planning	Dec-19	May-21	Active Community Infrastructure Round 1	\$145,076	\$52,884	The Mount Isa lookout precinct rectification works.	Rectification works to boardwalk commenced and will be complete by end of May 2021 Master planning Lookout Revitalisation Options Analysis RFQ awarded, expected design options to be provided within 6 weeks.

OFFICER'S REPORT



ITEM 8.2

TO The Mayor, Deputy Mayor and Councillors
OFFICER Director, Infrastructure Services
AGENDA 26.05.2021 Council Ordinary Meeting
FOLDER ID 4704

SUBJECT Civic Centre Remedial Works Update
LOCATION Civic Centre

EXECUTIVE SUMMARY

The facility has re-opened with 2 successful Bluey performances occurring over Easter. The only remaining outstanding works are minor repair to a small section of soffit. Difficulties are still being experienced in obtaining quotations for the refurbishment of the toilets but this is being pursued.

OFFICER'S RECOMMENDATION

THAT Council receive and note the Civic Centre Remedial Works update.

Or

THAT Council does not receive and note the Civic Centre Remedial Works update.

BUDGET AND RESOURCE IMPLICATIONS

There is an approved 2020/2021 Capital Works Budget of \$700k for this program of work.

The current project budget is:

Soffit replacement excluding the lining itself and including some ancillary works	\$368,500
Sculptform soffit lining	\$149,900
Refurbishment of copper doors	\$85,329
Rear shade sails	\$13,480
Floor resurfacing	\$24,419
Fire detection system upgrade	\$76,252
Upgrade CCTV system	\$29,273
Miscellaneous	\$25,000
Toilet refurbishment	\$50,000
Total	\$822,153

BACKGROUND

Investigations in March 2020 identified significant safety and maintenance issues with the Civic Centre including:

- External soffit collapsed in areas & high risk of the remainder collapsing.
- Non-compliance of fire services.
- Internal operable walls in disrepair and at risk of collapsing.
- Auditorium floorboards broken and unsafe.
- External shade sails deteriorated and collapsing.
- External entrance copper doors deteriorated and inoperable.
- Toilets in disrepair and requiring upgrading of hardware fittings.



OFFICER'S REPORT



The building was approved to be closed by the then Chief Executive Officer in early April 2020 due to safety risks and a capital works project was approved for the 2020-2021 year.

LINK TO CORPORATE PLAN

People and Community – To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.

Services and Infrastructure – To establish innovative and efficient infrastructure networks that services the local communities and industries.

CONSULTATION (Internal and External)

Extensive consultation has taken place between Executive Management, Council's procurement team, MICCOE as well as internal and external contractors.

LEGAL CONSIDERATIONS

All contractors agreements have clauses outlining deadline requirements and liquidated damages of \$500 per day, should these deadlines not be met.

POLICY IMPLICATIONS

There are no policy implications with this remedial works.

RISK IMPLICATIONS

There was Health and Safety risks to the public which were identified, therefore, the building has been closed to the public.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights relevant as per Council's Human Rights Policy.

ATTACHMENTS

Nil

Report Prepared by: Director Infrastructure Services 10.05.2021	Report Authorised by: Chief Executive Officer 10.05.2021
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OFFICER'S REPORT



ITEM 8.3

TO The Mayor, Deputy Mayor and Councillors
OFFICER Interim Director, Operations
AGENDA 26 May 2021 Council Ordinary Meeting
FOLDER ID # 4650

SUBJECT Contract for the supply and laying of asphalt.
LOCATION Mount Isa

EXECUTIVE SUMMARY

This report is to award the contract for the laying of asphalt at several locations.

OFFICER'S RECOMMENDATION

THAT Council engage Fulton Hogan Industries Pty Ltd under contract 2021-10 IS Asphalt Works for the value of \$482,079.53 ex GST.

Or

THAT Council does not engage Fulton Hogan Pty Ltd

BUDGET AND RESOURCE IMPLICATIONS

Council will be funding the works through its TIDS and Roads to Recovery allocations.

BACKGROUND

The above tender was advertised on 16 April 2021 and closed on 7 May 2021 for asphalt works on multiple roads throughout the municipality. The evaluation panel reviewed and scored each submission in accordance with the criteria which was summarised into a consensus scoring master document.

Tenders received were assessed based on the following criteria:

- Price 40%
- Program 30%
- Capability and Experience 15%
- Methodology and Quality 15%

Summary

- Two tenders were received
- \$482,079.53 (Fulton Hogan Industries Pty Ltd)
- 573,082.10 (RPQ Spray Seal Pty Ltd)

Scoring

Fulton Hogan 8.7
RPQ Spray Seal 7.6

The roads included under this package are as follows:

- Site 1A - Moondarra Drive
- Site 2 - Goroka Street
- Site 3 - Tarakan/Salamaua Drive



OFFICER'S REPORT



LINK TO CORPORATE PLAN

Services and Infrastructure – To establish innovative and efficient infrastructure networks that services the local communities and industries.

CONSULTATION (Internal and External)

Internal staff and consultant engineer.

LEGAL CONSIDERATIONS

No specific legal considerations.

POLICY IMPLICATIONS

No policy implications

RISK IMPLICATIONS

There is the risk that this part of the capital works program will not be concluded by 30 June 2021.

HUMAN RIGHTS CONSIDERATIONS

No human rights considerations.

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

Report Prepared by: Interim Director, Operations Infrastructure Services 24.05.2021	Report Authorised by: Chief Executive Officer 24.05.2021
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OFFICER'S REPORT



ITEM 8.4

TO The Mayor, Deputy Mayor and Councillors
OFFICER Interim Director, Operations
AGENDA 26 May 2021 Council Ordinary Meeting
FOLDER ID # 4650

SUBJECT Contract for the provision of bitumen resurfacing
LOCATION Across the council area.

EXECUTIVE SUMMARY

This contract provides for the undertaking of Council's annual road resealing program of almost 60,000 sq meters

OFFICER'S RECOMMENDATION

THAT Council engage Koppen Constructions Pty Ltd under contract 2021-11 IS Bitumen Resurfacing Works - City Streets for the value of \$388,170.09 ex GST

Or

THAT Council not engage Koppen Constructions Pty Ltd

BUDGET AND RESOURCE IMPLICATIONS

The works will be funded from existing allocations within the capital works budget of \$376,000

BACKGROUND

The above tender was advertised on 16 April 2021 and closed on 7 May 2021 for bitumen resurfacing and new bitumen sealing works for city streets in Mount Isa, as well as Frances Street in Camooweal. The evaluation panel reviewed and scored each submission in accordance with the criteria which was summarised into a consensus scoring master document.

Tenders received were assessed based on the following criteria:

- Price 40%
- Program 30%
- Capability and Experience 15%
- Methodology and Quality 15%

The roads included under this package are as follows:

Frances St
Eleventh Ave
Zircon St
Diamond Cres
Marigold Ave
Lilac St
Orchid St
Jacaranda St
Sunflower St



OFFICER'S REPORT



Margaret St
Kakoda Rd
Moratai St
Kandan St
Commercial Rd
Banks Cres

Jacobson Cres
Indigo Cres
Indus St
Stubbings Ave
Judith St
Park Lane
Johnston St
Ivy St
Martin St
Smith St
Stretton St
Darcey Cres

Submission Summary

3 tenders received

- Koppen Constructions Pty Ltd \$388,170.09
- RPQ Spray Seal Pty Ltd \$319,805.90
- Fulton Hogan \$389,280.20

Tender Evaluation Scoring

Koppen Constructions Pty Ltd	\$388,170.09	Score 7.3
RPQ Spray Seal Pty Ltd	\$319,805.90	Score 7.3
Fulton Hogan	\$389,280.20	Score 6.8

Koppen Constructions were the only tenderer to submit a program which met the requirement for delivery of works in the current financial year. Koppens have already been engaged by Council to undertake sealing works on Gunpowder Rd in June as part of a DRFA project.

LINK TO CORPORATE PLAN

Services and Infrastructure – To establish innovative and efficient infrastructure networks that services the local communities and industries.

CONSULTATION (Internal and External)

Internal staff, consultant engineers.

LEGAL CONSIDERATIONS

There are no specific legal considerations, this is a contract council lets on an annual basis.

POLICY IMPLICATIONS

Procurement requirements have been complied with.



OFFICER'S REPORT



RISK IMPLICATIONS

Works are required to be undertaken in a short timeframe however the recommended contractor will already be in the region in June.

HUMAN RIGHTS CONSIDERATIONS

No human rights considerations.

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

Report Prepared by: Interim Director, Operations Infrastructure Services 24.05.2021	Report Authorised by: Chief Executive Officer 24.05.2021
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1. OPERATIONAL OVERVIEW

- For the month of April, Parks and Gardens crews have been busy working on the Capital works Projects, including Markham Valley Upgrade and Cemetery Upgrade
- Weeding and spraying throughout the CBD continuously and preparing for planting in cooler months.
- Planting of trees for Bat Roosting Relocation has commenced and planting will continue into the month of May.

2. CEMETERY MAINTENANCE – MOUNT ISA

- Cemetery crew are continuing to replace and screwing in, any loose or missing screws on plaques.
- Spreading of 20mm River Rock in Conventional Section in line with Cemetery Upgrade has restarted.
- Refilled garden bed with fresh Top Soil ready for new irrigation to be installed and planting of Ixora's.

3. FAMILY PARK OPERATIONS

- Cleaning and maintenance of the Family Fun Park are carried out daily.
- Park continues to close Wednesdays for thorough cleaning and reopens in the afternoon before crews finish for the day.
- Playground and park equipment regularly checked for vandalism.
- Vandalism at the fun park is still a big issue, Colourbond fence continues to be kicked in weekly.
- Softfall continues to be ripped up.
- Plumbers maintain water play area daily.

4. MOUNT ISA SPORTING OVALS AND PASSIVE PARKS

- Mowing is starting to slow down due to cooler weather.
- Gallipoli South irrigation is turned off and will be repaired in the coming months

5. C.B.D. MAINTENANCE

- Irrigation maintenance throughout the town and CBD is ongoing.
- Spraying of weeds and weeding continue in the CBD on Tuesdays and Thursdays.
- Hedging and tidying gardens and lawns around Civic Centre for Anzac Day Parade.

6. RESERVES AND EASEMENTS

- The clearing of grass, weeds and trees from easements, reserves and around drains remains an ongoing task for the crews.
- Slashing, mowing and whipper snipping continues.
- Repairing fences around the city continues.

7. NURSERY

- The crew continue to distribute new plants throughout the city and replace plants that have died.
- Orders have been placed for Cemetery Upgrade and trees for Markham Valley Upgrade have arrived.

8. LOOKOUT/BOARDWALK

- Crews continue with weekly cleaning and maintenance of the lookout area which includes removal of rubbish, mowing and snipping, replacing plants, removing graffiti, repairing, and maintaining irrigation system when in service and addressing any vandalism.
- Watering of the lookout is completed by water truck.
- Faulty lighting at Lookout was replaced by Contractor.

9. MEDIAN STRIPS

- Termite mounds on medians removed and spraying continues.
- Lifting of trees in Medians continues.

10. VANDALISM - PARKS & MEDIANS

- Parks and Garden crew monitor the Illegal dumping of rubbish in parks, reserves, and easements; cleaning up any broken glass, rubbish or graffiti is ongoing.
- Sprinklers are checked regularly and replaced from any vandalism that has occurred.
- The crews are careful when cleaning in areas that may have used syringes laying around.

11. CAPITL PROJECT WORK

- Planting of trees for Bat Roosting Relocation has commenced and planting will continue into the month of May
- Boulders have been placed at Markham Valley as part of the upgrade.



LIBRARY

MONTHLY REPORT

April 2021

ITEM 10.1

EXECUTIVE SUMMARY

- During April, the Library welcomed 3 work experience students from Good Shepherd Catholic College.
- The monthly Mums 'n' Bubs group has resumed, in addition to regular story times.
- Easter was celebrated with a visit from the newest library member, Mr E. Bunny.
- A special introduction to the Library and story time session was provided to the Mount Isa Homeschool group.
- School holiday activities for children were provided on every day of the holidays.



Anzac Displays

Anzac Day is a very strong part of Australian history. To commemorate Anzac Day this year, the library mounted a large wall display, as well as a display of books and resources that highlighted our Anzac heritage.



Work Experience Students

The Library was pleased to welcome work experience students Adithiya Diaswho, Lance Dimarucut and Gyllin Liad from Good Shepherd Catholic College between 29th March 2021 and 9th April 2021. The students took part in various activities whilst at the Library – helping in the historical collection, helping prepare for school holiday activities, manning the welcome desk and issuing books.

Mums 'n' Bubs group

The Mums 'n' Bubs group, an outreach of Family and Child Health, resumed its monthly sessions at the Library. This group changes every session, as it is the new babies born in Mount Isa during that period.



Easter @ the Library

Children and adults were very happy to meet the newest member of the library, Mr. E. Bunny. Mr. Bunny visited on several occasions, interacting with visiting schools and children's story times, as well as finding good books to read.

Other Easter activities in the Library consisted of displays and posters, children's craft sessions and children's art competitions.

Home School Storytime

A special "Welcome to the Library" session and Storytime was held on the 20th of April for the home-schooled children's group. Thirty-seven (37) children and adults attended. It is planned that a regular monthly story time will be available for the group when they visit the Library.



School Holiday Events

April school holidays was a very busy time for the Library, with activities on every day. The theme was S.T.E.A.M. which stands for Science Technology Engineering Arts Mathematics. Sessions ranged from robotics to creating blacklight lanterns, to mechanical whales, to exploring electrical chains, to learning about chemical reactions.



STATISTICS

(from 1 April 2021 – 30 April 2021)



VISITORS

- February 2021 - **24** days open with **1820** visitors
- March 2021 - **27** days open with **2347** visitors
- April 2021 - **22** days open with **1834** visitors



TRANSACTIONS *(issues, returns, reservations, renewals)*

- February 2021 - **4729** transactions
- March 2021 - **5567** transactions
- April 2021 - **4981** transactions



COMPUTER USAGE

- February 2021 - **553** customers for a total time of **377.3** hours
- March 2021 - **608** customers for a total time of **436.14** hours
- April 2021 - **436** customers for a total time of **278.53** hours



NEW MEMBERS

- February 2021 - **152** new members
- March 2021 - **169** new members
- April 2021 - **121** new members

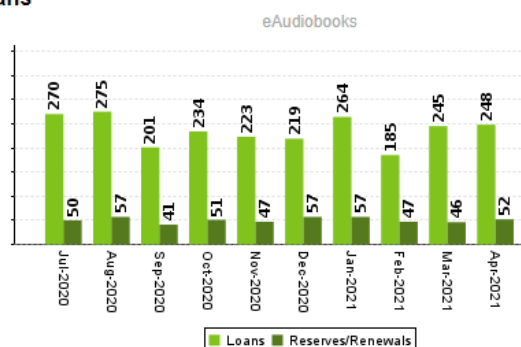
E-book and E-audiobook statistics

(from 1 April 2021 – 30 April 2021)

eAudiobooks by Title

248 Loans
52 Reserves/Renewals
954 eAudiobooks (952 Titles and 2 Concurrent Copies)
5 Newly Added

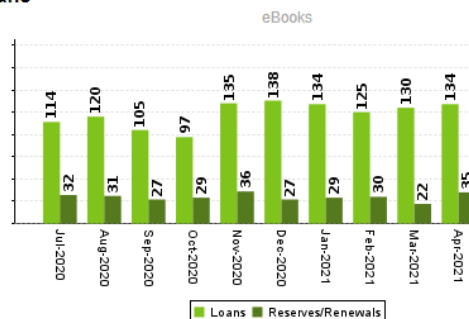
Loans



eBooks by Title

134 Loans
35 Reserves/Renewals
1207 eBooks (1179 Titles and 28 Concurrent Copies)
40 Newly Added

Loans



E-Book and E-Audiobook statistics for this financial year.

Promotion & Development Report **ITEM 10.2** April 2021

Tourism & Events Portfolio

Events & Promotions:

100 Years Celebrations 2023

The Advisory Committee has been established and meetings occur monthly.

ANZAC DAY – Sunday 25 April at Civic Centre & Cenotaph

ANZAC Day was well attended by the community and the stage was a positive addition to the dawn and morning services. There were difficulties with traffic control not following the closures promoted which hindered patrons ability to park in the library and little west street carparks which had a flow on effect to the new parade route. Note for action has been made for 2022.



PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



WELCOMING BABIES DAY – Sunday 23 May at The Entertainment Centre and Grounds

Council is getting ready to officially welcome newborns and young babies to the community as a part of this year's Welcoming Babies Day event. Last year's event was unfortunately postponed due to the COVID pandemic, but it is now back for 2021.

This year we are hosting the event on a Sunday, so the whole family can attend and have a picnic outside on a beautiful autumn day. Families are invited to come and have morning tea, lunch or both and enjoy a relaxing day out with baby and family.

Relevant information stalls are encouraged to attend so that mums and dads can see what's on offer for baby in Mount Isa.

Families of babies aged from 0 to 2.5 years are warmly invited to register to come along to this year's event, which will be held on Sunday, May 23, from 10am to 1pm at the Buchanan Park Entertainment Centre.

Each registered baby will receive a personalised event certificate to keep as a beautiful memento and will have the opportunity to have a special photo taken on the day. Babies registered to attend the 2020 Welcoming Babies Day will need to re-register for this year's event.

Local businesses and organisations who are interested in holding a food stall, market stall or information stall are encouraged to register their interest by filling out the registration form available at www.mountisa.qld.gov.au/events – click on the "Welcoming Babies Day" link.

Within less than 24 hours of promoting this event 78 Babies were registered to attend and we now have over 130 babies registered.

Citizenship Ceremony

Council is hosted a Citizenship Ceremony on Thursday 22nd April, 20 conferees from Bangladesh, India, New Zealand, Colombia, Zimbabwe, Botswana, Philippines, Azerbaijan, Malawi, Sri Lanka, United Kingdom, Papua New Guinea, South Africa, Hong Kong, Thailand and France received Citizenship.



Welcoming Babies Day

Date Sunday 23 May 2021 **Time** 10 am - 1 pm

Location The Entertainment Centre

Ages 0 - 2.5 yrs are welcomed

Register Baby to attend!

visit: www.mountisa.qld.gov.au/events

Community Markets and Food Stalls

Information Stalls

Teddy Bear's Picnic

Bring Baby's favourite teddy bear!

Picnic with the family!

BYO Picnic Blanket and Baby Food

Baby Photo

Certificate and Gift from Council included.



www.mountisa.qld.gov.au | Email events@mountisa.qld.gov.au | Phone 07 4747 3282



Opera Qld – 18 May – The Entertainment Centre Grounds

- To celebrate our 40th anniversary, Opera Queensland is taking its largest ever regional tour *Are You Lonesome Tonight* on the road to share with close to 30 communities around Queensland.
- The seven-week tour is a great way to celebrate Opera Queensland's deep commitment to regional audiences and the many artists from across the state that have been part of our music making over the past 40 years.
- *Are You Lonesome Tonight* weaves a story about life on the road through arias and songs Puccini, Verdi, Slim Dusty and Dolly Parton to name just a few.
- The tour celebrates all that Opera and Country music have in common - artists, composers and librettists across both artforms sharing many common themes of profound love, heartache, and triumph in the face of adversity.
- *Are You Lonesome Tonight* reveals the 400-year-old art form of opera as relevant and powerful, showing opera can be experienced and enjoyed beyond the traditional concert hall. The show is designed to be experienced outdoors, whether that's under stars in the state's Central West, by the ocean on The Whitsundays coastline or in the wetlands of tropical North Queensland.
- The tour is being staged in some of Queensland's most iconic locations including the Roma Saleyards, the Australian Stockman's Hall of Fame in Longreach, Winton's Waltzing Matilda Centre and from the try-line of Townsville's new 25,000-capacity Queensland Country Bank Stadium.
- Queenslanders are being encouraged to come in your jeans and boots or tuxedos and ballgowns – this is opera that is diverse, accessible and exciting.
- Community engagement initiatives include school workshops, community choir events, recitals in aged care facilities and pop-up performances and activations in unexpected locations.



Mount Isa City Council will be funding the venue, contact tracing, security, stage and technical support through MICCOE Venues and Staff. Council will also organise community food stalls and MICCOE will run a bar. Entry is free for the community and 150 students will be participating.

ISA FESTIVAL 2021

Planning is underway for the Isa Festival 2021. Due to COVID still being a consideration, we are seeking a venue that gives Council better resilience to COVID changes. As it would cost council to fence the CBD and control patron entry and exit of such a large space, we are seeking a large venue with an existing boundary. A free community event will go ahead on Wednesday 11 August with Darryl Braithwaite on the main stage!



SPORT & RECREATION:

Move It NQ:

Move It NQ is a program designed to assist the community to get out and get active with the provision of free activities, funded by the North Queensland Sports Foundation.

The Aqua Aerobics has dropped in numbers during April with the onset of the cooler weather, with 193 participants attending during the month.

The Aqua Aerobics will continue through to the end of May with all 5 sessions per week being covered by the Move It program. Due to the onset of the colder weather and the changes to winter trading hours at Splashez, the Aqua will cease at the end of May and hopefully resume in the warmer months pending funding.

Tai Chi, the second activity under the Move It NQ program had a quiet April, with the external events hosted by PCYC suspended during school holidays for the school holiday childcare program. 4 participants attended during the 1 session held in April and will continue through May and June.

Councils' 3rd activity, Community Crossfit, will commence from Saturday the 1st of May and be providing Crossfit style exercise programs delivered by Crossfit Rumble.

Council has applied for additional funding in the amount of \$21,000 and will be advised of the outcome of that application during May. Additional programs are hoping to include Fitness Development, Seniors Up and Go, Aqua Fitness for kids (in the warmer months), boxercise and the extension of the Tai Chi and Community Crossfit.

TOURISM STRATEGY:

Strategic Priority One: Getting the Foundations Right

- Local Tourism Organisation Transition Group: Funding for 2021/22 budget has been put forward, awaiting approval.
- State Development has commenced a data collection process to enhance existing VIC centre data collected in the region and council is assisting in the process.

Strategic Priority Two: Make it Easy

- Arrival Signage on way to City Centre: \$114K has been awarded to MICC. City art signage plaques arrived in April and are being mounted throughout the city by arks and gardens. New Tharrapatha Way Signage has arrived and will be installed shortly. Riversleigh Bird Signage and the City Lookout signage is underway and the grant has been extended into 2021/22 FY.
- 2022 Destination Planner has gone to print for MICCOE

Strategic Priority Three: Meet Mount Isa

- Tharrapatha Way, City Art signage and the Lookout signage projects have all had work commence in the last 4 weeks as above.

Strategic Priority Four: Stay One More Night

- Create Eco Glamping Accommodation Product at Lake Moondarra: Lake Moondarra glamping working group and feasibility group are yet to for an update on project area, topographical information etc.

PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



- Itineraries, experiences and connections: Joined the project committee for Motorsports Complex.
- Develop Mount Isa trails network: Bird Watching Project: the draft bird hide plans were received in late April and Marc Miller is continuing to work with consultants on the final bird watching map and sign installation.
- Bird Wetlands: Habitants of Horse Paddock 20 have moved and council is currently working with Rex Whitehead to ensure the existing paddock is kept wet to encourage the existing bird life to remain in that area, this is a possible location for the bird hide plans.



OFFICER'S REPORT



ITEM 10.3

TO The Mayor, Deputy Mayor and Councillors
OFFICER Community Development Officer, Economic and Community Development
AGENDA 26.05.2021 Council Ordinary Meeting
FOLDER ID 5098

SUBJECT 2021 Mount Isa Rodeo – Sponsorship Application Buchanan Park
LOCATION

EXECUTIVE SUMMARY

Council has received correspondence from Isa Rodeo Ltd requesting sponsorship for the 2021 Mount Isa Mines Rodeo to be held on 12-15 August 2021 at the Buchanan Park Complex.

OFFICER'S RECOMMENDATION

THAT Council APPROVES Sponsorship in the amount of \$ 60,000 cash (plus GST) to be a "Presenting Partner" of the 2021 Isa Rodeo at Buchanan Park, subject to the following conditions:

NUMBER	CONDITION	TIMING
<u>Pre-Event</u>		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation's Incorporation Certificate or evidence of Not-for-Profit status	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation's Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Provision of a full risk assessment of the event	<i>Submitted no later than 6 weeks prior to the commencement of the event.</i>
6.	Permits or Landowner's permission e.g., venue hire permission, fireworks permit etc.	<i>Within one (1) month of Council approval</i>
<u>Post Event</u>		
7.	Completion and submission of Council's Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>

Or

THAT Council APPROVES Sponsorship in the amount of \$40,000 cash (plus GST) to be a "Platinum Partner" of the 2021 Isa Rodeo at Buchanan Park, subject to the following conditions:



OFFICER'S REPORT



NUMBER	CONDITION	TIMING
<u>Pre-Event</u>		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation's Incorporation Certificate or evidence of Not-for-Profit status	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation's Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Provision of a full risk assessment of the event	<i>Submitted no later than 6 weeks prior to the commencement of the event.</i>
6.	Permits or Landowner's permission e.g., venue hire permission, fireworks permit etc.	<i>Within one (1) month of Council approval</i>
<u>Post Event</u>		
7.	Completion and submission of Council's Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>

Or

THAT Council APPROVES Sponsorship in the amount of \$20,000 cash (plus GST) to be a "Major Sponsor" of the 2021 Isa Rodeo at Buchanan Park, subject to the following conditions:

NUMBER	CONDITION	TIMING
<u>Pre-Event</u>		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation's Incorporation Certificate or evidence of Not-for-Profit status	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation's Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Provision of a full risk assessment of the event	<i>Submitted no later than 6 weeks prior to the commencement of the event.</i>
6.	Permits or Landowner's permission e.g., venue hire permission, fireworks permit etc.	<i>Within one (1) month of Council approval</i>
<u>Post Event</u>		

OFFICER'S REPORT



7.	Completion and submission of Council's Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>
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Or

THAT Council DOES NOT APPROVE Sponsorship of the 2021 Isa Rodeo at Buchanan Park.

BUDGET AND RESOURCE IMPLICATIONS

Council holds an annual budget allocation of \$20,000 for the 2020/21 year to support the Mount Isa Rodeo. Ordinarily this budget is used to complete in-kind works, however any works required by Mount Isa Rodeo Inc will require payment from Isa Rodeo inc to Council. If a higher sponsorship amount is selected, the funds can be used from the 2021/22 budget allocation for Rodeo, subject to budget adoption.

BACKGROUND

In 1959, a group of people with a passion and an intrinsic sense of potential formed the Mount Isa Rodeo. Through 60 years of dedication, the Rodeo has evolved into an event of legendary status with a vision to be one of the most spectacular rodeos in the world.

The event is run over 3 action packed days of rodeo and is organised by Isa Rodeo Inc. and provides a major fundraising opportunity for various not-for-profit organisations in the city who can tender their services for various positions for the event. E.g., Bar service, ticket sales etc. Additionally, the Rodeo Queen Quest is run annually with entrants raising funds for a charity of their choice. In 2019, the Queen Quest raised a record \$274,757.73.

The 2020 event was held virtually due to Covid-19 and gave minimal benefit to the Mount Isa Community. Full benefits of the sponsorship are outlined in the partnership opportunities document attached.

LINK TO CORPORATE PLAN

1.3 People & Communities – Assist community groups to increase their sustainability and build social capacity.

CONSULTATION (Internal and External)

Internal – Brief to Councillors

LEGAL CONSIDERATIONS

Not applicable

POLICY IMPLICATIONS

Community Grants Policy.

RISK IMPLICATIONS

Covid-19 restrictions could restrict the capacity of the event, limiting the success.

HUMAN RIGHTS CONSIDERATIONS

As part of this recommendation, consideration has been given to all 23 protected human rights and believe that it does not unreasonably infringe on these human rights.

ATTACHMENTS

- 2021 Isa Rodeo Partnership Opportunities



OFFICER'S REPORT



REFERENCE DOCUMENT

- Nil

Report Prepared by: Community Development Officer Promotions and Development 06.05.2021	Report Authorised by: Chief Executive Officer Executive Services 06.05.2021
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IT'S LIVE!
in Queensland

ISA RODEO PARTNERSHIP OPPORTUNITIES



★ LEGENDARY SINCE 1959 ★



RODEO EVENTS

BULL RIDING ★ SADDLE BRONC, BAREBACK BRONC ★ ROPE & TIE, STEER WRESTLING
TEAM ROPING, BARREL RACING ★ BREAKAWAY ROPING ★ PODDY RIDING

LIVE CONCERTS BY TOP AUSTRALIAN ENTERTAINERS ★ FREE FAMILY STREET PARADE ★ STREET FESTIVAL
RODEO QUEEN QUEST ★ RODEO BALL ★ AND MUCH MORE.

LEGENDARY SINCE 1959

In 1959, a group of people with passion and an intrinsic sense of potential formed the Mount Isa Rodeo. Their vision was to put the new, remote town of Mount Isa on the map and raise funds for charity organisations in the new city. Through 60 years of whip-cracking vision and dedication, the Rodeo evolved into an event of legendary status.

VISION

To be one of the most spectacular rodeos in the world

VALUES

POSITIVE
INDIGENOUS
PROFILES

ENTERTAINING
COMPETITIVE

ACTION PACKED

PROMOTING OUTBACK TOURISM

INTEGRITY

COMMUNITY

FAMILY FUN

INCLUSIVITY

ANIMAL WELFARE

PERSEVERANCE

GIVE BACK

DILIGENCE

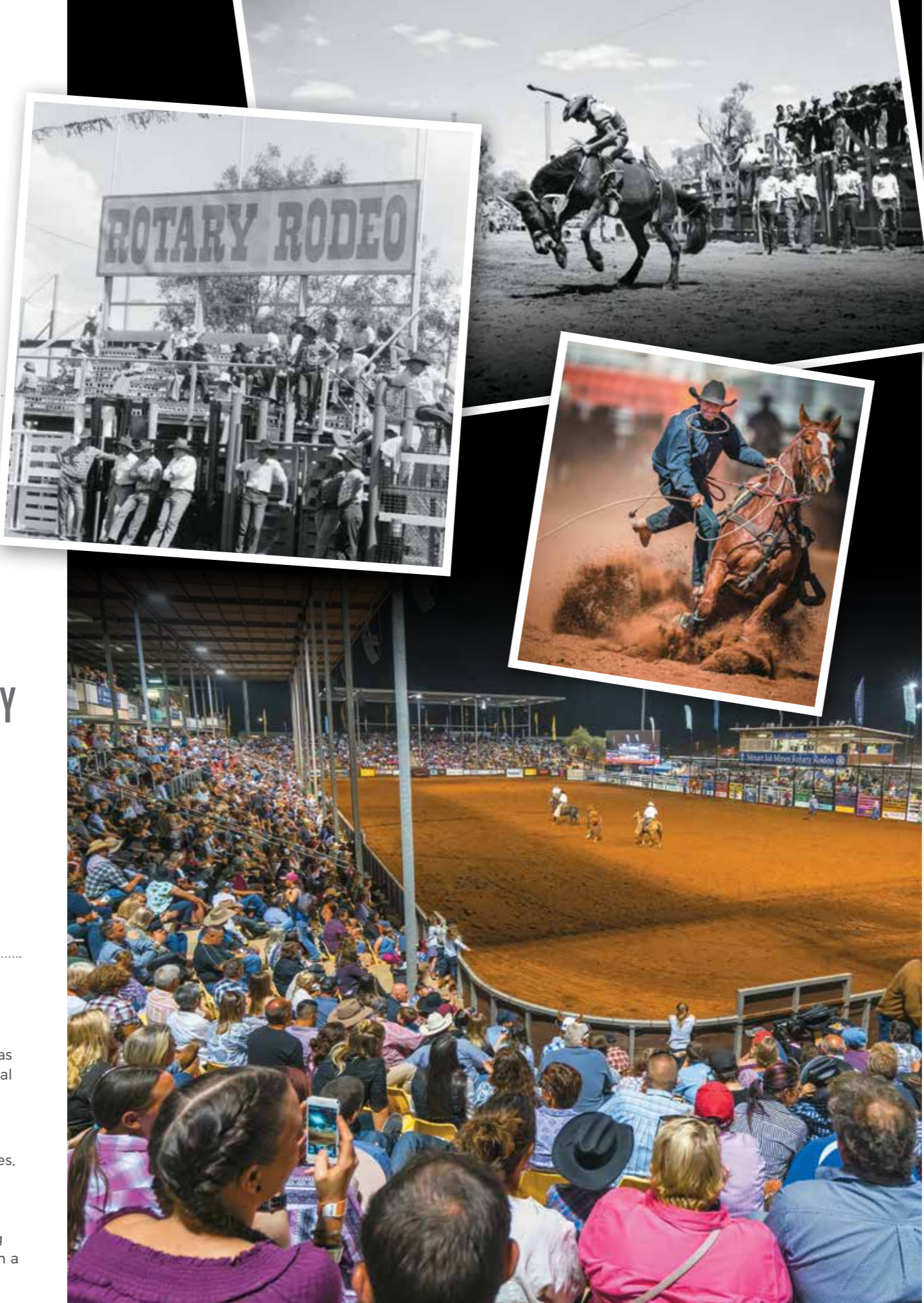
OBJECTIVES

- Ongoing development of a spectacular experience
- Continue to enhance visitor satisfaction, reaching over 70% high satisfaction levels
- Increase visitor length of stay and spend with economic impact of 5% continuous growth p.a.
- Grow interstate and international visitation by 10% p.a.
- Grow profile with increase of social media and digital audience with year on year 15% growth
- Provide North West Qld's largest fund raising platform, directly raising over 100k per annum

GOVERNANCE

For over 60 years, the hard work, vision and dedication of the rodeo committee and board members has seen the event evolve into a national event attracting national and international media profiling.

Now a company limited by guarantee with non-profit objectives, Isa Rodeo Limited includes people with a diverse range of skills, such as financial, corporate governance and human resources, contributing their knowledge and experience on a voluntary basis.



1958

The first Mount Isa Rodeo Committee was formed

1959

First Isa Rodeo staged

1970

A second "mini" Rodeo was staged especially for a visit by Queen Elizabeth II and The Duke of Edinburgh

1973

The Isa Rodeo ran the 1973 World Championships, attended by Americans, New Zealanders and an Englishman

1984

Australia's legendary country singer Slim Dusty writes his ode to the "Isa Rodeo" and performs at the 25th Anniversary

2007

The rodeo moved from Kalkadoon Park to Buchanan Park

2013/14

Awarded gold at the Queensland Tourism Awards

2016

Awarded gold at the Queensland & Qantas Australian Tourism Awards

2017

First Facebook live streaming

2018

Celebrated the Diamond Jubilee 60th Anniversary Rodeo & opening of the Isa Rodeo Hall of Fame

2018

Awarded gold at the Queensland Tourism Awards

2018

Awarded gold at the Qantas Australian Tourism Awards

2019

2019: Celebrated 60 years of the Isa Rodeo with John Farnham live in the Arena

2019

Record breaking attendance figures 40,000+

2020

World's first Virtual Rodeo with over 100 competitors and over 15,000 unique views

ON THE BUCKET LIST

Labelled as one of the most electrifying events in the country, the Isa Rodeo is on many people's bucket list with Australian Traveller Magazine listing it as one of the "100 Things To Do Before You Die" and a multiple national tourism award recipient.



"The Isa Rodeo where the romance of the Australian Outback meets the grit of a mining town, where city meets country, east meets west, and man meets beast."




39,993
Attendees


750
national & international competitors


\$13M+
per annum in media publicity


200,000+
Web Page Views

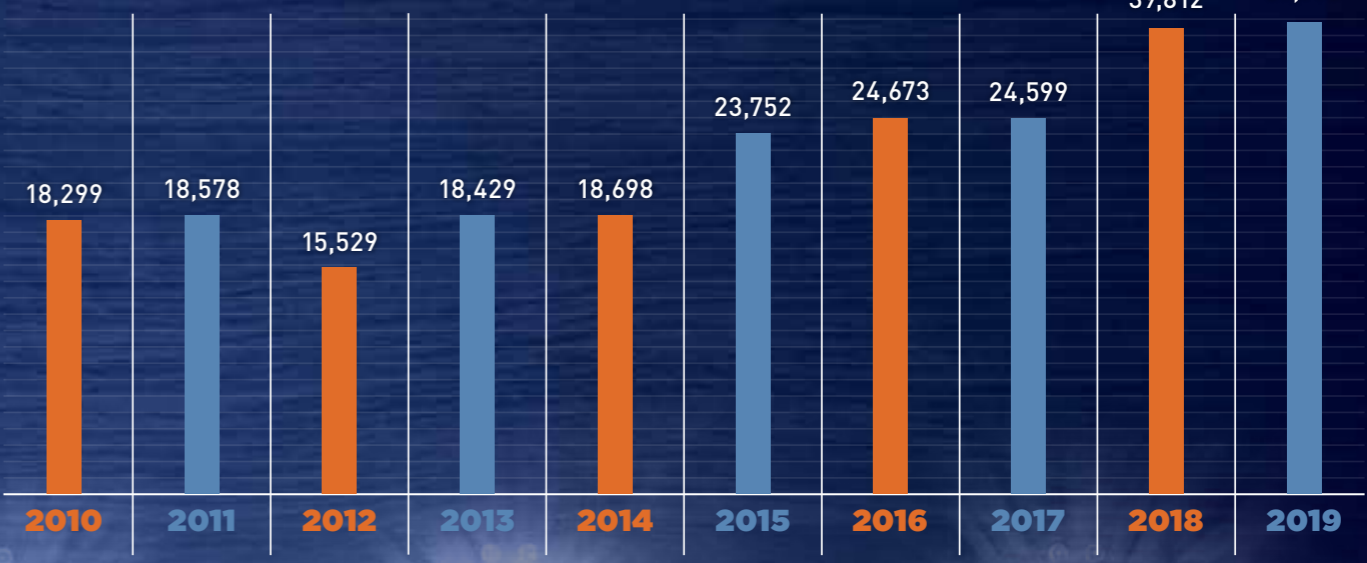

28,200+
Facebook followers
8,340+
Instagram followers
7,000+
EDM database


\$6M+
raised for charity


64,000+
visitor nights


\$15.59M
total spending

Total Attendance



FUN FACT
Interestingly, the Rodeo attendance exceeds the local population of Mount Isa, which is home to 22,000 people





OUR VISITORS

BIG SPENDERS

Rodeo visitors are repeat attendees and big spenders.

- Over 30% are first timers, with a strong base of repeat visitors
- Nearly a quarter of our visitors estimate spending more than \$2,000 while in Mount Isa
- 44% stayed 3-4 days

"Travelled from western Victoria last few years. Great camping on grounds, amazing action non stop in arena. Loved all the action out of chutes on Saturday last year. Great night entertainment. Going back again. 10/10"

Cathy Burleigh,
March 5, Facebook

OUR GREATEST FANS

Females, aged 30-49, really like us, getting information from social media and website.

- Family and friends, social media and website are primary sources of information
- Many travel as a couple, followed by family or group of friends.

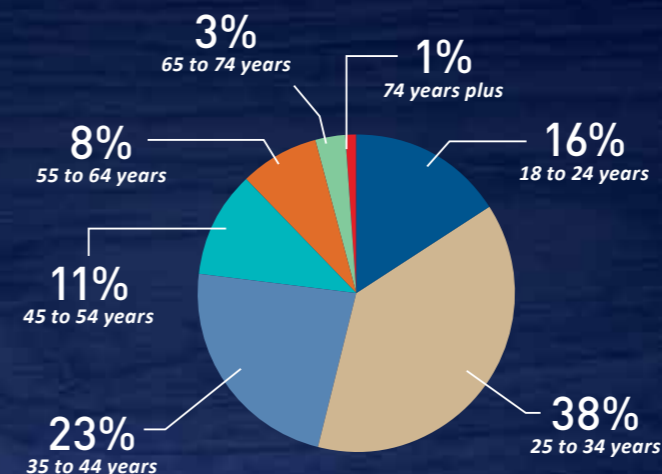
WHERE THEY'RE FROM

Most of our fans are from Brisbane and Townsville Regions, with an increasing interstate market from NSW and VIC.

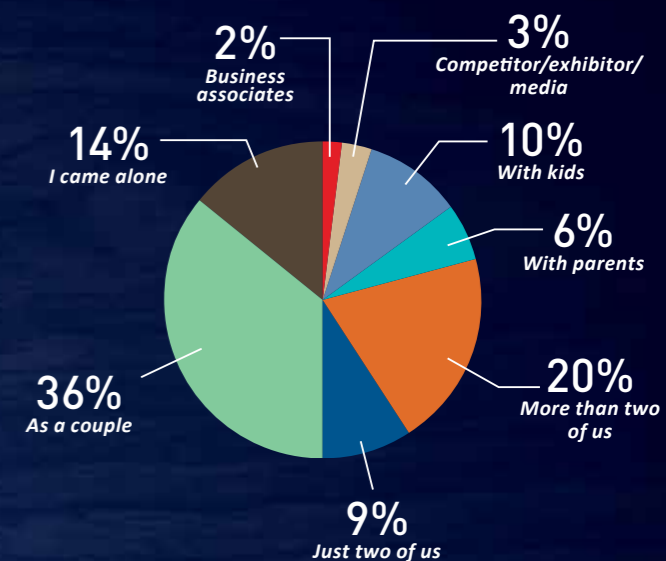
WHAT THEY LOVE

High on our fan interests are rodeos, music and camping, followed by food and wine, 4wd driving, and concerts.

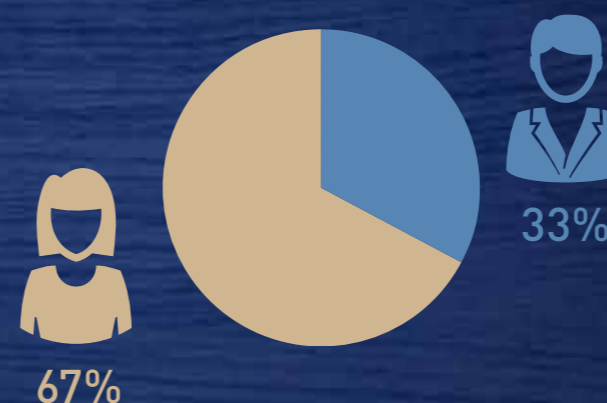
Age



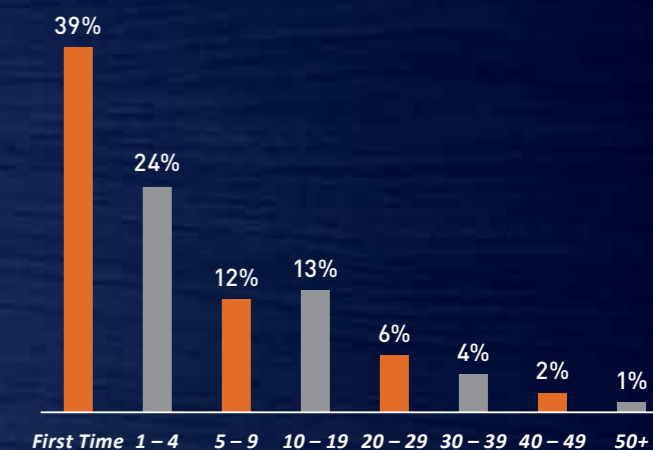
Who did you travel with



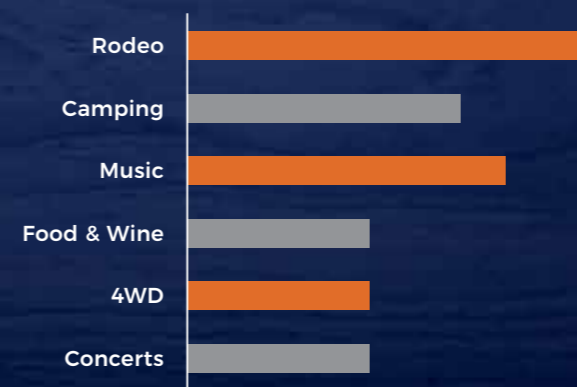
Male/Female Attendance



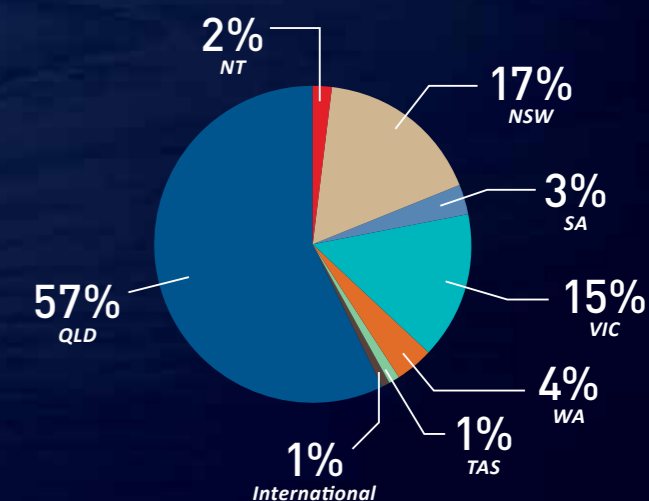
Repeat Attendance



What They Love



Visitor Origin



SOURCE: Tourism Value 2019 Mount Isa Mines Rodeo

GIVING BACK

Some 900 volunteers, a dedicated Board of Directors, Chief Executive Officer, event coordinators and support team all work together, driving the success of this mammoth event.

