



Minutes of the Ordinary Meeting Of the Mount Isa City Council Wednesday, 25 November 2020 Unconfirmed Minutes

Location: Council Chambers, 23 West Street, Mount Isa

Commenced: 12:01 pm

Attendees:

Mayor Her Worship Mayor Cr Danielle Slade (Chair)

Councillors

Cr George Fortune
Cr Kim Coghlan
Cr Mick Tully
Cr Paul Stretton
Cr Peta MacRae

Executive Mr D Keenan - Interim Chief Executive Officer
Mr C Johnstone - Acting Director Engineering Services
Mr P Mason - Acting Director Financial and Corporate Services

Staff Ms L Jameson - Media Officer
Mrs E Murray - Executive Assistant Compliance and Utilities Services

Apologies Deputy Mayor Cr Phil Barwick

Item 1 - Mayor's Welcome / Attendance and Apologies / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country.

Moved Cr Tully
Seconded Cr Fortune

THAT Council accepts Deputy Mayor Cr Barwick's apology for the Ordinary Meeting.

VOTE CARRIED

OM18/11/20

Item 2 - Council of Clergy Opening Prayer

Pastor Mandy McKenzie of Victory Life Church opened the meeting with a prayer.

Item 3 - Public Forum

Nil



Item 4 - Conflict of Interest / Material Personal Interest

Councillors are invited to declare any interests in relation to the Agenda, including any late items presented. Councillor interests are noted against the relevant items by the Minutes Clerk for action during the meeting.

Nil

Item 5 - Presentations

Nil

Item 6 - Previous Council Meeting Minutes

6.1 – Ordinary Meeting Minutes

Folder ID 6435

Chair Mayor, Cr Danielle Slade

Executive Summary

Minutes of the Ordinary Meeting held 11 November 2020 presented to Council to be confirmed.

Officer's Recommendation

THAT the Minutes of the Ordinary Meeting held on 11 November 2020, as received, be confirmed.

Moved Cr Tully
Seconded Cr Fortune

THAT the Minutes of the Ordinary Meeting held on 11 November 2020, as received, be confirmed.

VOTE CARRIED

OM19/11/20

Item 7 - Business Development and Town Planning – Cr George Fortune

7.1 – Application to Cancel DOGIT and Purchase State Land, being Lot 1 on Crown Plan C3931

File 124859

Provided by Land Use Coordinator, Development and Land Use

Executive Summary

The Department of Natural Resources, Mines and Energy has requested Council's views or requirements in relation to an application to cancel a Deed of Grant in Trust over the land described as Lot 1 on Crown Plan C3931, in order to freehold and purchase this parcel of state land.

Officer's Recommendation

THAT Council advise the Department of Natural Resources, Mines and Energy that:

1. Council supports the application to cancel a Deed of Grant in Trust and then purchase State Land described as Lot 1 on Crown Plan C3931, Camooweal; and
2. Council advise the Department of Natural Resources, Mines and Energy of any Council subdivisional requirements.



Moved Cr Fortune
Seconded Cr Stretton

THAT Council advise the Department of Natural Resources, Mines and Energy that:

1. Council supports the application to cancel a Deed of Grant in Trust and then purchase State Land described as Lot 1 on Crown Plan C3931, Camooweal; and
2. Council advise the Department of Natural Resources, Mines and Energy of any Council subdivisional requirements.

VOTE CARRIED

OM20/11/20

Item 8 - Works and Construction – Cr Mick Tully

8.1 - Asset Management and Services Policy (V3)

Folder ID 4650

Provided by Asset Management Officer, Engineering Services

Executive Summary

A review of Council's Asset Management and Services Strategic Policy has been completed to support the development of the Long-Term Asset Management Plans.

Officer Recommendation

THAT Council adopts version 3 of the Asset Management and Services Policy as presented

Moved Cr Tully
Seconded Cr MacRae

THAT Council adopts version 3 of the Asset Management and Services Policy as presented

VOTE CARRIED

OM21/11/20

Item 9 - Beautification, Parks and Gardens – Cr Kim Coghlan

Nil reports for consideration.

Item 10 - Tourism, Events, Sport and Recreation, Library – Cr Peta MacRae

Nil reports for consideration.

Item 11 - Environmental Management – Cr Paul Stretton

11.1 - Water and Sewer Report Monthly Report – September/October 2020

Folder ID 5977

Provided by A/Team Leader, Water and Sewerage Services

Executive Summary

September/October Water and Sewer Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the September/October Water and Sewer Monthly Report



Moved Cr Stretton
Seconded Cr Fortune

THAT Council receives and accepts the September/October Water and Sewer Monthly Report

VOTE CARRIED

OM22/11/20

11.2 – Waste Management Monthly Report – October 2020

Folder ID 18570

Provided by Team Leader, Waste Management

Executive Summary

October 2020 Waste Management Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the October 2020 Waste Management Monthly Report.

Moved Cr Stretton
Seconded Cr MacRae

THAT Council receives and accepts the October 2020 Waste Management Monthly Report.

VOTE CARRIED

OM23/11/20

11.3 – Environmental Services Monthly Report – September/October 2020

Folder ID 5456

Provided by Coordinator, Environmental Services

Executive Summary

September/October 2020 Environmental Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the September/October Environmental Services Monthly Report.

Moved Cr Stretton
Seconded Cr Fortune

THAT Council receives and accepts the September/October Environmental Services Monthly Report.

VOTE CARRIED

OM24/11/20

11.4 – Local Laws Monthly Report – September/October 2020

Folder ID 5977

Provided by Coordinator, Local Laws

Executive Summary

September/October 2020 Local Laws Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the September/October 2020 Local Laws Monthly Report.



Moved Cr Stretton
Seconded Cr Tully

THAT Council receives and accepts the September/October 2020 Local Laws Monthly Report.

VOTE CARRIED

OM25/11/20

Item 12 - Corporate and Financial Services, Economic Development, Promotions and Development - Deputy Mayor, Cr Phil Barwick

12.1 – Customer Service Monthly Report – September/October 2020

Folder ID 4755

Provided by A/Coordinator, Customer Service

Executive Summary

September/October 2020 Customer Service Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the September/October 2020 Customer Service Monthly Report.

Moved Cr Fortune
Seconded Cr Tully

THAT Council receives and accepts the September/October 2020 Customer Service Monthly Report.

VOTE CARRIED

OM26/11/20

12.2 – Corporate and Financial Services Monthly Report – October 2020

Folder ID 4755

Provided by A/Director, Corporate and Financial Services

Executive Summary

October 2020 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the October 2020 Corporate and Financial Services Monthly Report.

Moved Cr Fortune
Seconded Cr Tully

THAT Council receives and accepts the October 2020 Corporate and Financial Services Monthly Report.

VOTE CARRIED

OM27/11/20

12.3 - Promotions and Development Monthly Report – September/October 2020

Folder ID 4650

Provided by Director, Executive Services



Executive Summary

September/October 2020 Promotions and Development Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the September/October 2020 Promotions and Development Monthly Report

Moved Cr MacRae
Seconded Cr Stretton

THAT Council receives and accepts the September/October 2020 Promotions and Development Monthly Report

VOTE CARRIED

OM28/11/20

12.4 - 2020/21 Procurement Policy with the Financial Delegations Register

Folder ID 18807

Provided by Director, Executive Services

Executive Summary

The Local Government Regulations 2012 Chapter 5 Financial Planning and Accountability Section 198 '*Procurement policy*' states the following:

- (1) A local government must prepare and adopt a policy about procurement (a *procurement policy*).
- (2) The procurement policy must include details of the principles, including the sound contracting principles, that the local government will apply in the financial year for purchasing goods and services.
- (3) A local government must review its procurement policy annually

Officer's Recommendation

THAT Council adopt the 2020/21 Procurement Policy with the Financial Delegations Register (Attachment 1).

Moved Cr Fortune
Seconded Cr Tully

THAT Council adopt the 2020/21 Procurement Policy with the Financial Delegations Register (Attachment 1).

VOTE CARRIED

OM29/11/20

12.5 - Sundry Debt Recovery Policy V7

Folder ID 18807

Provided by A/Director, Corporate and Financial Services

Executive Summary

Sundry Debt Recovery Policy is due for review. The policy is updated with minor amendments.

Officer's Recommendation

THAT Council adopt the updated Sundry Debt Recovery Policy (V7).



Moved Cr Tully
Seconded Cr Fortune

THAT Council adopt the updated Sundry Debt Recovery Policy (V7).

VOTE CARRIED

OM30/11/20

12.6 - Concealed Water Leak Remission Policy V2

Folder ID 18807

Provided by A/Director, Corporate and Financial Services

Executive Summary

The current Concealed Water Leak Remission Policy was adopted by Council on 28 August 2019 and is due for review. The policy is updated with minor amendments.

Officer's Recommendation

THAT Council adopt the updated Concealed Water Leak Remission Policy (V2).

Moved Cr Stretton
Seconded Cr Coghlan

THAT Council adopt the updated Concealed Water Leak Remission Policy (V2).

VOTE CARRIED

OM31/11/20

Item 13 – Executive Services – Interim Chief Executive Officer, David Keenan

13.1 – New Advisory Committees Policy (V1)

Folder ID 117215

Provided by Coordinator, Corporate Governance

Executive Summary

Creation of new Advisory Committees Policy V1.

Officer's Recommendation

THAT Council adopt the Advisory Committees Policy V1.

Moved Cr Fortune
Seconded Cr Stretton

THAT Council adopt the Advisory Committees Policy V1.

VOTE CARRIED

OM32/11/20

13.2 – Local Government Association Queensland's Bush Council's Compact

Folder ID 6441

Provided by Chief Executive Officer

Executive Summary

Council's direction is sought on the proposed LGAQ's Bush Council's Compact.



Officer's Recommendation

THAT Council does not support the Local Government Association Queensland's Bush Council's Compact and does not want Mount Isa City Council included for the following reasons:

- There is no community of interest across the 45 identified councils because of the vast area involved and the diversity of issues faced by the councils.
- LGAQ's focus should primarily be on the collective interest of all 77 member councils.
- LGAQ already has a segment approach for its members – SEQ, Coastal, Resource, Indigenous and Rural/Remote. The Bush Council Compact is an unnecessary overlay.
- LGAQ's relationship and engagement with the State Government on behalf of its member councils is already contained in the long-standing Partners in Government Agreement. Another agreement is unnecessary.
- Regional Organisations of Councils are the representative and advocacy bodies on behalf of Councils in identified and discrete areas of Queensland with shared issues, opportunities, and values. LGAQ is encouraged to engage more collaboratively with the ROCs on the issues of importance to their members.
- State and Federal Governments have acknowledged the merit of ROCs and their willingness to engage them on behalf of local government at the regional and community level.

AND

THAT Council write to the LGAQ advising of the above.

Moved Cr Coghlan
Seconded Cr Tully

THAT Council does not support the Local Government Association Queensland's Bush Council's Compact and does not want Mount Isa City Council included for the following reasons:

- There is no community of interest across the 45 identified councils because of the vast area involved and the diversity of issues faced by the councils.
- LGAQ's focus should primarily be on the collective interest of all 77 member councils.
- LGAQ already has a segment approach for its members – SEQ, Coastal, Resource, Indigenous and Rural/Remote. The Bush Council Compact is an unnecessary overlay.
- LGAQ's relationship and engagement with the State Government on behalf of its member councils is already contained in the long-standing Partners in Government Agreement. Another agreement is unnecessary.
- Regional Organisations of Councils are the representative and advocacy bodies on behalf of Councils in identified and discrete areas of Queensland with shared issues, opportunities, and values. LGAQ is encouraged to engage more collaboratively with the ROCs on the issues of importance to their members.
- State and Federal Governments have acknowledged the merit of ROCs and their willingness to engage them on behalf of local government at the regional and community level.

AND

THAT Council write to the LGAQ advising of the above.

VOTE CARRIED

OM33/11/20

13.3 – RFDS Aeroplane

Folder ID 117215

Provided by Director, Executive Services

Executive Summary

An ex-Royal Flying Doctor Service (RFDS) aeroplane was restored by volunteers and donated to Council 39 years ago. It is mounted near the rear of the RFDS office on Council land in George McCoy Park and is in a



poor state of repair and poses a safety risk to the community. This report recommends conducting community consultation to determine the future of the plane.

Officer's Recommendation

THAT Council consults the community on the options for resolving the safety risks associated with the RFDS memorial, including the following options:

1. Transfer of the RFDS memorial to Cloncurry Shire Council for possible relocation at John Flynn Place Museum in Cloncurry, at minimal cost to Mount Isa City Council with George McCoy Park site remediation costs of approx. \$20,000.00.

Or

2. Establish an urgent RFDS memorial restoration project at a cost of approx. \$40,000.00 with a maintenance budget of approx. \$5,000 every five years.

AND

THAT Council authorises the CEO to act upon the results of the community consultation and determine a course of action, including execution of a relocation deed if necessary.

Moved Cr Coghlan
Seconded Cr Fortune

THAT Council consults the community on the options for resolving the safety risks associated with the RFDS memorial, including the following options:

1. Transfer of the RFDS memorial to Cloncurry Shire Council for possible relocation at John Flynn Place Museum in Cloncurry, at minimal cost to Mount Isa City Council with George McCoy Park site remediation costs of approx. \$20,000.00.

AND

THAT Council authorises the CEO to act upon the results of the community consultation and determine a course of action, including execution of a relocation deed if necessary.

VOTE CARRIED

[OM34/11/20](#)

13.4 – Adoption of the 2019-2020 Mount Isa City Council Annual Report

Folder ID 132588

Provided by Coordinator, Corporate Governance

Executive Summary

It is a requirement of the *Local Government Act 2009* and *Local Government Regulation 2012* that Council prepares an annual report for each financial year.

The local government must adopt its annual report within one month after the day the auditor-general gives the auditor-general's audit report about the local government's financial statements for the financial year to the local government.

Officer's Recommendation

THAT Council formally receive and adopt the 2019/2020 Annual Report and Financial Statements (as provided).

Moved Cr Tully



Seconded Cr Fortune

THAT Council formally receive and adopt the 2019/2020 Annual Report and Financial Statements (as provided).

VOTE CARRIED

[OM35/11/20](#)

Item 14 General Business

Nil

Council Adjourned 12:32 pm

Council Reconvened 12:50 pm

Close of Meeting

Moved Cr Tully

Seconded Cr Fortune

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 12:51pm for discussion of the following matters:

(c) "the local government's budget".

VOTE CARRIED

[OM36/11/20](#)

Opening of Meeting

Moved Cr Tully

Seconded Cr Fortune

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council re-open the meeting to the public at 13:00pm.

VOTE CARRIED

[OM37/11/20](#)

Item 15 Confidential Reports

15.1 – Audited Financial Statements 2019-20, Final Audit Management Report 2019-20 and Final Closing Audit Report 2019-20

Folder ID 18807

Provided by Acting Director, Corporate and Financial Services

Executive Summary

Under Section 213 (3) of the *Local Government Regulation 2012*, the Mayor must present a copy of the Final Management Report to the next ordinary meeting of Council. The Final Management Report for 2019-20 has been received from the Queensland Audit Office.

Officer's Recommendation

THAT Council formally receive and adopt the Audited Financial Statements 2019-20, the Final Management Report 2019-20, and the Final Audit Closing Report 2019-20.



Moved Mayor Cr Slade
Seconded Cr Fortune

THAT Council formally receive and adopt the Audited Financial Statements 2019-20, the Final Management Report 2019-20, and the Final Audit Closing Report 2019-20.

VOTE CARRIED

[OM38/11/20](#)

There being no further business the meeting closed at 1:21pm.

Signed by the Chair of the Ordinary Meeting
held on Wednesday, 9 December 2020.

Her Worship Mayor Cr Danielle Slade
Mayor of Mount Isa

Minutes of the Ordinary Meeting Of the Mount Isa City Council Wednesday, 11 November 2020 Unconfirmed Minutes

Location: Council Chambers, 23 West Street, Mount Isa

Commenced: 12:00 pm

Attendees:

Mayor Her Worship Mayor Cr Danielle Slade (Chair)

Councillors Deputy Mayor Cr Phil Barwick
Cr George Fortune
Cr Kim Coghlan
Cr Mick Tully
Cr Paul Stretton
Cr Peta MacRae

Executive Mr D Keenan - Interim Chief Executive Officer
Mr P Fendley - Director Executive Manager
Mr C Johnstone - Acting Director Engineering Services
Mr P Mason - Acting Director Financial and Corporate Services

Staff Ms L Jameson - Media Officer
Mrs M Perry - Executive Assistant Engineering Services

Minutes Clerk Mrs C Baxter - Senior Executive Assistant Executive Services

Apologies Mr J Hart - Director Compliance and Utilities Services

Item 1 - Mayor's Welcome / Attendance and Apologies / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country. Mayor Cr Slade advised this Ordinary Meeting is being recorded in accordance with Council's 'Recording of Council Meeting' Policy.

Procedural Motion to Accept Late 1 into Closed Business

Moved Mayor Cr Slade
Seconded Cr MacRae

THAT Council accepts Late 1 – Queensland Treasury Corporation Business Improvement Plan into the closed business

VOTE CARRIED

OM01/11/20



Item 2 - Council of Clergy Opening Prayer

The Council of Clergy Representative Pat Tualii from Seventh Day Adventist Church opened the meeting with a prayer.

Item 3 - Public Forum

Nil

Item 4 - Conflict of Interest / Material Personal Interest

Councillors are invited to declare any interests in relation to the Agenda, including any late items presented. Councillor interests are noted against the relevant items by the Minutes Clerk for action during the meeting.

Nil

Item 5 - Presentations

5.1 Women's International League for Peace and Freedom, QLD; ICAN Australia (Nobel Peace Prize 2017); Rotary Peace Centre, University of Queensland
Folder ID 6435

Details of Deputation

Presentation regarding current dangers posed by nuclear weapons and introduce the Cities Appeal to Council.

Item 6 - Previous Council Meeting Minutes

6.1 - 14 October 2020 Ordinary Meeting Minutes

Folder ID 6435

Chair Mayor, Cr Danielle Slade

Executive Summary

Minutes of the Ordinary Meeting held 14 October 2020 presented to Council to be confirmed.

Officer's Recommendation

THAT the Minutes of the Ordinary Meeting held on 14 October 2020, as received, be confirmed.

Moved Deputy Mayor Cr Barwick

Seconded Cr MacRae

THAT the Minutes of the Ordinary Meeting held on 14 October 2020, as received, be confirmed.

VOTE CARRIED

OM02/11/20

Item 7 - Business Development and Town Planning – Cr George Fortune

7.1 - Development Application for a Material Change of Use for Gallipoli Park Recreational Facility

File 126127

Provided by Planning Officer, Development and Land Use

Executive Summary

Council has received an internal development application for the redevelopment of Council's Gallipoli Park, reserve land under Council's trusteeship.



Officer's Recommendation

THAT Council APPROVE the Development Application for a Material Change of Use for the Redevelopment of Gallipoli Park Recreational Facility on part of Lot 11 on plan M758229 subject to the following conditions:

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise <i>For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application' under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016</i>	<i>At all times</i>
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	<i>At all times</i>
3.	Upon completion, Detailed Plans are required to be provided and approved by Council.	<i>Prior to works commencing</i>
Amenity		
4.	All lighting is to be designed in a way so as not to cause a nuisance to the surrounding residential properties.	<i>As specified</i>
5.	No mature trees are to be removed as part of the development without prior approval from Environmental Services.	<i>As specified</i>
Landscaping		
6.	Landscaping is to be installed as per plan – <i>Gallipoli Park – Concept Layout- 27/10/2020 – Draw No: 2506-D1-0003 Rev 1</i>	<i>As specified</i>
7.	Buffer landscaping is to be designed in accordance with Crime Prevention through Environmental Design (CPTED) Guidelines for Queensland	<i>At all times</i>
8.	An automatic water irrigation system for all landscaping shall be installed to promote sustainability and shall be maintained by the owner for the life of the development	<i>At all times</i>
9.	The owner shall provide ongoing maintenance of the landscaping to ensure it is neat and tidy and not overgrown and/or unsightly for the life of the development	<i>At all times</i>
10.	Landscaping shall be in accordance with the Landscaping	<i>As specified</i>



	Code of the City of Mount Isa Planning Scheme 2020	
Environmental		
11.	<p>The 'general environmental duty' must be achieved to mitigate any environmental harm and/or nuisance described under the <i>Environmental Protection Act 1994</i>.</p> <p>(a) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity</p> <p>(b) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity</p> <p>(c) noise nuisance is prevented or minimised at noise sensitive places</p> <p>(d) waste production and disposal must be minimised and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity.</p>	<i>At all times</i>
12.	Construction/demolition waste – All waste generated because of the proposed development must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the <i>Environmental Protection (Waste Management) regulation 2000</i>	<i>During Construction</i>
13.	<p>Prevent/minimise the emission of noise that causes, or is likely to cause, environmental nuisance at any nuisance sensitive or commercial place</p> <p>All work must be undertaken within the prescribed timeframe as mentioned in <i>Environmental Protection Act 1994</i>, i.e. on a business day or Saturday, between 6.30am and 6.30pm</p>	<i>During Construction</i>
14.	The release of dust and/or particulate matter resulting from the activity must not cause environmental harm or cause environmental nuisance at any nuisance sensitive or commercial place	<i>At all times</i>
15.	<p>Any recommendations set out in the Council commissioned Noise Study report are required to be implemented.</p> <p>Where changes to the approved drawings are proposed, Council will require the applicant to lodge amended plans</p>	<i>As specified</i>
16.	Under the <i>Nature Conservation Act 1992</i> , flying-foxes must not be disturbed or driven away from a roost tree. If flying-foxes are observed roosting in trees in the vicinity of the development, construction must be stopped to prevent disturbance.	<i>During construction</i>
COMPLIANCE WITH CONDITIONS		
17.	The applicant is to contact Council to arrange a compliance inspection of the development to assess compliance with the Assessment Manager's Conditions of Approval and the	<i>Prior to commencement of use</i>



	approved plans	
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Moved Cr Fortune
Seconded Cr MacRae

THAT Council APPROVE the Development Application for a Material Change of Use for the Redevelopment of Gallipoli Park Recreational Facility on part of Lot 11 on plan M758229 subject to the following conditions:

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise <i>For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application' under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016</i>	<i>At all times</i>
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	<i>At all times</i>
3.	Upon completion, Detailed Plans are required to be provided and approved by Council.	<i>Prior to works commencing</i>
Amenity		
4.	All lighting is to be designed in a way so as not to cause a nuisance to the surrounding residential properties.	<i>As specified</i>
5.	No mature trees are to be removed as part of the development without prior approval from Environmental Services.	<i>As specified</i>
Landscaping		
6.	Landscaping is to be installed as per plan – <i>Gallipoli Park – Concept Layout- 27/10/2020 – Draw No: 2506-D1-0003 Rev 1</i>	<i>As specified</i>
7.	Buffer landscaping is to be designed in accordance with Crime Prevention through Environmental Design (CPTED) Guidelines for Queensland	<i>At all times</i>
8.	An automatic water irrigation system for all landscaping shall be installed to promote sustainability and shall be maintained by the owner for the life of the development	<i>At all times</i>
9.	The owner shall provide ongoing maintenance of the landscaping to ensure it is neat and tidy and not overgrown and/or unsightly for the life of the development	<i>At all times</i>
10.	Landscaping shall be in accordance with the Landscaping	<i>As specified</i>



	Code of the City of Mount Isa Planning Scheme 2020	
Environmental		
11.	<p>The 'general environmental duty' must be achieved to mitigate any environmental harm and/or nuisance described under the <i>Environmental Protection Act 1994</i>.</p> <p>(e) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity</p> <p>(f) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity</p> <p>(g) noise nuisance is prevented or minimised at noise sensitive places</p> <p>(h) waste production and disposal must be minimised and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity.</p>	<i>At all times</i>
12.	Construction/demolition waste – All waste generated because of the proposed development must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the <i>Environmental Protection (Waste Management) regulation 2000</i>	<i>During Construction</i>
13.	<p>Prevent/minimise the emission of noise that causes, or is likely to cause, environmental nuisance at any nuisance sensitive or commercial place</p> <p>All work must be undertaken within the prescribed timeframe as mentioned in <i>Environmental Protection Act 1994</i>, i.e. on a business day or Saturday, between 6.30am and 6.30pm</p>	<i>During Construction</i>
14.	The release of dust and/or particulate matter resulting from the activity must not cause environmental harm or cause environmental nuisance at any nuisance sensitive or commercial place	<i>At all times</i>
15.	<p>Any recommendations set out in the Council commissioned Noise Study report are required to be implemented.</p> <p>Where changes to the approved drawings are proposed, Council will require the applicant to lodge amended plans</p>	<i>As specified</i>
16.	Under the <i>Nature Conservation Act 1992</i> , flying-foxes must not be disturbed or driven away from a roost tree. If flying-foxes are observed roosting in trees in the vicinity of the development, construction must be stopped to prevent disturbance.	<i>During construction</i>
COMPLIANCE WITH CONDITIONS		
17.	The applicant is to contact Council to arrange a compliance inspection of the development to assess compliance with the Assessment Manager's Conditions of Approval and the	<i>Prior to commencement of use</i>



	approved plans	
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VOTE CARRIED

OM03/11/20

Item 8 - Works and Construction – Cr Mick Tully

8.1 - Engineering Services, Monthly Report – October 2020

Folder ID 4650

Provided by A/Director, Engineering Services

Executive Summary

October 2020 Engineering Services Monthly Report presented to Council for information and consideration.

Officer Recommendation

THAT Council receives and accepts the October 2020 Engineering Services Monthly Report.

Moved Cr Tully
Seconded Cr Fortune

THAT Council receives and accepts the October 2020 Engineering Services Monthly Report.

VOTE CARRIED

OM04/11/20

Item 9 - Beautification, Parks and Gardens – Cr Kim Coghlan

9.1 - Parks and Gardens Monthly Report – October 2020

Folder ID 5512

Provided by A/Director, Engineering Services

Executive Summary

October 2020 Parks and Gardens Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the October 2020 Parks and Gardens Monthly Report.

Moved Cr Coghlan
Seconded Deputy Mayor Cr Barwick

THAT Council receives and accepts the October 2020 Parks and Gardens Monthly Report.

VOTE CARRIED

OM05/11/20

Item 10 - Tourism, Events, Sport and Recreation, Library – Cr Peta MacRae

10.1 - Library Monthly Report – October 2020

Folder ID 4650

Provided by Coordinator, Library Services

Executive Summary

October 2020 Library Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the October 2020 Library Monthly Report.



Moved Cr MacRae
Seconded Cr Stretton

THAT Council receives and accepts the October 2020 Library Monthly Report.

VOTE CARRIED

OM06/11/20

10.2 – Tourism and Events Monthly Report – September/October 2020

Folder ID 4650

Provided by Director, Executive Services

Executive Summary

September/October 2020 Tourism and Events Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the September/October 2020 Tourism and Events Monthly Report.

Moved Cr MacRae
Seconded Cr Fortune

THAT Council receives and accepts the September/October 2020 Tourism and Events Monthly Report.

VOTE CARRIED

OM07/11/20

10.3 – Australia Day Awards & Citizenship Ceremony

Folder ID 119205

Provided by Director, Executive Services

Executive Summary

Mount Isa City Council proposes to host an Australia Day Awards and Citizenship Ceremony on Australia Day (26 January). There are two essential parts to an Australia Day Ceremony, and they are the Australia Day Awards and Citizenship Ceremony. In addition, there is a third component; which involves the Council offering free ticketed entry to Splashez pool for a maximum of approximately 400 persons.

Officer's Recommendation

THAT Council promote the Australia Day Awards for 2021 and receive nominations and select winners of the awards; and

THAT Council host an Australia Day Ceremony for Awards Nominees and Citizenship Conferees on Australia Day at the Buchanan Park Entertainment Centre; and

THAT Council offer free ticketed entry to Splashez for the community on 26 January.

OR

THAT Council promote the Australia Day Awards for 2021 and receive nominations and select winners of the awards; and

THAT Council host an Australia Day Ceremony for Awards Nominees and Citizenship Conferees on Australia Day at the Buchanan Park Entertainment Centre.



