Agenda Notice

Mayor Her Worship Mayor Cr Danielle Slade (Chair)

Councillors Deputy Mayor Cr Phil Barwick
Cr George Fortune
Cr Kim Coghlan
Cr Mick Tully
Cr Paul Stretton
Cr Peta MacRae

Notice is hereby given that the Ordinary Meeting of the Mount Isa City Council will be held at the Council Chambers, 23 West Street, Mount Isa on Wednesday, 9 December 2020 commencing at 12:00 pm.

Council Meeting Agenda is attached.

David Keenan
Interim Chief Executive Officer

Dated: **7 December 2020**
Copied to: Staff required to attend.

Local Government Regulation 2012, Chapter 8 Administration

254I Meetings in public unless otherwise resolved
A meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed under section 254J.

254J Closed meetings

(1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
(2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
(3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
(a) the appointment, discipline or dismissal of the chief executive officer;
(b) industrial matters affecting employees;
(c) the local government's budget;
(d) rating concessions;
(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
(f) matters that may directly affect the health and safety of an individual or a group of individuals;
(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government; (h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;
(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

Agenda Contents

Item 1 - Opening of the Meeting / Attendance and Apologies / Acknowledgement of Country

Chair to open the meeting, welcoming those in attendance.
Chair to make note of attendance and apologies for the record of the minutes.
Chair to provide the meeting with an acknowledgement of country.

NOTE: Council's Ordinary Meeting is recorded in accordance with Council's 'Recording of Council Meetings Policy'. Individuals may be recorded and by remaining in the public gallery it is assumed consent is given if their image is inadvertently broadcast.

Item 2 - Council of Clergy Prayer

Council of Clergy Representative John Fifita of the Uniting Church to provide the meeting with a prayer.

Item 3 - Public Forum

The business of the Agenda is suspended by the Chair to give the public in attendance the opportunity to address the Council.

Item 4 - Conflict of Interest / Material Personal Interest

Councillors are invited to declare any interests in relation to the Agenda, including any late items presented. Councillor interests are noted against the relevant items by the Minutes Clerk for action during the meeting.

Item 5 - Presentation

5.1 – North West Queensland Breast Cancer Support
Presentation of money raised by Council Staff and Councillors as part of 'Casual for a Cause' initiative.

Item 6 - Previous Council Meeting Minutes

6.1 – 25 November 2020 Ordinary Meeting Minutes
Folder ID 6435
Chair Mayor, Cr Danielle Slade

Executive Summary
Minutes of the Ordinary Meeting held 25 November 2020 presented to Council to be confirmed.

Officer's Recommendation
THAT the Minutes of the Ordinary Meeting held on 25 November 2020, as received, be confirmed.

Item 7 - Development and Land Use - *Cr George Fortune*

7.1 - Material Change of Use for Two (2) Industrial Workshops
File 120143
Provided by Planning Officer, Development and Land Use.

Executive Summary
Council has received a development application for a Material Change of Use to develop 5 Engineering Road for Medium Impact Industry use. Proposed development will include two (2) industrial workshops

Officer's Recommendation
THAT Council APPROVE the Development Application for a Material Change of Use for two (2) Industrial Workshops at 5 Engineering Road, Mount Isa, subject to the following conditions:

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise *For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application" under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016*	*At all times*
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	*At all times*
3.	Any gates situated along the road boundary must open inwards onto the subject property and not outwards onto Council's road reserve/verge	At All Times
4.	Easement B of SP242626 must remain clear of all structures/buildings	At All times
Amenity		
5.	The owner/developer is responsible for ensuring the workshops are effectively sealed to protect any sensitive operations or equipment from any impacts caused by the surrounding industry uses *Reason: To protect the adjoining and surrounding uses from potential reverse amenity impacts.*	*As specified*
6.	The Stage 2 portion of the lot is not to be used as a laydown area prior the construction of the second workshop.	*As specified*
7.	The Stage 2 portion of the lot is to be kept in tidy state and free of weeds/vermin prior the construction of the second workshop	*As specified*
8.	Front fencing and front gates are to remain constructed of a fencing material that has a minimum 50% transparency	*At all times*
9.	The construction of eastern wall of the Workshop of Stage 2 is to include attenuation measures such as using fire rated materials. A separate fire wall will not be considered to be acceptable.	*As specified*
10.	Area to the west of the Workshop of Stage 1 is to be kept in clean and tidy state and free of weeds/vermin.	*At all times*
Landscaping		
11.	Owner/developer to provide updated landscaping plan to include a landscaping strip against the 'visitor' parking of Stage 2 to mirror that of Stage 1 Owner/developer to provide updated landscaping plan providing a total of 10% onsite landscaping. Where all 10% of landscaping is not provided on site, Council will permit	*Within three (3) months from the date of this approval*

	the balance to be installed on the verge at the owner/developer's expense	
12.	Landscaping shall be in accordance with the Landscaping Code of the City of Mount Isa Planning Scheme 2020	*At all times*
13.	Owner/developer shall install all landscaping as per the approved landscaping plan referenced above in item 11.	*Prior to commencement of use*
14.	Landscaping to Stage 2 frontage (including verge where forms part of approved landscaping plan) is to be installed at the same time as landscaping for Stage 1. *Reason: To achieve same level of growth of landscaping across the full frontage for the whole development.*	*Prior to commencement of use*
15.	An automatic water irrigation system for all approved landscaping (including the verge where forms part of approved landscaping plan) shall be installed to promote sustainability and shall be maintained by the owner for the life of the development	*Prior to commencement of use and ongoing for the life of the development*
16.	The owner shall provide ongoing maintenance of the landscaping to ensure it is neat and tidy and not overgrown and/or unsightly for the life of the development	*At all times*
ENVIRONMENTAL SERVICES		
17.	The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the *Environmental Protection Act 1994*. (a) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity (b) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity (c) noise nuisance is prevented or minimised at noise sensitive places (d) Waste production and disposal must be minimised, and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity	*At all times*
18.	Chemicals and other liquids such as fuels, solvents, oils, batteries and coolants must be kept within a secondary containment system that is impervious to the materials stored within it and must be managed to prevent the release of contaminants to waters or land.	*At all times*
19.	All waste generated in carrying out the activity must be reused, recycled or lawfully disposed of offsite.	*At all times*
20.	Construction/demolition waste – All waste generated because of the proposed development must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in	*During Construction*

	accordance with the *Environmental Protection (Waste Management) Regulation 2000*.	
21.	The release of dust and/or particulate matter resulting from the activity must not cause environmental harm or cause environmental nuisance at any nuisance sensitive or commercial place.	*At all times*
22.	Emissions, including combustion gases, released from vents or stacks must achieve sufficient dispersion to prevent environmental harm.	*At all times*
23.	A contaminant must not be placed in a position where it could reasonably be expected to move or wash into a roadside gutter, stormwater drain or waters.	*At all times*
24.	Stormwater contaminated by the activity must be managed to minimise or prevent any adverse impacts on the values of the receiving environment. Contaminated stormwater must be kept separate from clean stormwater.	*At all times*
25.	Contaminants from the activities must not be released to land. Examples of methods that could be used to manage contaminants include: (a) Using an impervious groundsheet to catch drips during maintenance of vehicles. The groundsheet should be large enough to catch any spill from the vehicle or component being worked on; (b) Using dry methods in cleaning the groundsheet; (c) Using a waste oil collection tray during oil changes; and (d) Collecting wastewater and other liquids from cleaning and disposing of properly	*At all times*
Engineering		
General		
24.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval. Such works shall be approved by Council prior to commencement and installed to Council specifications and satisfaction.	*At all times*
25.	***Prior to commencement of works,*** provide with an appropriate energy supply and telecommunications infrastructure approved by, and installed in accordance with, the standards of the relevant energy regulatory authority.	*Prior to commencement of works*
Waste		
26.	Prior to commencement of use, in accordance with the approved plans, provide appropriate area for the storage and collection of refuse with the following provisions: a) Located on-site b) Not located within any required setback or landscaping areas c) Located in a position which is accessible to service vehicles on the site d) Screened from public view, by a solid fence or wall that is 1.8 meters in height, measured from ground level	*Prior to commencement of use*

	e) Provided on an imperviously sealed pad that drains to an approved waste disposal system f) Provided with a tap g) Large enough to accommodate at least one standard industrial refuse bin of a size appropriate to the nature and scale of the refuse generated by the us	
Access, Grades, Manoeuvring, Carparks and Signs		
28.	Provide the following as indicated on the approved plans of layout: a) A pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to have a durable, dust free surface. b) Crossovers shall be installed at all proposed accesses to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawing RS-051 for Heavy Duty Vehicle Crossing. c) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking). d) Disabled car parking shall be provided in accordance with AS 1428.1-2009. e) Manoeuvring on-site for all vehicles utilising the site including service and maintenance vehicles. f) The internal driveways and car parks are to be delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads.	*Prior to commencement of use (and then to be maintained)*,
29.	All vehicular activities in relation to the use of the development shall be accommodated within each site including but not limited to; a) All loading and unloading; b) Any commercial vehicle servicing the site; c) Any customers, visitors to the site	*At all times*
Stormwater		
30.	Stormwater runoff from roof and paved areas of the development site are to be collected internally and directed to a legal point of discharge and ensure non-worsening of the existing flow regime to properties that are upstream and downstream of the site.	*At all times*
31. .	Stormwater collection and discharge is to be in accordance with Osborn Consulting Engineers Stormwater Management Plan (Ref: MT20-0090af) dated 08.09.2020.	*At all times*
Water		
32,	Prior to commencement of works, any changes to existing water service will require an '*Application for water service*' to be submitted for Council approval.	Prior to commencement of works
Sewerage		
33.	***Prior to commencement of works,*** for all new plumbing/sewerage works, submit an '*Application for plumbing, drainage and on-site sewerage work'* for Council approval (including plans showing the sewer works in accordance with the Engineering Works and Services Planning Scheme Policy).	Prior to commencement of works

COMPLIANCE WITH CONDITIONS		
34.	Owner/developer is to contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans	*Prior the commencement use of each stage*

Item 8 - Works and Construction - *Cr Mick Tully*

LATE 8.1 - Walking Network Pilot Program – Draft mapping for public consultation and commencement of priority works
File 133264
Provided by Technical Officer, Engineering Services

Executive Summary
Mount Isa City Council have been successful in its submission with the Department of Transport and Main Roads (TMR) for an Expression of Interest to deliver a Pilot Program to plan and deliver a walking/pedestrian network within a 2km catchment area of the CBD. Council officers and stakeholders have undertaken workshops with TMR, and therefore now in a position to proceed with priority works to consume the grant, alongside the consultation with community on the Draft Network Map covering the whole of Mount Isa.

Officer's Recommendation
THAT Council support the release of the Draft Walking Network for public consultation.

And

THAT Council accept the execution of the following priority works consuming the $150,000 grant in the 2020/21 financial year in line with the Head Funding Agreement:

a. Wayfinding signage

b. Shade trees

c. Pedestrian safety improvements on Isa Street (between Camooweal Street and West Street) incorporating;

i. Missing link in pathway (south side opposite Woolworths);

ii. Compliant railing/barriers where required; and

iii. Pedestrian crossing review with suggested removal of existing crossing near Miles Street, with the installation of two (2) alternative crossings at other locations.

Item 9 - Beautification, Parks, Gardens and Youth - *Cr Kim Coghlan*

Nil Reports for Consideration

Item 10 - Tourism, Events, Sport and Recreation, Library - *Cr Peta MacRae*

Nil Reports for Consideration

Item 11 - Environmental Management - *Cr Paul Stretton*

Nil Reports for Consideration

Item 12 – Corporate and Financial Services, Economic Development, Promotions and Development - *Deputy Mayor, Cr Phil Barwick*

12.1 – Corporate and Financial Services Monthly Report – November 2020
Folder ID 4755
Provided by A/Director, Corporate and Financial Services

Executive Summary
November 2020 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the November 2020 Corporate and Financial Services Monthly Report.

Item 13 – Executive Services – *Interim Chief Executive Officer, David Keenan*

13.1 – Mount Isa City Council Corporate Plan 2020 - 2025

Folder ID 133189
Provided by Director, Executive Services

Executive Summary
The Mount Isa City Council Corporate Plan 2018 - 2023 has been reviewed and updated to create the Mount Isa City Council Corporate Plan 2020 – 2025 to be adopted.

Officer's Recommendation
THAT Council adopt the Mount Isa City Council Corporate Plan 2020 – 2025 in accordance with section 165(3) of the *Local Government Regulation 2012*

Or

THAT Council does not adopt the Mount Isa City Council Corporate Plan 2020 – 2025

13.2 – Civic Centre Remedial Works Update

Folder ID 4704
Provided by Director, Executive Services

Executive Summary
Urgent remediation works to the Civic Centre were identified in March 2020 as required to ensure the safety of staff and the public. The Centre was closed in early April 2020. Remedial projects were scoped, approved and budgeted in June 2020. Works are now well underway and expected to be completed by April 2021.

Officer's Recommendation
THAT Council receive and note the Civic Centre Remedial Works update.

13.3 – Establishment of 100 years Celebrations Advisory Committee

Folder ID 4579
Provided by Director, Executive Services

Executive Summary
It is proposed to establish a "100 years celebrations" Advisory Committee to coordinate planning for the 2023 centenary celebrations. This is consistent with Council's earlier resolution to invite Mr Ron McCulloch to Chair such a committee. A Terms of Reference has been proposed including a mechanism for Mr McCullough and Council to populate the membership of the committee.

Officer's Recommendation
THAT Council form a "100 Years Celebrations" Advisory Committee with the Terms of Reference attached to the Officer's report.

Item 14 - General Business

Nil

Council may adjourn briefly prior to commencing Closed Business

Item 15 – Confidential Reports

15.1 – Audit and Risk Management Committee Meeting Minutes – 26 October 2020
Folder ID 4960
Provided by A/Director, Corporate and Financial Services

Reason for Confidentiality
This report is **CONFIDENTIAL** in accordance with Section 254J *(c) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(c) "the local government's budget".

LATE 15.2 – Audit and Risk Management Committee Meeting Unconfirmed Minutes – 26 November 2020
Folder ID 4960
Provided by A/Director, Corporate and Financial Services

Reason for Confidentiality
This report is **CONFIDENTIAL** in accordance with Section 254J (c) *of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(c) "the local government's budget".

LATE 15.3 – EOI Funding Application – Mount Isa CBD Safer Speeds Investigation
Folder ID 133277
Provided by Technical Services Officer, Engineering Services

Reason for Confidentiality
This report is **CONFIDENTIAL** in accordance with Section 254J *(c) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(c) "the local government's budget".

15.4 – Fire Hydraulics Compliance of Council Buildings
Folder ID 4704
Provided by Director, Executive Services

Reason for Confidentiality
This report is **CONFIDENTIAL** in accordance with Section 254J *(f) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(f) "matters that may directly affect the health and safety of an individual or a group of individuals".

Meeting close

ITEM 6.1

Minutes of the Ordinary Meeting Of the Mount Isa City Council Wednesday, 25 November 2020 Unconfirmed Minutes

Location: Council Chambers, 23 West Street, Mount Isa

Commenced: 12:01 pm

Attendees:

Mayor Her Worship Mayor Cr Danielle Slade (Chair)

Councillors
Cr George Fortune
Cr Kim Coghlan
Cr Mick Tully
Cr Paul Stretton
Cr Peta MacRae

Executive
Mr D Keenan - Interim Chief Executive Officer
Mr C Johnstone - Acting Director Engineering Services
Mr P Mason - Acting Director Financial and Corporate Services

Staff
Ms L Jameson - Media Officer
Mrs E Murray - Executive Assistant Compliance and Utilities Services

Apologies Deputy Mayor Cr Phil Barwick

Item 1 - Mayor's Welcome / Attendance and Apologies / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country.

Moved Cr Tully
Seconded Cr Fortune

THAT Council accepts Deputy Mayor Cr Barwick's apology for the Ordinary Meeting.

VOTE CARRIED **OM18/11/20**

Item 2 - Council of Clergy Opening Prayer

Pastor Mandy McKenzie of Victory Life Church opened the meeting with a prayer.

Item 3 - Public Forum

Nil

Item 4 - Conflict of Interest / Material Personal Interest

Councillors are invited to declare any interests in relation to the Agenda, including any late items presented. Councillor interests are noted against the relevant items by the Minutes Clerk for action during the meeting.

Nil

Item 5 - Presentations

Nil

Item 6 - Previous Council Meeting Minutes

6.1 – Ordinary Meeting Minutes
Folder ID 6435
Chair Mayor, Cr Danielle Slade

Executive Summary
Minutes of the Ordinary Meeting held 11 November 2020 presented to Council to be confirmed.

Officer's Recommendation
THAT the Minutes of the Ordinary Meeting held on 11 November 2020, as received, be confirmed.

Moved Cr Tully
Seconded Cr Fortune

THAT the Minutes of the Ordinary Meeting held on 11 November 2020, as received, be confirmed.

VOTE CARRIED **OM19/11/20**

Item 7 - Business Development and Town Planning – *Cr George Fortune*

7.1 – Application to Cancel DOGIT and Purchase State Land, being Lot 1 on Crown Plan C3931
File 124859
Provided by Land Use Coordinator, Development and Land Use

Executive Summary
The Department of Natural Resources, Mines and Energy has requested Council's views or requirements in relation to an application to cancel a Deed of Grant in Trust over the land described as Lot 1 on Crown Plan C3931, in order to freehold and purchase this parcel of state land.

Officer's Recommendation
THAT Council advise the Department of Natural Resources, Mines and Energy that:

1. Council supports the application to cancel a Deed of Grant in Trust and then purchase State Land described as Lot 1 on Crown Plan C3931, Camooweal; and

2. Council advise the Department of Natural Resources, Mines and Energy of any Council subdivisional requirements.

Moved Cr Fortune
Seconded Cr Stretton

THAT Council advise the Department of Natural Resources, Mines and Energy that:

1. Council supports the application to cancel a Deed of Grant in Trust and then purchase State Land described as Lot 1 on Crown Plan C3931, Camooweal; and

2. Council advise the Department of Natural Resources, Mines and Energy of any Council subdivisional requirements.

VOTE CARRIED **OM20/11/20**

Item 8 - Works and Construction – *Cr Mick Tully*

8.1 - Asset Management and Services Policy (V3)
Folder ID 4650
Provided by Asset Management Officer, Engineering Services

Executive Summary
A review of Council's Asset Management and Services Strategic Policy has been completed to support the development of the Long-Term Asset Management Plans.

Officer Recommendation
THAT Council adopts version 3 of the Asset Management and Services Policy as presented

Moved Cr Tully
Seconded Cr MacRae

THAT Council adopts version 3 of the Asset Management and Services Policy as presented

VOTE CARRIED **OM21/11/20**

Item 9 - Beautification, Parks and Gardens – *Cr Kim Coghlan*

Nil reports for consideration.

Item 10 - Tourism, Events, Sport and Recreation, Library – *Cr Peta MacRae*

Nil reports for consideration.

Item 11 - Environmental Management – *Cr Paul Stretton*

11.1 - Water and Sewer Report Monthly Report – September/October 2020
Folder ID 5977
Provided by A/Team Leader, Water and Sewerage Services

Executive Summary
September/October Water and Sewer Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the September/October Water and Sewer Monthly Report

Moved Cr Stretton
Seconded Cr Fortune

THAT Council receives and accepts the September/October Water and Sewer Monthly Report

VOTE CARRIED **OM22/11/20**

11.2 – Waste Management Monthly Report – October 2020
Folder ID 18570
Provided by Team Leader, Waste Management

Executive Summary
October 2020 Waste Management Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the October 2020 Waste Management Monthly Report.

Moved Cr Stretton
Seconded Cr MacRae

THAT Council receives and accepts the October 2020 Waste Management Monthly Report.

VOTE CARRIED **OM23/11/20**

11.3 – Environmental Services Monthly Report – September/October 2020
Folder ID 5456
Provided by Coordinator, Environmental Services

Executive Summary
September/October 2020 Environmental Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the September/October Environmental Services Monthly Report.

Moved Cr Stretton
Seconded Cr Fortune

THAT Council receives and accepts the September/October Environmental Services Monthly Report.

VOTE CARRIED **OM24/11/20**

11.4 – Local Laws Monthly Report – September/October 2020
Folder ID 5977
Provided by Coordinator, Local Laws

Executive Summary
September/October 2020 Local Laws Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the September/October 2020 Local Laws Monthly Report.

Moved Cr Stretton
Seconded Cr Tully

THAT Council receives and accepts the September/October 2020 Local Laws Monthly Report.