What began as a vision to put the new, remote town of Mount Isa on the map and raise funds for much needed health and charity services, it is now the largest in the Southern Hemisphere.

For over 60 years, the hard work, vision and dedication of the rodeo committee, board members and volunteers has seen the event evolve into what it is today.

Since its inception, the Isa Rodeo has directly given over \$6m to charity. In addition, the event provides North West Queensland the largest fundraising platform giving important fundraising opportunities for clubs, non-profit groups, schools and community services throughout the region.

By supporting the Isa Rodeo, you're also supporting our wider community.

VOLUNTEERS

We are supported by over 900 volunteers who undertake 1,200 shifts during the event.

Our volunteers represent all walks of life, all age groups (from 18 years and up), some driven by an interest in Rodeo and all with a drive to help community and the spirit of the event.

While many of our volunteers are from the local community, some travel vast distances to help out, returning annually to Mount Isa.



RODEO QUEEN QUEST

The Queen Quest raises funds throughout the year and in 2019, raised a record \$274,757.73.

Each entrant nominates a charity to raise funds for and vies for the titles of Isa Rodeo Queen and Isa Rodeo Charity Queen. Their efforts throughout the year culminate with the Bell & Moir Toyota Rodeo Ball.

Some of the recent charities include:

Buy a Bale, the TIACS Foundation (This Is A Conversation Starter – to empower people with the tools to practice mental wellness and in turn reduce the rate of suicide), North West Queensland Mental Health Network, Mount Isa Base Hospital Auxiliary Cancer Unit, and the Royal Flying Doctor Service (just to name a few).



900+
Volunteers

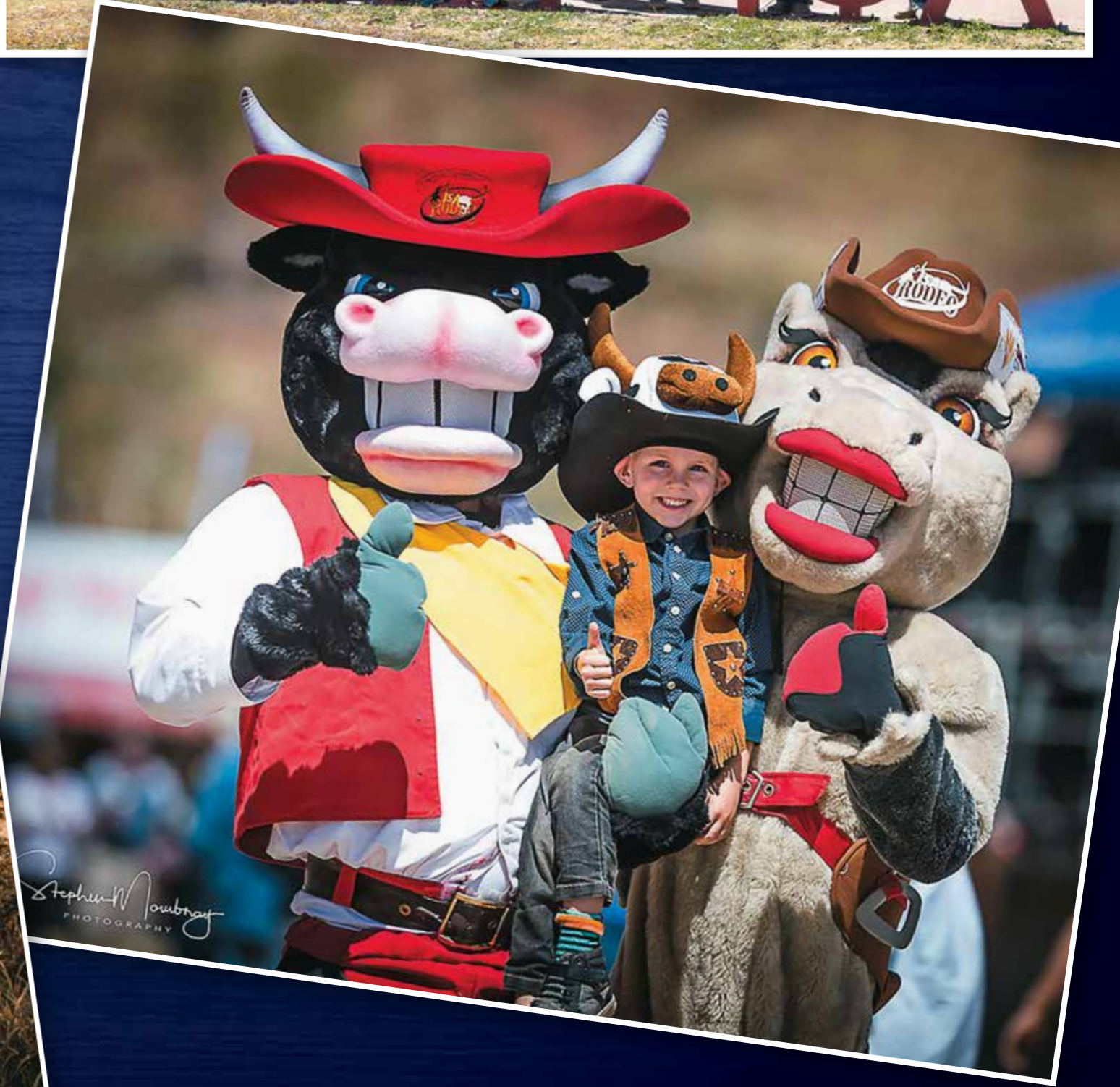


1,200
Shifts



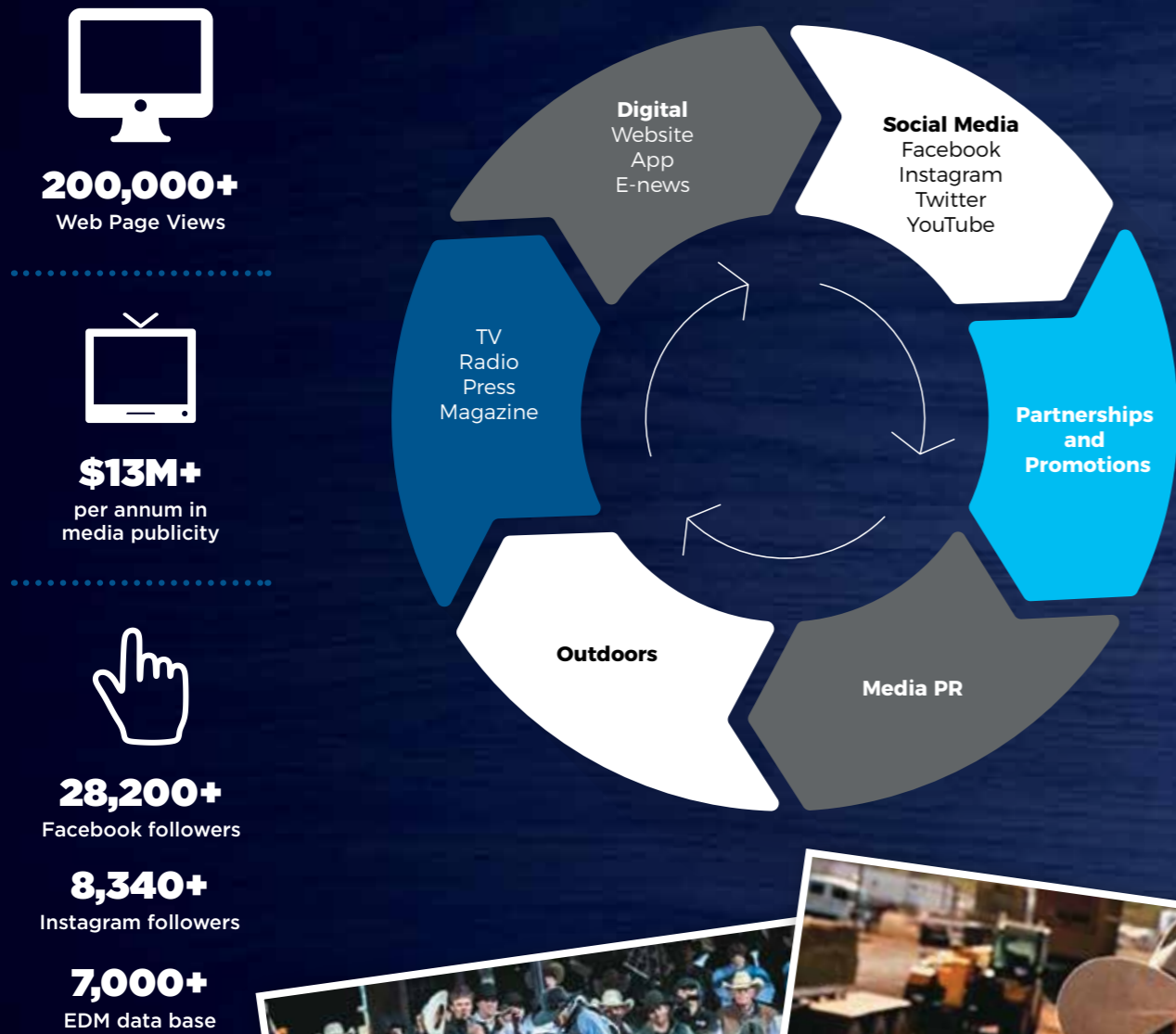
FUNDRAISING

Largest Fundraising
Platform NW-QLD

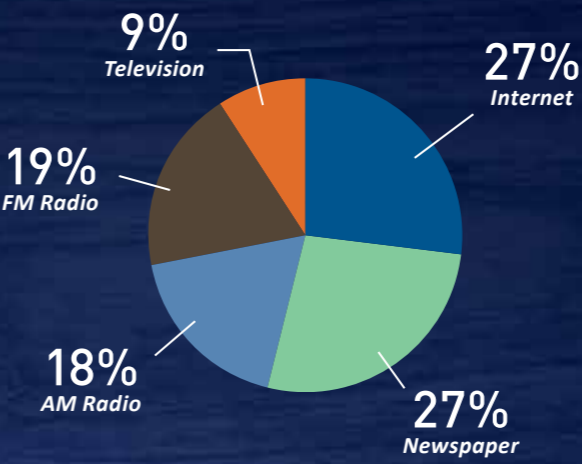


SHARING THE NEWS NATIONALLY + INTERNATIONALLY

A strong marketing and media mix is implemented annually to promote the Isa Rodeo, with a media advertising equivalency averaging over 5 million per annum.



Coverage By Media Type



SOURCE: Synergy PR Media Report 2019



WHY NORTH AMERICA?

In the Rodeo world, there is no larger market than North America. Annually we attend and promote the Isa Rodeo at the Wrangler National Finals Rodeo which is the season-ending championship event for the Professional Rodeo Cowboys Association and is widely acknowledged to be the world's premier rodeo. Ironically it has been held annually since 1959, the same year as the start of the Isa Rodeo.

With the support of sponsors, we brought North American teams from the USA and Canada to compete at the Isa Rodeo, including a film crew from RFD-TV, the USA's largest regional television network.

In 2019 this resulted in episodes which received 33 million viewers and 55 million viewers respectively.

To develop a career pathway for young and emerging Australian

rodeo competitors we are promoting them to compete in North America, with a vision to develop rodeo scholarships.

We also work with Tourism and Events Queensland in America and the travel wholesaler Down Under Answers to promote travel opportunities and packages from the USA to Isa Rodeo, including Reef to Rodeo packages.



The USA's largest regional network RFD-TV's "Cowboy Channel" program interviews North Americas Director for Tourism and Events Queensland, Mr Leigh Arrendondo

STRATEGIC ALLIANCES



GIDGEE HEALING

Gidgee Healing ('Gidgee') is an Aboriginal Community Controlled Health Service, with our strategic direction determined by a Board of Directors comprising Aboriginal people from across the region, as well as two skills-based Directors.

Gidgee provides a broad range of primary health care services to Aboriginal and Torres Strait Islander people across the region including GPs, Nursing; Aboriginal Health Workers / Aboriginal Health Practitioners; Allied Health professionals; Maternal and Child Health; Family wellbeing service and visiting Medical Specialists. Gidgee also provides a range of family-focused Mental Health and Wellbeing services, as the lead agent for both headspace Mount Isa and the Normanton Recovery and Community Wellbeing Service.



TOURISM & EVENTS QUEENSLAND

The Isa Rodeo has a long-term partnership with Tourism and Events Queensland (TEQ), the Queensland Government's lead marketing, experience development and major events agency, representing the state's tourism and events industries.

TEQ operates on a national and international level, looking at new and innovative ways to make the most out of emerging opportunities which benefit Queensland's tourism industry and economy.

"The Isa Rodeo is legendary. This event generates incredible media profile and attracts visitors nationally and internationally. We've committed a three year partnership to further deliver great outcomes with this event."

Matt Bron

Destination Director, Outback and Country Queensland



AMERICAN CHAMBER OF COMMERCE IN AUSTRALIA (AMCHAM)

As the voice of international business interests, throughout Australia and the US in particular, Amcham provides its members with invaluable access to opportunity. Amcham is one of the best B3B networks in Australia and given our links to the US Rodeo market it will be a wonderful partnership.

We look forward to rounding up American cowboys and visitors to help celebrate Isa Rodeo. Joining cowboys from regions boasting the longest running rodeos in North America to the largest Rodeo in the Southern Hemisphere can only mean one thing...the best show in Outback Queensland! Giddy up!

Alicia Doherty

General Manager QLD American Chamber of Commerce in Australia

HOW TO GET INVOLVED

As an Isa Rodeo Partner or Sponsor, you're in good company. Many have been with us for over 60 years, since 1959 and many with us for over a decade!



PRESENTING PARTNER

\$60,000 +GST

CATEGORY
FOUNDATION PARTNER^  MOUNT ISA MINES <small>A GLENORE COMPANY</small>
STRATEGIC PARTNERS* 
PRESENTING PARTNERS* Bell & Moir Toyota 
PLATINUM PARTNERS*  
MAJOR PARTNERS*     
SUPPORTING PARTNERS LOCAL COMMUNITY SUPPORTERS
MEDIA PARTNERS  
DIGITAL PARTNER ** INTERNATIONAL PARTNERS**

^ Sold Out

* Limited spaces availability

** Bespoke opportunity available

RIGHTS

- Designated a "Presenting Partner" of the Isa Rodeo.
- Use of "Presenting Partner" designation.
- Approved use of the Isa Rodeo logo for partnership leverage.
- Naming Rights for an 'open' rodeo event + presentation rights for the trophy, engraved with your organisation's name.
- Partner Logo prominently displayed on all advertising as a Presenting Partner.
- Distribution of approved promotional material at Isa Rodeo sites and events.
- First option to purchase additional naming rights to activities and events. Naming rights entitles partners to have their company name added to the title of the sponsored activity or event and be recognised accordingly.
- Inclusion in all print, outdoor and broadcast advertising.
- Inclusion in all event promotional collateral.
- One page ad in event program.
- Access to pre- and/or post event research.
- Opportunity to provide industry related questions on event research.
- A framed photo recognising partnership level will be presented at the conclusion of the rodeo.

EXCLUSIVITY

- Within nominated category.

ON SITE

- Demonstration, display, collateral distribution and sampling opportunities.

SIGNAGE

- First choice of location for naming right and signage displayed on one of 10 rough stock chutes. Please note this includes signage both inside and outside of the chute gate and at your expense.
- Premium signage opportunities in the main arena including timed event gates, around Buchanan Park Events Complex and other locations as negotiated. Package includes the cost of erecting and removing signage. The direct cost of creating signage is your responsibility.

BRANDING

- Acknowledgement of your support via the Big Screen and arena announcements.
- Premium placement of logo and recognition as Presenting Partner on the Big Screen at regular intervals throughout the Rodeo, plus the right to present an additional partner image on the Big Screen.
- Option for up to two (2) corporate flags or teardrop banners to be flown prominently in the centre arena during the Rodeo. One additional corporate flag raised by horse and rider as part of the Grand Entry Parade held on both Saturday and Sunday.

HOSPITALITY & CHUTE TOURS

- Undercover and fully catered food and beverage package in the Corporate Area and priority grandstand seating for 14 guests for Friday Evening, Saturday and Sunday. Ground entry tickets and VIP Passes for 14 guests.
- Personalised guided tour behind the chutes. Sit among the competitors or look down on the action from the Officials Office.

DIGITAL

- Logo displayed on the Isa Rodeo website home page with option of hyperlink to your website and recognition as Platinum Partner listed under partners.
- Eight (8) number of FB posts in the lead up to the event.

LOYALTY MARKETING

- 4 eDM stories to Isa Rodeo database.
- Opportunity to provide special privileges or money cannot buy experiences to sponsor clients or customers.
- Access to event tickets in the .undercover and fully catered food and beverage package in the Corporate Area and priority grandstand seating for up to a further 10 guests for Friday Evening, Saturday and Sunday. Ground entry tickets and VIP Passes for up to a further 10 guests. The cost per head will be at Presenting Partner Exclusive rate.
- Unlimited access to event generated database for direct marketing.

EMPLOYEE/ SHAREHOLDERS

- Opportunity to create an 'event', 'day' or 'activity' or money cannot buy experience for staff/employees.

PUBLIC RELATIONS

- Press release on sponsorship announcement.
- Prominent recognition in all news media releases, including online on our website as a Presenting Partner.



PLATINUM PARTNER

\$40,000 +GST

RIGHTS

- Designated a "Platinum Partner" of the Isa Rodeo.
- Use of "Platinum Partner" designation.
- Naming Rights for a rodeo event + presentation rights for the trophy, engraved with your organisation's name.
- Partner Logo prominently displayed on all advertising as a Platinum Partner.
- Distribution of approved promotional material at Isa Rodeo sites and events.
- First option to purchase additional naming rights to activities and events. Naming rights entitles partners to have their company name added to the title of the sponsored activity or event and be recognised accordingly.
- Inclusion in all print, outdoor and broadcast advertising as a Platinum Partner.
- Inclusion in all event promotional collateral as a Platinum Partner
- Half page Ad in event program.
- Access to pre- and/or post event research.
- Opportunity to provide industry related questions on event research.
- A framed photo recognising partnership level will be presented at the conclusion of the rodeo.

EXCLUSIVITY

- Within nominated category.

ON SITE

- Demonstration, display, collateral distribution and sampling opportunities.

SIGNAGE

- First choice of location for naming right and signage displayed on one of 10 rough stock chutes. Please note this includes signage both inside and outside of the chute gate and at your expense.
- Premium signage opportunities in the main arena including timed event gates, around Buchanan Park Events Complex and other locations as negotiated. Package includes the cost of erecting and removing signage. The direct cost of creating signage is your responsibility.

BRANDING

- Acknowledgement of your support via the Big Screen and arena announcements.
- Premium placement of logo and recognition as Platinum Partner on the Big Screen at regular intervals throughout the Rodeo, plus the right to present an additional partner image on the Big Screen.
- Option for (1) corporate flags or teardrop banners to be flown prominently in the centre arena during the Rodeo. One additional corporate flag raised by horse and rider as part of the Grand Entry Parade held on both Saturday and Sunday.

HOSPITALITY & CHUTE TOURS

- Undercover and fully catered food and beverage package in the Corporate Area and priority grandstand seating for 10 guests for Friday Evening, Saturday and Sunday. Ground entry tickets and VIP Passes for 10 guests.
- Personalised guided tour behind the chutes. Sit among the competitors or look down on the action from the Officials Office.

DIGITAL

- Logo displayed on the Isa Rodeo website home page with option of hyperlink to your website and recognition as Platinum Partner listed under partners.
- Four (4) number of FB posts in the lead up to the event.

LOYALTY MARKETING

- Two (2) eDM to Isa Rodeo database.
- Opportunity to provide special privileges or money cannot buy experiences to sponsor clients or customers.
- Access to event tickets in the undercover and fully catered food and beverage package in the Corporate Area and priority grandstand seating for up to a further 8 guests for Friday Evening, Saturday and Sunday. Ground entry tickets and VIP Passes for up to a further 8 guests. The cost per head will be at the Platinum Partner Exclusive rate.
- Unlimited access to event generated database for direct marketing.

EMPLOYEE/ SHAREHOLDERS

- Opportunity to create an 'event', 'day' or 'activity' or money cannot buy experience for staff/ employees.

PUBLIC RELATIONS

- Press release on sponsorship announcement.
- Recognition in all news media releases, including online on our website as a Platinum Partner.



MAJOR PARTNER

\$20,000 +GST

RIGHTS

- Designated a "Major Partner" of the Isa Rodeo.
- Use of "Major Partner" designation.
- Approved use of the Isa Rodeo logo for sponsorship leverage.
- Naming Rights for a rodeo event + presentation rights for the trophy, engraved with your organisation's name.
- Partner Logo prominently displayed on all advertising as a "Major Partner".
- Distribution of approved promotional material at Isa Rodeo sites and events.
- First option to purchase additional naming rights to activities and events. Naming rights entitles partners to have their company name added to the title of the sponsored activity or event and be recognised accordingly.
- Inclusion in all print, outdoor and broadcast advertising.
- Inclusion in all event promotional collateral.
- Ad space in event program.
- Access to pre- and/or post event research.
- Opportunity to provide industry related questions on event research.
- A framed photo recognising partnership level will be presented at the conclusion of the rodeo.

EXCLUSIVITY

- Within nominated category.

ON SITE

- Demonstration, display, collateral distribution and sampling opportunities.

SIGNAGE

- Opportunity for naming right signage on remaining rough stock chutes once Presenting and Platinum Partnerships have been finalised.
- Premium signage opportunities in the main arena including timed event gates, around Buchanan Park Events Complex and other locations as negotiated. Package includes the cost of erecting and removing signage. The direct cost of creating signage is your responsibility.

BRANDING

- Acknowledgement of your support via the Big Screen and arena announcements.
- Premium placement of logo and recognition as a Major Partner on the Big Screen at regular intervals throughout the Rodeo, plus the right to present an additional partner image on the Big Screen.
- Corporate flag raised by horse and rider as part of the Grand Entry Parade held on both Saturday and Sunday.

HOSPITALITY & CHUTE TOURS

- Undercover and fully catered food and beverage package in the Corporate Area and priority grandstand seating for 8 guests for Friday Evening, Saturday and Sunday. Ground entry tickets and VIP Passes for 8 guests.
- Personalised guided tour behind the chutes. Sit among the competitors or look down on the action from the Officials Office.

DIGITAL

- Logo displayed on the Isa Rodeo website home page with option of hyperlink to your website and recognition as Major Partner listed under partners.
- Two (2) number of FB posts in the lead up to the event.

LOYALTY MARKETING

- One (1) eDM to the Isa Rodeo database.
- Opportunity to provide special privileges or money cannot buy experiences to sponsor clients or customers.
- Access to event tickets in the undercover and fully catered food and beverage package in the Corporate Area and priority grandstand seating for up to a further 6 guests for Friday Evening, Saturday and Sunday. Ground entry tickets and VIP Passes for up to a further 6 guests. The cost per head will be at an exclusive rate.
- Unlimited access to event generated database for direct marketing.

EMPLOYEE/ SHAREHOLDERS

- Opportunity to create an 'event', 'day' or 'activity' or money cannot buy experience for staff employees.

PUBLIC RELATIONS

- Inclusion in Rodeo Newspaper Column.
- Recognition in all news media releases, including online on our website as a Major Partner.



SUPPORTING
PARTNER
\$10,000 + GST

CORPORATE HOSPITALITY

- Undercover and fully catered food and beverage package in the Corporate Area and priority seating for 4 guests for Friday Evening, Saturday and Sunday.

FLAG

- Corporate flag raised by horse and rider during the Grand Entry Parade held Saturday or Sunday.

LOGO RECOGNITION

- Inclusion of your organisation's logo and recognition as Supporting Partner listed in the event program, on the Big Screen at the event and under partners on our website.

SIGNAGE

- Signage opportunities are available in main arena and around Buchanan Park. Package includes the cost of erecting and removing signage. The direct cost of producing signage is Supporting Partner's responsibility.



LOCAL
COMMUNITY
PARTNER
\$5,000 + GST

CORPORATE HOSPITALITY

- Undercover and fully catered food and beverage package in the Corporate Area and priority seating for 2 guests for Friday Evening, Saturday and Sunday.

LOGO RECOGNITION

- Inclusion of your organisation's logo and recognition as a Local Community Partner listed in the event program, on Big Screen at the event and under partners on our website.

SIGNAGE

- Signage opportunities are available in main arena and around Buchanan Park. Package includes the cost of erecting and removing signage. The direct cost of producing signage is Community Partner's responsibility.





**ISA
RODEO** **2021** **12-15 AUG**

★ **MOUNT ISA MINES** ★
R O D E O

★ **LEGENDARY SINCE 1959** ★

CONTACT

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Executive Manager -
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Isa Rodeo Ltd.

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E: partnerships@isarodeo.com.au

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Mount Isa QLD 4825, Australia

ISARODEO.COM.AU

OFFICER'S REPORT



TO The Mayor, Deputy Mayor and Councillors
OFFICER Community Development Officer, Economic and Community Development
AGENDA 26.05.2021 Council Ordinary Meeting
FOLDER ID 4683

ITEM 10.4

SUBJECT RFDS Aeroplane Monument Update
LOCATION George McCoy Park

EXECUTIVE SUMMARY

The Royal Flying Doctor Service (RFDS) monument was restored by volunteers and donated to Council 39 years ago. It is mounted in George McCoy park and is in need of repair and/or restoration and poses a risk to community in its current state.

OFFICER'S RECOMMENDATION

THAT Council receives and note the RFDS monument update following the Community Consultation held on 25 March 2021.

Or

THAT Council does not receive and note the RFDS monument update.

BUDGET AND RESOURCE IMPLICATIONS

There is no budget for the RFDS Aircraft Monument. If the monument is to be restored, funding would need to be sourced along with a location for the restoration project. Indications from Don Bowley was that the restoration would cost in the vicinity of up to \$250,000, however the report RFDS Mount Isa had done was unable to be located.

Estimated costs:

- | | |
|----------------------------|---|
| - Restoration | \$250,000 |
| - Storage/restoration site | no cost if using a council venue e.g. former SES site |
| - Crane Hire and Transport | \$10,000 |

BACKGROUND

The Mount Isa City Council hosted a community consultation session in Chambers on Thursday 25th March 2021 at 5:30pm. 28 people registered for the event with 16 community members attending the consultation session.

Dr Don Bowley of the RFDS Mount Isa, spoke about the history of the plane and the previous assessments they had had done on the restoration of the plane. His indication is that while their preference is for the plane to go to Cloncurry, what they consider the birthplace of the RFDS, their main goal is to have the plane restored and maintained in the future.

The community in attendance were predominantly conducive to retaining the asset in Mount Isa. One of the attendees works for North West Tours and he indicated that the RFDS monument is part of their city tours and the lose of this icon would have a large impact on the city tours content.

23 comments were received in the survey with 5 stating it should go to Cloncurry and the balance indicating the desire to restore and keep the monument in Mount Isa.

Don Bowley has advised he will supply Council with the contact details of the organisation who did the original assessment for the restoration some 5 years ago. To date, that information has not been received.



OFFICER'S REPORT

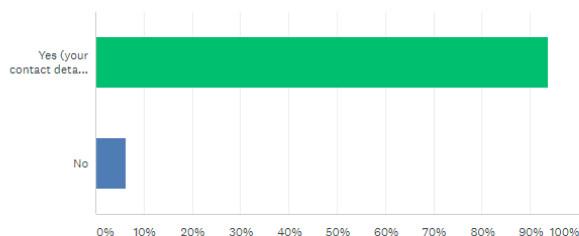


Full survey results

Q1.

Are you a current resident of Mount Isa?

Answered: 48 Skipped: 1

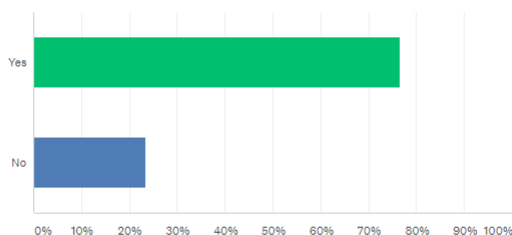


ANSWER CHOICES	RESPONSES	
▼ Yes (your contact details are required)	93.75%	45
▼ No	6.25%	3
TOTAL		48

Q2.

Do you think the ex-RFDS Plane should be kept in Mount Isa with a budget allocated to cover the costs required to preserve and maintain the safety of the site and plane?

Answered: 47 Skipped: 2

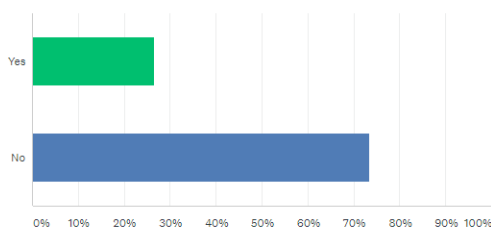


ANSWER CHOICES	RESPONSES	
▼ Yes	76.60%	36
▼ No	23.40%	11

Q3.

Do you think the ex-RFDS Plane should be relocated to Cloncurry for preservation at the John Flynn Place Museum?

Answered: 45 Skipped: 4



ANSWER CHOICES	RESPONSES	
▼ Yes	26.67%	12
▼ No	73.33%	33
TOTAL		45

OFFICER'S REPORT



LINK TO CORPORATE PLAN

People and Community – To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.

CONSULTATION (Internal and External)

Consultation has been held with Cloncurry Shire Council, RFDS Mount Isa and via the community consultation.

LEGAL CONSIDERATIONS

Not Applicable

POLICY IMPLICATIONS

There are no policy implications know.

RISK IMPLICATIONS

There is a potential risk to the public if parts were to dislodge from the plane in its current condition.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all 23 human rights relevant as per Council's Human Rights Policy.

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

Report Prepared by: Community Development Officer Promotions and Development 07.05.2021	Report Authorised by: Chief Executive Officer Executive Services 07.05.2021
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OFFICER'S REPORT



LATE 1

TO The Mayor, Deputy Mayor and Councillors
OFFICER Project Manager Contractor, Infrastructure Services
AGENDA 26.05.2021 Council Ordinary Meeting
FOLDER ID # 5108

SUBJECT Gallipoli Park Pump Track and Recreation Development – Design & Construct Tender No. RFT/2021-07
LOCATION Gallipoli Park South, Soldiers Hill

EXECUTIVE SUMMARY

Mount Isa City Council called for Design and Construction Tender submissions for the Gallipoli Park Pump Track and Recreation Development project on the 11 March 2021, closing at 2:00pm on 22 April 2021. Following the evaluation and post tender discussion, Council is requested to award the preferred consultant a contract to proceed.

OFFICER'S RECOMMENDATION

THAT Council award the Design and Construction Tender RFT/2021-07 IS for the Gallipoli Park Pump Track and Recreation Development to Transcape Constructions, for the sum of \$1,177,845 (Excl. Gst).

AND

THAT Council increase the total project budget to \$1,523,021.72 (Excl. Gst).

OR

THAT Council do not award the Design and Construction Tender RFT/2021-07 IS for the Gallipoli Park Pump Track and Recreation Development.

BUDGET AND RESOURCE IMPLICATIONS

Mount Isa City Council submitted an expression of interest for the Gallipoli Park Pump Track and Recreation Development under the Queensland Government's Active Community Infrastructure Funding Stream administered by the Department of Sport and Recreation. The project was endorsed by the State and a fully funded contribution of \$895,000 (excl. GST) has been granted to Council for the execution of the project.

BACKGROUND

The scope under the Gallipoli Park Pump Track and Recreation Development project, includes all associated design, engineering, approvals, certification, procurement, civil, structural, and electrical discipline works required to deliver a pump track, pedal park, outdoor exercise equipment, toilet and shade to support physical activity within the park.

The Request for Tender (RFT) was issued as a Design and was discussed with interested suppliers to gauge a level of interest prior to releasing as an open tender. The tender period was extended on request from potential suppliers in the hope of receiving multiple submissions and allowing adequate time to submit for the complex project scope.



OFFICER'S REPORT



Following the RFT process for the above project, Council received only one (1) tender response from Transcape Constructions, which satisfied the evaluation panel as a competent contractor, however the submission price was 25% over the allocated project budget. Below outlines the available options and recommendations.

EVALUATION CRITERIA

Council's Procurement section received evaluations from all members of the evaluation team and tabled the below information to assist with the final evaluation.

APPROVED EVALUATION CRITERIA		TENDERERS
		Transcape Constructions
1	Compliance with requirements of the Request for Quotations (10%)	Tender 1
	<i>Enter Evaluation Score Using Guidelines Below</i>	
	Score	8
	Weighting Average	1
2	Interpretation of Scope (25%)	
	<i>Enter Evaluation Score Using Guidelines Below</i>	
	Score	8
	Weighting Average	2
3	Qualifications and Experience (30%)	
	<i>Enter Evaluation Score Using Guidelines Below</i>	
	Score	8.75
	Weighting Average	3
4	Available Resources and Delivery Timeframes (15%)	
	<i>Enter Evaluation Score Using Guidelines Below</i>	
	Score	8
	Weighting Average	1
5	Local Business and Industry (5%)	
	<i>Enter Evaluation Score Using Guidelines Below</i>	
	Score	7
	Weighting Average	0
6	Financial - Value for Money (20%)	\$1,177,845
	Price Score	10.0
	Weighting Average	2.0
	Total Score (Out of 10)	9.1
	RANKING	1

The scoring system in the table below was implemented. Once all data was entered, the scores based on all parts automatically were calculated, which then evaluate the teams scores and provides an outcome within the total score identified above.

OFFICER'S REPORT



SCORING	SCORING GUIDELINES
0 - 2	<p>The response does not address the qualitative requirement OR The Evaluation Panel is not confident that the respondent:</p> <ul style="list-style-type: none"> • Understands the contract requirements covered by this qualitative requirements; and/or • Will be able to satisfactorily meet the qualitative requirement(s)
4	<p>The Evaluation Panel has some reservations whether the respondent:</p> <ul style="list-style-type: none"> • Understands the contract requirements covered by this qualitative requirement; and/or • Will be able to satisfactorily complete the contract requirements covered by this qualitative requirement. <p>If Minor concern: rate higher (4) If Major concern: rate lower (1 or 2)</p>
6	<p>The Evaluation Panel is reasonably confident that the respondent:</p> <ul style="list-style-type: none"> • Understands the contract requirements covered by this qualitative requirement; and/or • Will be able to satisfactorily complete the contract requirements covered by this qualitative requirement to a reasonable standard
8	<p>The Evaluation Panel is confident whether the respondent:</p> <ul style="list-style-type: none"> • Understands the contract requirements covered by this qualitative requirement; and/or • Will be able to satisfactorily complete the contract requirements covered by this qualitative requirement to a high standard. <p>If Minor concern: rate higher (8 or 9) If Major concern: rate lower (6)</p>
10	<p>The Evaluation Panel is completely confident that the respondent:</p> <ul style="list-style-type: none"> • Fully understands the contract requirements covered by this qualitative requirement; and/or • Will be able to satisfactorily complete the contract requirements covered by this qualitative requirement to a very high standard.

EVALUATION

Transcape has provided a complete and detailed proposal for the Gallipoli Park Pump Track and Recreation Development. All project objectives are met and exceed expectations, however, the total cost of the project is 25% more than the budget amount. The project's evaluation team have evaluated and deem Transcape to be the preferred contractor making note they are the only contractor.

Due to a large number of provisional items included in Transcape's submission, a detailed breakdown of the costs allowed has been performed by the Project Manager as a result of post tender discussions. The package had been developed to be flexible in order to refine the product, however necessary inclusions and contingencies are factored in, including room to upgrade the exercise zone to a full "Warrior Multi Course". This revised budget has therefore been proposed to Council for adoption.

- A) Transcape original submission \$1,177,845 (Excl. Gst)
- B) Plus costs covering the exclusions and provisional line items to achieve a superior product which is made up of the following items;
 - 1. Additional item for storm drainage
 - 2. Additional item for "Warrior Multi-Use Course" and soft fall
 - 3. Additional Item for Solar and shading over "Warrior Multi-use Course"
 - 4. Council project management & contingency costs

A+B - Revised budget of \$1,523,021.72 (Excl. Gst)

LINK TO CORPORATE PLAN

1. People & Communities: To establish safe and healthy communities with a strong sense of identity which supports existing industry and encourages new and Innovative business and practices.

CONSULTATION (Internal and External)

Internal consultation was undertaken in preparation of the Principal's (MICC) Project Requirements within the Tender Package. Council's experienced contract Project Manager collaborated with Technical Services Design Coordinator and Engineering professionals to fabricate the minimum requirements and scope of works in alignment with sporting codes and Australian Standards.



OFFICER'S REPORT



LEGAL CONSIDERATIONS

Local Government is charged with the responsibility to provide effective services as per the *Local Government Act 2009 – Local Government Principles – Sustainable development and management of assets and infrastructure, and delivery of effective services.*

POLICY IMPLICATIONS

Compliance with all relevant Town Planning and building policies and requirements. All procurement shall be undertaken in accordance with Mount Isa City Council's current Financial Year Procurement Policy in regards to Council entering into a large-sized contract.

RISK IMPLICATIONS

The following risk implications in accepting this contract have been identified below:

- Project delivery timeframe must align with agreed funding milestone deliveries. Mitigation of this risk will be achieved through a number of means, including open and transparent communication with the funding body.
- Availability of resources and impacts from COVID-19. Mitigation of this risk will be achieved through forward planning, video conferencing, as well as schedule tracking.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights relevant as per Council's Human Rights Policy.

ATTACHMENTS

- VPR421586_04 Concept and methodology

REFERENCE DOCUMENT

- Local Government Act 2009
- 2020-21 Procurement Policy

Report Prepared by: Project Manager Infrastructure Services 24.05.2021	Report Authorised by: Director Infrastructure Services 24.05.2021
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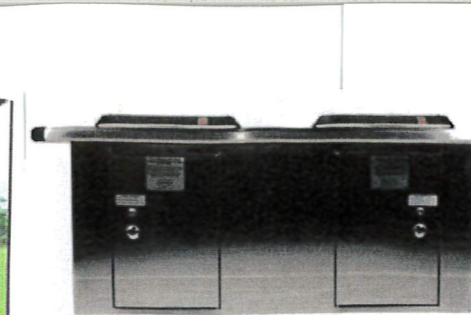
local gravels + boulders

EXISTING CARPARK

CENTRAL ENTRY TO PARK FROM CARPARK



Lomandra/Tuft grass for Rock garden areas.



KEY:

- Select local gravels
- Select local boulders
- mulch (local)
- Artificial Turf
- inlet pits/subsoil
- 1200mm pool-type fence + gate
- Picnic Shelter
 - 1x double gas BBQ
 - 1x table setting
 - 1x drink fountain
- New N32 conc.
- Existing conc.

BIN STAND (COUNCIL BINS)

PUMP TRACK:

35mm ASPHALT OVER 200mm ROADBASE & SITE RECLAIMED FILL

START NODE ~ 1.5m

table top 800m

roller 500m

double 800mm

concave mound 5-800mm

sand

PLANTING BEDS:

~ 140L

~ 300mm

~ 45L

300mm garden soil 50mm mulch.

NORTH



SIGNAGE EXAMPLE:
 Allow for park Signage
 • General Information
 • Hows of operation
 • Contact Nos

INDICATIVE LIGHTING/SECURITY

- LIGHT POLE
- CAMERAS.



Creating Quality Landscapes - Timely and Affordably

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Stuart, QLD

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METHODOLOGY A

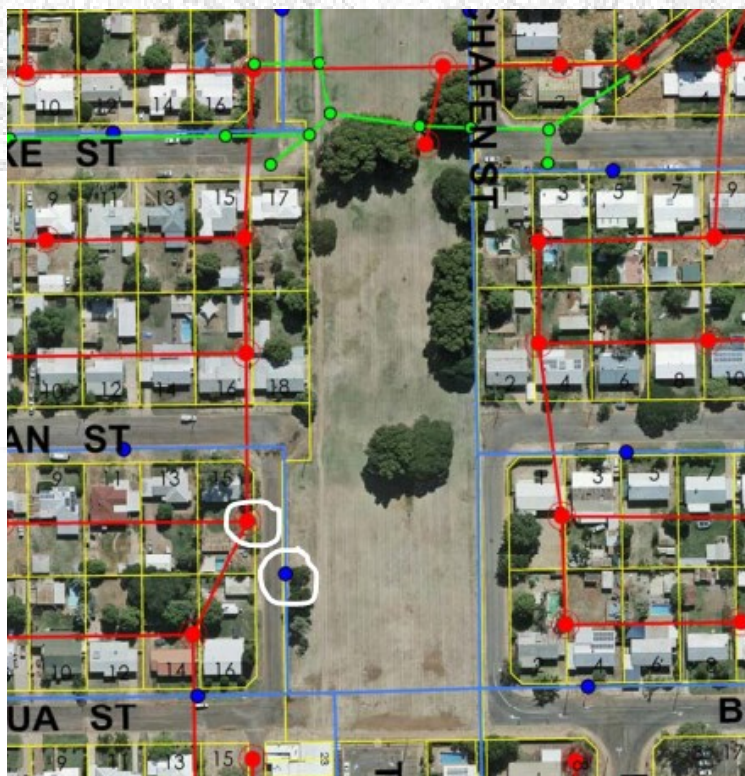
Gallipoli Park Pump Track Design and Construct

***Please read in conjunction with our tender program*

Transcape's methodology assumes that soil investigation and site survey have been undertaken and all proposed service locations are approved including provision of Power, Water and Sewer to the site at the locations identified below.

To achieve a tight program schedule, Transcape would procure long lead time items at time of award (unfixed materials). This would include the proposed kit structures for picnic/shade shelters and the ablutions block. Early approval of some other inclusions could mean that we can reduce the number of logistical deliveries and therefore reduce some cost for transport.

Transcape proposes to facilitate an **early works package** for the local Electrician and Plumber to ensure services are connected to the site *whilst the design phase is underway – ensuring time is mitigated on the program. Based on preliminary advice from local subcontractors, our price is based on utilising water/sewer connections at the following locations:*



The proposed lighting and CCTV positions are shown on the Transcape Concept Sketch at the back of this document

Transcape proposes to partner with Premise Engineers for the design and certification of the **pump track and peddle park**. We are confident that Premise will work collaboratively with us and with MICC to produce a concept design can be achieved *along with all other scope items* **within a defined Project Budget** (refer to attached Design Concept and site plan mark-up).