Moved Cr MacRae
Seconded Deputy Mayor Cr Barwick

THAT Council promote the Australia Day Awards for 2021 and receive nominations and select winners of the awards; and

THAT Council host an Australia Day Ceremony for Awards Nominees and Citizenship Conferees on Australia Day at the Buchanan Park Entertainment Centre; and

THAT Council offer free ticketed entry to Splashez for the community on 26 January.

VOTE CARRIED

OM08/11/20

Item 11 - Environmental Management – Cr Paul Stretton

Nil reports for consideration.

Item 12 - Corporate and Financial Services, Economic Development, Promotions and Development - Deputy Mayor, Cr Phil Barwick

Nil reports for consideration.

Item 13 – Executive Services – Interim Chief Executive Officer, David Keenan

13.1 – Standing Orders Policy V4

Folder ID 6641

Provided by Chief Executive Officer

Executive Summary

The *Local Government Act 2009* and the *Local Government Regulation 2012* provide core requirements for the conduct of ordinary meetings and committees of the local government. This policy applies to Councillors and employees during ordinary meetings and committees of Mount Isa City Council

Officer's Recommendation

THAT Council adopt the updated Standing Orders Policy V4.

Or

THAT Council does not adopt the updated Standing Orders Policy V4.

Moved Cr Coghlan
Seconded Cr Tully

THAT Council adopt the updated Standing Orders Policy V4.

VOTE CARRIED

OM09/11/20

13.2 – Model Meeting Procedures V2

Folder ID 6641

Provided by Chief Executive Officer

Executive Summary

The *Local Government Act 2009* and the *Local Government Regulation 2012* provide core requirements for the conduct of ordinary meetings and committees of the local government. This procedure applies to



Councillors and employees during ordinary meetings and committees of Mount Isa City Council

Officer's Recommendation

THAT Council adopt the updated Model Meeting Procedures V2.

Or

THAT Council does not adopt the updated Model Meeting Procedures V2.

Moved Deputy Mayor Cr Barwick
Seconded Cr MacRae

THAT Council adopt the updated Model Meeting Procedures V2.

VOTE CARRIED

OM10/11/20

13.3– Proposed Ordinary Meeting Dates – January to June 2021

Folder ID 6431

Provided by Chief Executive Officer

Executive Summary

Approval is sought for the proposed Council Ordinary Meeting dates from January to June 2021, with respect to public holiday date conflicts.

Officer's Recommendation

THAT Council approve the proposed ordinary meeting dates for January to June 2021:

Wednesday, 27 January 2021	commencing 12 noon at Council Chambers
Wednesday, 10 February 2021	commencing 12 noon at Council Chambers
Wednesday, 24 February 2021	commencing 12 noon at Council Chambers
Wednesday, 10 March 2021	commencing 12 noon at Council Chambers
Wednesday, 24 March 2021	commencing 12 noon at Council Chambers
Wednesday, 21 April 2021	commencing 12 noon at Council Chambers
Wednesday, 13 May 2021	commencing 12 noon at Council Chambers
Wednesday, 27 May 2021	commencing 12 noon at Council Chambers
Wednesday, 9 June 2021	commencing 12 noon at Council Chambers
Wednesday, 23 June 2021	commencing 12 noon at Council Chambers

Or

THAT Council does not approve the proposed ordinary meeting dates for January to June 2021.

Moved Deputy Mayor Cr Barwick
Seconded Cr Tully

THAT Council approve the proposed ordinary meeting dates for January to June 2021:

Wednesday, 27 January 2021	commencing 12 noon at Council Chambers
Wednesday, 10 February 2021	commencing 12 noon at Council Chambers
Wednesday, 24 February 2021	commencing 12 noon at Council Chambers
Wednesday, 10 March 2021	commencing 12 noon at Council Chambers
Wednesday, 24 March 2021	commencing 12 noon at Council Chambers
Wednesday, 21 April 2021	commencing 12 noon at Council Chambers
Wednesday, 13 May 2021	commencing 12 noon at Council Chambers
Wednesday, 27 May 2021	commencing 12 noon at Council Chambers
Wednesday, 9 June 2021	commencing 12 noon at Council Chambers
Wednesday, 23 June 2021	commencing 12 noon at Council Chambers

VOTE CARRIED

OM11/11/20



13.4 – Future of Australia’s Aviation Sector Issues Paper

Folder ID 119037

Provided by Chief Executive Officer

Executive Summary

The Department of Infrastructure, Transport, Regional Development and Communications is seeking input to inform a Five-Year Plan, to strengthen and grow the Australian aviation sector beyond COVID-19.

Officer’s Recommendation

THAT Council endorse the submission to the Future of Australia’s Aviation Sector Issues Paper.

Moved Deputy Mayor Cr Barwick
Seconded Cr MacRae

THAT Council endorse the submission to the Future of Australia’s Aviation Sector Issues Paper.

VOTE CARRIED

OM12/11/20

Item 14 General Business

Nil

Council Adjourned 12:58 pm
Council Reconvened 1:10 pm

Close of Meeting

Moved Mayor Cr Slade
Seconded Deputy Mayor Cr Barwick

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 1:10pm for discussion of the following matters:

(b) *"industrial matters affecting employees"*.

(c) *"the local government’s budget"*.

VOTE CARRIED

OM13/11/20

Cr Coghlan left Chambers at 1:23pm and returned at 1:24pm.

Senior Executive Assistant Carrie Baxter, Executive Assistant Merlita Perry and Media Officer Lyndsay Jameson left Chambers at 1:15pm and returned at 1:22pm.

Opening of Meeting

Moved Mayor Cr Slade
Seconded Cr Fortune

THAT pursuant to *Section 275 of the Local Government Regulation 2012*, Council re-open the meeting to the public at 1:26pm.

VOTE CARRIED

OM14/11/20



Item 15 Confidential Reports

LATE 1 – Queensland Treasury Corporation Business Improvement Plan

Folder ID 4654

Provided by Chief Executive Officer

Executive Summary

Council's endorsement is sought regarding Queensland Treasury Corporation (QTC) Business Improvement Plan (BIP).

Officer's Recommendation

THAT Council note the Business Improvement Program (BIP) presentation provided by Queensland Treasury Corporation (QTC) including the improvement initiatives identified with management;

and

THAT Council endorse partnering with Queensland Treasury Corporation (QTC) to implement the improvement program.

Or

THAT Council does not endorse partnering with Queensland Treasury Corporation (QTC) to implement the improvement program.

Moved Deputy Mayor Cr Barwick
Seconded Cr Fortune

THAT Council note the Business Improvement Program (BIP) presentation provided by Queensland Treasury Corporation (QTC) including the improvement initiatives identified with management;

and

THAT Council endorse partnering with Queensland Treasury Corporation (QTC) to implement the improvement program.

VOTE CARRIED

OM15/11/20

15.1 – Updated Mount Isa Organisational Structure

Folder ID 4654

Provided by Chief Executive Officer

Executive Summary

Council approval is sought for the updated Mount Isa City Council Organisational Structure

Officer's Recommendation

THAT Council endorse the Updated Mount Isa City Council Organisational Structure as presented.

Or

THAT Council does not endorse the Updated Mount Isa City Council Organisational Structure as presented.



Moved Deputy Mayor Cr Barwick
Seconded Cr Tully

THAT Council endorse the Updated Mount Isa City Council Organisational Structure as presented.

VOTE CARRIED

OM16/11/20

15.2 – Audit and Risk Management Committee Meeting Minutes – August 2020

Folder ID 4960

Provided by Acting Director Corporate and Financial Services

Executive Summary

Mount Isa City Council appointed an Audit and Risk Management and Committee whose primary objective is to assist Council in fulfilling its corporate governance role and oversight responsibilities relating to accounting and reporting practices imposed under the Local Government Act 2009, and other relevant legislation. The Committee approved the 20 August 2020 Audit and Risk Management Committee Meeting Minutes on 26 October 2020.

Officer's Recommendation

THAT Council receives and accepts the 20 August 2020 Audit and Risk Management Committee Meeting Minutes.

Moved Deputy Mayor Cr Barwick
Seconded Cr Fortune

THAT Council receives and accepts the 20 August 2020 Audit and Risk Management Committee Meeting Minutes.

VOTE CARRIED

OM17/11/20

There being no further business the meeting closed at 1:29pm

Signed by the Chair of the Ordinary Meeting
held on Wednesday, 25 November 2020.

Her Worship Mayor Cr Danielle Slade
Mayor of Mount Isa

OFFICER'S REPORT



TO The Mayor, Deputy Mayor and Councillors
OFFICER Land Use Coordinator, Development and Land Use
AGENDA 25.11.2020 Council Ordinary Meeting
FOLDER ID # 124859

SUBJECT Application to Cancel DOGIT and Purchase State Land, being Lot 1 on Crown Plan C3931
LOCATION Camooweal

EXECUTIVE SUMMARY

The Department of Natural Resources, Mines and Energy has requested Council's views or requirements in relation to an application to cancel a Deed of Grant in Trust over the land described as Lot 1 on Crown Plan C3931, in order to freehold and purchase this parcel of state land.

OFFICER'S RECOMMENDATION

THAT Council advise the Department of Natural Resources, Mines and Energy that:

1. Council supports the application to cancel a Deed of Grant in Trust and then purchase State Land described as Lot 1 on Crown Plan C3931, Camooweal; and
2. Council advise the Department of Natural Resources, Mines and Energy of any Council subdivisional requirements.

BUDGET AND RESOURCE IMPLICATIONS

Not applicable.

BACKGROUND

This application is to facilitate the transfer of government employee housing being the dwellings located on the northern portion of the land described as Lot 1 on Crown Plan C3931 from the Department of Education to the Department of Housing and Public Works.

The current land tenure for this lot is a Deed of Grant in Trust represented by the Department of Education, and should this application proceed, the current tenure will be cancelled to allow for the land to be converted to freehold for transfer into the respective State departments.

LINK TO CORPORATE PLAN

Not applicable.

CONSULTATION (Internal and External)

- Engineering Services
- Compliance and Utilities Services
- Technical Services Works Depot
- Waste Management
- Water & Sewer
- Environmental Health
- Parks & Grounds
- Revenue
- Local Laws
- Finance
- Town Planning
- Building

LEGAL CONSIDERATIONS

Not applicable.



OFFICER'S REPORT



POLICY IMPLICATIONS

Not applicable.

RISK IMPLICATIONS

Not applicable.

HUMAN RIGHTS CONSIDERATIONS

Nil.

ATTACHMENTS

- Attachment 1 – Site Specific & General Information

REFERENCE DOCUMENT

- Correspondence dated 20 October 2020.

Report Prepared by: Land Use Coordinator Development and Land Use 27.10.2020	Report Authorised by: David Keenan Interim Chief Executive Officer 13.11.2020
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ATTACHMENT 1

General & Site-Specific Information

OFFICER'S REPORT



GENERAL & SITE-SPECIFIC INFORMATION

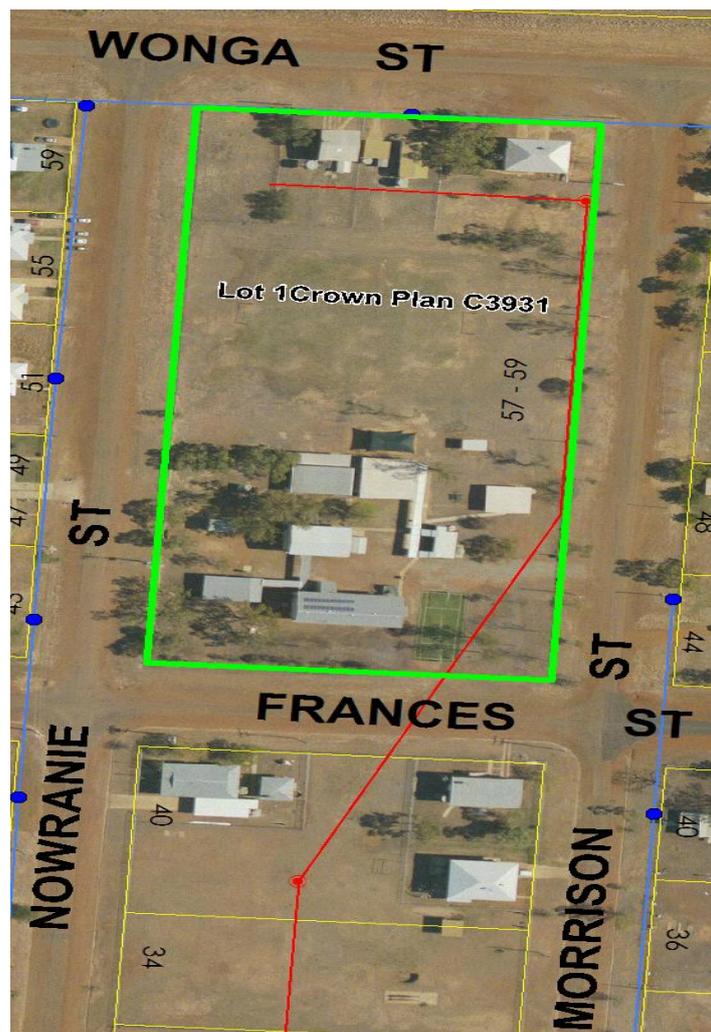
Subject Site

The Camooweal State School is situated at 57-59 Morrison Street, Camooweal, on land described as Lot 1 on Crown Plan C3931 (outlined in green below). Tenure is held by way of a *Deed of Grant in Trust (DOGIT, represented by the Department of Education) with a purpose of "as a site for a State School purposes and for no other purpose whatsoever".

The lot has a total area of 2.0230 ha; is situated on the northern side of Camooweal and zoned Community Facilities in the City of Mount Isa Planning Scheme 2020. The subject lot has street frontage to Morrison, Wonga, Nowranie and Frances Streets.

History

A title search indicates that Lot 1 on Crown Plan C3931 was gazetted on 4 April 1893, and a survey plan on Council records indicates the lot was set aside as a reserve with the intention of developing a school (refer Attachment 2, page 9). It has been advised by a school representative that they are now into their 127 years on this site.



OFFICER'S REPORT



Existing Infrastructure

The lot currently houses the school and its associated infrastructure at the southern end. The northern end of the lot comprises of three (3) government employee dwellings which are individually fenced. This application is to facilitate the transfer of government employee housing, being the dwellings, from the Department of Education to the Department of Housing and Public Works.

When the Government decides to change the way Commonwealth responsibilities are managed. i.e. which department looks after which facilities, it is reflected by way of a Machinery of Government (MOG) change. This change can involve the movement of functions, resources and people from one agency to another.

In order for this MOG change, allowing two (2) separate State departments to function and look after their separate interests, the DOGIT will be cancelled, permitting the lot to become freehold and then subdivided to allow each of the aforementioned departments to internally purchase their own interests.

*Deed of Grant in Trust" (DOGIT) means:

- (a) land granted in fee simple (freehold) in trust by the State; or
- (b) the document evidencing the grant, including an indefeasible title under the *Land Title Act 1994*.

This basically means that the land is freehold only whilst the land is being used as a school; should the land cease to be used as a school it would revert back to Unallocated State Land.

Council has been verbally advised that upon the freeholding being completed, the department will undertake a subdivision of the dwellings from the school area.

Council's Planning Officer has addressed any proposed subdivision under "Internal comments" over page.

Rating

As previously mentioned, the school and dwellings are located on the one (1) lot and in order to internally separate the areas, the State has provided two separate valuation assessment numbers for rating purposes.

The Finance section has advised that the Government or State-owned properties are exempt from various rates and levies, which includes the general rates and State Fire Levy. It has been confirmed by the Finance section that both of the above-mentioned assessment numbers are not charged general rates or a State Fire Levy.

Internal Assessment

This application was forwarded to the following Council Departments for their views and comments:

- Engineering Services
- Compliance and Utilities Services
- Technical Services Works Depot
- Waste Management
- Water & Sewer
- Environmental Health
- Parks & Grounds
- Revenue
- Local Laws
- Finance
- Town Planning
- Building

Other than the below, no other comments were received.



OFFICER'S REPORT



Planning comments by Council Planning Officer

Zoning

Under the City of Mount Isa Planning Scheme 2020, Lot 1 on plan C3931 is zoned Community Facilities and use of dwelling houses is nominated to be Accepted Development (subject to requirements)

Reconfiguration of Lot

Unless confirmation can be provided from DNRME, a Development Application is required to be lodged for a Reconfiguration of Lot (1 into 6) and associated Operational Works.

Services – Water:

All lots shall be individually connected to Council's reticulated water supply infrastructure network. All costs associated with the connections shall be at the State Government's expense.

Services – Sewerage:

Each created lot must be connected to Council's reticulated sewerage infrastructure network. All costs associated with the connection shall be at the State Government's expense.

Services - Electricity:

All lots shall be connected to reticulated electricity infrastructure at State Government's expense.

Services – Telecommunications:

All lots shall be connected to telecommunication infrastructure at the State Government's expense.

Services Generally:

All existing connections shall be rearranged to ensure there is no cross-connection of services and each service is fully contained within each individual lot.

Overlays

As per the Queensland State Planning Policy Interactive Mapping System, Lot 1 on plan C3931 is affected by Flood Hazard Area – Level 1 – Queensland Floodplain assessment overlay. Where a development application is required to be lodged for the Reconfiguration of a Lot, the development must address the Flood Hazard Overlay Code.

Future Development

Council generally receives information and relevant documentation from the Department Housing and Public Works as part of the process for a new dwelling being proposed to be constructed on State land. This information usually includes development specifications such as site and elevation plans. Council hopes this process will continue.

Recommended Conditions

1. If required, owner/applicant is required to lodge a Development Application for Reconfiguration of Lot (1 lot into 6) and associated Operational Works on Lot 1 on plan C3931.
2. If a Development Application is not required, Council would appreciate the owner/applicant to comply with both the Reconfiguring a Lot Code and Engineering Works and Services Code of the City of Mount Isa Planning Scheme 2020.
3. Any new proposed Public Housing comply with the requirements of the *Planning Regulations 2017*.



OFFICER'S REPORT



Comments Provided by Environmental Health Officer

Please see below environmental services comments for the cancelling of Deed of Grant in Trust (DOGIT) and purchase State Land being part of Lot 1 on C3931 (Camooweal State School). Where the land purchased is proposed to be built upon, the following should be considered during construction:

1. The owner must be aware of their 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the *Environmental Protection Act 1994* (EP Act)
 - (a) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity
 - (b) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity
 - (c) noise nuisance is prevented or minimised at noise sensitive places
 - (d) Waste production and disposal must be minimised, and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity.
2. Noise impacts should be minimised.
 - (a) It is recommended that neighbours are advised of the works prior to commencing the works e.g. via letterbox drop or similar.
 - (b) Under the EP Act section 440R, audible noise is not permitted (a) on a business day or Saturday, before 6.30a.m. or after 6.30p.m; or (b) on any other day, at any time.
 - (c) Audible noise means noise that can be clearly heard by an individual who is an occupier of an affected building [s440L] EP Act.
3. Dust impacts should be minimised.
 - (a) Dust suppression techniques should be utilised to avoid dust nuisance, for example, using a water truck to wet down the site and minimise escape of dust.
4. All waste types on site should be identified and disposed of correctly.
 - (a) Regulated waste types are described in Schedule 9 of the *Environmental Protection Regulation 2011* (EP Regulation). All regulated waste types need to be identified and disposed of appropriately. This may require engaging the services of a licenced waste contractor.
 - (b) The transportation of trackable waste, as defined in Schedule 11 of the EP Regulation, requires a waste tracking certificate to be lodged.
 - (c) Asbestos has been identified on the site and is classified as regulated waste and trackable waste. Council's Waste Management Facility does accept asbestos, however a 24hr notice period is required prior to disposal. Health and safety requirements should be considered when removing asbestos.
 - (d) Waste should be contained within the site and prevented from escaping the site boundaries.

CONCLUSION

The Department of Natural Resources, Mines and Energy has requested Council's views or requirements in relation to an application for the cancellation of the current DOGIT over land described as Lot 1 on Crown Plan C3931. This application is to facilitate the transfer of government employee housing situated on the school site from the Department of Education to the Department of Housing and Public Work, as per Machinery of Government changes.

It is therefore recommended, that Council support this application to cancel the DOGIT, and as part of this request Council also advise the State of any future requirements for any proposed subdivision. Officer's full recommendation is found on page 1 of this report.



ATTACHMENT 2

Survey Plan Circa 1887

OFFICER'S REPORT



ITEM 8.1

TO The Mayor, Deputy Mayor and Councillors
OFFICER Asset Management Officer, Engineering Services
AGENDA 25.11.2020 Council Ordinary Meeting
FOLDER ID # 14991

SUBJECT Asset Management and Services Policy (v3)
LOCATION Not Applicable

EXECUTIVE SUMMARY

A review of Council's Asset Management and Services Strategic Policy has been completed to support the development of the Long-Term Asset Management Plans.

OFFICER'S RECOMMENDATION

THAT Council adopts version 3 of the Asset Management and Services Policy as presented.

BUDGET AND RESOURCE IMPLICATIONS

In conjunction with the Queensland Audit Office, Council acknowledges that public and private entities use assets to deliver services to the community. It is integral that Council understands and supports the community's long-term needs, and what assets they will require to meet those needs. This will be provided with the support of the Federal and State Government, utility providers, community organisations and private business as per the respective legislation governing the provision of paid or unpaid services to the community.

BACKGROUND

Previously adopted on the 24th of February 2018, this Policy has been reviewed in line with statutory requirements to ensure Mount Isa City Council compliance.

The responsibilities outlined in version 3 of the Asset Management and Services Policy has been reviewed and adjusted.

LINK TO CORPORATE PLAN

The purpose of the Asset Management and Services Policy is to establish efficient and well-maintained infrastructure networks and services which support the local communities and industries as per Council Corporate Plan objectives.

This policy applies to all physical assets owned or controlled by Council. However, Council is asked to consider the network connectivity of private trunk infrastructure and the strategic direction of governing statutory bodies and the Federal and State Governments. This policy does not include intangible assets, people, intellectual property and financial instruments

CONSULTATION (Internal and External)

Previous consultation occurred with asset custodians, the Officer's involved in the management and operation of Council's assets.

LEGAL CONSIDERATIONS

Council is required to have an adopted Asset Management and Services Policy for the long-term management of the Council's assets under the *Local Government Act 2009* and the *Local Government Regulations 2012*.



OFFICER'S REPORT



POLICY IMPLICATIONS

Effective asset management plans drive an entity's operations and asset investment decisions; they are not a compliance exercise to be filed and forgotten. To be effective, asset management planning must balance the interrelationship between:

- a) the performance required from assets to meet current and future demand;
- b) the level of risk that is acceptable to those charged with governance and key stakeholders; and
- c) the cost of and funding available for maintenance and renewal works.

This policy makes direct requests of the management of records and data pertaining to Council's assets and ensuring adequate resources are made available for sustainable and practical management of Council's assets.

RISK IMPLICATIONS

The previous Asset Management and Services Policy is now expired, and without a current policy in this regard, Council is not complying with its statutory obligations under the *Local Government Act 2009*, *Water Supply (Safety and Reliability) Act 2008*, *Mineral Resources Act 1989*, *Forestry Act 1959*, *Public Records Act 2002* and *the Local Government Regulation 2012*. This exposes Council to the risk of audit failure and for an unstructured approach to the management of the assets under Council's control.

HUMAN RIGHTS CONSIDERATIONS

All considerations have been accounted for.

ATTACHMENTS

- Asset Management and Services Policy (V3)
- Asset Management and Services Policy (with Track Changes)
- Asset Management and Services Policy (V1.2 – previously adopted)

REFERENCE DOCUMENT

- Asset Management and Services Policy (V1.2 – previously adopted)

Report Prepared by: Asset Management Officer Engineering Services 06/11/2020	Report Authorised by: Acting Director Engineering Services
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STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Asset Management and Services Policy

RESOLUTION NO. **OM00/00/00** VERSION **V3**

APPLIES TO STRATEGIC POLICIES ONLY

This an official copy of the **Asset Management and Services Policy**, made in accordance with the provisions of *Local Government Act and Regulations, Public Records Act*, Mount Isa City Council's Local Laws, Subordinate Local Laws and current Council Policies.

Strategic policies are adopted by Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Asset Management and Services Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....
 David Keenan
Interim Chief Executive Officer

DOCUMENT VERSION CONTROL			
Governance/Policies/Strategic Doc ID# 30428		POLICY TYPE	Strategic (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	06.07.2016	OM04/03/17	Responsible Officer – GIS & Asset Management Officer
V2	07.02.2018	OM24/02/18	Responsible Officer – Asset Management Officer
V3	29.05.2020	OM00/00/00	Responsible Officer – Asset Management Officer
		REVIEW DUE	01.07.2030

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	X
Internal email to all councillors	X	Included in employee inductions	X
Employee noticeboards	X	Uploaded to Council website	X
Internal training to be provided	X	External training to be provided	X
Registered in magiQ	X		

1. PURPOSE

- 1.1 The purpose of the Asset Management and Services Policy is establish efficient and well maintained infrastructure networks and services which support the local communities and industries as per Mount Isa City Council ('Council') Corporate Plan objectives.

This policy applies to all physical assets owned or controlled by Council, however Council **must** take into account the network connectivity of private trunk infrastructure and strategic direction of governing statutory bodies and the Federal and State Governments. This policy does not include intangible assets, people, intellectual property and financial instruments.

- 1.2 In conjunction with the Queensland Audit Office, Council acknowledges that public and private entities use assets to deliver services to the community. It is integral that Council understands and supports the community's long-term needs, and what assets they will require to meet those needs. This will be provided with the support of the Federal and State Government, utility providers, community organisations and private business.

Effective asset management plans drive an entity's operations and asset investment decisions; they are not a compliance exercise to be filed and forgotten. To be effective, asset management planning must balance the interrelationship between:

- a) the performance required from assets to meet current and future demand
- b) the level of risk that is acceptable to those charged with governance and key stakeholders
- c) the cost of and funding available for maintenance and renewal works.

2. COMMENCEMENT

This policy will commence on and from 18 November 2020. It replaces all other policies or arrangement governing asset management and services (whether written or not).

3. APPLICATION

This policy applies to employees, agents and contractors (including temporary contractors) of Council, collectively referred to in the policy as "employees".

4. POLICY OBJECTIVES AND MEASURES

- 4.1 The objectives of this policy are to:

- a) specify Council's overarching intentions and guiding principles for asset management;
- b) inform Council's strategic asset management planning and enables the development and implementation of Long-Term Asset Management Plans (10 year timeframe).
- c) include commitments to funding infrastructure renewal requirements, legislative compliance and to the continual improvement of Council's asset management performance.

- 4.2 Performance measures include:

- a) Meeting Queensland Audit statutory requirements for asset management;
- b) Publicly available declared service areas and asset registers for rateable services and Council reserves (including parks, gardens, roads and stormwater drainage channels);
- c) Adopted Local Government Infrastructure Plan reflecting trunk infrastructure projects as per the current long-term capital works plan.

5. POLICY INSTRUCTIONS

Council must adhere to the following:

5.1 Accountability and Direction

- a) The management of assets aligns with the Council's vision and conforms to corporate policy, strategy and plans for the provision of asset-based services to the community.
- b) An enterprise first, multi-disciplinary and consistent approach is taken to asset management in accordance with Council's Asset Management Framework.
- c) Accountability for the management of Council owned or controlled assets is unambiguous, accepted and met.
- d) Asset management industry standards are used where appropriate and adapted if necessary, to maintain organisational consistency.

5.2 Asset Information Management

- a) Asset information is managed in accordance with Council's information management and asset management standards and policies.
- b) Assets under the control of Council are identified and recorded in a register with the level of detail and accuracy being based on:
 - i. statutory requirements; *and then*
 - ii. risk management requirements; *and then*
 - iii. cost/benefit.
- c) Statutory requirements for external reporting are met (as a minimum).

5.3 Lifecycle Management

- a) Assets are managed from a whole-of-life perspective (i.e. from planning and design to disposal).
- b) Assets are managed to achieve the lowest possible whole-of-life cost whilst controlling exposure to risk and loss of service.
- c) Assets are managed in support of the development of sustainable communities and can adapt to changing environmental and social conditions.
- d) Statutory requirements for asset management planning are met (as a minimum).