VOTE CARRIED **OM25/11/20**

Item 12 - Corporate and Financial Services, Economic Development, Promotions and Development - *Deputy Mayor, Cr Phil Barwick*

12.1 – Customer Service Monthly Report – September/October 2020

Folder ID 4755
Provided by A/Coordinator, Customer Service

Executive Summary
September/October 2020 Customer Service Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the September/October 2020 Customer Service Monthly Report.

Moved Cr Fortune
Seconded Cr Tully

THAT Council receives and accepts the September/October 2020 Customer Service Monthly Report.

VOTE CARRIED **OM26/11/20**

12.2 – Corporate and Financial Services Monthly Report – October 2020

Folder ID 4755
Provided by A/Director, Corporate and Financial Services

Executive Summary
October 2020 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the October 2020 Corporate and Financial Services Monthly Report.

Moved Cr Fortune
Seconded Cr Tully

THAT Council receives and accepts the October 2020 Corporate and Financial Services Monthly Report.

VOTE CARRIED **OM27/11/20**

12.3 - Promotions and Development Monthly Report – September/October 2020

Folder ID 4650
Provided by Director, Executive Services

Executive Summary
September/October 2020 Promotions and Development Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the September/October 2020 Promotions and Development Monthly Report

Moved	Cr MacRae
Seconded	Cr Stretton

THAT Council receives and accepts the September/October 2020 Promotions and Development Monthly Report

VOTE CARRIED **OM28/11/20**

12.4 - 2020/21 Procurement Policy with the Financial Delegations Register
Folder ID 18807
Provided by Director, Executive Services

Executive Summary
The Local Government Regulations 2012 Chapter 5 Financial Planning and Accountability Section 198 ***'Procurement policy'*** states the following:

(1) A local government must prepare and adopt a policy about procurement (a ***procurement policy***).

(2) The procurement policy must include details of the principles, including the sound contracting principles, that the local government will apply in the financial year for purchasing goods and services.

(3) A local government must review its procurement policy annually

Officer's Recommendation
THAT Council adopt the 2020/21 Procurement Policy with the Financial Delegations Register (Attachment 1).

Moved	Cr Fortune
Seconded	Cr Tully

THAT Council adopt the 2020/21 Procurement Policy with the Financial Delegations Register (Attachment 1).

VOTE CARRIED **OM29/11/20**

12.5 - Sundry Debt Recovery Policy V7
Folder ID 18807
Provided by A/Director, Corporate and Financial Services

Executive Summary
Sundry Debt Recovery Policy is due for review. The policy is updated with minor amendments.

Officer's Recommendation
THAT Council adopt the updated Sundry Debt Recovery Policy (V7).

Moved Cr Tully
Seconded Cr Fortune

THAT Council adopt the updated Sundry Debt Recovery Policy (V7).

VOTE CARRIED **OM30/11/20**

12.6 - Concealed Water Leak Remission Policy V2
Folder ID 18807
Provided by A/Director, Corporate and Financial Services

Executive Summary
The current Concealed Water Leak Remission Policy was adopted by Council on 28 August 2019 and is due for review. The policy is updated with minor amendments.

Officer's Recommendation
THAT Council adopt the updated Concealed Water Leak Remission Policy (V2).

Moved Cr Stretton
Seconded Cr Coghlan

THAT Council adopt the updated Concealed Water Leak Remission Policy (V2).

VOTE CARRIED **OM31/11/20**

Item 13 – Executive Services – *Interim Chief Executive Officer, David Keenan*

13.1 – New Advisory Committees Policy (V1)
Folder ID 117215
Provided by Coordinator, Corporate Governance

Executive Summary
Creation of new Advisory Committees Policy V1.

Officer's Recommendation
THAT Council adopt the Advisory Committees Policy V1.

Moved Cr Fortune
Seconded Cr Stretton

THAT Council adopt the Advisory Committees Policy V1.

VOTE CARRIED **OM32/11/20**

13.2 – Local Government Association Queensland's Bush Council's Compact
Folder ID 6441
Provided by Chief Executive Officer

Executive Summary
Council's direction is sought on the proposed LGAQ's Bush Council's Compact.

Officer's Recommendation

THAT Council does not support the Local Government Association Queensland's Bush Council's Compact and does not want Mount Isa City Council included for the following reasons:

- There is no community of interest across the 45 identified councils because of the vast area involved and the diversity of issues faced by the councils.
- LGAQ's focus should primarily be on the collective interest of all 77 member councils.
- LGAQ already has a segment approach for its members – SEQ, Coastal, Resource, Indigenous and Rural/Remote. The Bush Council Compact is an unnecessary overlay.
- LGAQ's relationship and engagement with the State Government on behalf of its member councils is already contained in the long-standing Partners in Government Agreement. Another agreement is unnecessary.
- Regional Organisations of Councils are the representative and advocacy bodies on behalf of Councils in identified and discrete areas of Queensland with shared issues, opportunities, and values. LGAQ is encouraged to engage more collaboratively with the ROCs on the issues of importance to their members.
- State and Federal Governments have acknowledged the merit of ROCs and their willingness to engage them on behalf of local government at the regional and community level.

AND

THAT Council write to the LGAQ advising of the above.

Moved Cr Coghlan
Seconded Cr Tully

THAT Council does not support the Local Government Association Queensland's Bush Council's Compact and does not want Mount Isa City Council included for the following reasons:

- There is no community of interest across the 45 identified councils because of the vast area involved and the diversity of issues faced by the councils.
- LGAQ's focus should primarily be on the collective interest of all 77 member councils.
- LGAQ already has a segment approach for its members – SEQ, Coastal, Resource, Indigenous and Rural/Remote. The Bush Council Compact is an unnecessary overlay.
- LGAQ's relationship and engagement with the State Government on behalf of its member councils is already contained in the long-standing Partners in Government Agreement. Another agreement is unnecessary.
- Regional Organisations of Councils are the representative and advocacy bodies on behalf of Councils in identified and discrete areas of Queensland with shared issues, opportunities, and values. LGAQ is encouraged to engage more collaboratively with the ROCs on the issues of importance to their members.
- State and Federal Governments have acknowledged the merit of ROCs and their willingness to engage them on behalf of local government at the regional and community level.

AND

THAT Council write to the LGAQ advising of the above.

VOTE CARRIED **OM33/11/20**

13.3 – RFDS Aeroplane
Folder ID 117215
Provided by Director, Executive Services

Executive Summary

An ex-Royal Flying Doctor Service (RFDS) aeroplane was restored by volunteers and donated to Council 39 years ago. It is mounted near the rear of the RFDS office on Council land in George McCoy Park and is in a

poor state of repair and poses a safety risk to the community. This report recommends conducting community consultation to determine the future of the plane.

Officer's Recommendation

THAT Council consults the community on the options for resolving the safety risks associated with the RFDS memorial, including the following options:

1. Transfer of the RFDS memorial to Cloncurry Shire Council for possible relocation at John Flynn Place Museum in Cloncurry, at minimal cost to Mount Isa City Council with George McCoy Park site remediation costs of approx. $20,000.00.

Or

2. Establish an urgent RFDS memorial restoration project at a cost of approx. $40,000.00 with a maintenance budget of approx. $5,000 every five years.

AND

THAT Council authorises the CEO to act upon the results of the community consultation and determine a course of action, including execution of a relocation deed if necessary.

Moved Cr Coghlan
Seconded Cr Fortune

THAT Council consults the community on the options for resolving the safety risks associated with the RFDS memorial, including the following options:

1. Transfer of the RFDS memorial to Cloncurry Shire Council for possible relocation at John Flynn Place Museum in Cloncurry, at minimal cost to Mount Isa City Council with George McCoy Park site remediation costs of approx. $20,000.00.

AND

THAT Council authorises the CEO to act upon the results of the community consultation and determine a course of action, including execution of a relocation deed if necessary.

VOTE CARRIED **OM34/11/20**

13.4 – Adoption of the 2019-2020 Mount Isa City Council Annual Report

Folder ID 132588
Provided by Coordinator, Corporate Governance

Executive Summary

It is a requirement of the *Local Government Act 2009* and *Local Government Regulation 2012* that Council prepares an annual report for each financial year.

The local government must adopt its annual report within one month after the day the auditor-general gives the auditor-general's audit report about the local government's financial statements for the financial year to the local government.

Officer's Recommendation

THAT Council formally receive and adopt the 2019/2020 Annual Report and Financial Statements (as provided).

Moved Cr Tully

Seconded Cr Fortune

THAT Council formally receive and adopt the 2019/2020 Annual Report and Financial Statements (as provided).

VOTE CARRIED **OM35/11/20**

Item 14 General Business

Nil

Council Adjourned 12:32 pm
Council Reconvened 12:50 pm

Close of Meeting

Moved Cr Tully
Seconded Cr Fortune

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 12:51pm for discussion of the following matters:

(c) "the local government's budget".

VOTE CARRIED **OM36/11/20**

Opening of Meeting

Moved Cr Tully
Seconded Cr Fortune

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council re-open the meeting to the public at 13:00pm.

VOTE CARRIED **OM37/11/20**

Item 15 Confidential Reports

15.1 – Audited Financial Statements 2019-20, Final Audit Management Report 2019-20 and Final Closing Audit Report 2019-20
Folder ID 18807
Provided by Acting Director, Corporate and Financial Services

Executive Summary
Under Section 213 (3) of the *Local Government Regulation 2012*, the Mayor must present a copy of the Final Management Report to the next ordinary meeting of Council. The Final Management Report for 2019-20 has been received from the Queensland Audit Office.

Officer's Recommendation
THAT Council formally receive and adopt the Audited Financial Statements 2019-20, the Final Management Report 2019-20, and the Final Audit Closing Report 2019-20.

Moved	Mayor Cr Slade
Seconded	Cr Fortune

THAT Council formally receive and adopt the Audited Financial Statements 2019-20, the Final Management Report 2019-20, and the Final Audit Closing Report 2019-20.

VOTE CARRIED **OM38/11/20**

There being no further business the meeting closed at 1:21pm.

Signed by the Chair of the Ordinary Meeting
held on Wednesday, 9 December 2020.

_____

Her Worship Mayor Cr Danielle Slade
Mayor of Mount Isa

OFFICER'S REPORT

ITEM 7.1

TO	The Mayor, Deputy Mayor and Councillors
OFFICER	Planning Officer, Development and Land Use
AGENDA	09.12.2020 Council Ordinary Meeting
FOLDER ID	# 120143

SUBJECT	Material Change of Use for Two (2) Industrial Workshops
LOCATION	5 Engineering Road, Mount Isa Described as Lot 8 on plan SP242626

EXECUTIVE SUMMARY

Council has received a development application for a Material Change of Use to develop 5 Engineering Road for a Medium Impact Industry use. Proposed development will include two (2) industrial workshops.

OFFICER'S RECOMMENDATION

THAT Council APPROVE the Development Application for a Material Change of Use for two (2) Industrial Workshops at 5 Engineering Road, Mount Isa, subject to the following conditions:

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise *For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application" under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016*	*At all times*
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	*At all times*
3.	Any gates situated along the road boundary must open inwards onto the subject property and not outwards onto Council's road reserve/verge	At All Times
4.	Easement B of SP242626 must remain clear of all structures/buildings	At All times
Amenity		
5.	The owner/developer is responsible for ensuring the workshops are effectively sealed to protect any sensitive operations or equipment from any impacts caused by the surrounding industry uses *Reason: To protect the adjoining and surrounding uses from potential reverse amenity impacts.*	*As specified*

6.	The Stage 2 portion of the lot is not to be used as a laydown area prior the construction of the second workshop.	*As specified*
7.	The Stage 2 portion of the lot is to be kept in tidy state and free of weeds/vermin prior the construction of the second workshop	*As specified*
8.	Front fencing and front gates are to remain constructed of a fencing material that has a minimum 50% transparency	*At all times*
9.	The construction of eastern wall of the Workshop of Stage 2 is to include attenuation measures such as using fire rated materials. A separate fire wall will not be considered to be acceptable.	*As specified*
10.	Area to the west of the Workshop of Stage 1 is to be kept in clean and tidy state and free of weeds/vermin.	*At all times*
Landscaping		
11.	Owner/developer to provide updated landscaping plan to include a landscaping strip against the 'visitor' parking of Stage 2 to mirror that of Stage 1 Owner/developer to provide updated landscaping plan providing a total of 10% onsite landscaping. Where all 10% of landscaping is not provided on site, Council will permit the balance to be installed on the verge at the owner/developer's expense	*Within three (3) months from the date of this approval*
12.	Landscaping shall be in accordance with the Landscaping Code of the City of Mount Isa Planning Scheme 2020	*At all times*
13.	Owner/developer shall install all landscaping as per the approved landscaping plan referenced above in item 11.	*Prior to commencement of use*
14.	Landscaping to Stage 2 frontage (including verge where forms part of approved landscaping plan) is to be installed at the same time as landscaping for Stage 1. *Reason: To achieve same level of growth of landscaping across the full frontage for the whole development.*	*Prior to commencement of use*
15.	An automatic water irrigation system for all approved landscaping (including the verge where forms part of approved landscaping plan) shall be installed to promote sustainability and shall be maintained by the owner for the life of the development	*Prior to commencement of use and ongoing for the life of the development*
16.	The owner shall provide ongoing maintenance of the landscaping to ensure it is neat and tidy and not overgrown and/or unsightly for the life of the development	*At all times*
ENVIRONMENTAL SERVICES		
17.	The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the *Environmental Protection Act 1994*.	*At all times*

	(a) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity (b) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity (c) noise nuisance is prevented or minimised at noise sensitive places (d) Waste production and disposal must be minimised, and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity	
18.	Chemicals and other liquids such as fuels, solvents, oils, batteries and coolants must be kept within a secondary containment system that is impervious to the materials stored within it and must be managed to prevent the release of contaminants to waters or land.	*At all times*
19.	All waste generated in carrying out the activity must be reused, recycled or lawfully disposed of offsite.	*At all times*
20.	Construction/demolition waste – All waste generated because of the proposed development must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.	*During Construction*
21.	The release of dust and/or particulate matter resulting from the activity must not cause environmental harm or cause environmental nuisance at any nuisance sensitive or commercial place.	*At all times*
22.	Emissions, including combustion gases, released from vents or stacks must achieve sufficient dispersion to prevent environmental harm.	*At all times*
23.	A contaminant must not be placed in a position where it could reasonably be expected to move or wash into a roadside gutter, stormwater drain or waters.	*At all times*
24.	Stormwater contaminated by the activity must be managed to minimise or prevent any adverse impacts on the values of the receiving environment. Contaminated stormwater must be kept separate from clean stormwater.	*At all times*
25.	Contaminants from the activities must not be released to land. Examples of methods that could be used to manage contaminants include:	*At all times*

	(a) Using an impervious groundsheet to catch drips during maintenance of vehicles. The groundsheet should be large enough to catch any spill from the vehicle or component being worked on; (b) Using dry methods in cleaning the groundsheet; (c) Using a waste oil collection tray during oil changes; and (d) Collecting wastewater and other liquids from cleaning and disposing of properly	

Engineering		
General		
24.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval. Such works shall be approved by Council prior to commencement and installed to Council specifications and satisfaction.	*At all times*
25.	***Prior to commencement of works,*** provide with an appropriate energy supply and telecommunications infrastructure approved by, and installed in accordance with, the standards of the relevant energy regulatory authority.	*Prior to commencement of works*
Waste		
26.	Prior to commencement of use, in accordance with the approved plans, provide appropriate area for the storage and collection of refuse with the following provisions: a) Located on-site b) Not located within any required setback or landscaping areas c) Located in a position which is accessible to service vehicles on the site d) Screened from public view, by a solid fence or wall that is 1.8 meters in height, measured from ground level e) Provided on an imperviously sealed pad that drains to an approved waste disposal system f) Provided with a tap g) Large enough to accommodate at least one standard industrial refuse bin of a size appropriate to the nature and scale of the refuse generated by the us	*Prior to commencement of use*
Access, Grades, Manoeuvring, Carparks and Signs		
28.	Provide the following as indicated on the approved plans of layout: a) A pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to have a durable, dust free surface. b) Crossovers shall be installed at all proposed accesses to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawing RS-051 for Heavy Duty Vehicle Crossing. c) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking). d) Disabled car parking shall be provided in accordance with AS 1428.1-2009. e) Manoeuvring on-site for all vehicles utilising the site including service and maintenance vehicles.	*Prior to commencement of use (and then to be maintained)*,

	f) The internal driveways and car parks are to be delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads.	
29.	All vehicular activities in relation to the use of the development shall be accommodated within each site including but not limited to; a) All loading and unloading; b) Any commercial vehicle servicing the site; c) Any customers, visitors to the site	*At all times*
Stormwater		
30.	Stormwater runoff from roof and paved areas of the development site are to be collected internally and directed to a legal point of discharge and ensure non-worsening of the existing flow regime to properties that are upstream and downstream of the site.	*At all times*
31. .	Stormwater collection and discharge is to be in accordance with Osborn Consulting Engineers Stormwater Management Plan (Ref: MT20-0090af) dated 08.09.2020.	*At all times*
Water		
32,	Prior to commencement of works, any changes to existing water service will require an '*Application for water service*' to be submitted for Council approval.	Prior to commencement of works
Sewerage		
33.	***Prior to commencement of works,*** for all new plumbing/sewerage works, submit an '*Application for plumbing, drainage and on-site sewerage work'* for Council approval (including plans showing the sewer works in accordance with the Engineering Works and Services Planning Scheme Policy).	Prior to commencement of works
COMPLIANCE WITH CONDITIONS		
34.	Owner/developer is to contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans	*Prior the commencement use of each stage*

BUDGET AND RESOURCE IMPLICATIONS

With the increase in developments occurring within the Nordale Estate, there will be an increase in cost to maintain the open stormwater channel service the lots.

BACKGROUND

Council has received a development application to develop 5 Engineering Road (located in the Nordale Industrial Estate) for a Medium Impact Industry use. Proposed development will include two (2) industrial workshops. One workshop is proposed to be used by a local commercial/industrial scale air-conditioner repair business while the other tenancy has not been determined.

LINK TO CORPORATE PLAN

Prosperous & Supportive Economy – To develop a prosperous and diverse local economy which supports existing industry and encourages new and innovative business and practices.

CONSULTATION (Internal and External)

- Development and Land Use Manager
- Land Use
- Plumbing
- Local Laws
- Technical Services
- Environmental Services
- Plumbing/Water/Sewer

LEGAL CONSIDERATIONS

N/A

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Potential complaint from developer if reverse amenity of the development is not mitigated by the developer correctly, hence recommend imposing Condition No. 5 to protect the surrounding industrial uses.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to the protected human rights as per Council's Human Rights Policy.

ATTACHMENTS

- Attachment 1 – Planning Officer's Report
- Attachment 2 – Consultation
    - Internal
    - External
- Attachment 3 – Engineering/Technical Services assessment
- Attachment 4 – Development Plans / Drawings

REFERENCE DOCUMENT

- Planning Report (with attachments) from Insite SJC (Reference No. GC20-272-T01) submitted on 30/09/2020 (MagiQ ID 710046)
- Assessment Number: 01993-20900-000

Report Prepared by:	**Report Authorised by:**
Planning Officer	Chief Executive Officer
Development and Land Use	Executive Services
26.11.2020	03.12.2020

ATTACHMENT 1

Planning Officer's Report

OFFICER'S REPORT

SUMMARY

Proposal

Council has received a development application for two (2) industrial workshops to be used for Medium Impact Industrial uses. One is proposed to be used by a local commercial/industrial scale air-conditioning/electrical/refrigeration repair business while the second tenancy is still to be determined by the owner/developer.

Locality

Locality Plan	*Subject Property*

Development Application Number

P04-20

Date Received

01.10.2020

Property Description

Lot 8 on plan SP242626

Address

5 Engineering Road, Nordale Estate

Site Area

2,303m^2

Zoning

Medium Impact Industry

Current Use

Vacant

Concurrence Agencies

N/A

Status

Application Lodged	1 October 2020
Council issued Confirmation Notice Issued	16 October 2020
Officer's Report Tabled at Council's Informal Briefing	2 December 2020
Officer's Report Tabled at Council Ordinary Meeting	9 December 2020

As further detailed under Section 64, *Planning Act 2016* –

Where the Assessment Manager (Council), does not decide the application within the period, or extended period, allowed under the development assessment rules, Council relinquish the ability to impose conditions for the development application. As a result, the Standard Conditions (provided by Department of State Development, Manufacturing, Infrastructure and Planning) for a deemed approval are imposed only.