Subject to Geotech investigation, **as a cost saving option, we have opted to utilise site reclaimed soil** from the initial site scrape and from excavations. Creation of pump track mounds and levels would otherwise require imported clean fill AND removal of all spoil off site.

Please read the following basic methodology *for key scopes only*, in conjunction with the Tender Program.

Step 1

- Clear the work zone of all vegetation unless otherwise noted. Using an excavator and bobcat and *utilising existing site soil*, undertake bulk earthworks to achieve appropriate levels and falls within the Pump Track area and fill low areas/improve existing track within step one works.
- Survey/mark out new pump track in accordance with approved IFC Design
- Install subsoil drainage in accordance with the Designer's requirements
- Shape and form start node and place sub-base for mounds to suit design and compact in layers using whacker/roller
- Undertake compaction test



Step 2

- Supply and place min 200mm road base gravel over formed mounds in accordance with the design and compact in layers using whacker/roller
- Undertake compaction test
- Prior to placement of asphalt, **local riders will have an opportunity to attend site and “test” the track to ensure it is fit for purpose**
- Modify the track to reflect any adjustments required to the Designer's satisfaction



Step 3

- Primer-seal the surface of the base course to Designer's requirements and sweep free from loose stones
- Supply and place hot-mix asphalt to such line, level and camber detailed in the IFC drawings in a single layer and compacted to give an average thickness specified. Temperature and conditions must be suitable/within tolerance on the day of placement
- Spread asphalt in such a manner as to minimise the number of joins in the surface

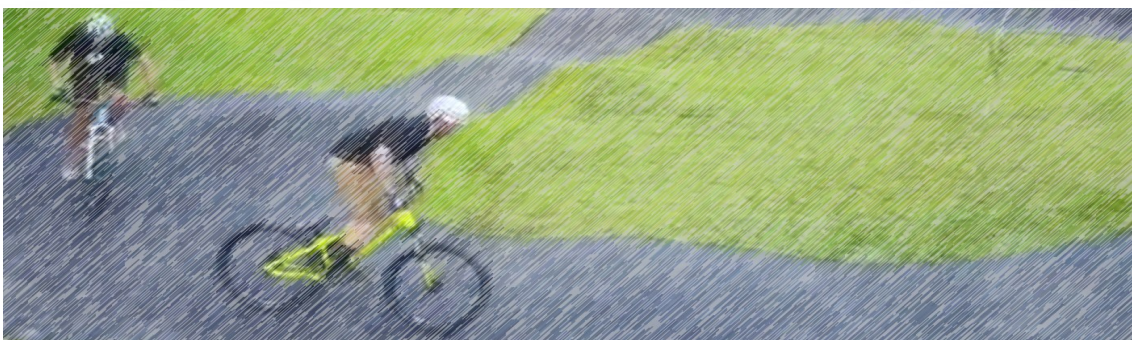


Step 4

- Install concrete edge between asphalt and synthetic turf to reduce wear and damage at asphalt/artificial turf join.
- Install grass/synthetic turf to track edges and batters in accordance with the IFC Design
NOTE – the artificial turf extends to a large percentage of the internal pump track/peddle park internal areas. Where not directly connected to the pump track, 50mm road base will be placed under the synthetic turf and concrete edging will be used where two materials join (ie gravel and Artificial turf). Inlet pits/subsoil drainage will be incorporated to prevent pooling.

Step 5

- Designer sign off on completed track
- Handover track to MICC



Gallipoli Park Peddle Park Design and Construct

Step 1

- Survey/mark out new peddle park in accordance with approved IFC Design
- Undertake detailed excavation to achieve levels
- Install subsoil drainage and irrigation (drip-line) in accordance with the Designer's requirements
- Install lighting conduit as required

Step 2

- Install 100mm subbase material to Design requirements
- Form, place and install N32 concrete (mesh) broom finish in accordance with approved IFC Design
- Undertake concrete test

Step 3

- Install internal gravel/boulder and plants over geofab
- Install artificial turf to centre and surrounding areas (similar to Step 4 of the pump track methodology)

Step 4

- Install line marking and directional signs as defined in the Design Phase

Step 5

- Designer sign off on completed peddle park
- Handover to MICC



METHODOLOGY C

Gallipoli Park – Concrete Paths and Kit Structures

The Project Concept incorporates a number of interconnecting paths that lead park users to the various activities, ablutions and shaded viewing/picnic areas. Our price is based on estimated m2 provided and includes the slabs/thickenings for structures (subject to Geotech results).

Step 1

- Survey/mark out path and slab locations as per approved IFC Design
- Undertake detailed excavation to achieve levels as required
- Install subsoil drainage and services as required in accordance with the IFC Design

Step 2

- Install 100mm subbase material to Design requirements
- Form, place and install 100mm N32 concrete (mesh) broom finish in accordance with approved IFC Design
- Undertake concrete test

Step 3

- Install kit ablutions and shelters (bolt down to slabs) in accordance with Design and installation guide supplied by the Manufacturer

Step 4

- Install power for lighting and for BBQs where indicated, Install water for drinking fountains where indicated.

NOTE – dialogue in the RFT suggested that BBQs/Drink Fountains are required – we have included 3 of each (**with the aim of encouraging park utilisation and people stay longer for BBQs**). Activity makes people thirsty so we think 3 x drink fountains would be utilised when spaced strategically. All items selected are proposed until further discussion in the Design phase and items can be removed or reduced for budget purposes if required

Step 5

- Engineer sign off on concrete installation
- Transcape provide Form 16 for the installation of kit structures
- Electrician/Plumber provide ITPs and commissioning details for their respective installations



METHODOLOGY D

Gallipoli Park – Exercise area

The Project Concept included a typical “a-space” Warrior Multi-Course diagram.

Transcape has included this option on our submission, however we have provided a more economical equipment set up in our price (also using a-space equipment).

The Supplier informed us that the Warrior Courses require compliant fall protection such as softfall with rubber underlay which is very expensive to install and maintain in remote locations.

We consider our option to be a **practical solution and well suited to the local environment and budget**. MICC can select from a robust compliant range of outdoor gym equipment to suit all ages and fitness levels, yet avoid the cost and maintenance concerns when installing softfall. Our option utilises equipment connected to concrete footings and surrounded by clean river sand over 100m drainage layer. Sand can be topped up/replaced and/or levelled at minimal cost when compared to repairs on softfall from wear/damage or vandalism.

Step 1

- Survey/mark out exercise area as per approved IFC Design
- Undertake detailed excavation to achieve levels as required
- Install subsoil drainage as required in accordance with the IFC Design

Step 2

- Install 100mm subbase material to Design requirements
- Install N32 concrete footings and concrete kerb, fence footings to guidelines and Standards

Step 3

- Install equipment per manufacturer's details
- Install 200mm clean sand
- Install pool-type fence and gate

Step 4

- Transcape provide Form 16 for the installation of Equipment
- Handover to MICC



WATER AND SEWER MONTHLY REPORT

Submitted by Madeline Marshall – endorsed by Stephen Jewell – Water and
Sewer Manager
MagiQ Folder ID: 6168



APRIL 2021

ITEM 11.1

EXECUTIVE SUMMARY

Water main replacement continued in Soldiers Hill and saw the water main on Merauke Street replaced, a total of 268 metres, and all road crossing water services on the street renewed.

Works in Buka Street and Thorpe Street have been completed, and the new water main was relocated outside of property's backyards.

A second water main replacement project was undertaken on Miles Street, between Grace and Mary Streets, where a section of 170 metres of water main was replaced, outside of school term time.

1 MOUNT ISA OPERATIONS

1.1 Water Quality

Council reported a water quality non-compliance on 22 March of MPN of 8 cfu/100mL of E. coli at Road Trains Australia which is on the extreme southern edge of the Mount Isa reticulation network. Resamples were taken at a number of points in this area which returned a negative result however the chlorine level was still very low 0.05mg/L.

Council has booked Grenof to conduct water sampling and testing training on 12 April to improve the accuracy of tests and reduce recontamination after collection. Grenof has additionally been asked to provide a quote for the installation of a small redosing station to boost the chlorine residual in the area. This includes Old Mica Creek road which is under a Boiled Water Notice (since July 2020).

1.2 Water and Sewer Vandalism

No reports of vandalism to water and sewer infrastructure have been reported.

1.3 Water Meter Readings and Repairs

The water meter reading schedule for all non-residential and Council owned properties commenced in March and was completed in early April. Meters found to be faulty during the read will be replaced with meters in stock. No new domestic meters will be purchased, in anticipation of the imminent award of the Smart Meter Contract. All 20mm and 25mm meters will be replaced as part of that contract.

1.4 Flushing Mains

Routine hydrant flushing has not continued this month. Flushing will generally only be undertaken in future if there are specific problems to address. The flushing program will move towards a bi-annual mains cleaning program. A specification is under preparation for cleaning of the water mains in Mount Isa, as part of the response to the regulatory audit conducted by the Queensland Water Supply Regulator (QWSR).

1.5 Hydrant Markings

Queensland Fire and Emergency Services (QFES) has submitted additional hydrant audit report forms for the Pioneer area for the team to investigate and rectify.

1.6 Mains and Services

During April, there were a total of six (6) water main breaks in the Mount Isa water reticulation system. Breaks in the water mains are caused by weaknesses in ageing infrastructure and often require emergency water shutdowns to conduct urgent repairs. There was a total of eleven (11) separate instances of unplanned water main interruptions to repair water main breaks, sluice valves and ferrules.

April was the first full month since the implementation of revised afterhours call out arrangements. During March the call out arrangements were changed to have all calls routed to Council's main number. Previously the plumbers on call phone number was advertised widely. There was no visibility as to what calls the plumbers received, or the response to the calls.

The majority of breaks reported by the public turn out to be relatively minor issues with services. Changing the afterhours arrangements has led to significantly less call outs, but increased work loads during normal working hours. This is because minor leaks are held over to the next working day, rather than being



attended to immediately.

1.7 Reservoirs

Reservoir 3A, Reservoir 2 and Reservoir 6 have fully operational, automated chlorine dosing systems installed.

A contract has been awarded for the supply and installation of mixers for Reservoirs 1, 2, 4 and 5, and is expected to be complete prior to 30 June 2021. The installation of further chlorine dosing units will be evaluated following the review of the pipework configurations at each reservoir.

Reservoir 1 and Reservoir 4 remain offline. A contract has been let for remedial work for Reservoir 1. The contractor is due on site in mid-May. A remediation strategy for Reservoir 4 is under review.

1.8 Trade Waste / Backflow Prevention

Annual testing of Council's backflow prevention devices was undertaken by staff in September 2020. Additional staff have been identified to undergo training in backflow device fitting and testing during 2020/21, in readiness for rolling out a backflow prevention program across Mount Isa.

1.9 Sluice Valve Servicing

Replacement of known faulty sluice valves through the Capital Works budget has been prioritised over testing of valves. This operational budget may also be repurposed to conduct replacements of valves that have already been identified as faulty through unsuccessful isolations during water main works.

1.10 Sewer Pump Stations

Pump Station maintenance has continued in April. Following issues identified in late March at Pump Station 5, a replacement pump has been installed with the inclusion of new guide bars and pedestal.

An overflow occurred from SPS #13 in Charles Street, Soldiers Hill on Tuesday, 27 April as a consequence of the general power failure on 23 April.

An estimated 12 kilolitres found its way, via a screened overflow, into the gully that flows through Soldiers Hill between Charles Street and Owen Stanley Road, as per below. The blue circle is the location of the SPS, the cyan area represents the extent of the spill.



Staff attended and quickly rectified the situation.

Council reported the sewerage overflow to the Department of Environment on the 28 April 2021. No water was present in the creek at the time of the incident resulting in no downstream impacts.

It appears that the station had been without power since the outage on Friday. This site had a generator installed during the power outage. On first inspection it appeared that a staff member may have incorrectly reinstated the power after disconnecting the generator. However, the power was switched off at the main switch in the meter box. This switch is not operated to either connect or disconnect the generator. The meter box is not locked and there may have been a deliberate act of sabotage rather than an error by a member of staff.

Normally a high level in the sewer well would have been detected and alerted by the SCADA system. Unfortunately, the SCADA on site was also switched off. This appears to confirm the sabotage theory.

The site has emergency storage, so the overflow hasn't occurred until all of the emergency storage was used and the well completely filled, somewhat mitigating the overflow volume.

1.11 Sewer Mains

There was one (1) sewer main blockage reported in April and no reported sewer main breaks in the infrastructure.

1.12 Treatment Plant

The treatment plant operated without incident in April.

1.13 Effluent Irrigation

The UV disinfection system underwent major maintenance in late April. Faulty lamps were replaced, and the remaining lamps cleaned.

Changes to the operation of the actuators supplying the horse paddocks were reviewed during April. The proposed changes are designed to provide a better level of service to individual paddocks. Currently Council receives a lot of complaints about the lack of water volume or pressure to individual leases. This is mainly due to leases closer to the source installing more, or larger, irrigators than those installed further downstream thereby depriving more distant blocks of supply. The changes will result in a larger number of shorter cycles, providing water to fewer blocks each cycle than is presently the case. Ultimately flow limiters will be installed to provide equitable access.

These changes will be advised to horse paddock lessees before the changes are implemented in late-May.

2 CAMOOWEAL OPERATIONS

2.1 Pumping

In late January, the Bore 1 pump failed and was removed for inspection and a new bore pump motor was ordered. The Team conducted the reinstallation of the Bore 1 pump in early February to resume dual pumping from Bore 1 and Bore 2. No further issues have been identified.

An additional bore has been identified in the capital works program to be installed at Camooweal. The need for that bore is being reviewed. There appears to be no rationale for it based on water security.

2.2 Mains and Services

The Water and Sewer Team responded to a report of a water meter leak, that upon investigation, was determined to be leaking internally, on the property side of the water service.

2.3 Reservoirs

New poly water tanks were installed in September 2020, to replace the existing leaking header tanks. These tanks continue to perform flawlessly.

2.4 Sewerage

No sewerage issues have been reported in April.

2.5 Water Testing

During April the Camooweal Team Leader attended training in water sampling and is also being introduced to the maintenance of the water system. Having locally available personnel will reduce the need to travel to Camooweal to attend minor issues and provide better customer service through timelier response to issues.

WASTE MANAGEMENT MONTHLY REPORT

Submitted by Elliette Smith-Nancarrow-Interim Team Leader

MagiQ Folder ID: 8510



April 2021

ITEM 11.2

EXECUTIVE SUMMARY

Waste management operations were mostly executed to schedule in April; however, we continued to have issues with all our side loaders, which affected runs on short weeks when we had public holidays. In the interim we wet hired a JJ Richards Truck and Driver again for a week so that we could leave one of our trucks in the workshop to be worked on properly.

Two major waste projects have commenced at the beginning of April, one being the new Waste Transfer Station (*Fig 1.*) and a new Storage Shed (*Fig 2.*) in our existing compound area, to secure funding for the MRF (Material Recycling Facility). It is expected that the Waste Transfer Station will be completed by the end of June, redirecting all domestic customers over the weighbridge which will help with more efficient data capture and resource recovery.

At the beginning of April, we finished covering and compacting the existing landfill cells, and have moved the new cell to the back of the previous landfill, filling an existing hole, it is expected that the cell will last for 2 years. (*Fig 3.*)



Fig 1. Waste Transfer Station under construction



Fig 2. Storage Shed under Construction

MOUNT ISA OPERATIONS

1.1 Waste Management Facility Operations



Fig 3. – New Landfill Cell

Waste Management Officers worked on preparing the new cell at the beginning of April, having it ready for use once they had completed the cover in the existing cell at the front of the Landfill. The new cell was open to commercial customers within the first week of April.

1.2 Domestic Garbage Collection

Domestic waste collection services were executed to schedule though April, however there were a few minor delays due to consistent issues with our side loaders. The second week of April, JJ Richards assisted with completion of runs due to having short weeks, and trucks breaking down.

1.3 Commercial Garbage Collection

Commercial waste collection services were executed to schedule however, at the end of April the rear lift was put out of service, due to a damaged Hydraulic Pump and PTO Pump that assists with emptying the truck. There has been no ETA as to when the truck will be operational again, and in the interim our side loader has been leaving site at 5am and completing the majority of the commercial collection by 7am before starting the usual domestic collection.

1.4 Bulk Garbage Collection

Bulk waste collection services were executed to schedule though April.

1.5 Sanitation Depot Maintenance

Minimal Maintenance was performed at the Waste Management Facility (WMF) in April.

RECYCLING OPERATIONS

2.1 Recycling

During April no steel was removed from site, however, this should get underway in May.

CAMOOWEAL OPERATIONS

3.1 Domestic Garbage Collection

Camooweal domestic waste collection services were executed to schedule though April.

3.2 Refuse Tip

Camooweal Tip remained closed during April, with residents continuing to utilise the 3m3 Bulk bins to dispose of any excess waste.

OPERATIONAL BUDGET

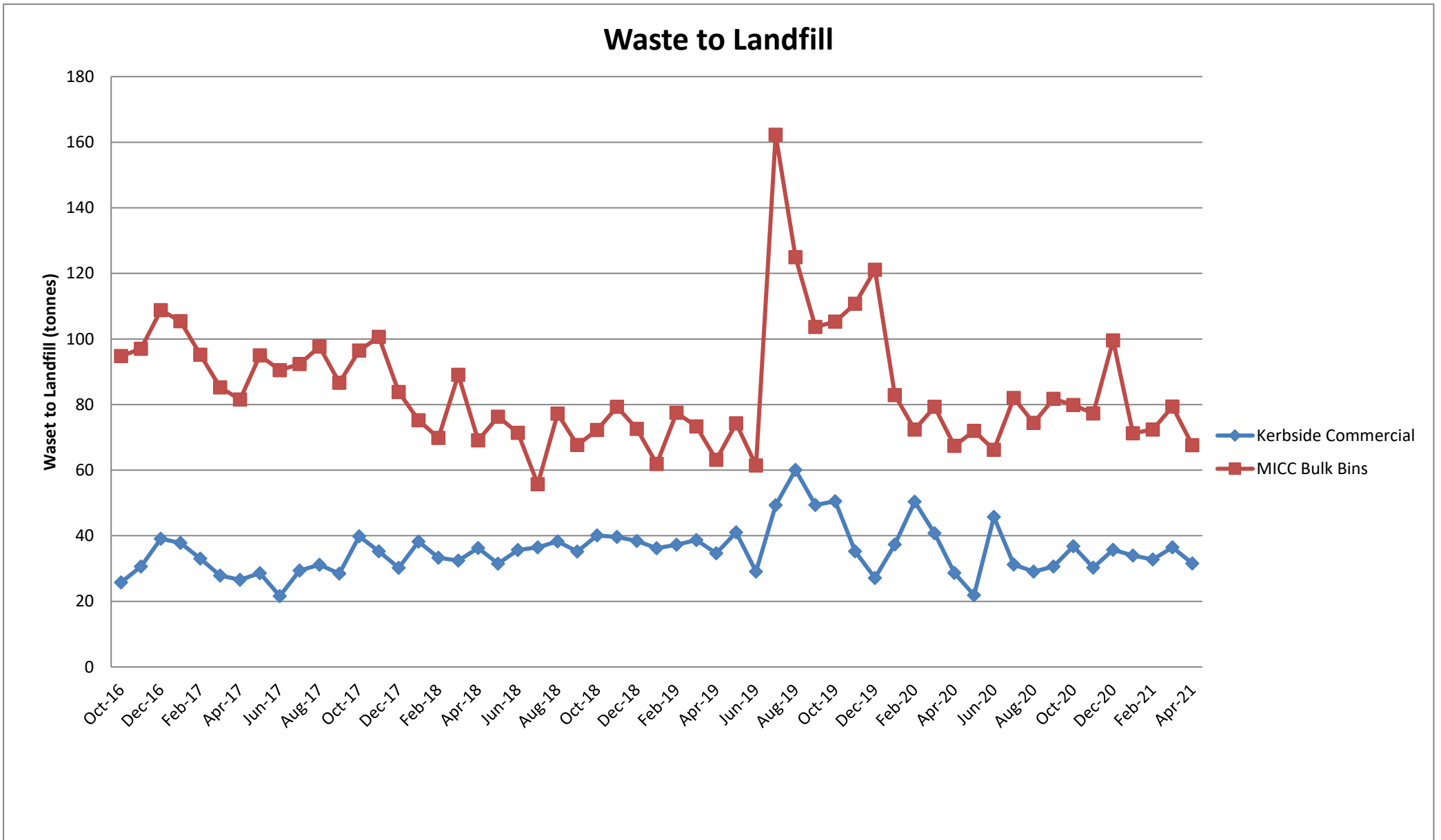
Cost Centre	Cost Description	Budget Performance					% of Depleted Annual Budget
		Annual Budget	Year To Date Budget	Year To Date Actual	Year To Date Variance		
9100-2300	Refuse Tip Operation-Mt Isa	\$1,283,840	\$1,001,395	\$1,581,534	\$580,139		123%
9200-2002	Garbage Collection Domestic	\$491,000	\$382,980	\$490,946	\$107,966		100%
9200-2005	Sanitation Depot Maintenance	\$196,000	\$152,880	\$70,664	\$82,216		36%
9250-2007	Garbage Collection - Bulk	\$271,000	\$211,380	\$250,759	\$39,379		93%
9250-2008	Garbage Collection – Commercial	\$226,586	\$176,737	\$69,681	\$107,056		26%
9260-2003	Recycling	\$662,987	\$517,130	\$145,329	\$371,801		22%
9500-2303	Camooweal Garbage	\$92,224	\$71,935	\$46,996	\$24,939		51%
9500-2305	Camooweal Refuse Tip	\$80,248	\$62,593	\$3,817	\$58,776		5%
	TOTAL	\$3,303,885	\$2,577,030	\$2,659,726	-\$82,696		81%

DOMESTIC GARBAGE COLLECTION

Kerbside Domestic



COMMERCIAL/ BULK GARBAGE COLLECTION

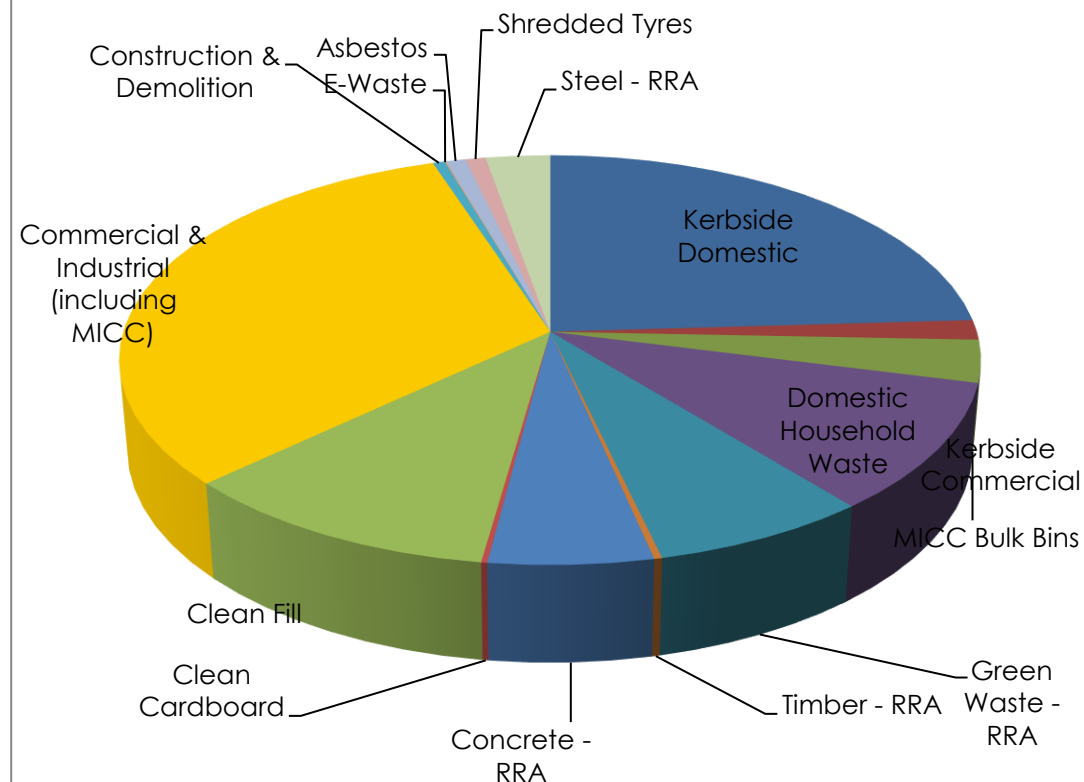


WASTE TO LANDFILL DATA ANALYSIS

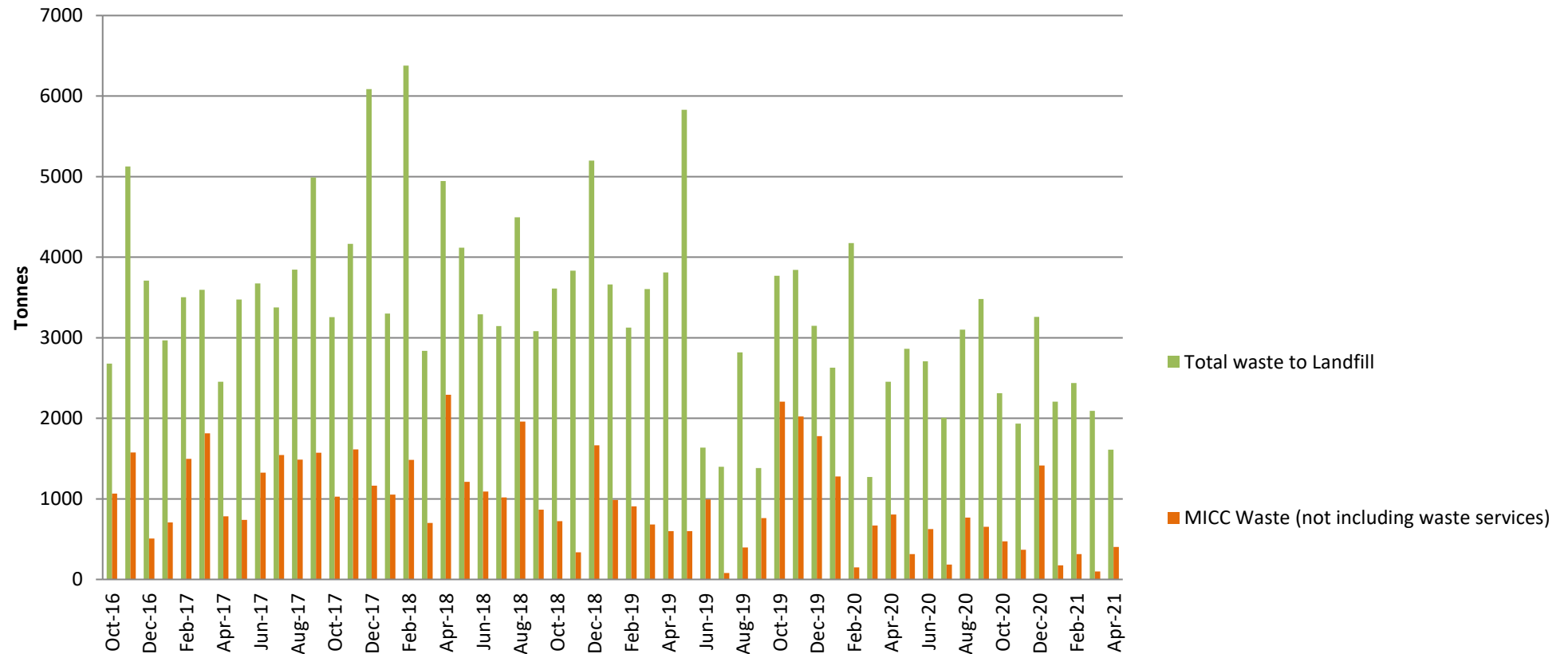
Waste to Landfill and RRA - April

Waste Type	Quantity (t)
Kerbside Domestic	487.28
Kerbside Commercial	31.56
MICC Bulk Bins	67.62
Domestic Household Waste	205.67
Green Waste - RRA	146.43
Timber - RRA	5.30
Concrete - RRA	109.64
Clean Cardboard	4.00
Clean Fill	218.10
Commercial & Industrial (including MICC)	647.02
Construction & Demolition	10.28
E-Waste	0.80
Asbestos	17.56
Shredded Tyres	17.44
Steel - RRA	55.92
TOTAL	2024.62

Waste to Landfill & RRA -April



Waste to Landfill





ITEM 11.3

1. Operational overview

The Environmental Services department delivered the following services in April 2021:

1. Responded to two service requests in relation to public health concerns.
2. Actioned two food recall notifications.
3. Investigated seven incidents relating to littering and illegal dumping.
4. The Biosecurity team inspected 78 sites across the Mount Isa City Council, treating 31 active breeding sites for Mosquitoes, Regular spraying of invasive species has continued.
5. Undertook monthly ground water monitoring at Council's landfill site.
6. Fourteen environmental cases were/are being investigated and closed by the Environmental officers.
7. Sprayed various invasive plant species over ten separate and expansive sites across the Mount Isa shire.

2. Environmental Services Monthly Summary – April 2021

The ES team responded to customer service requests and investigated complaints received in relation to various issues as described in the table below.

The ES department attended seven cases of illegal dumping and littering. Of which, one Show Cause Notice and five Compliance Notices were issued in accordance with the Waste Reduction and Recycling Act 2011.

Table 1: Overview of Environmental Services Request for Service/Complaints

Overview of Environmental Services Requests for Service / Complaints		April 2021
Food safety and licensing - Enquiries / Clarification / Complaints		4
Public health risk	Enquiries / Complaints	2
Environment	Enquiries / Complaints	14
Littering or illegal dumping - Notifications / Complaints		7
Vector risk - Disease transmitted by animal or insect		1
Biosecurity risk – Invasive species action		1
Asbestos related enquiries for compliance or complaints		0
Totals		29

3. Environmental Services – General Business

3.1 Property Searches and Environmental Advice

The Environmental Services department assessed nine property search requests for health licences/registrations and environmentally relevant activities licences; and assessed one development application to determine environmental conditions.

3.2 Training Events

Several Environmental Officers attended Waste Reduction and Recycling Act training- hosted by the Department of Environment and Science, other officers will complete this training in May.

4. Health Inspections/Administration

Table outlines an overview of the registered businesses for each category in Mount Isa and the number of inspections conducted.

ES licenced premises / activities	Registered Businesses	
	April 2020	April 2021
Food Premises Business (fixed, mobile and footpath dining)	105	103
Registered Businesses with Environmental Authority Permits	3	3
Registered Caravan Parks / Camping Grounds with Permits	10	10
Higher Risk Personal Appearance Services (PAS) with Licences	3	4
Non-higher Risk Personal Appearance Services with Notifications	23	22
Licenced Swimming Pools	1	2
Totals	145	144

5. Food Safety/ Administration

Budget – Expenditure is currently 58%

5.1 Food Safety Assessment

The ES department are still inside of the second round of routine food safety assessments of all licenced fixed food premises for the financial year 2020-2021. All inspections are undertaken in accordance with the *Food Act 2006* and Australia New Zealand Food Standards Code.

5.2 Food Business Applications

The ES department responded to four (4) food licencing enquires for the month of April. It is exciting to see a mixture of, new fixed food business, new mobile food businesses, temporary food stalls and changes to existing businesses.

All the customers were advised of the licencing requirement and process which includes, assessing the application forms, pre-inspection of the premises and final inspection of the premises before issuing of the licence.

5.1 Administration – PAS and Higher Risk PAS

The ES department continues to monitor and curtail illegal operation of businesses providing Higher Risk PAS to minimise the risk of infection that may result from the provision of such services to the public, and in accordance with the *Public Health (Infection Control for Personal Appearance Services) Act 2003* (the Act).

6. Public Health

6.1 Public Health Concerns

The ES department closed two public health requests in relation to: the operation of an unlicensed food business and a complaint regarding pest management and hygiene at a local food store. Both cases were attended/investigated, and an update was provided to the requester. For the first case a Warning Notice was issued to the business advising to cease the operation immediately and to contact Council to acquire a licence under the *Food Act 2006*. For the second case the manager was requested to provide an evidence for the regular pest control service undertaken at the premises. Verbal and written directions were provided to increase the frequency of the pest control service as required.

6.2 Food Recalls

The Environmental Health Department received two (2) food recall notifications from the Food Standards Australia and New Zealand. FSANZ 2021/22 was in relation to the Byron Bay Pizza Co's 'BBQ Birdie Pizza' and FSANZ 2021/25 was for Naturally Good's 'Super Paleo Breakfast Biscuits'. Both notifications were distributed to all food vendors on Council's mailing list.

7. Environmental Protection

7.1 Environmental Protection Cases

14 environmental cases were investigated by the Environmental Officers. These include but are not limited to; one (1) enquiry regarding unlicensed ERA operators, two (2) cases regarding prescribed water contaminants, one (1) regarding oil in a wheelie bin, and one (1) regarding swooping birds. Other cases are still currently under investigation.

7.2 Environmental Evaluation

Monthly groundwater monitoring was undertaken at the 15 bores located in and around the Landfill site. All records were updated and sent through to the project's consultants and other stakeholders.

7.3 Sewage Pump Station Overflow

Council reported a sewerage discharge to the Department of Environment and Science (DES) on 28th April 2021. The overflow occurred at the sewage pump station 13 and discharged in the small creek bed adjacent to the station.

The creek is ephemeral, and no water was present at the time of the incident. No environmental impacts were observed, and the overflow did not reach the Leichardt River. The overflow was reported to the department of Environment and Science.



Figure 2. Signage placed by the ES team to deter public access to the site.

8. Environmental Project Updates

8.1 Environmental Charge

Six Environmental Charge projects are currently underway. These projects are strategic environmental management initiatives which are funded by the environmental charge. Projects included under the environmental charge are the Little Red Flying Fox Alternative Roost site, Free Plants Day, Compost Bins, Infiltration Basin, Community Waste Education and Council Facilities Aspects and Impacts Register.

8.2 Little Red Flying-Fox Alternative Roost

The temporary fencing surrounds the site and a new safety/ unauthorised personnel access signage is stationed at each entrance for the safety of Council and the community.

8.3 Free Plants Day

The ES department has been engaging with Mount Isa City Council owned enterprises and has organised Kalkadoon Stadium as the arena where the free plants days will be held. The free plants days are to be held in early May. A PDF document has been written about the plant care information of each species, information about the funding of the project and the benefits of choosing native, waterwise plants. The PDF document will be emailed to the participants.

8.4 Compost Bins

This project is focused on reducing waste and will include the design and construction of four (4) large composting bins. A suitable site was identified and requests for quotes were sent out for the detailed design. Tender submissions have been received and are currently being evaluated by a panel.



Figure 3. Signage placed by the ES team to deter public access to the site.

8.5 Infiltration Basin

This project is focused on waterways pollution prevention. It will include the design and construction of an infiltration basin to manage stormwater run-off, prevent flooding and improve water quality. A potential site was identified and requests for quotes for the design were sent out. Submissions have been received and are being evaluated by a panel.

8.6 Community Waste Education

The ES department has identified the signage on the new waste trucks as an opportunity for community waste education. Waste management team will be receiving two (2) new dump trucks around September, which will have the chosen design printed onto vinyl stickers and placed onto them. A graphic designer was engaged by Council to develop two (2) designs. The final designs have now been received and an Officer's Report will be presented to EMT for review.

8.7 Council Facilities Aspects and Impacts Register

An internal Environmental Audit was conducted last year on Council facilities including the Landfill, Sewage Treatment Plant, Pump Stations 1, 4 and 18, Concrete Batch Plant and Motor Vehicle Workshop. This Aspects and Impacts Register Project will be a continuation of the Environmental Audit Project. The actions and recommendations that were identified in the Environmental Audit will continue to be implemented at the various sites and a consultant will be engaged to complete an Environmental Aspects and Impacts register for the same sites. Procurement processes are currently underway to engage a contractor to complete the aspects and impacts register.

8.8 Landfill Gas Bores Project

Council continues to work closely with SLR Consulting Pty Ltd to deliver a Gas Management Plan for the ongoing Landfill Gas Monitoring Program. SLR have arranged qualified gas bore drillers from Townsville to attend the site in May for the installation of multiple gas bores in the landfill area.

The project is working right on schedule and all relevant safety literature has been created and distributed in preparation for the contractors site visits.

9 QFPI Round 6 Announcement - Local Government Assistance Program

Council submitted a grant to the Department of Agriculture and Fisheries under Round 6 of the Queensland Feral Pest Initiative – Local Government Assistance Program. If accepted the State Government will assist Council by providing funding for the continued control of wild dogs and feral pigs in the Shire.

9.1 Vector Control

Budget – Expenditure is currently at 38%

The Vector Control Officer (VCO) attended 73 site inspections in Mount Isa and 4 site inspections in Camooweal for routine Vector Control spraying and treated a total number of 31 sites using a variety of control methods.

Investigated one service request from the public regarding insect presence. The service request was raised by a member of the community regarding their concerns over a large tree on Council property that was dying and may have been infested with termites, making it unsafe.

The Vector Control Officer attended the site and tested for termite activity, thankfully there was none and with some help from Parks and Gardens the pruning of the tree will be addressed.



Figure 7. Site 2, stagnant ponding with larvae present. VCO treated with Vectobac-G.

ITEM 11.4

Executive Summary

The Local Laws Department delivered the following services in March 2021:

1. Rehomed 59 animals: 45 dogs and 17 cats 2 Horses.
2. Implanted 49 microchips in cats and dogs.
3. Investigated 3 alleged dog attacks.
4. Attended 3 afterhours scenes.
5. Engaged in 1 community project.

1. Animal Management

1.1 Animal Statistics

2021	February	March	April
Animals Impounded	109	131	116
Cats adopted/rescued	11	6	17
Cats claimed	3	3	1
Dogs adopted/rescued	12	16	45
Dogs claimed	19	16	24
Feral Cats	32	50	37
Microchip Implants	44	27	49

1.2 Rescue spotlight

Council has received overwhelming support this month from rescue groups, in April 44 dogs and 16 cats have been collected by our rescue groups, thus giving these furry friends a wonderful chance at a new home!

Council would like to acknowledge and sincerely thank one animal support groups who kindly donated 12 warm and cosy, cat beds to our Animal Management Facility. These beds will certainly make a difference to the animals who make the facility their home, not matter how temporarily, especially with the cooler months on their way

1.3 DAF Horses Update

Rocket and Dooby were surrendered to Mount Isa City Council from the Department of Agriculture and Fisheries after being seized from their owner. When they came into Council's care, they were in a horrible state.

It can gladly be reported that both Dooby and Rocket have flourished and were adopted this month by local animal rescue Paws, Hoofs and Claws (PHC).

2. Statistics

2.1 Animals Local Laws Statistics

2021	February	March	April
Wandering at large	37	39	33
Private Impound/surrenders	14	9	9
Noise nuisance	5	2	7
Excess approvals/regulated dog inspections	2	1	2
Dog attacks	4	5	3
Aggressive Dogs	11	4	5
Animal Registration	9	21	13

2.2 General Local Laws Statistics

2021	February	March	April
Abandoned vehicles	14	7	3
Parking	1	27	0
Overgrown/accumulated materials	37	35	20
Approvals parks hire	4	4	5
Footpath/public place usage	2	5	2

3. Community Projects

3.1 Yallambie Clean-up day

On 20/04/2021 two of Council's Local Laws Rangers attended the Yallambie Lane to assist the community with animal education during their recent clean-up day. The Rangers accepted 11 surrendered cats from the community, five (5) of the cats (one mum and her kittens) were from one (1) household and have already been rescued as a family.

Contact has been established with a community representative, the Council Ranger will continue to provide pet education and work with the local residents.

April 2021

ITEM 12.1

Executive Summary

A total of 2,144 telephone calls were answered in April by the Mount Isa City Council - Customer Service Call Centre, with a majority of calls referring to rates and water queries, missed bin collections, damaged bins, animal management matters, such as missing or roaming animals and water and sewerage issues, such as water leaks.

Customer telephone calls averaged 112 per day during April.

Customer requests for April (432) were recorded in iCasework across all Council Departments – the top four being:

1. 108 Water and Sewerage issues, such as water leaks, water main issues or water outages.
2. 90 Local Laws matters, such as roaming or lost animals and unsightly or overgrown allotments.
3. 70 Revenue cases, such as payment commitments, requests for copies of rates and water notices, request for balances, and property transfers
4. 55 Waste Management issues, such as missed bin collection and requests for replacement of damaged or stolen bins.

Of the 432 cases lodged in April 317 were completed and closed, leaving 115 remaining open as of 30 April, with further action required.

Camooweal Agent

The Camooweal Agent has resigned from their agreement with Mount Isa City Council, providing minimal notice. As a result, consideration has been taken regarding this position. As an average of two transactions per month are receipted at Camooweal, Mount Isa City Council is not contemplating recruiting a new Camooweal agent.

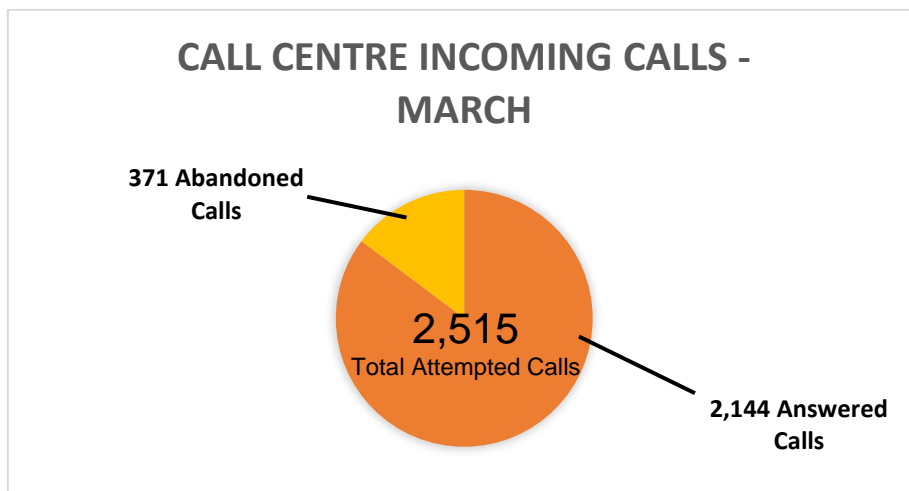
CUSTOMER SERVICE MONTHLY REPORT

Submitted by: Senior Customer Service Officer

Magiq Folder ID:



April 2021 Telephone Activity- Total Incoming Calls



Note: Abandoned calls refer to calls that have ended before any conversation occurs, e.g. public have either dialled the wrong number, called during a busier period or have not wanted to be placed into the queue.