5.4 Service Level Management

- a) A planned approach is taken to the impacts of growth and demographic change through demand management and asset investment using an agreed growth and demographic model.
- b) Current and desired levels of service are defined for asset-based services that consider: community expectations; legislative and technical requirements; the cost of service and economic, environmental and social sustainability.
- c) Council is committed to funding infrastructure renewal requirements stated in the annually updated Integrated Services and Asset Management Plan, to ensure the sustainability of the City's infrastructure base.
- d) Investment decisions for new/upgraded infrastructure will consider whole-of-life costs, including specifying additional annual operations and maintenance costs as part of the defined approval process.



6. RESPONSIBILITIES

Responsibilities are detailed in Attachment A – Assessment Management Responsibilities

7. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

8. BREACH OF POLICY

8.1 Where Council reasonably believes an employee has breached this policy, the matter will be dealt with under the Performance and Misconduct Policy.

9. COMMUNICATION AND DISTRIBUTION

9.1 Council will make available to the public, the Asset Management and Services Policy on our website at <https://www.mountisa.qld.gov.au/maps>.

9.2 The responsible officer shall liaise with the Training and Development Officer to create and deliver external appropriate and regular training to the Council employees as identified in Attachment A;

9.3 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

9. DEFINITIONS

- a) **Asset** - An item that has potential or actual value to an organisation.
- b) **Asset Life Cycle** - The life of an asset, beginning with the establishment of a need for it, through its acquisition, operation and any maintenance or upgrading, to its disposal.
- c) **Asset Management** - Asset management is taking a systematic approach to manage assets through all lifecycle phases. This involves applying a combination of engineering, financial and other technical practices to the management of infrastructure; costs; opportunities; risks; and performance.

ASSOCIATED LEGISLATION AND POLICIES

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Water Supply (Safety and Reliability) Act 2008*
- Procurement Policy
- Records Governance Policy

Attachment A – Asset Management Responsibilities

Attachment B – Asset Management Steering Committee Structure

Attachment A – Asset Management Responsibilities

The Asset Management and Services Policy require these responsibilities for asset management.

The **Chief Executive Officer** (CEO) is responsible for championing good asset management practices across the organisation. Their duties include:

- Set and approve corporate Asset Management & Services Policy and direction.
- Approve the Integrated Services and Asset Infrastructure Management Plan and monitor outcomes.
- Set levels of service, risk and cost standards based on the community's needs and Council's ability to fund with support from asset custodians.
- Set and where required, vary acceptable standards of construction and levels of service for Council's assets.
- Be aware of and commit to funding infrastructure renewal requirements stated in the Integrated Services and Asset Management Plan, to ensure the sustainability of the City's infrastructure base.
- To ensure investment decisions for new/upgraded infrastructure consider whole-of-life costs, including additional annual operations and maintenance costs.
- Approving corporate strategies (including the Asset Management & Services Strategy).
- Steering the implementation of the Asset Management & Services Policy, Strategy and the Improvement Program, including monitoring outcomes and performance measures.
- Review and monitor the preparation, implementation and outputs of Asset Management Plans.

Asset Custodians (commonly a whole section and the respective manager) are responsible for acting as stewards for all physical assets owned or controlled by Council. The criteria (not in priority order) used to assign custodianship are situations where a section:

- Has a sole responsibility for the capture and maintenance of the information.
- Has the greatest operational need for the information.
- Is the first to record changes to the information.
- Is the most competent to capture and/or maintain the information.
- Is in the best economic position to justify collection of the information at source; or
- Requires the highest integrity of the information.

In accepting the responsibilities of custodianship, a section needs to take into account the following roles and responsibilities, and, whether it is appropriate for them to take on these responsibilities. If they cannot meet these requirements, or find that it constrains the operations of their activities, the section should consider relinquishing their custodianship to another section. The additional duties of an **asset custodian** are:

- To assist the Technical Services Team in developing, updating and implementing Asset Management Plans for the assets under their control, including determination of asset renewal requirements i.e. proposed timing and estimated costs of end of life renewal using the principles of good asset management practice.
- Determine the whole-of-life costs of proposed new/upgraded infrastructure, including additional annual operations and maintenance costs.
- To implement the assigned components of the Asset Management Strategy with agreed resources and review the performance of those strategy elements.
- To implement tactical plans (such as maintenance programs and capital works programs) in accordance with the Asset Management & Services Policy, Strategy, approved Asset Management Plans and other asset related plans.
- To deliver asset based services to agreed levels of service, risk and cost standards.

- To present information to the CEO and Council relating to asset service levels, life cycle costs, risks and opportunities.
- To record the levels of service set by Council, including decision date and reference number, for assets under its control (i.e., in a service level register or similar).
- Capture details of newly installed/constructed assets and changes to asset types and conditions as required for the asset registers
- Make these records available to Technical, Asset Management and GIS Officers in one form or another to update the asset registers
- If they are unable to maintain completeness of asset information, they have the responsibility of finding another section to take on the role of maintaining these records. If for some reason no section is willing to undertake the role, the asset management team will assess the situation and recommend a solution for the CEO to decide.

The **Asset Management Steering Committee (AMSC)** contains appropriate representatives across the different sections that contribute to Council's asset lifecycles. They are required to align their efforts and culture to achieve long term corporate objectives and manage the implementation of this policy, associated strategy and the relevant change management responsibilities. As the Asset Management development and implementation process evolves, the AMSC must:

- Develop the corporate Asset Management & Services Policy and Strategy for consideration by the CEO and Council. Then implement assigned components with agreed resources and review the performance of those strategy elements and integrate the documents into the corporate governance framework.
- Provide asset management governance.
- Develop and implement level of service review, systems/plan development for asset management plans
- Coordinate asset data collection (new assets and regular inspections) as required for insurance, forward planning and valuation purposes to minimise duplication of effort.
- Evaluate and monitor outputs following asset management implementation and ongoing plan review
- Coordinate the Asset Management Improvement Program.
- Liaise, consult and cooperate with all sections in order to ensure that the right asset management classes and practices are assembled, maintained and delivered, in conformance with standards, specifications and user priorities, in a consistent way across Council
- Achieve consistence in asset management practices across the Council
- Annually produce the Integrated Services and Asset Infrastructure Management Plan, including renewal requirements, for Council adoption.

Technical, Asset Management and GIS Officers must ensure asset related information is available for asset valuations; forward planning and external audits (*refer to Council's Records Management Policy*). They are specifically required to:

- Guide and support the development of Asset Management Plans.
- Maintain Council's infrastructure asset registers and MapInfo GIS.
- Complete Project Summary Sheets and related quality assurance documents for all major projects.
- Order standards and specifications for the AMSC as required.

Attachment B – Asset Management Steering Committee Structure

As identified, an Asset Management Steering Committee (AMSC) will be developed to ensure that preparation, implementation and management of the Asset Management Plan is an organisational approach. The structure of the proposed AMSC follows Council's Organisation Structure and may be subject to change for improvement and effectiveness of the processes:

Each departmental supervisor will be responsible for providing relevant information for the asset management plan to the Asset Management Coordinator to ensure that all data is incorporated in the plan. "Asset Management" is a journey that requires continuous management, monitoring and documenting up-to-date information.

It is essential that support across the whole organisation is maintained.





STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Asset Management & Services Policy

RESOLUTION NO. **OM24OM00/002/0018** VERSION **V1.23**

APPLIES TO STRATEGIC POLICIES ONLY

This an official copy of the **Asset Management & Services Policy**, made in accordance with the provisions of *Local Government Act and Regulations, Public Records Act, Mount Isa City Council's Local Laws, Subordinate Local Laws and current Council Policies.*

Strategic policies are adopted by Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Asset Management & Services Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....
 Sharon Ibardolaza
Chief Executive Officer

DOCUMENT VERSION CONTROL			
Governance/Policies/Strategic Doc ID# 30428			POLICY TYPE
			Strategic (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	06.07.2016	OM04/03/17	Responsible Officer – Position Title <u>what was your title then?</u> GIS & Asset Management Officer
V2	07.02.2018	OM24/02/18	Responsible Officer – <u>Asset Management Officer</u> Position Title <u>What was your title then?</u>
V3	00.00.0000	OM??/??/??00/00/00	Responsible Officer – GIS-Asset Management Officer
			REVIEW DUE 07.2022

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	X
Internal email to all councillors	X	Included in employee inductions	X
Employee noticeboards	X	Uploaded to Council website	X

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STRATEGIC POLICY
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Internal training to be provided	X	External training to be provided	X
Registered in magiQ	X		

1. PURPOSE

1.1 1.1—The purpose of the Asset Management and Services Policy is to Establish efficient and well-maintained infrastructure networks and services which support the local communities and industries as per Mount Isa City Council ('Council') Corporate Plan objectives. ~~22~~ and mention how it aligns to our Corporate Plan

This policy applies to all physical assets owned or controlled by Council, however Council **must** take into account the network connectivity of private trunk infrastructure and strategic direction of governing statutory bodies and the Federal and State Governments. I

This policy does not include intangible assets, people, intellectual property and financial instruments.

1.2 In conjunction with the Queensland Audit Office, Mount Isa City Council ('Council') acknowledges that assets (particularly infrastructure assets) support its core business of delivering services to the Mount Isa and Camooweal communities. that The Mount Isa City Council (Council) is committed to ensuring that infrastructure and services are provided in a sustainable manner, with appropriate levels of service to residents and visitors and taking due regard of the environment. public and private entities use assets to deliver services to the community. It is integral that Council understands and supports the community's long-term needs, and what assets they will require to meet those needs. This will be provided with the support of the Federal and State Government, utility providers, community organisations and private business.

Effective asset management plans drive an entity's operations and asset investment decisions; they are not a compliance exercise to be filed and forgotten. To be effective, asset management planning must balance the interrelationship between:

- a) the performance required from assets to meet current and future demand,
- b) the level of risk that is acceptable to those charged with governance and key stakeholders,
- c) the cost of and funding available for maintenance and renewal works,

In view of the above Council aspires is committed to the following:

"Establish efficient and well-maintained infrastructure networks and services which support the local communities and industries."

2. COMMENCEMENT

This policy will commence on and from date of endorsement. It replaces all other policies or arrangement governing asset management and services (whether written or not).

3. APPLICATION

This policy applies to employees, agents and contractors (including temporary contractors) of Council, collectively referred to in the policy as "employees".

4. POLICY OBJECTIVES AND MEASURES

4.1 The objectives of this policy are to:

- a) Specify Mount Isa City Council's (Council) overarching intentions and guiding principles for asset management.

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- b) ~~informs~~ Council's strategic asset management planning and enables the development and implementation of ~~L~~ong ~~T~~erm Asset Management Plans (10 year timeframe).
- c) ~~includes~~ commitments to funding infrastructure renewal requirements, legislative compliance and to the continual improvement of Council's asset management performance.

4.2 Performance measures include:

- a) ~~Meeting Queensland Audit statutory requirements for asset management;~~
- b) ~~Publically available declared service areas and asset registers for rateable services and Council reserves (including parks, gardens, roads and stormwater drainage channels);~~
- a) ~~Adopted Local Government Infrastructure Plan reflecting trunk infrastructure projects as per the current long-term capital works~~ Compliance with this Asset Management & Services Policy.
- b)c) ~~Implementation of the Asset Management Strategy and Improvement Plan.~~

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5. POLICY INSTRUCTIONS Ongoing improvements in Asset Management maturity.

5.

Council must adhere to the following:

Asset Management Responsibilities for Mount Isa City Council are detailed in Attachment A.

6.5.2 Accountability And Direction

- a) The management of assets aligns with the Council's vision and conforms to corporate policy, strategy and plans for the provision of asset-based services to the community.
- b) An enterprise first, multi-disciplinary and consistent approach is taken to asset management in accordance with Council's Asset Management Framework.
- c) Accountability for the management of Council owned or controlled assets is unambiguous, accepted and met.
- a)d) Asset management industry standards are used where appropriate and adapted if necessary to maintain organisational consistency.

7.5.3 Asset Information Management

- a) Asset information is managed in accordance with Council's information management and asset management standards and policies.
- b) Assets under the control of Council are identified and recorded in a register with the level of detail and accuracy being based on:
 - (1)i. statutory requirements; and then
 - (2)ii. risk management requirements; and then
 - (3)iii. cost/benefit.
- b)c) Statutory requirements for external reporting are met (as a minimum).

8.5.4 Lifecycle Management

- a) Assets are managed from a whole-of-life perspective (i.e. from planning and design to disposal).
- b) Assets are managed to achieve the lowest possible whole-of-life cost whilst controlling exposure to risk and loss of service.
- c) Assets are managed in support of the development of sustainable communities and are capable of adapting can adapt to changing environmental and social conditions.
- d) Statutory requirements for asset management planning are met (as a minimum).

9.5.5 Service Level Management

- a) A planned approach is taken to the impacts of growth and demographic change through demand management and asset investment using an agreed growth and demographic model.
- b) Current and desired levels of service are defined for asset-based services that consider: community expectations; legislative and technical requirements; the cost of service and economic, environmental and social sustainability.
- c) Council is committed to funding infrastructure renewal requirements stated in the annually updated Integrated Services and Asset Management Plan, to ensure the sustainability of the City's infrastructure base.

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- d) Investment decisions for new/upgraded infrastructure will consider whole-of-life costs, including specifying additional annual operations and maintenance costs as part of the defined approval process.

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6. RESPONSIBILITIES

10. Responsibilities are detailed in Attachment A – Assessment Management Responsibilities

14.7. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

12.8. BREACH OF POLICY

87.1 Where Council reasonably believes an employee has breached this policy, the matter will be dealt with under the Performance and Misconduct Policy. ~~(Where appropriate, remove if not needed)~~

13.9. COMMUNICATION AND DISTRIBUTION

98.1 Council will make available to the public, the ~~Policy Name~~ Asset Management and Services Policy on our website at www.mountisa.qld.gov.au/maps. ~~(Where appropriate, remove if not needed)~~

98.2 The responsible officer shall liaise with the Training and Development Officer to create and deliver ~~internal OR external~~ external appropriate and regular training to the following Council employees as identified in Attachment A.:

a) ~~detail which positions/sections must attend training~~

98.3 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

9. DEFINITIONS

a) Asset - An item that has potential or actual value to an organisation.

b) Asset Life Cycle - The life of an asset, beginning with the establishment of a need for it, through its acquisition, operation and any maintenance or upgrading, to its disposal.

c) Asset Management - Asset management is taking a systematic approach to manage assets through all lifecycle phases. This involves applying a combination of engineering, financial and other technical practices to the management of infrastructure; costs; opportunities; risks; and performance.

ASSOCIATED LEGISLATION AND POLICIES

- Local Government Act 2009
- Local Government Regulation 2012
- Water Supply (Safety and Reliability) Act 2008
- Procurement Policy
- Records Governance Policy

Attachment A – Asset Management Responsibilities

Attachment B – Asset Management Steering Committee Structure

It is the intention of Council that the management of its assets will encompass the economic, environmental, social and cultural sustainability of both the built and natural environment whilst ensuring the most appropriate and cost effective methods of delivery of Council services for the benefit of the community.

Therefore, Council is committed to the adoption of sound asset management practices and processes which will significantly contribute to the achievement of the City vision.

Since significant and on-going expenditure is required to maintain existing infrastructure, it is important that Council employs high-level asset management skills and practices to ensure that its asset-intensive services are delivered economically and sustainably.

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Council is also committed to managing its assets from a 'whole of life' perspective in accordance with recognised industry practice. Council recognises the need to establish an appropriate balance between the creation of new assets and the maintenance of its existing asset base. This includes reducing the gap between current expenditure on infrastructure maintenance and renewal and the level of expenditure required to ensure on-going infrastructure sustainability. This will require the integration of Council's asset management plans with its long term community and financial plans and the consideration of total life cycle costs for new or enhanced services. Furthermore, Council recognises that levels of service need to be set via a process that balances the community's needs and expectations with Council's ability to fund both now and in the future.

Asset managers must adhere to Policy Instructions that are classified according to the four domains of:

- accountability and direction
- asset information management
- asset lifecycle management
- service level management **Do these 4 points need to be included?**

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Policy Instructions

Asset Management at Council is the combination of management, financial, economic and technical practices applied to physical assets, with the objective of meeting the required levels of service in the most cost-effective and fit for purpose manner.

Asset Management Domain	Policy Instruction
Accountability and Direction	<ul style="list-style-type: none"> — The management of assets aligns with the Council's vision and conforms to corporate policy, strategy and plans for the provision of asset based services to the community. — An enterprise first, multi-disciplinary and consistent approach is taken to asset management in accordance with Council's Asset Management Framework. — Accountability for the management of Council owned or controlled assets is unambiguous, accepted and met. — Asset management industry standards are used where appropriate and adapted if necessary to maintain organisational consistency.
Asset Information Management	<ul style="list-style-type: none"> — Asset information is managed in accordance with Council's information management and asset management standards and policies. a) Assets under the control of Council are identified and recorded in a register with the level of detail and accuracy being based on: <ul style="list-style-type: none"> (1) statutory requirements; and then (2) risk management requirements; and then (3) cost/benefit. — Statutory requirements for external reporting are met (as a minimum).
Lifecycle Management	<ul style="list-style-type: none"> — Assets are managed from a whole-of-life perspective (i.e. from planning and design to disposal): <ul style="list-style-type: none"> — Assets are managed to achieve the lowest possible whole-of-life cost whilst controlling exposure to risk and loss of service. — Assets are managed in support of the development of sustainable communities and are capable of adapting to changing environmental and social conditions. — Statutory requirements for asset management planning are met (as a minimum).
Service Level Management	<p>A planned approach is taken to the impacts of growth and demographic change through demand management and asset investment using an agreed growth and demographic model.</p> <p>Current and desired levels of service are defined for asset based services that consider: community expectations; legislative and technical requirements; the cost of service and economic, environmental and social sustainability.</p> <p>Council is committed to funding infrastructure renewal requirements stated in the annually updated Integrated Services and Asset Management Plan, to ensure the sustainability of the City's infrastructure base.</p> <p>Investment decisions for new/upgraded infrastructure will consider whole-of-life costs, including specifying additional annual operations and maintenance costs as part of the defined approval process.</p>

This policy applies to all physical assets owned or controlled by Council, however in keeping with the Queensland State Government's requirements; the initial focus will be given to Council's long life infrastructure assets.

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This policy does not include intangible assets, people, intellectual property and financial instruments.

Asset Management Responsibilities for Mount Isa City Council are detailed in **Attachment A**.

Definitions

Asset — An item that has potential or actual value to an organisation.

Asset Life Cycle — The life of an asset, beginning with the establishment of a need for it, through its acquisition, operation and any maintenance or upgrading, to its disposal.

Asset Management — Asset management is taking a systematic approach to manage assets through all lifecycle phases. This involves applying a combination of engineering, financial and other technical practices to the management of infrastructure; costs; opportunities; risks; and performance.

Council — Mount Isa City Council

Related Policies and Delegations

Procurement Policy

Records Management Policy

Legislation

Local Government Act (QLD) 2009 s. 104(5)

Local Government Regulation (2012) s.167 & s.168

Water Act (2000) s. 653 & s. 1158

Housing Regulation (2003) s.12

Attachments

Attachment A — Asset Management Responsibilities

Attachment B — Asset Management Steering Committee Structure

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RESOLUTION NO. ~~DM24OM00/002/0048~~ VERSION V1.23

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MOUNT ISA CITY COUNCIL
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Attachment A – Asset Management Responsibilities

The Asset Management and Services Policy require these responsibilities for asset management.

The Chief Executive Officer (CEO) is responsible for championing good asset management practices across the organisation. Their duties include:

- Approving corporate strategies (including the Asset Management & Services Strategy).
- Steering the implementation of the Asset Management & Services Policy, Strategy and the Improvement Program, including monitoring outcomes and performance measures.
- Review and monitor the preparation, implementation and outputs of Asset Management Plans.

Councillors are responsible for acting as stewards for all physical assets owned or controlled by Council. Councillors must:

- Set and approve corporate Asset Management & Services Policy and direction.
- Approve the Integrated Services and Asset Infrastructure Management Plan and monitor outcomes.
- Set levels of service, risk and cost standards based on the community's needs and Council's ability to fund with support from asset custodians.
- Set and where required, vary acceptable standards of construction and levels of service for Council's assets.
- Be aware of and commit to funding infrastructure renewal requirements stated in the Integrated Services and Asset Management Plan, to ensure the sustainability of the City's infrastructure base.
- To ensure investment decisions for new/upgraded infrastructure consider whole-of-life costs, including additional annual operations and maintenance costs.
- Approving corporate strategies (including the Asset Management & Services Strategy).
- Steering the implementation of the Asset Management & Services Policy, Strategy and the Improvement Program, including monitoring outcomes and performance measures.
- Review and monitor the preparation, implementation and outputs of Asset Management Plans.

~~The Chief Executive Officer (CEO) is responsible for championing good asset management practices across the organisation. Their duties include:~~

- ~~Approving corporate strategies (including the Asset Management & Services Strategy).~~
- ~~Steering the implementation of the Asset Management & Services Policy, Strategy and the Improvement Program, including monitoring outcomes and performance measures.~~
- ~~Review and monitor the preparation, implementation and outputs of Asset Management Plans.~~

Asset Custodians (commonly a whole section and the respective manager) are responsible for acting as stewards for all physical assets owned or controlled by Council. The criteria (not in priority order) used to assign custodianship are situations where a section:

- Has a sole responsibility for the capture and maintenance of the information.
- Has the greatest operational need for the information.
- Is the first to record changes to the information.
- Is the most competent to capture and/or maintain the information.
- Is in the best economic position to justify collection of the information at source; or
- Requires the highest integrity of the information.

In accepting the responsibilities of custodianship, a section needs to take into account the following roles and responsibilities, and, whether it is appropriate for them to take on these responsibilities. If they cannot meet these requirements, or find that it constrains the operations of their activities, the

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section should consider relinquishing their custodianship to another section. The additional duties of an **asset custodian** are:

- To assist the Technical Services Team in developing, updating and implementing Asset Management Plans for the assets under their control, including determination of asset renewal requirements i.e. proposed timing and estimated costs of end of life renewal using the principles of good asset management practice.
- Determine the whole-of-life costs of proposed new/upgraded infrastructure, including additional annual operations and maintenance costs.
- To implement the assigned components of the Asset Management Strategy with agreed resources and review the performance of those strategy elements.
- To implement tactical plans (such as maintenance programs and capital works programs) in accordance with the Asset Management & Services Policy, Strategy, approved Asset Management Plans and other asset related plans.
- To deliver asset based services to agreed levels of service, risk and cost standards.
- To present information to the CEO and Council relating to asset service levels, life cycle costs, risks and opportunities.
- To record the levels of service set by Council, including decision date and reference number, for assets under its control (i.e., in a service level register or similar).
- Capture details of newly installed/constructed assets and changes to asset types and conditions as required for the asset registers
- Make these records available to Technical, Asset Management and GIS Officers in one form or another to update the asset registers
- If they are unable to maintain completeness of asset information, they have the responsibility of finding another section to take on the role of maintaining these records. If for some reason no section is willing to undertake the role, the asset management team will assess the situation and recommend a solution for the CEO to decide.

The **Asset Management Steering Committee (AMSC)** contains appropriate representatives across the different sections that contribute to Council's asset lifecycles. They are required to align their efforts and culture to achieve long term corporate objectives and manage the implementation of this policy, associated strategy and the relevant change management responsibilities. As the Asset Management development and implementation process evolves, the AMSC must:

- Develop the corporate Asset Management & Services Policy and Strategy for consideration by the CEO and Council. Then implement assigned components with agreed resources and review the performance of those strategy elements and integrate the documents into the corporate governance framework.
- Provide asset management governance.
- Develop and implement level of service review, systems/plan development for asset management plans
- Coordinate asset data collection (new assets and regular inspections) as required for insurance, forward planning and valuation purposes to minimise duplication of effort.
- Evaluate and monitor outputs following asset management implementation and ongoing plan review
- Coordinate the Asset Management Improvement Program.
- Liaise, consult and cooperate with all sections in order to ensure that the right asset management classes and practices are assembled, maintained and delivered, in conformance with standards, specifications and user priorities, in a consistent way across Council
- Achieve consistence in asset management practices across the Council
- Annually produce the Integrated Services and Asset Infrastructure Management Plan, including renewal requirements, for Council adoption.

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Asset Management & Services Policy

RESOLUTION NO. ~~DM24OM00/002/0048~~ VERSION V4.23

Technical, Asset Management and GIS Officers must ensure asset related information is available for asset valuations; forward planning and external audits (*refer to Council's Records Management Policy*). They are specifically required to:

- Guide and support the development of Asset Management Plans.
- Maintain Council's infrastructure asset registers and MapInfo GIS.
- Complete Project Summary Sheets and related quality assurance documents for all major projects.
- Order standards and specifications for the AMSC as required.

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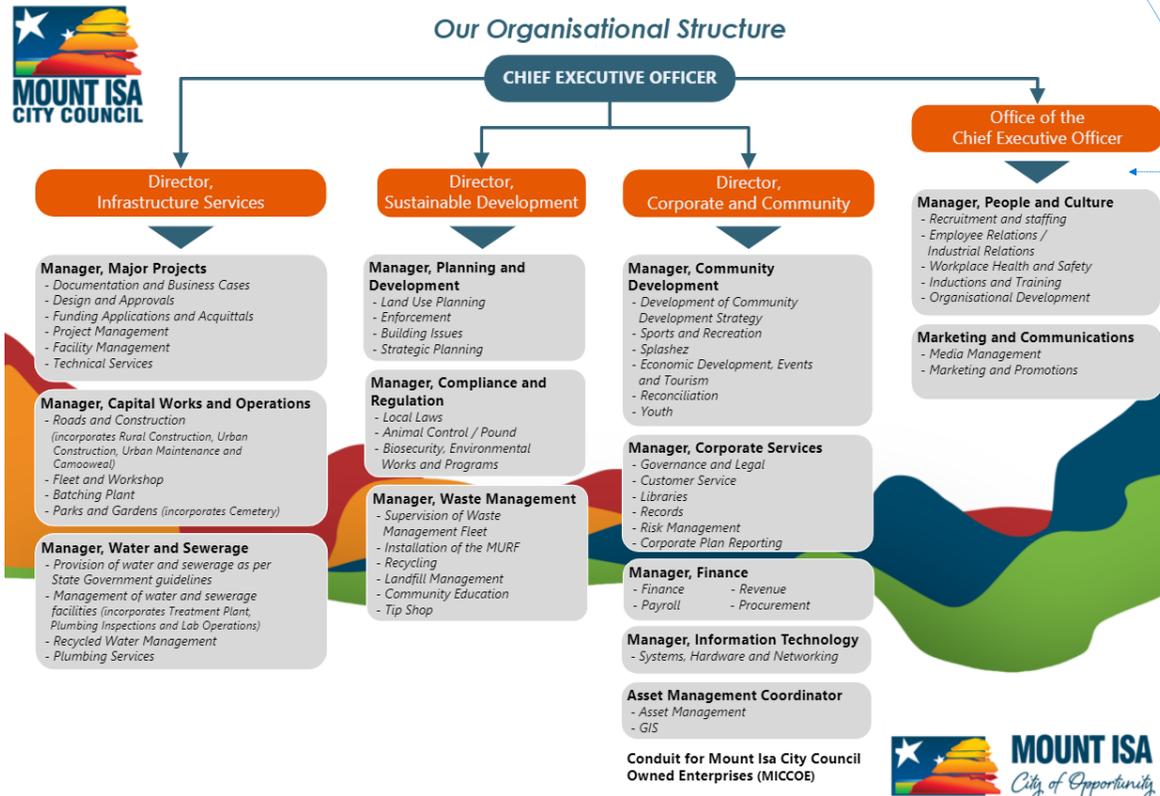
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Attachment B – Asset Management Steering Committee Structure

As identified, an Asset Management Steering Committee (AMSC) will be developed to ensure that preparation, implementation and management of the Asset Management Plan is an organisational approach. The structure of the proposed AMSC is detailed below and may subject to change for improvement and effectiveness of the processes:



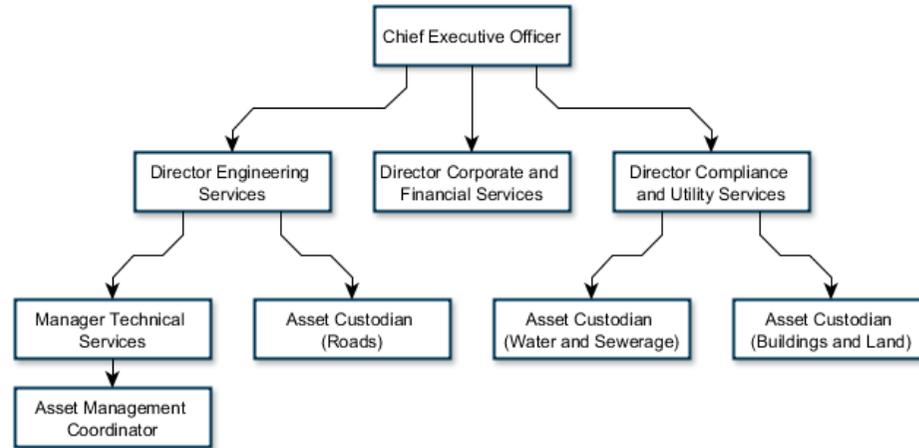
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STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
 Asset Management & Services Policy

RESOLUTION NO. [OM24OM00/002/0048](#) VERSION V4.23



Each departmental [Manager/Team Leader/Coordinator/supervisor](#) will be responsible for providing relevant information for the asset management plan to the asset management coordinator to ensure that all data is incorporated in the plan. "Asset Management" is a journey that requires continuous management, monitoring and documenting up-to-date information.