Should the legislative timeframes not be met (a decision not be made), Council will not be legally able to impose any site-specific conditions for the development application which could potentially be detrimental to Council and Community.

Matters for Consideration

- Developer proposes to stage the development in two (2) stages; the 2nd stage not commencing until a tenant for Stage 2 Workshop can be found.
- The main entry to the buildings is not accessible from the street.
- Stage 1 Workshop and Stage 2 Workshop is proposed to be built within the required 6m front setback and Shed 2 is located within the 2m side setback
- Front fencing not setback from the property boundary which incorporates a landscaping strip along the front.
- Developer has not provided a total of 10% soft landscaping – instead only providing 6.7%.
- Refuse container located within the rear setback.
- No separate pedestrian access from street.
- No shade proposed over carparks.

REPORT

Proposal

Council has received a development application for a Material Change of Use for a Medium Impact Industry use at 5 Engineering Road, described as Lot 1 on plan SP242626.

The development will consist of two (2) mirrored 360m^2 industrial workshops which will each include an administrative area (reception, office, meeting room, staff lunchroom, single toilet cubicle) and a mezzanine floor.

Parking for visitors and Person with Disabilities (PWD) will be located directly in front of the pedestrian access of each workshop, with eight (8) carparks located along the rear of the allotment designated for staff. It is also expected that light vehicles associated with the use will also be parked within the workshops.

Stormwater will be discharged to the lawful discharge point at the rear of the subject site.

Onsite landscaping is proposed both in front of the workshops between frontage of the workshops and boundary fence and on verge outside the property boundary.

Council has been informed that Stage 1 Workshop will be occupied by a local industrial/commercial scale air conditioner repair business. This business will not include any sale of plant, refrigeration or air-conditioning equipment, instead only undertaking servicing, repairs and assembly.

It is not known, what Stage 2 Workshop will be used for, other than a Medium Impact Industry use.

The developer is proposing to stage the development with Stage 1 Workshop and associated landscaping and sealed areas to be undertaken first as this workshop will be occupied by the owner. It is believed that once a tenant for Shed 2 has been determined – construction on the Stage 2 Workshop will occur.

Site Details

The subject site is located at 5 Engineering Road described as Lot 8 on plan SP242626. It is located in the Nordale Industrial Estate which was created in 2009-2011 by Economic Development Queensland

The allotment is currently vacant except for a new security fence that was recently constructed by the owner.

The subject site is located in the Medium Impact Industry zone. The subject site has a total area of 2,303m^2.

Access to the lot will be obtained through a new 13.5m crossover along Engineering Road in which the owner already has approval for.

A stormwater service line runs parallel along the rear of the subject site and a stormwater manhole is located in the north west corner of the allotment which is covered by an easement. The easement also protects a sewerage manhole for the sewerage line located against the western boundary of the allotment. Another sewerage line is also located along the northern boundary. A water line is located on the adjacent side of Engineering Road.

Surrounding developments include a truck trailer workshop to the west, vacant industrial land and a holding yard to the north, Council's cemetery and horse paddocks to the west, vacant land to the south and industrial and commercial uses to the south-west.

Planning Assessment

Defined Use

Medium Impact Industry

Level of Assessment

Code Assessable

Applicable Planning Scheme Codes

- Industry and Infrastructure Activities Code
- Parking, Access and Loading Code
- Landscaping Code
- Engineering Works and Services Code
- Excavation and Filling Code

Industry and Infrastructure Activities Code

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
Assessment benchmarks for Assessable Development and Requirements for Accepted Development				
Amenity and Safety				
PO 1	**AO 1.1** **AO 1.2**	Main entry to the building does not front the primary road frontage.	Main entry to each of the proposed workshops is located along the eastern frontage of Stage 1 Workshop and the western frontage of Stage 2 Workshop. Each workshop has dedicated visitor carparks directly located in front of the main entries.	Safe pedestrian access to each of the administrative areas is provided with limited interaction with service vehicles on the site.

Built Form, Character, design and scale				
PO 5	**A05.3**	Each workshop is setback less than 6m from the front boundary Shed 2 is to be setback 0m from eastern boundary. Developer has advised that this building will be built to meet the required fire standards.	Due to Council Infrastructure (Stormwater with Easement) located at the rear of 5 Engineering Road, the developer has proposed the workshops are setback approximately 4.2m from the front boundary as no building work is permitted to occur within an easement Each workshop is proposing three (3) windows to be constructed along the frontage. Due the location of a Council Infrastructure (Sewer Application) and what appears the developer's choice not to encase the line has resulted in a portion of approximately 5.05m of land to the west of the Stage 1-Workshop that unusable. Due to the location of Stage 1-Workshop, likely to achieve the required vehicle movement, Stage 1- Workshop, likely to achieve the required is required to have a predominately 0.0m setbacks	Given the proposed windows along the front and proposed landscaping strips that exceed the required width of 2.0m, it is believed that the proposed development is still able to enhance the character of the zone and is of size/bulk consistent with the preferred character of the zone. Due to site constraints, the developer is required to build within their setback, however given that developer is willing to build using fire rated materials and there is currently no adjacent neighbours, it is not believed that there will any adverse impacts to nearby users.
Fencing				
PO 6	**AO 6.2**	Site fencing (cyclone fencing) when the three (3) strand barbed wire section is included is measured at a total height of 2.3m 	Council requires that fencing be a total height of 1.8m. The use of barbed fencing along the front of Industrial zoned properties is also considered acceptable as per Mount Isa Local Laws. As the height exceeds 2.0m, the owner developer will be required to obtain a building permit for the fence.	Cyclone fencing (minimum 50% transparency) is Infront of landscaping which positively contributes to the character of the streetscape and enhances the amenity of the site.

PO 7	**AO 7.2**	Front fence is located on property boundary resulting in a limited landscaping strip located in the front of the fence. Bulk of landscaping located behind the fence. Developer has stated that nearby developments have non-compliant fencing and landscaping treatments. As such they believe that the proposed development would have a standard of amenity that is commensurate with the locality.	The developer has stated that they wanted their fence to align with the fence of the adjacent property (3 Engineering Road). Council assessment does not agree with the developer's engaged planner's statement that the proposed development will commensurate with surrounding developments as this site has been enhanced through the proposed landscaping and fencing. Additionally, to say that surrounding developments have non-compliant landscaping and fencing treatments is somewhat broad considering the age of some of the surrounding developments and outstanding compliance matters.	Whilst the front fence is not setback from the boundary, the proposed landscaping (onsite and on the verge) together with a minimum 50% transparent fence, will ultimately enhance the streetscape.
Landscaping				
AO.10	**AO 10.1**	The proposed development has not provided the required 10% of onsite landscaping, instead only provides 6.7%	As the developer has not provided the required amount of landscaping, Council will require the 3.3% difference to be installed on Council's verge. An updated landscaping plan to be provided.	The required 10% landscaping can be achieved through a combination of onsite and verge landscaping.
Storage and Waste Management				
PO 12	**AO 12.1**	Refuse Container Storage area located in rear setback	Refuse Container Storage area appears to be located in the only available area that does not interfere with parking areas and vehicle movement. Refuse container area is able to comply with all other requirements.	Proposed Refuse container storage area has no negative effects on the proposed development as it can easily be accessed by collection vehicles and be sufficiently kept clean.

Parking, Access and Loading Code

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
Assessment benchmarks for Assessable Development and Requirements for Accepted Development				
Amenity and Safety				
PO 1	**AO 1.2**	No separate pedestrian access from the main vehicular entrance is proposed	Instead of a separate pedestrian access for both the workshops, the developer has installed a single shared 13.5m crossover that will be used by both tenancies. No pedestrian access from the street is possible without the removal of proposed landscaping areas. The development proposes dedicated visitor parking in front of the administrative offices which has a pedestrian access directly in front of the visitor carparking bays to the reception area. The carparking at the rear of the site is proposed to be dedicated for staff parking only. Visitors to the site can also walk across the shared zone adjacent to the carparks if there is the need to park on the street.	Sufficient safety measures are proposed that will limit the interactions between visitor pedestrians and vehicles of the proposed development.
Shade Structure				
AO.10	**AO 10.1**	No shade over carparking areas proposed	Proposed parking spaces are located within the easement and Council does not permit permanent structures within an easement. Shade over visitor carparks considered unnecessary and would only increase building bulk along frontages.	Given the proposed development is for industrial proposes and the proposed location of the bulk of the carparking is located within the easement, shade over carparking is not required.

Landscaping Code

Assessment has determined development is generally able to achieve the requirements of the code.

Infrastructure Charges

As 5 Engineering Road is located within the Priority Infrastructure Area of the Local Government Infrastructure Plan (LGIP), Council has the ability to levy Infrastructure Charges against the development approval Council records indicate that upon the creation of the Nordale Estate, the developer paid approximately $177,360.30 for the subdivision to create 13 industrial parcels (equates to $13,643.10 per allotment).

As per the *Mount Isa City Council Charges Resolution (No. 3) 2020*, Council are required to apply discounts based on the higher value of the following:

- Previously levied charges
- Existing lawful use of the premise
- Previously existing lawful use of the premise
- Where vacant land exists or there is no lawful use – the adopted charge at the same rate (1) residential allotment*
- Previous infrastructure contribution on the premise levied under a different charging regime

*As per the *Mount Isa City Council Charges Resolution (No. 3) 2020,* both a residential and non-residential allotment is valued at $14,670, however there is no contribution stream for Parks for non-residential allotments.

In this case, the discount is applied at the same rate as a new vacant lot ($14,670.00) as it had the highest value.

Levied Charges

Levied Charges

Infrastructure Network	Development Demand	Existing Lot Credit	Levied Charge
Water Supply	$3,600	-$4,108	-$508
Wastewater	$2,880	-$2,641	$239
Stormwater	$4,056	-$293	$3,763
Transport	$12,240	-$7,335	$4,905
Parks	$0	-$293	-$293
		Previous Financial Contribution	~~-$13,643~~
		Total Adopted Charge	**$8,106**

Calculations

Use	Infrastructure Charge	No. of Units	Infrastructure Charge for Stormwater	No. of Units (Storm	Charge Amount (Development Demand)
Medium impact industry (Gross Floor Area)	$26.00	720			$18,720.00
Medium impact industry (Impervious Area)			$5.00	811	$4,056.00
			CHARGE SUBTOTAL		$22,776.00
[Existing/Previous] Lawful Use	Discount Charge	No. of Units	Discount Charge for Stormwater Network	No. of Units (Storm water)	Discount Charge Amount (Existing Demand)
~~0~~	~~$0.00~~	~~#DIV/0!~~	~~$0.00~~		~~$0.00~~
			~~$0.00~~		~~$0.00~~
			~~$0.00~~		~~$0.00~~
			~~$0.00~~		~~$0.00~~
			~~$0.00~~		~~$0.00~~
Existing Lot Credit	-$14,670.00	1	$0.00		-$14,670.00
~~Previous Financial Contribution~~					~~-$13,643.10~~
			CREDIT SUBTOTAL		-$14,670.00
			TOTAL CHARGE		$8,106

CONCLUSION

Council has received a development application for a Material Change of Use for a Medium Impact Industry use at 5 Engineering Road, described as Lot 1 on plan SP242626. The development will consist of two (2) industrial workshops.

The proposed development generally complies with the relevant codes and where it does not, has been conditioned to achieve compliance.

It is therefore recommended that Council approve two (2) industrial workshops at Engineering Road, Mount Isa subject to relevant conditions; refer to officer's recommendation on page 1 of this report.

ATTACHMENT 2

Consultation

Consultation (internal/external)

Internal

Land Use

Council's Land Use Coordinator has assessed the development as satisfactory for approval, subject to conditions. These are been included in the table of conditions at the start of the report.

Waste Management

Council's Waste Management Team Leader has assessed the development as satisfactory for approval.

Local Laws

Council's Local Laws Coordinator has assessed the development as satisfactory for approval subject to conditions. These have been included in the table of conditions at part of the report.

Plumbing

Council's Plumbing Inspector has assessed the development as satisfactory for approval.

Environmental Services

Environmental Services Officer has assessed the development as satisfactory for approval subject to conditions. The assessing officer has also provided the following comments which have been included as part of the report.

The development application is seeking approval for a Material Change of Use for Medium Impact Industry, on land located at 5 Engineering Road (described as Lot 8 on SP242626). The proposed development would allow for industries that manufacture, produce, process, repair, alter, recycle, store, distribute, transfer and treat products and have the potential to create impacts of a medium impact scale. The first tenant expected to occupy the premises is Cold Phase which is an air conditioning business to be operated from an industrial shed, with an additional workshop for a separate tenant/operator.

The proposed development has been assessed for potential environmental impacts and concerns in relation to noise impacts to surrounding areas, waste management, and releases to land, water and air. Assessment of the proposed development has given rise to conditions below

Technical Services / Engineering Services

Technical Services Coordinator has partially assessment the proposed development as satisfactory for approval subject to conditions. These have been included in the table of conditions at part of the report

ATTACHMENT 3

Technical Services Assessment

9.3.4 Industry and Infrastructure Activities Code

9.3.4.1 Assessment benchmarks for assessable development and Requirements for accepted development (Industry and Infrastructure Activities Code)

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
Amenity and Safety					
PO 1 Development addresses the street, facilitates casual surveillance of the street and provides for safe pedestrian access.	**AO 1.1** Ancillary *office*, or administration buildings or areas are oriented toward the *primary road frontage.* **AO 1.2** The main entry to the building is located on the facade of the building that faces the *primary road frontage* and is easily identifiable and directly accessible from the *primary road frontage*.	Prior to commencement of works, provide an amended plan for Council approval demonstrating safe pedestrian access from the road reserve to the reception entry doorway.	Prior to commencement of works	The submitted plans show no pedestrian access from the street to the reception entry doorway apart from the heavy vehicle driveway. This is considered a significant safety issue as it can be reasonably assumed that customers will park on the street.	Pedestrian pathway not considered necessary due to visitor parking in front of admin area and ability to walk across shared space adjacent to carpark spaces.
Fences and Gates					
PO 9 Gates do not open beyond the property boundary.	**AO 9.1** Gates located on a property boundary do not open outward onto the street or an *adjoining property.*	At all times, the developer/owner shall ensure any gates along the front boundary of the allotment do not open or protrude into the road reserve.	At all times	A general condition has been provided to ensure that all gates do not affect the usage of the road reserve.	Condition already included: See Condition 3

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
Storage and waste management					
PO 12 Storage areas for equipment, goods, materials, and refuse containers are: (a) located on-site; and (b) screened from the street and any adjoining land that is located in a Low-density residential zone, Medium density residential zone, Mixed use zone or Rural residential zone; and (c) adequately sized to accommodate the refuse generated on-site; and (d) conveniently accessible to collection and	**AO 12.1** Refuse container storage areas are: (a) located on-site; and (b) not located within any required setback or landscaping areas; and (c) not located within a *flood hazard area*; and (d) screened from public view, by a solid fence or wall that is 1.8 metres in height, measured from ground level; and (e) provided on an imperviously sealed pad that drains to an approved waste disposal system; and (f) provided with a tap; and (g) large enough to accommodate at least one standard industrial refuse bin of a size appropriate to the nature and scale of the refuse generated by the use. **AO 12.2** Other outdoor storage areas are: (a) not located within any required setback from a zone or road boundary prescribed by this code or the applicable zone code; and	Prior to commencement of use, in accordance with the approved plans, provide appropriate area for the storage and collection of refuse with the following provisions: h) Located on-site i) Not located within any required setback or landscaping areas j) Located in a position which is accessible to service vehicles on the site k) Screened from public view, by a solid fence or wall that is 1.8 metres in height, measured from ground level l) Provided on an imperviously sealed pad that drains to an approved waste disposal system m) Provided with a tap n) Large enough to accommodate at least one standard industrial refuse bin of a size appropriate to the nature	Prior to commencement of use	A standard condition has been provided to ensure appropriate refuse storage is installed prior to use.	

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
delivery vehicles; and (e) designed and equipped to be kept clean and dust free at all times.	(b) in an enclosed area or otherwise screened from view from the street, other public areas and *adjoining properties.* **AO 12.3** There are no exposed stockpiles of raw or processed materials greater than 30m^3 in total volume. **AO 12.4** Materials stored on-site that are capable of generating air contaminants either by wind or when disturbed, are managed by: *(a)* being wholly enclosed in a building or storage bins; or a program to suppress material so it cannot become airborne.	and scale of the refuse generated by the use			
Traffic, parking and access					
PO 14 The design and layout of vehicle parking, loading, crossover and access areas: (a) provides safe and efficient vehicular and pedestrian movement; and (b) enables the loading and	**AO 14.1** All vehicle maneuvering and parking areas on the *site* are sealed with a material that will reduce the amount of dust generated by vehicle movements. **AO 14.2** All loading and unloading facilities are provided on-site. **AO 14.3**				
		Prior to commencement of use (and then to be maintained), once amended plans have been approved by Council, provide the following as indicated on the approved plans of layout: g) A pavement (including associated drainage) to any new areas where motor vehicles will be	*Prior to commencement of use (and then to be maintained)*,	A standard condition has been provided to ensure all vehicular trafficked areas are installed to standard. It should be noted that the applicant already has 'Works on Council Property' approval for	

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
unloading of goods and waste to occur wholly within the *site*; and (c) does not dominate the *road frontage*; and (d) is visually unobtrusive from the street and complements the character and amenity of the area.	Crossovers constructed are reinforced industrial rated crossovers in accordance with **Schedule 6: Engineering works and services planning scheme policy**. **AO 14.4** Vehicle parking areas are located at the side or the rear of the *front building line* on the *site*. **AO 14.5** Visitor parking is located adjacent to the visitor entry to the main building on the *site*.	driven or parked. Vehicle access and carpark areas are to have a durable, dust free surface. h) Crossovers shall be installed at all proposed accesses to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawing RS-051 for Heavy Duty Vehicle Crossing. i) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking). j) Disabled car parking shall be provided in accordance with AS 1428.1-2009. k) Maneuvering on-site for all vehicles utilising the site including service and maintenance vehicles. l) The internal driveways and car parks are to be		the new driveway within the road reserve.	

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
		delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads.			

9.3.4.2 Assessment benchmarks for assessable development only (Industry and infrastructure activities code)

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
Traffic, parking and access					
PO 8 Development minimises any additional non-local traffic into residential streets.	**AO 8.1** The primary flow of traffic generated by the development does not utilise local streets within Low density residential zones or Medium density residential zones to access the *site*.				Satisfactory
PO 9 The traffic and parking generated by the proposed development does not: (a) adversely affect the surrounding or future planned road network; and (b) adversely affect the amenity of the surrounding neighborhood; and (c) create safety conflicts with pedestrians; and (d) result in an increased demand for on-street parking.	**AO 9.1** A traffic impact assessment report is prepared by a registered professional traffic engineer that: (a) identifies the traffic impact, including any potential safety conflicts related to the development and on-street car parking demands; and (b) demonstrates the *site* has a safe and convenient vehicular and pedestrian access and parking layout; and outlines mitigation measures to appropriately address the related traffic impacts.				As above

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
PO 10 Development facilitates a functional overall road hierarchy and maximise the safety and efficiency of the State-controlled road network.	**AO 10.1** Where new or upgraded road access is proposed: • If development fronts more than one road, access to the site is via the lowest order road as indicated in **Major Infrastructure Overlay – Road Hierarchy Maps 1 to 11 (OM-RH-01 to OM-RH-11).** Note—State Controlled Roads are considered higher order then non-State Controlled Roads.				Satisfactory

9.4.2 Engineering Works and Services Code

9.4.2.1 Assessment benchmarks for assessable development and Requirements for accepted development (Engineering Works and Services Code)

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
Infrastructure services					
		The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such	*At all times*	A general condition has been provided	

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
		works shall be approved by Council prior to commencement and installed to Council specifications and satisfaction.			
PO 1 Development is provided with a water supply that is adequate for the current and future needs of the intended uses.	**AO 1.1** Development is connected to the reticulated water supply infrastructure network and is designed and constructed in accordance with **Schedule 6: Engineering works and services planning scheme policy**.	Prior to commencement of works, any changes to existing water service will require an '*Application for water service*' to be submitted for Council approval.	Prior to commencement of works	As advised by Council's Plumbing Inspector, the site is already serviced with a water connection. A general condition has been included to ensure further approval is gained should the developer require an upgrade.	
PO 2 Development has a safe and effective means of sewerage treatment and disposal for the level of demand generated.	**AO 2.1** Development is connected to the reticulated sewerage infrastructure network and is designed and constructed in accordance with **Schedule 6: Engineering works and services planning scheme policy**.	***Prior to commencement of works,*** for all new plumbing/sewerage works, submit an '*Application for plumbing, drainage and on-site sewerage work'* for Council approval (including plans showing the sewer works in accordance with the Engineering Works and	Prior to commencement of works	Standard condition provided to ensure the developer gains additional approval for all plumbing and drainage works in relation to the development.	