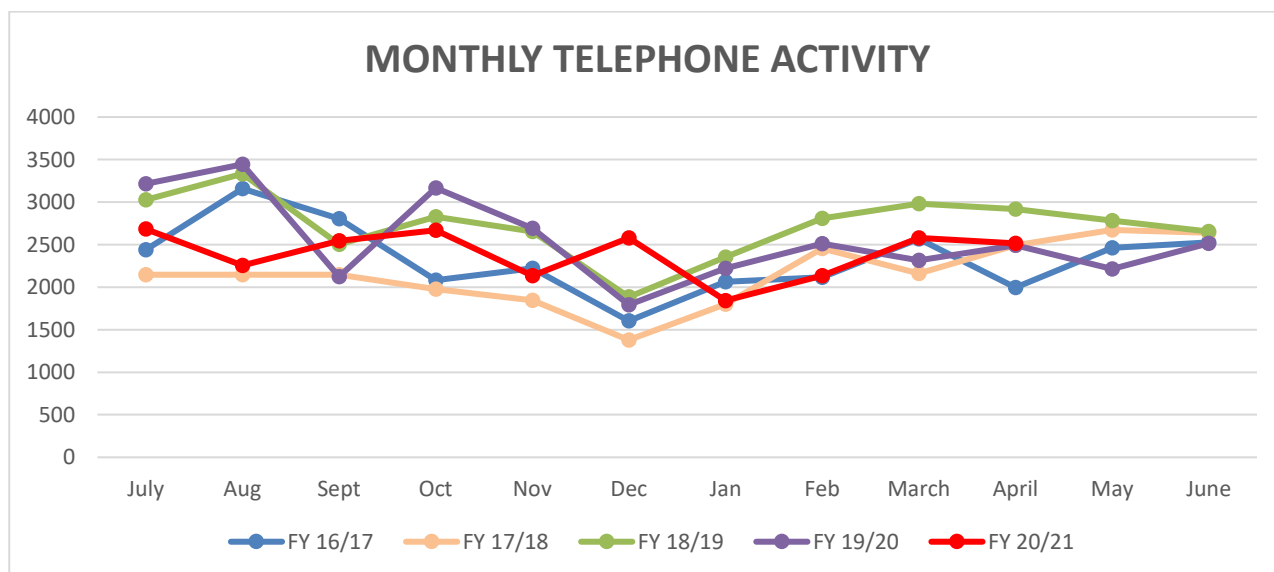
Telephone Call Response Time

Of 2,144 answered calls, 86.28% were responded to within 60 seconds. Telephone calls averaged 112 per day during April.

***Calls not answered in the 60 second time frame, refer to either calls placed into the queue during high call traffic where all available staff are already engaged in phone calls and / or customer service.*

Please note – Due to an issue with the telephone call centre reporting program, data regarding calls transferred internally is not able to be retrieved. This issue has been flagged with the company, and is estimated to be resolved in a few days, therefore this data will be presented to Council in the next report, as advised by A/Manager Corporate and Financial Services.

Monthly Telephone Activity – FY Comparison 2016 – 2021



** Telephone calls received during April were predominantly relating to missed bin collections, damaged bins, animal management matters and water and sewerage - water leaks and water service matters.*

CUSTOMER SERVICE MONTHLY REPORT

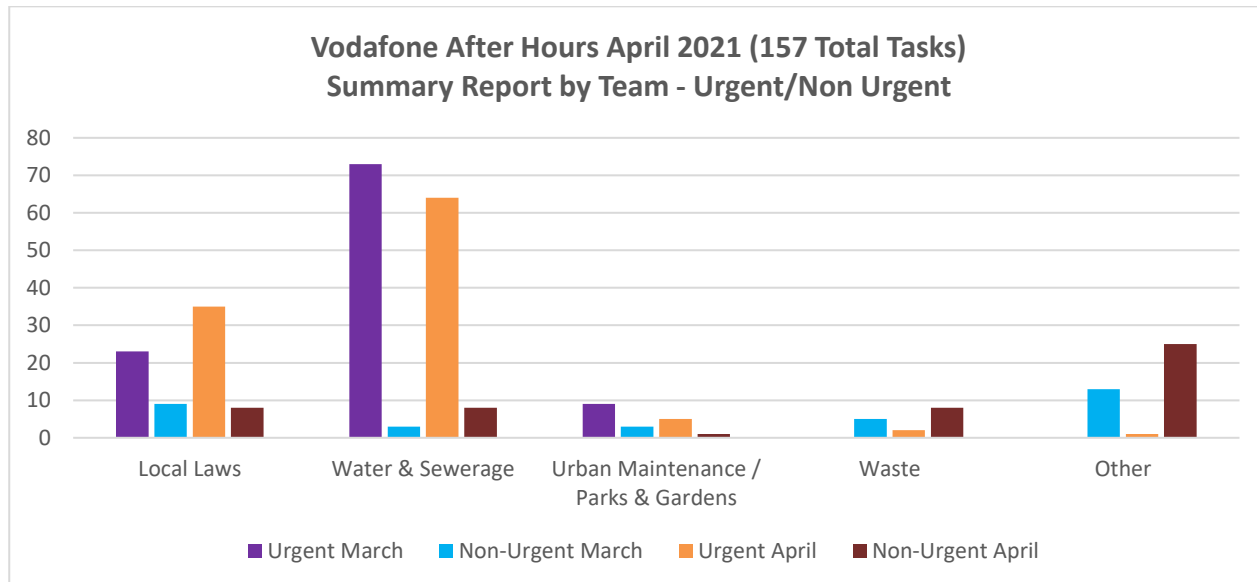
Submitted by: Senior Customer Service Officer

Magiq Folder ID:



Vodafone After Hours Summary Report – By Team

The Vodafone after hours service records and escalates all calls made outside of business hours, including on weekends and public holidays.

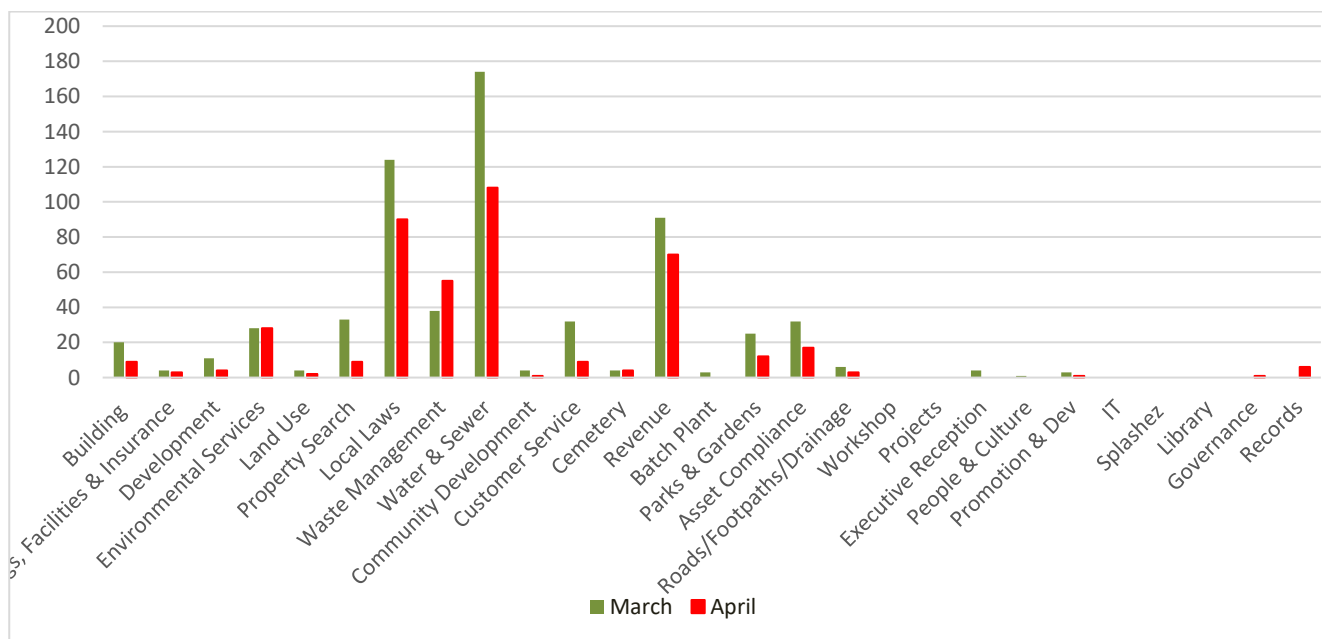


iCasework Summary March / April 2021

iCasework is used to assign enquiries, applications, service requests and complaints through to the relevant departments within Mount Isa City Council. During the month of April, 432 cases were created across Council's Departments with 115 of those cases remaining open as at 30 April 2021.

**** Note:** iCasework cases detailed in this report are as per first point of contact request. Each case is investigated on a Departmental level and may be re categorised, as appropriate.

iCasework Summary Comparison March / April 2021



*****Note:** iCasework cases are created by all departments of the Mount Isa City Council and assigned to the relevant department for response.

CUSTOMER SERVICE MONTHLY REPORT

Submitted by: Senior Customer Service Officer

Magiq Folder ID:



iCasework All Departments Summary: March / April Comparison and Year to Date Cases

Department	Service Team	Case Type	March	April	Open Cases
Chief Executive Officer					
Development, Land Use & Planning	Building	Applications	18	8	6
		Enquiries	2	0	0
		Service Requests	0	1	0
		Total	20	9	6
	Development	Applications	4	2	2
		Complaint	1	0	0
		Service Requests	6	2	2
		Total	11	4	4
	Land Use	Service Requests	3	1	0
		Enquiries	1	1	0
		Total	4	2	0
	Property Search	Applications	33	9	3
		Total	33	9	3
City Promotions	Community Development	Application	2	1	1
		Enquiries/ Service Requests	2	0	0
		Total	4	1	1
	Promotion & Development	Service Requests	1	1	0
		Total	1	1	2
Governance	Governance	Complaints	0	0	0
		Enquiries	0	1	0
		Total	0	1	0
Executive Services	Executive Reception	Service Requests	3	0	0
		Enquiries	1	0	0
		Total	4	0	0
Information Technology	IT	Service request	0	0	0
		Total	0	0	0
Financial Services	Customer Service <i>(Note- Building File requests previously with Customer Service have moved to Records)</i>	Enquiries	0	0	0
		Service Requests	32	9	3
		Total	32	9	3
	Records	Service Requests	0	6	6
		Total	0	6	6
	Revenue	Enquiries	5	4	0
		Service Requests	86	66	0
		Total	91	70	0

CUSTOMER SERVICE MONTHLY REPORT

Submitted by: Senior Customer Service Officer

Magiq Folder ID:



People & Culture	People & Culture	Enquiries	1	0	0
		Total	1	0	0
Department	Service Team	Case Type	March	April	Open Cases
Infrastructure Services					
Water & Sewer	Water and Sewer	Service Requests	168	106	29
		Applications	2	1	1
		Enquiries	4	1	0
		Total	174	108	30
Works & Operations	Parks & Gardens	Service Requests	24	10	2
		Complaints	1	0	0
		Enquiries	0	2	0
		Total	25	12	2
	Batch Plant & Materials	Enquiry/Service Req	3	0	0
		Total	3	0	0
	Workshop	Service Requests	0	0	0
		Total	0	0	0
	Road Footpath & Drainage	Service Requests	6	2	1
		Enquiry/Complaint	0	1	1
		Total	6	3	2
	Cemetery	Service Requests	4	1	0
		Enquiries	0	3	0
		Total	4	4	0
Technical Services / Major Projects	Project, Design & Funding	Service Request	0	0	0
		Enquiries	0	0	0
		Total	0	0	0
	Asset Compliance	Service Request	2	0	0
		Applications	29	17	1
		Total	32	17	1
Environmental & Regulatory Services	Environmental Services	Service Requests	20	22	8
		Enquiry/Applications	8	6	1
		Total	28	28	9
	Local Laws	Service Requests	110	83	20
		Applications	11	3	3
		Enquiries	3	4	0
		Total	124	90	23

CUSTOMER SERVICE MONTHLY REPORT

Submitted by: Senior Customer Service Officer

Magiq Folder ID:



Building, Facilities & Insurance	Building, Facilities & Insurance	Service request	4	3	0
		Total	4	3	1
Department	Service Team	Case Type	March	April	Open Cases
Executive Services					
Waste Management	Waste Management	Service Requests	34	53	22
		Complaint	1	0	0
		Enquiries	3	2	0
		Total	38	55	22
Library	Library	Enquiries	0	0	0
		Total	0	0	0
Splashez	Splashez	Service Requests	0	0	0
		Total	0	0	0
iCaseworks Case Totals			639	432	115



CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Stephen Richardson – Acting Manager Corporate & Financial Services
MagiQ Folder ID: 18807



30 April 2021

ITEM 12.2

EXECUTIVE SUMMARY

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations for the year to date.

The April year to date financial result is a surplus of \$12.9M which comprises an operating surplus of \$4.9M and capital grants of \$8.0M. This favourable result is largely due to the issue of property rates and charges notices in March for the six months to 30 June 2021.

VARIANCES AND ITEMS OF SIGNIFICANCE

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

Revenue and Expenditure

Revenue and Expenditure Summary as at 30 April 2021

	YTD Actual 30 Apr 20 \$'000	YTD Actual 30 Apr 21 \$'000	YTD Budget 30 Apr 21 \$'000	Budget Full Year \$'000	YTD Actual vs. Full Year Budget YTD %
Operating Revenues	56,654	58,446	56,028	67,234	104%
Operating Expenses	51,152	53,570	58,241	69,890	92%
OPERATING RESULT	5,502	4,876	(2,213)	(2,656)	
Capital Grants Subsidies	3,793	8,032	13,413	16,095	60%
Developers Contributions	0	0	4	5	0%
TOTAL	9,241	12,908	11,204	13,444	

Note – April 2020 results have been included as a comparative.

Operating Revenue	At the end of April MICC is ahead of budget on a year-to-date basis. It is not expected that final revenue for the financial year will be below budget due to the drop in flood recovery work. We also expect capital grants to be in the region of \$11M compared to a budget of \$5M, although this number is dependent on the level of capital expenditure.
Operating Expenses	MICC continues to keep a tight control over expenses, in line with the reduced income levels.
Operating Deficit	At this stage MICC is forecasting a small operating deficit for the year which will become a surplus once the capital grants are included.

CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Stephen Richardson – Acting Manager Corporate & Financial Services
MagiQ Folder ID: 18807



Capital

Capital Summary as at 30 April 2021

	30 April 20 \$'000	30 April 21 \$'000	Full Year \$'000	YTD %
Facilities and Land	4,248	2,517	14,087	18%
Roads and Road Drainage	7,860	2,876	4,957	58%
Water and Sewer	858	1,772	7,209	24%
Other Fixed Assets	1,353	166	3,155	5%
TOTAL	14,319	7,331	29,408	25%

Note – April 2020 results have been included as a comparative.

Work has commenced on the capitalisation of completed projects.

Rates

Outstanding Aged Rates Balance as at 30 April 2021

Month FY20/21	366 Days Arrears \$'000	181 - 365 Days Arrears \$'000	31 - 180 Days Arrears \$'000	1 - 30 Days Arrears \$'000	Current Not Yet Due \$'000	Total \$'000
Feb 2021	3,467	987	2,801	45	2,488	9,788
March 2021	3,428	1,047	2,103	631	17,324	24,533
April 2021	4,075	1,988	652	1	13,300	20,016

Note: excludes prepayments of \$593K

- Rates Notices for All Properties for 2nd Half Yearly Period 01 January 2021 to 30 June 2021 were issued on 09 April 2021 and are due for payment in full by 5:00pm on 10 May 2021.
- Water Consumption Notices for Period 01 January 2021 to 31 March 2021 for 3rd Quarter Non-Residential properties will be issued on 31 May 2021.
- We expect substantial collections during May as the due date takes effect.

Other Debtors

Aged Debtors Report as at 30 April 2021

Month FY20/21	90 Days \$'000	60 Days \$'000	30 Days \$'000	Current \$'000	TOTAL \$'000
Feb 2021	18	28	10	212	268
March 2021	39	2	4	189	236
April 2021	32	0	52	159	243

- Multiple invoices for DTMR2 amounts totalling \$123,750 not yet due.
- Multiple invoices for KCCONC amounts totalling \$8,883.27 not yet due.
- Invoice 2911628 \$21,530 overdue, debtor has been sent reminders and final reminders, no response received from debtor for payment of outstanding invoice. Have referred to MCFS.
- Invoice 2911946 for \$6,389.20 for waste services.
- Invoice 2911490 for lease fees, debtor currently has payment commitment due to financial hardship.
- Multiple Invoices for YARDMI totalling \$6,353.01 for waste services, debtor has been sent reminders and final reminders, no response received from debtor for payment of outstanding invoice.

CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Stephen Richardson – Acting Manager Corporate & Financial Services
MagiQ Folder ID: 18807



30 DAY CASH ANALYSIS

\$'000

Cash at Bank – 30 April 2021	52,403
Total Cash Restrictions	(44,206)
TOTAL UNRESTRICTED CASH	8,197

This is not a legal restriction, more a practical guideline. We expect to end the financial year with around \$60M in the bank due to collections and receipt of Financial Assistance Grants.

COMING UP

- The second review of the June 2022 budget is in the review process has been completed and distributed for public consultation.
- The financial year end planning process is underway.

MOUNT ISA CITY COUNCIL
Statement of Income and Expenses
For the year ended 30 June 2021

	Actuals 30 April 2021	Full Year Budget	YTD %
Operating Revenue			
Rates and Charges			
General Rates	15,206,925	15,050,000	101%
Water Access Charge	9,858,764	10,200,000	97%
Water Consumption Charges	5,895,206	5,829,000	101%
Sewerage Rates	7,205,424	7,197,000	100%
Garbage Rates	3,821,082	3,913,000	98%
Environment Charge	426,953	418,000	102%
Less: Concessions	(113,357)	(124,000)	91%
	42,300,994	42,483,000	100%
Fees and Charges	1,848,548	3,303,000	56%
Contract Works	2,418,960	6,500,000	37%
Interest	762,686	1,310,000	58%
Grants and Subsidies	2,931,738	6,748,000	43%
Other	8,182,925	6,890,000	119%
Total Operating Revenues	58,445,851	67,234,000	87%
Operating Expenditure			
Corporate Governance	2,532,995	3,148,000	80%
Administration Expenses	4,763,663	5,712,950	83%
Community Services Costs	5,588,965	6,956,500	80%
Technical Services/Roads	4,725,929	6,760,000	70%
Water	11,521,330	13,150,000	88%
Sewerage	1,348,234	1,513,000	89%
Recoverable Works Costs	1,718,851	6,425,000	27%
Environmental Costs	6,915,205	8,833,250	78%
Finance Costs	1,059,682	1,256,000	84%
Other Expenses	1,763,144	2,013,041	88%
Depreciation	11,632,282	14,121,900	82%
	53,570,280	69,889,641	77%
OPERATING CAPABILITY BEFORE CAPITAL	4,875,572	(2,655,641)	-184%
Capital Items			
Capital Grants, and Subsidies	8,031,840	16,095,000	50%
Developers Contributions	0	5,000	
NET SURPLUS(DEFICIT)	12,907,411	13,444,359	

MOUNT ISA CITY COUNCIL
Balance Sheet
For the year ended 30 June 2021

	Actuals 30 April 2021	Full Year Budget
Current Assets		
Cash and cash equivalents	52,402,931	49,539,014
Rates Receivable	19,423,092	4,445,019
Trade and other receivables	2,586,191	2,067,710
Inventories	185,765	3,070,209
	74,597,978	59,121,952
Non-current assets classified as held for sale	1,973,434	0
Total current assets	76,571,413	59,121,952
Non-Current Assets		
Property, plant and equipment	389,866,795	425,495,910
Capital works in progress	15,827,898	5,104,121
Total Non-Current Assets	405,694,694	430,600,031
TOTAL ASSETS	482,266,107	489,721,983
Current Liabilities		
Trade and other payables	2,317,807	4,432,426
Annual Leave Payable	1,644,368	1,090,266
Interest bearing liabilities	1,305,882	1,547,845
Provisions - Long Service Leave	808,774	200,000
Total Current Liabilities	6,076,832	7,270,537
Non-current Liabilities		
Annual Leave Payable	0	470,055
Interest bearing liabilities	19,808,727	20,558,683
Provisions - Long Service Leave	403,936	1,460,039
Total non-current liabilities	20,212,663	22,488,777
TOTAL LIABILITIES	26,289,494	29,759,314
NET COMMUNITY ASSETS	455,976,612	459,962,669
Community Equity		
City Capital	201,425,409	217,409,783
Asset Revaluation Reserve	219,461,687	220,086,624
Accumulated Surplus/(Deficiency)	23,577,125	8,112,813
Other Reserves	11,512,391	14,353,449
TOTAL COMMUNITY EQUITY	455,976,612	459,962,669

MOUNT ISA CITY COUNCIL

Cash Flows Statement

For the year ended 30 June 2021

	Actuals 30 April 2021	Full Year Budget
Cash flows from operating activities:		
Receipts from customers	5,943,896	56,633,000
Net Rates & Charges	29,794,149	0
Contract Works - Receipts	1,466,710	0
Contract Works- Payments to suppliers & employees	(1,302,635)	0
Payments to suppliers and employees	(43,411,101)	(52,521,741)
	(7,508,981)	4,111,259
Dividends received	5,081,702	0
Interest received	762,686	1,310,000
Non capital grants and contributions	2,925,702	6,748,000
Flood Damage Recoveries	2,316,201	0
Flood Damage Expenditure	(1,572,455)	0
Borrowing costs	(1,058,343)	(1,256,000)
Net cash inflow (outflow) from operating activities	946,513	10,913,259
Cash flows from investing activities:		
Payments for property, plant and equipment	(7,326,798)	(23,526,400)
Proceeds from sale of property, plant and equipment	0	600,000
Movement in Investments	(720)	0
Grants, subsidies, contributions and donations	8,031,840	16,100,000
Net cash inflow (outflow) from investing activities	704,321	(6,826,400)
Cash flows from financing activities		
Proceeds from borrowings	292,200	0
Repayment of borrowings	(1,336,717)	(1,547,845)
Net cash inflow (outflow) from financing activities	(1,044,517)	(1,547,845)
Net increase (decrease) in cash held	606,317	2,539,014
Cash at beginning of reporting period	51,796,613	47,000,000
Cash at end of reporting period	52,402,931	49,539,014

2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM

Capital Summary Report	Month	Apr-21	Financial Year	2020-2021
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1.0 Capital Summary - Facilities & Land

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding (FY)	Apr-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Cemeteries	170,796	100,000	70,796	-	166,178	97%	200,000
Commercial / Residential Facilities (Mount Isa)	9,174,702	3,964,580	5,230,662	318,037	1,485,151	16%	3,264,838
Parks and Open Spaces	4,866,250	1,407,500	3,458,750	184,883	832,050	17%	2,676,785
Commercial / Residential Facilities and Park (Camooweal)	-	-	-	860	33,289	0%	909,519
Sub Total	14,211,748	5,472,080	8,760,208	503,780	2,516,667	18%	7,051,142

2.0 Capital Summary - Road & Road Drainage

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Apr-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Mount Isa Urban Roads	2,357,000	1,161,000	1,196,000	50,215	1,163,960	49%	2,477,900
Rural Roads	2,051,950	799,000	1,252,950	840,548	1,540,038	75%	2,404,724
Transport Structures	548,000	484,000	64,000	26,507	171,730	31%	1,740,727
Sub Total	4,956,950	2,444,000	2,512,950	917,269	2,875,729	58%	6,623,351

3.0 Capital Summary - Water & Sewer

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Apr-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Mount Isa Sewer Pump Stations	230,000	230,000	-	64,199	111,905	49%	230,000
Sewerage and Stormwater Catchment Reticulation	1,100,000	370,000	730,000	6,112	28,713	3%	1,100,000
Standpipes	60,000	60,000	-	-	-	0%	30,000
Supply Facilities	60,000	60,000	-	-	-	0%	60,000
Treatment Plant	689,850	200,000	489,850	821	12,196	2%	726,000
Water Reservoirs	900,000	50,000	850,000	-	362,620	40%	1,100,000
Water Reticulation	4,074,464	1,457,814	2,616,650	165,650	1,172,270	29%	1,641,836
Water Tanks	125,000	125,000	-	-	84,591	68%	100,000
Sub Total	7,239,314	2,552,814	4,686,500	236,782	1,772,295	24%	4,987,836

4.0 Capital Summary - Other Fixed Assets

Disaster Management	50,000	50,000	-	-	-	0%	-
Discretionary	550,000	350,000	-	-	-	0%	290,000
Events/Tourism	25,000	25,000	-	-	-	0%	25,000
IT/ Communications/ Security	330,000	270,000	60,000	2,110	106,740	32%	475,125
Mobile Plant	2,000,000	2,000,000	-	-	19,000	1%	2,019,000
Tourism	75,000	-	75,000	17,125	40,726	54%	225,000
General	-	-	-	-	-	0%	-
Sub Total	3,030,000	2,695,000	135,000	19,235	166,466	5%	3,034,125

Grand Total	29,438,012	13,163,894	16,094,658	\$ 1,677,066	7,331,156	25%	21,696,454
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2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM - STATUS REPORT

Capital Detailed Report						Month	Apr-21	Financial Year	2020-2021		
Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Apr-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Facilities & Land					14,211,748	5,472,080	8,760,208	503,780	2,516,667	18%	7,051,142
Cemeteries					170,796	100,000	70,796	-	166,178	97%	200,000
36	1000-3711	Works for Queensland - Cemetery Upgrades Stage 2	Works for Queensland (W4Q) 2019-21	1/12/2020	70,796	-	70,796	-	166,178	235%	100,000
C03	1000-3715	Cemetery Access Internal Rds	MICC Carry Over	Jul-20	-	-	-	-	-	0%	-
C28	1000-3730	Resurfacing Conventional Section with 20mm stone	MICC Carry Over	1/06/2021	100,000	100,000	-	-	-	0%	100,000
Commercial / Residential Facilities (Mount Isa)					9,174,702	3,964,580	5,230,662	318,037	1,485,151	16%	3,264,838
15	1000-4730	Outback at Isa Masterplan	North West Queensland Economic Diversification Implementation Plan	Mar-21	75,000	-	75,000	36,792	118,537	158%	141,442
18	1000-2018	Mount Isa City Council Recycling Initiative - Transport Recycling	Regional Recycling Transport Assistance Package (RRTAP)		315,281	66,752	248,529	-	-	0%	-
34	1000-9261	Works for Queensland - Waste Management Facility Tip Shop	Works for Queensland (W4Q) 2019-21	Jun-21	695,076	-	695,076	2,463	7,951	1%	695,076
42	1000-9272	Works for Queensland - Waste Management Facility Environmental Evaluation of Landfill site (data from ground water & Install test bores)	Works for Queensland (W4Q) 2019-21	Jun-21	250,000	-	250,000	3,499	140,555	56%	250,000
58	1000-2058	Library Master Plan	MICC Operational Expenditure		50,000	50,000	-	10,230	75,948	152%	100,000
59	1000-2059	Stormwater diversion as per Environmental Management Plan	MICC Capital Expenditure	30/06/2021	275,000	275,000	-	8,483	36,458	13%	275,000
60	1000-2060	Buchanan Park Infrastructure Assessments & Master Plan	MICC Operational Expenditure		200,000	200,000	-	-	-	0%	-
62	1000-2062	Civic Centre Urgent remediation works - UNALLOCATED	MICC Capital Expenditure		700,000	700,000	-	-	600	0%	-
63	1000-2063	Outback at Isa Urgent remediation works	MICC Capital Expenditure	1/12/2020	200,000	200,000	-	-	52	0%	170,000
64	1000-2064	Buchanan Park Urgent remediation works & Rodeo Preparation	MICC Operational Expenditure		300,000	300,000	-	-	-	0%	-
69	1000-9273	Feasibility Study & Business Case for Recycling	MICC Capital Expenditure	Jun-21	150,000	150,000	-	-	139,583	93%	209,286
77	1000-2077	Mount Isa City Council Recycling Initiative (MRF)	Building Better Regions Fund (BBRF) Infrastructure Stream Round 4	23/11/2022	5,754,345	1,792,288	3,962,057	2,463	8,523	0%	349,500
62A	1000-3527	Civic Centre - Refurbish / repair copper doors in Civic front and back	MICC Operational Expenditure	Nov-20	-	-	-	617	85,617	0%	100,000
62B	1000-3530	Civic Centre - Ceiling Repair (Soffit)	MICC Operational Expenditure	Mar-21	-	-	-	245,375	493,644	0%	300,000
C20	1000-9225	Waste Transfer Station Design & Engineering	MICC Carry Over	Dec-20	70,000	70,000	-	5,255	67,571	97%	77,421
C21	1000-2189	Animal Management Facility Administration Building	Works for Queensland (W4Q) 2017-19	Dec-19	-	-	-	-	11,691	0%	1,000
C22	1000-4727	O@I - Purchase & Install Temporary Toilet - \$17,000 O@I - Refurbish Ablution Facility - \$10,000 O@I - Construct/Modify Entrance Pathway - \$7,200	MICC Operational Expenditure		-	9,540	-	-	9,540	0%	9,540
C23	1000-4720	Upgrade of Riversleigh Interpretive Centre	Outback Tourism Infrast Fund		-	-	-	-	77,099	0%	77,099
C24	1000-4729	Riversleigh-Repair/Roof/Ceiling	MICC Operational Expenditure		-	-	-	-	-	0%	-
C25	1000-8150	Security System - Animal Management Building	MICC Capital Expenditure		-	-	-	-	18,420	0%	18,420
C26	1000-3532	Buchanan Park Shade Cover Replacement	MICC Carry Over		-	-	-	-	-	0%	-

2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM - STATUS REPORT

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Apr-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
C27	1000-3723	Dust monitors and landfill gas units	MICC Carry Over	Jul-20	-	-	-	-	54	0%	54
C01	1000-2226	35-37 Miles Street (Former Harvey Normans building) - Demolition	MICC Operational Expenditure		-	11,000	-	1,890	10,870	0%	11,000
C02	1000-3610	Upgrade Town Pool Facility Exterior Fencing	MICC Carry Over	Dec-20	40,000	40,000	-	970	1,829	5%	40,000
C07	1000-4722	O@I - Replace Café Ceiling and install a/c and repair sufeits	MICC Carry Over		100,000	100,000	-	-	-	0%	-
62C	1000-9274	Civic Centre - Replace Shade Sails	MICC Operational Expenditure	Mar-21	-	-	-	-	-	0%	100,000
62D	1000-9275	Civic Centre - Flooring Renewal	MICC Operational Expenditure	Nov-20	-	-	-	-	24,419	0%	50,000
62E	1000-9276	Civic Centre - Upgrade of Fire Services & Detection Devices	MICC Capital Expenditure	Nov-20	-	-	-	-	75,202	0%	100,000
62F	1000-9277	Civic Centre - Toilet Refurbishment	MICC Operational Expenditure	Mar-21	-	-	-	-	-	0%	50,000
N96	1000-9283	WMF Fencing to meet DES requirements	MICC Capital Expenditure		-	-	-	-	-	0%	40,000
N97	1000-9284	Erosion control at Landfill	MICC Capital Expenditure		-	-	-	-	-	0%	-
N98	1000-9285	WMF facility signage	MICC Operational Expenditure		-	-	-	-	-	0%	10,000
N104	1000-9291	Mount Isa City Council Recycling Initiative (MRF)	MICC Capital Expenditure	23/11/2022	-	-	-	-	-	0%	-
N106	1000-2069	Cable to Buchanan Park	MICC Capital Expenditure		-	-	-	-	22,727	0%	25,000
N107	1000-2070	Cable to Waste Facility	MICC Capital Expenditure		-	-	-	-	58,261	0%	65,000
N108	1000-9279	BAF Fan Installation	(blank)		-	-	-	-	-	0%	-
Parks and Open Spaces					4,866,250	1,407,500	3,458,750	184,883	832,050	17%	2,676,785
1	1000-2001	Gallipoli Park Pump Track and Multiuse Court	Active Community Infrastructure (ACI)	Dec-21	895,000	-	895,000	6,824	44,565	5%	300,000
5	1000-3738	Family Fun Precinct Upgrade- Stage 2 2019-2020	Building our Regions (BOR) Round 5	Dec-22	2,555,750	677,500	1,878,250	53,313	86,456	3%	1,000,000
12	1000-2012	Relocation of Bat Roosting Site	Community Sustainability Action Grant Program (CSAG)		500,000	400,000	100,000	59,427	465,347	93%	600,000
35	1000-3732	Works for Queensland - Medians, Parks & Open Spaces Upgrades Markham Valley Rd Nature strip upgrade including footpath	Works for Queensland (W4Q) 2019-21	Jun-21	235,424	-	235,424	20,296	94,176	40%	270,143
37	1000-2037	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mount Isa Welcome Signs Refurbishment & Town Entry Beautification	Works for Queensland (W4Q) 2019-21		135,000	-	135,000	-	-	0%	-
38	1000-3736	Works for Queensland - Medians, Parks & Open Spaces Upgrades City Lookout Upgrade	Works for Queensland (W4Q) 2019-21	Jun-21	145,076	-	145,076	14,486	33,053	23%	145,076
39	1000-2039	Works for Queensland - Medians, Parks & Open Spaces Upgrades Tharrapatha Way Signs	Works for Queensland (W4Q) 2019-21		20,000	-	20,000	-	-	0%	-
40	1000-2040	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mood Lighting CBD Trees (2019/20)	Works for Queensland (W4Q) 2019-21	Mar-21	50,000	-	50,000	-	-	0%	50,000
43	1000-3756	Refurbish Irrigation & Plant Beds - CBD Area Annual Renewal	MICC Annual Program	Jun-21	90,000	90,000	-	-	-	0%	90,000
61	1000-2061	Camooweal Horse Paddocks (Lot 13 & 14 RP713679, Lot 1 RP711483)	MICC Capital Expenditure	1/06/2021	150,000	150,000	-	4,500	5,215	3%	150,000
68	1000-2068	Mount Isa Council Horse Paddock Laneways Signage	MICC Capital Expenditure		20,000	20,000	-	-	-	0%	-
75	1000-4206	Develop the Patch at Horse Paddocks	MICC Operational Expenditure	Apr-21	70,000	70,000	-	26,038	101,670	145%	70,000

2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM - STATUS REPORT

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Apr-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
C04	1000-3737	Captain James Cook Oval & Sunset Oval Sports Lighting	Building Better Regions Fund (BBRF) Infrastructure Stream Round 3	Jul-20	-	-	-	-	367	0%	367
C05	1000-3748	4 Shade Structures (2 Sunset Oval, 2 Captain Cook)	Bridgestone Mining Solutions.	Jul-20	-	-	-	-	1,199	0%	1,199
Commercial / Residential Facilities and Park (Camooweal)					-	-	-	860	33,289	0%	909,519
N87	1000-2245	Camooweal Hall Floor Refurbishment	Local Roads & Community Infrastructure Program (LRCI)	1/03/2021	-	-	-	860	24,182	0%	400,000
N89	1000-2247	Camooweal Facilities Refurbishment/Upgrades	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	9,107	0%	509,519
General					125,000	50,000	75,000	17,125	40,726	33%	225,000
Disaster Management					50,000	50,000	-	-	-	0%	-
85	1000-2085	Disaster Preparedness and DR/BCP	Resilience Funding 2019-20		50,000	50,000	-	-	-	0%	-
Tourism					75,000	-	75,000	17,125	40,726	54%	225,000
16	1000-4731	Outback Self-guided itinerary walking trails for bird watchers and hikers	North West Queensland Economic Diversification Implementation Plan	Nov-20	75,000	-	75,000	215	16,091	21%	75,000
N93	1000-9280	Road & Interpretive Signage	Queensland Government - TBC		-	-	-	16,910	24,634	0%	150,000
General					-	-	-	-	-	0%	-
N99	1000-9286	Unallocated LRCI funding	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	-	0%	-
Roads & Road Drainage					4,956,950	2,444,000	2,512,950	917,269	2,875,729	58%	6,623,351
Mount Isa Urban Roads					2,357,000	1,161,000	1,196,000	50,215	1,163,960	49%	2,477,900
3	1000-5308	Pamela/Deighton/Isa Street Intersection Redevelopment	Black Spot 2020-21	1/08/2021	400,000	150,000	250,000	6,900	63,403	16%	675,000
4	1000-2004	Pamela/Trainor Street Intersection Redevelopment	Black Spot 2020-21	1/07/2021	100,000	-	100,000	3,536	48,259	48%	200,000
23	1000-5251	R2R 2019-2024 Joan St Pave Rehab (East St – Spence St)	Roads to Recovery (R2R) 2020-21	Nov-20	94,000	-	94,000	-	95,145	101%	94,000
24	1000-5252	R2R 2019-2024 Goroka St (Barkly Hwy – Erap St)	Roads to Recovery (R2R) 2020-21	Nov-20	120,000	-	120,000	-	86,458	72%	120,000
25	1000-5011	R2R 2019-2024 East St (North of Marian St) Asphalt Overlay	Roads to Recovery (R2R) 2020-21	Nov-20	200,000	-	200,000	-	161,677	81%	200,000
26	1000-5076	R2R 2019-2024 Death Adder Gully Culverts (4th Ave) - Guard rails, Rails, road drainage and deck replacement	Roads to Recovery (R2R) 2020-21	No20	90,000	-	90,000	-	21,367	24%	90,000
27	1000-2027	R2R 2019-2024 Tarakan St & Salamaua St (Markham Valley Rd to Markham Valley Rd)	Roads to Recovery (R2R) 2020-21		188,000	-	188,000	-	-	0%	188,000
28	1000-2028	R2R 2019-2024 Dalton Cres F(Noakes Ave to Cul- de- sac)	Roads to Recovery (R2R) 2020-21	Nov-20	69,000	-	69,000	-	44,384	64%	69,000
32	1000-2032	TIDS 2019-2024 Moondarra Dr - Shoulder Clearing and Reinstatement (11.2Km) plus reseal of 3km section of existing seal	Transport Infrastructure Development Scheme (TIDS) 2020-21	1/11/2020	170,000	85,000	85,000	26,617	385,065	227%	170,000
49	1000-5260	Ancillary Pavement Repairs	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	2,250	3%	80,000
50	1000-5301	City Street Reseal Program	MICC Annual Program	Nov-20	346,000	346,000	-	-	78,211	23%	180,000
52	1000-5005	Ancillary Drainage Works (Undetermined Kerb Inlet Extensions, M/H and Pipe Repairs etc)	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	6,887	9%	80,000
67	1000-5309	Traders Way/ Sunset Drive Intersection	MICC Capital Expenditure	30/06/2021	400,000	400,000	-	3,139	16,579	4%	-

2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM - STATUS REPORT

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C13	1000-5505	Moondarra Drive, Mount Isa - Moondarra Drive (LHS & RHS) Shoulders between Chainages 3.3km & 5.07km.	Roads to Recovery (R2R) 2020-21		-	-	-	-	-	0%	-
C14	1000-5587	Camooweal/ Mary Street Intersection (Roundabout)	Black Spot 2018-19	Sep-20	20,000	20,000	-	1,947	3,848	19%	60,000
C09	1000-5096	Isa St Rebuild (Including Approaches & Services Upgrade)	MICC Carry Over		-	-	-	-	71,818	0%	143,900
N91	1000-2091	R2R 2019-2024 Isa Street - Asphalt Overlay	Roads to Recovery (R2R) 2020-21		-	-	-	-	41,834	0%	14,000
N92	1000-2092	R2R 2019-2024 Sunset Drive - Asphalt Overlay	Roads to Recovery (R2R) 2020-21		-	-	-	-	27,367	0%	14,000
N	1000-5310	Healy Heights to Duchess Rd Connector Road - DESIGN	MICC Capital Expenditure		-	-	-	8,076	9,408	0%	100,000
Rural Roads					2,051,950	799,000	1,252,950	840,548	1,540,038	75%	2,404,724
2	1000-5575	Lake Julius Road	Betterment Program 2019		540,159	24,000	516,159	-	102,582	19%	740,159
19	1000-5581	R2R 2019-2024 Camooweal Streets Pav. Rehab and Widening - Francis St (Austral - Morrison) (400m x 15 wide)	Roads to Recovery (R2R) 2020-21	Mar-21	191,791	-	191,791	37,442	51,713	27%	191,791
20	1000-5574	R2R 2019-2024 Kajabbi Road - Formation/Drainage/Floodways & Signage (75Km)	Roads to Recovery (R2R) 2020-21	Mar-21	110,000	-	110,000	-	-	0%	110,000
21	1000-5576	R2R 2019-2024 Mount Oxide - Formation/Drainage /floodways full length of 47Km	Roads to Recovery (R2R) 2020-21	Mar-21	70,000	-	70,000	968	13,790	20%	70,000
22	1000-2022	R2R 2019-2024 Gunpowder Road - Road User Agreement Works - Road	Roads to Recovery (R2R) 2020-21	Dec-20	90,000	-	90,000	-	-	0%	90,000
29	1000-5528	TIDS 2019-2024 Gunpowder Rd - Formation, drainage, resheet	Transport Infrastructure Development Scheme (TIDS) 2020-21		120,000	60,000	60,000	-	70,920	59%	120,000
30	1000-5532	TIDS 2019-2024 Riversleigh Rd - Formation Work (30km of 59.7Km)	Transport Infrastructure Development Scheme (TIDS) 2020-21		150,000	75,000	75,000	-	-	0%	150,000
31	1000-5525	TIDS 2019-2024 Julius Rd - Formation/Drainage/Causeway for 37km of total 59.7Km	Transport Infrastructure Development Scheme (TIDS) 2020-21		100,000	50,000	50,000	-	134,787	135%	100,000
33	1000-5506	TIDS 2019-2024 Old Maydowns Rd (Formation/ Drainage for full length of 86Km)	Transport Infrastructure Development Scheme (TIDS) 2020-21	Nov-20	180,000	90,000	90,000	-	197,315	110%	180,000
45	1000-2045	Rural Roads Refurbishment Program	MICC Annual Program	May-21	500,000	500,000	-	802,137	807,065	161%	500,000
C15	1000-5592	Duchess Rd – Formation & Realignment of sharp curves of 9.5Km.	Transport Infrastructure Development Scheme (TIDS) 2020-21		-	-	-	-	1,020	0%	-
	1000-5502	Rocklands Road – Formation Grade/ Drainage clearing for full length of 115Km	MICC Capital Expenditure		-	-	-	-	8,073	0%	-
C08	1000-5036	R2R 2019-2024 Thornton Yelvertoft Road (rural road) - 5km length from ch17 to ch22 km heading north from the Bar	Roads to Recovery (R2R) 2019-20		-	-	-	-	152,774	0%	152,774
Transport Structures					548,000	484,000	64,000	26,507	171,730	31%	1,740,727