It is essential that support across the whole organisation is maintained.

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WATER AND SEWER MONTHLY REPORT

Submitted by Adam Kleier – Acting Water and Sewer Team Leader

MagiQ Folder ID: 6168



September & October 2020

ITEM 11.1

EXECUTIVE SUMMARY

Installation of the 2.7km water mains extension to service Old Mica Creek Road has now been completed. The Water and Sewer team is continuing with the crossover of property's water services on Old Mica Creek Road to this new supply.

A flow water meter has been installed to record city water consumption on the Council side of the Mount Isa Water Board outlet to the low-level zone. A second flow meter is due to be installed to the high-level zone outlet.

The Water and Sewer team installed five (5) 50mm water services, including water meters and backflow prevention devices (RPZs) as part of the Parks and Gardens Markham Valley upgrade project.

The Department of Natural Resources, Mines and Energy (DNRME) conducted an audit in October on the compliance with the Drinking Water Quality Management Plan and Water Supply (Safety and Reliability) Act 2008.

With the departure of the existing Water and Sewer Team Leader in October 2020, Water and Sewer Leading Hand, is currently Acting in this position.

MOUNT ISA OPERATIONS

1.1 Water and Sewer Vandalism

No reports of vandalism to water and sewer infrastructure have been reported.

1.2 Water Meter Readings and Repairs

The quarterly water meter reading schedule for Route 0 and Route 99 non-residential water meters commenced in September. All readings were successfully completed within the Revenue Department's timeframes.

1.3 Flushing Mains

A total of three (3) water quality service requests have been received during September and October, all of which were located in the Soldiers Hill area. Two of the water quality requests were attributed to water main shutdowns. Although it is encouraged that members of the public run their taps until the water runs clear following a water shutdown, in each of these cases, the water main was flushed by our crews as a precaution. The remaining request was concentrated at a single property where the water meter had collected a large volume of debris, this was promptly flushed and cleared. Water mains flushing has been undertaken at the end of water lines in various streets across the city, with a focus on the area of Parkside.

1.4 Hydrant Markings

Following an audit report from Queensland Fire and Emergency Services, the Water and Sewer team promptly rectified issues reported regarding hydrant markings around Good Shepherd Catholic College.

1.5 Mains and Services

During September and October, there were a total of seven (7) water main breaks in the system. Breaks in the water mains are caused by weaknesses in ageing infrastructure and require emergency water shutdowns to conduct urgent repairs. There was a total of eleven (11) instances of unplanned water main interruptions to repair water main breaks, sluice valves and ferrules. Water pressure monitoring in the Soldiers Hill area continues.

1.6 Reservoirs

Manual dosing of Reservoirs continued this month and will continue until an appropriate automatic



dosing system is fitted to all Reservoirs.

Reservoir 1 and Reservoir 4 are currently offline pending an inspection to determine ongoing leakage issues. This inspection is due to be conducted in November by external consultant, GHD. The Reservoir capital works project commenced and saw the installation of two (2) automated chlorination systems at Reservoir 3A and Reservoir 6 by Grenof. As part of this project, Reservoir 3A is due to be drained in November for the installation of a new Grenof Pulsair Tank Mixing System.

1.7 Trade Waste / Backflow Prevention

Annual testing of Council's backflow prevention devices was undertaken internally in September.

1.8 Sluice Valve Servicing

Operational works have not commenced in this area for this financial year.

1.9 Pump Stations

Pump Station maintenance has continued during September and October in line with interdepartmental Pump Stations meetings. Odour control measure at Pump Station 1 are ongoing and the irrigation system to the Biofilter pit has been installed.

During September, two (2) notifiable overflow events occurred at Pump Station 2 due to electrical switchboard and SCADA alarm failures. An electrical contractor was promptly engaged to rectify the switchboard issues. The Team Leader has put forward a proposal and cost analysis for a backup pump to be installed at the overflow tank at Pump Station 2 to increase retention times. An additional overflow event occurred at Pump Station 12 in October due to malfunctioning alarms. SCADA and telemetry at the Pump Stations continues to be investigated with the IT project officer. All overflow events have undergone investigation in accordance with the Department of Environment and Science (DES).

1.10 Sewer Mains

There were three (3) sewer main blockages during September and October and no reported sewer main breaks in the infrastructure. An additional sewer blockage was reported on Abel Smith Parade, however, upon inspection, the blockage was located within the property's internal septic system.

1.11 Treatment Plant

Routine operations have continued as usual. The Water and Sewer team replaced the broken sludge pit line at the Treatment Plant in September. The Treatment Plant Operator has been monitoring the Inlet Structure grit channels following concerns they are not operating optimally. Quotes are being sourced for new augers and wear plates for the Inlet Structure.

A concrete pad was completed for the installation of a new 10,000 litre self-bunded chemical grade tank for storing liquid chlorine.

Additional works have been undertaken at the facility, including the update of the upstairs office and the repurpose of a disused shed as storage room for surplus Water and Sewer spare parts.

1.12 Effluent Irrigation

No further issues have been identified in September, however, a power outage at the end of October caused the effluent valves to trip and close. The on-call plumber attended promptly, and with the assistance of the Treatment Plant Operator, the valves were reset, and the effluent water supply was restored.

At the close of October, the department received reports of low water pressure at the Horse Paddocks. As the pressure output at Council's pumps is consistent, often the issues are identified within the Paddocks themselves with regards to sprinkler heads, where Water and Sewer cannot act.

CAMOOWEAL OPERATIONS

2.1 Pumping

DNRME called for an immediate isolation of the Chlorine Gas Facility in Camooweal until compliance measures have been enacted. The residents of Camooweal were put on a boil water notice effective 30 October 2020. A new chlorine gas storage and facility is required to be installed, along with hardwired chlorine gas detection devices and new scales to weigh gas bottles.

2.2 Mains and Services

The Water and Sewer Team attended Camooweal to repair various water service leaks across the town, reported by the Camooweal Leading Hand.

2.3 Reservoirs

New poly water tanks were installed in September, to replace the existing leaking header tanks.

2.4 Water Meter Install

No water meters have required replacement/installation in September or October.

2.5 Water Meter Reading

Non-residential water meters in Camooweal were read in September in accordance with the Revenue Department's water meter reading schedule.

2.6 Sewerage

There have been no issues reported in September or October.



OPERATIONAL BUDGET SEPTEMBER 2020

Items	Cost Centre	Cost Description	Budget Performance				% of Depleted Annual Budget	Under/Over
			Annual Budget	Year To Date Budget	Year To Date Actual	Year To Date Variance		
1.1	6200-2171	Water & Sewer Vandalism	\$21,000	\$5,460	\$0	\$5,460	0%	-26%
1.2	6200-2807	Meter Readings & Repairs	\$238,000	\$61,880	\$32,474	\$29,406	14%	-12%
1.3	6200-2816	Maintenance Flushing Mains	\$34,000	\$8,840	\$12,877	-\$4,037	38%	12%
1.4	6200-2817	Maintenance - Hydrant Markings	\$45,000	\$11,700	\$4,345	\$7,355	10%	-16%
1.5	6200-2818	Maintenance Mains & Services (Mount Isa)	\$1,096,000	\$284,960	\$402,176	-\$117,216	37%	11%
1.6	6200-2819	Maintenance Reservoirs (Mount Isa)	\$150,000	\$39,000	\$130,065	-\$91,065	87%	61%
1.7	6200-2821	Trade Waste/Backflow Prevention	\$102,000	\$26,520	\$3,757	\$22,763	4%	-22%
1.8	6200-2822	Sluice Valve Servicing	\$83,000	\$21,580	\$1,438	\$20,142	2%	-24%
1.9	7100- 2305	Pump Station (Sewer) Operation	\$550,000	\$143,000	\$211,404	-\$68,404	38%	12%
1.10	7100-2332	Maintenance Sewer Mains	\$143,000	\$37,180	\$22,093	\$15,087	15%	-11%
1.11	7110-2301	Operations Treatment Plant	\$722,988	\$187,977	\$152,823	\$35,154	21%	-5%
1.12	7110-2334	Maintenance Effluent Irrigation	\$224,000	\$58,240	\$38,934	\$19,306	17%	-9%
2.1	6300-2331	Maintenance Pumping Camooweal	\$50,000	\$13,000	\$2,256	\$10,744	5%	-21%
2.2	6300-2332	Maintenance Mains & Services Camooweal	\$64,000	\$16,640	\$14,965	\$1,675	23%	-3%
2.3	6300-2333	Camooweal Maintenance - Reservoirs	\$73,000	\$18,980	\$15,232	\$3,748	21%	-5%
2.4	6300-2334	Camooweal Water Meter Install	\$9,000	\$2,340	\$0	\$2,340	0%	-26%
2.5	6300-2335	Camooweal Water Meter Reading & Maintenance	\$4,000	\$1,040	\$967	\$73	24%	-2%
2.6	7200-2020	Camooweal Sewerage Maintenance	\$95,000	\$24,700	\$1,642	\$23,058	2%	-24%
Totals			\$3,703,988	\$963,037	\$1,047,448	-\$84,411	28%	



OPERATIONAL BUDGET OCTOBER 2020

Items	Cost Centre	Cost Description	Budget Performance				% of Depleted Annual Budget	Under/Over
			Annual Budget	Year To Date Budget	Year To Date Actual	Year To Date Variance		
1.1	6200-2171	Water & Sewer Vandalism	\$21,000	\$7,140	\$0	\$7,140	0%	-34%
1.2	6200-2807	Meter Readings & Repairs	\$238,000	\$80,920	\$41,279	\$39,641	17%	-17%
1.3	6200-2816	Maintenance Flushing Mains	\$34,000	\$11,560	\$12,877	-\$1,317	38%	4%
1.4	6200-2817	Maintenance - Hydrant Markings	\$45,000	\$15,300	\$5,198	\$10,102	12%	-22%
1.5	6200-2818	Maintenance Mains & Services (Mount Isa)	\$1,096,000	\$372,640	\$488,511	-\$115,871	45%	11%
1.6	6200-2819	Maintenance Reservoirs (Mount Isa)	\$150,000	\$51,000	\$146,967	-\$95,967	98%	64%
1.7	6200-2821	Trade Waste/Backflow Prevention	\$102,000	\$34,680	\$3,858	\$30,822	4%	-30%
1.8	6200-2822	Sluice Valve Servicing	\$83,000	\$28,220	\$1,438	\$26,782	2%	-32%
1.9	7100- 2305	Pump Station (Sewer) Operation	\$550,000	\$187,000	\$261,060	-\$74,060	47%	13%
1.10	7100-2332	Maintenance Sewer Mains	\$143,000	\$48,620	\$29,889	\$18,731	21%	-13%
1.11	7110-2301	Operations Treatment Plant	\$722,988	\$245,816	\$213,285	\$32,531	30%	-4%
1.12	7110-2334	Maintenance Effluent Irrigation	\$224,000	\$76,160	\$55,229	\$20,931	25%	-9%
2.1	6300-2331	Maintenance Pumping Camooweal	\$50,000	\$17,000	\$8,661	\$8,339	17%	-17%
2.2	6300-2332	Maintenance Mains & Services Camooweal	\$64,000	\$21,760	\$31,955	-\$10,195	50%	16%
2.3	6300-2333	Camooweal Maintenance - Reservoirs	\$73,000	\$24,820	\$16,500	\$8,320	23%	-11%
2.4	6300-2334	Camooweal Water Meter Install	\$9,000	\$3,060	\$0	\$3,060	0%	-34%
2.5	6300-2335	Camooweal Water Meter Reading & Maintenance	\$4,000	\$1,360	\$967	\$393	24%	-10%
2.6	7200-2020	Camooweal Sewerage Maintenance	\$95,000	\$32,300	\$1,924	\$30,376	2%	-32%
Totals			\$3,703,988	\$1,259,356	\$1,319,598	-\$60,242	36%	



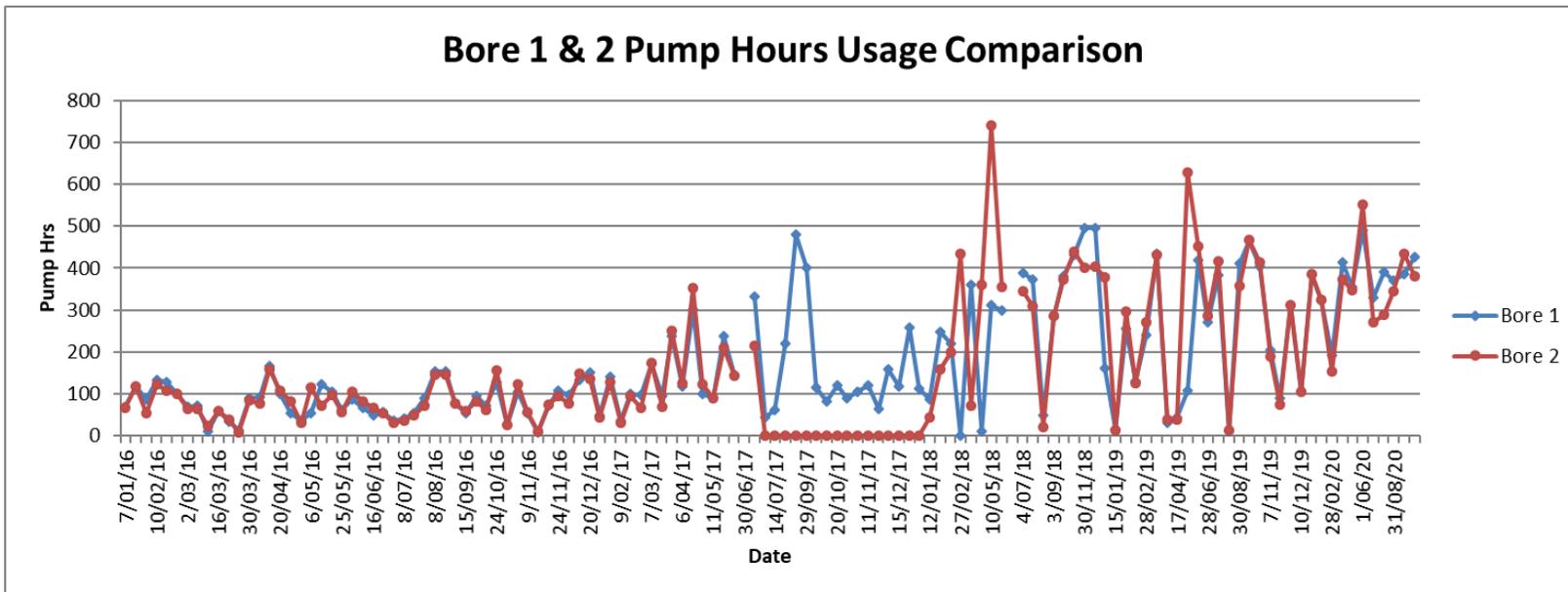
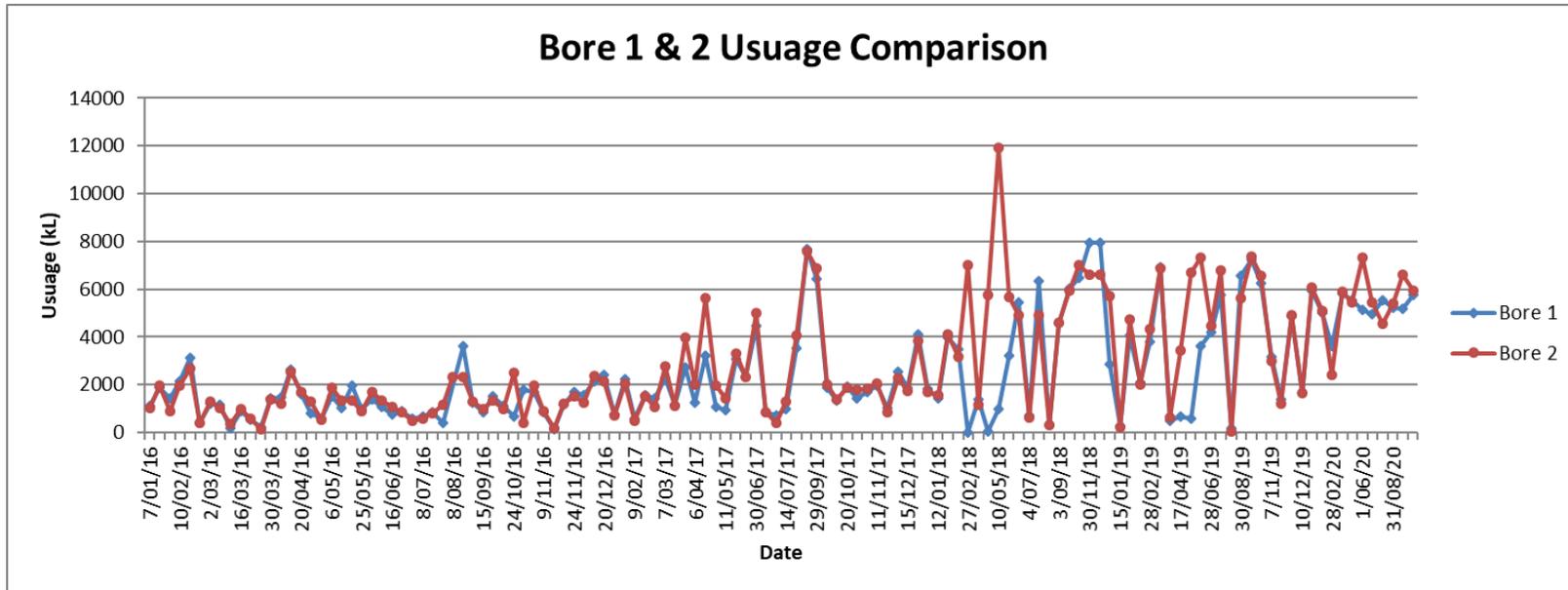
KEY PERFORMANCE INDICATORS - SEPTEMBER & OCTOBER COMBINED

Indicator Code	Indicator Title	Mount Isa	Camooweal	Monthly Total	Cumulative Total for Financial Year
QG 4.5 / AS14	Number of Water Main Breaks / Bursts / Leaks	7	0	7	20
QG 4.6 / AS38	Total Sewer Main Breaks	0	0	0	0
QG 4.6 / AS38	Total Sewer Main Blockages / Chokes	3	0	3	11
IQG 4.7 / CS61	<p>Number of Connections affected by Unplanned Interruptions: - When the customer has a total loss of water supply and has not received 24 hours notification (or as otherwise prescribed by regulatory requirements) of the interruption. - Where the duration of a planned interruption exceeds that which was originally notified.</p> <p><i>Excludes:</i> - Property services interruptions, unless the burst or leak require the wter main to be shut down for repair and therefore affects multiple customers. - Interruptions that cause some reduction to the level of service, but where notmal activities are still possible.</p>	414	0	414	924
<p>A complaint is a written or verbal dissatisfaction about an action, proposed action or failure to act by the water utility, its employees or contractors. This excludes customer queries or notifications that are informing the service provider of an issue that needs attention but is not an 'expression of dissatisfaction'.</p>					
QG 4.10 / CS20	Number of Water Complaints: Water Quality	0	0	0	1
IQG 4.11 / CS23	Number of Water and Sewerage Complaints: Billing and Accounts	0	0	0	0
IQG 4.12 / CS22	Number of Water Complaints: Service	0	0	0	0
IQG 4.13 / CS21	Number of Sewerage Complaints: Service	0	0	0	0

For the months of September and October a total of 337 Customer cases were received by the Water and Sewer department through iCasework. This includes service requests, enquiries, applications, complaints and all customer service requests submitted directly to the on-call plumber after office hours.



BORE WATER STATISTICS - CAMOOWEAL





ITEM 11.2

Waste Management Monthly Report October 2020

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October 2020 Overview

Submitted By: Sam Wylie – Waste Management Team Leader

Folder ID. 18510

Executive Summary

Waste Management Operations have run to schedule throughout August with minimal interruptions, due to mechanical malfunctions, to the waste pickup routes.

An LGAQ online forum discussing waste and resource recovery was attended by the Waste Management Team Leader. This forum was attended primarily by Local Government Waste Management Advisory Committee members and included informative workshops and presentations from waste industry professionals.

A site maintenance and housekeeping overhaul commenced in August for the purpose of both beautifying and re-instilling Health and Safety conditions across the Waste Management Facility. This overhaul includes items such as the repainting traffic management lines, bollards and garden edges as well as general tidying and decluttering the facility of disposable items.

The Waste Management Team welcomes an interim Waste Manager to assist in both supporting the Waste Management Team Leader as well as instructing and guiding the department towards increased Waste Levy and Environmental license compliance.

Feasibility studies pertaining to the Materials Recovery Facility have commenced with a geotechnical survey being completed at the Waste Management Facility in March.

The annual Department of Environment and Science Local Government waste survey is to be completed across August for final reporting in September.

A presentation for Council was made by specialist Consultants regarding the proposed Material Recovery Facility (MRF) and costs/services associated with it.

For more detailed operations, please see the below sections.

Waste Levy

Leviable Month	Tonnage Waste to Landfill	Tonnage Commercial Waste	Tonnage Domestic Waste	Levy Paid on Waste to Landfill
July 2020	2168.80	789.04	875.43	\$127,084.35
August 2020	3301.89	1161.25	912.65	\$156,753.75
September 2020	3659.23	1202.22	976.35	\$166,053.90
October 2020	2610.55	1296.07	957.46	\$171,700.35
FY 20/21	11,740.47	4448.58	3721.89	\$621,592.35

During 19/20 FY we received a total of 11,206.30 Tonnes of Commercial Waste and 9,753.81 Tonnes of Domestic Waste.

Refer to [Table 1- Operational Budget Performance](#) for Mount Isa operations expenditure.

Mount Isa – Operations

1.1 Waste Management Facility Operation-Mt Isa

During September the landfill compactor was out of service for two weeks due to starter motor problems, which hampered landfill compaction. Later in the month our D7R Dozer lost a track which affected landfill management. Due to both machines being down we required emergency repairs on the D7R Dozer so that we could focus on landfill cover until the compactor was repaired. At the end of September both the compactor and dozer were operational, which helped us focus getting on landfill compaction and cover back on track.

During October, all machinery was functional and landfill was compacted and covered daily, in accordance with DES guidelines.

1.2 Garbage Collection Domestic

The Domestic Garbage Collection Services have run to schedule throughout October.

1.3 Sanitation Depot Maintenance

A spike in Sanitation Depot Maintenance expenditure is to be expected in the coming months due to facility maintenance and housekeeping overhaul.

1.4 Garbage Collection – Bulk

The Bulk Garbage Collection Service have run to schedule throughout October.

Garbage Collection – Commercial

The commercial garbage collection service has run to schedule throughout October.

1.5 Recycling

Steel was baled and removed from site by a local business during October, a total of 49.54 tonne.

Camooweal Operations

Refer to [Table 1 - Operational Budget Performance](#) for Camooweal operations expenditure.

2.1 Camooweal Garbage

The Camooweal garbage collection service has run to schedule throughout October.

2.2 Camooweal Refuse Tip

Camooweal Refuse Tip remained closed for the month of October.