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
		Services Planning Scheme Policy).			
PO 3 Development is provided with an appropriate energy supply approved by and installed in accordance with the standards of the relevant energy regulatory authority.	**AO 3.1** (a) Development is connected to the reticulated electricity infrastructure network; or An alternative energy supply is provided in accordance with the standards of the relevant regulatory authority.	***Prior to commencement of works,*** provide with an appropriate energy supply and telecommunications infrastructure approved by and installed in accordance with the standards of the relevant energy regulatory authority.	Prior to commencement of works	A standard condition has been provided to ensure the developer provides adequate connections to power and communications networks.	
PO 4 Development is connected to appropriate telecommunications infrastructure.	**AO 4.1** Development is connected to telecommunication infrastructure in accordance with the standards of the relevant regulatory authority.				
PO 5 Development provides safe and sufficient lighting and signage.	**AO 5.1** Street lighting must comply with *d Australian Standard 1158 Set:2010 Lighting for Roads and Public Spaces.* **AO 5.2** Road signage is provided in accordance with **Schedule 6: Engineering works and services planning scheme policy**.	Prior to commencement of works, Submit a 'Works on Council Property' application for Council approval for any proposed road or directional signage in relation to the development.	Prior to commencement of works	A standard condition has been provided to ensure the developer gains the appropriate approvals should they wish to install any road signage.	

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
Stormwater drainage					
PO 9 Stormwater drainage systems or networks have the capacity to control stormwater flows so that: (a) overland runoff is directed to areas where there is no damage to property or hazards for motorists; and (b) runoff is directed to a lawful point of discharge through controlled outlet structures; and (c) development retains the existing hydrological regime (surface and groundwater cycle and flow) to protect vegetation and habitats in	**AO 9.1** All stormwater runoff from surfaces that are constructed, altered or otherwise affected by development on an allotment is discharged to a lawful point of discharge. **AO 9.2** Development does not require the use of stormwater pumps in order to achieve a lawful point of discharge. **AO 9.3** Stormwater drainage is designed and constructed in accordance with **Schedule 6: Engineering works and services planning scheme policy**. **AO 9.4** Where the stormwater drainage system includes an underground pipe drain system, runoff from roofs and paved areas is to be connected directly to the pipe drain system.	Stormwater runoff from roof and paved areas of the development site are to be collected internally and directed to a legal point of discharge and ensure non-worsening of the existing flow regime to properties that are upstream and downstream of the site. ***Prior to commencement of works***, submit a Stormwater Management Plan certified by a Registered Professional Engineer of Queensland demonstrating how the development will comply with this requirement, and obtain Council's approval.	*Prior to commencement of works*	The applicant has provided evidence of engagement of Engineering professionals to prepare a Stormwater Management Plan. A condition has been provided to ensure the applicant provides all relevant documentation for Council review prior to commencement of works.	

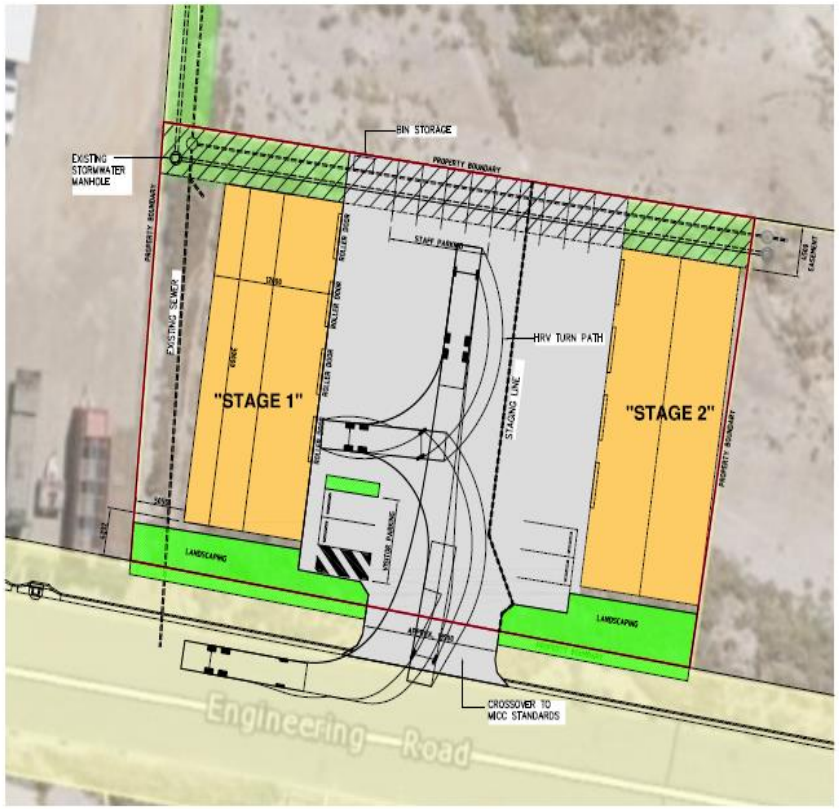
Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
and adjoining watercourses.					

ATTACHMENT 4

Development Plans / Drawings

OFFICER'S REPORT

A1 SHEET



SITE PLAN

SCALE 1 : 200

SITE COVERAGE (SITE AREA 2300m²)				
	STAGE 1		STAGE 2	
ITEM	AREA (m²)	%	AREA (m²)	%
LANDSCAPING	156	6.7	0	0
BUILDING	360	15.6	360	15.6
HARDSTAND	796	34.6	350	15.2
	TOTAL	56.9	TOTAL	30.8
TOTAL (STAGE 1 + STAGE 2)		87.7 %		

NOTE :-
VERIFY LOCATION & DEPTH OF ALL EXISTING INGROUND SERVICES PRIOR TO COMMENCEMENT OF CONSTRUCTION

NOTE :-
ALL SET-OUT DIMENSIONS, FLOOR LEVELS, SETDOWNS / FALLS ETC, MUST BE VERIFIED ON SITE & WITH ARCHITECTURAL DWGS PRIOR TO COMMENCEMENT OF CONSTRUCTION.

SAFETY IN DESIGN AND CONSTRUCTION

1. Notice to all persons who commissioned the design work depicted in these documents and to all those involved in the construction of the works, it's operation and it's demolition.
2. The construction of these works involves activities which involve some risk to the health and safety of those involved directly in the construction and any person entering the work site.
3. All construction work must comply with the requirements of the Local Authority Workplace Health and Safety legislation.
4. It is essential that prior to the commencement of the construction, an adequate safety plan is prepared by the Principal Contractor for the proposed work in accordance with statutory requirements. The safety plan shall include appropriate work method statements for all activities. A risk analysis is to be carried out by the Contractor of all work practices and where possible all risks eliminated. Where this is not possible, the safety plan must address these risk issues with appropriate documentation for strict adherence to during construction.
5. The operation of these works involves activities that have some risk to the health and safety of those using the facility. The facility requires maintenance to maintain its initial level of safety at commencement of use. Note that maintenance activities also carry health and safety risks.
6. The eventual demolition of these works will involve activities which have some risk to health and safety.
7. Please contact Osborn Consulting Engineers for information and assistance with minimising these risks.

APPROVAL

This drawing has been prepared by Osborn Consulting Engineers Pty. Ltd. and must not be modified. Use of this information for any purpose must be done in conjunction with the hard copy approved drawings. Hard copy approved drawings have precedence over the electronic version and any discrepancies must be verified with Osborn Consulting Engineers Pty. Ltd.. Do not rely on electronic drawing files for accurate set-out. All set-out information must be verified on site prior to commencement of fabrication and construction. The builder shall obtain and use the latest revision of all drawings associated with this drawing by this office and any relevant drawings / documents prepared by other consultants.

Drawing Comments:

NOT FOR TENDER / NOT FOR CONSTRUCTION

BUILDER TO VERIFY ALL INFORMATION & DIMENSIONS ON THIS DRAWING ON SITE PRIOR TO COMMENCEMENT OF FABRICATION / CONSTRUCTION

North (this sheet):

NOTES :-
1. Builder to verify all information & dimensions on site prior to commencement of construction
2. DO NOT SCALE DRAWINGS
3. This drawing and the copyright thereof remains the property of :- Osborn Consulting Engineers Pty. Ltd. A.B.N. 83 462 572 967 A.C.N. 462 572 967

Deg. Description:	Issued:	By:	Rev:
COUNCIL APPROVAL	06/08/20	C.F.	A

Osborn CONSULTING ENGINEERS
148A Palmerin Street (PO Box 489) Warwick Qld. 4370
Ph 07 4660 3900 Fax 07 4660 3910
Gold Coast Ph 07 5562 7770 Fax 07 5562 7227
Sub 14, 50 Sheridan Street Cairns Qld 4870 Ph 07 4051 8687 Fax 07 4051 8643

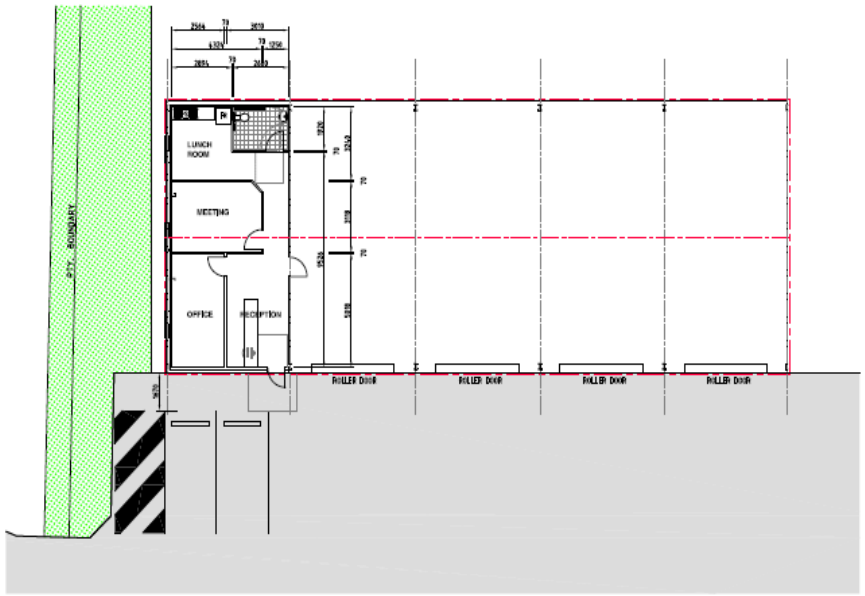
S. PRATT
PROPOSED COMMERCIAL DEVELOPMENT
5 ENGINEERING ROAD
MOUNT ISA

SITE PLAN

drawn: C.F. (Aug. 20) | designed/checked:
certified: | rev: "A"
scale: As Shown @ A1 | job no.: MT20-0090 | dwg no.: -1
Sheet 1 of 2

OFFICER'S REPORT

A1 SHEET



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North (this sheet):

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Rev.	Issued:	By:	Description:
-	-	-	-
PRELIMINARY	06/08/20	C.F.	Pa

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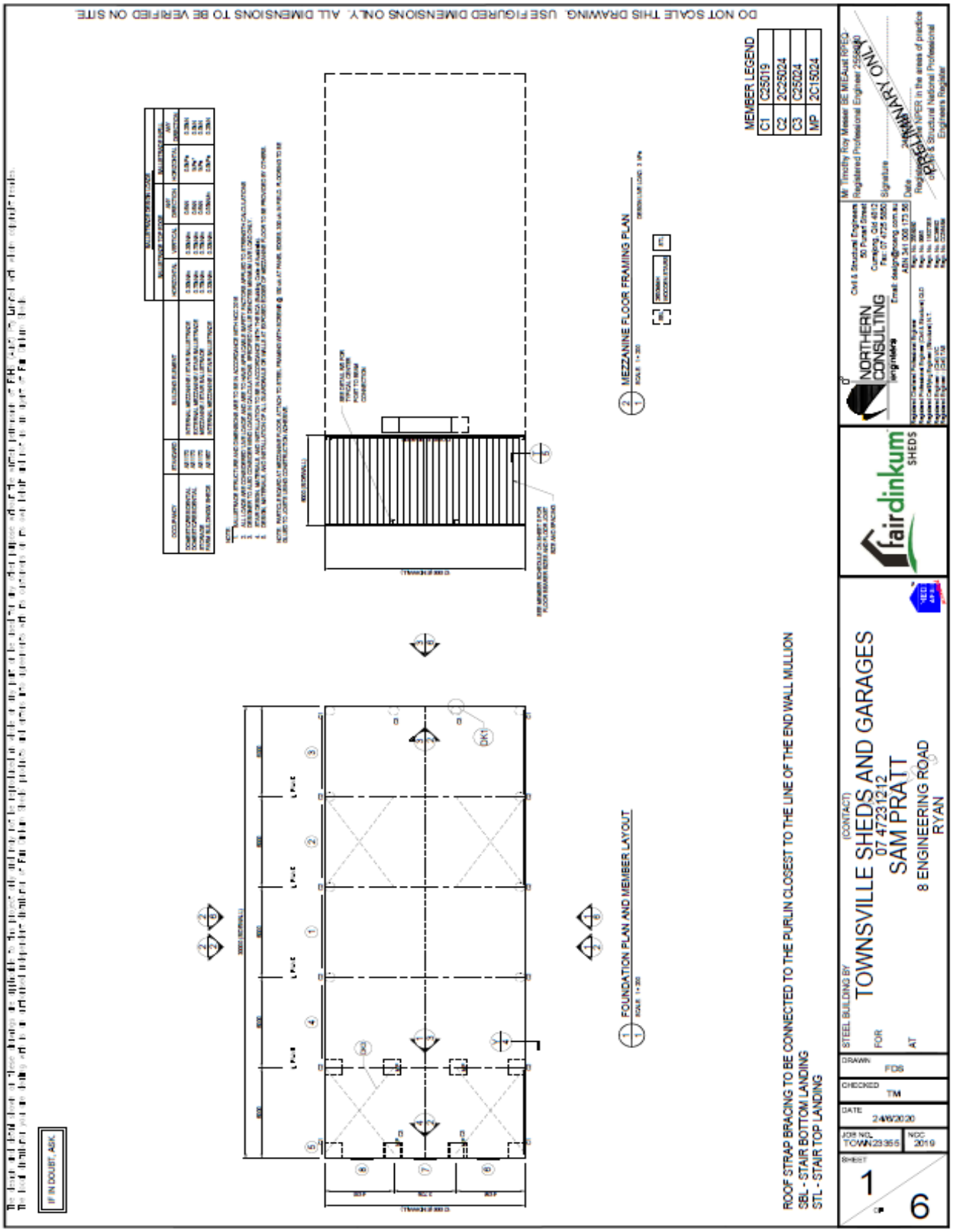
Qld. 19, 10 Glasgow Road Fed WA 6154 4000
Ph 07 3266 7770 Fax 07 3266 7207 Ph 07 3266 8887 Fax 07 3266 8889

S. PRATT
PROPOSED COMMERCIAL DEVELOPMENT
5 ENGINEERING ROAD
MOUNT ISA

FLOOR PLAN

drawn: C.F. (Aug. 20) designed/checked:
certified: rev. "A"
scale: As Shown @ A1 job no.: MT20-0090 dwg no.: -2
Sheet 2 of 2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MEMBER LEGEND
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C2 2C25024
C3 C25024
MP 2C15024
MEZZANINE FLOOR FRAMING PLAN
FOUNDATION PLAN AND MEMBER LAYOUT
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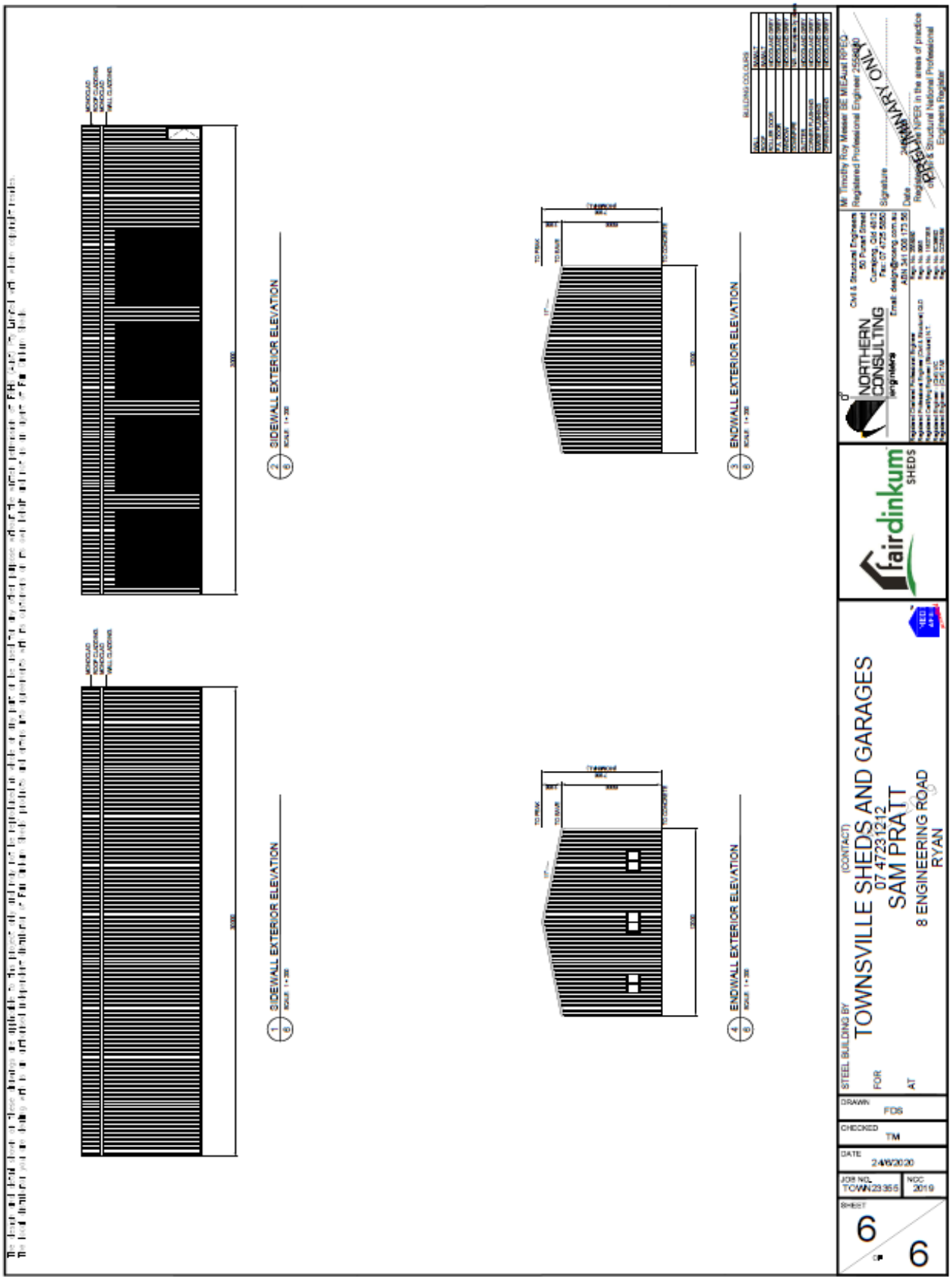
STL - STAIR TOP LANDING
IF IN DOUBT, ASK.
NORTHERN CONSULTING
fairdinkum SHEDS
STEEL BUILDING BY
TOWNSVILLE SHEDS AND GARAGES
(CONTACT)
07 47231212
SAM PRATT
FOR
8 ENGINEERING ROAD
AT
RYAN
DRAWN FDS
CHECKED TM
DATE 24/8/2020
JOB NO. TOWN23355
NCC 2019
Sheet 1 of 6
PRELIMINARY ONLY


SIDEWALL EXTERIOR ELEVATION
SCALE 1:200
SIDEWALL EXTERIOR ELEVATION
SCALE 1:200
ENDWALL EXTERIOR ELEVATION
SCALE 1:200
ENDWALL EXTERIOR ELEVATION
SCALE 1:200
BUILDING COLOURS
NORTHERN CONSULTING
Civil & Structural Engineers
50 Purdett Street
Cloncurry, Qld 4824
Fax: 07 4742 0550
Email: design@nccg.com.au
ABN 341 005 173 56
Mr Timothy Roy Messer BE MIEAust RPEQ
Registered Professional Engineer 25586
Signature
Date
PRELIMINARY ONLY
Registered as a NPER in the areas of practice
RPEQ Structural National Professional Engineers Register
fairdinkum SHEDS
STEEL BUILDING BY
TOWNSVILLE SHEDS AND GARAGES
(CONTACT)
07 4723 1212
SAM PRATT
FOR
8 ENGINEERING ROAD
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6

CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Philip Mason – Acting Director Corporate & Financial Services
MagiQ Folder ID: 18807

27 November 2020

ITEM 12.1

EXECUTIVE SUMMARY

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations for the year to date.