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17	1000-4285	Principal Cycle Network Program Transfield Ave Cycle Path (Design & Construct)	Principal Cycle Network Program (PCNP) 2019-20	Mar-21	128,000	64,000	64,000	838	22,956	18%	128,000
46	1000-5212	Water Blast/Vac CBD footpaths and reseal	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	22,264	28%	50,000
47	1000-4773	Footpath replacement Program - Camooweal Street	MICC Annual Program		100,000	100,000	-	-	246	0%	100,000
48	1000-2048	Footpath replacement Program Tactile Replacement Through CBD Area	MICC Annual Program		25,000	25,000	-	4,700	5,398	22%	50,000
51	1000-5048	Street Sign Replacement Program	MICC Operational Expenditure	Jun-21	10,000	10,000	-	-	-	0%	10,000
83	1000-2083	Principal Cycle Network Program Thomson Road PCNP Construction Stage 2	Principal Cycle Network Program (PCNP) 2020-21	Jun-21	105,000	105,000	-	9,712	29,822	28%	350,000
84	1000-2084	Principal Cycle Network Program Twenty Third Avenue PCNP Construction	Principal Cycle Network Program (PCNP) 2020-21	Jun-21	100,000	100,000	-	1,849	7,574	8%	272,727
C12	1000-5256	PCNP (Barkly Highway - Isa St to Milne Bay)DESIGN ONLY	Principal Cycle Network Program (PCNP) 2019-20	30/05/2021	-	-	-	-	16,532	0%	30,000
	1000-4283	Thomson Road Alex Inch Oval Parking and Pedestrian access	Principal Cycle Network Program (PCNP) 2018-19		-	-	-	-	6,070	0%	-
	1000-5305	Fourth Ave/Eleventh Ave Intersection	(blank)		-	-	-	-	11,214	0%	-
N100	TBD	Walking Network Pilot Program - Way Finding Signage	Walking Network Pilot Program	1/06/2021	-	-	-	-	-	0%	20,000
N101	1000-9288	Walking Network Pilot Program - Shade Trees	Walking Network Pilot Program	1/06/2021	-	-	-	7,219	47,464	0%	30,000
N102	1000-9289	Walking Network Pilot Program - Isa Street Footpath & Crossing Upgrades	Walking Network Pilot Program	1/06/2021	-	-	-	2,190	2,190	0%	100,000
N103	1000-9290	Shared Path - Wright Road	MICC Capital Expenditure	1/06/2022	-	-	-	-	-	0%	600,000
Sewerage					2,019,850	800,000	1,219,850	71,132	152,814	8%	2,056,000
Mount Isa Sewer Pump Stations					230,000	230,000	-	64,199	111,905	49%	230,000
53	1000-7515	Pump Station Electrical Main Circuit Boards Replacement Program	MICC Annual Program		140,000	140,000	-	-	10,080	7%	140,000
C19	1000-7405	Sewerage Pump Stations Backup and alerts	MICC Carry Over	Apr-20	90,000	90,000	-	64,199	101,825	113%	90,000
Sewerage and Stormwater Catchment Reticulation					1,100,000	370,000	730,000	6,112	28,713	3%	1,100,000
6	1000-7830	Sewer main replacement program	COVID Works for Queensland (COVID W4Q) 2020-21		850,000	120,000	730,000	2,235	13,033	2%	850,000
54	1000-2054	Sewer Main Inspection Program	MICC Operational Expenditure	30/06/2021	100,000	100,000	-	3,878	14,819	15%	100,000
55	1000-7351	Sewer Manhole Refurbishment Replacement Program	MICC Annual Program	31/07/2021	150,000	150,000	-	-	861	1%	150,000
Treatment Plant					689,850	200,000	489,850	821	12,196	2%	726,000
9	1000-7211	Refurbish primary clarifiers	COVID Works for Queensland (COVID W4Q) 2020-21		140,000	-	140,000	821	12,196	9%	376,000
41	1000-7210	Works for Queensland - Tanker Waste Receiving Facility	Works for Queensland (W4Q) 2019-21	Jun-21	349,850	-	349,850	-	-	0%	-
70	1000-7835	Waste Water Diversion Main - STP	MICC Capital Expenditure		200,000	200,000	-	-	-	0%	-
N90	TBD	Extended UV treatment to recycled water	Works for Queensland (W4Q) 2019-21		-	-	-	-	-	0%	350,000
Water					5,219,464	1,752,814	3,466,650	165,650	1,619,481	31%	2,931,836
Standpipes					60,000	60,000	-	-	-	0%	30,000
73	1000-2073	Upgrade Potable Water Standpipe - 23rd Ave (emergency fire fighting)	MICC Capital Expenditure		30,000	30,000	-	-	-	0%	-
N95	1000-9282	Install card readers at standpipes	MICC Capital Expenditure		30,000	30,000	-	-	-	0%	30,000
Supply Facilities					60,000	60,000	-	-	-	0%	60,000
71	1000-6347	Camooweal - Installation of Camooweal's 3rd Town Water Supply Bore (Backup System)	MICC Capital Expenditure		60,000	60,000	-	-	-	0%	60,000

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Water Reservoirs					900,000	50,000	850,000	-	362,620	40%	1,100,000
10	1000-6226	Install Pax Mixers and Chlorination Units to reservoirs 1, 3A, 5 & 6	COVID Works for Queensland (COVID W4Q) 2020-21		500,000	-	500,000	-	214,080	43%	500,000
11	1000-2011	Refurbishment of Reservoir No. 4	COVID Works for Queensland (COVID W4Q) 2020-21		350,000	-	350,000	-	50,642	14%	350,000
C16	1000-6218	No. 3a Reservoir construction (carry Over)	Building our Regions (BOR) Round 3		-	-	-	-	47,937	0%	25,000
C17	1000-6326	Reservoir 1 Lining Remediation	MICC Carry Over		50,000	50,000	-	-	21,474	43%	-
C18	1000-6348	Water Connection to Reservoir 3A	Works for Queensland (W4Q) 2019-21	Apr-20	-	-	-	-	28,487	0%	25,000
N94	1000-9281	Reservoir 1 Lining Remediation	MICC Capital Expenditure		-	-	-	-	-	0%	200,000
Water Reticulation					4,074,464	1,457,814	2,616,650	165,650	1,172,270	29%	1,641,836
7	1000-6241	Valve Replacement Program	COVID Works for Queensland (COVID W4Q) 2020-21	Jun-20	350,000	-	350,000	8,015	179,028	51%	350,000
8	1000-2008	Water main replacement program	COVID Works for Queensland (COVID W4Q) 2020-21	Apr-20	500,000	-	500,000	112,217	439,266	88%	500,000
14	1000-6242	Smart Meter Installation	Local Government Grants & Subsidies Program (LGGSP) 2019-21	Dec-21	2,944,464	1,177,814	1,766,650	30,982	113,208	4%	236,836
56	1000-2056	Household water connection replacement program	MICC Annual Program		185,000	185,000	-	14,436	49,340	27%	185,000
74	1000-5551	Firefighting Pump - Works Depot	MICC Operational Expenditure		30,000	30,000	-	-	-	0%	-
76	1000-2076	Review of water infrastructure for fire fighting capabilities	MICC Operational Expenditure		65,000	65,000	-	-	-	0%	20,000
N86	1000-6401	Stage 1 - Mica Creek Road Household Water Services	MICC Capital Expenditure	1/11/2020	-	-	-	-	391,428	0%	350,000
Water Tanks					125,000	125,000	-	-	84,591	68%	100,000
72	1000-6314	Camooweal - Installation of Ground Based Storage and Pumping System and Telemetry System to Camooweal distribution system (including Auto Chlorinator)	MICC Capital Expenditure	Apr-20	125,000	125,000	-	-	84,591	68%	100,000
Plant & Equipment					2,355,000	2,295,000	60,000	2,110	125,740	5%	2,519,125
Events/Tourism					25,000	25,000	-	-	-	0%	25,000
44	1000-3758	Replace Street Banners	MICC Operational Expenditure	Jun-21	25,000	25,000	-	-	-	0%	25,000
IT/ Communications/ Security					330,000	270,000	60,000	2,110	106,740	32%	475,125
13	1000-2013	Illegal dumping surveillance	Local Government Illegal Dumping Hotspot Program (LGIDH) Round 1		60,000	-	60,000	-	47,633	79%	60,000
65	1000-2065	HR Payroll	MICC Capital Expenditure		100,000	100,000	-	2,110	2,110	2%	100,000
66	1000-2066	Asset and Works Management	MICC Capital Expenditure		120,000	120,000	-	-	-	0%	120,000
C10	1000-5200	ARC GIS Implementation	MICC Operational Expenditure	Jun-21	50,000	50,000	-	-	32,696	65%	50,000
C11	1000-5210	GIS Datasets (MIPP2)	MIPP2	Jul-20	-	-	-	-	17,625	0%	17,625
C29	1000-5115	CCTV Street Safe Project	Safer Communities		-	-	-	-	4,640	0%	-
N88	1000-2246	CCTV Implementation Program	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	-	0%	100,000
N109	1000-9295	Body Cameras	(blank)		-	-	-	-	-	0%	27,500
N105	1000-9278	Council Meeting Management Software	(blank)		-	-	-	-	11,316	0%	-
Mobile Plant					2,000,000	2,000,000	-	-	19,000	1%	2,019,000
57	1000-4306	Plant Replacement Program	MICC Annual Program	1/06/2021	2,000,000	2,000,000	-	-	-	0%	2,000,000
C06	1000-4305	New Plant Procurement - Waste Levy Compliance (2019/20 Program) - \$1,380M	MICC Carry Over	Jun-20	-	-	-	-	19,000	0%	19,000
Discretionary - Carry Over					150,000	150,000	-	-	-	0%	90,000
Discretionary					150,000	150,000	-	-	-	0%	90,000



2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT

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78	1000-2078	2019/2020 Carry Over Bucket	MICC Discretionary		150,000	150,000	-	-	-	0%	90,000
Discretionary - Emergent Works					400,000	200,000	-	-	-	0%	200,000
Discretionary					400,000	200,000	-	-	-	0%	200,000
79	1000-2079	Emergent Works Budget	MICC Discretionary		400,000	200,000	-	-	-	0%	200,000
Grand Total					29,438,012	13,163,894	16,094,658	1,677,066	7,331,156	25%	21,696,454

Promotion & Development Report – April 2021

Promotion & Community Development Portfolio

Communications:

ITEM 12.3

Media Releases:

Date	Topic	Quoted
08.04.2021	eNotices	
12.04.2021	Anzac Day 2021	
13.04.2021	New Tourism Video	Mayor Danielle Slade
13.04.2021	Welcoming Babies Day 2021	
16.04.2021	Derrick Cusack – Indigenous Marathon Project	Derrick Cusack
19.04.2021	New Corporate and Community Director	CEO David Keenan and Chiley Luangala
30.04.2021	Draft Budget Community Consultation	



Radio Interviews:

Date	Station	Topic	Interviewee
08.04.2021	MOBFM	Various	Mayor Danielle Slade
09.04.2021	ABC	Rubbish truck breakdowns	Cr Paul Stretton
15.04.2021	MOBFM	Various	Mayor Danielle Slade
19.04.2021	ABC	New City of Opportunity video	Mayor Danielle Slade
19.04.2021	ABC	Derrick Cusack – Indigenous Marathon Project	Derrick Cusack
22.04.2021	ABC	Former RFDS Plane Plans	Mayor Danielle Slade
22.04.2021	MOBFM	Various	Mayor Danielle Slade
29.04.2021	ABC	Rates notices	Deputy Mayor Phil Barwick
29.04.2021	MOBFM	Various	Mayor Danielle Slade

Survey Consultation:

OPEN / CLOSED	Target	Topic	Comments
OPEN	Community	Mount Isa City Council Draft Budget 2021-2022	Seeking local residents' and ratepayers' feedback and comments about the Draft 2021-2022 Budget for evaluation and possible incorporation into final version of the Budget. Survey also provides an

PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



OPEN / CLOSED	Target	Topic	Comments
			opportunity for people to register attendance at one of two community information sessions held in May. <u>Closing date:</u> 14 May 2021
OPEN	Community	Welcoming Babies Day	Registration for parents and families who would like to attend 2021 Welcoming Babies Day on Sunday 23 May at Buchanan Park Entertainment Centre. <u>Closing date:</u> 20 May 2021
OPEN	Not-for-profit organisations	Free First Aid Training Courses	Sign-up for representatives of Mount Isa not-for-profit organisations and groups to receive free first-aid training. <u>Closing date:</u> TBC
CLOSED	Community	Mount Isa Skate Bowl Replacement Options	Seeking feedback from users of the Mount Isa Skate Park as to the best options to replace the existing skate bowl with. <u>Closing date:</u> 27 April 2021.
CLOSED	Community	Council Events Survey	Seeking local residents' feedback about Council events and activities to assist with future planning in post-COVID-19 period. <u>Closing date:</u> 17 February 2021.
CLOSED	Community	100 Years Celebration Advisory Committee	Seeking local community residents who are interested in being a member of the 100 Years Celebration Advisory Committee for the Mount Isa centenary year in 2023. <u>Closing date:</u> 9 March 2021.

SharePoint:

- Team met with Executive Manager and Manager IT to progress project. SharePoint will enable staff to have easy access to Corporate Communication from the EMT and access essential internal process forms to assist them with their day-to-day needs. **UPDATE:** First draft of ISA Info page has begun with some news stories and CEO update posted, with photos included with each post.

Social Media:

Instagram

- 9 posts for the month of April
- The most popular image received 57 likes
- Gained 6 followers to 1303

PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



How's this cool change?! Camping weather is back in full swing! #seetheothersideofqueensland @outbackqueensland

Facebook

In the past month, a total of **74** posts were published to Council's Facebook account.

This is an average of 2.5 posts per day.

The topics covered in the past month included:

- COVID-19 communications (including daily updates from Queensland Health)
- Council media releases
- Emergency/unplanned water shutdowns
- Changed/delayed bin collections
- Job vacancies at Council
- New tender opportunities
- Promotion of livestreaming of Council Ordinary Meetings (posts later edited to include direct links to livestream videos on YouTube)
- MoveIT NQ – free aqua aerobics, tai chi and Community Crossfit classes on offer in the community
- Promotion of return of Welcoming Babies Day
- Promotion of Anzac Day events/activities
- Livestreams of Anzac Day Dawn Service and Morning Service, and photos of Parade and Gunfire Breakfast at Civic Centre
- Sharing of Outback at Isa, Splashez and City Library posts, including:
 - Riversleigh Fossil School/Mini Miner School
 - Rapid River at Splashez in operation during school holidays
 - Aqua aerobics
 - Science Quiz 2021
 - The Shack Stars in the Park
- Queensland NDIS Housing Options
- 2 groups of local high school students undertaking work experience at Council (with photos of each group)
- Sharing of Lead Alliance posts (i.e. Backyard Improvement Program 2021 launch)
- Sharing of North West Star story about death of former mayor and MP Angelo Bertoni

PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



Facebook

- Sharing of Southern Gulf NRM post about community grant-writing workshop
- Sharing of Royal Family's post about death of His Royal Highness the Prince Philip, Duke of Edinburgh
- Youth Week program
- Sharing of ABC North West Queensland post about visit of "Mower Man" Claude Harvey
- World-renowned didgeridoo player and Kalkadoon man winning Australia Council for the Arts Don Banks Award
- Visit by ICAN Australia and presentation with Nobel Peace Prize
- Mayor Danielle Slade at "Protecting Crowded Places from Terrorism" forum
- New Telstra 4GX mobile phone tower to be constructed at Lake Moondarra
- Casual for a Cause presentation
- Check In Qld app now in use at Council reception area (soon to be expanded to Splashez and City Library)
- Video to promote Welcoming Babies Day – encouraging businesses to come on board as stallholders
- Clarification on rates notices and water consumption notices
- Meeting with Member for Traeger Robbie Katter MP regarding a number of local issues
- Notification of citywide power outage
- Notification of changed opening hours for front counter and Customer Services
- Mayor and Deputy Mayor at Indigenous Voices community consultation session
- Citizenship ceremony – photos and information
- International Legends of League photo and information
- Big Map Regional Resilience Strategy Workshop by Queensland Reconstruction Authority
- Promotion of First Nations Tourism community consultation
- Painting of pillars at front entrance of Family Fun Precinct
- Visit by Jack "Deadly Ninja" Wilson from *Australian Ninja Warrior*
- TMR roadworks on Railway Avenue
- Sharing of Mount Isa 100 Years Celebration post regarding advisory committee meeting

Web and Social Analytics:

By looking closely at Mount Isa City Council's website and social media analytics we can gain a greater understanding of how stakeholders engage with us and use that information to better target and improve our communication strategies moving forward.

Social Media – April:

New page likes: 107
Total likes: 9091
Average post reach: 2405
Max post reach: 12,843

Website Sessions/Visits: 9286

61.6 per cent of these visits were by people who had never previously viewed the site. The average visitor is viewing **2.4** pages in **1.62** minutes.

Source of visits:

Google (organic) 5697
 Direct 1295
 Social 1220
 Referral 426

Top MICC page views:

1. Home Page	9123 views
2. Refuse Tip	1134 views
3. Current Vacancies	701 views
4. Libraries	437 views
5. Events	427 views

Top 3 Facebook Reach:

April 6 – Due to repairs on garbage trucks, there will be bin-collection delays this week in all suburbs in Mount Isa and Camooweal. – 12.8k people reached


Mount Isa City Council
6 April · 🌐

Due to repairs on garbage trucks, there will be bin-collection delays this week in all suburbs in Mount Isa and Camooweal.

Please place your wheelie bin out on your usual collection day (referring to your Refuse Changes Calendar 20/21). However, if it is not collected, please ensure it is out for collection the following day.

All collections will be completed by Saturday 10 April, and all collections will commence as normal on Monday 12 April.

We apologise for the inconvenience this may cause and thank you for your patience during this time.


Get more likes, comments and shares
 When you boost this post, you'll show it to more people.

12,843
 People reached

2,815
 Engagements

[Boost post](#)


 Gary Asmus, Jane Corkill and 36 others

56 Comments 25 shares

PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



April 27 – There have been a number of queries on social media recently regarding the recently issued rates notices and water consumption notices. – 9.1k people reached

Mount Isa City Council

6d · 🌐

There have been a number of queries on social media recently regarding the recently issued rates notices and water consumption notices. Council wishes to address the following commonly asked questions:

Q: Why does the rates notice show outstanding water charges when these have been paid?

A: The notices are printed in Melbourne, then returned to Mount Isa for distribution to ratepayers. There is a two- to three-week time delay between the time the notices are prepared and received. See more

Mount Isa City Council
22 West Street, Mt Isa 4825
Mount Isa QLD 4825
p: 07 4747 2000 f: 07 4747 2009
e: info@mountisa.qld.gov.au
w: www.mountisa.qld.gov.au
ABN: 48 701 421 069

Rate Notice/Tax Invoice

Rovers Basketball Association
PO Box 123
MOUNT ISA QLD 4825

For the Period: 01-07-2019 to 31-12-2019
Assessment Number: 00219-12345-000
Issue Date: 16-09-2019
Due Date: 17-10-2019
Net Amount Due: \$6,796.17

Property Location and Description

Property Address	Valuation Date
22 MAVERICK STREET, MOUNT ISA QLD 4825	30-09-2016

Property Description

Property Description	Valuation
LOT 101 PLAN RP788038 AC28 815791 ROCHEDALE HILLSIDE	\$212,500.00

Summary of Charges

Units	Rate/Charge	Amount
General Rates	\$0.0176576	\$3,752.22
Commercial Rate Category 10 - Conference		
Security - Connected Charge	1	\$320.00
Security - Additional Period	2	\$175.00
Commercial S&B	3	\$326.50
Employment Charge	1	\$26.25
25mm Water Meter Access Charge	1	\$928.50
Conn S&B, Water Service Charge	3	\$25.50
State Fire Services Levy 2	1	\$222.25

TOTAL RATES AND CHARGES \$6,796.17

Amount Payable if full payment is received by 5pm 17-10-2019 \$6,796.17

Credit remaining for this assessment \$0.00

This invoice contains GST of \$0.00

Full Amount: 2412 1 115

ROVERS BASKETBALL ASSOCIATION
PO Box 123
MOUNT ISA QLD 4825

Assessment number: 00219-12345-000
Payment Reference: 11111115
Due Date: 17-10-2019
Net Amount Due: \$6,796.17

Get more likes, comments and shares
When you boost this post, you'll show it to more people.

9,156 People reached 3,740 Engagements [Boost post](#)

April 13 – Mount Isa Recreation, Liveability Focus of New Video – 9k people reached

Mount Isa City Council

Published by Maddison Evans · 13 April at 10:06 · 🌐

◆ Mount Isa Recreation, Liveability Focus of New Video ◆

Council has released a new promotional video that focuses on the recreation and liveability opportunities of Mount Isa.

A part of Council's City of Opportunity marketing campaign, the new video features interviews with Mayor Danielle Slade; [ibis Styles Mt Isa](#) General Manager Jessica James; local Indigenous artist Glenda McCullough; local residents Steven Robinson and Sam Jones; and [North West Hospital and Health Service](#) Director Dr Karen Murphy. It can be viewed by going to <https://youtu.be/M0sQ-tP8YD8>.

The video will be cut into a series of ads for local and coastal TV stations, as well as local cinema advertising, to encourage people to consider a move out west and will be broadcast in the coming weeks.

To read more, please visit <https://www.mountisa.qld.gov.au/.../focus-on-mount-isa...>

9,065 People reached 1,932 Engagements [Boost post](#)

95 24 comments 79 shares

Community Development:

Regional Arts Development Fund:

Several Council initiated projects are in planning, with design concepts currently being developed.

Projects include:

- a large 3D “I ♥ ISA” sign for tourism
- Artwork on Ergon transformer boxes in CBD area
- A mural on Dormant Ergon Substation Building Railway Ave
- Markham Valley Rd Median Beautification Project

Round 3 of RADF will open 17 May 2021.

Markham Valley Rd Median Beautification Project is progressing, with historic images of the Soldiers Hill Area selected and sent to the RADF committee for review. These images will be laser etched and placed on plinths on the 5 pads on Markham Valley way.

Additionally, RADF will be supporting the Queensland Ballet to deliver a two-day regional engagement program from 14-16 October 2021 and will include in-school workshops, community classes, ballet for seniors, petit pointers and teacher professional development.

The aim of the initiative is to help raise community awareness about dance and to enrich lives through ballet. This program will offer participants the chance to develop a connection with their state ballet company, foster skill development and support lifelong learning through dance.

Progress has been made on the Railway Ave mural substation project, with Council resolving to acquire the Dormant Substation building from Ergon, at the ordinary meeting of 28.04.2021.

Principal Pedestrian Network (Draft):

Mount Isa City Council hosted two workshop sessions with TMR, Councillors and key stakeholders in November, to develop the draft Principal Pedestrian Network. This draft was then reviewed by Councils project working group and edited based on local knowledge and expanded to encompass the greater Mount Isa region including Camooweal.

A media release was issued mid-February with the draft PPN to be put out to the community for consultation for 6-8 weeks.

To date 24 responses have been received, with the consultation expected to close mid May 2021.

Community Grants and Sponsorship Program:

Round 2 of the Community Grants and Sponsorship Program closed 1 March 2021. 10 Applications were received with a recommendation for awarding going to the Ordinary Meeting of 28 April 2021. 8 recipients were awarded funds with \$17,799 being awarded in Grants and \$18,152 being awarded in sponsorship. A presentation for the grant recipients will be held at the OM of 26 May 2021.

The next round of the Community Grants and Sponsorship will open in February 2022.

OFFICER'S REPORT



ITEM 12.4

TO The Mayor, Deputy Mayor and Councillors
OFFICER Acting Manager, Corporate and Financial Services
AGENDA 26.05.2021 Council Ordinary Meeting
FOLDER ID 18807

SUBJECT 2021/22 Debt Policy
LOCATION Not Applicable

EXECUTIVE SUMMARY

A Debt Policy must be adopted for each financial year in accordance with Section 192 of the *Local Government Regulation 2012*. The policy must detail planned borrowings for the next ten financial years. Council intends on drawing down no new borrowings for the next ten years.

OFFICER'S RECOMMENDATION

THAT Council adopts the 2021/22 Debt Policy applicable 1 July 2021 as presented.

Or

THAT Council do not adopt the 2021/22 Debt Policy applicable 1 July 2021 as presented.

BUDGET AND RESOURCE IMPLICATIONS

Not Applicable.

BACKGROUND

Council is required as per Section 192 of the *Local Government Regulation 2012* to adopt a Debt Policy each financial year. The updated 2021/22 Debt Policy has no wording changes from the prior year. It lists Council's existing borrowings with current expected repayment dates, and highlights that Council does not intend to drawdown any new loans in the current 10 year forward estimates.

LINK TO CORPORATE PLAN

Ethical and Inclusive Governance – 5.11 *Provide and maintain strategies to ensure Council's long-term financial sustainability.*

CONSULTATION (Internal and External)

Revenue and Finance Staff, Councillors and Executive Management.

LEGAL CONSIDERATIONS

Council are governed by the *Local Government Act 2009*, and the *Local Government Regulation 2012* and must abide by all requirements of the legislation.

POLICY IMPLICATIONS

This resolution will result in only minor amendments to the Debt Policy.

RISK IMPLICATIONS

Risk is minimal.



OFFICER'S REPORT



HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights under the Council's Human Rights Policy.

ATTACHMENTS

- 2021/22 Debt Policy - draft

REFERENCE DOCUMENT

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- 2020/21 Debt Policy

Report Prepared by: Acting Senior Finance Officer Corporate and Financial Services 30.04.2021	Report Authorised by: Acting Manager Corporate and Financial Services 30.04.2021
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STATUTORY POLICY
MOUNT ISA CITY COUNCIL
2020~~1~~/2~~4~~2 Financial Year – Debt Policy

RESOLUTION NO. OM23/06/20-VERSION 32

APPLIES TO STATUTORY POLICIES ONLY

This is an official copy of the **2020~~1~~/2~~4~~2 Financial Year - Debt Policy**, made in accordance with the provisions of *Local Government Act 2009* and *Local Government Regulation 2012*, *Public Records Act*, Mount Isa City Council's Local Laws, Subordinate Local Laws and current Council Policies.

Statutory Policies comply with a legislative requirement; the **2020~~1~~/2~~4~~2 Financial Year - Debt Policy** is approved by the Mount Isa City Council for the operations and procedures of Council. Note that Financial Year Policies are reviewed annually.

.....
David Keenan
Chief Executive Officer

DOCUMENT VERSION CONTROL

Governance/Policies/Statutory Doc ID# 667568			POLICY TYPE	Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS	
V1	26.06.2019	SM01/07/19	Responsible Officer - Manager Corporate and Financial Services	
V2	27.05.2020	OM 23/05/2020	Responsible Officer - Manager Corporate and Financial Services	
<u>V3</u>			<u>Responsible Officer – Acting Manager Corporate and Financial Services</u>	
			REVIEW DUE	06.202 2 4

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DISTRIBUTION AND DISSEMINATION

Internal email to all employees	<u>X-X</u>	Section meetings / Toolbox talks	<u>X</u>
Internal email to all <u>c</u> Councillors	<u>X</u>	Included in employee inductions	<u>X</u>
<u>Staff Employee</u> noticeboards	<u>X</u>	Uploaded to Council website	<u>X-X</u>
Internal training to be provided	<u>X</u>	External training to be provided	<u>X</u>
Registered in <u>Magiq</u>	<u>X-X</u>		



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
2020/21 Financial Year – Debt Policy

RESOLUTION NO. OM23/06/20-VERSION 32

1. PURPOSE

To satisfy Mount Isa City Council's ("Council") statutory obligations under Section 192 *Local Government Regulation 2012* and to establish Council's intent with respect to borrowings.

2. COMMENCEMENT

The Mount Isa City Council Debt Policy will take effect following adoption at the Ordinary Meeting on ~~27-xx~~ May 2020¹.

3. PRINCIPLES

It is Council's intention that, in order to provide a better service and value for money to ratepayers, Council will restrict the purpose of loans to asset acquisition and expenditure of a capital nature only.

The service that will be provided by long term assets will benefit present and future generations; therefore, it is the opinion of Council that the cost should be shared between present and future generations.

4. POLICY

The appropriate mix of debt to internal funding used is intended to provide the lowest long term level of rates which does not over-commit the future and which provides adequate flexibility of funding in the short term. The total debt will depend on the future outlook for growth in the region. The term of the debt will relate to the life of the asset created but will not exceed 20 years for any individual asset.

Council will raise all external borrowings from the Queensland Treasury Corporation.

a) New Borrowings : 2020/21 Nil

Council will not be undertaking any additional borrowings for the financial years 2020 to 2030 and will fully fund its capital program from Government grants and subsidies, funded depreciation, asset sale proceeds, operating revenues, and capital reserves.

b) Anticipated loan repayment dates for all Council loans are as follows:

<u>QTC Loan No.</u>	<u>Loan Description</u>	<u>Final Maturity Date</u>
80884	08/09 Capital Works	June 2029
80879	09/10 Capital Works	June 2030
80878	10/11 Sewerage Capital Works	December 2028
80883	11/12 Sewerage <u>Upgrade</u>	June 2032
81176	12/13 Sewerage	December 2032
80882	13/14 Sewerage	March 2034

5. COMMUNICATION AND DISTRIBUTION

5.1 Council will make available to the public, the Debt Policy on our website at www.mountisa.qld.gov.au

6. COMMUNITY ENGAGEMENT

Not applicable

7. DEFINITIONS

a) **Long life assets** - Long Life Assets are those non-current assets required by Council for use in the provision of services to the local community which are not easily disposed of and have a useful life generally longer than twenty years.

OFFICER'S REPORT



ITEM 12.5

TO The Mayor, Deputy Mayor and Councillors
OFFICER Acting Manager, Corporate and Financial
AGENDA Services 26.05.2021 Council Ordinary Meeting
FOLDER ID 18807

SUBJECT 2021/22 Investment Policy
LOCATION Not Applicable

EXECUTIVE SUMMARY

An Investment Policy must be adopted for each financial year in accordance with Section 191 of the *Local Government Regulation 2012*. The policy must outline Council's investment objectives for the management of Council's investment funds.

OFFICER'S RECOMMENDATION

THAT Council adopts the 2021/22 Investment Policy applicable 1 July 2021 as presented.

Or

THAT Council do not adopt the Investment Policy applicable 1 July 2021 as presented.

BUDGET AND RESOURCE IMPLICATIONS

Not Applicable.

BACKGROUND

Council is required as per Section 191 of the *Local Government Regulation 2012* to adopt an Investment Policy each financial year. The 2021/22 Investment Policy has only minor changes from the prior year. Council's overall objective is to invest its funds at the most advantageous rate of interest available to it for each investment type and in a way, it considers most appropriate given the circumstances.

LINK TO CORPORATE PLAN

Ethical and Inclusive Governance – 5.11 *Provide and maintain strategies to ensure Council's long-term financial sustainability.*

CONSULTATION (Internal and External)

Revenue and Finance Staff, Councillors and Executive Management.

LEGAL CONSIDERATIONS

Council are governed by the *Local Government Act 2009*, and the *Local Government Regulation 2012* and must abide by all requirements of the legislation.

POLICY IMPLICATIONS

Adoption of the resolution will result in minor changes to Council's Investment Policy

RISK IMPLICATIONS

Risk is minimal.



OFFICER'S REPORT



HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights under the Council's Human Rights Policy.

ATTACHMENTS

- 2021/22 Investment Policy - draft

REFERENCE DOCUMENT

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- 2020/21 Investment Policy

Report Prepared by: Acting Senior Finance Officer Corporate and Financial Services 30.04.2021	Report Authorised by: Acting Manager Corporate and Financial Services 30.04.2021
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STATUTORY POLICY
MOUNT ISA CITY COUNCIL
2020/21 Investment Policy

RESOLUTION NO. OM24/05/20 VERSION V3V4

APPLIES TO STATUTORY POLICIES ONLY

This is an official copy of the **2020/21 Financial Year - Investment Policy**, made in accordance with the provisions of *Local Government Act 2009*, *Local Government Regulation 2012*, *Local Government Act 2009*, *Statutory Bodies Financial Arrangements Act 1982*, *Statutory Bodies Financial Arrangement Regulation 2007* and current Council Policies.

Statutory Policies comply with a legislative requirement; the **2020/21 – Investment Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....
David Keenan
Chief Executive Officer

DOCUMENT VERSION CONTROL			
Governance/Policies/Statutory Doc ID# 956138		POLICY TYPE	Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	27.07.2018	SM01/07/18	Responsible Officer - Manager Corporate & Financial Services
V2	29.08.2019	OM17/08/19	Responsible Officer - Manager Corporate & Financial Services
V3	27.05.2020	OM24/05/20	Responsible Officer – Manager Corporate & Financial Services
V4			Responsible Officer – Acting Manager Corporate & Financial Services
		REVIEW DUE	30.06.2024

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DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all cCouncillors		Included in employee inductions	
EmployeeStaff noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in mMagiQq	X		



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
2020/21 Investment Policy

RESOLUTION NO. OM24/05/20 VERSION V3V4

1. PURPOSE

To satisfy Mount Isa City Council's ("Council") statutory obligations under the *Local Government Act 2009* and *Local Government Regulation 2012*, and the *Statutory Bodies Financial Arrangements Act 1982* and *Statutory Bodies Financial Arrangements Regulation 2007*. This policy prescribes the circumstances and terms on which Council may invest its funds.

The Queensland *Local Government Regulation 2012* Chapter 5 Section 191 requires Council to prepare and adopt an investment policy. The investment policy must outline Council's investment objectives and overall risk philosophy; and its procedures for achieving the goals related to investment as stated in the policy.

It is Council's intention that all funds not immediately required for financial commitments be invested and that the investment vehicles used maximise Council earnings when taking into account counterparty, market and liquidity risks.

This policy is intended to provide Council's finance staff with an investment framework within which to place Council investments to achieve competitive returns whilst adequately managing risk and ensuring funds are available to meet Council's short-term cash requirements.

2. COMMENCEMENT

The Investment Policy will take effect after adoption at the **Ordinary Meeting on 27th XX May 2020**

3. POLICY CLAUSES

3.1 Council has a number of duties and responsibilities when investing funds. Mount Isa City Council is allocated Category 1 Investment Powers under Schedule 3 of the *Statutory Bodies Financial Arrangements Regulation 2007*. This restricts Council's investment options and these limitations are outlined in sections 47 and 48 of the *Statutory Bodies Financial Arrangements Act 1982*.

3.2 Section 47(1) Council must use its best efforts to invest its funds:—

- a) at the most advantageous interest rate available to it at the time of the investment for an investment of the proposed type; and
- b) in a way it considers is most appropriate in all the circumstances.

3.3 Section 47(2), Council must keep records that show it has invested in the way most appropriate in all the circumstances.

Investments authorised under section 44(1), comprise:

- a) deposits with a financial institution;
- b) investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
- c) other investment arrangements secured by investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
- d) investments with Queensland Investment Corporation (QIC) Cash Fund or investments with Queensland Treasury Corporation (QTC) Cash Fund, QTC Debt Offset Facility QTC Fixed Rate Deposit (up to 12 months) and QTC Working Capital Facility;

d)

- e) an investment arrangement with a rating prescribed under a regulation for this paragraph with:
 - i. a rating by Fitch Ratings of F1+ or F1; or

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STATUTORY POLICY
MOUNT ISA CITY COUNCIL
2020/21 Investment Policy

RESOLUTION NO. OM24/05/20 VERSION V3V4

- ii. a rating by Moody's Investors Service of Prime-1 (P-1); or
- iii. a rating by Standard & Poor's of A-1+, A-1, AAm or AAAm;
- f) other investment arrangements prescribed under a regulation for this paragraph.

3.4 Subsection 2 states that the investment must be:

- a) at call; or
- b) for a fixed time of not more than one (1) year.

3.5 Investments will be placed so as to minimise the cash held in low/no interest operating bank accounts whilst ensuring sufficient cash is available to meet Council's financial obligations on a day to day basis.

Council's delegated officers are to avoid any transaction that might harm confidence in Mount Isa City Council.

In priority, the order of investment activities shall be preservation of capital, liquidity and return.

4. INVESTMENT

When investing funds Council staff should aim to minimise the risk to the financial instruments. Council staff are authorised to maximise Council's investment earning potential by investing in any Australian licenced bank, building society, credit union or QTC.

5. PROHIBITED INVESTMENTS

This investment policy prohibits any investment carried out for speculative purposes. The following investments are prohibited by this investment policy:

- a) Derivative based instruments;
- b) Principal only investments or securities that provide potentially nil or negative cash flow;
- c) Stand-alone securities that have the underlying futures, options, forward contracts and swaps of any kind; and
- d) Securities issued in non-Australian dollars.

6. TERM TO MATURITY

Council's investment portfolio should be realisable, without penalty, in a reasonable time frame. Due to legislative requirements, the term to maturity of Council investments may not exceed one year.

Council is at all times to comply with legislation applicable to the investment function within Local Governments. Council will utilise its Category 1 investment powers to earn interest revenue on its operating funds to supplement Council's other sources of revenue.

7. RESPONSIBILITIES

Council is at all times to have in place appropriate controls to prevent the fraudulent use of public monies. The following controls detail the minimum that is required:

- a) The responsible officer for the investment function is the Manager Corporate and **Financial Community** Services or nominated delegate.
- b) All investments are to be authorised by the Chief Executive Officer or nominated delegate.
- c) Confirmation advices from the Financial Institution are to be received as evidence that the investment is in the name of Mount Isa City Council.



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
20201/242 Investment Policy

RESOLUTION NO. OM24/05/20 VERSION V3V4

- d) A person, other than the responsible officer, is to perform the bank reconciliation at the end of each day.

Investments and associated internal controls will be subject to periodic reviews by Council's Internal Audit function to verify compliance with this policy and legislation.

Any breach of this policy must be reported to the Director Corporate and Financial/Community Services and be rectified within 24 hours of the breach occurring.

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8. RECORD KEEPING

Section 48 Of what legislation? Of the Statutory Bodies Financial Arrangements Act 1987 states that:

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"A security, safe custody acknowledgment or other document evidencing title accepted, guaranteed or issued for an investment arrangement must be held by the statutory body or in another way approved by the Treasurer".

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This is Council's current practice and will be continued as part of the investment procedures. The procedure for the investment of Council funds is to be documented and followed at all times.

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9. POLICY REVIEW

This policy will be reviewed annually or when any of the following occurs:

- a) Relevant legislation, regulations, standards and policies are amended or replaced; and
- b) Other circumstances as determined from time to time by the Chief Executive Officer / Executive Leadership Management Team / Managers.

This policy is nominated to be reviewed on or before **3rd 30 AugustApril 20202.**

10. BREACH OF POLICY

Any breach of this Investment Policy must be reported to the Director Corporate and Community Services and Chief Executive Officer and rectified within 24 hours of the breach occurring.

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10.

Any breach of this Investment Policy is to be reported to the Chief Executive Officer and rectified within seven (7) days of the breach occurring. Where Council reasonably believes an employee has breached this policy, the matter will be dealt with under the Performance and Misconduct Policy.

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Where Council holds an investment that is downgraded below the minimum acceptable rating level, as prescribed under regulation for the investment arrangement, Council shall, within twenty eight (28) days after the change becomes known to Council, either obtain Treasurer approval for continuing with the investment arrangement or sell the investment arrangement.

11. COMMUNICATION AND DISTRIBUTION

Council will make available to the public, the Investment Policy on our website at www.mountisa.qld.gov.au.



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
2020/21 Investment Policy

RESOLUTION NO. OM24/05/20 VERSION V3V4

DRAFT

OFFICER'S REPORT



ITEM 12.6

TO The Mayor, Deputy Mayor and Councillors
OFFICER Acting Manager, Corporate and Financial Services
AGENDA 26.05.2021 Council Ordinary Meeting
FOLDER ID 18807

SUBJECT 2021/22 Revenue Policy
LOCATION Not Applicable

EXECUTIVE SUMMARY

A Revenue Policy must be adopted for each financial year in accordance with Section 193 of the *Local Government Regulation 2012*. The policy must also be adopted as part of the annual budget as per Section 169 of the *Regulation*.

OFFICER'S RECOMMENDATION

THAT Council adopts the 2021/22 Revenue Policy applicable 1 July 2021 as presented.

Or

THAT Council do not adopt the Revenue Policy applicable 1 July 2021 as presented.

BUDGET AND RESOURCE IMPLICATIONS

The Revenue Policy outlines, among other items, the principles used in the levying of rates and charges. It provides some policy authorisation for raising rates and charges.

BACKGROUND

Council is required as per Section 193 of the *Local Government Regulation 2012* to review its Revenue Policy each financial year and adopt it as part of the annual budget. The 2021/22 Revenue Policy has only minor date changes from the prior year.

LINK TO CORPORATE PLAN

Ethical and Inclusive Governance – 5.11 *Provide and maintain strategies to ensure Council's long-term financial sustainability.*

CONSULTATION (Internal and External)

Revenue and Finance Staff, Councillors and Executive Management.

LEGAL CONSIDERATIONS

Council are governed by the *Local Government Act 2009*, and the *Local Government Regulation 2012* and must abide by all requirements of the legislation.

POLICY IMPLICATIONS

Adoption of the resolution will result in minor changes to Council's Revenue Policy

RISK IMPLICATIONS

Risk is minimal.



OFFICER'S REPORT



HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights under the Council's Human Rights Policy.

ATTACHMENTS

- 2021/22 Revenue Policy - draft

REFERENCE DOCUMENT

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- 2020/21 Revenue Policy

Report Prepared by: Acting Senior Finance Officer Corporate and Financial Services 30.04.2021	Report Authorised by: Acting Manager Corporate and Financial Services 30.04.2021
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STATUTORY POLICY
MOUNT ISA CITY COUNCIL
2020~~1~~/24~~2~~ Financial Year – Revenue Policy

RESOLUTION No. **OM26/05/20**-VERSION **2-3**

APPLIES TO STATUTORY POLICIES ONLY

This is an official copy of the **2020~~1~~/24~~2~~ Financial Year – Revenue Policy**, made in accordance with the provisions of *Local Government Act 2009* and *Local Government Regulation 2012s*, *Public Records Act*, Mount Isa City Council's Local Laws, Subordinate Local Laws and current Council Policies.

Statutory Policies comply with a legislative requirement; the **2020~~1~~/24~~2~~ Financial Year – Revenue Policy** is approved by the Mount Isa City Council for the operations and procedures of Council. Note that Financial Year Policies are reviewed annually.

.....
Sharon Ibarrolaza
Chief Executive Officer

DOCUMENT VERSION CONTROL

Governance/Policies/Statutory Doc ID# 667567			POLICY TYPE	Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS	
V1	26.06.2019	SM02/06/19	Responsible Officer - Manager Corporate and Financial Services	
V2	27.05.2020	OM26/05/20	Responsible Officer – Manager Corporate and Financial Services	
<u>V3</u>			<u>Responsible Officer – Acting Manager Corporate and Financial Services</u>	
			REVIEW DUE	06.2022 4

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DISTRIBUTION AND DISSEMINATION

Internal email to all employees	<u>X-X</u>	Section meetings / Toolbox talks	<u>X</u>
Internal email to all <u>c</u> Councillors	<u>X</u>	Included in employee inductions	<u>X</u>
<u>Employee Staff</u> noticeboards	<u>X</u>	Uploaded to Council website	<u>X-X</u>
Internal training to be provided	<u>X</u>	External training to be provided	<u>X</u>
Registered in <u>m</u> Magiq	<u>X-X</u>		



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
2020/21 Financial Year – Revenue Policy

RESOLUTION No. **QM26/05/20-VERSION -2-3**

1. PURPOSE

The purpose of this policy is to satisfy Mount Isa City Council's ("Council") statutory obligations under the *Local Government Act 2009* and *Local Government Regulation 2012*.

As per Section 193 of the *Local Government Regulation 2012*, the purpose of this Revenue Policy is to set out the principles used by Council in 2020/21 for:

- A. The making of rates and charges;
- B. The levying of rates and charges;
- C. The recovery of rates and charges;
- D. Granting concessions for rates and charges;
- E. Setting cost recovery fees and charges; and
- F. Developer Contributions.

A. Principles used for the making of rates and charges

In general Council will be guided by the principle of user pays in the making of rates and charges so as to minimise the impact of rating on the efficiency of the local economy and to meet the range and standard of services offered to, and demanded by, the Mount Isa community and Council's stakeholders.

Council levies rates and charges to fund the provision of valuable services to our community. When adopting its annual budget Council will set rates and charges at a level that will provide for both current and anticipated future community requirements.

Council will also have regard to the principles of:

- a) transparency in the making of rates and charges
- b) having in place a rating regime that is simple and inexpensive to administer
- c) equity by taking account of the different capacity of land to generate income or provide service within the local community, and the burden the use of the land imposes on Council services
- d) responsibility in achieving the objectives, actions and strategies in Council's Corporate and Operational Plans
- e) flexibility to take account of changes in the local economy
- f) environmental conditions, particularly drought conditions that will have a suppressing impact upon the local economic, social and financial recovery of the Community
- g) maintaining valuation relativities within the City
- h) maintaining City services and assets to an appropriate standard
- i) meeting the needs and expectations of the general community and
- j) assessing availability of other revenue sources

With regard to the making of utility charges (water, sewerage and garbage) Council's policy may, as far as is reasonable, comply with the requirements of the Code of Competitive Conduct (NCP).