Table 1 - Section Operational Budget Performance

Percentage of expenditure Benchmark for financial year budget performance evaluation is: **36%**

Item #	Cost Centre	Cost Description	Budget Performance				% of Depleted Annual Budget
			Annual Budget	Year To Date Budget	Year To Date Actual	Year To Date Variance	
1.1	8500-2002	Pest Control/Mosquito	\$205,000	\$73,800	\$7,700	\$66,100	4%
1.2	8500-2501	Noxious Plants	\$212,000	\$76,320	\$47,148	\$29,172	22%
1.3	9100-2300	Refuse Tip Operation-Mt Isa	\$1,283,840	\$462,182	\$535,311	\$73,129	42%
1.4	9200-2002	Garbage Collection Domestic	\$491,000	\$176,760	\$156,428	\$20,332	32%
1.5	9200-2005	Sanitation Depot Maintenance	\$196,000	\$70,560	\$42,654	\$27,906	22%
1.6	9250-2007	Garbage Collection - Bulk	\$271,000	\$97,560	\$93,833	\$3,727	35%
1.7	9250-2008	Garbage Collection – Commercial	\$226,586	\$81,571	\$12,977	\$68,594	5%
1.8	9260-2003	Recycling	\$662,987	\$238,675	\$94,778	\$143,897	14%
2.2	9500-2303	Camoowal Garbage	\$92,224	\$33,201	\$15,650	\$17,551	17%
2.3	9500-2305	Camoowal Refuse Tip	\$80,248	\$28,889	\$869	\$28,020	1%
		TOTAL	\$3,720,885	\$1,339,519	\$1,007,348	\$332,171	27%

Table 2 - Waste Operations Summary

Waste to Landfill and RRA - October	
Waste Type	Quantity (t)
Kerbside Domestic	594.88
Kerbside Commercial	36.82
MICC Bulk Bins	79.84
Domestic Household Waste	256.37
Green Waste - RRA	173.79
Timber - RRA	10.28
Concrete - RRA	44.24
Clean Cardboard - RRA	19.68
Clean Fill	423.98
Commercial & Industrial (including MICC)	590.67
Construction & Demolition - RRA	3.84
E-Waste	1.80
Asbestos	6.20
Shredded Tyres	25.32
Steel - RRA	42.80
TOTAL	2310.51

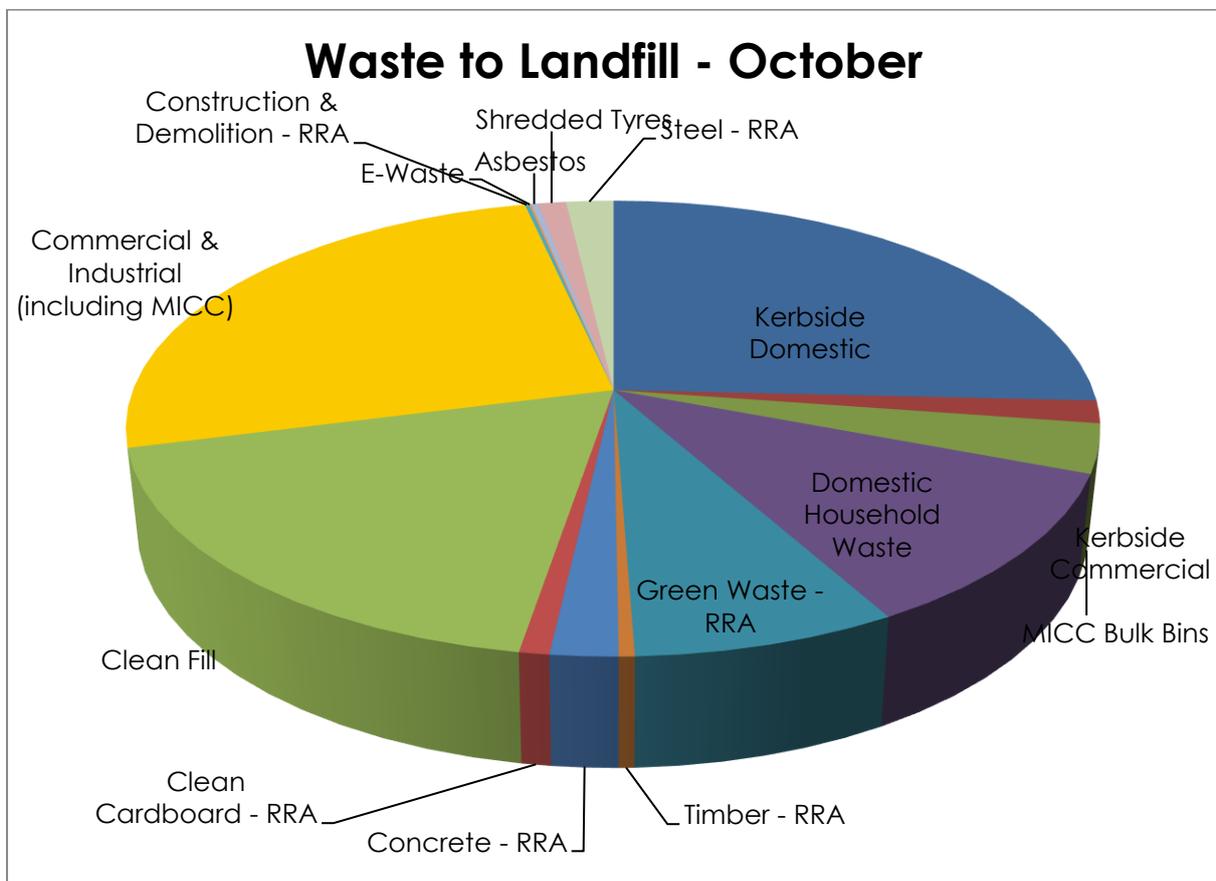


Figure 1 - Percentage of Waste to Landfill and RRA by Type

Kerbside Domestic



Figure 2 - MICC Domestic Waste Collection Services

Waste to Landfill

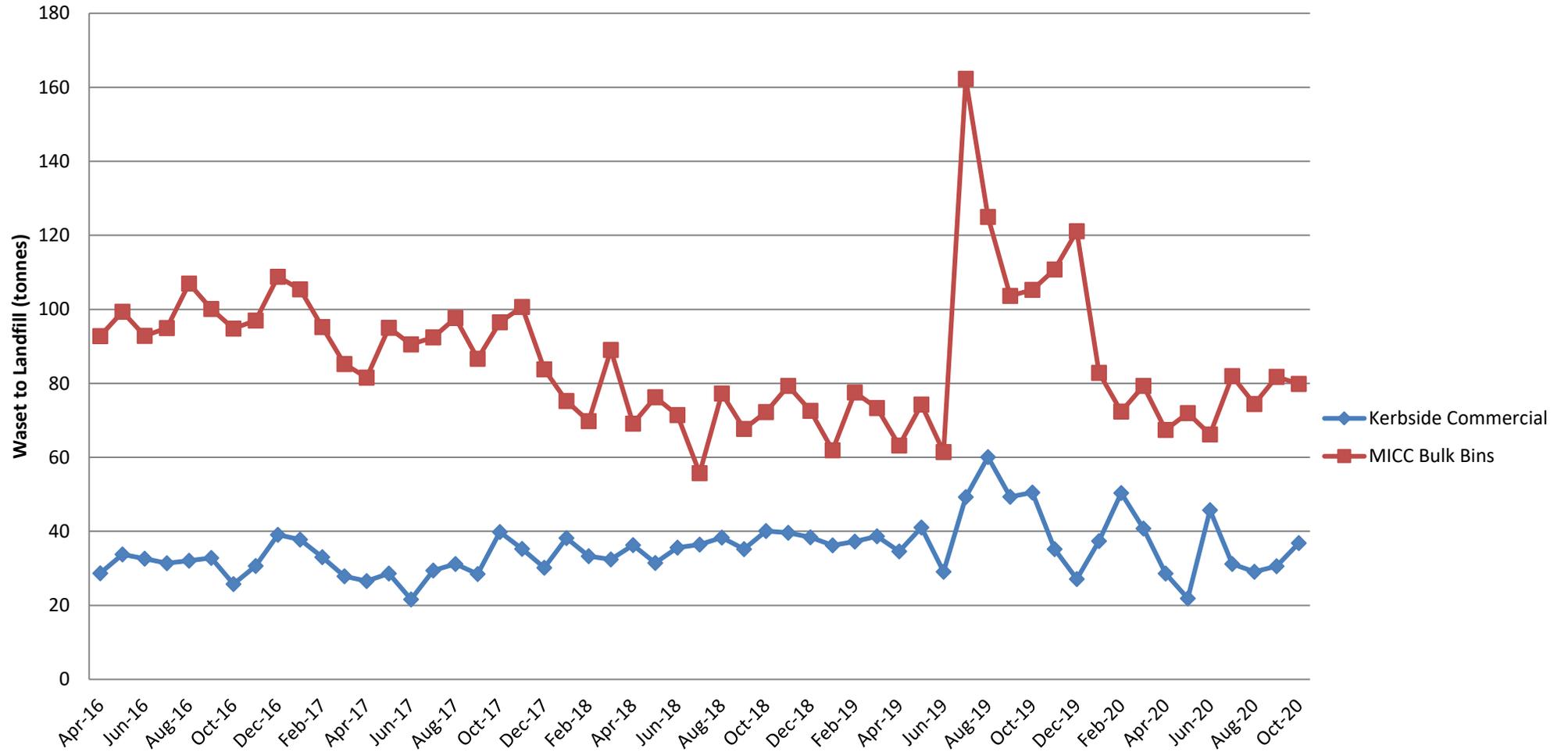


Figure 3 - Commercial and Bulk Bin Waste Collection Services

Waste to Landfill

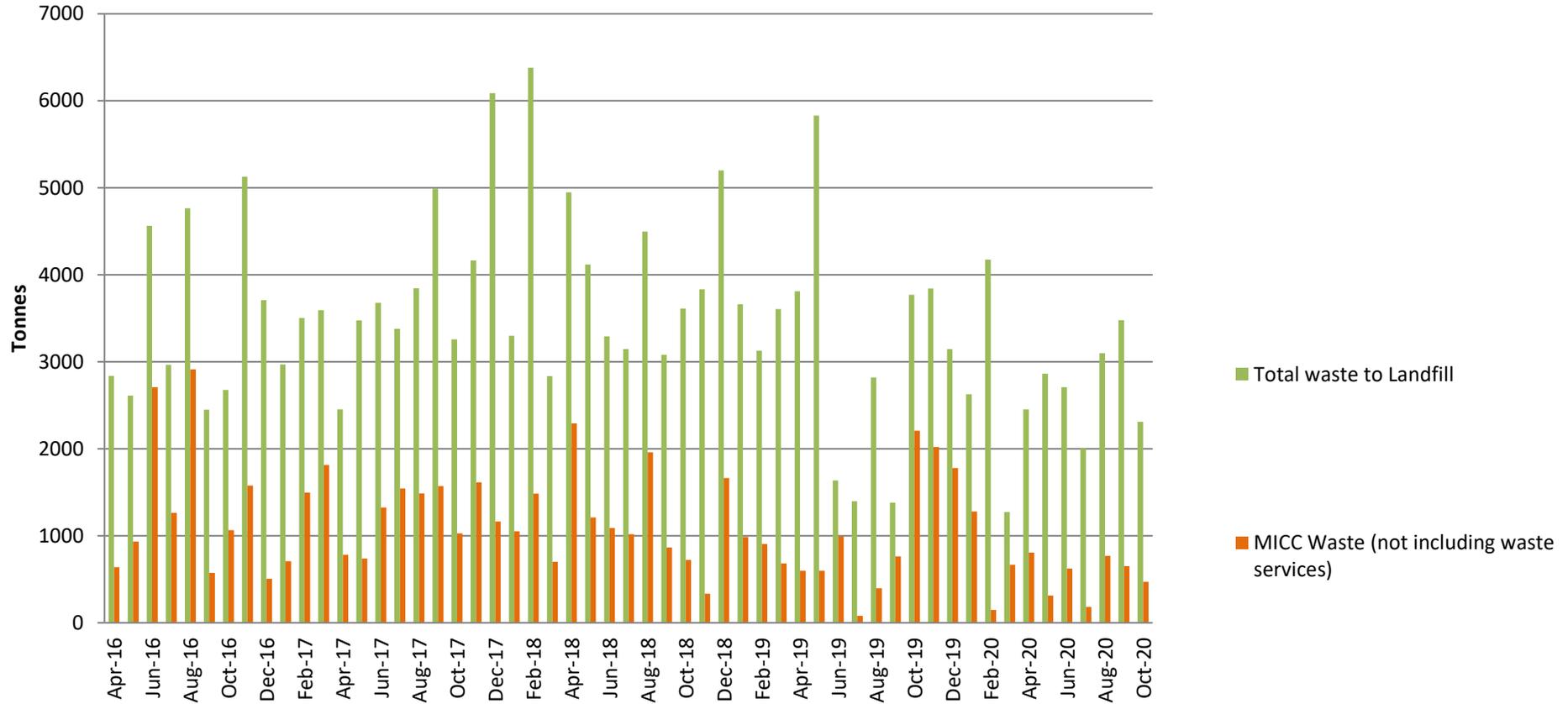


Figure 4 – MICC Waste to Landfill

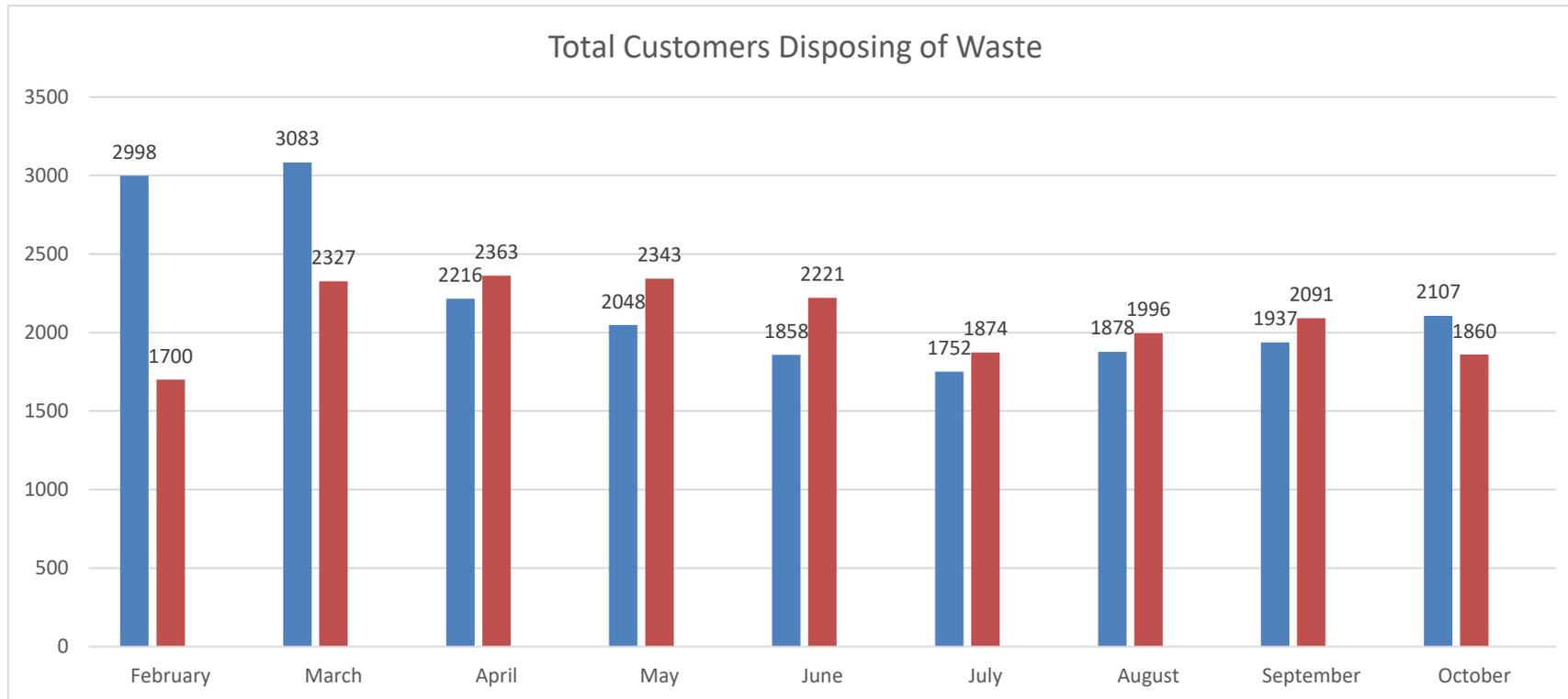


Figure 5 – Total Domestic and Commercial Customers Disposing of Waste



Compliance & Utilities Services

Environmental Services

Monthly Report

September & October 2020



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1. EXECUTIVE SUMMARY

The Environmental Services (ES) department responded to various complaints regarding environmental nuisances, public health, illegal dumping and complaints in relation to the Little Red Flying Foxes. (Refer to table 1 below).

Table 1: Number of complaints Environmental Services attended to in September and October 2020.

Environmental Services Complaints	September 2020	October 2020
Environmental Nuisance	7	1
Public Health	2	0
Illegal Dumping	8	8
Little Red Flying Fox	0	10

The ES officers conducted inspections of 25 food premises and one (1) illegal food business investigation in September 2020. A total of 28 food premises inspections were conducted and two (2) illegal food business investigations in October 2020.

The ES officers attended two (2) trainings in September 2020: Conduct fire operations and Procurement policy and procedures in addition to one (1) training session on Administrative Action Complaints in October 2020.

The ES department assessed and issued one (1) temporary food stall licence in September 2020 and two (2) temporary food stall licences in October 2020.

The ES department issued 57% of licences/permits in September 2020 and about 99% of licences/permits were issued for registered businesses in October 2020 as part of licence/permit renewal for the 2020/2021 financial year.

Council has received approval for ten (10) environmental charge projects to be implemented in the 2020/2021 financial year.

The ES department received the final Site-Specific Risk Management Plan (SSRMP) for Council's Aquatic Facilities (Splashez Aquatic Centre and Fun Park) in September 2020.

The ES department undertook quarterly (September 2020) and monthly ground water monitoring (September and October 2020) along with testing of extra parameters for the Environmental Evaluation. A bore driller has been engaged by the ES department to begin drilling the five (5) additional bores in November which will assist in further assessing impact from landfill activities.

The ES department conducted quarterly landfill gas monitoring at Council's landfill site – Cell 1.

In summary for September 2020:



7 Environmental complaints were Investigated.



1 Illegal operation of food business was investigated



8 Illegal Dumping Investigations undertaken



Inspected 25 fixed food premises



57% ES licences/permits were issued to registered businesses

In summary for October 2020:



11 Environmental complaints were Investigated.



2 Illegal operation of food businesses were investigated



8 Illegal Dumping Investigations undertaken



Inspected 28 fixed food premises



99% of renewal licences/permits were issued by 31st October 2020

2. Environmental Services Monthly Summary – September and October 2020

The ES team responded to customer service requests and investigated complaints received in relation to various issues as described in the table below.

Table 2: Overview of Environmental Services Request for Service/Complaints

Overview of Environmental Services Requests for Service / Complaints		September 2019	September 2020	October 2019	October 2020
Customer service - initiated requests		13	8	17	12
Food safety and licensing - Enquiries / Clarification / Complaints		29	11	4	10
Public health risk	Enquiries	3	3	1	4
	Service Requests	0	2	3	1
Environment	Enquiries	3	10	4	10
	Service Requests	0	3	5	7
Littering or illegal dumping - Notifications / Complaints		1	8	1	8
Discharge of prescribed contaminant - Notifications / Complaints		0	3	0	0
Vector risk - Disease transmitted by animal or insect		0	1	0	0
Environmentally Relevant Activities (ERA)		0	0	0	0
Asbestos related enquiries for compliance or complaints		1	0	0	1
Totals		50	49	35	53

3. Environmental Services assistance within Council

3.1 Property Searches and Environmental Advice for September:

The ES department assessed 14 property search requests for health licences/registrations and environmental conditions; provided three (3) environmental assessments; two (2) internal comment/condition requests; one (1) environmental assessments for a development application for the Development and Land Use Department.

3.2 Property Searches and Environmental Advice for October:

The ES department assessed 29 property search requests for health licences/registrations and environmental conditions along with five (5) internal comment/condition requests and four (4) development applications.

4. Trainings

4.1 Trainings for September

All ES department officers undertook the mandatory ‘Conduct Fire Operations’ training this month. This training provided the officers with knowledge to ensure officers are prepared, safe and able to address when a fire arises. All ES department officers also undertook an internal ‘Procurement Policy and Procedures’ training to ensure all officers know Councils Procurement Policy and Procedures for acquiring goods, services, or works from an external source.

4.2 Trainings for October

Five (5) ES department officers undertook internal ‘Administrative Action Complaints’ training to ensure all officers know Council’s policies and procedures for identifying, receiving, processing and investigating administrative action complaints along with how to respond to customers with these types of complaints.

5. Health Inspections/Administration

Budget – September expenditure was at 23% and October expenditure is currently at 31%

Table 3 outlines an overview of the registered businesses for each category in Mount Isa and the number of inspections conducted.

Table 3: Registered Businesses and Inspections Conducted

ES licenced premises / activities	Registered Businesses		Inspections Conducted		
	September 2020	October 2020	September 2020	October 2020	2020/2021
Food Premises Business (fixed, mobile and footpath dining)	101	101	25	28	83
Registered Businesses with Environmental Authority Permits	3	3	0	0	0
Registered Caravan Parks / Camping Grounds with Permits	9	9	0	0	0
Higher Risk Personal Appearance Services (PAS) with Licences	4	3	0	0	1
Non-higher Risk Personal Appearance Services with Notifications	22	21	0	1	2
Licenced Swimming Pools	2	2	0	0	0
Totals	141	143	31	29	86

Registered Businesses / Activities - September 2020

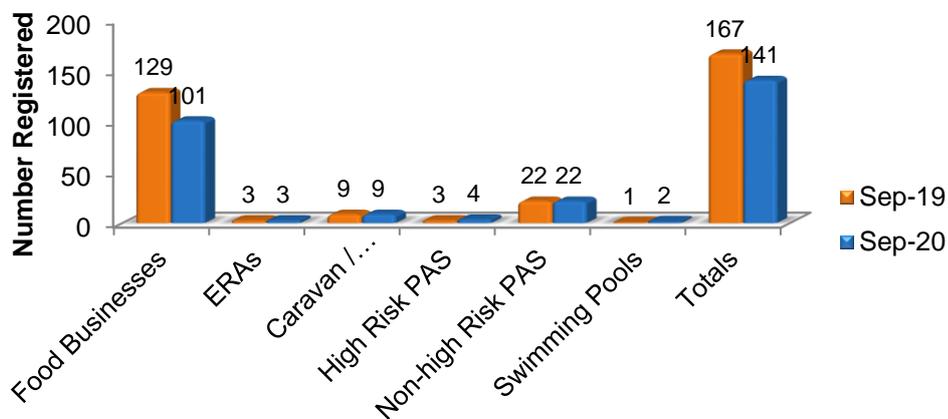


Figure 1. Comparison of Registered Businesses (September 2019 / September 2020)

Registered Businesses / Activities October 2020

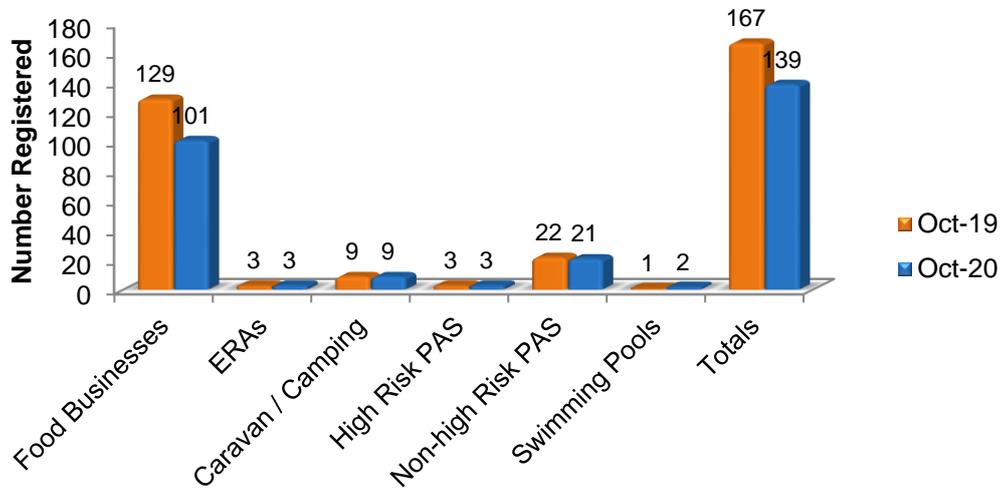


Figure 2. Comparison of Registered Businesses (October 2019 / October 2020)

5.1 Licence Renewal Update for September

As of 30 September 2020, the ES department has issued 58 food premises licences, eight (8) mobile food business licences, five (5) footpath dining permits, six (6) Caravan Parks and Camping Ground permits, two (2) High Risk Personal Appearance Services, one (1) public swimming pool permits, and three (3) ERA permits as part of 2020/2021 ES licence renewal. A total of 57% of licence has been issued as of 30 September 2020.

5.2 Licence Renewal Update for October

As of 30 October 2020, the ES department has issued 41 food premises licences, four (4) mobile food business licences, one (1) footpath dining permit, three (3) Caravan Park and Camping Ground permits, one (1) High Risk Personal Appearance Services, as part of 2020/2021 ES licence renewal. 99% of licences and permits have been issued for the current licensing period, i.e. 1st of October 2020 to 31st of September 2021.

6. Food Safety/ Administration

Budget – expenditure was at 26% in September 2020 and expenditure is at 37% in October 2020.

6.1 Food Safety Assessment

Environmental Health Officers (EHOs) conducted food safety inspection of 25 fixed food premises in September 2020 and 28 fixed food premises in October 2020. All businesses were issued with a report outlining non-compliances observed during the inspection. The businesses were assessed against the requirements of the *Food Act 2006* and *Food Standard Code*.

6.2 Food Recall

The ES department received a food recall notification in October from Townsville Public Health Unit for a food item due to the presence of foreign matter (plastic). The notification was emailed to all registered businesses with Council.



Figure 3. Unsafe food handling/thawing practice of a potentially hazardous food item at a fixed food premises.



Figure 4. Unhygienic food storage container at a fixed food premises.

6.3 Illegal Food Business Investigation

ES department investigated a complaint relating to an illegal operation of licensable home-based food business in September 2020. The business was issued with warning notice and was advised of the requirements for a food licence under the Food Act 2006 to sell food to the public. ES department investigated two (2) food businesses in October who were trading illegally, i.e. operating without a licence. Investigation revealed that one of the businesses were handling food items that are exempted from the licencing requirement whereas the second business was issued with a Warning Notice advising to cease operation immediately and obtain the relevant licence from Council should they intend to continue their operation.

6.4 Temporary Food Stall

ES department issued one (1) temporary food stall licence in September and two (2) temporary food stall licences in October 2020 to conduct food stalls at the Community market.



Figure 5. Temporary Food Stall Operation as of October 2020

6.5 Food Safety and COVID Safe Event

ES department undertook inspection of the food vans that operated during 'Wonderland Under the Stars' event held in Buchanan park. The non-compliances identified during the inspection were asked to be rectified through verbal directions to the business owners. The event was also assessed for safety measures put in place to operate under the COVID safe plans and compliance with the relevant Public Health Directions. Officers inspected the Sunday markets at Colonial Convenience Centre for compliance against food safety matters and COVID Safety requirements. Two (2) businesses were found to be in breach of the licencing requirements under the Food Act. Both businesses were given verbal direction to cease operation and obtain the relevant licences from Council should they intend to continue operations.



Figure 6. Unsafe storage of potentially hazardous food item at a temporary food stall.

6.6 Food Safety Newsletter

The ES department issued the fourth edition of the Food Safety Newsletter "Food Safety Essentials". The newsletter has been sent out to all registered food businesses licenced with Council. The quarterly newsletter is aimed at providing food proprietors, food handlers and those who work in food business with up to date information on food safety issues and regulatory matters in Mount Isa. The fourth edition of the newsletter covered a range of topics such as food safety supervisor requirements, pest control in a food business and an interview section with one of the Environmental Health Officers.

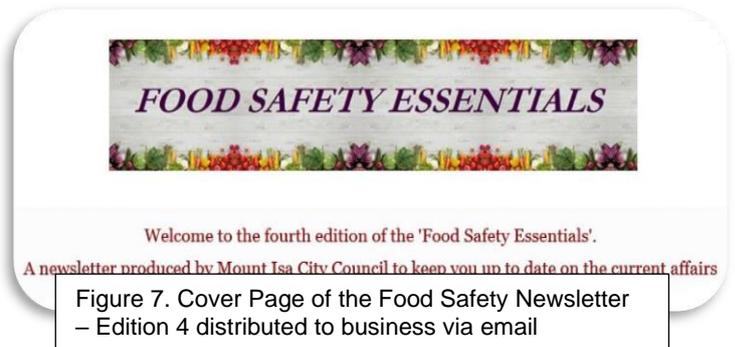


Figure 7. Cover Page of the Food Safety Newsletter – Edition 4 distributed to business via email

6.7 Food Safety Supervisor Training – September 2020

In September, the ES department organised a one-day face to face nationally recognised Food Safety Supervisor Training to help food businesses in gaining qualification for their staff. The training was delivered by the ES Coordinator to provide industry best practice and perspective at a subsidized cost. A total of 13 participants attended the training. As part of the licencing requirements, each licenced food business must nominate a person as their Food Safety Supervisor who is responsible for food safety during business hours. The individual is supposed to have nationally recognised and accredited food safety qualifications.



Figure 8: Photo taken during the Food Safety Supervisors Training

7. Personal Appearance Services (PAS)

Budget – September expenditure is currently at 36% and October Expenditure is currently at 47%

7.1 Administration – PAS

ES department undertook an inspection of a new non-higher risk PAS (hair salon) business in the town. The inspection was based on compliance against the Infection Control Guideline for PAS, and the provisions under the *Public Health (Infection Control for Personal Appearance Services) Act 2003*.

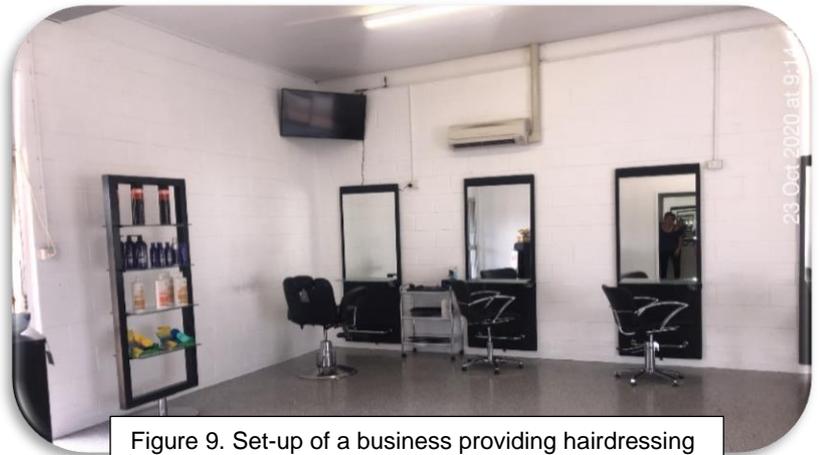


Figure 9. Set-up of a business providing hairdressing services

8. Public Health

8.1 Public Health Nuisance

The ES department received two (2) complaints/service request regarding public health nuisance. One of the complaints was relating to possible killing/poisoning of feral pigeons at a private property. The investigation revealed that the alleged property owner was unaware of the incident. The officer found several dead pigeons within the property but was unable to identify the personnel responsible for possible poisoning of the birds. The property owner was advised to remove all the feed sources and dead pigeons from site.

The other service request was regarding mosquito invasion in Camooweal township. The customer advised that the issues of mosquito has become significant and that the breeding ground could be Council's facilities, gutters or the creek. The request has been on hold due to the lack of vector control officer in Council.



Figure 10. A dead pigeon found on a commercial property due to possible poisoning.

8.2 Boil Water Notice

The department issued a Boil Water Notice to Camooweal residents advising them of the maintenance/upgrade works on Council's drinking water infrastructures which halted the chlorination of the drinking water supplied to the town. Lifting of the Boil Water Notice was issued upon completion of works. ES department issued Boil Water Notice to Camooweal Region effective from 30 October 2020. The notice was issued in line with Council's proposed chlorine dosing facility upgrade works that will halt the chlorination of water supplied to the town.