The November result is an overall surplus for the year to date of $5.3 million comprising an operating surplus of $0.5 million and capital grants received of $4.8 million.

VARIANCES AND ITEMS OF SIGNIFICANCE

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

Revenue and Expenditure

Revenue and Expenditure Summary as at 27 November 2020

	YTD Actual 22 Nov 19 $'000	YTD Actual 27 Nov 20 $'000	YTD Budget 27 Nov 20 $'000	Budget Full Year $'000	YTD %
Operating Revenues	26,465	27,831	28,014	67,234	99%
Operating Expenses	23,792	27,324	29,121	69,890	94%
OPERATING RESULT	**2,673**	**507**	**(1,107)**	**(2,656)**	
Capital Grants Subsidies	1,888	4,791	6,706	16,095	71%
Developers Contributions	0	0	2	5	-%
TOTAL	4,561	5,298	5,601	13,444	

Operating Revenue Council's operating revenue is unfavourable to budget ($183K) which mainly relates to Financial Assistance Grants for 2020/21 which were 50% advance funded and received last financial year. If the advance funding model continues, this will rectify by year end.

Operating Expenses Operating expenses are favourable overall to budget ($1.19 million) for the year to date. Most service areas are aligning with budget to this point although employee costs overall are lower than expected due to vacancies. Flood relief expenditure is low at this stage, but this is offset by low income as we near the wet season. The midyear budget review will determine further budget requirements for the remainder of the year.

Capital Grants The register of grants is being updated as funds are received to ensure specific conditions and restrictions on each are observed; which is due to the new Accounting Standard relating to Grants

Final certification of Council's Annual Financial Statements for the year ended 30 June 2020 has been received from the Queensland Auditor General's Office. This was presented to Council and the Audit Committee during November 2020.

Capital

Capital Summary as at 27 November 2020

	22 Nov 19 $'000	27 Nov 20 $'000	Full Year $'000	YTD %
Facilities and Land	1,969	697	14,087	5%
Roads and Road Drainage	5,216	731	4,957	15%
Water and Sewer	241	654	7,209	9%
Other Fixed Assets	487	102	3,155	3%
TOTAL	**7,913**	**2,183**	**29,408**	**7%**

Note – November 2019 results have been included as a comparative.

Capital expenditure progressed slowly in November and the overall expenditure for the year to date ($2.18 million) remains low compared to budget. The overall program has been reviewed weekly of late by Executive and project managers on a 'project by project' basis which is intended to move the program along and also identify projects which may not proceed. This information will be presented to Council as part of the mid-year review. Project forecasts have been revised and the program is estimated, at this stage, to be in the order of $23 million expenditure by year end.

Rates

Outstanding Aged Rates Balance as at 27 November 2020

Month FY20/21	366 Days Arrears $'000	181 - 365 Days Arrears $'000	31 - 180 Days Arrears $'000	1 - 30 Days Arrears $'000	Current Not Yet Due $'000	Total $'000
Sept 2020	2,958	971	1,627	767	19,478	25,801
Oct 2020	3,625	1,364	693	4,783	1,800	10,483
Nov 2020	3,439	1,235	4,104	80	534	9,392

Note: excludes prepayments of $864K

- Non-Residential Properties Water Notices were issued on the 10 November 2020 for the period 01-07-2020 to 30-09-2020.
- Council have issued 6 Tip Tokens for this year effective 1 November 2020 to 31 October 2021 and these were included as inserts to all residential properties Rates Notices.
- Currently there are 253 rate payers that are on payment arrangement plans.

Other Debtors

Aged Debtors Report as at 27 November 2020

Month FY20/21	90 Days $'000	60 Days $'000	30 Days $'000	Current $'000	TOTAL $'000
Sept 2020	83	6	50	114	254
Oct 2020	88	6	31	173	299
Nov 2020	91	6	22	167	286

- Invoices for Waste Management, Batch Depot and Reserve Lease expenditure for October were raised mid-November. Most of these invoices are due in the next month.

30 DAY CASH ANALYSIS	$'000
Cash at Bank – 27th November 2020	59,757
Total Cash Restrictions	(41,843)
TOTAL UNRESTRICTED CASH	17,915

COMING UP

- The mid-year budget review process commenced in mid-November and will incorporate any adjustments identified in the current 6 months for this financial year.

MOUNT ISA CITY COUNCIL

Statement of Income and Expenses

For the year ended 30 June 2021

	Actuals 27 Nov 2020	Full Year Budget	YTD %
Operating Revenue			
Rates and Charges			
General Rates	7,612,596	15,050,000	51%
Water Access Charge	4,898,469	10,200,000	48%
Water Consumption Charges	3,239,080	5,829,000	56%
Sewerage Rates	3,606,133	7,197,000	50%
Garbage Rates	1,856,837	3,913,000	47%
Environment Charge	213,697	418,000	51%
Less: Concessions	(55,871)	(124,000)	45%
	21,370,940	**42,483,000**	50%
Fees and Charges	1,094,068	3,303,000	33%
Contract Works	1,818,532	6,500,000	28%
Interest	393,282	1,310,000	30%
Grants and Subsides	1,868,331	6,748,000	28%
Other	1,285,495	6,890,000	19%
Total Operating Revenues	**27,830,649**	**67,234,000**	41%
Operating Expenditure			
Corporate Governance	1,275,014	3,148,000	41%
Administration Expenses	2,243,927	5,712,950	39%
Community Services Costs	2,742,512	6,956,500	39%
Technical Services/Roads	2,375,182	6,760,000	35%
Water	5,898,668	13,150,000	45%
Sewerage	665,826	1,513,000	44%
Recoverable Works Costs	1,843,382	6,425,000	29%
Environmental Costs	3,411,243	8,833,250	39%
Finance Costs	322,240	1,256,000	26%
Other Expenses	705,270	2,013,041	35%
Depreciation	5,840,372	14,121,900	41%
	27,323,636	**69,889,641**	39%
OPERATING CAPABILITY BEFORE CAPITAL	**507,013**	**(2,655,641)**	-19%
Capital Items			
Capital Grants, and Subsidies	4,790,877	16,095,000	30%
Developers Contributions	0	5,000	
NET SURPLUS(DEFICIT)	**5,297,890**	**13,444,359**	

MOUNT ISA CITY COUNCIL
Balance Sheet
For the year ended 30 June 2021

	Actuals 27 Nov 2020	Full Year Budget
Current Assets		
Cash and cash equivalents	59,757,488	49,539,014
Rates Receivable	8,508,665	4,445,019
Trade and other receivables	(150,460)	2,067,710
Inventories	178,218	3,070,209
	68,293,911	**59,121,952**
Non-current assets classified as held for sale	2,687,950	0
Total current assets	**70,981,861**	**59,121,952**
Non-Current Assets		
Property, plant and equipment	386,578,733	425,495,910
Capital works in progress	21,972,062	5,104,121
Total Non-Current Assets	**408,550,796**	**430,600,031**
TOTAL ASSETS	**479,532,657**	**489,721,983**
Current Liabilities		
Trade and other payables	1,176,404	4,432,426
Annual Leave Payable	1,252,652	1,090,266
Interest bearing liabilities	(5,036)	1,547,845
Provisions - Long Service Leave	(34,048)	200,000
Total Current Liabilities	**2,389,973**	**7,270,537**
Non-current Liabilities		
Annual Leave Payable	470,055	470,055
Interest bearing liabilities	22,162,691	20,558,683
Provisions - Long Service Leave	1,324,496	1,460,039
Total non-current liabilities	**23,957,242**	**22,488,777**
TOTAL LIABILITIES	**26,347,215**	**29,759,314**
NET COMMUNITY ASSETS	**453,185,443**	**459,962,669**
Community Equity		
City Capital	201,425,409	217,409,783
Asset Revaluation Reserve	219,988,768	220,086,624
Accumulated Surplus/(Deficiency)	20,258,874	8,112,813
Other Reserves	11,512,391	14,353,449
TOTAL COMMUNITY EQUITY	**453,185,443**	**459,962,669**

MOUNT ISA CITY COUNCIL
Cash Flows Statement

For the year ended 30 June 2021

	Actuals 27 Nov 2020	Full Year Budget
Cash flows from operating activities:		
Receipts from customers	3,392,405	56,633,000
Net Rates & Charges	19,777,761	0
Contract Works - Receipts	722,243	0
Contract Works- Payments to suppliers & employees	(784,201)	0
Payments to suppliers and employees	(20,214,417)	(52,521,741)
	2,893,791	**4,111,259**
Dividends received	0	0
Interest received	393,282	1,310,000
Non capital grants and contributions	2,049,257	6,748,000
Flood Damage Recoveries	1,802,492	0
Flood Damage Expenditure	(1,785,474)	0
Borrowing costs	(322,240)	(1,256,000)
Net cash inflow (outflow) from operating activities	**5,031,107**	**10,913,259**
Cash flows from investing activities:		
Payments for property, plant and equipment	(2,182,629)	(23,526,400)
Proceeds from sale of property, plant and equipment	0	600,000
Movement in Investments	(720)	0
Grants, subsidies, contributions and donations	4,790,877	16,100,000
Net cash inflow (outflow) from investing activities	**2,607,528**	**(6,826,400)**
Cash flows from financing activities		
Repayment of borrowings	(378,713)	(1,547,845)
Net cash inflow (outflow) from financing activities	**(378,713)**	**(1,547,845)**
Net increase (decrease) in cash held	7,259,922	2,539,014
Cash at beginning of reporting period	52,497,566	47,000,000
Cash at end of reporting period	**59,757,488**	**49,539,014**

2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM

Capital Summary Report	Month	Nov-20	Financial Year	2020-2021

1.0 Capital Summary - Facilities & Land

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Cemeteries	170,796	100,000	70,796	11,925	136,884	80%	260,000
Commercial / Residential Facilities (Mount Isa)	9,174,702	3,964,580	5,230,662	143,420	487,914	5%	3,556,118
Parks and Open Spaces	4,866,250	1,407,500	3,458,750	31,250	52,682	1%	4,371,785
Commercial / Residential Facilities and Park (Camooweal)	-	-	-	7,251	19,300	0%	909,519
Sub Total	**14,211,748**	**5,472,080**	**8,760,208**	**193,847**	**696,780**	**5%**	**9,097,423**

2.0 Capital Summary - Road & Road Drainage

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Mount Isa Urban Roads	2,357,000	1,161,000	1,196,000	207,212	303,579	13%	2,515,900
Rural Roads	2,051,950	799,000	1,252,950	114,543	408,265	20%	2,404,724
Transport Structures	548,000	484,000	64,000	3,474	18,858	3%	1,630,727
Sub Total	**4,956,950**	**2,444,000**	**2,512,950**	**325,229**	**730,702**	**15%**	**6,551,351**

3.0 Capital Summary - Water & Sewer

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Mount Isa Sewer Pump Stations	230,000	230,000	-	10,080	14,561	6%	230,000
Sewerage and Stormwater Catchment Reticulation	1,100,000	370,000	730,000	1,532	2,706	0%	1,100,000
Standpipes	60,000	60,000	-	-	-	0%	30,000
Supply Facilities	60,000	60,000	-	-	-	0%	60,000
Treatment Plant	689,850	200,000	489,850	4,602	4,602	1%	726,000
Water Reservoirs	900,000	50,000	850,000	8,544	87,050	10%	1,100,000
Water Reticulation	4,074,464	1,457,814	2,616,650	59,322	468,474	11%	1,686,836
Water Tanks	125,000	125,000	-	31,666	76,953	62%	125,000
Sub Total	**7,239,314**	**2,552,814**	**4,686,500**	**115,745**	**654,346**	**9%**	**5,057,836**

4.0 Capital Summary - Other Fixed Assets

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Disaster Management	50,000	50,000	-	-	-	0%	-
Discretionary	550,000	550,000	-	-	-	0%	400,000
Events/Tourism	25,000	25,000	-	-	-	0%	25,000
IT/ Communications/ Security	330,000	270,000	60,000	48,783	67,164	20%	447,625
Mobile Plant	2,000,000	2,000,000	-	-	19,000	1%	2,019,000
Tourism	75,000	-	75,000	13,955	15,447	21%	225,000
General	-	-	-	-	-	0%	-
Sub Total	**3,030,000**	**2,895,000**	**135,000**	**62,738**	**101,611**	**3%**	**3,116,625**

Grand Total	**29,438,012**	**13,363,894**	**16,094,658**	**$ 697,558**	**2,183,439**	**7%**	**23,823,235**

2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT

Capital Detailed Report	Month	Nov-20	Financial Year	2020-2021

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Facilities & Land					**14,211,748**	**5,472,080**	**8,760,208**	**193,847**	**696,780**	**5%**	**9,097,423**
Cemeteries					**170,796**	**100,000**	**70,796**	**11,925**	**136,884**	**80%**	**260,000**
36	1000-3711	Works for Queensland - Cemetery Upgrades Stage 2	Works for Queensland (W4Q) 2019-21	1/12/2020	70,796	-	70,796	11,925	136,884	193%	160,000
C03	1000-3715	Cemetery Access Internal Rds	MICC Carry Over	Jul-20	-	-	-	-	-	0%	-
C28	1000-3730	Resurfacing Conventional Section with 20mm stone	MICC Carry Over	1/06/2021	100,000	100,000	-	-	-	0%	100,000
Commercial / Residential Facilities (Mount Isa)					**9,174,702**	**3,964,580**	**5,230,662**	**143,420**	**487,914**	**5%**	**3,556,118**
15	1000-4730	Outback at Isa Masterplan	North West Queensland Economic Diversification Implementation Plan	Mar-21	75,000	-	75,000	718	13,797	18%	150,000
18	1000-2018	Mount Isa City Council Recycling Initiative - Transport Recycling	Regional Recycling Transport Assistance Package (RRTAP)		315,281	66,752	248,529	-	-	0%	-
34	1000-9261	Works for Queensland - Waste Management Facility Tip Shop	Works for Queensland (W4Q) 2019-21	Jun-21	695,076	-	695,076	-	-	0%	850,000
42	1000-9272	Works for Queensland - Waste Management Facility Environmental Evaluation of Landfill site (data from ground water & Install test bores)	Works for Queensland (W4Q) 2019-21	Jun-21	250,000	-	250,000	1,875	31,006	12%	250,000
58	1000-2058	Library Master Plan	MICC Operational Expenditure		50,000	50,000	-	2,500	2,500	5%	100,000
59	1000-2059	Stormwater diversion as per Environmental Management Plan	MICC Capital Expenditure	Yet to be scheduled	275,000	275,000	-	-	-	0%	275,000
60	1000-2060	Buchanan Park Infastructure Assessments & Master Plan	MICC Operational Expenditure		200,000	200,000	-	-	-	0%	-
62	1000-2062	Civic Centre Urgent remediation works - UNALLOCATED	MICC Capital Expenditure		700,000	700,000	-	-	-	0%	-
63	1000-2063	Outback at Isa Urgent remediation works	MICC Capital Expenditure	1/12/2020	200,000	200,000	-	52	52	0%	200,000
64	1000-2064	Buchanan Park Urgent remediation works & Rodeo Preparation	MICC Operational Expenditure		300,000	300,000	-	-	-	0%	300,000
69	1000-9273	Feasibility Study & Business Case for Recycling	MICC Capital Expenditure	Jun-21	150,000	150,000	-	3,600	75,948	51%	150,000
77	1000-2077	Mount Isa City Council Recycling Initiative	Building Better Regions Fund (BBRF) Infrastructure Stream Round 4	Nov-22	5,754,345	1,792,288	3,962,057	-	-	0%	283,512
62A	1000-3527	Civic Centre - Refurbish / repair copper doors in Civic front and back	MICC Operational Expenditure	Nov-20	-	-	-	22,800	66,200	0%	100,000
62B	1000-3530	Civic Centre - Ceiling Repair (Soffit)	MICC Operational Expenditure	Mar-21	-	-	-	101,495	153,693	0%	300,000
C20	1000-9225	Waste Transfer Station Design & Engineering	MICC Carry Over	Dec-20	70,000	70,000	-	10,380	33,839	48%	70,000
C21	1000-2189	Animal Management Facility Administration Building	Works for Queensland (W4Q) 2017-19	Dec-19	-	-	-	-	73	0%	1,000
C22	1000-4727	O@I - Purchase & Install Temporary Toilet - $17,000 O@I - Refurbish Ablution Facility - $10,000 O@I - Construct/Modify Entrance Pathway - $7,200	MICC Operational Expenditure		-	9,540	-	-	9,540	0%	9,540
C23	1000-4720	Upgrade of Riversleigh Interpretive Centre	Outback Tourism Infrast Fund		-	-	-	-	77,593	0%	77,593
C24	1000-4729	Riversleigh-Repair/Roof/Ceiling	MICC Operational Expenditure		-	-	-	-	-	0%	-
C25	1000-8150	Security System - Animal Management Building	MICC Capital Expenditure		-	-	-	-	18,420	0%	18,420
C26	1000-3532	Buchanan Park Shade Cover Replacement	MICC Carry Over		-	-	-	-	-	0%	-

2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
C27	1000-3723	Dust monitors and landfill gas units	MICC Carry Over	Jul-20	-	-	-	-	54	0%	54
C01	1000-2226	35-37 Miles Street (Former Harvey Normans building) - Demolition	MICC Operational Expenditure		-	11,000	-	-	5,200	0%	11,000
C02	1000-3610	Upgrade Town Pool Facility Exterior Fencing	MICC Carry Over	Dec-20	40,000	40,000	-	-	-	0%	40,000
C07	1000-4722	O@I - Replace Café Ceiling and install a/c and repair sufeits	MICC Carry Over		100,000	100,000	-	-	-	0%	-
62C	1000-9274	Civic Centre - Replace Shade Sails	MICC Operational Expenditure	Mar-21	-	-	-	-	-	0%	100,000
62D	1000-9275	Civic Centre - Flooring Renewal	MICC Operational Expenditure	Nov-20	-	-	-	-	-	0%	50,000
62E	1000-9276	Civic Centre - Upgrade of Fire Services & Detection Devices	MICC Capital Expenditure	Nov-20	-	-	-	-	-	0%	100,000
62F	1000-9277	Civic Centre - Toilet Refurbishment	MICC Operational Expenditure	Mar-21	-	-	-	-	-	0%	50,000
N96	TBD	WMF Fencing to meet DES requirements	MICC Capital Expenditure		-	-	-	-	-	0%	40,000
N97	TBD	Erosion control at Landfill	MICC Capital Expenditure		-	-	-	-	-	0%	20,000
N98	TBD	WMF facitlity signage	MICC Operational Expenditure		-	-	-	-	-	0%	10,000
Parks and Open Spaces					**4,866,250**	**1,407,500**	**3,458,750**	**31,250**	**52,682**	**1%**	**4,371,785**
1	1000-2001	Gallipoli Park Pump Track and Multiuse Court	Active Community Infrastructure (ACI)	Dec-21	895,000	-	895,000	769	2,170	0%	895,000
5	1000-3738	Family Fun Precinct Upgrade– Stage 2 2019-2020	Building our Regions (BOR) Round 5	Dec-22	2,555,750	677,500	1,878,250	2,667	6,328	0%	2,100,000
12	1000-2012	Relocation of Bat Roosting Site	Community Sustainability Action Grant Program (CSAG)		500,000	400,000	100,000	704	704	0%	600,000
35	1000-3732	Works for Queensland - Medians, Parks & Open Spaces Upgrades Markham Valley Rd Nature strip upgrade including footpath	Works for Queensland (W4Q) 2019-21	Jun-21	235,424	-	235,424	26,231	39,967	17%	270,143
37	1000-2037	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mount Isa Welcome Signs Refurbishment & Town Entry Beautification	Works for Queensland (W4Q) 2019-21		135,000	-	135,000	-	-	0%	-
38	1000-3736	Works for Queensland - Medians, Parks & Open Spaces Upgrades City Lookout Upgrade	Works for Queensland (W4Q) 2019-21	Jun-21	145,076	-	145,076	164	1,231	1%	145,076
39	1000-2039	Works for Queensland - Medians, Parks & Open Spaces Upgrades Tharrapatha Way Signs	Works for Queensland (W4Q) 2019-21		20,000	-	20,000	-	-	0%	-
40	1000-2040	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mood Lighting CBD Trees (2019/20)	Works for Queensland (W4Q) 2019-21	Mar-21	50,000	-	50,000	-	-	0%	50,000
43	1000-3756	Refurbish Irrigation & Plant Beds - CBD Area Annual Renewal	MICC Annual Program	Jun-21	90,000	90,000	-	-	-	0%	90,000
61	1000-2061	Camooweal Horse Paddocks (Lot 13 & 14 RP713679, Lot 1 RP711483	MICC Capital Expenditure		150,000	150,000	-	715	715	0%	150,000
68	1000-2068	Mount Isa Council Horse Paddock Laneways Signage	MICC Capital Expenditure		20,000	20,000	-	-	-	0%	-
75	1000-4206	Develop the Patch at Horse Paddocks	MICC Operational Expenditure	Apr-21	70,000	70,000	-	-	-	0%	70,000
C04	1000-3737	Captain James Cook Oval & Sunset Oval Sports Lighting	Building Better Regions Fund (BBRF) Infrastructure Stream Round 3	Jul-20	-	-	-	-	367	0%	367
C05	1000-3748	4 Shade Structures (2 Sunset Oval, 2 Captain Cook)	Bridgestone Mining Solutions.	Jul-20	-	-	-	-	1,199	0%	1,199
Commercial / Residential Facilities and Park (Camooweal)					-	-	-	7,251	19,300	0%	909,519