In addition;

- a) Council will assess the availability of grants, subsidies, and other revenue sources with a view to decreasing the financial burden on ratepayers
- b) Council may limit the increase of rates due to significant land valuation increases to limit the financial burden on ratepayers and
- c) Council may apply a minimum general rate to those categories where deemed



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
2020/21 Financial Year – Revenue Policy

RESOLUTION No. **QM26/05/20-VERSION -2-3**

appropriate to ensure all ratepayers pay an appropriate share of basic services

B. Principles used for the levying of rates

In levying rates Council will apply the principles of:

- a) making the levying system simple and inexpensive to administer
- b) communication by clearly setting out the Council's, and each ratepayer's, obligations in relation to rates and charges by advising ratepayers about rate notice issue dates and due dates
- c) clarity by providing meaningful information on rate notices to enable ratepayers to clearly understand their responsibilities
- d) timing the levying of rates to take into account the financial cycle of local economic, social and environmental conditions, in order to assist with the smooth running of the local economy
- e) consistency in timing the levying of rates in a predictable way to enable ratepayers to plan for their rating obligations by the issuing of rate notices on a half-yearly basis and water notices on a half-years / quarterly basis and
- f) adjusting the way general rates are charged in response to fluctuations in valuations combined with economic and seasonal factors affecting major local industries

General rates revenue provides essential whole-of-community services not funded through trading income, subsidies, grants, contributions or donations received from other entities or not provided for by other levies or charges. Council will consider all full cost recovery options before calculating the general rate.

C. Principles used for the recovery of rates and charges

Council will exercise its rate recovery powers in order to reduce the overall rate burden on ratepayers and ensure all ratepayers contribute fairly to funding Council's services. It will be guided by the principles of:

- a) Transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations
- b) Making the administrative processes used to recover overdue rate and charges well-defined and cost effective
- c) Consistency by having regard to providing the same treatment for ratepayers in similar circumstances
- d) Flexibility by responding, where necessary, to changes in the local economy and
- e) Adherence to the debt collection guidelines developed by the Australian Competition and Consumer Commission

D. Concessions for rates and charges

In considering the application of concessions, Council will be guided by the principles of:

- a) equity by having regard to the different levels of capacity to pay within the local community
- b) the extent to which a community sector is providing support to the wider Mount Isa community
- c) the same treatment for ratepayers with similar circumstances



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
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RESOLUTION No. **QM26/05/20-VERSION -2-3**

- d) transparency by making clear the requirements necessary to receive concessions and
- e) flexibility to allow Council to respond to local economic issues

Council may give consideration to granting a class concession in the event all or part of Mount Isa City Council experiences a significant natural disaster, environmental disaster or similar event.

Council will also consider a concession of all or part of the rates and charges levied on individuals, organisations or entities that meet the criteria detailed in section 120 of the *Local Government Regulation 2012*.

E. Cost recovery fees and charges

When developing cost recovery fees and charges Council will be guided by the principles of:

- a) financial sustainability
- b) the same treatment for persons with similar circumstances
- c) transparency by making clear the rationale for the fees and
- d) flexibility to allow Council to respond to local economic issues

All fees and charges will be set with reference to full cost pricing. When determining Commercial Charges, Council takes into account "user pays" principles and market conditions when determining commercial charges for Council services and facilities.

When determining Regulatory Fees, Council takes into account "user pays" principles and sets regulatory fees at a level sufficient to recover no more than the full cost of providing the service or taking the action for which the fee is charged.

All fees set by Council are included in a Register of Fees and Charges.

F. Developer Contributions

While it is expected that developers will contribute to new physical and social infrastructure when they commence a new development, the amount of their contribution and how much of the infrastructure they fund may vary. This will depend on many factors and will be assessed for each development. However, the processes used in determining the contribution will be transparent, fair and equitable.

2. COMMENCEMENT

The Mount Isa City Council Revenue Policy will take effect following adoption at Council's **Ordinary Meeting on 27th May 2020 xx xx xxxx.**

3. POLICY REVIEW

This policy will be reviewed annually or when any of the following occurs:

- a) Relevant legislation, regulations, standards and policies are amended or replaced; and
- b) Other circumstance as determined from time to time by the Chief Executive Officer or Executive Management team.

b) This policy is nominated to be reviewed on or before 30th April 2022.

4. COMMUNICATION AND DISTRIBUTION

3.1 Council will make available to the public, the Revenue Policy on our website at www.mountisag.qld.gov.au

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OUTSTANDING ITEMS - MOUNT ISA CITY COUNCIL DECISION REPORT

Meeting Date & OM	Council Decisions	Directorate	Action Status
25 Sept 2019 OM27/09/19	<p>Land Assessments</p> <p>THAT Council resolve to:</p> <ol style="list-style-type: none"> 1. Agree to the excision of the encroached portion of Lot 10 on MPH21935 to be amalgamated into Lot 2 on MPH21967 in accordance with the terms and conditions (with the correction to the land value) as outlined in L.A. Evans Solicitors correspondence dated 8 August 2019, with the exception of item three; 2. Commence Native Title extinguishment negotiations over part of Lot 102 on CP891613 and authorise Chief Executive Officer to negotiate outcome; 3. Upon successful Native Title negotiations, commence excision and purchase of part of Lot 102 on CP891613 and amalgamate into either Lot 10 on MPH21935 or Lot 1 on SP214922; 4. Undertake creation and registration of easement to protect Council's stormwater infrastructure located on Lot 1 on SP214922; 5. Upon completion of the above, Finance section to commence sale of both Lot 1 on SP214922 and Lot 10 on MPH21935. 	Compliance and Utilities Services	<p>Item 1: 14/10/2019 - Correspondence sent to adjoining landowner's solicitors, LA Evans. Survey plan being prepared over encroached area (engaged by adjoining owner). 20/02/2020 - Survey plans received to correct encroachments for 107 West Street and Development Application in progress for reconfiguration of a lot. 25/03/2020 - Memo to Council Reconfiguration of a Lot. 08/04/2020 - Signed survey plans returned to L.A.Evans Solicitors. Item completed.</p> <p>Item 2: Native Title negotiation in progress. No response from Claimants received to date. 16/04/2020 - No further action taken. 13/05/2020 - No further action taken. 15/05/2020 - Earlier attempts were made to commence negotiations through another section as a courtesy that had successful Native Title outcomes for other projects. However, more recent attempts made by this section have been unsuccessful. Confirmation required on responsible officer to undertake negotiations. 04/03/2021 - Engaged solicitors to address. 26/03/2021 - Solicitor awaiting for State to make an offer of purchase before negotiations can commence.</p> <p>Item 3: 12/03/2021 -Application to purchase lodged with the State, awaiting offer.</p> <p>Item 4: 14/11/2019 - Formal survey plan received for creation of stormwater easement. 22/01/2020 - Survey plans sent to Titles Office for registration; no formal confirmation received as yet. 25/05/2020 - Confirmation survey plan registered on land title. 10/06/2020 - The State's air monitoring station has been removed from Lot 1 on SP214922. Item completed.</p> <p>Item 5: 15/05/2020 - Awaiting completion of Items 2 & 3 to sell 103 West Street; 04/08/2020 - Documentation provided to Procurement Officer for sale of 101 West Street; Quote obtained from King & Company to prepare sale documentation; with Finance section. No further action required by Development & Land Use section. 16/04/2021 Two offers received early this week. Instruction to accept one of the offers will be communicated on Monday 19.04.2021. Not aware of decision made as yet.</p>

Meeting Date & OM	Council Decisions	Directorate	Action Status
9 Oct 2019 OM02/10/19	<p><u>Proposed Dedication of Unallocated State Land as Reserve for Recreation under Council's Trusteeship</u></p> <p>That Council agree to accept the Department of Natural Resources Mines and Energy's (DNRME) offer of trusteeship over Lots 47 & 48 on Crown Plan RD220 as Reserves for a Community purpose (eg sports), subject to the following requirements:</p> <p>1. Prior to dedicating Council as trustee, DNRME shall provide confirmation to Council that all parties have:</p> <p>(a) vacated the site and hold no further interest in the site;</p> <p>(b) removed improvements from the site;</p> <p>(c) left the area in a clean and tidy state.</p> <p>2. DNRME provide confirmation that no claims shall be made to the Mount Isa City Council for any compensation regarding loss of rights to existing improvements once Council accepts trusteeship of Lots 47 & 48 on RD220.</p> <p>AND</p> <p>3. Should the trusteeship be formalised, Council officers arrange a building inspection and report to be prepared outlining any necessary rectification works (including costs) for Council consideration.</p>	Compliance and Utilities Services	<p><u>Item 1:</u></p> <p>16/12/2020: State have transferred trusteeship to Council.</p> <p><u>Item completed.</u></p>
			<p><u>Item 2:</u></p> <p>State provided confirmation.</p> <p><u>Item completed.</u></p>
			<p><u>Item 3:</u></p> <p>10/03/2021 - Awaiting scope of works on buildings by Council's carpenter/handyperson upon this being received Council will call for tenders/quotes to undertake the works then a report will be prepared for Council's consideration. Council's handyperson has provided scope of building works; electrical scope of works still to be completed.</p>
9 Oct 2019 OM14/10/19	<p><u>Possible purchase of Lot 52 & 53 on MPH13990</u></p> <p>THAT Council resolve to:</p> <p>1. Purchase Lots 52 & 53 on MPH13990 for \$35,000 cash consideration;</p> <p>2. Assume liability for outstanding rates and charges for the period ending 31/12/2019, up to the value of \$11,349.32;</p> <p>3. Allocate an appropriate budget to demolish all buildings located on site;</p> <p>4. Formally request that Council officers prepare two (2) potential concept designs and associated costings to develop the site as an interim open space area for Council approval; and</p> <p>5. Undertake community consultation on the potential concepts for this development.</p>	Compliance and Utilities Services	<p><u>Item 1:</u></p> <p>18/11/2019 – Council's solicitors confirmed Council's purchase of 35-37 Miles Street has settled. Registration Confirmation Statement received on 26/11/2019; task <u>complete.</u></p>
			<p><u>Item 2:</u></p> <p>Formed part of settlement; task <u>complete.</u></p>
			<p><u>Item 3:</u></p> <p>14/01/2020 – Formal request to Manager Finance to include budget to demolish all buildings located onsite. 10/06/2020 - Buildings have been demolished; item <u>complete.</u></p>
			<p><u>Item 4:</u></p> <p>Concept plans presented to Council; concept plans to be presented to 100 Years Advisory Committee on 20/04/2021; task <u>complete.</u></p>
			<p><u>Item 5:</u></p> <p>Manager Development & Land Use to prepare scope of works to engage consultant to undertake community consultation. 06/05/2021: Procurement paperwork being finalised by Planning Officer.</p>



2020 - MOUNT ISA CITY COUNCIL DECISION REPORT

Meeting Date &
OM

Council Decisions

Directorate

Action Status

Meeting Date & OM	Council Decisions	Directorate	Action Status
26 August 2020 OM32/08/20	<u>Miners Memorial – Correspondence</u> THAT Council formally receive the correspondence from Mr John Moran; AND THAT the Chief Executive Officer prepare a report for Council to consider the facilitation of a Miners Memorial Committee.	Corporate and Financial Services	<u>ONGOING</u> Awaiting further information from Cr Vea Vea from Moranbah on the memorial completed in Moranbah
26 August 2020 OM33/08/20	<u>Old Mica Creek Road Properties – Water Supply Charges</u> THAT Council authorise a credit to be applied for water charges for the period 2014/15 to 2019/20 to applicable property assessments, totalling \$154,321.29 who were located outside of the declared water area.	Corporate and Financial Services	<u>ONGOING</u>
9 September 2020 OM16/09/20	<u>Printing and distribution of Rate Notices and Associated Services</u> THAT Council award the printing and distribution of rate notices and associated services with Contract Reference Con2020-1CFS to ABCorp for the estimated amount of \$214,317 (ex GST) dependant on postage and volumes for the next 3 years.	Corporate and Financial Services	<u>ON-HOLD</u> ABCorp have changed their price submission after checking the contract and informed that they made an error with the price that they have provided with the Council. Letter to unsuccessful suppliers were issued 15.09.2020. New RFQ will be issued printing only.
30 September 2020 SM07/09/20	<u>Approval to commence tender process for Enterprise Reporting Planning (ERP) System</u> THAT Council approves calling Request for Tenders from suppliers who are registered on the Local Buy Vendor Panel, for the supply, installation and embedding of an integrated Enterprise Resource Planning (ERP) platform and associated business processes for council.	Corporate and Financial Services	<u>ON-GOING</u> _Procurement Initiation Form (PIF) initiated and for signature.



2021 - MOUNT ISA CITY COUNCIL DECISION REPORT

Meeting Date & OM	Council Decisions	Directorate	Action Status
27 January 2021 OM 10/01/21	<u>Camooweal Town Hall Civil and Restumping Works</u> THAT Council in compliance with the Local Government Act 2009 Chapter 1 section 4 (2) The Local Government Principles (b) 'sustainable development and management of assets and infrastructure and delivery of effective services', awards the contract for rectification works at the Camooweal Hall to Auzscot Constructions in accordance with their tender submission of \$546,619.00.	Infrastructure Services	<u>IN PROGRESS</u> Works to commence 17th May
27 January 2021 OM 11/01/21	<u>Recycling Storage Shed</u> THAT Council award the Design, Supply and Install Recycling Storage Shed RFT / 2020-5 ES to Richardson Building Service for the amount of \$308,450.00 excl. GST with approval to negotiate any relevant variations within the project's approved budget.	Infrastructure Services	<u>In progress</u> Construction commenced
10 February 2021 OM03/02/21	<u>Disaster Recovery Funding Arrangements – Project Management Services</u> THAT Council award contract LB279 Project Management Services being for Disaster Recovery Arrangements to Erscon Consulting Engineers in accordance with their submission and for a period of 12 months and with an option for a 12 month extension.	Infrastructure Services	<u>ON GOING</u> Contract awarded and PO raised

24 February 2021 OM28/02/21	<u>RADF 2020-21 Round 1</u> THAT Council endorse the RADF Committee's recommendation to approve the Mount Isa Police Station to receive Round 1 2020-21 RADF funding for their project "Mount Isa Police Station Yarning Circle" in the amount of \$9383.00.	Community Development	<u>IN PROGRESS</u> Funding documents returned, awaiting tax invoice. 03/05/2021 - Still awaiting tax invoice
17 March 2021 OM15/03/21	<u>Supply and Install PAX Mixers and chlorination units to Reservoirs 1, 2, 4 and 5</u> THAT Council award a contract for the Supply and Install PAX Mixers and chlorination units RFT/2020-11 IS to Grenof Pty Ltd, for the sum of \$184,500, excl. GST.	Water and Sewerage	<u>Ongoing</u> The Contract has been awarded to Grenhof as per the resolution. Grenhof have commenced work on fabricating the equipment. The installation is expected to be complete by 30 June 2021.
17 March 2021 OM17/03/21	<u>MICC Reservoir 1 Repair and Reseal</u> THAT Council award the MICC Reservoir 1 Repair and Reseal RFT 2021-01 to Queensland Maintenance and Painting Services for the amount of \$499,999 excl. GST with approval to negotiate any relevant variations within the project's approved budget.	Water and Sewerage	<u>Ongoing</u> The contract has been awarded to QPAM as per the resolution. They are expected on site in early May, with work due to be completed by 30 June 2021.
17 March 2021 OM18/03/21	<u>Construction of Transfer Station (RFT/2021-04 IS)</u> THAT Council in compliance with the Environmental Protection Act 1994, Waste Reduction and Recycling Act 2011, Chapter 1 Section 4 of the Local Government Act 2009 and the Local Government Principles, awards the contract for the construction of the waste transfer station to A. Gabrielli Constructions Pty Ltd in accordance with the tender submission of \$1,099,277 (GST excl)	Waste Management	<u>Ongoing</u> Contract awarded Construction commenced

17 March 2021 OM18/03/21	<p><u>Materials Recovery Facility (MRF)</u> THAT Council commence the detailed design of the Materials Recovery Facility (MRF) under the following conditions:</p> <ul style="list-style-type: none"> - As part of the design, consider the option for incorporating the sorting of construction, demolition, commercial and industrial waste - Undertake consultation with the Mount Isa community regarding the introduction of a kerbside recycling (yellow top) bin collected once a fortnight in conjunction with the introduction of a weekly single garbage collection service - Include as part of consultation process options for residents wishing to have additional garbage collection services 	Waste Management	<p><u>Ongoing</u> Community consultation about to be undertaken and a specification for the design of the MRF is being finalised</p>
17 March 2021 OM34/03/21	<p><u>Lake Julius Road Upgrade (RFT/2021/05)</u> THAT Council award the contract for the upgrade of the Lake Julius Floodway Crossing to Durack Civil Pty Ltd for the sum of \$1,832,742 subject to the confirmation of funding.</p>	Major Projects	<p><u>Ongoing</u> Construction commencement June</p>
14 April 2021 SM04/04/21	<p><u>Drinking Water Service Audit</u> THAT Council endorses the proposed response to the Department of Regional Development, Manufacturing and Water (the Regulator).</p> <p>And</p> <p>THAT Council refers both the audit report and the response to the Audit and Risk Management Committee for monitoring of the completion of tasks</p>	Water and Sewerage	<p><u>Ongoing</u></p>
14 April 2021 SM05/04/21	<p><u>Family Fun Precinct Development Stage 2</u> THAT Council award the design and construction of shade structures for the Family Fun Precinct Development Stage 2 within Mount Isa City to IDEC Pty Ltd for the sum of \$2,258,239 (GST exclusive).</p>	Major Projects	<p><u>IN PROGRESS</u> Procurement preparing contracts</p>
14 April 2021 SM06/04/21	<p><u>Updated Mount Isa City Council Organisational Structure</u> THAT Council endorse the Updated Mount Isa City Council Organisational Structure as presented.</p>	Executive Services	<p><u>Complete</u></p>
28 April 2021 OM04/04/21	<p><u>Material Change of Use for Motor Vehicle Repair Workshop</u> THAT Council APPROVE the application for the Material Change of Use for a Motor Vehicle Repair Workshop at 40-42 Marian Street, Mount Isa , described as Lots 87 & 88 on plan MPH13993 subject to the following conditions</p>	Development and Land Use	<p><u>Complete</u> Decision Notice issued_06/05/2021.</p>
28 April 2021 OM07/04/21	<p><u>Asset Management Gap Analysis Report 2021</u> THAT Council accepts the improvement identified in the Asset Management Gap Analysis Report, with timelines subject to change as resources become available.</p>	Asset Management	<p><u>IN PROGRESS</u> Revised improvement actions timeline under development</p>

28 April 2021 OM011/04/21	<u>Sponsorship Request - 2021 Overlanders Way Festival of Sport</u> THAT Council supports the 2021 Overlanders Way Festival of Sport and provide sponsorship in the amount of \$5000.00 to the North Queensland Sports Foundation to facilitate the Mount Isa segment of the event.	Economic and Community Development	<u>IN PROGRESS</u> Awaiting tax invoice and further details
28 April 2021 OM012/04/21	<u>Sponsorship Request – Apex Rock Pop Mime Show</u> THAT Council supports the sponsorship request from Mount Isa Apex in the amount of \$6,245.00 (\$5000.00 cash + \$1245.00 in-kind) to support the 2021 Rock Pop Mime Show, subject to the following conditions:	Economic and Community Development	<u>IN PROGRESS</u>
28 April 2021 OM013/04/21	<u>FY2021-2022 Draft Budget</u> THAT Council receives and accepts the FY2021-2022 Draft Budget, Capital Works Plan and Fees and Charges and approves its release for public consultation.	Finance and Information Technology	<u>IN PROGRESS</u> Public consultation session scheduled 04 May 2021 and 11 May 2021 from 5:30pm - 6:30pm
28 April 2021 OM024/04/21	<u>Entertainment and Hospitality Policy</u> THAT Council adopt the Entertainment and Hospitality Policy V5 as presented.	Governance	<u>Complete</u>
28 April 2021 OM025/04/21	<u>Councillor Investigation Policy</u> THAT Council adopt the Councillor Investigation Policy V2 as presented.	Governance	<u>Complete</u>
28 April 2021 OM026/04/21	<u>Endorsement of the post implementation review of the Strong and Sustainable Resources Communities Act 2017 submission</u> THAT Council officially endorse the post implementation review of the Strong and Sustainable Resources Communities Act 2017 submission.	Executive Services	<u>Complete</u> Review sent on Thursday 29.04.2021
28 April 2021 OM029/04/21	<u>Community Grants and Sponsorship Round 2, 2020-21</u> THAT Council award the Community Grants and Sponsorship, Round 2 February 2021 funding to the following organisations:	Economic and Community Development	<u>IN PROGRESS</u>
28 April 2021 OM030/04/21	<u>Dormant Ergon Substation Building</u> THAT Council approve the acquisition of the former Ergon substation building, described as Lot 7 on M758143. AND THAT Council authorise the CEO to negotiate and finalise the details of the acquisition.	Economic and Community Development	<u>IN PROGRESS</u> - Request received from Ergon for Council to provide a letter supporting the disposal of the reserve to Council. Executive Services to action
28 April 2021 OM032/04/21	<u>SEW-6500-001-Sewer Mains Replacement Program</u> THAT Council awards the inspection and relining of the MICC sewer Trunk mains, as detailed in the RFQ (RFQ/2021-17) scope to Interflow Pty Ltd for the sum of \$880,000.00 (GST exclusive).	Water and Sewerage	<u>IN PROGRESS</u> Contract awarded, contractor onsite by the end of May.

OFFICER'S REPORT



ITEM 13.2

TO The Mayor, Deputy Mayor and Councillors
OFFICER Chief Executive Officer
AGENDA 26.05.2021 Council Ordinary Meeting
FOLDER ID #5053

SUBJECT Correspondence Report – April 2021
LOCATION Not Applicable

EXECUTIVE SUMMARY

Report outlining the Office of the Mayor and Chief Executive Officer incoming and outgoing correspondence.

OFFICER'S RECOMMENDATION

THAT Council receives and accepts the April 2021 Correspondence Report.

OR

THAT Council does not receive and accept the April 2021 Correspondence Report.

BUDGET AND RESOURCE IMPLICATIONS

Nil

BACKGROUND

Correspondence Sent:

1. **Mayor Cr Danielle Slade to Minister Grace Grace** regarding the implementation of the Clontarf Foundation within the Mount Isa Region.
2. **Mayor Cr Danielle Slade to Mount Isa Men's Shed** regarding support for their submission to the Community Gambling Benefit Fund.
3. **Mayor Cr Danielle Slade to Southern Gulf NRM** regarding support for their submission to the Queensland Government Feral Pest Initiative.
4. **Chief Executive Officer, David Keenan to CMCA** advising Council will review correspondence in 12 months.

LINK TO CORPORATE PLAN

Priority 5.2 Enable our community to be actively informed and educated encouraging local contribution to decision making.

CONSULTATION (Internal and External)

Nil

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil



OFFICER'S REPORT



RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to the protected human rights as per Council's Human Rights Policy.

ATTACHMENTS

1. Letter to Minister Grace Grace
2. Letter to Mount Isa Men's Shed
3. Letter to Southern Gulf NRM
4. Letter to CMCA.

REFERENCE DOCUMENT

Nil

Report Prepared by: Senior Executive Assistant Executive Services 10.05.2021	Report Authorised by: Chief Executive Officer 10.05.2021
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From the Office of the Mayor
Cr Danielle Slade



Our Ref: Folder ID: 4597 DS:AP

22 April 2021

The Hon. Grace Grace MP
Minister for Education, Minister for Industrial Relations and
Minister for Racing
PO Box 15033
CITY EAST QLD 4002

Dear Minister Grace,

On Wednesday 24 March 2021 Mount Isa City Council had the privilege of meeting with representatives from the Clontarf Foundation, Gerard Neesham, Chief Executive Officer and Mark Riley, Zone Manager – Victoria and South Australia. The Clontarf representatives provided insight into the foundation and the possibility of implementing their program within Mount Isa.

The Clontarf Foundation is a charitable not-for-profit organisation that exists to improve the education, discipline, self-esteem, life skills and employment prospects of young Aboriginal and Torres Strait Islander men. This foundation uses the already existing passion these young individuals have for football and allows Clontarf to attract them to school and keep them coming. This is not a sporting programme; it is a sophisticated behavioural change programme which develops positive attitudes and behaviours within each individual.

The foundation has around 10,500 young men actively involved in secondary education academies across all states and territories within Australia. At present, there are 24 academies in Queensland, and we would like to see Mount Isa added.

Council would certainly welcome your support to introduce the Clontarf program into the Mount Isa region. We believe that young individuals within our community would certainly benefit from the work the Clontarf Foundation provides and would welcome the opportunity to discuss this endeavour in further detail.

I look forward to receiving your response.

Yours faithfully

Cr Danielle Slade
Her Worship Mayor of Mount Isa

From the Office of the Mayor
Cr Danielle Slade



Our Ref: Folder ID: 8202 DS:AP

22 April 2021

Yvonne McCoy
Secretary/Treasurer
NWQ Prostate Cancer Support Group
Auspicing Mount Isa Men's Shed
nwqpcsg4@bigpond.com

To Whom It May Concern,

On behalf of Mount Isa City Council and in my capacity as Mayor, I would like to express support for the Mount Isa Men's Shed, auspiced by NWQ Prostrate Cancer Support Group for their submission to the Community Gambling Benefit Fund for funding.

The Men's Shed is a place where men can enjoy the company of other men. Together they are able to share their life experiences, their skills, and address those things that are of a particular concern to them. Together this group of individuals achieves great things within our community, and they are very deserving recipients.

If successful with their application, this funding will enable management to purchase cordless batteries for a variety of items in constant use at the Men's Shed, which will allow them to continue doing great work within the community.

Council fully supports the funding application made by for the Mount Isa Men's Shed, auspiced by NWQ Prostrate Cancer Support Group.

Should you require further information, please do not hesitate to contact me.

Yours faithfully

Cr Danielle Slade
Her Worship Mayor of Mount Isa

From the Office of the Mayor
Cr Danielle Slade



Our Ref: Folder ID: 8202 DS:AP

22 April 2021

Pru Wharton
Regional Agriculture Landcare Facilitator
Communication and Engagement Project Officer
Southern Gulf NRM
PO Box 2211
MOUNT ISA QLD 4825
pru.wharton@southerngulf.com.au

To Whom It May Concern,

On behalf of Mount Isa City Council and in my capacity as Mayor, I would like to express support for Southern Gulf NRM's funding application for the Queensland Government Feral Pest Initiative.

Southern Gulf NRM is a valued delivery partner in environmental management and biosecurity matters. I support this project as it will deliver direct on ground assistance to Mount Isa City Council to carry out strategic biosecurity works, assist with improved weed mapping, and seek to reduce weed seed spread.

Mount Isa City Council has recently joined with the NWQROC Shires to support the development of a joint biosecurity plan. One of the key reasons for that approach is the lack of resources dedicated to biosecurity across the region. This project will help address this lack of capacity, as well as providing valuable on ground support.

This project will also bring an employment outcome to the region and Mount Isa City Council support that element of this project and highly recommend to Biosecurity Queensland.

Should you require further information, please do not hesitate to contact me.

Yours faithfully

Cr Danielle Slade
Her Worship Mayor of Mount Isa



4 May 2021

Sean Constable
Business Development Officer
Campervan & Motorhome Club of Australia
PO Box 254
HRMC NSW 2310

Dear Sean,

Mount Isa City Council elected members recently met to discuss the RV Friendly Town Criteria and Low Cost Camping correspondence sent in January 2021.

Given current circumstances, it was decided at the meeting that Council will review this information in 12 months after the full impacts of COVID-19 are understood.

Council appreciates the detailed information provided and will be in contact in the future.

Yours sincerely



David Keenan
Chief Executive Officer

Correspondence

Chief Executive Officer
PO Box 815 MOUNT ISA QLD 4825
Visit 23 West Street, Mount Isa

ABN 48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au
 MountIsaCityCouncil



OFFICER'S REPORT



ITEM 13.3

TO The Mayor, Deputy Mayor and Councillors
OFFICER People and Learning Officer, People, Culture and Safety
AGENDA 26.05.2021 Council Ordinary Meeting
FOLDER ID
SUBJECT Training and Development Strategic Policy Submission
LOCATION Not Applicable

EXECUTIVE SUMMARY

The Training & Development Policy has recently been updated and approved by the Executive Management Team to be put forth at the Council Meeting to be reviewed as a Strategic Policy.

OFFICER'S RECOMMENDATION

THAT Council adopt the Training & Development Policy V5 as presented.

Or

THAT Council does not adopt the Training & Development Policy V5 as presented.

BUDGET AND RESOURCE IMPLICATIONS

Not applicable

BACKGROUND

The Training & Development Policy has been reviewed and updated. A number of changes were made and can be reviewed in the attached Training & Development Policy Draft with track changes present. After being reviewed by EMT, the policy is ready for further review as a Strategic Policy by Council.

LINK TO CORPORATE PLAN

The Training & Development Policy forms part of Council's Corporate Plan.

The Policy is linked to section 5.4 of the Corporate Plan which states to become an employer of choice by providing appropriate training, innovative leadership and improved career pathways.

CONSULTATION (Internal and External)

Consultation with the Executive Management Team, Governance and People, Culture and Safety Department.

LEGAL CONSIDERATIONS

Not applicable

POLICY IMPLICATIONS

Not applicable

RISK IMPLICATIONS

Not applicable

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights under Council's Human Rights policy.



OFFICER'S REPORT



ATTACHMENTS

- Training & Development Policy V5 Draft – Track Changes
- Training & Development Policy V5 (Pending approval)

REFERENCE DOCUMENT

- Nil

Report Prepared by: People and Learning Officer People, Culture and Safety 28 April 2021	Report Authorised by: Manager, People, Culture and Safety People, Culture and Safety 28 April 2021
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STRATEGIC

Mount Isa City Council Staff Training & Development Policy

RESOLUTION OM25/02/13 VERSION (5)

File 1208 Strategic Policies I/R 453113

SUMMARY OF PROVISIONS

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1. PURPOSE

The purpose of this Policy is to affirm Council's commitment to ensuring that each employee has the opportunity to reach their full potential through the development of skills and knowledge acquired through training and development opportunities.

All employees are responsible for managing their own career development. Council's leaders will support and guide employees in identifying suitable training and further studies relevant to the individual's role requirements, as identified through the annual performance appraisal process.

2. SCOPE

This Policy applies to all employees of Mount Isa City Council. This Policy does not cover supplementary employees like labour hire, contractors or consultants.

3. CONFERENCES, SEMINARS AND SHORT COURSES

Council recognises and supports the need for employees to remain abreast of contemporary standards, innovation and legislative changes in their specific area of expertise and knowledge, to benefit the council. Council employees may request to attend relevant conference, seminars and short courses with the approval of the Chief Executive Officer.

POLICY NAME:	Staff Training & Development Policy
VERSION CONTROL NO:	(5) VERSION DATE: 23.03.2021 REVIEW DATE: 23.03.2023
POLICY TYPE:	Statutory (Council) / Strategic (Council) <input checked="" type="checkbox"/> / Administrative (CEO)
ORIGINAL APPROVED:	Council Meeting 17.09.2008 Resolution No: (PP08/09/08) Version No. 1
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Staff Training & Development Policy

- 3.1 Where approval has been granted, Council will provide the following assistance:
- a) Payment of the training registration fees. Registration will be organised by People and Culture.
 - b) Payment of flights to and from the location of training. Employees must complete and submit a Travel Request form to the People and Culture team for arrangements to be made. It is Council's preference that if the opportunity to participate through electronic means is available (ie. Zoom etc), then this option is selected.
 - c) If the training location is based regionally, it is Council's preference that employees use a Council vehicle to travel to the location. Use of a private vehicle must receive written approval from the Chief Executive Officer in advance and evidence of travel requirements required by Finance are provided upon return.
 - d) Employees will be paid ordinary hours for travel time in normal working hours however, employees will not be eligible to claim overtime / flex or RDO for any travel time incurred outside of normal working hours.
 - e) Employees will be paid their normal salary for the duration of the training, consistent with their daily working hours.
 - f) Should an employee wish to extend their absence before or after the training, employees must be required to submit a leave request to their Supervisor for approval.
 - a. If payment of a flight increases due to the change in departure/arrival dates, the employee will be required to reimburse the council the price difference.
 - i) Employees will be eligible to receive a travel allowance should they be required to travel for the participation in training outside of Mount Isa.
 - j) A Travel Allowance will be accessible (upon receipt of CEO approved Training Event application form) to cover costs for meals, accommodation, transfers and incidentals for the duration of the conference / course as follows:
 - a. Where the location is in a metropolitan area (defined as a capital city centre), employees will be paid \$300 for each training day.
 - b. Where the location is in a regional area (defined as a country centre), employees will be paid \$170 for each training day.
 - c. Should the training require the employee to be absent for more than 7 nights or more, the employee will be eligible for a reduced amount of \$150 for each training day.

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- g. Where an employee is eligible for a travel / accommodation allowance from another agency, the travel allowance paid by Council will reduced by this amount.

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- e. Employees must declare if they are staying in private accommodation (ie. staying with family or friends) and if not utilising motel / hotel accommodations, then employees will be eligible for the reduced travel allowance amount of \$150 for each training day.
- k) Once a training registration has been completed and the training paid for, unless there are exceptional circumstances, the employee must participate in the training. Employees must notify the People and Culture team as well as their Supervisor if they are not able to participate in the scheduled training. If a suitable replacement is not able to be organised, the employee may be required to reimburse Council any lost monies as a result of the cancellation.
- l) Records of training activities will be maintained on the relevant employee's file.

4. MANDATORY TRAINING

All employees of Mount Isa City Council (Council) are required to participate in training and development activities that are deemed mandatory, and which have been identified as integral to their role requirements. Leaders are required to provide on-the-job training opportunities for all employees to develop their ability to undertake their role.

Council will identify training which is mandatory for employees to undertake to ensure the workforce meet local government, statutory and legislative obligations.

5. INDUCTION

Council Leaders will ensure that all employees undertake a mandatory induction process to enable employees to carry out their duties in a safe and effective manner. This mandatory requirement is to be completed upon commencement of employment as well as attendance at an annual refresher.

6. PROFESSIONAL DEVELOPMENT

Permanent employees may request to undertake a course that leads to technical or professional certification. Approval is required by the Chief Executive Officer and will be based on demonstration that the course will enhance the skills of the employee for the position currently filled and benefit of Council.

6.1 The criteria for selection and approval of employees to participate in Professional Development shall include:

- a) To be eligible for professional development, employees must have achieved one year of continuous service with Council prior to seeking approval for professional development.
- b) Employees will be restricted to a maximum of one professional development course per year. Professional development must be successfully completed prior to the request for new training.
- c) Relevance to the employee's specific duties and development needs in their existing position.

MOUNT ISA CITY COUNCIL d) A need for the employee to undergo training requirements.

- e) Documented in the employee's annual performance appraisal process.

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- f) Recognised benefits to Council and linked to the improved functioning of the employee and their department.
- g) The willingness of the employee to participate in professional development activities in their own personal time to complete study obligations.
- 6.2 Prior to the enrolment of professional development, employees will be required to agree to a return of service. The return of service will outline the conditions within which the employee agrees to remain employed by Council at the completion of the certification as well as recoupment of costs, should the employee leave Council within a specific timeframe.
- 6.3 It is a requirement of completing professional development that employees are expected to apply their learnings in their role as well as impart newly attained skills to upskill team members.
- 6.4 Employees are responsible for completing the approved study within the nominated timeframe allowed by the Registered Training Organisation.
- 6.5 Paid leave for attendance at examinations held during normal working hours upon presentation of evidence of attendance requirements.
- 6.6 Records of training activities will be maintained on the relevant employee's file.

7. TRAINEES

- 7.1 Council agrees to pay for all mandatory course fees of the approved traineeship for designated Trainees.
- 7.2 Trainees will be able to access a minimum of five hours each week to undertake approved study towards their Traineeship.
- 7.3 Trainees are responsible for completing the approved study within the allowable time. This may require the employee to undertake studies in their own personal time to complete the training requirements.
- 7.4 If the trainee fails to complete the qualification within the allowable time, the trainee will not receive a certificate upon completion of the contractual employment term.

8. APPRENTICES

- 8.1 Council agrees to pay for all mandatory course fees of the approved apprenticeship for designated Apprentices.
- 8.2 The Apprentice will be required to attend the Registered Training Organisation's scheduled training blocks. Failure to attend scheduled training blocks could result in:
 - a. Disciplinary action.
 - b. Cost of training fees being charged to the employee.

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- c. Consideration for future training requests being declined.

9. CADETS

- 9.1 Council agrees to pay for all mandatory course fees of the approved cadetship.
- 9.2 Reimbursement of all statutory and other compulsory charges in relation to the approved course. Reimbursement shall be made upon application by the employee, following the passing of examinations and upon presentation of receipts and evidence of satisfactory completion of the semester. Receipts must be provided to People and Culture no later than three months after the completion of the unit/subject.
- 9.3 Cadets will be able to access a minimum of five hours per week to undertake approved study or attendance of lectures or tutorials.
- 9.4 Paid leave for attendance at examinations held during normal working hours upon presentation of evidence of attendance requirements.
- 9.5 Paid leave for attendance at compulsory residential school, up to five days paid per annum.
- 9.6 Cadets are responsible for completing the approved study within the nominated employment contract. This may require the employee to undertake studies in their own personal time to complete the training requirements. Failure to undertake and complete the required studies will result in a review of the ongoing cadet employment conditions.

10. TICKETS / LICENCES

- 10.1 Employees are required to hold all mandatory tickets and licences that are outlined in the position description as a minimum requirement of their role. It is the employee's responsibility to maintain these during their employment and provide evidence of currency for People and Culture's records.
- 10.2 Council may elect to support employees in obtaining relevant tickets and licences to promote development and career opportunities, to the benefit of Council.
- 10.3 Prior to the registration of training, employees will be required to agree to a return of service. The return of service will outline the conditions within which the employee agrees to remain employed by Council at the completion of attaining the ticket/licence as well as recoupment of costs, should the employee leave Council within a specific timeframe.

11. PROFESSIONAL ASSOCIATIONS

- 11.1 It is recognised that certain positions within Council are required to hold membership with a professional body.
- 11.2 It is Council's preference that professional associations are registered in the name of Council, wherever possible.

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12. RESPONSIBILITIES

- 12.1 It is the employee's responsibility to maintain currency of certificates, tickets or licences required to perform position duties. The employee is responsible for their own training or development and must express their interest to their Manager/Supervisor.
- 12.2 It is People, Culture and Safety's responsibility to coordinate requirements for employee compliance training.
- 12.3 It is the Manager/Supervisor's responsibility to endorse training that aligns with position compliance or appropriate professional development opportunities.

13. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

14. BREACH OF POLICY

Where Council reasonably believes an employee has breached this policy, the matter will be dealt with under the Performance and Misconduct Policy.

15. COMMUNICATION AND DISTRIBUTION

- 15.1 The responsible officer shall liaise with the People and Learning Officer to create and deliver internal OR external appropriate and regular training to Council employees.
- 15.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

16. ASSOCIATES LEGISLATION AND POLICIES

- Performance and Misconduct Policy
- Staff Training & Development Procedure
- Performance and Misconduct Policy
- Local Government Industry Award - Stream A
- Local Government Industry Award - Stream B
- Local Government Industry Award - Stream C

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Mount Isa City Council Staff Training & Development Policy

RESOLUTION OM25/02/13 VERSION (4)

File 1208 Strategic Policies I/R 453113

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1.0 PURPOSE

The purpose of this Policy is to affirm Council's commitment to ensuring that each employee has the opportunity to reach their full potential through the development of skills and knowledge acquired through training and development opportunities, recognises the importance of employee training and career development and that it is essential if the organisation is to successfully achieve its objectives.

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POLICY NAME: Staff Training & Development Policy
VERSION CONTROL NO: (4) VERSION DATE: 27.02.2013 REVIEW DATE: 01.02.2015
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Mount Isa City Council Staff Training & Development Policy

All employees are jointly responsible for managing their own career development. Council's leaders will support and guide and support employees in identifying suitable training and further studies relevant to the individual's role requirements, as identified through the annual performance appraisal process, and participating in suitable training and development courses and further studies.

The objectives of this policy are to:-

- Facilitate continuous improvement through increased knowledge and skill;
- Encourage ownership of individual development;
- Develop employees to meet the future requirements of Mount Isa City Council;
- Provide employees with an equal opportunity to training and development which is necessary to their work requirements and Mount Isa City Council's business objectives; and
- Monitor effectiveness of development opportunities

2.0 APPLICATIONSCOPE

This Policy applies to all employees of Mount Isa City Council. This Policy does not cover supplementary employees like labour hire, contractors or consultants.

3.2.01 CONFERENCES, SEMINARS AND SHORT COURSES

Mount Isa City Council recognises and supports the need for staff employees to remain abreast of contemporary standards, innovation and legislative changes in their specific area/s of expertise and knowledge, to benefit the council. Council employees may request to attend relevant conference, seminars and short courses with the approval of the Chief Executive Officer.

A Mount Isa City Council employee may attend relevant external conferences and short courses e.g. seminars, forums, workshops, user groups, with the approval of the Chief Executive Officer who shall have regard to cost-effectiveness (via approved Training Application Form).

Procedure

Employees are to seek approval for training by completing the Training Event application form and attaching relevant supporting documentation. Training application forms must be submitted at least two months prior to the scheduled training date.

Training Event application forms must be approved by the Supervisor, Area Director and submitted to People and Culture for processing.

Requests received by People and Culture will be submitted to the Executive Management Team (EMT) for consideration at their weekly meeting.

Where approval has been granted, Mount Isa City Council will provide the following assistance:

- Payment of travel costs to and from the conference / course venue, the training registration fees. Registration will be organised by People and Culture.
- Payment of If travelling by car employees should use a Mount Isa City Council vehicle wherever possible. For insurance purposes, use of a private vehicle for work travel purposes must be approved by the Chief Executive Officer in advance and evidence of itemised receipts upon return flights to and from the location of training. Employees must complete and submit a Travel Request form to the People and Culture team for arrangements to be made. It is Council's preference that if the opportunity to participate through electronic means is available (ie. Zoom etc), then this option is selected

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- If the training Reimbursement of travel expenses for use of a private vehicle will only be made where approved by the Chief Executive Officer in advance. location is based regionally, it is Council's preference that employees use a Council vehicle to travel to the location. Use of a private vehicle must receive written approval from the Chief Executive Officer in advance and evidence of travel requirements required by Finance are provided upon return.
- Employees if travelling by plane the Human Resources staff will organise flights as per the 'Application for Training' form. will be paid ordinary hours for travel time in normal working hours however, employees will not be eligible to claim overtime / flex or RDO for any travel time incurred outside of normal working hours.
- Employees will be paid ordinary hours for travel time in their normal working salary for the duration of the training, consistent with their daily working hours. hours however will not be eligible to claim overtime/flex/RDO for any travel time incurred outside of normal working hours.
- Should an employee wish to extend their absence before or after the training, employees must be required to submit a leave request to their Supervisor for approval. Payment of the employee's normal salary for the duration of the conference / course. Note should an employee elect to travel in work time and depart on an earlier flight or return on a later flight other than the flights that are closest to the course then they choose to do so under either the flexitime or rostered day off system.
 - If payment of a flight increases due to the change in departure/arrival dates, the employee will be required to reimburse the council the price difference.
- Employees will be eligible to receive a travel allowance should they be required to travel for the participation in training outside of Mount Isa. Payment of conference / course registration fees. Conference / course registration and payment will be organised by the Human Resources Section.
- A Travel Allowance will be available accessible (upon receipt of CEO approved Training Event request/application form) to cover costs for meals, accommodation, transfers and incidentals for the duration of the conference / course as follows:
- Where the location is in a metropolitan area (defined as a capital city centre), employees will be paid \$250 (current) \$300 (proposed) for each training day \$250 per night (for a maximum of 6 nights) for metropolitan areas (where "metropolitan" is defined as any coastal centre)
- Where the location is in a regional area (defined as a country centre), employees will be paid \$170 for each training day, \$170 per night (for a maximum of 6 nights) for regional areas (where "regional" is defined as any inland centre);
- Should the training require the employee to be absent for more than 7 nights or more, the employee will be eligible for a reduced amount of \$150 for each training day \$150 per night if staying in private accommodation or for accommodation in both metropolitan and regional areas for 7 or more nights
- Where an employee is eligible for a travel / accommodation allowance from another agency, the travel allowance paid by Council will reduced by this amount. Once a learning activity has been

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Mount Isa City Council Staff Training & Development Policy

scheduled it must be undertaken, unless there are special circumstances. Employees must discuss these circumstances with their direct supervisor, and then notify the organising officer of cancellation, a minimum of forty-eight hours prior to the learning activity. The supervisor is required to liaise with the organising officer and find a substitute participant if appropriate. Where an appropriate replacement cannot be found the employee may, at the CEO's discretion, be required to reimburse Council any lost monies

- Employees must declare if they are staying in private accommodation (ie. staying with family or friends) and if not utilising motel / hotel accommodations, then employees will be eligible for the reduced travel allowance amount of \$150 for each training day.
- Once a training registration has been completed and the training paid for, unless there are exceptional circumstances, the employee must participate in the training. Employees must notify the People and Culture team as well as their Supervisor if they are not able to participate in the scheduled training. If a suitable replacement is not able to be organised, the employee may be required to reimburse Council any lost monies as a result of the cancellation. Where an apprentice/trainee is eligible for a travel/accommodation allowance from another agency, Council's Travel Allowance will be reduced by this amount
- Records of training activities will be maintained on the relevant employee's file.