8.3 Site Specific Risk Management Plan

Council received the final Site-Specific Risk Management Plan (SSRMP) for Council's Aquatic Facilities (Splashez Aquatic Centre and Fun Park). The ES department liaised with the facility operators and the laboratory technicians to delegate the responsibility of maintaining and inputting the water quality results within the database that was part of the SSRMP.

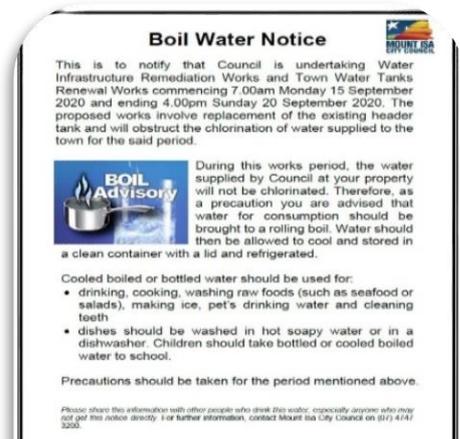


Figure 11. Copy of Boil Water Notice issued to Camooweal Township

8.4 Drinking Water Incident Notification – Investigation Report

ES department submitted final investigation report of the drinking water incident notified to the regulator (Department of Natural Resource Mines and Energy – DNRME) in August 2020 after high concentrations of chlorine was detected at Reservoir 5. The investigation concluded that the incident occurred due to operational error; the chlorine dosage applied was calculated for a tank at 100% capacity when the tank was only at 50% capacity at the time. The tank was taken off-line immediately until safe levels of chlorine were confirmed in the sample. Council's water and Sewer department is working on the installation of automated chlorine dosing units at two of the reservoirs and water level sensors for the reservoirs that will not have automatic dosing system.

9.Environmental Protection

Budget – September expenditure was at 25% and October expenditure was at 42%

9.1 Landfill Gas Monitoring

The ES Officers performed quarterly landfill gas monitoring at Council's landfill site - Cell 1. This was undertaken in accordance with Council's Environmental Authority (EA), which requires Council to ensure the release of landfill gas does not cause environmental harm and landfill gas does not exceed the limits described in the EA.

9.2 Landfill Fire Incident

On Tuesday 20th October 2020, a fire occurred within the active landfill cell. The extent of the fire was approximately 10m² and was contained within the active cell. An Environmental officer reported the fire to the Department of Environment and Science pollution hotline. No environmental impacts or disturbances were caused by the incident and the water used to extinguish fire was contained within the site.

9.3 Environmental Investigation

Environmental Services attended seven (7) complaints/service requests in September 2020, relating to environmental nuisance/harm including release of prescribed water contaminants, dust, light and possible fire hazard. One (1) complaint was regarding a diesel spill that occurred on a commercial property. The tenant was provided with a brief environmental assessment report detailing the actions required by them to ensure the land is remediated. Two (2) of the complaints were concerning fire fuel loads in different locations. Options that are being investigated to resolve these include either putting in fire breaks or undertaking a hazard reduction burn. The remaining four (4) complaints are currently under investigation.

In October 2020, the ES department received and responded to ten (10) queries and complaints regarding the little red flying-foxes in Sunset. One (1) complaint is under investigation regarding a possible business operating without an Environmental Authority.

9.4 Pump Station 2 Overflow Sampling

Council's sewage pump station number 2 overflowed twice last month into a channel which leads to the Leichardt River. This month, the water in the channel and downstream in the Leichardt River was sampled and sent for analysis on two different occasions. Initial results indicate that the overflow discharge did not reach the Leichardt River and it has therefore not been contaminated by this event.

9.5 Pump Station 12 Overflow

On 28/10/2020 there was a minor overflow event at Pump Station 12. The Environmental Officer attended the site and observed no environmental impacts. The overflow did not reach the creek or the Leichardt River. The channel that the pump station overflowed into was disinfected.



Figure 12. Waste management's water truck dousing the area at Landfill where the fire occurred.

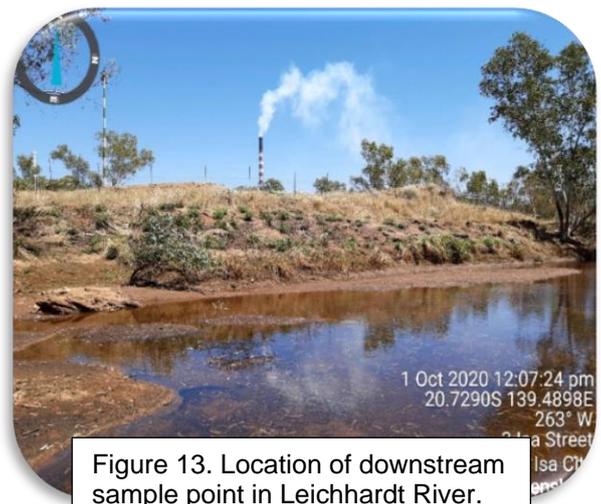


Figure 13. Location of downstream sample point in Leichardt River.

10. ES Project Updates

10.1 Environmental Evaluation – September 2020

The decision has been made to initially drill five (5) additional bores to further assess the impact from landfill activities. The quotes for the bore drillers have been evaluated and a preferred tender has been chosen. It is anticipated that the drilling of the bores will commence in October.

In addition to this, routine quarterly and monthly landfill groundwater monitoring at Council’s landfill site was undertaken along with further parameters being tested. This was due to the consultant’s recommendation as they believed that the current analytical suite may not be sufficient to determine all potential contaminants of concern. One more round of this extra sampling will be undertaken during the next quarterly sampling event in December.

10.2 Environmental Evaluation – October 2020

A bore driller has been engaged by the ES department to begin drilling the five (5) additional bores in November which will assist in further assessing impact from landfill activities. Routine monthly landfill groundwater monitoring at Council’s landfill site was also undertaken.

10.3 Environmental Charge

In September 2020, the Environmental Charge Working Group meeting was held and the details of projects to be implemented this financial year were discussed. The briefing note that provides details on these projects was updated. An officer’s report has been sent to Council’s meeting seeking approval to undertake projects. By October 2020, Council approval has been received for ten (10) projects to be implemented in the 2020/2021 financial year with a total budget of \$755,000 from the environmental fund. These projects are:

- Little Red Flying-Fox Alternative Roost Site
- Breakaway Creek Investigation
- Free Plants Day
- Community Waste Education program
- Community Garden
- Waterways Pollution and Litter Prevention
- Water Conservation Campaign
- Educate Local Businesses on Pollution Prevention
- Council Facilities Aspects and Impacts Register
- Factsheets for Best Practice Advice

10.4 Environmental Audit

The objective of the audit was to identify and address gaps and potential non-compliances at Council facilities to improve overall environmental performance. The environmental audit reports identified actions and recommendations to be implemented at each site. The ES team is holding ongoing fortnightly meetings with representatives from each Council site to assist with implementing these improvements.

10.5 Breakaway Creek Spring/Seepage Investigation

The ES Department has received the investigation report back from the consultants in relation to the likely cause of the consistent flow of water through Breakaway Creek all year long. This report states that the likely cause is from excess irrigation water and potential pool backwash onto lawns in the area which is infiltrating through the ground. Once infiltrated, the natural slope and characteristics of the bedrock cause the infiltrated water to flow into the creek where it stays and cannot infiltrate any further into the ground due to the non-porous bedrock. This report will be presented to Council next month.

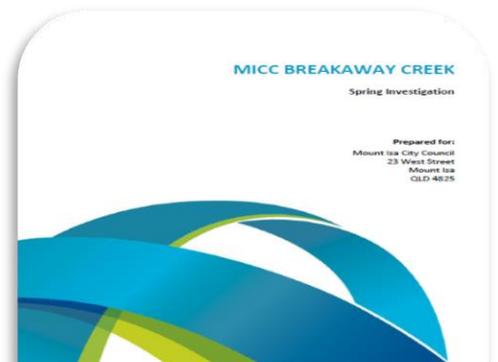


Figure 14. Cover page of the report that contain the findings of the Breakaway Creek Spring/Seepage investigation.

10.6 Little Red Flying-Fox Alternative Roost

The ES Department will be undertaking a Community Information Session in November to inform the community of Council’s plans on establishing the Alternative Roost Site and educate the community about the migratory Little Red Flying-Foxes. Works for the development of creating the alternative roost site should begin next month.

11. Waste Reduction and Recycling

11.1 Illegal Dumping Hotspot Grant Program

ES department organised installation of illegal dumping signs with the help of Council's Works Depot team. In September 2020, a total of 5 signs were installed on key locations including Moondarra Drive, R48 Reserve, Old Barkly Highway, Duchess Rd and Diamantina Developmental Road. The department will monitor and get feedback for the current signs in place and identify more locations for installation in the next stage of the project. In October 2020, eight (8) new signs were installed on key locations including Moondarra Drive, R48 Reserve and Duchess Road. The department will continue to monitor the town to identify locations that would be appropriate for signage and organise installation. The next stage of the project involves installation of surveillance cameras to monitor hotspots and undertake the investigation of illegal dumping cases when required.



Figure 15. Illegal dumping signs at Duchess Road (left) and Moondarra Drive (right).

11.2 Illegal Dumping Investigation – September 2020

The department received eight (8) new cases of illegal dumping; five (5) of which related to littering and disposal of rubbish at Leichhardt riverbed; two (2) incidents were reported by Mount Isa Water Board for illegal dumping at R48 reserve and the last incident was related to littering on the side of the road. All cases are currently under investigation. The department issued three (3) Show Cause Notices and one notice requesting for information under the *Waste Reduction and Recycling Act 2011*. The department resolved three (3) cases from the previous month.

11.3 Illegal Dumping Investigation – October 2020

The department investigated eight (8) new cases of illegal dumping; four (4) of which related to dumping of household waste, furniture and green waste; two (2) incidents regarding dumping of concrete/rubble and one (1) case of littering on the street. Council's waste management team and Mount Isa Water Board cleaned 540kg of illegally dumped rubbish from the environment for disposal at the landfill.



Figure 16. Illegally dumped concrete/rubble on a state land.



Figure 17. Household Waste and furniture dumped at R48 Reserve.

11.4 Penalty Infringement Notice

ES department issued two (2) Penalty Infringement Notices under the *Waste Reduction and Recycling Act 2011* for littering and illegal dumping offence. A total of \$2668.00 in fines was issued to the offenders along with issuance of a Compliance Notice for clean-up of one of the sites.

12. Biosecurity – September 2020

The Rural Lands Officer (RLO) continued spraying weed killer in the Leichhardt river and town areas. The officer continued street-to-street survey to determine the noxious plants growing in the residential yards. The survey information will be included when Council develops a Biosecurity Surveillance Program. A total of seven (7) property owners/occupiers have responded to the 1080 baiting program notice. The second-round of 1080 baiting program is happening between 5th to 16th of October 2020. The officer also responded to rabbit complaint and has implemented necessary control measures.

13. Biosecurity – October 2020

The Rural Land Officer (RLO) has completed the weed surveillance program of all town suburbs during the waste disposal runs as a result of *Leucaena* and rain trees growing in front and back of house yards. A total of five (5) properties were attended to, in the second round of the 1080 Baiting Program which consisted of putting out 940kg of meat baits. The next baiting program will be in June 2021. The spraying of Coral Cactus, Caltrop and Chinne apple trees in the old meat works paddock were carried out in addition to monitoring of weed biocontrol that were released in the *Parkinsonia* infestation on Barkly downs. The officer responded to a request regarding a deceased kangaroo out on the Diamantina Development Road, however no sign of the kangaroo was found upon investigation.

14. Objectives for October and November 2020

October 2020 Objectives:

- Continue license/permit renewal
- Food safety assessment of 25 licenced food businesses
- Develop and release the fourth edition of Food Safety Newsletter.
- Installation of signs for illegal dumping hotspot project.
- Review of findings from Breakaway creek investigation.
- Continue works to implement environmental performance improvements at Council facilities based on environmental audit action plans.
- Finalise projects to be completed this financial year from the Environmental management Plan priority actions.
- Drilling of five (5) groundwater bores and monthly groundwater sampling.

November 2020 Objectives:

- Write Progress Report for Illegal Dumping Hotspot Program
- Inspection of eight (8) Home-Based Food Premises
- Inspection of 24 Businesses providing Personal Appearance Services (PAS)
- Community Information Session for Little Red Flying Fox (LRFF)
- Drilling five (5) bores for Environmental Evaluation
- Finalize planning and details for Environmental Charge Projects
- Monthly groundwater monitoring
- Spraying burrow pits (gravel pits for bush crew) for noxious plants and weeds
- Continue spraying for noxious plants in the Leichhardt River and gullies running off it
- Vector Control Officer to be shown around mosquito breeding hotspots
- Continue works to implement environmental performance improvements at Council facilities based on environmental audit action plans

15. Operational Budget Performance for September and October 2020

Percentage of expenditure benchmark for budget performance evaluation this report is: 25% (September 2020) and 33% (October 2020) through the Financial Year.

Table 4 - Operational Budget Performance

Items	Cost Centre	Cost Description	SEPTEMBER 2020				OCTOBER 2020			
			Annual Budget	Year to Date Actual Expenditure	Year to Date Variance	% of Depleted Annual Budget	Annual Budget	Year to Date Actual Expenditure	Year to Date Variance	% of Depleted Annual Budget
1.	8200-2000-0000	Health Inspections / Administration	\$207,000	\$46,890	\$160,110	23%	\$207,000	\$63,545	\$143,455	31%
2.	8200-2221-0000	Health Promotion	\$27,000	\$99	\$26,901	0%	\$27,000	\$99	\$26,901	0%
3.	8200-2500-0000	Environmental Protection	\$285,400	\$91,166	\$194,234	32%	\$285,400	\$119,024	\$166,371	42%
4.	8200-2520-0000	Food Safety Audits & Administration	\$106,600	\$27,291	\$79,309	26%	\$106,600	\$39,753	\$66,867	37%
5.	8200-3000-0001	Environmental Administration	\$90,000	\$19,948	\$70,052	22%	\$90,000	\$27,166	\$62,834	30%
6.	8200-8230-0000	Personal Appearance Services	\$80,000	\$28,994	\$51,006	36%	\$80,000	\$37,309	\$42,691	47%
7.	8520-2000-0000	Environmental Charge Costs ¹	\$0	\$44,723	\$44,723	0%	\$0	\$44,723	\$44,723	0%
Totals			\$796,000	\$261,284	\$534,716	33%	\$796,000	\$333,797	\$462,203	42%

¹These activities are funded separately from the separate Environmental Charge as per to the Revenue Statement and Annual Implementation Plan.

LOCAL LAWS MONTHLY REPORT

Submitted by Lani Vincent Specialist Local Laws
MagiQ Folder: 5394



September/October 2020

ITEM 11.4

EXECUTIVE SUMMARY

Animal Management Facility (AMF) has been proactive on streamlining our processes, implementing

Parking infringements have commenced in the CBD, this was followed by warning notices issued on all vehicles informing members of the public that parking infringements will be issued in the next six weeks on any parking offences.

ANIMAL MANAGEMENT

Animal Management Facility (AMF)

September	
Animals Impounded	151
Cats adopted/rescued	17
Dogs adopted/rescued	28
Feral Cats	45
October	
Animals Impounded	130
Cats adopted/rescued	31
Dogs adopted/rescued	28
Feral Cats	33

Mount Isa City Council Pound policy, microchip policy and dog attack procedure are completed in draft, waiting for approval.

The pound is purposing that microchipping will be done at the facility this will save time and money presently microchipping is done at the veterinary surgery's, once an non microchipped is claimed, adopted/rescued the animal must be microchipped prior to leaving the facility (if old enough).

At present the Animal Management Officers are required to transport the animals to local vets for microchipping, a time analyses have been completed outlining the vet and staff cost.

The money the Council will save on time and vet cost, the facility can purchase a product called "Parvac", this is a short-term protection against parvovirus whilst the dogs are in the pound. The vaccine can be administered by a vet nurse, the vaccine is not a "live" virus and does not require a qualified vet to administer.

Animals Local Laws statistics

September	
Wandering at large	15
Noise nuisance	6
Excess approvals	6
Dog attacks	4
Impounds	6
October	
Wandering at large	9
Noise nuisance	5
Excess approvals	3
Dog attacks	4
Impounds	6

General Local Laws statistics

September	Total
Abandoned vehicles	7
Parking	4
Overgrown/accumulated materials	8
Approvals park hire	6
Footpath usage	1
October	
Abandoned vehicles	14
Parking	5
Overgrown/accumulated materials	4
Approval park hire	5
Footpath usage	2

FACILITY MAINTENANCE

A misting system for the dog kennels and holding pen has been ordered, also two gazebos for the dog exercise area due to the exercise area not having any shade.

The exercise yards have kids/shell pools for the animals to play/keep cool whilst in the exercise area.

Requested quotes for roller shades at the holding pens to help keep the animals cool, the impounding of animals in the holding cages are a priority to impound in the pound, the holding cages and are regularly checked over the weekend to prevent any animals been in the cages for long periods of time.

PARKING MANAGEMENT

- Currently working on auctioning of abandoned vehicles, aiming to have the yard cleared before Christmas.
- Penalty Infringement notices issues 3 x September 17 x October

FINANCIALS - as at September 2020

Animal Management:

Description	\$ Sept Actual	\$ Oct Actual	\$ YTD Actual	\$ Full Year Budget	\$ Variance Full Year
Animal Control Fees					
Dog Registrations	93,768	100,604	351,333	245,000	(106,333)
Dog Permits	8,240	8,840	31,552	11,000	(20,552)
Horse Stable Registration	3,375	3,375	13,890	6,000	(7,890)
Goat / Piggery Registration	-	-	-	-	-
Dog Cats Livestocks Imounding Fees	6,558	7,849	21,009	20,000	(1,009)
Dog Breeding Permits	-	-	-	-	-
Cat Registrations	3,606	3,681	13,218	8,000	(5,218)
Cats Permits	640	640	2,560	2,000	(560)
Cat Trap / K9 Collar Hire Fee	-	-	-	3,000	3,000
Permits for Regulated Dogs	2,170	2,170	7,715	7,000	(715)
Sale of Animals	-	-	-	-	-
Pick Injured Animal & Transfer to Vet	-	-	-	-	-
Collection of Cat Trap with Animal	-	-	-	2,000	2,000
Sale of Animals Dog or Puppy	11,866	14,374	29,912	34,000	4,088
Sale of Animals Cat or Kitten	5,971	7,112	19,484	13,000	(6,484)
Sale of Animals Livestock	-	-	-	-	-
Sale of Animals - Over and Under	-	-	-	-	-
TOTAL REVENUE	136,193	148,645	490,673	351,000	(139,673)
Pound Employess Costs	37,453	49,339	123,434	208,000	84,566
Pound Materials and Services	63,971	75,797	200,018	73,700	(126,318)
Pound Transport	1,743	2,130	5,651	-	(5,651)
TOTAL EXPENSES	103,167	127,265	329,103	127,265	(47,403)
PROFIT (LOSS)	33,027	21,380	161,570	223,735	(92,270)

Local Laws:

Description	\$ Sept Actual	\$ Oct Actual	\$ YTD Actual	\$ Full Year Budget	\$ Variance Full Year
Local Laws Infringement Fees					
Abandoned Vehicle Sales	-	-	-	13,000	13,000
Overgrown Allotment Fines	-	-	-	8,000	8,000
Water Infringments	790	1,200	2,645	36,000	33,355
Regulated Parking Fines	-	406	406	130,000	129,594
Animals at Large	9,802	13,425	35,136	104,000	68,864
Footpath Obstruction	135	498	633	2,000	1,367
Non-Compliance Regulated Dogs	-	-	-	9,000	9,000
Election Signage Application Fee	-	75	75	-	(75)
TOTAL REVENUE	10,726	15,604	38,895	302,000	263,105
Employess Costs	201,412	257,269	655,723	736,000	80,277
Materials and Services	31,115	36,989	104,717	205,550	100,833
Transport	4,694	5,134	15,075	108,000	92,925
TOTAL EXPENSES	237,222	299,392	775,515	1,049,550	274,035
PROFIT (LOSS)	(226,495)	(283,788)	(736,620)	(747,550)	(10,930)

*



September & October 2020

ITEM 12.1

Executive Summary

A total of 2238 calls were answered in September and 2335 calls were answered in October by Customer Services. Majority of these calls related to the issuing of water notices in August – due in September and the rates notices issued in September – due in October, as well as payments of these notices.

These calls were either resolved during the call, internally transferred, or entered into iCaseworks for actioning by the relevant department.

MICC imputed 510 customer requests into iCaseworks for the month of September and 575 for October. These requests remained similar to requests received in August across most Council departments, however, Revenue saw a steady increase through both September and October, due to the issuing of both water and rates notices. An increase in payment commitment and concealed water leak applications were received, as well as customer enquiries into the charges of rates notices in comparison to the recent decrease in Mount Isa land valuations.

COVID-19 Action Items

- Installation of sneeze guards on the customer service counters 31 August 2020
- Installation of floor stickers detailing spacing to encourage social distancing
- Social distancing staff workstations and customer waiting area, sanitising counters and EFT machines, visitor self-assessment questionnaire (updated 04 August) – form use ongoing and installation of updated Covid-19 public signage 07 August 2020
- Covid-19 Social Distancing training session for Customer service staff completed 15 July 2020

Camooweal Agent

Camooweal Hall update – As advised by Council's Building, Construction, Facilities and Insurance Manager, the Hall is now available for Council Meetings only. The Hall will remain available for council only until commencement of restumping works, programmed for October to December 2020. All electrical and fire detection services have been repaired and are now compliant.

Camooweal Items for Council Consideration

- PO Hotel having water turned off and not being notified
- Mess left behind by plumbers after water leak repairs
- No answers to questions raised by Council
- MICC Local Laws Ranger attended Camooweal for inspections Thursday, 03 September

CUSTOMER SERVICE MONTHLY REPORT

Submitted by Acting Customer Service Coordinator Kirsty Osborne

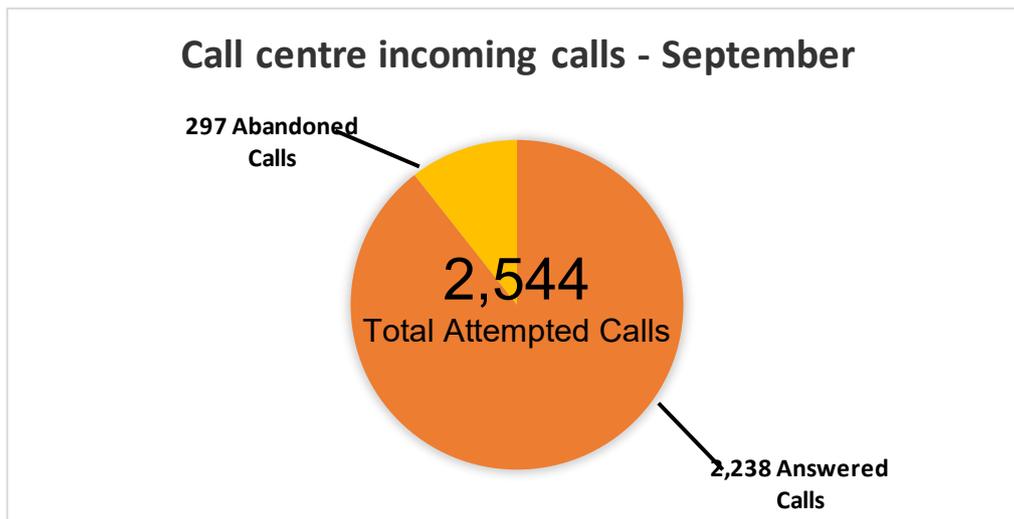
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September & October 2020 Telephone Activity

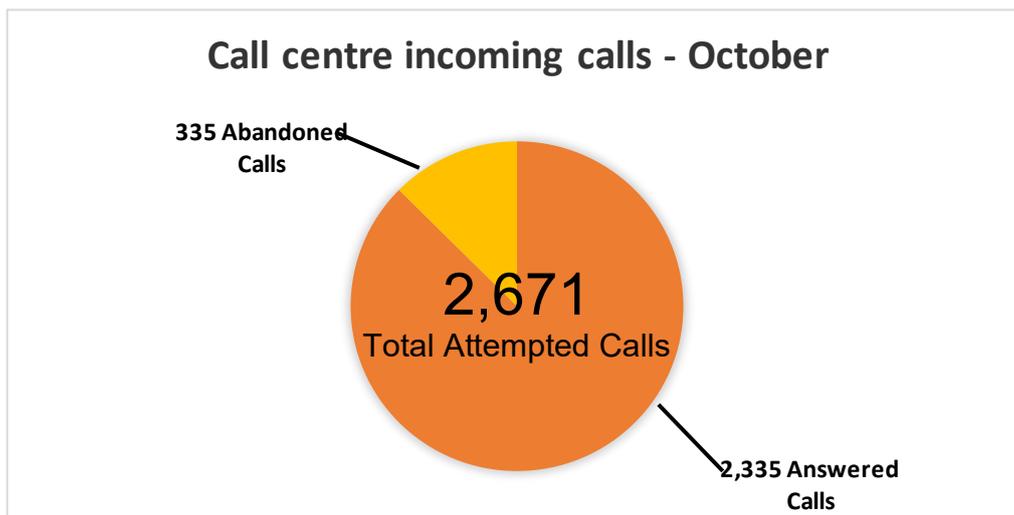
Total Incoming Calls

Customer Service recorded 2238 incoming calls for the month of September, with 91.7% of calls answered within 60 seconds. Majority of calls were relating to the issuing of rates notices, water notice queries and payments and local laws issues.



2335 calls were answered by MICC for the month of October 2020, with 90.3% of calls answered within 60 seconds. Majority of these calls related to rates notices, including payments and explanations of rates charges in relation to the decrease in Mount Isa land valuations.

A total of 804 calls were transferred from Customer services to various departments, including Local Laws, Development and Land Use and Revenue.



Note: Abandoned calls refer to calls that have ended before any conversation occurs, e.g. public have either dialled the wrong number, called during a busier period and have not wanted to be placed into the queue, or calls were made outside customer service trading hours.



CUSTOMER SERVICE MONTHLY REPORT

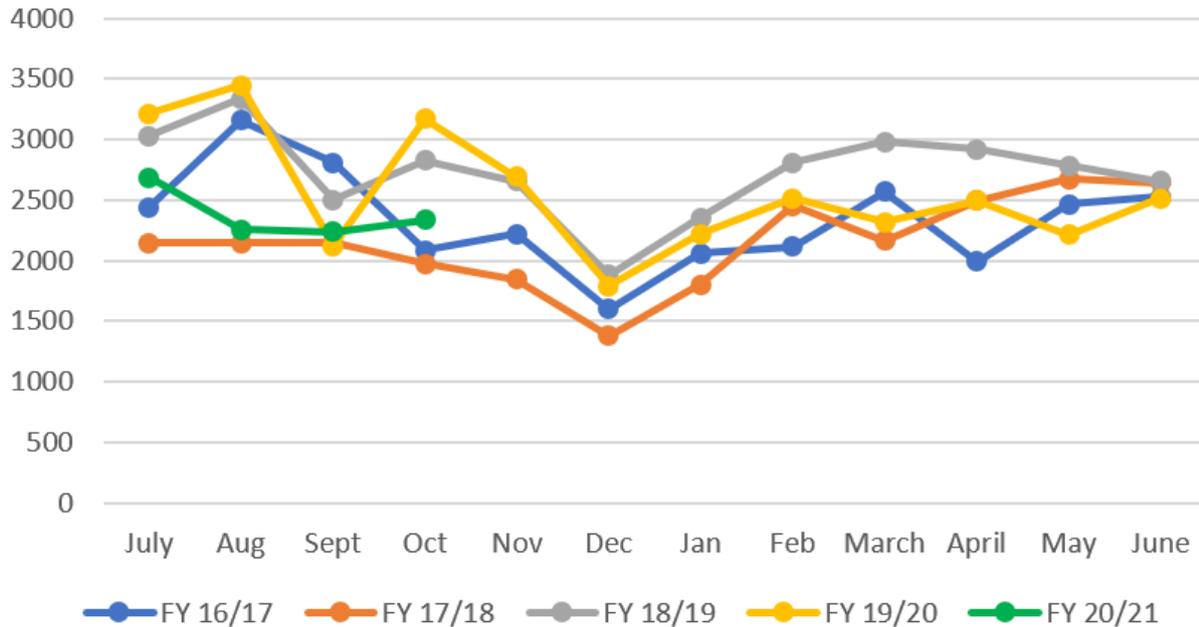
Submitted by Acting Customer Service Coordinator Kirsty Osborne

Magiq Folder ID:4755



Monthly Telephone Activity - Comparison 2016 – 2020

Monthly Telephone Activity



iCasework Summary

September 2020

Mount Isa City Council utilises iCasework to ensure accurate and trackable records of customer requests, enquiries, applications and complaints across all departments. During the month of September 510 cases were created by MICC staff members.