2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
N87	1000-2245	Camooweal Hall Floor Refurbishment	Local Roads & Community Infrastructure Program (LRCI)	1/03/2021	-	-	-	7,251	19,300	0%	400,000
N89	1000-2247	Camooweal Facilities Refurbishment/Upgrades	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	-	0%	509,519
General					**125,000**	**50,000**	**75,000**	**13,955**	**15,447**	**12%**	**225,000**
Disaster Management					**50,000**	**50,000**	**-**	**-**	**-**	**0%**	**-**
85	1000-2085	Disaster Preparedness and DR/BCP	Resilience Funding 2019-20		50,000	50,000	-	-	-	0%	-
Tourism					**75,000**	**-**	**75,000**	**13,955**	**15,447**	**21%**	**225,000**
16	1000-4731	Outback Self-guided itinerary walking trails for bird watchers and hikers	North West Queensland Economic Diversification Implementation Plan	Nov-20	75,000	-	75,000	13,955	15,447	21%	75,000
N93	TBD	Road & Interpretive Signage	Queensland Government - TBC		-	-	-	-	-	0%	150,000
General					-	-	-	-	-	0%	-
N99	TBD	Unallocated LRCI funding	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	-	0%	-
Roads & Road Drainage					**4,956,950**	**2,444,000**	**2,512,950**	**325,229**	**730,702**	**15%**	**6,551,351**
Mount Isa Urban Roads					**2,357,000**	**1,161,000**	**1,196,000**	**207,212**	**303,579**	**13%**	**2,515,900**
3	1000-5308	Pamela/Deighton/Isa Street Intersection Redevelopment	Black Spot 2020-21	Jun-20	400,000	150,000	250,000	-	657	0%	675,000
4	1000-2004	Pamela/Trainor Street Intersection Redevelopment	Black Spot 2020-21	Jun-20	100,000	-	100,000	-	657	1%	200,000
23	1000-5251	R2R 2019-2024 Joan St Pave Rehab (East St – Spence St)	Roads to Recovery (R2R) 2020-21	Nov-20	94,000	-	94,000	15,535	15,535	17%	94,000
24	1000-5252	R2R 2019-2024 Goroka St (Barkly Hwy – Erap St)	Roads to Recovery (R2R) 2020-21	Nov-20	120,000	-	120,000	17,663	17,663	15%	120,000
25	1000-5011	R2R 2019-2024 East St (North of Marian St) Asphalt Overlay	Roads to Recovery (R2R) 2020-21	Nov-20	200,000	-	200,000	23,181	26,561	13%	200,000
26	1000-5076	R2R 2019-2024 Death Adder Gully Culverts (4th Ave) - Guard rails, Rails, road drainage and deck replacement	Roads to Recovery (R2R) 2020-21	No20	90,000	-	90,000	15,817	16,187	18%	90,000
27	1000-2027	R2R 2019-2024 Tarakan St & Salamaua St (Markham Valley Rd to Markham Valley Rd)	Roads to Recovery (R2R) 2020-21		188,000	-	188,000	-	-	0%	188,000
28	1000-2028	R2R 2019-2024 Dalton Cres F(Noakes Ave to Cul- de- sac)	Roads to Recovery (R2R) 2020-21	Nov-20	69,000	-	69,000	14,053	14,269	21%	69,000
32	1000-2032	TIDS 2019-2024 Moondarra Dr - Shoulder Clearing and Reinstatement (11.2Km) plus reseal of 3km section of existing seal	Transport Infrastructure Development Scheme (TIDS) 2020-21	1/11/2020	170,000	85,000	85,000	16,188	25,093	15%	170,000
49	1000-5260	Ancillary Pavement Repairs	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	2,250	3%	80,000
50	1000-5301	City Street Reseal Program	MICC Annual Program	Nov-20	346,000	346,000	-	74,731	75,960	22%	346,000
52	1000-5005	Ancillary Drainage Works (Undetermined Kerb Inlet Extensions, M/H and Pipe Repairs etc)	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	6,887	9%	80,000
67	1000-5309	Traders Way/ Sunset Drive Intersection	MICC Capital Expenditure	TBD	400,000	400,000	-	-	-	0%	-
C13	1000-5505	Moondarra Drive, Mount Isa - Moondarra Drive (LHS & RHS) Shoulders between Chainages 3.3km & 5.07km.	Roads to Recovery (R2R) 2020-21		-	-	-	1,939	1,939	0%	-
C14	1000-5587	Camooweal/ Mary Street Intersection (Roundabout)	Black Spot 2018-19	Sep-20	20,000	20,000	-	-	-	0%	20,000

2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
C09	1000-5096	Isa St Rebuild (Including Approaches & Services Upgrade)	MICC Carry Over		-	-	-	-	71,818	0%	143,900
N91	1000-2091	R2R 2019-2024 Isa Street - Asphalt Overlay	Roads to Recovery (R2R) 2020-21		-	-	-	14,053	14,053	0%	20,000
N92	1000-2092	R2R 2019-2024 Sunset Drive - Asphalt Overlay	Roads to Recovery (R2R) 2020-21		-	-	-	14,053	14,053	0%	20,000
Rural Roads					**2,051,950**	**799,000**	**1,252,950**	**114,543**	**408,265**	**20%**	**2,404,724**
2	1000-5575	Lake Julius Road	Betterment Program 2019		540,159	24,000	516,159	524	45,292	8%	740,159
19	1000-5581	R2R 2019-2024 Camooweal Streets Pav. Rehab and Widening - Francis St (Austral - Morrison) (400m x 15 wide)	Roads to Recovery (R2R) 2020-21	Mar-21	191,791	-	191,791	-	-	0%	191,791
20	1000-5574	R2R 2019-2024 Kajabbi Road - Formation/Drainage/Floodways & Signage (75Km)	Roads to Recovery (R2R) 2020-21	Mar-21	110,000	-	110,000	-	-	0%	110,000
21	1000-5576	R2R 2019-2024 Mount Oxide - Formation/Drainage /floodways full length of 47Km	Roads to Recovery (R2R) 2020-21	Mar-21	70,000	-	70,000	1,013	1,013	1%	70,000
22	1000-2022	R2R 2019-2024 Gunpowder Road - Road User Agreement Works - Road	Roads to Recovery (R2R) 2020-21	Dec-20	90,000	-	90,000	-	-	0%	90,000
29	1000-5528	TIDS 2019-2024 Gunpowder Rd - Formation, drainage, resheet	Transport Infrastructure Development Scheme (TIDS) 2020-21		120,000	60,000	60,000	27,029	27,029	23%	120,000
30	1000-5532	TIDS 2019-2024 Riversleigh Rd - Formation Work (30km of 59.7Km)	Transport Infrastructure Development Scheme (TIDS) 2020-21		150,000	75,000	75,000	-	-	0%	150,000
31	1000-5525	TIDS 2019-2024 Julius Rd - Formation/Drainage/Causeway for 37km of total 59.7Km	Transport Infrastructure Development Scheme (TIDS) 2020-21		100,000	50,000	50,000	34,264	124,049	124%	100,000
33	1000-5506	TIDS 2019-2024 Old Maydowns Rd (Formation/ Drainage for full length of 86Km)	Transport Infrastructure Development Scheme (TIDS) 2020-21	Nov-20	180,000	90,000	90,000	51,036	53,361	30%	180,000
45	1000-2045	Rural Roads Refurbishment Program	MICC Annual Program	May-21	500,000	500,000	-	-	-	0%	500,000
C15	1000-5592	Duchess Rd – Formation & Realignments of sharp curves of 9.5Km.	Transport Infrastructure Development Scheme (TIDS) 2020-21		-	-	-	-	-	0%	-
	1000-5502	Rocklands Road – Formation Grade/ Drainage clearing for full length of 115Km	MICC Capital Expenditure		-	-	-	676	4,746	0%	-
C08	1000-5036	R2R 2019-2024 Thorntonia Yelvertoft Road (rural road) - 5km length from ch17 to ch22 km heading north from the Bar	Roads to Recovery (R2R) 2019-20		-	-	-	-	152,774	0%	152,774
Transport Structures					**548,000**	**484,000**	**64,000**	**3,474**	**18,858**	**3%**	**1,630,727**
17	1000-4285	Principal Cycle Network Program Transfield Ave Cycle Path (Design & Construct)	Principal Cycle Network Program (PCNP) 2019-20	Mar-21	128,000	64,000	64,000	82	8,689	7%	128,000
46	1000-5212	Water Blast/Vac CBD footpaths and reseal	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	153	0%	80,000
47	1000-4773	Footpath replacement Program - Camooweal Street	MICC Annual Program		100,000	100,000	-	246	246	0%	100,000

2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
48	1000-2048	Footpath replacement Program Tactile Replacement Through CBD Area	MICC Annual Program		25,000	25,000	-	-	-	0%	50,000
51	1000-5048	Street Sign Replacement Program	MICC Operational Expenditure	Jun-21	10,000	10,000	-	-	-	0%	10,000
83	1000-2083	Principal Cycle Network Program Thomson Road PCNP Construction Stage 2	Principal Cycle Network Program (PCNP) 2020-21	Jun-21	105,000	105,000	-	-	-	0%	210,000
84	1000-2084	Principal Cycle Network Program Twenty Third Avenue PCNP Construction	Principal Cycle Network Program (PCNP) 2020-21	Jun-21	100,000	100,000	-	-	-	0%	272,727
C12	1000-5256	PCNP (Barkly Highway - Isa St to Milne Bay)DESIGN ONLY	Principal Cycle Network Program (PCNP) 2019-20	Oct-20	-	-	-	3,146	9,770	0%	30,000
N100	TBD	Walking Network Pilot Program - Way Finding Signage	Walking Network Pilot Program	1/06/2021	-	-	-	-	-	0%	20,000
N101	TBD	Walking Network Pilot Program - Shade Trees	Walking Network Pilot Program	1/06/2021	-	-	-	-	-	0%	30,000
N102	TBD	Walking Network Pilot Program - Isa Street Footpath & Crossing Upgrades	Walking Network Pilot Program	1/06/2021	-	-	-	-	-	0%	100,000
N103	TBD	Shared Path - Wright Road	MICC Capital Expenditure	1/06/2021	-	-	-	-	-	0%	600,000
Sewerage					**2,019,850**	**800,000**	**1,219,850**	**16,213**	**21,869**	**1%**	**2,056,000**
Mount Isa Sewer Pump Stations					**230,000**	**230,000**	**-**	**10,080**	**14,561**	**6%**	**230,000**
53	1000-7515	Pump Station Electrical Main Circuit Boards Replacement Program	MICC Annual Program		140,000	140,000	-	-	-	0%	140,000
C19	1000-7405	Sewerage Pump Stations Backup and alerts	MICC Carry Over	Apr-20	90,000	90,000	-	10,080	14,561	16%	90,000
Sewerage and Stormwater Catchment Reticulation					**1,100,000**	**370,000**	**730,000**	**1,532**	**2,706**	**0%**	**1,100,000**
6	1000-7830	Sewer main replacement program	COVID Works for Queensland (COVID W4Q) 2020-21		850,000	120,000	730,000	810	1,808	0%	850,000
54	1000-2054	Sewer Main Inspection Program	MICC Operational Expenditure		100,000	100,000	-	-	37	0%	100,000
55	1000-7351	Sewer Manhole Refurbishment Replacement Program	MICC Annual Program		150,000	150,000	-	722	861	1%	150,000
Treatment Plant					**689,850**	**200,000**	**489,850**	**4,602**	**4,602**	**1%**	**726,000**
9	1000-7211	Refurbish primary clarifiers	COVID Works for Queensland (COVID W4Q) 2020-21		140,000	-	140,000	4,602	4,602	3%	376,000
41	1000-7210	Works for Queensland - Tanker Waste Receiving Facility	Works for Queensland (W4Q) 2019-21	Jun-21	349,850	-	349,850	-	-	0%	-
70	1000-7835	Waste Water Diversion Main - STP	MICC Capital Expenditure		200,000	200,000	-	-	-	0%	-
N90	TBD	Extended UV treatment to recycled water	Works for Queensland (W4Q) 2019-21		-	-	-	-	-	0%	350,000
Water					**5,219,464**	**1,752,814**	**3,466,650**	**99,532**	**632,477**	**12%**	**3,001,836**
Standpipes					**60,000**	**60,000**	**-**	**-**	**-**	**0%**	**30,000**
73	1000-2073	Upgrade Potable Water Standpipe - 23rd Ave (emergency fire fighting)	MICC Capital Expenditure		30,000	30,000	-	-	-	0%	-
N95	TBD	Install card readers at standpipes	MICC Capital Expenditure		30,000	30,000	-	-	-	0%	30,000
Supply Facilities					**60,000**	**60,000**	**-**	**-**	**-**	**0%**	**60,000**
71	1000-6347	Camooweal - Installation of Camooweal's 3rd Town Water Supply Bore (Backup System)	MICC Capital Expenditure		60,000	60,000	-	-	-	0%	60,000
Water Reservoirs					**900,000**	**50,000**	**850,000**	**8,544**	**87,050**	**10%**	**1,100,000**
10	1000-6226	Install Pax Mixers and Chlorination Units to reservoirs 1, 3A, 5 & 6	COVID Works for Queensland (COVID W4Q) 2020-21		500,000	-	500,000	411	38,931	8%	500,000
11	1000-2011	Refurbishment of Reservoir No. 4	COVID Works for Queensland (COVID W4Q) 2020-21		350,000	-	350,000	7,100	20,042	6%	350,000
C16	1000-6218	No. 3a Reservoir construction (carry Over)	Building our Regions (BOR) Round 3		-	-	-	96	96	0%	25,000
C17	1000-6326	Reservoir 1 Lining Remediation	MICC Carry Over		50,000	50,000	-	320	320	1%	-

2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT

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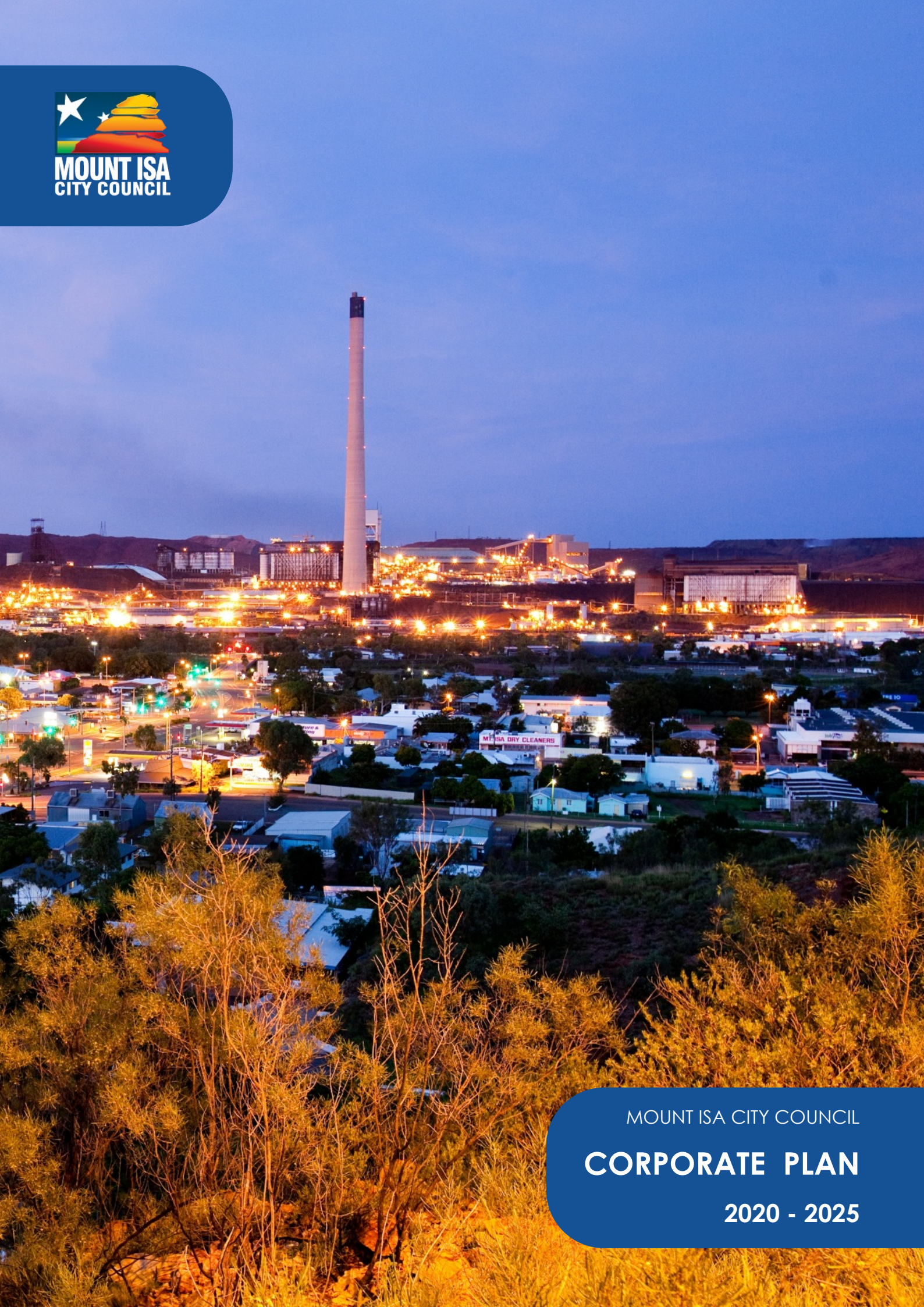
C18	1000-6348	Water Connection to Reservoir 3A	Works for Queensland (W4Q) 2019-21	Apr-20	-	-	-	617	27,662	0%	25,000
N94	TBD	Reservoir 1 Lining Remediation	MICC Capital Expenditure		-	-	-	-	-	0%	200,000
Water Reticulation					**4,074,464**	**1,457,814**	**2,616,650**	**59,322**	**468,474**	**11%**	**1,686,836**
7	1000-6241	Valve Replacement Program	COVID Works for Queensland (COVID W4Q) 2020-21	Jun-20	350,000	-	350,000	9,318	45,274	13%	350,000
8	1000-2008	Water main replacement program	COVID Works for Queensland (COVID W4Q) 2020-21	Apr-20	500,000	-	500,000	3,544	25,991	5%	500,000
14	1000-6242	Smart Meter Installation	Local Government Grants & Subsidies Program (LGGSP) 2019-21	Dec-21	2,944,464	1,177,814	1,766,650	2,820	12,379	0%	236,836
56	1000-2056	Household water connection replacement program	MICC Annual Program		185,000	185,000	-	5,426	5,426	3%	185,000
74	1000-5551	Firefighting Pump - Works Depot	MICC Operational Expenditure		30,000	30,000	-	-	-	0%	-
76	1000-2076	Review of water infrastructure for fire fighting capabilities	MICC Operational Expenditure		65,000	65,000	-	-	-	0%	65,000
N86	1000-6401	Stage 1 - Mica Creek Road Household Water Services	MICC Capital Expenditure	1/11/2020	-	-	-	38,212	379,403	0%	350,000
Water Tanks					**125,000**	**125,000**	**-**	**31,666**	**76,953**	**62%**	**125,000**
72	1000-6314	Camooweal - Installation of Ground Based Storage and Pumping System and Telemetry System to Camooweal distribution system (including Auto Chlorinator)	MICC Capital Expenditure	Apr-20	125,000	125,000	-	31,666	76,953	62%	125,000
Plant & Equipment					**2,355,000**	**2,295,000**	**60,000**	**48,783**	**86,164**	**4%**	**2,491,625**
Events/Tourism					**25,000**	**25,000**	**-**	**-**	**-**	**0%**	**25,000**
44	1000-3758	Replace Street Banners	MICC Operational Expenditure	Jun-21	25,000	25,000	-	-	-	0%	25,000
IT/ Communications/ Security					**330,000**	**270,000**	**60,000**	**48,783**	**67,164**	**20%**	**447,625**
13	1000-2013	Illegal dumping surveillance	Local Government Illegal Dumping Hotspot Program (LGIDH) Round 1		60,000	-	60,000	25,683	25,683	43%	60,000
65	1000-2065	Financials and Supporting modules	MICC Capital Expenditure		100,000	100,000	-	-	-	0%	100,000
66	1000-2066	Asset and Works Management	MICC Capital Expenditure		120,000	120,000	-	-	-	0%	120,000
C10	1000-5200	ARC GIS Implementation	MICC Operational Expenditure	Jun-21	50,000	50,000	-	23,100	28,496	57%	50,000
C11	1000-5210	GIS Datasets (MIPP2)	MIPP2	Jul-20	-	-	-	-	17,625	0%	17,625
C29	1000-5115	CCTV Street Safe Project	Safer Communities		-	-	-	-	- 4,640	0%	-
N88	1000-2246	CCTV Implementation Program	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	-	0%	100,000
Mobile Plant					**2,000,000**	**2,000,000**	**-**	**-**	**19,000**	**1%**	**2,019,000**
57	1000-4306	Plant Replacement Program	MICC Annual Program		2,000,000	2,000,000	-	-	-	0%	2,000,000
C06	1000-4305	New Plant Procurement - Waste Levy Compliance (2019/20 Program) -$1,380M	MICC Carry Over	Jun-20	-	-	-	-	19,000	0%	19,000
Discretionary - Carry Over					**150,000**	**150,000**	**-**	**-**	**-**	**0%**	**-**
Discretionary					**150,000**	**150,000**	**-**	**-**	**-**	**0%**	**-**
78	1000-2078	2019/2020 Carry Over Bucket	MICC Discretionary		150,000	150,000	-	-	-	0%	-
Discretionary - Emergent Works					**400,000**	**400,000**	**-**	**-**	**-**	**0%**	**400,000**
Discretionary					**400,000**	**400,000**	**-**	**-**	**-**	**0%**	**400,000**
79	1000-2079	Emergent Works Budget	MICC Discretionary		400,000	400,000	-	-	-	0%	400,000
Grand Total					**29,438,012**	**13,363,894**	**16,094,658**	**697,558**	**2,183,439**	**7%**	**23,823,235**