42.02 PROFESSIONAL DEVELOPMENT MANDATORY TRAINING

All employees of Mount Isa City Council (Council) are required to participate in training and development activities that are deemed mandatory and which have been identified as integral to their role requirements. Leaders are required to provide on-the-job training opportunities for all employees to develop their ability to undertake their role.

Council will identify training which is mandatory for employees to undertake to ensure the workforce meet local government, statutory and legislative obligations.

Procedure

Council will nominate individuals required to undertake mandatory training requirements. Team Leaders must notify the employees of the training requirements and release the employees to attend the training.

Failure to attend scheduled training could result in:

- Disciplinary action.
- Cost of training fees being charged to the employee.
- Consideration for future training requests being declined.

Records of training activities will be nominated on the relevant employee's file.

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STRATEGIC

Mount Isa City Council Staff Training & Development Policy

5.0 INDUCTION

Council Leaders will ensure that all employees undertake a mandatory induction process to enable employees to carry out their duties in a safe and effective manner. This mandatory requirement is to be completed upon commencement of employment as well as attendance at an annual refresher.

6.0 PROFESSIONAL DEVELOPMENT

Full-time permanent employees may request to undertake a course that leads to technical or professional certification. Approval is required by the Chief Executive Officer and will be based on demonstration that the course will enhance the skills of the employee for the position currently filled and benefit of Council prior to the commencement of study, which leads to technical or professional certification will be assisted as follows:

The criteria for selection and approval of employees to participate in Professional Development shall include:

- To be eligible for professional development, employees must have achieved one year of continuous service with Council prior to seeking approval for professional development.
- Employees will be restricted to a maximum of one professional development course per year. Professional development must be successfully completed prior to the request for new training.
- Relevance to the employee's specific duties and development needs in their existing position.
- An identified need for the employee to undergo training requirements.
- Documented in the employee's annual performance appraisal process.
- Recognised benefits to Council and linked to the improved functioning of the employee and their department.
- The willingness of the employee to participate in professional development activities in their own personal time to complete study obligations.

Prior to the enrolment of professional development, employees will be required to agree to a return of service. The return of service will outline the conditions within which the employee agrees to remain employed by Council at the completion of the certification as well as recoupment of costs, should the employee leave Council within a specific timeframe.

It is a requirement of completing professional development that employees are expected to apply their learnings in their role as well as impart newly attained skills to upskill team members.

Employees are responsible for completing the approved study within the nominated timeframe allowed by the Registered Training Organisation.

Records of training activities will be maintained on the relevant employee's file.

- Maximum of 7.25 hours per week, with pay to study at work
- Maximum of 1.5 days paid study leave for each course unit/subject, and

MOUNT ISA CITY COUNCIL

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STRATEGIC

Mount Isa City Council Staff Training & Development Policy

- Reimburse 50% of associated course costs (Please see Table 1) up to a maximum of \$500 per unit/subject to be paid on production of a certificate of successful completion and itemised receipts
- Receipts for reimbursement must be provided to Human Resources no later than three (3) months after completion of unit/subject

Approval is required by the Chief Executive Officer and will be based on demonstration that the course will enhance the skills of the employee for the position currently filled or likely to be filled as determined in an agreed career path.

Employees with less than one (1) year's service will not be considered for assistance unless negotiated at the time of engagement. This is at the discretion of the Chief Executive Officer.

Employees will be restricted to a maximum of one personal development course per year and this will be identified during the employee's annual performance appraisal and noted in the accompanying documentation. Should an employee prove that it is to Council and the Employee's benefit that they attend additional professional development over and above training that has been identified at the time of review, is at the discretion of the Chief Executive Officer.

Where an employee undertakes a course that is paid for in advance by Council and the employee withdraws, fails to complete or leaves Council prior to completion; the employee is required (at the CEO's discretion) to refund to Council the funds paid for the incomplete portion of the course.

Procedure

Employees are to seek approval for training by completing the Training Event application form and attaching relevant supporting documentation.

Training Event application forms must be approved by the Supervisor, Area Director and submitted to People and Culture for processing.

Request received by People and Culture will be submitted to the Executive Management Team for consideration at their weekly meeting.

Where approval has been granted, Council will provide the following assistance:

- Reimbursement of all statutory and other compulsory charges in relation to the approved course. Reimbursement shall be made upon application by the employee, following the passing of examinations and upon presentation of receipts and evidence of satisfactory completion of the semester. Receipts must be provided to People and Culture no later than three months after the completion of the unit/subject.
- Paid leave for attendance at lectures and tutorials held during normal working hours, upon presentation of evidence of attendance requirements.
- Paid leave for attendance at examinations held during normal working hours, upon presentation of evidence of attendance requirements.

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STRATEGIC

Mount Isa City Council Staff Training & Development Policy

2.3— Cadetships

Mount Isa City Council recognises the need to assist young people from Mount Isa to succeed in their chosen career path and would like to contribute to this by assisting school leavers by offering scholarships in the following areas for students studying or intending to commence tertiary qualifications at a recognised tertiary institution:-

- ❖— Engineering
- ❖— Town Planning
- ❖— Building Surveying
- ❖— Accountancy
- ❖— Environmental Health

It is intended that the study shall either be full time or external at a tertiary institution that is acceptable to Mount Isa City Council, and that the qualification obtained is recognised by the relevant institute or association.

Candidates will be selected on merit and interviewed by a selection panel. The assessment will include:

Commenced or are about to commence study at a tertiary institution acceptable to Mount Isa City Council.

- Satisfactory academic performance;
- Aptitude
- Personal qualities;
- Preference will be given to the Mount Isa youth who are willing to return to Mount Isa on the obtainment of their degree to work within their own community; and
- Applicants must be an Australian citizen

2.3a— Duration of Scholarship

The term of the scholarship for Cadets studying full time, will be for a maximum of four academic years. During this time students are required to attend the recognised university on a full time basis. External students will be required to provide council with a timetable prior to nominating a likely completion date to obtain their degree.

2.3b— Progress

If a sponsored student fails to pass a subject or prescribed examinations in any one semester or is reported to be making unsatisfactory progress, council then reserves the right to withdraw from the scholarship agreement, and all scholarship financial support is required to be reimbursed to council by the student.

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STRATEGIC

Mount Isa City Council Staff Training & Development Policy

2.3c Employment after Graduation

On completion of the tertiary degree and on presentation of degree, the sponsored student will be appointed to Mount Isa City Council in their chosen field in accordance with the Local Government Officer's Award 1998 in conjunction with the enterprise agreement. Refer to scholarship details below for ongoing employment conditions.

2.3d Withdrawal from Sponsored Study Assistance

Should a sponsored student be unable to complete a course of study for unforeseen reasons on discussion with council the scholarship may be cancelled. Each case will be considered on its merit.

2.3e Scholarship Details

The scholarships shall be awarded to the applicants showing the greatest merit. To aid the selection panel in determining merit, selection criteria has been developed that requires formal submission as part of the application.

2.3f The scholarship shall include the following for a student studying on a full time basis:-

- Mount Isa City Council will reimburse up to \$2000.00 per year towards the payment of course fees, purchase of textbooks, software or associated study aides (please refer to Table 1). Reimbursement will be made upon the furnishing of itemised receipts to council to substantiate the claim. Claim for reimbursement must be made within three (3) months of purchase.
- Mount Isa City Council will also make payment of \$130.00 per week for each week of study at University. Payment will be made through our payroll office as an allowance.
- Financial support, for annual membership to the relevant institute of association.
- Two return airfares from the place of study, to Mount Isa per annum, to be utilised to undertake vacation employment during the mid-year and end of year university breaks. Where the student prefers to drive their own vehicle then a travel allowance payable per kilometre of travel will be reimbursed upon presentation of itemised receipts (claim is to be made within three (3) months of travel).
- Relevant (casual) paid workplace training will be available during vacation employment.

2.3g Paid Employment During Semester Breaks

Sponsored students shall be required to undertake practical industry experience with council during university breaks (as a casual employee). Nominally a minimum of four (4) weeks during mid-semester break and a minimum of nine (9) weeks during the end of year break (total of 13 weeks per year of practical work experience required).

2.3h The scholarship shall include the following for a student studying externally:-

- Mount Isa City Council will reimburse up to \$2000.00 per year towards the payment of course fees, purchase of textbooks, software or associated study aides (refer to Table 1). Reimbursement will be made upon the furnishing of itemised receipts to Human Resources to substantiate the claim.

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Mount Isa City Council Staff Training & Development Policy

- Financial support, for annual membership to one relevant institute or association.
- Council agrees to fund a maximum of two return airfares per year to place of study for required residential school and the applicable Travel Allowance. Where the student prefers to drive their own vehicle then a travel allowance payable per kilometre of travel will be reimbursed upon presentation of itemised receipts (claim is to be made within three (3) months of travel).
- Sponsored student will be employed on a full time basis under the Local Government Officer's Award 1998 in conjunction with Council's Enterprise Agreement.
- Council also agrees to maintain your salary at full pay whilst you are at residential school.
- Council will allow 7.25 hours per week (1 day), with pay to study at work at the discretion of the supervisor as work requirements must be considered. This study leave will be undertaken within the workplace utilising council resources.
- For external sponsored student's council offers up to one week paid study leave in addition to annual leave per semester. When applying for this leave it is at the supervisors discretion depending on the sections work requirements and a leave form is to be completed and submitted to your supervisor.

2.3i—Conditions

The following conditions apply to study assistance:-

- The sponsored student shall be responsible for any other expenses associated with his/her study in excess of the study assistance provided by council in the above scholarship details clause.
- If the student fails any subject, then the subject is to be repeated at the earliest opportunity at the student's own cost. If failure of a subject affects the ability of the sponsored student to complete the course within the sponsored time frame, council reserves the right to withdraw assistance and recover monies paid to the supported student in accordance with the progress clause 2.3 (b).
- Study assistance will not be payable until the student's enrolment has been confirmed by the university; furthermore study assistance will only be payable on expenses incurred whilst the student is employed as a Cadet
- All claims for reimbursement are to be made in writing to the Training and Development Officer within three (3) months of the expense/purchase and must be accompanied with itemised receipts
- Both full time and external student's conditions of employment are as per this policy, the Local Government Officer's Award and the Enterprise Agreement.

2.3j—Termination of Service

Following appointment as an employee of Mount Isa City Council on a full time permanent basis, a successful graduate who wants to resign will need to discuss with both their Supervisor/Team

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STRATEGIC

Mount Isa City Council Staff Training & Development Policy

Leader and the Human Resources section. Following this, the graduate will need to make application for termination to the department head. Any termination of service is subject to the requirements of this agreement. Council reserves the right to recover any monies owing to Council including study aides provided to the Cadet (e.g. laptops, textbooks etc).

27.04 TRAINEESHIPS

~~2.4a~~ Council agrees to pay for all mandatory course fees, ~~student contact hours and essential textbooks~~ of the approved ~~Traineeship~~ for designated Trainees.

~~2.4b~~ ~~Where the Trainees will be able to access up to five hours each week to undertake approved study towards their Traineeship, is to attend a local Supervised Registered Training Organisation (SRT0) the Trainee shall be granted leave to attend the campus one day per week on full pay for the period the campus is open/available for the 12 month Traineeship period.~~

Trainees are responsible for completing the approved study within the allowable time. This may require the employee to undertake studies in their own personal time to complete the training requirements. Where the campus is not open/available or the SRT0 is out of town, the Trainee will be given one day per week on full pay to study the modules/units. It is preferable the Trainee temporarily relocates to an alternate desk/office for this day as to minimise disruption to their study.

~~2.4c~~ ~~If the trainee fails to complete the qualification within the allowable time, the trainee will not receive a certificate upon completion of the contractual employment term. Where the Traineeship is based on a Fixed Term Contract and there is no assurance of further employment, all accrued annual leave and flex/RDO shall be paid out on termination.~~

~~Where the Trainee has completed their traineeship and successfully applied for a permanent position with council, all accrued leave shall be carried over to their new position and it shall be deemed to be the commencement of their second year of employment.~~

8.0 APPRENTICES

Council agrees to pay for all mandatory course fees of the approved apprenticeship for designated Apprentices.

The Apprentice will be required to attend the Registered Training Organisation's scheduled training blocks. Failure to attend scheduled training blocks could result in:

- Disciplinary action.
- Cost of training fees being charged to the employee.
- Consideration for future training requests being declined.

9.0 CADETS

Council agrees to pay for all mandatory course fees of the approved cadetship.

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STRATEGIC

Mount Isa City Council Staff Training & Development Policy

- Reimbursement of all statutory and other compulsory charges in relation to the approved course. Reimbursement shall be made upon application by the employee, following the passing of examinations and upon presentation of receipts and evidence of satisfactory completion of the semester. Receipts must be provided to People and Culture no later than three months after the completion of the unit/subject.
- Cadets will be able to access up to five hours per week to undertake approved study or attendance of lectures or tutorials.
- Paid leave for attendance at examinations held during normal working hours upon presentation of evidence of attendance requirements.
- Paid leave for attendance at compulsory residential school, up to five days paid per annum.
- _____

Cadets are responsible for completing the approved study within the nominated employment contract. This may require the employee to undertake studies in their own personal time to complete the training requirements. Failure to undertake and complete the required studies will result in a review of the ongoing cadet employment conditions.

2.5 JOB ROTATION

Job rotation provides an opportunity for staff to work in different areas, gaining valuable insight in to the diverse work of the Council. It is also an opportunity to improve staff motivation and morale, particularly for those who have worked in one position for _____ a long period of time, or whose job has repetitive or stressful elements.

Job rotation opportunities will only be available to permanent members of staff. Job rotation is also a chance for multi-skilling staff and may be instigated by either Council management or staff and is to be agreed to by all parties in writing.

Table 1

Study Aides Eligible for Reimbursement	Study Aides Not Eligible for Reimbursement
Textbooks	Stationary supplies
Essential software programs	Computer / Laptop
Costs associated with University entry	Office Furniture
Essential equipment / tools eg. Graphics calculator, probe thermometer	All other accessories / items deemed not essential
<i>Note: All reimbursement claims must be accompanied with an itemised receipt and for items other than course fees, a written confirmation from university advising of the requirement for the essential equipment etc. Furthermore all claims are to be made to the Training & Development Officer within 3 months of purchase/payment to be eligible for reimbursement</i>	

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STRATEGIC

Mount Isa City Council Staff Training & Development Policy

10.0 TICKETS / LICENCES

Employees are required to hold all mandatory tickets and licences that are outlined in the position description as a minimum requirement of their role. It is the employee's responsibility to maintain these during their employment and provide evidence of currency for People and Culture's records.

Council may elect to support employees in obtaining relevant tickets and licences to promote development and career opportunities, to the benefit of Council.

Prior to the registration of training, employees will be required to agree to a return of service. The return of service will outline the conditions within which the employee agrees to remain employed by Council at the completion of attaining the ticket/licence as well as recoupment of costs, should the employee leave Council within a specific timeframe.

11.0 PROFESSIONAL ASSOCIATIONS

It is recognised that certain positions within Council are required to hold membership with a professional body.

It is Council's preference that professional associations are registered in the name of Council, wherever possible. ▲

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OFFICER'S REPORT



ITEM 13.4

TO The Mayor, Deputy Mayor and Councillors
OFFICER Chief Executive Officer
AGENDA 26.05.2021 Council Ordinary Meeting
FOLDER ID #5082

SUBJECT Submission of motion to LGAQ Annual Conference – Complaint Fee
LOCATION Not Applicable

EXECUTIVE SUMMARY

The cost of investigating complaints is very high therefore Council proposes to formally submit a motion to LGAQ in an attempt to lower these costs and reduce the number of complaints not made in good faith.

OFFICER'S RECOMMENDATION

THAT Council endorse the submission of motion to the LGAQ Annual Conference 2021 regarding the introduction application of a fee to lodge a complaint.

Or

THAT Council not endorse the submission of motion to the LGAQ Annual Conference 2021 regarding the introduction application of a fee to lodge a complaint.

BUDGET AND RESOURCE IMPLICATIONS

N/A

BACKGROUND

Mount Isa City Council receives complaints on a variety of issues from a variety of internal and external complainants with the majority of complaints being made in good faith, regarding valid matters. There are however, a small number of complainants who consistently make complaints to Council and oversight agencies such as the Crime and Corruption Commission, Office of the Independent Assessor and the Queensland Ombudsman. These complaints are mostly without merit and without any evidence or even relevant information, made with the intention to cause harm to an individual or to tie up Council resources both financial and in staffing.

Since January 2021, Council has spent over \$105,000 on complaints that were investigated externally, this does not cover the associated internal costs to Council. All complaint investigation costs are met by the ratepayer and this is unsustainable.

Council acknowledges the importance of complaints and through the implementation of Mount Isa City Council's Complaints Management Framework, proper and transparent investigation of complaints is beneficial to both the organisation and the community. However, the obligation to properly investigate complaints made, that are not made in good faith is simply too costly to sustain.

Council therefore proposes to submit a formal motion to the LGAQ at the Annual Conference 2021 to apply a \$200 fee to complainants lodging a complaint regarding corrupt conduct, fraud, misconduct, maladministration and councillor conduct. This fee would be refunded where the complaint is substantiated or partly substantiated.

LINK TO CORPORATE PLAN

This submission will support Strategy 5.12 Explore/review potential efficiencies and opportunities for Council's operations, infrastructure and assets.



OFFICER'S REPORT



CONSULTATION (Internal and External)

N/A

LEGAL CONSIDERATIONS

N/A

POLICY IMPLICATIONS

This submission to LGAQ has no policy implications.

RISK IMPLICATIONS

N/A

HUMAN RIGHTS CONSIDERATIONS

N/A

ATTACHMENTS

- Submission to LGAQ Regarding Complaint Costs

REFERENCE DOCUMENT

- N/A

Report Prepared by: Corporate Governance Coordinator Governance 7 May 2021	Report Authorised by: Chief Executive Officer 7 May 2021
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7 May 2021

Chief Executive Officer
Local Government Association of Queensland
PO Box 2230
Fortitude Valley BC QLD 4006

ask@lgaq.asn.au

Dear Mr Hallam

Submission of Motion: Complaint Application Fee

Mount Isa City Council would like to make a formal submission to the Local Government Association of Queensland (LGAQ) regarding the extensive and ongoing financial costs of processing complaints made to and about local governments and elected members.

Mount Isa City Council receives complaints on a variety of issues from a variety of internal and external complainants with the majority of complaints being made in good faith, regarding valid matters. There are however, a small number of complainants who consistently make complaints to Council and oversight agencies such as the Crime and Corruption Commission, Office of the Independent Assessor and the Queensland Ombudsman. These complaints are mostly without merit and without any evidence or even relevant information, made with the intention to cause harm to an individual or to tie up Council resources both financial and in staffing.

Since January 2021, Council has spent over \$105,000 on complaints that were investigated externally, this does not cover the associated internal costs to Council. All complaint investigation costs are met by the ratepayer and this is unsustainable.

Council acknowledges the importance of complaints and through the implementation of Mount Isa City Council's Complaints Management Framework, proper and transparent investigation of complaints is beneficial to both the organisation and the community. However, the obligation to properly investigate complaints made, that are not made in good faith is simply too costly to continue.

Mount Isa City Council therefore proposes, for your consideration and support, the application of a fee to lodge a complaint that relates to serious matters including corrupt conduct, fraud, misconduct, maladministration and councillor conduct. An application fee of \$200 per complaint is proposed. Where the complaint is substantiated or partly substantiated, Council would refund the application fee in full to the complainant. Council believes the application of a fee may discourage complainants from lodging complaints not made in good faith and lacking in substance.

Mount Isa City Council appreciates your time in considering our submission and would be happy to discuss the matter further with you if required.

Yours faithfully

David Keenan
Chief Executive Officer

OFFICER'S REPORT



ITEM 13.5

TO The Mayor, Deputy Mayor and Councillors
OFFICER Chief Executive Officer
AGENDA 26.05.2021 Council Ordinary Meeting
FOLDER ID #4987

SUBJECT 2020-2021 Annual Operational Plan Update
LOCATION Not Applicable

EXECUTIVE SUMMARY

Under Section 174 (3) of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment to Council, on a quarterly basis, of progress towards implementing the Annual Operational Plan.

OFFICER'S RECOMMENDATION

THAT Council adopt the third quarter 2020-2021 Annual Operational Plan as presented.

Or

THAT Council adopt the third quarter 2020-2021 Annual Operational Plan as presented.

BUDGET AND RESOURCE IMPLICATIONS

The annual budget is aligned with Council's Corporate Plan and Operational Plan.

BACKGROUND

It is a requirement under the *Local Government Regulation 2012*, s174 that the next step in the Corporate Planning Process is for officers to translate the goals and objectives set by Council in their Corporate Plan into an Operational Plan.

A Local Government Operational Plan is:

- Prepared on an annual basis by officers
- Based on the corporate plan
- Designed to provide more details on how each of the objectives/goals are going to be achieved
- Used to assess and monitor performance against targets
- Able to be amended at any time
- Adopted in sufficient time for the budget

LINK TO CORPORATE PLAN

The Annual Operational Plan is formed by all goals and objectives set by Council in the Corporate Plan.

CONSULTATION (Internal and External)

Executive Management Team



OFFICER'S REPORT



LEGAL CONSIDERATIONS

It is a requirement under the *Local Government Regulation 2012*, s174 that the Chief Executive Officer presents a written assessment to Council, on a quarterly basis, of progress towards implementing the Annual Operational Plan.

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Minimal Risk - projects, goals and activities that Council has identified to undertake in the 2019-2020 financial year may possibly not be accomplished due to conditions outside of Council's direct control e.g. grant funding not being obtained.

ATTACHMENTS

- 2020-2021 Annual Operational Plan.




REFERENCE DOCUMENT

- Corporate Plan





Report Prepared by: Senior Executive Assistant Executive Services 10.05.2021	Report Authorised by: Chief Executive Officer 10.05.2021
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People and Communities






VISION: To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.

Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	2nd Quarter Comments	3rd Quarter Comments	3rd Quarter Status
1.1 A healthy and safe community with continually improving access to high quality services with provisions for a safe community	Encourage community and government initiatives which promote a healthy lifestyle, exercise and well-being	To maintain current offering of activities/programs available at Splashez Aquatic Centre by providing extra classes	Apply for funding for various programs. Target to increase participation from 2019/2020 season by 10%.	Corporate and Financial Services	30.06.2021	Miss Julie's Mobile Swim School was successful in obtaining contract with MICC for Swim Programs. Commenced contract in October 2020.	Aqua Aerobics via MoveIT Program was successful. Runs every Mondays, Tuesdays, Wednesdays, Thursdays and Saturdays. Miss Julie's Mobile Swim School re-started end of February 2021 and still going. Contract due for renewal end of May 2021	
		To provide Learn to Swim lessons to adults in the community.	Apply for Federal funding to support affordable Learn to Swim lessons for adults.	Corporate and Financial Services	30.06.2021	4 x Adult Swim Fit classes offered a week, and Adult Learn to Swim classes currently run upon request.	No Federal Funding available. Council run Adult Swim Fit Classes runs 3 times a week and Adult Learn to Swim is run upon request.	
		Partner with NQ Sports Foundation to implement and deliver the MoveIT program (pilot program). NQ Sports Foundation is in partnership with Western Queensland Primary Health Network (WQPHN) to fund the MoveIT Program which will be delivered in Mount Isa, Cloncurry and McKinlay.	Aim to provide a minimum of two free community activities through the Move It Program.	Corporate and Financial Services	30.06.2021	Move It NQ programs commenced on November 30 with Aqua Aerobics continuing into early 2021 and Tai Chi to commence in Feb	Aqua and Tai Chi continuing, with the introduction of Crossfit in May.	
		To apply for State funding to increase or improve facilities available to the community by undertaking pre-feasibility for projects as per the recommendations of the Sport and Recreation Strategy, for nomination in the capital works program.	Start construction on improvements to community facilities in line with the approved capital works budget when funding is received.	Corporate and Financial Services	30.06.2021	RFQ for Noise survey to be awarded in coming weeks which will then progress the project to next RFQs on Pump Track D & C. Variation request to be submitted to S&R for 6 month extension	Project for Pump Track and associated infrastructure tenders out. Project extended to 31.12.2021.	
		To develop a continuous working database outlining sporting organisations infrastructure needs .	Aim to record 50% of all sports organisations requirements.	Corporate and Financial Services	30.06.2021	In Progress. More information to be sort at Sign On expo in Feb	In progress	
		Parks, open spaces and recreation master plan	Council adoption of a parks, open spaces and recreation masterplan	Engineering Services	30.06.2021	not commenced as yet	In progress	
		Continuation of principal cycle network roll out	100% of scheduled works completed	Engineering Services	30.06.2021	On track for completion prior to target date	In progress	






2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

	Advocate on behalf of the community for a proactive approach to the supply and provision of general health care, hospital services and allied health practices	Active participation in Covid19 related support activities	90% participation in HEOC meetings. Consider requests for support through the LDMG.	Executive Services	30.06.2021	Continued representation by Council officers in the HEOC meetings. LDMG meetings have continued through this year and any requests are addressed in this forum or escalated to the DDMG.	Continued representation by Council officers in the HEOC meetings. LDMG meetings have continued through this year and any requests are addressed in this forum or escalated to the DDMG.	
	Collaborate with Police, relevant stakeholders and community to keep our city safe through organisations and urban design	To effectively communicate with all parts of the community using standard messaging as this will allow the community to respond to impending issues affecting their safety.	100% of the people affected by the impending issue in the community are able to make informed decisions based on information received and are able to take necessary actions in a timely manner.	Corporate and Financial Services	30.11.2020	Disaster Resilience grant application was denied. Project will need to be reviewed and funded by Council to continue.	No progress due to resourcing issue.	
		CBD Master plan in conjunction with the safer communities CCTV programs	Successful approval of funding to install further CCTV cameras. Council adoption of a CBD Masterplan.	Engineering Services	30.06.2021	Masterplan will not be completed at this stage. Additional CCTV will be installed in locations recommended by QPS	Funding received and additional CCTV installed	
		Representation from Council at all meetings in relation to keeping our city safe	90% attendance at RMCN meetings.	Executive Services	30.06.2021	Meetings attended as required	Meetings attended as required	







2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
1.2 Access to high quality education opportunities, contemporary training and support services	Encourage consultation with industry, community and the wider region with respect to localised training opportunities and needs	Active participation through the Regional Roads group to identify collective training requirements across our region.	90% attendance at the RRTG Meetings. Participation in group training opportunities.	Engineering Services	30.06.2021	Ongoing	Ongoing	
		Increased consultation with schools to identify gaps and how we can provide better support	100% participation in school expos.	Executive Services	01.03.2021	Not commenced as yet	Not commenced as yet	
		Consultation with industry and community - to understand what intel or data is available to influence external environmental conversations for workforce planning	Organise key stakeholder meetings to collate available information and present a report to Council.	Executive Services	15.02.2021	Not commenced as yet	Not commenced as yet	
	Investigate the provision of increased opportunities for the youth to undertake practical training	Increase School based traineeships, work experience programs and cadetships within Council	Liaise with funding bodies to apply for appropriate funding. Advertise available opportunities across various departments.	Executive Services	30.03.2021	Advertising and recruitment for Trainee Positions underway	Trainee positions all appointed and inducted.	
	Work with government, support services and local industry to advocate for initiatives to retain the youth population, including improved education and training opportunities	Conduct a series of meetings with the education providers and identify opportunities for the youth to remain in Mount Isa and complete a higher education degree	Three meetings conducted with School Principals, James Cook University and Central Queensland University. Report presented and adopted by Council.	Executive Services	30.04.2021	Discussions commenced with University of Queensland regarding a tertiary education facility specific to the mining sector	Ongoing	









2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

People and Communities								
VISION: To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.								
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget/Target Date			
	Work with the local Aboriginal community to assist in preserving indigenous culture and values in the area where opportunities exist	Forming relationship/working groups involving consultation for design - public places (painting, signage)	Active consultation with stakeholders in appropriate works projects.	Engineering Services	30.11.2020	No current issues requiring consultation	No current issues requiring consultation	
		Establish the Mount Isa City Library Historical Collection as a locally-owned and of significant national collection of materials that are publicly accessible.	Apply for funding from the National Library of Australia for a Community Heritage Grant to do a significance assessment of the collection.	Corporate and Financial Services	30.06.2021	Apply for a Community Heritage Grant to obtain a Significance Assessment for the Mount Isa City Library Historical Collection. Grant applications open 9 March 2021	Application submitted to the National Library of Australia for a Community Heritage Grant to obtain a Significance Assessment for Mount Isa City Library's Historical Collection.	
	Promote cultural heritage of the area to the community and visitors	Display of interactive mapping information showing Indigenous sacred areas.	Develop key relationships with Cultural Leaders. Update website to display sacred sites.	Engineering Services	31.01.2021	No progress since last quarter	No progress.	
		Review statement/policy around diversity. Acknowledgment of our heritage in formal documentation. Inductions	Review of Council inductions and other relevant documentation to incorporate acknowledgement of heritage and increase diversity awareness.	Executive Services	30.09.2020	People and Learning Officer has commenced and review of induction package underway	Review of induction package underway	
	Encourage social inclusion and celebration of diversity	Cultural expansion programs that allow Council to celebrate cultural differences.	Review and update of the Arts & Cultural Policy	Corporate and Financial Services	31.10.2020	Round 1 of RADF closed on Nov 11 with 2 applications received. Decisions to be made in early 2021. Further work on Council initiated projects for the 20/21 year are in progress	Policy review complete Ongoing RADF projects progressing	







2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget/Target Date			
1.4 Promote Mount Isa as a place where people want to live, learn, work and visit	Work in conjunction with MICCOE and other stakeholders to provide a wide range of cultural and entertainment activities for all to enjoy	Offer Community Grants Program funding opportunities for local organisations to support the delivery of organised activity.	100% allocation of budgeted funds be dispersed to successful applicants	Corporate and Financial Services	Grants \$50,000 over 2 rounds,	Round 2 opens 1 Feb 2021, Council has also seen multiple requests coming direct to CEO outside of the funding rounds.	Round 2 closed on March 1 with 6 applications received. Approx 65% of budget expended. Surplus funds can be directed to sponsorship requests if received this year. Covid still impacting clubs and volunteer numbers	
		Offer In-Kind sponsorship programs to not-for-profit organisations and educational facilities.	Educate eligible organisations to achieve 70% of request are received on correct application forms.	Corporate and Financial Services	In-kind \$20,000 annually	No change from last quarter	Applications continue to be received, with organisations completing correct application forms	
		Appropriate service level agreement between MICCOE and Council.	Review of the service level agreement and adoption by Council	Executive Services	31.12.2020	MICCOE Service Level Agreement currently under review	MICCOE Service Level Agreement currently under review	
	Support sporting clubs and other community groups to ensure a wide range of organised and lifestyle activities	Council to run a Sign-On expo for the sporting and community groups to expand the event further into the community sector to broaden the range of available activities.	71 stalls participated in Feb. 2020. Aim to increase the number of stalls by 10% in 2021.	Corporate and Financial Services	28.02.2021	Event planning well under way with registrations open. Venue capacities, contact tracing and social distancing measures in place for the event for COVID-19 compliance.	Event Successfully held with Covid restrictions. Event well attended with 1048 visitors through the gate.	
	Encourage individuals and families to embrace our city as their home in preference to fly in-fly out lifestyle	Promotion of Council facilities, parks and open spaces	Development of an active marketing campaign from the Tourism Strategy.	Promotions and Development	31.08.2020	New imagery, videography completed.	Ongoing. New imagery, videography completed.	
		Transparency advising public of programs in place	Increased community engagement through active promotion of capital works programs throughout the year.	Promotions and Development	30.06.2021	Ongoing community consultation. Lifestyle Adventures survey completed.	Continuing	

2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Prosperous and Supportive Economy								
VISION: To develop a prosperous and diverse local economy which supports existing industry and encourages new and innovative business and practices.								
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
2.1 Grow a diverse local economy	Support and encourage opportunities for diversification of businesses and industries in the city and region	Promotion of Mount Isa as the gateway to the outback, Moondarra recreation reserve, border stop points.	Active implementation of the Tourism Strategy. Successful approval of tourism funding.	Promotions and Development	30.06.2021	Awaiting Council feedback on LTO formation.	Ongoing.Awaiting Council feedback on LTO formation.	
		Exploring opportunities with the current facilities for the regional hub.	Progression of the Motorsport Complex Committee. Progression of the Lake Moondarra Reserve Committee.	Executive Services	30.09.2020	Scoping of project continues	Scoping of project continues	
	Promote the city as a regional hub for both the resource sector and non-resources industries, aligned with broader regional economic objectives	Investigate the possibility of establishing a "Smart Hub" with support from the State Government.	Application or support of available funding to progress a smart hub in our region.	Executive Services	30.04.2021	not commenced as yet.	No progress. Not commenced as yet.	
	Encourage and support value adding strategies to existing industries, resources sector and business sectors	Incorporating more sustainable living (solar) more consultation with industry	Review of renewable energy opportunities and a report tabled to Council for consideration	Executive Services	28.02.2021	Council continues to assist within legislative boundaries and promote any new industry	Council continues to assist within legislative boundaries and promote any new industry	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
2.2 Develop a thriving tourism economy	Encourage and assist in facilitating the promotion and expansion of the tourism industry in Mount Isa	Review Signage and incorporate Tourism Strategy into CBD master plan	Undertake a signage audit. Council adoption of a CBD Masterplan.	Engineering Services	31.01.2021	CBD Masterplan - not commenced due to lack of resourced	No progress. CBD Masterplan - not commenced due to lack of resourced	
		Implementation of the Council Tourism Strategy	Quarterly reporting to Council on the progress of implementing the actions in the Tourism Strategy.	Promotions and Development	30.06.2021	Implemented strategic priorities, awaiting LTO formation.	Implemented strategic priorities, awaiting LTO formation.	
	Maximise the use of local tourism venues and infrastructure through responsible management	Master plan of council facilities. Upgrade to get maximum use	Creation of a Masterplan for Buchanan Park, Outback at Isa and Waste Management Facilities	Engineering Services	31.01.2021	Nearing completion - Outback at Isa. No further action completed on Buchanan Park and Waste Management Facility	Tenders released for the Waste Management Facility	
	Promote the natural attractions of Mount Isa and the North West generally	Community access to interactive mapping for the region.	Expansion of the online mapping access via Council's website.	Engineering Services	30.11.2020	Completed	Completed	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			

2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

2.3 Establish better community spaces including enhancing the CBD	Pursue expansion of the current Council initiated CBD improvements beyond West Street following the preparation of a masterplan incorporation develop a network of community spaces, including the CBD.	Increased beautification works for outer areas extending beyond the CBD.	Design adopted for Lookout and Harvey Norman Sites. Progression of the Family Park Precinct revitalisation works.	Engineering Services	31.08.2020	Lookout commenced regarding compliance. Commenced Family Park Precinct	Priority will be ongoing	
	Encourage and support community and cultural groups to integrate activities throughout the city for community benefit	Review of temporary/use of park hire process and fees to better facilitate community activities	Approval of appropriate fees and charges by Council.	Engineering Services	31.07.2020	Draft catch all document completed to be reviewed by EMT	Ongoing	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
2.4 Leadership role in creating and developing a key stakeholders' hub for economic diversification	Construct and lead a key stakeholders' hub with the primary focus of economic diversification	Council to review the Economic Development Strategy.	Council approval of a 3 year economic strategy.	Executive Services	30.09.2020	To be revised once appropriate resources can be allocated	To be revised once appropriate resources can be allocated	
	Collaborate closely with peak bodies and industry to integrate practical strategies for new business activity or enhancing existing businesses	Explore joint venture opportunities with TMR, MITEZ and other state bodies relating to explore opportunities for business enhancement across the region.	Participation in MITEZ meetings, coordination of an internal workshop to explore current opportunities and develop a plan of engagement to progress.	Executive Services	30.11.2020	Mayor present at MITEZ meetings.	Mayor present at MITEZ meetings.	
	Actively lobby governments and other sectors for developing the city into a regional hub	Lobby TMR road maintenance/ cost sharing agreement	Council endorsement of a cost sharing agreement with TMR.	Engineering Services	31.12.2020	No additional progress	No additional progress	
		Identify opportunities within the North West Minerals Province (NWMP) Blueprint	100% attendance and active participation in the Futures Forum and ongoing representation at the NWMP Blueprint meetings.	Executive Services	30.06.2021	Ongoing. Regular meetings arranged and updates also received via the NWQROC meetings.	Ongoing. Regular meetings arranged and updates also received via the NWQROC meetings.	





2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Services and Infrastructure								
VISION: To establish innovative and efficient infrastructure networks that services the local communities and industry.								
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
3.1 Ensure well maintained and reliable infrastructure networks	Work with all associated government departments and advocate for improvements to state roads throughout Mount Isa and beyond, including key haulage routes	Mapping road structures and funding available.	Comprehensive review of roads routes in conjunction with TMR. Identification of any resource sharing between regional councils.	Engineering Services	30.12.2020	Completed	Completed	
		Review of Mining industries roads, homestead routes service levels	Review of infrastructure agreements and updates applied where appropriate.	Engineering Services	30.05.2021	No additional progress	No progress due to resourcing issue.	
	Maintain and improve the local water and sewer supply networks to ensure provision and supply is sufficient to meet current and projected growth and demand	Complete the review of the drinking water quality management plan.	Departmental approval for the updated drinking water quality management plan.	Engineering Services	30.10.2020	Completed	Completed	
		Annual capital and operational works schedules be formalised.	Condition assessments and audits completed to formalise the asset management process.	Engineering Services	31.12.2020	Compilation of forward plans underway and DWQMP complete	Completed	
	Develop and improve the removal, recycling and processing of waste whilst maintaining compliance with the regulations	Completion of the waste management facility masterplan.	Adopted WMF Masterplan.	Engineering Services	30.11.2020	Internal concept plan for the site has been created	MRF and Transfer Station will require review of site.	
		Trial of the yellow top bin service	Complete trial and report tabled to Council with outcome.	Engineering Services	30.06.2021	Consultation re Mrf about to commence	Community Consultation arranged	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
3.2 Ensure sustainable asset management planning	Develop and implement a Council Asset Management Plan to identify the ongoing maintenance requirements of existing assets	Identifying all Council infrastructure networks.	Update the asset management plan with current data.	Engineering Services	30.06.2021	Ongoing review underway	Ongoing	
		Asset management strategy reviewed.	Report to Council on the status of the Asset Management Framework, Strategy and Policies and any implementation plans.	Engineering Services	30.06.2021	No dedicated Asset Manager or software/system in place	AM Gap analysis complete	
	Identify needs for future infrastructure development based on local and regional service and growth projections	Working group established to coordinate infrastructure scenarios with Town Planning requirements.	Working Group established and report tabled to Council with recommendations.	Engineering Services	30.06.2021	No additional progress	No additional progress	



2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN




Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
3.3 Provide well maintained and functional network of public assets	Provide governance and oversee the management of all Council's facilities ensuring they are clean, well maintained, safe and attractive	Formalise preventative maintenance plans.	Preventative maintenance plans established for each council asset class.	Engineering Services	30.06.2021	No progress has occurred since last quarter	Ongoing.	
	Identify gaps and rationalise existing facilities	Development of Facility Masterplans.	Council adopted masterplans for each council facility.	Engineering Services	30.06.2021	No progress has occurred since last quarter	Ongoing	







2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Healthy Environment								
VISION: To recognise, protect, manage and promote our unique natural environment to ensure the economic, environmental, social and cultural values are developed for long term sustainability.								
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
4.1 Sustainably manage and promote the extensive natural resource base in Mount Isa and Camooweal	Encourage development promoting environmentally responsible and sustainable industry	Promotion of pre-lodgement meetings with prospective developers to ensure compliance	100% of applications are compliant with planning overlays	Compliance and Utilities Services	30.06.2021	Discussions with potential sustainable industry developers being undertaken with planning scheme requirements being discussed in detail.	Town Planners continue to encourage developers to hold pre-lodgement meetings to promote well informed DA's being lodged.	
	Identify and protect key resource areas from encroachment by incompatible development and land use	Ensure town plan is understood and adhered to.	Compliant development applications are approved by Council.	Compliance and Utilities Services	30.06.2021	Planning officers continue to provide planning advice to potential developers and where the DA can generally comply with the planning scheme provisions, the development is recommended for approval.	Ongoing	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
	Encourage utilisation objectives for development which achieve water efficiency	Actively encourage applicants to identify water efficiency via the development application process.	100% applications have considered water efficiency within the application	Compliance and Utilities Services	30.06.2021	Water methods and efficiencies are discussed with potential developers where located within Local Government PIA water network area.	Ongoing	
	Encourage best practice for waste	Monitoring of best practice industry requirements.	Review of council related policies and procedures in regards to water and storm water management	Engineering Services	30.05.2021	Compilation of forward plans and revised DWQMP are well underway and expected to be completed by the end of February 2021.	No progress.	