Service requests received in September remained similar to requests received in August across most Council departments, however Water and Sewer saw a decrease in services requests due to a decrease in reports of water leaks and issues regarding water.

Revenue saw an increase in requests due to the release of water notices on 10 August during September. These requests related to the explanation of charges and concealed water leak remission applications.

October 2020

575 cases were created during the month of October. This month saw a significant increase in Revenue service requests. As the land rates were due on 22 October 2020, there was an increase in payment commitment applications from the public.

October also saw an increase in Water and Sewer service requests, this is due to the increased number of water meter accuracy tests and changes to water meter requests brought on by the issue of water notices earlier in the year. As well as an increased number of water leaks and public queries on works performed throughout the city.



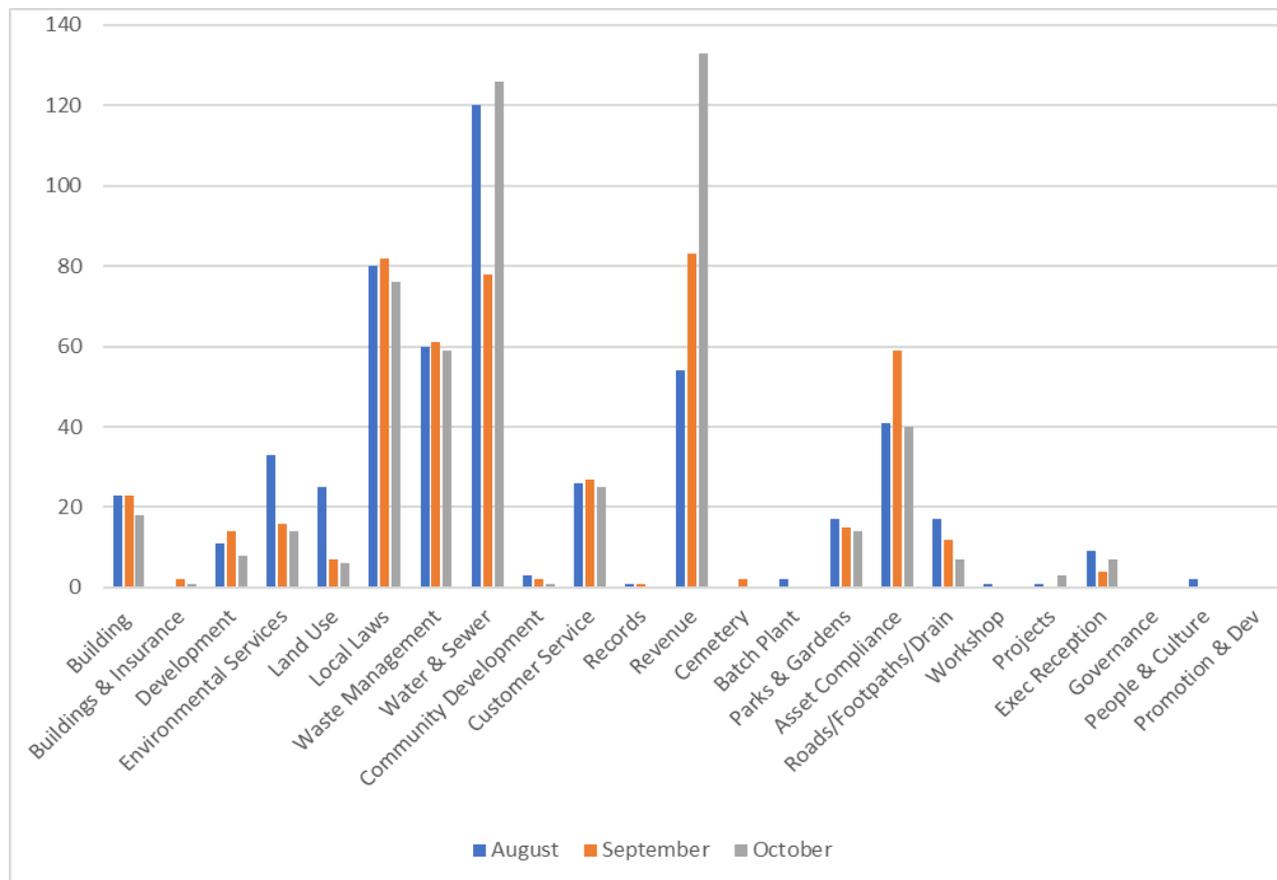
CUSTOMER SERVICE MONTHLY REPORT

Submitted by Acting Customer Service Coordinator Kirsty Osborne

Magiq Folder ID:4755



iCasework Summary Comparison August/September/October 2020



iCaseworks Requests per Council Department

Department	Service Team	Case Type	Sept	Oct	
CEO	Building	Applications	18	12	
		Complaints	0	1	
		Enquiries	2	1	
		Service Requests	3	4	
	Total			23	18
	Development	Applications	8	1	
		Complaints	0	0	
		Enquiries	1	0	
		Service Requests	5	7	
	Total			14	8
	Land Use	Applications	1	3	
		Complaints	0	0	
		Enquiries	3	2	
		Service Requests	3	1	
	Total			7	6



CUSTOMER SERVICE MONTHLY REPORT

Submitted by Acting Customer Service Coordinator Kirsty Osborne

Magiq Folder ID:4755



Department	Service Team	Case Type	Sept	Oct
CEO	Property Search	Applications	16	31
		Complaints	0	0
		Enquiries	0	0
		Service Requests	0	0
	Total		16	31
	Environmental Services	Applications	4	2
		Complaints	1	0
		Enquiries	7	3
		Service Requests	4	9
	Total		16	14
	Local Laws	Applications	12	7
		Complaints	0	0
		Enquiries	3	1
		Service Requests	67	68
	Total		82	76
Department Total			158	153
Executive Services	Building, Facilities & Insurance	Applications	1	0
		Complaints	0	0
		Enquiries	1	0
		Service Requests	0	1
	Total		2	1
	Community Development	Applications	2	1
		Complaints	0	0
		Enquiries	1	0
		Service Requests	0	0
	Total		2	1
	Executive Reception	Applications	0	0
		Complaints	0	0
		Enquiries	1	1
		Service Requests	3	6
	Total		4	7
	Governance	Applications	0	0
		Complaints	0	0
		Enquiries	0	0
		Service Requests	0	0
	Total		0	0
	Library	Applications	0	0
		Complaints	0	0
		Enquiries	1	0
		Service Requests	0	0
	Total		1	0
	People and Culture	Applications	0	0
		Complaints	0	0
Enquiries		0	0	
Service Requests		0	0	
Total		0	0	



CUSTOMER SERVICE MONTHLY REPORT

Submitted by Acting Customer Service Coordinator Kirsty Osborne

Magiq Folder ID:4755



Department	Service Team	Case Type	Sept	Oct	
Executive Services	Promotions & Development	Applications	0	0	
		Complaints	0	0	
		Enquiries	0	0	
		Service Requests	0	3	
	Total		0	3	
Department Total			9	13	
Engineering Services	Engineering & Asset Compliance	Applications	45	31	
		Complaints	0	0	
		Enquiries	9	0	
		Service Requests	5	9	
	Total			59	40
	Cemetery	Applications	0	0	
		Complaints	0	0	
		Enquiries	2	0	
		Service Requests	0	0	
	Total			2	0
	Parks & Gardens	Applications	0	0	
		Complaints	0	0	
		Enquiries	2	0	
		Service Requests	13	14	
	Total			15	14
	Projects, Design & Funding	Applications	0	0	
		Complaints	0	0	
		Enquiries	0	0	
		Service Requests	0	3	
	Total			0	3
	Roads, Footpaths & Drainage	Applications	0	0	
		Complaints	0	0	
		Enquiries	1	0	
		Service Requests	11	7	
Total			12	7	
Waste Management	Applications	2	0		
	Complaints	0	0		
	Enquiries	2	1		
	Service Requests	57	58		
Total			61	59	
Water and Sewer	Applications	1	1		
	Complaints	1	0		
	Enquiries	4	0		
	Service Requests	72	125		
Total			78	126	



CUSTOMER SERVICE MONTHLY REPORT

Submitted by Acting Customer Service Coordinator Kirsty Osborne

Magiq Folder ID:4755



Department	Service Team	Case Type	Sept	Oct	
Engineering Services	Works Department	Applications	0	0	
		Complaints	0	0	
		Enquiries	0	0	
		Service Requests	0	0	
	Total		0	0	
Department Total			227	249	
Corporate and Finance	Customer Service	Applications	0	0	
		Complaints	0	0	
		Enquiries	0	0	
		Service Requests	27	25	
	Total			27	25
	Finance	Applications	1	0	
		Complaints	0	0	
		Enquiries	0	0	
		Service Requests	3	1	
	Total			4	1
	Information Technology	Applications	0	0	
		Complaints	0	0	
		Enquiries	0	0	
		Service Requests	0	1	
	Total			0	1
	Records	Applications	1	0	
		Complaints	0	0	
		Enquiries	0	0	
		Service Requests	0	0	
	Total			1	0
Revenue	Applications	0	0		
	Complaints	1	1		
	Enquiries	12	5		
	Service Requests	70	128		
Total			83	133	
Splashez Aquatic Centre	Applications	0	0		
	Complaints	0	0		
	Enquiries	0	0		
	Service Requests	1	0		
Total			1	0	
Department Total			116	160	
MICC ICASEWORKS TOTAL			510	575	



CUSTOMER SERVICE MONTHLY REPORT

Submitted by Acting Customer Service Coordinator Kirsty Osborne

Magiq Folder ID:4755



Camooweal Report September 2020

Submitted by Kathy Green

Total Customer Enquiries		0
Total Customer Complaints		0
Overview of the month		
Have not received any complaints		
Any outstanding concerns for Council consideration		
Why are general rates charged with a minimum rate where the land values are different		
Payments Received		
Cash		\$478.00
Cheque		0
Credit Cards		0
EFTPOS		0
Total		\$478.00

Camooweal Report October 2020

Submitted by Kathy Green

Total Customer Enquiries		0
Total Customer Complaints		0
Overview of the month		
Have not received any complaints		
Any outstanding concerns for Council consideration		
PO Hotel are having water turned off and no-one is notified Mess left behind by plumbers after water leak repairs No answers to questions raised to Council		
Payments Received		
Cash		\$478.00
Cheque		0
Credit Cards		0
EFTPOS		0
Total		\$478.00



CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Philip Mason – Acting Director Corporate & Financial Services
MagiQ Folder ID: 18807



31 October 2020

ITEM 12.2

EXECUTIVE SUMMARY

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations for the year to date.

The October result is an overall surplus for the year to date of \$7.69M comprising an operating surplus of \$2.92M and capital grants received of \$4.77M.

VARIANCES AND ITEMS OF SIGNIFICANCE

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

Revenue and Expenditure

Revenue and Expenditure Summary as at 31 October 2020

	YTD Actual 31 Oct 19 \$'000	YTD Actual 31 Oct 20 \$'000	YTD Budget 31 Oct 20 \$'000	Budget Full Year \$'000	YTD %
Operating Revenues	23,825	25,694	22,411	67,234	115%
Operating Expenses	19,325	22,772	23,297	69,890	98%
OPERATING RESULT	4,500	2,922	(885)	(2,656)	
Capital Grants Subsidies	1,888	4,769	5,365	16,095	89%
Developers Contributions	0	0	2	5	-%
TOTAL	6,388	7,691	4,481	13,444	

Operating Revenue Council's operating revenue is favourable to budget mainly due to rates and charges being raised in September for the first 6 months of this financial year.

Operating Expenses Operating expenses are favourable overall to budget (\$0.52M) for the year to date. Most service areas are aligning with budget to this point. A mid-year budget review will determine further budget requirements for the remainder of the year.

Capital Grants The register of grants is being updated as funds are received to ensure specific conditions and restrictions on each are observed; which is due to the new Accounting Standard relating to Grants

Final certification of Council's Annual Financial Statements for the year ended 30 June 2020 has been received from the Queensland Auditor General's Office. This will be presented to Council in a separate report and also to the Audit and Risk Management Committee at their next meeting (26 November 2020).



CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Philip Mason – Acting Director Corporate & Financial Services
MagiQ Folder ID: 18807



Capital

Capital Summary as at 31 October 2020

	31 Oct 19 \$'000	31 Oct 20 \$'000	Full Year \$'000	YTD %
Facilities and Land	1,271	490	14,087	3%
Roads and Road Drainage	4,115	401	4,957	8%
Water and Sewer	226	539	7,209	7%
Other Fixed Assets	424	56	3,155	2%
TOTAL	6,036	1,486	29,408	5%

Note – October 2019 results have been included as a comparative.

Capital expenditure progressed in October but the overall expenditure for the year to date is still low compared to budget. The overall program has been reviewed weekly of late by Executive and project managers on a 'project by project' basis. Project forecasts have been revised and the program is estimated, at this stage, to be in the order of \$22M expenditure as 3 major projects will be completed over 2-3 financial years. The major projects referred to are the Municipal Recycling Facility (MRF), the Family Fun Park development and installation of smart metres. These projects will proceed this financial year and into subsequent periods.

Rates

Outstanding Aged Rates Balance as at 31 October 2020

Month FY20/21	366 Days Arrears \$'000	181 - 365 Days Arrears \$'000	31 - 180 Days Arrears \$'000	1 - 30 Days Arrears \$'000	Current Not Yet Due \$'000	Total \$'000
Aug 2020	3,029	1,028	2,038	48	2,214	8,357
Sept 2020	2,958	971	1,627	767	19,478	25,801
Oct 2020	3,625	1,364	693	4,783	1,800	10,483

Note: Excludes prepayments of \$679K

- Rate Notices for all residential and non-residential properties were due on 22 October 2020
- Council have issued 6 Tip Tokens for this year effective 1 November 2020 to 31 October 2021 and were included as inserts to all residential properties Rates Notices.
- Currently there are 212 rate payers that are on payment arrangement plans.

Other Debtors

Aged Debtors Report as at 31 October 2020

Month FY20/21	90 Days \$'000	60 Days \$'000	30 Days \$'000	Current \$'000	TOTAL \$'000
Aug 2020	81	3	15	319	418
Sept 2020	83	6	50	114	254
Oct 2020	88	6	31	173	299

- Environmental Health, ERA, Food Licenses, Horse Paddocks Annual invoices and Permits renewal have been issued in August.



CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Philip Mason – Acting Director Corporate & Financial Services
MagiQ Folder ID: 18807



30 DAY CASH ANALYSIS

	\$'000
Cash at Bank – 31 st October 2020	61,007
Total Cash Restrictions	(44,883)
TOTAL UNRESTRICTED CASH	<u>16,124</u>

COMING UP

- Finalisation of the 2019/20 Financial year accounts will be presented to Council in November 2020.
- The budget review process will commence in mid-November and will incorporate any adjustments identified in the current 6 months for this financial year.

MOUNT ISA CITY COUNCIL
Statement of Income and Expenses
For the year ended 30 June 2021

	Actuals 31 Oct 2020	Full Year Budget	YTD %
Operating Revenue			
Rates and Charges			
General Rates	7,612,877	15,050,000	51%
Water Access Charge	4,986,151	10,200,000	49%
Water Consumption Charges	2,683,577	5,829,000	46%
Sewerage Rates	3,606,270	7,197,000	50%
Garbage Rates	1,941,097	3,913,000	50%
Environment Charge	213,723	418,000	51%
Less: Concessions	(56,252)	(124,000)	45%
	20,987,443	42,483,000	49%
Fees and Charges	938,757	3,303,000	28%
Contract Works	1,385,894	6,500,000	21%
Interest	287,287	1,310,000	22%
Grants and Subsidies	1,017,179	6,748,000	15%
Other	1,077,176	6,890,000	16%
Total Operating Revenues	25,693,736	67,234,000	38%
Operating Expenditure			
Corporate Governance	1,067,774	3,148,000	34%
Administration Expenses	1,926,354	5,712,950	34%
Community Services Costs	2,369,266	6,956,500	34%
Technical Services/Roads	1,922,289	6,760,000	28%
Water	4,846,240	13,150,000	37%
Sewerage	582,563	1,513,000	39%
Recoverable Works Costs	1,568,402	6,425,000	24%
Environmental Costs	2,863,449	8,833,250	32%
Finance Costs	322,240	1,256,000	26%
Other Expenses	631,028	2,013,041	31%
Depreciation	4,672,297	14,121,900	33%
	22,771,902	69,889,641	33%
OPERATING CAPABILITY BEFORE CAPITAL	2,921,835	(2,655,641)	-110%
Capital Items			
Capital Grants, and Subsidies	4,768,812	16,095,000	30%
Developers Contributions	0	5,000	
NET SURPLUS(DEFICIT)	7,690,647	13,444,359	

MOUNT ISA CITY COUNCIL
Balance Sheet
For the year ended 30 June 2021

	Actuals 31 Oct 2020	Full Year Budget
Current Assets		
Cash and cash equivalents	61,006,819	49,539,014
Rates Receivable	9,802,907	4,445,019
Trade and other receivables	(178,067)	2,067,710
Inventories	205,104	3,070,209
	70,836,763	59,121,952
Non-current assets classified as held for sale	2,687,950	0
Total current assets	73,524,713	59,121,952
Non-Current Assets		
Property, plant and equipment	387,750,024	425,495,910
Capital works in progress	21,298,090	5,104,121
Total Non-Current Assets	409,048,115	430,600,031
TOTAL ASSETS	482,572,828	489,721,983
Current Liabilities		
Trade and other payables	1,906,853	4,432,426
Annual Leave Payable	1,195,944	1,090,266
Interest bearing liabilities	(5,036)	1,547,845
Provisions - Long Service Leave	(48,118)	200,000
Total Current Liabilities	3,049,643	7,270,537
Non-current Liabilities		
Annual Leave Payable	470,055	470,055
Interest bearing liabilities	22,162,691	20,558,683
Provisions - Long Service Leave	1,312,239	1,460,039
Total non-current liabilities	23,944,985	22,488,777
TOTAL LIABILITIES	26,994,628	29,759,314
NET COMMUNITY ASSETS	455,578,200	459,962,669
Community Equity		
City Capital	201,425,409	217,409,783
Asset Revaluation Reserve	219,988,768	220,086,624
Accumulated Surplus/(Deficiency)	22,651,632	8,112,813
Other Reserves	11,512,391	14,353,449
TOTAL COMMUNITY EQUITY	455,578,200	459,962,669

MOUNT ISA CITY COUNCIL

Cash Flows Statement

For the year ended 30 June 2021

	Actuals 31 Oct 2020	Full Year Budget
Cash flows from operating activities:		
Receipts from customers	3,141,163	56,633,000
Net Rates & Charges	18,120,021	0
Contract Works - Receipts	594,845	0
Contract Works- Payments to suppliers & employees	(634,990)	0
Payments to suppliers and employees	(16,615,408)	(52,521,741)
	4,605,631	4,111,259
Dividends received	0	0
Interest received	287,287	1,310,000
Non capital grants and contributions	1,198,104	6,748,000
Flood Damage Recoveries	1,380,676	0
Flood Damage Expenditure	(1,506,220)	0
Borrowing costs	(322,240)	(1,256,000)
Net cash inflow (outflow) from operating activities	5,643,238	10,913,259
Cash flows from investing activities:		
Payments for property, plant and equipment	(1,503,364)	(23,526,400)
Proceeds from sale of property, plant and equipment	0	600,000
Movement in Investments	(720)	0
Grants, subsidies, contributions and donations	4,768,812	16,100,000
Net cash inflow (outflow) from investing activities	3,264,728	(6,826,400)
Cash flows from financing activities		
Repayment of borrowings	(378,713)	(1,547,845)
Net cash inflow (outflow) from financing activities	(378,713)	(1,547,845)
Net increase (decrease) in cash held	8,529,253	2,539,014
Cash at beginning of reporting period	52,497,566	47,000,000
Cash at end of reporting period	61,026,819	49,539,014



2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM

Capital Summary Report	Month	Oct-20	Financial Year	2020-2021
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1.0 Capital Summary - Facilities & Land

Asset Category	Original External Funding (YTD)	Original Capex Contribution (YTD)	Original Approved Budget (YTD)	Oct-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (YTD)
Cemeteries	70,796	100,000	170,796	7,112	124,959	73%	260,000
Commercial / Residential Facilities (Camooweal)	-	-	-	-	12,049	0%	909,519
Commercial / Residential Facilities (Mount Isa)	5,155,662	3,914,580	9,049,702	122,747	331,415	4%	3,307,606
Parks and Open Spaces	3,458,750	1,407,500	4,866,250	6,857	21,432	0%	3,021,785
Sub Total	8,685,208	5,422,080	14,086,748	136,715	489,854	3%	7,498,911

2.0 Capital Summary - Road & Road Drainage

Asset Category	Original External Funding (YTD)	Original Capex Contribution (YTD)	Original Approved Budget (YTD)	Oct-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (YTD)
Mount Isa Urban Roads	1,111,000	1,076,000	2,187,000	12,490	87,462	4%	2,170,900
Rural Roads	1,337,950	884,000	2,221,950	117,410	302,627	14%	2,374,724
Transport Structures	64,000	484,000	548,000	6,996	15,384	3%	880,727
Sub Total	2,512,950	2,444,000	4,956,950	136,896	405,474	8%	5,426,351

3.0 Capital Summary - Water & Sewer

Asset Category	Original External Funding (YTD)	Original Capex Contribution (YTD)	Original Approved Budget (YTD)	Oct-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (YTD)
Mount Isa Sewer Pump Stations	-	230,000	230,000	1,046	4,481	2%	230,000
Sewerage and Stormwater Catchment Reticulation	730,000	370,000	1,100,000	196	1,175	0%	1,100,000
Standpipes	-	60,000	60,000	-	-	0%	30,000
Supply Facilities	-	60,000	60,000	-	-	0%	60,000
Treatment Plant	489,850	200,000	689,850	-	-	0%	726,000
Water Reservoirs	850,000	50,000	900,000	69,283	78,506	9%	1,100,000
Water Reticulation	2,616,650	1,457,814	4,074,464	71,806	409,152	10%	1,690,000
Water Tanks	-	125,000	125,000	28,370	45,287	36%	125,000
Sub Total	4,686,500	2,552,814	7,239,314	170,701	538,601	7%	5,061,000

4.0 Capital Summary - Other Fixed Assets

Asset Category	Original External Funding (YTD)	Original Capex Contribution (YTD)	Original Approved Budget (YTD)	Oct-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (YTD)
Disaster Management	-	50,000	50,000	-	-	0%	-
Discretionary	-	550,000	550,000	-	-	0%	400,000
Events/Tourism	-	25,000	25,000	-	-	0%	25,000
Facility Planning	75,000	50,000	125,000	10,119	13,079	10%	250,000
IT/ Communications/ Security	60,000	270,000	330,000	-	18,381	6%	447,625
Mobile Plant	-	2,000,000	2,000,000	-	19,000	1%	2,019,000
Tourism	75,000	-	75,000	1,352	1,492	2%	225,000
Sub Total	210,000	2,945,000	3,155,000	11,471	51,952	2%	3,366,625

Grand Total	16,094,658	13,363,894	29,438,012	\$ 455,783	1,485,881	5%	21,352,887
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**2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT**

Capital Detailed Report			Month	Oct-20	Financial Year	2020-2021			
2020/21	2020/2021								
Ref #	Job Cost	Project Description	Original External Funding (YTD)	Sum of 2020/2021 Original Capex Contribution (YTD)	Original Approved Budget (YTD)	Oct-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (YTD)
Development & Planning			75,000	50,000	125,000	10,119	13,079	10%	250,000
Facility Planning			75,000	50,000	125,000	10,119	13,079	10%	250,000
15	1000-4730	Outback at Isa Masterplan	75,000	-	75,000	10,119	13,079	17%	150,000
58	1000-2058	Library Master Plan	-	50,000	50,000	-	-	0%	100,000
Facilities & Land			8,685,208	5,422,080	14,086,748	136,715	489,854	3%	7,498,911
Cemeteries			70,796	100,000	170,796	7,112	124,959	73%	260,000
36	1000-3711	Works for Queensland - Cemetery Upgrades Stage 2	70,796	-	70,796	7,112	124,959	177%	160,000
C03	1000-3715	Cemetery Access Internal Rds	-	-	-	-	-	0%	-
C28	1000-3730	Resurfacing Conventional Section with 20mm stone	-	100,000	100,000	-	-	0%	100,000
Commercial / Residential Facilities (Camooweal)			-	-	-	-	12,049	0%	909,519
87	1000-2245	Camooweal Hall Floor Refurbishment	-	-	-	-	12,049	0%	400,000
89	1000-2247	Camooweal Facilities Refurbishment/Upgrades	-	-	-	-	-	0%	509,519
Commercial / Residential Facilities (Mount Isa)			5,155,662	3,914,580	9,049,702	122,747	331,415	4%	3,307,606
18	1000-2018	Mount Isa City Council Recycling Initiative - Transport Recycling	248,529	66,752	315,281	-	-	0%	-
34	1000-9261	Works for Queensland - Waste Management Facility Tip Shop	695,076	-	695,076	-	-	0%	850,000
42	1000-9272	Works for Queensland - Waste Management Facility Environmental Evaluation of Landfill site (data from ground water & Install test bores)	250,000	-	250,000	-	29,131	12%	250,000
59	1000-2059	Stormwater diversion as per Environmental Management Plan	-	275,000	275,000	-	-	0%	275,000
60	1000-2060	Buchanan Park Infrastructure Assessments & Master Plan	-	200,000	200,000	-	-	0%	-
62	1000-2062	Civic Centre Urgent remediation works - UNALLOCATED	-	700,000	700,000	-	-	0%	-
63	1000-2063	Outback at Isa Urgent remediation works	-	200,000	200,000	-	-	0%	200,000
64	1000-2064	Buchanan Park Urgent remediation works & Rodeo Preparation	-	300,000	300,000	-	-	0%	300,000
69	1000-9273	Feasibility Study & Business Case for Recycling	-	150,000	150,000	56,590	72,348	48%	150,000
77	1000-2077	Mount Isa City Council Recycling Initiative	3,962,057	1,792,288	5,754,345	-	-	0%	285,000
62A	1000-3527	Civic Centre - Refurbish / repair copper doors in Civic front and back	-	-	-	-	43,400	0%	100,000
62B	1000-3530	Civic Centre - Ceiling Repair (Soffit)	-	-	-	51,398	52,198	0%	300,000
C20	1000-9225	Waste Transfer Station Design & Engineering	-	70,000	70,000	9,559	23,459	34%	70,000
C21	1000-2189	Animal Management Facility Administration Building	-	-	-	-	73	0%	1,000
C22	1000-4727	O@I - Purchase & Install Temporary Toilet - \$17,000 O@I - Refurbish Ablution Facility - \$10,000 O@I - Construct/Modify Entrance Pathway - \$7,200	-	9,540	-	-	9,540	0%	9,540
C23	1000-4720	Upgrade of Riversleigh Interpretive Centre	-	-	-	-	77,593	0%	77,593
C24	1000-4729	Riversleigh- Repair/Roof/Ceiling	-	-	-	-	-	0%	-
C25	1000-8150	Security System - Animal Management Building	-	-	-	-	18,420	0%	18,420
C26	1000-3532	Buchanan Park Shade Cover Replacement	-	-	-	-	-	0%	-