MOUNT ISA
CITY COUNCIL
MOUNT ISA CITY COUNCIL
CORPORATE PLAN
2020 - 2025

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Our Vision

Making our good city great, through innovation, diversification and cultural enhancement.

Mount Isa Region

Mount Isa City Council is one of the more remote local government areas in Queensland. Our region lies in the heart of Queensland's arid North West, adjoining the border of the Northern Territory.

Mount Isa is located approximately 1,826 kilometres from Brisbane, the capital of Queensland, and 883 kilometres from the nearest main city and port of Townsville. Covering an area of 43,310 square kilometres (including the township of Camooweal), making Mount Isa one of the largest cities in the world.

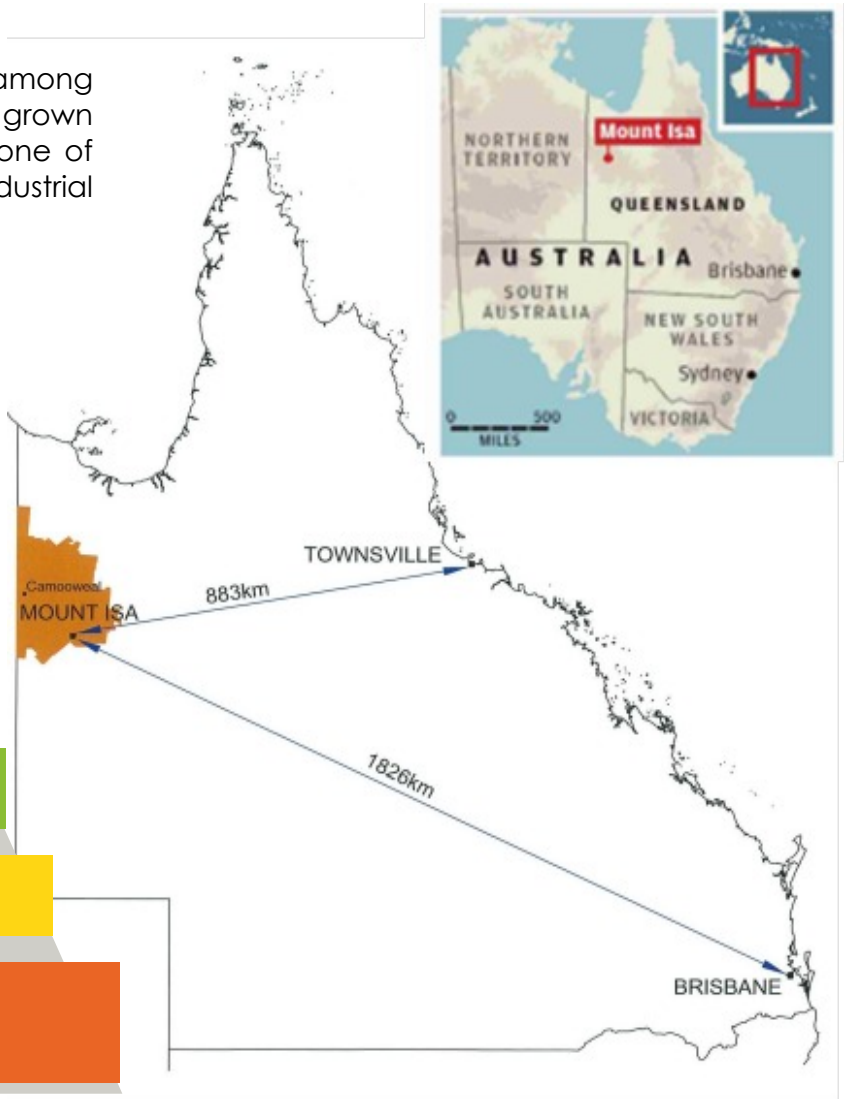
Shaped by our remote, rural location and rich mineral bounty, Mount Isa has a long standing mining heritage.

Celebrating its 95th year in 2018, a feat among mining towns nation-wide, Mount Isa has grown from Australia's first 'company town' into one of the largest and most important industrial powerhouses in the nation.

Demonstrating a strong sense of identity and community, the Mount Isa of today is the administrative, commercial and industrial centre of North West Queensland with a diverse multicultural population.

Our region produces some of the country's best beef and is renowned as one of the world's top 10 producers of copper, lead, silver and zinc.

Mount Isa is home to several unique events including the Mount Isa Rotary Rodeo, Lake Moondarra Fishing Classic and the 'MineX' Mining Expo which attracts visitors from across the globe.



Elected Representatives

Mayor Danielle Slade

ADDITIONAL RESPONSIBILITY
Mayor

PORTFOLIO
Not assigned

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- Local Disaster Management Group (Chair) (PEM08/04/20)
- North West Water Joint Evaluation Group (PEM08/04/20)
- North West Queensland Regional Organisation of Councils (PEM08/04/20)
- Living with Lead Alliance (PEM08/04/20)
- Mount Isa Townsville Economic Zone (Resolution Not Required)
- North West Flood Relief (Resolution Not Required)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS

- Not assigned

Deputy Mayor, Cr Phil Barwick

ADDITIONAL RESPONSIBILITY
Deputy Mayor (PEM02/04/20)

PORTFOLIO
Finance, Customer Service, Economic Development, Promotion & Community Development, Arts (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- Regional Arts Development Fund – RADF (PEM08/04/20)
- Local Disaster Management Group (Deputy Chair) (PEM08/04/20)
- Australian Mining Cities Alliance - AMCA (PEM08/04/20)
- Tennant Creek Mount Isa Cross Border Commission (PEM08/04/20)
- North West Hospital Health Service Community Advisory Committee (PEM08/04/20)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS

- Mount Isa City Council Owned Enterprises Board – MICCOE (OM42/04/16)
- Outback at Isa Board (OM42/04/16)
- Internal Audit Committee (OM 39/05/19)
- Transport and Logistic Centre (PEM08/04/20)
- North West Motorsport Advisory Committee (PEM08/04/20)

Elected Representatives

Cr Kim Coghlan

PORTFOLIO
Youth, Beautification, Parks & Gardens

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- Living with Lead Alliance (Delegate in Mayoral Absence) (PEM08/04/20)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS
Not assigned

Cr George Fortune

ADDITIONAL RESPONSIBILITY
Acting Mayor in the absence of both Mayor and Deputy Mayor (PEM03/04/20)

PORTFOLIO
Development and Town Planning (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- Mount Isa Water Board (PEM08/04/20)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS

- Mount Isa City Council Owned Enterprises Board – MICCOE (OM23/03/15)

Cr Peta MacRae

PORTFOLIO
Tourism, Events, Sports and Recreation, Library (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- Riversleigh Community and Scientific Advisory Committee (PEM08/04/20)
- North Queensland Sports Foundation (Great Western Games) (PEM08/04/20)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS
Lake Moondarra Advisory Committee (PEM08/04/20)

Elected Representatives

Cr Paul Stretton

PORTFOLIO
Environmental Management, Waste Management, Environmental Health, Water and Sewerage, Local Laws, Camooweal (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- North Queensland Sports Foundation (Great Western Games) (PEM08/04/20)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS

- Mount Isa City Council Owned Enterprises Board – MICCOE (OM42/04/16)
- Outback at Isa Board (OM42/04/16)

Cr Mick Tully

PORTFOLIO
Works and Engineering (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- North West Water Joint Evaluation Group (PEM08/04/20)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS

- Mount Isa City Council Owned Enterprises Board – MICCOE (OM42/04/16)
- Outback at Isa Board (OM42/04/16)
- Internal Audit Committee (OM 39/05/19)

Mayor's message

I am pleased to present Mount Isa City Council's Corporate Plan for 2020-2025.

This document has a critical role to play when it comes to how to best guide the direction Mount Isa as a city and community takes over the following five years and beyond.

It outlines our priorities and strategies across five key areas, which will inform Council's future decision-making processes.

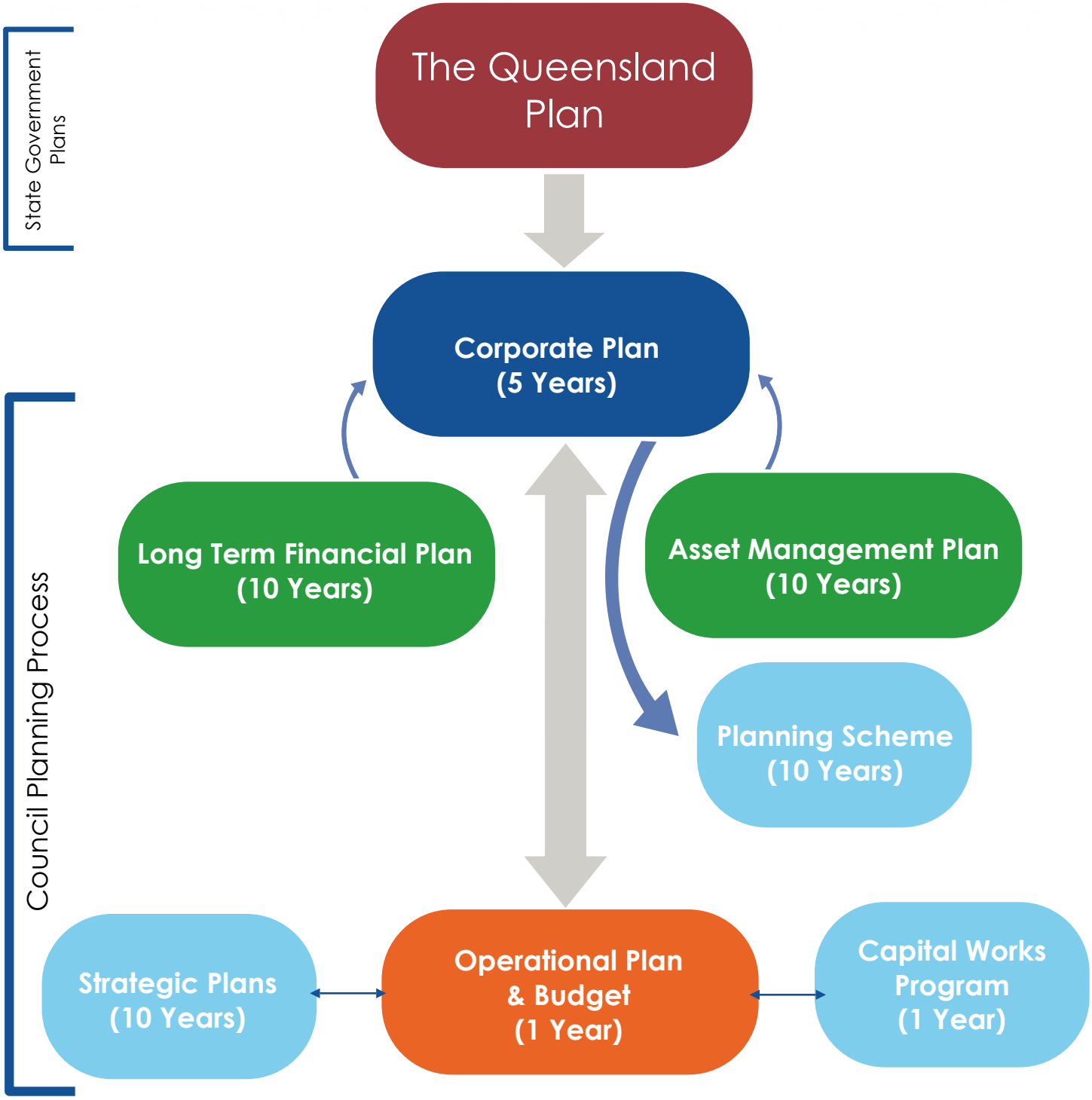
For each theme - People and Communities, Prosperous and Supportive Economy, Services and Infrastructure, Healthy Environment, and Ethical and Inclusive Governance - we have listed several corresponding strategies that we will endeavour to undertake and which will benefit the whole community.

This not only ensures that Mount Isa continues to be an attractive, liveable city that grows and prospers in the long term, but that Council is kept accountable and has a clear vision going forward.
We as a Council strongly value community engagement and will make it a priority to work collaboratively with the community wherever possible.
As Mayor, I look forward to working with fellow councillors and Council staff to make the strategies outlined in this future roadmap for Mount Isa a reality and seeing and the city and greater region flourishing as a result.

Cr Danielle Slade
MAYOR | Mount Isa City Council

Corporate Plan Hierarchy

This diagram shows the Corporate Plan context and how it integrates with and informs other planning documents.



Themes

1. People & Communities

To establish safe and healthy communities with a strong sense of identity which supports existing industry and encourages new and Innovative business and practices.

2. Prosperous & Supportive Economy

To develop a prosperous and diverse local economy which supports existing industry and encourages new and innovative business and practices.

3. Services & Infrastructure

To establish innovative and efficient infrastructure networks that services the local communities and industries.

4. Healthy Environment

To recognise, protect, manage and promote our unique natural environment to ensure the economic, environmental, social and cultural values are developed for long term sustainability.

5. Ethical & Inclusive Governance

To practice inclusive and ethical governance through proactive engagement with all sectors of the community, council and all levels of government.

STRATEGIES

1. People & Communities

1.1 Continue to monitor and stay informed about matters that affect the community

1.2 Review the Mount Isa Community Plan and Community Engagement Strategy in consultation with other key stakeholders including other levels of Governments

1.3 Assist community groups to increase their sustainability and build social capacity

1.4 Continue to develop and extend Council's public consultation processes, including the reporting of outcomes and the development of charters which clarify expectations for the provision of information for Council staff and the community

1.5 Develop and promote our unique artistic and cultural diversity

1.6 Advocate for Councillor, staff and community representation on Government committees and taskforces relevant to the region

1.7 Advocate for youth engagement in Council decisions

1.8 Coordinate and review sport and recreation opportunities to encourage a healthier lifestyle in the region

1.9 Develop a Memorandum of Understanding with local Indigenous groups

1.10 Investigate opportunities for additional tertiary education in the region

1.11 Further develop libraries to become active community hubs of learning and social inclusion

1.12 Continue to work with external agencies to deliver learning opportunities (e.g. U3A, Men's Shed)

1.13 Lobby state government for improved state secondary educational opportunities and/ or facilities in the Mount Isa

1.14 Advocate higher education institutions and health facilities to provide upskilling opportunities for residents living in Mount Isa

1.15 Maximise private and government funding opportunities to provide access to all training and mentoring programs that promote advanced employment

1.16 Continue the established strategic alliances with the Australian Mining Cities Alliance and North West Regional Organisation of Councils

1.17 Develop the action plan for Council's role in Major Events and Tourism

1.18 Provide 100 years Community Celebrations and community infrastructure for year 2023.

1.18 Develop tourism opportunities for the 100 Years commemorations that will promote Mount Isa as a destination to visit for generations.

STRATEGIES

2. Prosperous & Supportive Economy

2.1 Continue to upgrade and use the most effective technology to provide best delivery of services to the region

2.2 Lobby for the improved delivery of NBN services to Mount Isa Region

2.3 Contribute to a Regional Transport Strategy encompassing - Road, Air and Rail

2.4 Lobby State and National Governments to enhance and develop key transport gateways, freight links including public transport and rail services to adjacent regions

2.5 Lobby the State and Federal Governments for safety improvement upgrades on the Federal, State and Local Road Networks

2.6 Develop and enhance key strategic alliances with the Department of Main Roads and other key partners

2.7 Assist with the facilitation of region wide accessibility for all residents to essential services in relation to health, education, social and recreational activities

2.8 Apply and review the Planning Scheme in accordance with State legislation to ensure consistent and balanced decisions are made in relation to lifestyle and growth opportunities

2.9 Continue to undertake strategic Urban Design projects

2.10 Lobby telecommunication and technology providers to continue to improve the quality and depth of services which will assist with the attraction and retention of sustainable businesses within the region

2.11 Following review, continue to implement the Mount Isa Economic Development and Tourism Strategies with a focus on promoting the national and international attractions of the region, which will provide tourism, economic, social and cultural benefits

2.12 Enhance relationships with larger employers in the region to ensure the proper future planning of infrastructure and the promotion of Mount Isa

2.13 Advocate for childcare services that support shift work hours, including night shift

2.14 Investigate incentives to encourage upgrading old housing stock in the Mount Isa area, e.g. reduction in waste fees where demolishing existing dwellings

2.15 Develop a City Housing Strategy to plan for the future housing needs of the community

STRATEGIES

3. Services & Infrastructure

3.1 Undertake a review of Council's Services

3.2 Review all cemetery services including cremation services, determining the viability of above ground vault construction and identify land for future expansion

3.3 Clarify community expectations prior to establishing community service obligations in relation to water, waste water, roads etc.