2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

4.2 Recognise and protect our natural Environment	water and storm water management	Maintain documentation and infrastructure. Identify land areas that council need to maintain - easements, storm water drains, open drainage, minting crossovers blocking drainage systems	Comprehensive review of service areas within local government area. Any updates are to be approved by Council resolution.	Engineering Services	30.05.2021	No significant action taken. Will be progressed after the end of February when the budget process and forward planning is completed.	No further action	
		Adhere to legislation to ensure licences are current.	Review of current requirements across Council operations and plan developed to address any non-compliances prioritised.	Engineering Services	30.11.2020	Comments made by DES regarding operation of sewer pump stations is being addressed amend will be completed by end	Ongoing	
	Ensure all environmental and protective legislative requirements are met	Regular review and monitoring of ERA's	No more than 3 instances of breaches to environmental licenced activities	Engineering Services	30.06.2021	Council has continued working with relevant internal departments to implement improvements recommended in the environmental audit reports.	Ongoing	

2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN






Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
4.3 Council facilitate and educate residents and visitors to adopt healthy lifestyles with a positive environmental outlook	Encourage residents, business, landowners and visitors to actively engage in sustainability and conservation initiatives	Completion of the Environmental Management Plan.	Active promotion of key action items within the Council endorsed Environmental Management Plan.	engineering Services	30.06.2021	Projects have been scoped and planned. One project completed - Breakaway Creek Investigation. Projects underway include the Alternative Roost Site. Works to begin on remaining projects next quarter.	Ongoing	
	Promote positive approach to exercise and healthy lifestyle	Develop Walking Trail maps that will be included on the Council Website. Promote trails through social media.	4 Trails be approved by Council and loaded on website. 150 likes/hits on social media campaign	Corporate and Financial Services	30.06.2021	No changes since last quarter	New council mapping in place to assist in creating interactive maps	
		Improve Council Website to include photos and data of available facilities of Council parks and open spaces that can be utilised by the community as outlined in the masterplan for parks, open spaces and recreation.	Aim for 50% of Parks and Open Spaces Updated on Website	Corporate and Financial Services	30.06.2021	No changes since last quarter	No changes since last quarter	
	Review Council's in-house environmental initiatives and implement improvements	Annual review of the current environmental initiatives.	Initiatives to be published on the Council Website and half yearly report tabled to Council advising of progress.	Engineering Services	31.12.2020	The Illegal Dumping Hotspot program has continued with the installation of further signage.	Ongoing	

2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Ethical and Inclusive Governance								
VISION: To practice inclusive and ethical governance through proactive engagement with all sectors of the community, council and all levels of government.								
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
5.1 Incorporate ethical sustainable and reasonable financial planning	Actively pursue opportunities to supplement Council revenues by State and Federal government grants, public-private partnerships, and voluntary participation via general or more specific funding avenues	Additional support for funding applications, coordination of funding.	Development of a suite of business cases and project options to actively apply for relevant funding. 75% success rate in funding applications.	Engineering Services	30.06.2021	No additional progress	No additional progress	
	Implement well-managed Council spending and financial management through facilitated internal audit and budgetary meetings	Develop and adopt the Annual Budget within Statutory timeframes.	Budget adopted within statutory timeframes. Budget workshops professionally presented and prepared. Detailed rates modelling & presentations provided to support Councillor decisions.	Corporate and Financial Services	31.07.2020	Annual audited accounts completed on time, budget review commenced in Nov 2020.	Draft 2021-22 Budget released for public consultation on 4 & 11 May 2021 from 5:30pm - 6:30pm at Council Chambers.	
	Ensure transparency and accountability is evident in all Council decisions and reports in accordance with Local Government Act and Regulations	Develop and adopt Council project management and decision frameworks	Project Management and Decision Frameworks completed and endorsed by Council.	Engineering Services	31.12.2020	Project Management Framework is 75% completed.	Limited progress	
		Review the Agenda and Reporting processes to ensure they remain effective and in accordance with best - practice	Review relevant legislation and implement required updates to council policies.	Executive Services	30.06.2021	Review continues to ensure best practice. Meeting management software to be implemented this quarter.	Ongoing	



2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
5.2 Enable our community to be actively informed and educated encouraging local contribution to decision making	Implement innovative communication methods to encourage the community to attend and contribute to public consultation and information events	Finalise the Community Engagement Policy	Council adoption of the Community Engagement Policy	Promotions and Development	31.07.2020	Completed.	Completed.	
		Live Stream Council Meetings	Present business case to Council on live-streaming options and allocated appropriate budget to undertake works.	Corporate and Financial Services	31.07.2020	Livestream testing is complete. Policy needs to be reviewed to allow public broadcasting.	Draft Live Steaming of Council Meeting Policy for review to be adopted.	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
5.3 Demonstrate inclusive, innovative, robust and forward-thinking decision making and leadership	Ensure stakeholders are engaged in relevant Council decisions	Supporting stakeholder and community consultation for project decision making	Undertake at least 6 community engagement sessions.	Promotions and Development	30.06.2021	Ongoing Community engagement sessions planned for 2021.	Ongoing	
	Set relevant milestones which are regularly reviewed	Development of Implementation Action Plans against the strategic documents developed to ensure regular reporting and monitoring of the progress against strategic items/tasks	Quarterly reporting to Council and documents loaded onto the website to inform the community of Councils progress towards achievement	Executive Services	30.06.2021	Ongoing,	Ongoing	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date			
5.4 Ensure community representation is diverse and encompasses different cultures and minority groups	Encourage participation from diverse cultural backgrounds in decision making processes	Ensure appropriate level of community engagement is identified through council initiatives.	Increased community engagement.	Promotions and Development	30.06.2021	Proposed initiatives ongoing, community engagement sessions and social media surveys.	Ongoing	

- Below Target 
- Review Required 
- On Target 
- Complete 

OFFICER'S REPORT



ITEM 13.6

TO The Mayor, Deputy Mayor and Councillors
OFFICER Chief Executive Officer
AGENDA 26.5.2021 Ordinary Council Meeting
FOLDER ID 4579

SUBJECT Establishment of Miners Memorial Advisory Committee
LOCATION Not Applicable

EXECUTIVE SUMMARY

Pursuant to Council resolution number OM32/08/20, it is proposed to establish a Miners Memorial Advisory Committee to coordinate the planning of the memorial to be unveiled during the 2023 centenary celebrations.

OFFICER'S RECOMMENDATION

THAT Council form a Miners Memorial Advisory Committee and commence a membership nomination/application process.

AND

THAT Council endorse the Miners Memorial Advisory Committee Terms of Reference as amended.

OR

THAT Council does not support the Miners Memorial Advisory Committee

BUDGET AND RESOURCE IMPLICATIONS

The establishment of the Advisory Committee will not have any material budget or resource impact in the current financial year and administrative support will be provided through the Executive Services directorate. As preparations for the miners memorial progress, budget and resource proposals will be brought to Council for consideration through normal processes.

BACKGROUND

Correspondence received 10 August 2020 from Mr John Moran regarding the possibility of establishing a permanent memorial for persons who lost their lives in industrial accidents while developing and operating the Mount Isa Mines.

At Council's Ordinary Meeting on 26 August 2020, it was resolved that the Chief Executive Officer prepare a report for Council to consider the facilitation of a Miners Memorial Committee.

LINK TO CORPORATE PLAN

People and Community - To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.

CONSULTATION (Internal and External)

Councillors
Mr John Moran

LEGAL CONSIDERATIONS

Formally endorsed Advisory Committee members will be covered by Council's insurance.



OFFICER'S REPORT



POLICY IMPLICATIONS

The proposed Advisory Committee and Terms of Reference are consistent with Council's recently adopted Advisory Committees Policy.

RISK IMPLICATIONS

Establishment of a broadly representative Advisory Committee will help council to mitigate risks and maximise opportunities.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to the protected human rights as per Council's Human Rights Policy.

ATTACHMENTS

1. Proposed Terms of Reference

REFERENCE DOCUMENT

Nil

Report Prepared by: Senior Executive Assistant Executive Services 21.05.2021	Report Authorised by: Chief Executive Officer 21.05.2021
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1. INTENT

- 1.1 To give representatives from community, government and business the opportunity to provide advice and feedback to Council on matters relevant to the proposed Miners Memorial, to be unveiled in 2023.
- 1.2 To assist Council by providing guidance on infrastructure, events and funding opportunities which are complimentary to this celebration.

2. SCOPE

- 2.1 The terms of reference apply to all Miners Memorial committee members.

3. POWERS OF COMMITTEE

- 3.1 This committee is an advisory committee to Council pursuant to section 264 1(b) of the *Local Government Regulation 2012* and Council's Advisory Committees Policy applies to this committee.

4. PURPOSE

- 4.1 The functions of the Miners Memorial Advisory Committee shall include but not be limited to:
 - Planning and policy development
 - Strategic program reviews
 - Facilitation of partnerships, community, and user participation programs
 - Provision of support to specific project working groups established by Council from time to time.
- 4.2 The Miners Memorial Advisory Committee may form sub-groups for addressing particular tasks and may choose the membership of such-groups by consensus.

5. MEMBERSHIP

- 5.1 Membership will be resolved by Council from time to time.
- 5.2 Changes to the membership may be proposed to Council by the Advisory Committee Chair through whatever process they deem suitable.
- 5.3 Chairperson: <Insert Name> <Insert Resolution Number>
- 5.4 The Advisory Group will include the Mayor and 2 nominated councillors as ex-officio members
- 5.5 As a guide, membership of the Advisory Group should also consist of:
 - 2 prominent residents from the Region
 - 2 prominent representatives from community organisations working with the community
 - 2 representatives from prominent and long-standing businesses in the region
 - The Council Executive responsible for Community Events and Promotion
 - A representative from the Queensland State Government

6. COMMITTEE TERM

6.1 The term of the Advisory Committee is 3 years from <date>

7. MEETINGS

7.1 Meetings shall be at least quarterly (every three months).

7.2 Attendance may be available through electronic means.

7.3 The Quorum for the Advisory Group will be 50% of members.

7.4 If the Chair is unable to attend a meeting, a Councillor will stand in as Chair.

7.5 Discussion at the Advisory Group meetings will be managed through an agenda. Agenda items can be submitted for consideration by any member and should be submitted seven days before the meeting. The agenda will be circulated to all members five days prior to the meeting.

7.6 All members will ensure there is appropriate and suitable representation at meetings unless alternative arrangements such as reports submitted prior to the meetings.

7.7 The responsibility for normal day to day operational matters relating to the Miners Memorial will be handled through the normal management structure of Council.

7.8 The Advisory Group will formulate and make recommendations in a consensus decision making approach to inform the decision-making framework for strategic development.

7.9 Accurate and concise minutes will be recorded at each meeting and all agreed actions will include the responsible person's name and an action due date. The minutes will be distributed to each member prior to the next meeting for confirmation as a true and accurate record at that meeting.

7.10 Minutes will be reported to the next available Ordinary Council meeting.

8. PERFORMANCE EVALUATION

8.1 The Advisory Committee will undertake an annual performance assessment of the committee against these terms of reference and Advisory Committees Policy.

9. RESPONSIBILITY

9.1 Council is responsible for the adoption, amendment and repeal of these Terms of Reference.

9.2 Advisory Committee Members are responsible for:

- Attending meetings
- Preparing and presenting reports as requested by the Chairperson
- Assisting with development of strategies or policies
- Actively promoting discussion within the community and source feedback.

9.3 The Miners Memorial Advisory Committee does not have the power to incur expenditure.

9.4 The Advisory Committee makes recommendations to Council.



9.5 All Group members as well as other participants are expected to observe the following protocols:

- Be courteous to other participants, Council staff and Councillors
- Help to create an environment that is free of harassment and discrimination
- Protect the health, safety and welfare of yourself and others at meetings and related activities
- Actively participate with the regions' promotion in mind.

9.6 Mount Isa City Council will provide administrative support to the function of the Advisory Group through

- Preparation and distribution of agenda for meetings
- Administrative arrangements for meetings
- Ensure all Advisory Group records are maintained in Council's record keeping systems
- Ensures information is accessible to all group members; and Minutes of proceedings taken and distributed in a timely manner.

.....
David Keenan
Chief Executive Officer

OFFICER'S REPORT



ITEM 13.7

TO The Mayor, Deputy Mayor and Councillors
OFFICER Chief Executive Officer, Executive Services
AGENDA 26.05.2021 Council Ordinary Meeting
FOLDER ID # 4960

SUBJECT Audit and Risk Management Committee Meeting Minutes dated 13 May 2021 -Unconfirmed
LOCATION Not Applicable

EXECUTIVE SUMMARY

Mount Isa City Council appointed an Audit and Risk Management and Committee whose primary objective is to assist Council in fulfilling its corporate governance role and oversight responsibilities relating to accounting and reporting practices imposed under the Local Government Act 2009, and other relevant legislation. The Audit and Risk Management Committee Meeting was held on 13 May 2021.

OFFICER'S RECOMMENDATION

THAT Council receives and accepts the unconfirmed Audit and Risk Management Committee Meeting Minutes dated 13 May 2021 as presented.

OR

THAT Council do not receive and accept the unconfirmed Audit and Risk Management Committee Meeting Minutes dated 13 May 2021 as presented.

BUDGET AND RESOURCE IMPLICATIONS

N/A

BACKGROUND

The Audit and Risk Management Committee undertakes an advisory function and provides Council with independent advice on key Council activities.

Local Government Act 2009 – Section 105 Auditing, including internal auditing.

(4) An audit committee is a committee that—

(a) monitors and reviews—

(i) the integrity of financial documents; and

(ii) the internal audit function; and

(iii) the effectiveness and objectivity of the local government's internal auditors; and

(b) makes recommendations to the local government about any matters that the audit committee considers need action or improvement.

LINK TO CORPORATE PLAN

Ethical and Inclusive Governance:

5.7 *Promote a proactive approach to Risk management, including business continuity.*

5.11 *Provide and maintain strategies to ensure Council's long-term sustainability.*

5.12 *Explore/review potential efficiencies and opportunities for Council's operations, infrastructure, and assets.*

CONSULTATION (Internal and External)

Chair and members Audit and Risk Management Committee, Chief Executive Officer, Acting Manager, Corporate and Financial Services and Coordinator-Corporate Governance.



OFFICER'S REPORT



LEGAL CONSIDERATIONS

Local Government Act 2009

Local Government Regulation 2012

POLICY IMPLICATIONS

Audit and Risk Management Committee Charter V6

RISK IMPLICATIONS

Public perception Risk is assessed low.

Workplace Health and Safety Risk is assessed as low.

Financial Risk is assessed as low.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights as per Council's Human Rights Policy.

ATTACHMENTS

- 13.05.2021 Audit and Risk Management Committee Meeting Minutes - Unconfirmed

REFERENCE DOCUMENT

- *Local Government Act 2009 – Sec 105 (4)*
- *Local Government Regulation 2012 – Sec 111 (c)*
- *Audit and Risk Management Committee Charter V6 – MagiQ Doc Id: 10265*

Report Prepared by: Executive Assistant Corporate and Community Services 24.05.2021	Report Authorised by: Chief Executive Officer Executive Services 24.05.2021
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13 May 2021

Audit & Risk Management Committee Meeting

MEETING MINUTES

Commenced 1:35pm

Close 4:28pm

Location Council Chambers, 23 West Street Mount Isa.

ATTENDEES

Quorum for the Audit and Risk Management Committee is at least half of the number of members of the Committee, as per 5.2 of the Audit & Risk Management Charter.

Committee Geoff King (Chair)
Kerry Phillips
Deputy Mayor Phil Barwick

Observers

David Keenan	CEO MICC
Renee Wallace	Director, Infrastructure Services (MICC)
Stephen Richardson	Acting Manager, Corporate & Financial Services (MICC)
Dennis McLeod	Interim Manager, People, Culture & Safety (MICC)
Raylee Harris	Coordinator, Procurement
Geraldine Hollyman	Coordinator, Asset Management
Charles Strickland	Senior Director, Queensland Audit Office-via Teleconference
Mark Andrejic	Partner- Audit and Assurance, Crowe Australasia-via Teleconference
Carolyn Eagle	Director, Pacifica Chartered Accountants – via Teleconference
Amira Muirhead	Principal Internal Auditor, Pacifica Chartered Accountants -via Teleconference

Apologies	Cr. Mick Tully	Audit Committee Member
	Hon. Danielle Slade	Mayor, Mount Isa City Council (MICC)
	Cr. Peta MacRae	Councillor, Mount Isa
	Cr. George Fortune	Councillor, Mount Isa
	Cr. Kim Coghlan	Councillor, Mount Isa
	Cr. Paul Stretton	Councillor, Mount Isa
	Tracey Mayhew	Senior Manager-Audit and Assurance, Crowe Australasia
	Ashita Lal	Audit Manager, Queensland Audit Office
	Tracy Townsend	Pacifica Chartered Accountant

Minutes Clerk Edith Reyes-McKeown Executive Assistant, Corporate & Financial Services (MICC)

Local Government Principles

- (a) transparent and effective processes, and decision-making in the public interest; and
- (b) sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) democratic representation, social inclusion and meaningful community engagement; and
- (d) good governance of, and by, local government; and
- (e) ethical and legal behaviour of councillors and local government employees.

Item 1 Welcome / Attendance and apologies

Chair Geoff King opened the meeting and welcomed all those present.

Chair Geoff King introduced and welcomed the presence of the Kerry Phillips as the new Independent Audit and Risk Management Committee Member.

Chair Geoff also welcomed the first time attendees of the meeting, Renee Wallace, Director Infrastructure Services and Raylee Harris, Coordinator for Procurement for their attendance.

Item 2 Conflict of Interest / Material Personal

Committee members are invited to declare any interest in relation to the Agenda, including any late items presented. Committee member's interest are noted against the relevant items by the Minutes Clerk for action during the meeting.

Kerry Phillips: Currently Chair of Gladstone Regional Council Business Improvement Committee and Chair of Lockyer Valley Regional Council Audit & Risk Committee, as well as an Independent Member of the City of Gold Coast Audit & Risk Committee, Livingstone Shire Council Audit, Risk and Business Improvement Committee and Noosa Shire Council Audit & Risk Committee and a consulting role at Balonne Shire Council. Also currently Chair of Yupi Group (*a registered training organisation who support disadvantaged members of the Queensland community with preparations to join the work force*) and serves on a multi-disciplinary committee that advises the Executive of Queensland Catholic Education Commission in relation to the prioritisation of their capital grant funding.

Kerry is a Graduate of the Australian Institute of Company Directors (GAICD) and a Fellow of CPA Australia (FCPA) Also, former Queensland Divisional Chair and State President of CPA Australia.

Chair Geoff King: Currently Chair City of Gold Coast Audit & Risk Committee and Chair Tenterfield Shire Council Audit & Risk Committee as well as an independent member of the Central Highlands Regional Council Audit Committee. He is no longer Member of the Business Information Systems Advisory Committee for the University of Queensland School of Business.

Deputy Mayor Phil Barwick: Interim Chair and Director of Mount Isa City Council Enterprise (MICCOE).

Item 3 Confirmation of Previous Minutes

3.1 Confirmation of Audit & Risk Committee Management Meeting Report dated 26 November 2020

File: Financial Management **Doc ID:** 739611

Chair Geoff discussed the of outstanding actions items from the 26 November 2020 Audit and Risk Management Meeting Minutes, highlighting that most items had not been fully actioned. The outstanding actions were further discussed in respective agenda items during the meeting.

Raylee Harris (Procurement Coordinator) is invited to provide a Procurement update to the next Audit and Risk Committee meeting, which is an outstanding action from previous meeting minutes.

ARMC01/05/21 Moved: Geoff King
Seconded: Mick Tully via e-mail 17.05.2021

Conclusion:

The Audit & Risk Management Committee confirms the minutes of the meeting held 26 November 2020 as presented.

VOTE CARRIED

Item 4 Committee Meeting Business

4.1 External Audit Update

File: Financial Management

Doc ID: 739612 Audit Committee Briefing Paper 13.05.2021

Presented by: Mark Andrejic, Partner -Audit & Assurance (Crowe) and Charles Strickland, Senior Director, (QAO)

Mark Andrejic (Partner- Audit and Assurance, Crowe Australasia) informed that FY 21 External Audit Plan is not finalised. Discussions with MICC Management are ongoing to finalise timeframes for audit milestones and allow for external audit planning. Normally the External Audit Plan is presented and finalised before this meeting.

Mark is concerned about the timing due to amount of work required by MICC management around the accounting standard position papers, shell financial statements, tip restoration provision and asset valuation processes. Mark would like to know who the responsible person for the preparation of the papers, and the timeframe in order to have the level of comfort and provide guidance due the work involved in the completion of these papers.

Chair Geoff noted that the dates need to be agreed in order to set up the next Audit and Risk Management Committee Meeting.

Charles Strickland (Senior Director, QAO) agreed with Mark's comments regarding the work that goes with the position papers. Charles informed that one of the findings from last year local government audit was that a lot of position papers that came through to audit were largely a regurgitation of standards and not the standard's application to specific scenarios. This year the external audit team will be looking at the actual application of the standards to Mount Isa City Council (MICC).

Charles commented on the provision for Tip Restoration whereby a snapshot of all discount rates will be collated from different Councils. Charles will provide advice to MICC as to what other sectors are doing.

Stephen informed that he received a briefing paper from G100 Group of Local Councils regarding Long Term Discount Rate for Landfill Provision for the 45 year discount rate of 4.35% which will have major bearing on the calculation.

Charles discussed the new *Financial Reporting Maturity Assessment* model, which will replace the traffic light reporting process. It is important for Council to understand where it wants to be based on the four levels of maturity and how they will achieve getting to that level. MICC will need to make its own assessment and discuss with the external auditors. At the closing report, this will be published to MICC Management the Audit and Risk Management Committee as themes across local government. This should help focus the Council with year-end processes, and on what can make the process simpler, quicker, resilient, and more robust than what it is.

Charles also discussed sector wide key themes and learnings from the Local Government Entities: 2019-20 Results of Financial Audits report to Parliament. MICC should consider the issues raised in that report.

Action#1: Mark Andrejic (Crowe) and Stephen Richardson (MICC) to review, finalise, and circulate the External Audit Plan to MICC Management and Audit and Risk Management Committee.

ARMC02/05/21	Moved:	Geoff King
	Seconded:	Kerry Phillips
	Conclusion:	The Audit and Risk Management Committee receive and note the External Audit Update dated 13 May 2021 as presented.
	VOTE	CARRIED

4.2 **Planning for 2020/21 Financial Statements**

Presented by: Stephen Richardson - Acting Manager, Corporate & Financial Services

A late paper was presented at the meeting by Stephen for the proposed end of year audit timelines.

Kerry commented on the proposed process for the provision of Shell Financial Statements, expressing concerns regarding the two-stage process and meeting the expectation of external audit. Kerry mentioned that from her experience, external audit is interested in draft shell statements around the new and revised notes such as interpretation of new accounting standards, asset revaluation impacts, etc. rather than updating the comparative year-on-year figures. Kerry requested from Mark if there are something further that Stephen needs to consider regarding the request made for the submission of shell statements.

Mark agreed with Kerry's observation. The shell financial statements require all around agreeing on the disclosures required for this financial year.

ARMC03/05/21	Moved:	Geoff King
	Seconded:	Phil Barwick
	Conclusion:	The Audit and Risk Management Committee note the MICC Proposed End of Year Audit Plan for Discussion paper as presented, recognizing that the final dates need to be agreed upon by MICC Management and the External Auditors.
	AND	That the finalised External Audit Plan be circulated to Management and Audit and Risk Management Committee upon finalisation.
VOTE		CARRIED

4.2 Financial Management Update – April 2021

Presented by: Stephen Richardson - Acting Manager, Corporate & Financial Services

Kerry noted a correction on the report page 1 table – YTD Budget should be 30 April instead of 31 March.

Stephen noted that the 30 April 2021 financial results is close to budget and highlighted the following factors:

- Less flood work than originally expected
- Higher water dividend
- Provision of work done on Queensland Reconstruction Authority (QRA) project that was not approved by QRA (discussion on-going)
- Tight control over expenses
- Forecasting a small operating deficit for the financial year.

Stephen informed that out of the \$4.075m that is in 366 days arrears for outstating rates, \$2.5M is in Debt Recovery.

David reiterated that there was no Council decision regarding putting rates payment on-hold.

David expressed his frustration regarding the uncertainty of dividends from the Mount Isa Water Board that will be paid to MICC. This affects budget forecasting and materially impacts the decision made by Council. It will be helpful if the dividends were averaged out over a period of time and for someone to wear the risk other than MICC. David informed that this issue will be raised with the Under Treasurer and the Minister. Kerry also commented that Gladstone Regional Council have the same experience with Gladstone Water Board.

Charles noted this issue.

Geoff suggested if QAO could do a performance audit regarding the Water Board dividends. Charles commented this would be considered for an opportunity for a performance audit.

Action#2: David will provide a letter to QAO regarding the MIWB issue and will include the prior year dividend payments and graphs.

ARMC04/05/21 Moved: Geoff King
Seconded: Kerry Phillips

Conclusion:

The Audit and Risk Management Committee receives and notes the April 2021 Corporate and Financial Services Monthly Report as presented.

VOTE

CARRIED

4.4 Outstanding Audit Actions Update

Presented by: Stephen Richardson - Acting Manager, Corporate & Financial Services

Chair Geoff commented that the report needs to be updated before presenting it to the Committee as many actions have long overdue dates, names assigned to actions have left the organization. The Committee recommended that someone needs to take control of the Outstanding Audit Action Register and update who the responsible for taking the actions and proposed new implementation date. A hand-over should be done to transfer the responsibility when people leave or there is a change in management.

Kerry also commented that it is frustrating for Committee members to see that the register is not updated. The Committee cannot be expected to add any value if the information is not current. Kerry suggested that the head of Governance or head of Finance to review this before it is submitted to the Committee agenda and be discussed by Executive Management Team (EMT).

David acknowledged to address the shortcoming in the quality of the register. David also acknowledges that there is shortage of personnel.

Charles left the meeting 2:31pm.

ARMC05/05/21 Moved: Geoff King
Seconded: Kerry Phillips

Conclusion:

The Audit & Risk Management Committee notes the Outstanding Audit Actions Update Report recognizing the deficiency, and for CEO to improve the process on how this will be monitored and reported back to the Committee.

VOTE

CARRIED

Carolyn Eagle and Amira joined Microsoft Teams Meeting – 2:54pm

4.5 Internal Audit Briefing Report

Presented by: Carolyn Eagle - Director, Pacifica Chartered Accountants

The Plant Management Practices Review Report has been issued and the Job Costing Practices Review is on draft.

ARMC06/05/21 Moved: Geoff King
Seconded: Mick Tully

Conclusion:

The Audit and Risk Management Committee receives and notes the Internal Audit Progress Report as presented.

VOTE

CARRIED

4.6 Finalised Internal Audit Report – Plant Management Practices Review

Presented by: Carolyn Eagle, Director, Pacifica Chartered Accountants and Amira Muirhead, Principal Internal Audit Pacifica Chartered Accountants

Carolyn provided an overview of the audit findings and commented that management have positively acknowledged that there are significant improvement opportunities.

Chair Geoff recognized that the report provided good analysis and that management needs to focus on the recommendations made and ensure that there are clear accountabilities and commitment to agreed action dates.

Kerry commented on the following:

- Management should consider embracing the opportunity to do training on Fleet Management Coordination which is clearly noted in the report that MICC do not have people that are skilled in the Fleet Management Coordination.
- Noted that recommendation regarding the establishment of Plant Reserve and that QAO does not embrace the establishment of Reserves, but still important to provide for Long Term Financial Plan for asset replacement appropriately.

- To ensure that accurate information is captured in order to maximise the opportunities for Fuel Tax Credits utilisation.
- QRA and Department of Transport and Main Roads (TMR) to ensure charged out rates are accurate.

ARMC07/05/21 Moved: Kerry Phillips
Seconded: Phil Barwick

Conclusion:

The Audit & Risk Management Committee receives and notes final report on Plant Management Practices Review as presented.

VOTE

CARRIED

4.7

Complaints Update

Presented by: David Keenan, CEO (MICC)

David presented the Complaints Report prepared by Andrea Lee. David also noted that the number of cases has dropped, noting that it is costing a lot of money to investigate some of the recent allegations.

ARMC08/05/21 Moved: Kerry Phillips
Seconded: Phil Barwick

Conclusion:

The Audit & Risk Management Committee receives, and notes Complaints Update as presented.

VOTE

CARRIED

4.8

Business Continuity Plan, Disaster Recovery and Enterprise Risk Update

Presented by: David Keenan, CEO (MICC)

David updated the Audit and Risk Management Committee that Donna Olivero has been appointed as Facilities, Cemeteries and Disaster Management Coordinator who is currently working on updating the Disaster Management Plan and Business Continuity Plan.

Recently a long power shortage was experienced, and it was an opportunity to assess the effectiveness of plans. Subsequently, there has been a meeting with Emergency Agencies to go through issues encountered. It was also identified that the Local Disaster Management Centre is the MICC -Chambers and was found out to not have any back-up electricity.

Management have recognized that the current Business Continuity Plan does not cover all the services MICC deliver and will need add more as required.

Chair Geoff informed that it is important that the Business Continuity Plans are in place for all critical operational and administrative activities and are being tested on a regular basis.

Renée mentioned the importance of having trigger points as to when we notify the community to reduce water consumption and next trigger point in the scenario and for this to be tested.

Action#3: David to submit the Business Continuity Plan to the Audit and Risk Management Committee once done and to walk the Committee through it.

David provided an overview of recent work in risk assessment and management. Chair Geoff reiterated the importance of Risk Management and identifying and understanding all the activities to mitigate the respective risks and their effectiveness. Make sure to not to over complicate the Risk Management process.

Kerry agreed with Geoff's comments and she also said that it is important to have a good appreciation of the risk environment to help understand what an appropriate internal audit plan looks like going forward.

ARMC09/05/21 Moved: Kerry Phillips
Seconded: Phil Barwick

Conclusion:

The Audit and Risk Management Committee receives and notes the Business Continuity Plan, Disaster Recovery and Enterprise Risk Update as presented and to receive regular updates on future meetings.

VOTE

CARRIED

Dennis entered the Chambers – 2:35pm

4.9

Legislative Compliance Update

Presented by: David Keenan, CEO (MICC)

Geoff suggested being sensible in assigning the review date as some policies do not change over time, whilst recognizing legislative requirements. Also, policies should link to a risk.

ARMC10/05/21 Moved: Geoff King
Seconded: Kerry Phillips

Conclusion:

The Audit and Risk Management Committee receives and notes the Legislative Compliance Update as presented and to receive regular updates on future meetings.

VOTE

CARRIED

4.10

Quarterly People, Culture and Safety Report

Presented by: Dennis McLeod, Interim Manager, People Culture and Safety (MICC)

Dennis informed that there is high turn-over of staff as people use working at MICC as a steppingstone in securing job at Mount Isa Mines.

The new Safety Coordinator (Kylie Balnaves) started end of March 2021 and actively working.

Chair Geoff commented that it is great to have safety interactions. Safety is about culture and most of the time culture is the one that hurts people. Encourage people to report hazards and commend people for reporting and doing the right thing.

Chair Geoff noted that when reporting on the injuries, to include the reportable injuries where a person has been hospitalised or required medical treatment.

Deputy Mayor Phil Barwick noted that the Quarterly People Culture and Safety Report is not currently distributed to Council. David informed that this report is tabled every week at the Executive Management Team (EMT) Meeting and is happy to submit this quarterly report to the Council direct or via Audit and Risk Management Committee.

Kerry posted the question if MICC staff were stationed in different locations or have been working from home during COVID-19. David replied that some MICC staff work outside the building, changes in office configuration made and others work from home. Kerry commented that working from home opens up opportunity to a broader labour force as staff do not have to be in the same building. David agreed to this comment and planned to discuss the working from home during EBA negotiation.

ARMC11/05/21 Moved: Geoff King
Seconded: Phil Barwick

Conclusion:

The Audit & Risk Management Committee receives and notes the Quarterly People, Culture and Safety Report as presented.

VOTE

CARRIED

Mark Andrejic (Crowe) and Dennis McLeod (Interim Manager, People, Culture and Safety) left the Chambers at 3:45pm

4.11 Regulator Audit Findings – MICC Drinking Water and Sewerage

Presented by: Renee Wallace, Director Infrastructure Services (MICC)

Renée Wallace (Director, Infrastructure Services) informed that last October 2020, the Department of Regional Development, Manufacturing and Water (Regulator) undertook an onsite assessment of Council's drinking water service to determine Council's compliance.

The findings were received 4 March 2021 and response to the recommendations was provided 16 April 2021. A number of these were the low chlorine levels within the network and how it will be addressed, aging infrastructures, and highlighting technical competencies with water. One of the items highlighted is to have a Water and Sewerage Manager (Stephen Jewell now appointed) which have technical competency and another technical officer to deliver the works for improvements to meet regulatory requirements.

Next meeting is scheduled on 18th May 2021 with the Regulator,

It is noted that this report went to Council as confidential report but not to the public.

Action#4: An update from the outstanding action from this Water Audit Findings will be reported back in the next Audit and Risk Management Committee Meeting.

ARMC12/05/21 Moved: Geoff King
Seconded: Phil Barwick

Conclusion:

The Audit & Risk Management Committee receives and notes the Regulatory Audit Findings – MICC Drinking Water and Sewerage as presented.

VOTE

CARRIED

Dennis McLeod left the Chambers and Geraldine Hollyman entered the Chambers at 3:47pm

4.12

Asset Management Update

Presented by: Geraldine Hollyman, Coordinator, Asset Management (MICC)

Geraldine Hollyman (Coordinator, Asset Management) presented the Shepherd Services Report which was adopted by the Council 28 April 2021. This report includes the improvement actions identified in the Asset Management Gap Analysis Report.

Queensland Treasury Corporation (QTC) has been involved to ensure that Council is doing best practice for prioritization. MICC has created the Asset Management Steering Committee and is tracking the progress of the improvement actions.

Kerry suggested to involve people from on the ground in the Asset Management Steering Committee and to develop these people to understand Facilities Coordination to Asset Management for better understanding of their responsibilities.

Renée informed that Council is currently looking at bringing in an Operational Maintenance Software System that will enable capturing of required information.

Action#5: An update from the outstanding improvement actions from Asset Management Gap Analysis Report will be reported back in the next Audit and Risk Management Committee Meeting.

ARMC13/05/21 Moved: Kerry Phillips
Seconded: Phil Barwick

Conclusion:

The Audit & Risk Management Committee receives and note the Asset Management Gap Analysis Report as presented and provide update of the outstanding improvement actions to the Committee.

VOTE

CARRIED

Geraldine Hollyman left the Chambers at 4:09pm

Stephen Richardson entered the Chambers at 4:09pm

Item 5 CONFIDENTIAL BUSINESS

5.1, 5.2 & 5.3 Review of Complaints & Audit of the Local Government Procurement Processes

CO-20-1755 & CO-20-310014 17 Dec 2020

CO-20-3194 & CO-20-3188 21 Jan 2021

The investigation reports and associated recommendations were presented to the Mount Isa City Council Audit and Risk Management Audit Committee on 13 May 2021. The recommendations will become the work plan for the Executive Management Team and there will be regular reports back to Mount Isa City Council Audit and Risk Management Committee on how improvements are being carried out across the organization.

From the Audit of the Local Government Procurement Audit, Mount Isa City Council received a Satisfactory rating for dealing with complaints.

MICC is currently implementing a Centre Led Procurement Model and will be implementing an investigation policy to assist the organisation in better processing complaints around fraud and corruption as well as improve record keeping practices.

ARMC14/11/20 Moved: Geoff King
Seconded: Kerry Phillips

Conclusion:

The Audit and Risk Management Committee receives and notes the letters from the CEO for the review and tracking of recommendations for the two complaints as presented.

AND

The Audit and Risk Management Committee receives and notes the letter and Local Government Procurement Audit Report received from Queensland Crime and Corruption Commission.

VOTE

CARRIED

Item 6 General Business

NIL

CS O CS

Chair Geoff King thanked Committee Members and observers for attending the meeting.

Meeting closed 4:28pm

Next Meeting Schedule: TBA

Signed and dated by the Chair of the Internal Audit Committee.

Geoff King

Date

OFFICER'S REPORT



LATE 2

TO The Mayor, Deputy Mayor and Councillors
OFFICER Chief Executive Officer
AGENDA 26.05.2021 Ordinary Council Meeting
FOLDER ID 6431

SUBJECT Western Queensland Alliance of Council's "Building Blocks for the Future" Communique.
LOCATION Not Applicable

EXECUTIVE SUMMARY

Communique received from Western Queensland Alliance of Council regarding Assembly held in Richmond on 17-19 May 2021.

OFFICER'S RECOMMENDATION

THAT Council receive and accept the Western Queensland Alliance of Council's "Building Blocks for the Future" Communique.

OR

THAT Council does not receive and accept the Western Queensland Alliance of Council's "Building Blocks for the Future" Communique.

BUDGET AND RESOURCE IMPLICATIONS

Nil

BACKGROUND

The Western Queensland Alliance of Councils (WQAC) is a collaboration between the three regional organisations of councils in Western Queensland – North West Regional Organisation of Councils (NWQROC), Remote Area Planning and Development Board (RAPAD), and South West Regional Organisation of Councils (SWQROC).

On 17 to 19 May 2021, Mayor Cr Slade, Deputy Mayor Barwick and Chief Executive Officer David Keenan attended the WQAC Assembly themed "Building Blocks for the Future".

The Assembly aimed to

- Address the priority issues of – Roads, Connectivity and Housing
- Provide an opportunity to hear from, and meet Federal and State Ministers, Shadow Ministers, Local Members and Director Generals
- Grow the networks and relationships to promote and represent Western Queensland.

LINK TO CORPORATE PLAN

2. Prosperous & Supportive Economy - To develop a prosperous and diverse local economy which supports existing industry and encourages new and innovative business and practices.

CONSULTATION (Internal and External)

Mayor

LEGAL CONSIDERATIONS

Nil



OFFICER'S REPORT



POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to the protected human rights as per Council's Human Rights Policy.

ATTACHMENTS

- Western Queensland Alliance of Council's "Building Blocks for the Future" Communique

REFERENCE DOCUMENT

Nil

Report Prepared by: Senior Executive Assistant Executive Services 25.05.2021	Report Authorised by: Chief Executive Officer 25.05.2021
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Western Queensland Alliance of Councils

“Building Blocks for the Future”

Assembly, Richmond: 17-19 May 2021

COMMUNIQUE

“Building Blocks for the Future” was the theme of the 2021 Western Queensland Alliance of Councils (WQAC) Assembly where 183 council delegates, sponsors, government and industry participants convened at the Richmond Shire Hall from Monday 17 to Wednesday 19 May.

Official Opening

The Hon Glenn Butcher MP, Minister for Regional Development and Manufacturing and Minister for Water officially opened the Assembly highlighting the importance of Western Queensland to the State’s economy and acknowledged the strength and determination of Western Queenslanders through the adversity of drought and the Pandemic over the past 12 months since his attendance at the Inaugural Assembly in July 2020.

The Minister outlined the Government’s support for the region’s recovery through recently announced funding for water infrastructure and cluster fencing as well as discounted water pricing for irrigators together with support for manufacturing opportunities available through the Made in Queensland and Manufacturing Hubs Grants programs .

Regions on the Rise

The Assembly commenced with the Regional Australia Institute (RAI) setting the scene about the opportunities for regions to capitalise on the COVID-19 trend of individuals and families looking to “Move to More” based on the attractive lifestyle that rural communities can offer. Delegates were challenged to showcase the ‘Big Vision’, ‘Bold Ideas’ and ‘Beating Hearts’ of their communities and join in the RAI campaign to attract more people to rural and regional Australia.

Successive presentations focused on the ‘Building Blocks to Remote and Regional Development’ with WQAC leaders engaging with State and Federal Ministers, a Queensland Senator, Industry CEOs and Senior Queensland Government departmental executives. Susan McDonald, Senator for Queensland, acknowledged that the WQAC is now “one of Australia’s most powerful lobby groups”.

Transport – Roads – Federal Perspective

Providing a safe and seamless road network was discussed first from a Federal perspective with The Hon Scott Buchholz MP, Assistant Minister for Road Safety and Freight Transport highlighting the opportunities to leverage federal funding programs through improved project planning, gaining pre-qualification status for Civil Construction Contracts and ensuring road priorities are agreed and clearly articulated.

Financial Capability and Capacity – Federal & State Perspectives

Likewise, the financial capability and capacity of regional and remote councils was examined first through a Federal lens, with The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local

Government highlighting the pros and cons of the ALGA campaign to increase Financial Assistance Grants (FAGs) to one percent of Commonwealth taxation revenue and welcoming representations from the WQAC about potential changes to the FAGs distribution methodology.

From a State perspective, Nikki Boyd MP, Assistant Minister for Local Government also acknowledged the need for ongoing funding reform and committed her department to work with the WQAC to progress issues such as a review of financial sustainability ratios as well as programs to improve council's financial governance practices.

Local Government Grants Commission – Methodology Review

The discussion on the future financial capability and capacity of councils was rounded out by Paul Bell AM, Chair of the Queensland Local Government Grants Commission, who shared his aspirations for the impending review into the Financial Assistance Grants methodology. Paul called on individuals, councils and the WQAC to actively engage in the review; present our case for change and support the Commission with its representations to Government. The WQAC welcomes this opportunity and will facilitate this engagement with Paul and the Commission.

Air Transport

Attention then turned to the issue of Air Transport and its importance to connecting communities and facilitating economic growth. Panel members and delegates discussed the challenges to all the parties involved from councils providing landing and airport infrastructure; councils and airlines in meeting regulatory requirements; airlines in providing schedules and aircraft to meet passenger expectations; and the State Government in supporting regulated services. Noting the current review of regulated routes, delegates called for further consultation from TransLink on 'service requirements' before the program of contract renewals is finalised; and also, the opportunity to consider north-south flights in addition to east-west.

Rural and Remote Councils Compact

Alison Smith, Head of Advocacy at LGAQ provided a status update on negotiations with State Government to finalise the Rural and Remote Councils Compact advising that the 'Compact Guardians' would be councils point of contact to provide input and shape the three key priorities the Compact would be based on.

Digital Connectivity

Day One of the Assembly concluded with a panel discussion on digital connectivity where the complexities and opportunities of this matter were unpacked and debated. Collaboration emerged as a key ingredient to tackling the current digital connectivity deficit including the need to better understand the scope of issues, as a first step, as proposed through the Digital Connectivity Study for Western Queensland to be commissioned by the WQAC.

Housing

The severity of the housing crisis in regional and remote Queensland formed the opening discussion on Day Two of the Assembly with Dr Kim Houghton, Chief Economist from the RAI presenting preliminary findings from the WQAC's Housing Study, which revealed that: the problems are multi-faceted and vary across the West on both the demand and supply sides; the solutions will involve multiple responses from and partnerships amongst Local, State and Federal governments; and that, positively, there are private sector construction and financing partners wanting to be part of achieving place-based and fit for purpose outcomes.

Further consultation with councils on the WQAC Housing Study will occur prior to its finalisation in July 2021.

Sustainable Recovery and Resilience

Disaster Management and building community resilience was then next on the agenda with Sophie Cartwright, Executive Director, Flood Branch, National Recovery and Resilience Agency and Brendan Moon, CEO of the Queensland Reconstruction Authority discussing the congruence of policy priorities between both agencies and the benefit from all levels of government continuing to make betterment funding a priority for “building back better” and “front ending the investment” to generate increased community resilience.

Transport – Roads – State Perspective

Transport and Roads were then back on the Agenda – from a State perspective, with delegates hearing from TMR’s three Regional Directors for Western Queensland, who encouraged the respective Regional Roads and Transport Groups as well as individual councils to focus on the future through long term planning and the development of pipelines of projects for funding, being cognisant of the priorities identified in existing Regional Transport Plans.

State Opposition Update

The Assembly concluded with a joint presentation from Lachlan Millar MP, Assistant to the Leader of the Opposition and Shadow Assistant Minister for Western Queensland, Ann Leahy MP, Shadow Minister for Local Government, and Fiona Simpson MP, Shadow Minister for State Development, Infrastructure and Planning who touched on the need for Works for Queensland to be continued and the need for the current tranche of integrity reforms to be simplified. Lachlan, Ann and Fiona commended the Assembly for its efforts and the direction it was heading.

Close

Delegates thanked Richmond Shire Council for hosting the Assembly and extending such warm ‘small town’ hospitality to all involved.

Delegates noted that the actions identified in this Communique will be actioned through the WQAC Leadership Group and, where necessary, individual councils and form the basis for developing the program for the next Assembly to be held in Charleville in mid-2022.

19 May 2021.



CLOSED BUSINESS

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