3.4 Develop a proactive approach to safety within town areas

3.5 Undertake a Resident Attraction project including strategic research and data analysis alongside a strategic marketing and communications plan which focuses on the liveability of the region and encourages a diverse range of new residents to the region including families, youth and migrants

3.6 Continue to implement the recommendations from Council's Buildings Asset and Services Management Plan in relation to the development and maintenance of the region's community facilities

3.7 Continue to develop accurate flood mapping studies and a storm water management plan

3.8 Develop and implement Council land management strategies including its reserves, particularly infrastructure on reserves

3.9 Proceed with a feasibility study for the development of a multisport complex to replace various sporting facilities with land returned to the State

3.10 Review plant strategy (own or lease)

3.11 Continue to review and expand Asset Management Plans

3.12 Analyse current roads and other associated infrastructure to determine priorities

3.13 Determine strategic levels of service within Council's Asset Management Plans to provide well maintained bridges, sealed and unsealed roads, including footpaths and stormwater drainage throughout urban, industrial and rural areas

3.14 Deliver suitable signage and directional indicators for open space, walkways and cycle paths that are user friendly for all demographics

3.15 Identify new external revenue sources, including grants, to fund City infrastructure and services

3.16 Determine and review levels of service to the parks and gardens network and flora reserves

3.17 Investigate opportunities to fund and implement streetscape plans for beautification, safety and accessibility

STRATEGIES

4. Healthy Environment

4.1 Develop and implement a Water Security Strategy that secure a sustainable, reliable water supply for the region

4.2 Continue to record and protect all significant heritage and cultural sites and structures.

4.3 Manage and develop MICC's disaster management and recovery responsibilities

4.4 Investigate options for the implementation of alternative transport modes that align with contemporary environmental and socially sustainable practices

4.5 Promote education and environmental awareness programs in relation to water conservation and wastewater recycling for both industry and residents

4.6 Investigate appropriate wastewater services and systems

4.7 Utilise 'best practice' waste management practices and further develop City facilities in accordance with the Waste Management and Recycling Plan

4.8 Implement innovative measures to reduce Council's energy use and carbon emissions and seek grant funding for alternate energy systems

4.9 Protect the natural environment of reserves under Council control via strategic natural resource management

4.10 Continue to develop and maintain the urban stormwater system

4.11 Continue to promote, educate and implement awareness and best practice waste collection, recycling, environmental health and environmental protection strategies

4.12 Encourage the use of renewable energy sources, such as solar power, to protect the environment

4.13 Manage invasive animal and pest plants throughout the region to ensure the continued protection of valuable agricultural land

STRATEGIES

5. Ethical & Inclusive Governance

5.1 Continually monitor and evaluate all Council operations and conduct independent surveys of client/customer satisfaction levels

5.2 Develop a procedure to ensure all lobbying processes are reported and completed

5.3 Develop and implement customer focused policies and processes in keeping with Council's commitment to customer service

5.4 Become an employer of choice by providing appropriate training, innovative leadership and improved career pathways

5.5 Review depot/workshop operations including development of master plan

5.6 Implement an ongoing review of the rating system encompassing benefited rate areas

5.7 Promote a proactive approach to risk management, including business continuity

5.8 Provide and maintain appropriate security measures to protect Council's assets (buildings, plants, sites etc)

5.9 Provide and maintain WIFI functionality within Council's administrative buildings, with some free access for the public where feasible

5.10 Investigate upgrades to Council's Information and Communication technology network structure

5.11 Provide and maintain strategies to ensure Council's long-term financial sustainability.

5.12 Explore/review potential efficiencies and opportunities for Council's operations, infrastructure and assets

MOUNT ISA CITY COUNCIL

CORPORATE PLAN

2020 - 2025

OFFICER'S REPORT

MOUNT ISA CITY COUNCIL

ITEM 13.2

TO	The Mayor, Deputy Mayor and Councillors
OFFICER	Director, Executive Services
AGENDA	09.12.2020 Council Ordinary Meeting
FOLDER ID	# 4704
SUBJECT	Civic Centre Remedial Works Update
LOCATION	Not Applicable

EXECUTIVE SUMMARY

Urgent remediation works to the Civic Centre were identified in March 2020 as required to ensure the safety of staff and the public. The Centre was closed in early April 2020. Remedial projects were scoped, approved and budgeted in June 2020. Works are now well underway and expected to be completed by April 2021.

OFFICER'S RECOMMENDATION

THAT Council receive and note the Civic Centre Remedial Works update.

BUDGET AND RESOURCE IMPLICATIONS

There is an approved 2020/2021 Capital Works Budget of $700k for this program of work. There is low risk of exceeding budget or timeframe. All works except for the toilet refurbishment have now been contracted and terms include financial penalties for late delivery.

BACKGROUND

Investigations in March 2020 identified significant safety and maintenance issues with the Civic Centre including:

- External soffit collapsed in areas and high risk of the remainder collapsing;
- Non-compliance of fire services;
- Internal operable walls in disrepair and at risk of collapsing;
- Auditorium floorboards broken and unsafe;
- External shade sails deteriorated and collapsing;
- External entrance copper doors deteriorated and inoperable; and
- Toilets in disrepair and requiring upgrading of hardware fittings.

The building was approved to be closed by the then Chief Executive Officer in early April 2020, due to safety risks and a capital works project was approved for the 2020-2021 financial year.

There were significant delays caused by finding soffit materials that met Heritage requirements. Initial attempts to engage the market as a single bundle of works resulted in a poor pricing outcome. On 8 September 2020, Council was briefed on progress and on 14 October 2020 a report was put to Council and resolved a procurement process that ensured value for money was achieved. This resulted in Council procuring the soffit materials direct from the supplier and issuing separate works contracts for the various trade components.

OFFICER'S REPORT

An update on works in progress is as follows:

Element	Completion Date	Estimated Final Cost
Fire services compliance	18/12/2020	$55,000
Repair of copper entrance doors	18/12/2020	$90,000
Repair of Internal operable walls	Completed	Included in above item
Floorboards replacement	08/12/2020	$50,000
Floor sanding & finishing occurring	08/12/2020 to 08/01/2021	Included in above item
Soffit works	14/03/2021	$300,000
Replace shade sails	Have been ordered & will be installed immediately following soffit repairs	$50,000
Toilet refurbishment	Was to be done by MICC plumbers but will now be contracted	$50,000
	TOTAL	**$595,000** ($105,000 under budget)

LINK TO CORPORATE PLAN

People and Community - To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.

Services and Infrastructure - To establish innovative and efficient infrastructure networks that services the local communities and industries.

CONSULTATION (Internal and External)

Extensive consultation has taken place between Executive Management, Council's procurement team, MICCOE as well as internal and external contractors.

LEGAL CONSIDERATIONS

All contractor agreements have clauses outlining deadline requirements and liquidated damages of $500 per day, should these deadlines not be met. There are not legal obligations between MICCOE and external parties.

POLICY IMPLICATIONS

There are no policy implications with this remedial works.

RISK IMPLICATIONS

There were Health and Safety risks to the public which were identified, therefore, the building has been closed to the public.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights relevant as per Council's Human Rights Policy.

Report Prepared by:	**Report Authorised by:**
Manager Buildings, Facilities and Insurance 11.11.2020	Director Executive Services 03.12.2020

OFFICER'S REPORT

MOUNT ISA CITY COUNCIL

ITEM 13.3

TO	The Mayor, Deputy Mayor and Councillors
OFFICER	Director, Executive Services
AGENDA	09.12.2020 Council Ordinary Meeting
FOLDER ID	# 4579
SUBJECT	Establishment of 100 years Celebrations Advisory Committee
LOCATION	Not Applicable

EXECUTIVE SUMMARY

It is proposed to establish a "100 years celebrations" Advisory Committee to coordinate planning for the 2023 centenary celebrations. This is consistent with Council's earlier resolution to invite Mr Ron McCulloch to Chair such a committee. A Terms of Reference has been proposed including a mechanism for Mr McCullough and Council to populate the membership of the committee.

OFFICER'S RECOMMENDATION

THAT Council form a "100 Years Celebrations" Advisory Committee with the Terms of Reference attached to the Officer's report.

BUDGET AND RESOURCE IMPLICATIONS

The establishment of the Advisory Committee will not have any material budget or resource impact in the current financial year and administrative support will be provided through the Executive Services directorate. As preparations for the 100 years celebrations progress, budget and resource proposals will be brought to Council for consideration through normal processes.

BACKGROUND

Mount Isa faces an exciting time as the centenary of the City approaches in 2023. It is anticipated that significant planning will be required for events and any related infrastructure projects.

Council has previously resolved to invite Mr Ron McCulloch to Chair a 100 years Celebration Committee (OM31/09/20). Mr McCullough has since held a meeting of interested stakeholders on 15 October 2020, where the need to formally establish an Advisory Committee was identified.

It is timely for Council to now formally establish the Committee with an agreed Terms of Reference including a mechanism for Mr McCullough and Council to populate the membership.

The Terms of Reference attached oultines the Intent, Scope, Powers, Purpose, Membership, Term, Meeting Protocols, Performance Evaluation and Responsibilities of the committee and its members.

LINK TO CORPORATE PLAN

People and Community - To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.

CONSULTATION (Internal and External)

Council has previously resolved to invite Mr Ron McCulloch to Chair a 100 years Celebration Committee (OM31/09/20).

LEGAL CONSIDERATIONS

Formally endorsed Advisory Committee members will be covered by Council's insurance.

POLICY IMPLICATIONS

The proposed Advisory Committee and Terms of Reference are consistent with Council's recently adopted Advisory Committees Policy.

RISK IMPLICATIONS

Establishment of a broadly representative Advisory Committee will help council to mitigate risks and maximinse opportunities.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights relevant as per Council's Human Rights Policy.

ATTACHMENTS

(a) Proposed Terms of Reference

Report Prepared by:	**Report Authorised by:**
Director Executive Services 03.12.2020	Interim Chief Executive Officer Executive Services 03.12.2020

100 Years Celebration
Advisory Committee Terms of Reference

RESOLUTION NO. OM00/00/0000

1. INTENT

1.1 To give representatives from community, government, and business the opportunity to provide advice and feedback to Council on matters relevant to the 100 Years Celebration of Mount Isa City, coming up in 2023.

1.2 Furthermore, the group will assist Council by providing guidance on infrastructure, events and funding opportunities which are complimentary to this celebration.

2. SCOPE

2.1 These terms of reference apply to all 100 Years Celebration Advisory Committee members.

3. POWERS OF COMMITTEE

3.1 This committee is an advisory committee to Council pursuant to section 264 1(b) of the *Local Government Regulation 2012* and Council's Advisory Committees Policy applies to this committee.

4. PURPOSE

4.1 The functions of the 100 Years Celebration Advisory Committee shall include but not be limited to:

- Planning and policy development
- Strategic program reviews
- Facilitation of partnerships, community and user participation programs
- Provision of support to specific project working groups established by Council from time to time.

4.2 The 100 Years Celebration Advisory Committee may form sub-groups for addressing particular tasks and may choose the membership of such sub-groups by consensus.

5. MEMBERSHIP

5.1 Membership will be resolved by Council from time to time.

5.2 Changes to the membership may be proposed to Council by the Advisory Committee Chair through whatever process they deem suitable.

5.3 Chairperson: Mr Ron McCullough (by Council Resolution OM31/09/20).

5.4 The Advisory Group will include All elected Councillors as ex-officio members

5.5 As a guide, membership of the Advisory Group should also consist of:

- 2 prominent residents from the Region
- 2 prominent representatives from community organisations working with the community
- 2 representatives from prominent and long-standing businesses in the region
- The Council Executive responsible for Community Events and Promotion
- A representative from the Queensland State Government

6. COMMITTEE TERM

6.1 The term of the Advisory Committee is 3 years from December 2020.

7. MEETINGS

7.1 Meetings shall be at least quarterly (every three months).

7.2 Attendance may be available through electronic means.

7.3 The Quorum for the Advisory Group will be 50% of members.

7.4 If the Chair is unable to attend a meeting, a Councillor will stand in as Chair.

7.5 Discussion at the Advisory Group meetings will be managed through an agenda. Agenda items can be submitted for consideration by any member and should be submitted seven days before the meeting. The agenda will be circulated to all members five days prior to the meeting.

7.6 All members will ensure there is appropriate and suitable representation at meetings unless alternative arrangements such as reports submitted prior to the meetings.

7.7 The responsibility for normal day to day operational matters relating to the 100 Years Celebration will be handled through the normal management structure of Council.

7.8 The Advisory Group will formulate and make recommendations in a consensus decision making approach to inform the decision-making framework for strategic development.

7.9 Accurate and concise minutes will be recorded at each meeting and all agreed actions will include the responsible person's name and an action due date. The minutes will be distributed to each member prior to the next meeting for confirmation as a true and accurate record at that meeting.

7.10 Minutes will be reported to the next available Ordinary Council meeting.

8. PERFORMANCE EVALUATION

8.1 The Advisory Committee will undertake an annual performance assessment of the committee against these terms of reference and Council's Advisory Committees Policy.

9. RESPONSIBILITIES

9.1 Council is responsible for the adoption, amendment and repeal of these Terms of Reference.

9.2 Advisory Committee Members are responsible for:

- Attending meetings
- Preparing and presenting reports as requested by the Chairperson
- Assisting with development of strategies or policies
- Actively promoting discussion within the community and source feedback.

9.3 The 100 Years Celebration Advisory Committee does not have the power to incur expenditure.

9.4 The Advisory Committee makes recommendations to Council.

9.5 All Group members as well as other participants are expected to observe the following protocols:

- Be courteous to other participants, Council staff and Councillors
- Help to create an environment that is free of harassment and discrimination
- Protect the health, safety and welfare of yourself and others at meetings and related activities
- Actively participate with the regions' promotion in mind.

9.6 Mount Isa City Council will provide administrative support to the function of the Advisory Group through

- Preparation and distribution of agenda for meetings

- Administrative arrangements for meetings
- Ensure all Advisory Group records are maintained in Council's record keeping systems
- Ensures information is accessible to all group members; and Minutes of proceedings taken and distributed in a timely manner.

.....
David Keenan
Interim Chief Executive Officer

APPLIES TO STRATEGIC POLICIES ONLY

This an official copy of the **Advisory Committees Policy**, made in accordance with the provisions of *Local Government Act 2009, Local Government Regulation 2012,* and current Council Policies.

Strategic policies are adopted by Mount Isa City Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Mount Isa City Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Advisory Committees Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....
David Keenan
Interim Chief Executive Officer

DOCUMENT VERSION CONTROL				
Governance/Policies/Strategic Folder ID# 14992			**POLICY TYPE**	Strategic (Council)
VERSION	**DATE**	**RESOLUTION NO.**	**DETAILS**	
V1	25.11.2020	OM32/11/20	**Responsible Officer –** Corporate Governance Coordinator	
			REVIEW DUE	00.0000

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all Councillors	X	Included in employee inductions	
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in magiQ	X		

1. PURPOSE

1.1 Mount Isa City Council ("Council") is committed to community engagement through the establishment of advisory committees to ensure the delivery of high quality, accessible and relevant services across the region that reflect community need.

1.2 Council may appoint an advisory committee and may include in its membership, people who are not councillors. Advisory committees are responsible for providing feedback, advice and recommendations to Council. They are not decision-making bodies. Recommendations requiring Council adoption cannot be acted upon until approved by Council at an ordinary or special meeting.

1.3 The committee must act within the bounds of its terms of reference or members may be liable for their actions and may not be covered by Council's insurance.

1.4 The purpose of an advisory committee is to:

a) help maintain constructive public relations between Council and the community
b) assist Council in understanding current and changing community needs
c) provide constructive options for Council to adapt and address community needs within available resources
d) inform decision making processes

2. COMMENCEMENT

This policy will commence on and from 25 November 2020. It replaces all other policies or arrangements governing Council's advisory committees (whether written or not).

3. APPLICATION

This policy applies to all members of a Council appointed advisory committee.

4. APPOINTMENT OF AN ADVISORY COMMITTEE

4.1 An advisory committee is established by Council resolution under the *Local Government Regulation 2012* (section 264 – 270). Council endorses the terms of reference for the committee.

4.2 For skills or community representative–based committees Council will call for expressions of interest. The Chief Executive Officer (CEO) or delegate selects and appoints members to the committee from nominations received, in consideration of advice provided by relevant Council officers.

4.3 For collaborative, agency–based committees Council will seek representation from applicable organisations or specialist personnel to participate.

4.4 Council may establish advisory committees for the purpose of assisting councillors to carry out the responsibilities of their nominated portfolios.

5. ADVISORY COMMITTEE MEMBERSHIP

5.1 Committees shall have a minimum of three members excluding Council representatives.

5.2 Members are appointed for the term of the committee as defined within the terms of reference.

5.3 Where a committee member resigns during the term of the committee, the committee members may seek and approve a replacement for the remainder of the committee's term from the original pool of applicants.

5.4 A Council executive assistant will act as support person for an advisory committee including preparing agendas, taking and distributing minutes, preparing reports to Council and all record keeping requirements.

5.5 Where Council has not nominated a Chair of a committee, the committee shall appoint the Chair.

5.6 The Chair of a committee shall not be a councillor.

6. CONDITIONS OF MEMBERSHIP

6.1 Committee members may resign in writing, to the Chair, from their position at any time.

6.2 Members have a duty to act honestly and in good faith, exercise reasonable skill, care and diligence in carrying out their duties, and not make improper use of information.

6.3 Members are to acknowledge that disagreement in the committee is healthy so long as it is used to work towards a satisfactory outcome of the committee. Differences in opinion should be raised respectfully.

6.4 Membership may be revoked by the CEO for inappropriate conduct, misconduct or inability to carry out the committee's purpose.

6.5 The Chair or responsible Council officer may endorse the attendance of an alternative representative to attend a committee meeting if a member is unable to attend.

6.6 Where a committee member fails to attend two consecutive committee meetings, without a reasonable excuse, their membership may be terminated, and a replacement member appointed to the committee from the original pool of applicants.

6.7 Members are to comply with the Mount Isa City Council Advisory Committees Policy, Mount Isa City Council Code of Conduct for Employees and endorsed terms of reference for the advisory committee.

6.8 Any public or media comment is subject to the Mount Isa City Council Media Policy. Committee members have an advisory role only and must not publicly seek to represent the views of Council or the committee.

7. MEETINGS

7.1 Business may be conducted at a meeting only if a quorum is present. A quorum will be determined to be greater than 50% of the members.

7.2 A committee may adopt its own meeting procedure and have agreed processes relating to the keeping of minutes, the tabling of agenda items, the consideration of recommendations to Council and the recording of recommendations.

7.3 Voting must be open by show of hands and a recommendation is decided by a majority of the votes of the members present.

7.4 Meeting minutes will provide a record of discussion topics and any resolutions or recommendations.

7.5 All written material associated with the committee is subject to the *Right to Information Act 2009* and may be made available to the public.

8. RESPONSIBILITIES

8.1 The Chair of an advisory committee must ensure meetings and committee functions are carried out in accordance with this policy and the terms of reference for the advisory committee.

8.2 The Chair must ensure the meeting is properly convened and conducted:

a) welcome and introduce members and guests

b) keep individuals at the meeting focused on the topics being discussed and encourage all members to participate.

c) give all members an opportunity to speak on each topic

d) keep track of time

e) ensure meeting content is in accordance with the purpose of the advisory committee

f) ensure recommendations are relevant and understood by members

g) close the meeting

8.3 The nominated executive assistant shall be responsible for the preparation and distribution of the meeting agenda and minutes.

9. MEETING AGENDA

9.1 An agenda must be prepared for each meeting and circulated to all members one week prior to the meeting. Matters not listed on the agenda can be raised in general business at the discretion of the Chair.

10. MINUTES OF MEETINGS

10.1 Committee meeting minutes will be taken by the nominated executive assistant in accordance with the requirements of the *Local Government Regulation 2012*. Minutes are public documents and should reflect the actions and outcomes of the meeting. Minutes are not recorded verbatim, but rather as a note and action supported by a vote.

10.2 Any conflicts of interest that are declared by a member during the meeting shall be recorded in the minutes against the item of business to which it relates. A member with a conflict of interest must leave the room and not participate in the discussion or vote unless authorised to do so by resolution of the other members.

11. RECOMMENDATIONS TO COUNCIL

11.1 An advisory committee may resolve to make a recommendation to Council for further action or investigation.

11.2 A committee cannot act on any such recommendation without this first being formally adopted or endorsed by Council, or by approval under a specific delegation from Council that provides for the CEO or delegate to give such approval.

11.3 The committee will prepare a report to Council outlining the recommendation of the committee and offer assessment of that recommendation. The assessment may present alternative options to the recommendation of the committee for the consideration of Council.

12. INSURANCE

12.1 The public liability coverage provided by Council's membership of LGM Queensland extends to provide liability coverage to members of committees established by Council.

12.2 Council committees that have the benefit of the liability need to be genuinely acting for and on behalf of Council and be genuinely supervised by and reporting to Council. Their status as Council committees should not be conferred as a device to obtain the legal liability coverage provided by LGM Queensland for any functions or activities which are not genuine Council functions or activities.

13. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

14. COMMUNICATION AND DISTRIBUTION

14.1 Council will make available to the public, the Advisory Committees Policy on our website at www.mountisa.qld.gov.au.

14.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

ASSOCIATED LEGISLATION AND POLICIES

- *Right to Information Act 2009*
- Community Consultation Policy
- Media Policy
- Code of Conduct for Employees

MOUNT ISA
CITY COUNCIL

CLOSED BUSINESS

Confidential