**2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT**

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C27	1000-3723	Dust monitors and landfill gas units	-	-	-	-	54	0%	54
C01	1000-2226	35-37 Miles Street (Former Harvey Normans building) - Demolition	-	11,000	-	5,200	5,200	0%	11,000
C02	1000-3610	Upgrade Town Pool Facility Exterior Fencing	-	40,000	40,000	-	-	0%	40,000
C07	1000-4722	O@I - Replace Café Ceiling and install a/c and repair sufeits	-	100,000	100,000	-	-	0%	-
62C	1000-9274	Civic Centre - Replace Shade Sails	-	-	-	-	-	0%	100,000
62D	1000-9275	Civic Centre - Flooring Renewal	-	-	-	-	-	0%	50,000
62E	1000-9276	Civic Centre - Upgrade of Fire Services & Detection Devices	-	-	-	-	-	0%	100,000
62F	1000-9277	Civic Centre - Toilet Refurbishment	-	-	-	-	-	0%	50,000
96	TBD	WMF Fencing to meet DES requirements	-	-	-	-	-	0%	40,000
97	TBD	Erosion control at Landfill	-	-	-	-	-	0%	20,000
98	TBD	WMF facility signage	-	-	-	-	-	0%	10,000
Parks and Open Spaces			3,458,750	1,407,500	4,866,250	6,857	21,432	0%	3,021,785
1	1000-2001	Gallipoli Park Pump Track and Multiuse Court	895,000	-	895,000	1,401	1,401	0%	895,000
5	1000-3738	Family Fun Precinct Upgrade- Stage 2 2019-2020	1,878,250	677,500	2,555,750	2,408	3,661	0%	750,000
12	1000-2012	Relocation of Bat Roosting Site	100,000	400,000	500,000	-	-	0%	600,000
35	1000-3732	Works for Queensland - Medians, Parks & Open Spaces Upgrades Markham Valley Rd Nature strip upgrade including footpath	235,424	-	235,424	1,981	13,737	6%	270,143
37	1000-2037	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mount Isa Welcome Signs Refurbishment & Town Entry Beautification	135,000	-	135,000	-	-	0%	-
38	1000-3736	Works for Queensland - Medians, Parks & Open Spaces Upgrades City Lookout Upgrade	145,076	-	145,076	1,067	1,067	1%	145,076
39	1000-2039	Works for Queensland - Medians, Parks & Open Spaces Upgrades Tharrapatha Way Signs	20,000	-	20,000	-	-	0%	-
40	1000-2040	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mood Lighting CBD Trees (2019/20)	50,000	-	50,000	-	-	0%	50,000
43	1000-3756	Refurbish Irrigation & Plant Beds - CBD Area Annual Renewal	-	90,000	90,000	-	-	0%	90,000
61	1000-2061	Camooweal Horse Paddocks (Lot 13 & 14 RP713679, Lot 1 RP711483)	-	150,000	150,000	-	-	0%	150,000
68	1000-2068	Mount Isa Council Horse Paddock Laneways Signage	-	20,000	20,000	-	-	0%	-
75	1000-4206	Develop the Patch at Horse Paddocks	-	70,000	70,000	-	-	0%	70,000
C04	1000-3737	Captain James Cook Oval & Sunset Oval Sports Lighting	-	-	-	-	367	0%	367
C05	1000-3748	4 Shade Structures (2 Sunset Oval, 2 Captain Cook)	-	-	-	-	1,199	0%	1,199
General			75,000	50,000	125,000	1,352	1,492	1%	225,000
Disaster Management			-	50,000	50,000	-	-	0%	-
85	1000-2085	Disaster Preparedness and DR/BCP	-	50,000	50,000	-	-	0%	-
Tourism			75,000	-	75,000	1,352	1,492	2%	225,000
16	1000-4731	Outback Self-guided itinerary walking trails for bird watchers and hikers	75,000	-	75,000	1,352	1,492	2%	75,000
93	TBD	Road & Interpretive Signage	-	-	-	-	-	0%	150,000
Roads & Road Drainage			2,512,950	2,444,000	4,956,950	136,896	405,474	8%	5,426,351
Mount Isa Urban Roads			1,111,000	1,076,000	2,187,000	12,490	87,462	4%	2,170,900

**2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT**

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3	1000-5308	Pamela/Deighton/Isa Street Intersection Redevelopment	250,000	150,000	400,000	657	657	0%	500,000
4	1000-2004	Pamela/Trinor Street Intersection Redevelopment	100,000	-	100,000	657	657	1%	200,000
23	1000-5251	R2R 2019-2024 Joan St Pave Rehab (East St – Spence St)	94,000	-	94,000	-	-	0%	94,000
24	1000-5252	R2R 2019-2024 Goroka St (Barkly Hwy – Erap St)	120,000	-	120,000	-	-	0%	120,000
25	1000-5011	R2R 2019-2024 East St (North of Marian St) Asphalt Overlay	200,000	-	200,000	3,379	3,379	2%	200,000
26	1000-5076	R2R 2019-2024 Death Adder Gully Culverts (4th Ave) - Guard rails, Rails, road drainage and deck replacement	90,000	-	90,000	369	369	0%	90,000
27	1000-2027	R2R 2019-2024 Tarakan St & Salamaua St (Markham Valley Rd to Markham Valley Rd)	188,000	-	188,000	-	-	0%	188,000
28	1000-2028	R2R 2019-2024 Dalton Cres F(Noakes Ave to Cul- de- sac)	69,000	-	69,000	216	216	0%	69,000
49	1000-5260	Ancillary Pavement Repairs	-	80,000	80,000	-	2,250	3%	80,000
50	1000-5301	City Street Reseal Program	-	346,000	346,000	324	1,229	0%	346,000
52	1000-5005	Ancillary Drainage Works (Undetermined Kerb Inlet Extensions, M/H and Pipe Repairs etc)	-	80,000	80,000	6,887	6,887	9%	80,000
67	1000-5309	Traders Way/ Sunset Drive Intersection	-	400,000	400,000	-	-	0%	-
C13	1000-5505	Moondarra Drive, Mount Isa - Moondarra Drive (LHS & RHS) Shoulders between Chainages 3.3km & 5.07km.	-	-	-	-	-	0%	-
C14	1000-5587	Camooweal/ Mary Street Intersection (Roundabout)	-	20,000	20,000	-	-	0%	20,000
C09	1000-5096	Isa St Rebuild (Including Approaches & Services Upgrade)	-	-	-	-	71,818	0%	143,900
91	1000-2091	R2R 2019-2024 Isa Street - Asphalt Overlay	-	-	-	-	-	0%	20,000
92	1000-2092	R2R 2019-2024 Sunset Drive - Asphalt Overlay	-	-	-	-	-	0%	20,000
Rural Roads			1,337,950	884,000	2,221,950	117,410	302,627	14%	2,374,724
2	1000-5575	Lake Julius Road	516,159	24,000	540,159	33,594	44,768	8%	540,159
19	1000-5581	R2R 2019-2024 Camooweal Streets Pav. Rehab and Widening - Francis St (Austral - Morrison) (400m x 15 wide)	191,791	-	191,791	-	-	0%	191,791
20	1000-5574	R2R 2019-2024 Kajabbi Road - Formation/Drainage/Floodways & Signage (75Km)	110,000	-	110,000	-	-	0%	110,000
21	1000-5576	R2R 2019-2024 Mount Oxide - Formation/Drainage /floodways full length of 47Km	70,000	-	70,000	-	-	0%	70,000
22	1000-2022	R2R 2019-2024 Gunpowder Road - Road User Agreement Works - Road	90,000	-	90,000	-	-	0%	90,000
29	1000-5528	TIDS 2019-2024 Gunpowder Rd - Formation, drainage, resheet	60,000	60,000	120,000	-	-	0%	120,000
30	1000-5532	TIDS 2019-2024 Riversleigh Rd - Formation Work (30km of 59.7Km)	75,000	75,000	150,000	-	-	0%	150,000
31	1000-5525	TIDS 2019-2024 Julius Rd - Formation/Drainage/Causeway for 37km of total 59.7Km	50,000	50,000	100,000	70,841	89,786	90%	100,000

**2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT**

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32	1000-2032	TIDS 2019-2024 Moondarra Dr - Shoulder Clearing and Reinstatement (11.2Km) plus reseal of 3km section of existing seal	85,000	85,000	170,000	8,905	8,905	5%	170,000
33	1000-5506	TIDS 2019-2024 Old Maydowns Rd (Formation/ Drainage for full length of 86Km)	90,000	90,000	180,000	-	2,325	1%	180,000
45	1000-2045	Rural Roads Refurbishment Program	-	500,000	500,000	-	-	0%	500,000
C15	1000-5592	Duchess Rd – Formation & Realignments of sharp curves of 9.5Km.	-	-	-	-	-	0%	-
	1000-5502	Rocklands Road – Formation Grade/ Drainage clearing for full length of 115Km	-	-	-	4,070	4,070	0%	-
C08	1000-5036	R2R 2019-2024 Thorntonia Yelvertoft Road (rural road) - 5km length from ch17 to ch22 km heading north from the Bar	-	-	-	-	152,774	0%	152,774
Transport Structures			64,000	484,000	548,000	6,996	15,384	3%	880,727
17	1000-4285	Principal Cycle Network Program Transfield Ave Cycle Path (Design & Construct)	64,000	64,000	128,000	3,442	8,607	7%	128,000
46	1000-5212	Water Blast/Vac CBD footpaths and reseal	-	80,000	80,000	-	153	0%	80,000
47	1000-4773	Footpath replacement Program - Camooweal Street	-	100,000	100,000	-	-	0%	100,000
48	1000-2048	Footpath replacement Program Tactile Replacement Through CBD Area	-	25,000	25,000	-	-	0%	50,000
51	1000-5048	Street Sign Replacement Program	-	10,000	10,000	-	-	0%	10,000
83	1000-2083	Principal Cycle Network Program Thomson Road PCNP Construction Stage 2	-	105,000	105,000	-	-	0%	210,000
84	1000-2084	Principal Cycle Network Program Twenty Third Avenue PCNP Construction	-	100,000	100,000	-	-	0%	272,727
C12	1000-5256	PCNP (Barkly Highway - Isa St to Milne Bay)DESIGN ONLY	-	-	-	3,554	6,624	0%	30,000
Sewerage			1,219,850	800,000	2,019,850	1,242	5,656	0%	2,056,000
Mount Isa Sewer Pump Stations			-	230,000	230,000	1,046	4,481	2%	230,000
53	1000-7515	Pump Station Electrical Main Circuit Boards Replacement Program	-	140,000	140,000	-	-	0%	140,000
C19	1000-7405	Sewerage Pump Stations Backup and alerts	-	90,000	90,000	1,046	4,481	5%	90,000
Sewerage and Stormwater Catchment Reticul			730,000	370,000	1,100,000	196	1,175	0%	1,100,000
6	1000-7830	Sewer main replacement program	730,000	120,000	850,000	158	998	0%	850,000
54	1000-2054	Sewer Main Inspection Program	-	100,000	100,000	37	37	0%	100,000
55	1000-7351	Sewer Manhole Refurbishment Replacement Program	-	150,000	150,000	-	140	0%	150,000
Treatment Plant			489,850	200,000	689,850	-	-	0%	726,000
9	1000-7211	Refurbish primary clarifiers	140,000	-	140,000	-	-	0%	376,000
41	1000-7210	Works for Queensland - Tanker Waste Receiving Facility	349,850	-	349,850	-	-	0%	-
70	1000-7835	Waste Water Diversion Main - STP	-	200,000	200,000	-	-	0%	-
90	TBD	Extended UV treatment to recycled water	-	-	-	-	-	0%	350,000
Water			3,466,650	1,752,814	5,219,464	169,459	532,945	10%	3,005,000
Standpipes			-	60,000	60,000	-	-	0%	30,000
73	1000-2073	Upgrade Potable Water Standpipe - 23rd Ave (emergency fire fighting)	-	30,000	30,000	-	-	0%	-
95	TBD	Install card readers at standpipes	-	30,000	30,000	-	-	0%	30,000
Supply Facilities			-	60,000	60,000	-	-	0%	60,000
71	1000-6347	Camooweal - Installation of Camooweal's 3rd Town Water Supply Bore (Backup System)	-	60,000	60,000	-	-	0%	60,000



**2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT**

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Water Reservoirs			850,000	50,000	900,000	69,283	78,506	9%	1,100,000
10	1000-6226	Install Pax Mixers and Chlorination Units to reservoirs 1, 3A, 5 & 6	500,000	-	500,000	38,520	38,520	8%	500,000
11	1000-2011	Refurbishment of Reservoir No. 4	350,000	-	350,000	12,942	12,942	4%	350,000
C16	1000-6218	No. 3a Reservoir construction (carry Over)	-	-	-	-	-	0%	25,000
C17	1000-6326	Reservoir 1 Lining Remediation	-	50,000	50,000	-	-	0%	-
C18	1000-6348	Water Connection to Reservoir 3A	-	-	-	17,821	27,045	0%	25,000
94	TBD	Reservoir 1 Lining Remediation	-	-	-	-	-	0%	200,000
Water Reticulation			2,616,650	1,457,814	4,074,464	71,806	409,152	10%	1,690,000
7	1000-6241	Valve Replacement Program	350,000	-	350,000	576	35,956	10%	350,000
8	1000-2008	Water main replacement program	500,000	-	500,000	21,852	22,446	4%	500,000
14	1000-6242	Smart Meter Installation	1,766,650	1,177,814	2,944,464	9,559	9,559	0%	240,000
56	1000-2056	Household water connection replacement program	-	185,000	185,000	-	-	0%	185,000
74	1000-5551	Firefighting Pump - Works Depot	-	30,000	30,000	-	-	0%	-
76	1000-2076	Review of water infrastructure for fire fighting capabilities	-	65,000	65,000	-	-	0%	65,000
86	1000-6401	Stage 1 - Mica Creek Road Household Water Services	-	-	-	39,819	341,191	0%	350,000
Water Tanks			-	125,000	125,000	28,370	45,287	36%	125,000
72	1000-6314	Camooeal - Installation of Ground Based Storage and Pumping System and Telemetry System to Camooeal distribution system (including Auto Chlorinator)	-	125,000	125,000	28,370	45,287	36%	125,000
Plant & Equipment			60,000	2,295,000	2,355,000	-	37,381	2%	2,491,625
Events/Tourism			-	25,000	25,000	-	-	0%	25,000
44	1000-3758	Replace Street Banners	-	25,000	25,000	-	-	0%	25,000
IT/ Communications/ Security			60,000	270,000	330,000	-	18,381	6%	447,625
13	1000-2013	Illegal dumping surveillance	60,000	-	60,000	-	-	0%	60,000
65	1000-2065	Financials and Supporting modules	-	100,000	100,000	-	-	0%	100,000
66	1000-2066	Asset and Works Management	-	120,000	120,000	-	-	0%	120,000
C10	1000-5200	ARC GIS Implementation	-	50,000	50,000	-	5,396	11%	50,000
C11	1000-5210	GIS Datasets (MIPP2)	-	-	-	-	17,625	0%	17,625
88	1000-2246	CCTV Implementation Program	-	-	-	-	-	0%	100,000
C29	1000-5115	CCTV Street Safe Project	-	-	-	-	4,640	0%	-
Mobile Plant			-	2,000,000	2,000,000	-	19,000	1%	2,019,000
57	1000-4306	Plant Replacement Program	-	2,000,000	2,000,000	-	-	0%	2,000,000
C06	1000-4305	New Plant Procurement - Waste Levy Compliance (2019/20 Program) -\$1,380M	-	-	-	-	19,000	0%	19,000
Discretionary - Carry Over			-	150,000	150,000	-	-	0%	-
Discretionary			-	150,000	150,000	-	-	0%	-
78	1000-2078	2019/2020 Carry Over Bucket	-	150,000	150,000	-	-	0%	-
Discretionary - Emergent Works			-	400,000	400,000	-	-	0%	400,000
Discretionary			-	400,000	400,000	-	-	0%	400,000
79	1000-2079	Emergent Works Budget	-	400,000	400,000	-	-	0%	400,000
Grand Total			16,094,658	13,363,894	29,438,012	455,783	1,485,881	5%	21,352,887

Promotion & Development Report – September and October 2020

Promotion & Community Development Portfolio

ITEM 12.3

Communications:

Media Releases:

Date	Topic	Quoted
09.09.2020	Wonderland Under the Stars	
09.09.2020	CEO Resignation	Mayor Slade
15.09.2020	LTO Meeting	Cr Peta MacRae
18.09.2020	Interim CEO Announced	Mayor Slade
18.09.2020	Support for Chief Health Officer	Mayor Slade
21.09.2020	Rates and Land Valuations	Mayor Slade
23.09.2020	Glencore Copper Smelter Announcement	Mayor Slade
29.09.2020	Glencore Sponsor of Wonderland Under the Stars	
12.10.2020	Community Grants	
14.10.2020	Years of Service Presentation	
14.10.2020	MoveIT North Queensland Funding	Cr Peta MacRae
20.10.2020	RADF Round 1 Applications Open	Cr Phil Barwick
20.10.2020	Wonderland Under the Stars Venue Change	
29.10.2020	Flying Fox Information Session	



Radio Interviews:

Date	Station	Topic	Interviewee
02.09.2020	ABC	Council Surveys	Mayor Slade
02.09.2020	ABC	Upcoming Splashez Summer	Shae-Maree Donovan
03.09.2020	4LM/MOBFM	Various	Mayor Slade
08.09.2020	HitFM	Various	Mayor Slade
10.09.2020	4LM/MOBFM	Various	Mayor Slade
17.09.2020	ABC	Tourism Transition Group	Cr Peta MacRae
17.09.2020	4LM/MOBFM	Various	Mayor Slade
21.09.2020	ABC	Lions Youth Camp	Cr Peta MacRae
22.09.2020	ABC	Works at Camooweal	Christopher Johnstone
23.09.2020	ABC	Littered Needles/Syringes	Christopher Johnstone
23.09.2020	ABC	Copper Smelter Announcement	Mayor Slade
24.09.2020	4LM/MOBFM	Various	Mayor Slade
25.09.2020	ABC	Rates Notices	Mayor Slade
29.09.2020	ABC	New CEO	Mayor Slade and David Keenan

PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



01.10.2020	4LM/MOBFM	Various	Mayor Slade
07.10.2020	HitFM	Various	Mayor Slade
08.10.2020	4LM/MOBFM	Various	Mayor Slade
09.10.2020	ABC	Civic Centre Works	Cr Phil Barwick
15.10.2020	4LM/MOBFM	Various	Mayor Slade
15.10.2020	ABC	Local Parks	Cr Kim Coghlan
22.10.2020	ABC	Mining Training Business Case	Roland Schibig
22.10.2020	4LM/MOBFM	Various	Mayor Slade
29.10.2020	4LM/MOBFM	Various	Mayor Slade
30.10.2020	ABC	Flying Fox Information Session	Priviledge Mapiye
30.10.2020	ABC	Camooweal Boil Water Notice	Priviledge Mapiye

Columns and Messages:

Date	Medium	Topic	Interviewee
September	Community Newsletter	Mayor's Message	Mayor Slade
September	Community Newsletter	CEO's Message	CEO
September	From the Mayor's Desk	Mayoral Column	Mayor Slade
September	Your Local Council	Councillor Column	Cr George Fortune
October	Community Newsletter	Mayor's Message	Mayor Slade
October	Community Newsletter	CEO's Message	CEO
October	From the Mayor's Desk	Mayoral Column	Mayor Slade
October	Your Local Council	Councillor Column	Cr Mick Tully

Newsletters:

- September 2020 Community News
- October 2020 Community News



PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



Survey Consultation:

OPEN / CLOSED	Target	Topic	Comments
CLOSED	Community	Lifestyle Adventures Survey	Asking community members how they spend their leisure time and asking feedback on how to improve lifestyle in Mount Isa.
OPEN	Not-for-profit organisations	Free First Aid Training Courses	Sign-up for representatives of Mount Isa not-for-profit organisations and groups to receive free first-aid training.
OPEN	Community	Council Events Survey	Seeking local residents about Council events and activities to assist with future planning in post-COVID-19 period.
CLOSED	Community	Gallipoli Park Pump Track and Recreation Development	Seeking residents' thoughts and ideas regarding the proposed Pump Track development.
OPEN	Community	Mount Isa 100 Years Celebration	Seeking community members' memories of Mount Isa and what they would like to see for 100 Years Celebration in 2023.
CLOSED	Community	Flying Fox Community Consultation/Information Session	Registrations for Flying Fox Community Consultation/Information Session at Redearth Hotel, hosted by Environmental Health and Biodiversity Australia representatives.

SharePoint:

- Team met with Executive Manager and Manager IT to progress project. SharePoint will enable staff to have easy access to Corporate Communication from the EMT and access essential internal process forms to assist them with their day-to-day needs. **UPDATE:** First draft of ISA Info page has begun with some news stories and CEO update posted, with photos included with each post.



Social Media:

Instagram

- 16 Posts for the month of September
- The most popular image received 63 likes and was seen by 481 people.
- Gained 82 followers



- Nothing says Saturday night dinner like a camp oven roast at sundown! @maddi_evansxoxo #seetheothersideofqueensland

- 18 Posts for the month of October
- The most popular image received 65 likes and was seen by 599 people.
- Gained 16 followers: 1,206 total followers



We're pretty darn proud of our milky way night skies here! This epic shot up at the Gergory. A swag, a campfire what more does a man need? @outbackqueensland #seetheothersideofqueensland #outbackqueensland

Facebook

During September and October, a total of **194** posts were published to Council's Facebook account.

This is an average of 3.2 posts per day.

The topics covered in the past month included:

- COVID-19 communications (including daily updates from Queensland Health)
- Council media releases

PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



Facebook

- Promotion of Wonderland Under the Stars event/updates
- Promotion of free First Aid training
- Promotion of temperature testing beginning at Library
- Mayoral and Councillor columns in North West Star
- Community newsletter
- Emergency/unplanned water shutdowns
- Job vacancies at Council
- Tender opportunities: Camooweal Town Hall restumping, and Design, Supply and Installation of Recycling Storage Shed at Waste Management Facility
- Little red flying foxes information
- Information about wild-dog baiting beginning
- Splashez summer hours in effect
- Gallipoli Park Pump Track and Recreation Development – survey and artist’s impression
- Expression of Interest (Swim School and Associated Services)
- Notification of water consumption notices – issue, payment reminder, and payment due date
- Pavement Investigation Night Works by Transport and Main Roads
- Mayor and Councillors Meeting with Greg Hallam
- Sean Scott Photography – videos and photos
- Splashez – Swim Fit classes, Aqua Aerobics sessions
- Self-guided driving and walking trails for birdwatchers
- R U OK Day
- National Walk Safely to School Day
- Boil Water Notice for all Camooweal residents and businesses
- Jamie’s Ministry of Food School Holiday Program
- 2020 Citizenship Day Ceremony
- Mount Isa Neighbourhood Centre SecondBite food donations/assistance
- Indigenous Languages Grants Program – Department of Education
- Get Ready Queensland competition – Johnathan Thurston to visit winning school
- Notification of release of rates notices
- Wellways online information sessions for carers
- Cr Peta MacRae helping at Mount Isa Base Hospital for Health Heroes Week
- Visit by Environment, Science and Arts Minister Leeanne Enoch
- Promotion of 2020 North Queensland Sportstar Volunteer Awards
- North West Star story on Queensland Tourism Industry Council’s World Tourism Day Breakfast – mention of 2020 Isa Virtual Rodeo
- Visit by Premier Anastacia Palaszczuk and Treasurer Cameron Dick – Queensland Government election campaign
- Decades of Service photos
- Council road-resealing works (residential streets and section of Moondarra Drive)
- Save the Date: Christmas Carols event
- Community Grants and Sponsorship Program Presentation photos
- RADF Round 1 open
- Mount Isa Domestic Violence Action Group and Queensland Indigenous Family Violence Legal Service’s induction into first Domestic and Family Violence Prevention Honour Roll
- Visit by Queensland Reconstruction Authority on how councils can best prepare for natural disasters
- Promotion of Family Fun Park as all-abilities playground
- Winners of Lead Alliance’s 2020 Backyard Improvement Program
- Book Week 2020 at Library
- Changed rubbish collection days – Queen’s Birthday public holiday



PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



Facebook

- Nominations open for 2020 North Queensland Sportstar Awards Volunteer Awards
- Visit by Rob Barty (father of Ash Barty)



Web and Social Analytics:

By looking closely at Mount Isa City Council’s website and social media analytics we can gain a greater understanding of how stakeholders engage with us and use that information to better target and improve our communication strategies moving forward.

Social Media – September:

New page likes: 58
Total likes: 8632
Average post reach: 1914
Max post reach: 10,600

Top MICC page views:

1. Home Page	11,454 views
2. Current Vacancies	877 views
3. Refuse Tip	559 views
4. Libraries	484 views
5. Splashez	401 views

Website Sessions/Visits: **9265**
58.9 per cent of these visits were by people who had never previously viewed the site. The average visitor is viewing **2.66** pages in **1.85** minutes.

Source of visits:

Google (organic) **5627**
 Direct **1399**
 Social **1180**
 Referral **544**

Top 3 Facebook Reach:

September 7 – We were excited to bring Sean Scott Photography to Mount Isa recently – 10.6k people reached



Mount Isa City Council

7 September at 15:45 · 🌐

...

We were so excited to bring Sean Scott Photography to Mount Isa a few weeks ago with the help of Outback Queensland Tourism Association!

Sean hit the road in his camper and explored some of our most remote hidden gems 😊

Come, See the Other Side of Queensland in Mount Isa and surrounds! With so much to see, do and explore; enjoy our wide open spaces and get back to basics in nature! **Experience Outback Queensland, Australia Overlanders Way #seetheothersideofqueensland #goo...**
 See more



10,645
People reached

1,147
Engagements

Boost post

PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



September 18 – 2020 Mount Isa Citizenship Ceremony – 8.1k people reached

Mount Isa City Council
18 September at 11:34 · 🌐

🇦🇺 2020 Mount Isa Citizenship Ceremony 🇦🇺

🎉 Congratulations to Mount Isa's 17 newest residents, who yesterday took their pledges of commitment to officially become Australian citizens! 🇺🇸

Australian Citizenship Day was marked in Mount Isa with a socially distanced citizenship ceremony at the Buchanan Park Entertainment Centre yesterday afternoon.

It was a... [See more](#)



8,111 People reached 724 Engagements [Boost post](#)

September 13 – Boil water notice for Camooweal residents – 7.1k people reached

Mount Isa City Council
13 September at 11:00 · 🌐

📌 **BOIL WATER NOTICE: Camooweal** ⓘ

Council wishes to advise that it is undertaking Water Infrastructure Remediation Works and Town Water Tanks Renewal Works commencing 7am Monday, September 14, 2020 and ending 4pm Sunday, September 20, 2020.

The proposed works involve the replacement of the existing header tank and will obstruct the chlorination of water supplied to the town during this time... [See more](#)

Boil Water Notice

This is to notify that Council is undertaking Water Infrastructure Remediation Works and Town Water Tanks Renewal Works commencing 7.00am Monday 14 September 2020 and ending 4.00pm Sunday 20 September 2020. The proposed works involve replacement of the existing header tank and will obstruct the chlorination of water supplied to the town for the said period.

BOIL Advisory

During this works period, the water supplied by Council at your property will not be chlorinated. Therefore, as a precaution you are advised that water for consumption should be brought to a rolling boil. Water should then be allowed to cool and stored in a clean container with a lid and refrigerated.

Cooled boiled or bottled water should be used for:

- drinking, cooking, washing raw foods (such as seafood or salads), making ice, pet's drinking water and cleaning teeth
- dishes should be washed in hot soapy water or in a dishwasher. Children should take bottled or cooled boiled water to school.

Precautions should be taken for the period mentioned above.

Please share this information with other people who drink this water, especially anyone who may not get this notice directly. For further information, contact Mount Isa City Council on (07) 4747 3200.

7,093 People reached 585 Engagements [Boost post](#)



Web and Social Analytics:

By looking closely at Mount Isa City Council's website and social media analytics we can gain a greater understanding of how stakeholders engage with us and use that information to better target and improve our communication strategies moving forward.

Social Media – October:

New page likes: 41
Total likes: 8673
Average post reach: 1352
Max post reach: 19,692

Top MICC page views:

1. Home Page	9568 views
2. Current Vacancies	1003 views
3. Careers	674 views
4. Refuse Tip	652 views
5. Splashez	511 views

Website Sessions/Visits: **8717**
60 per cent of these visits were by people who had never previously viewed the site. The average visitor is viewing **2.59** pages in **1.78** minutes.

Source of visits:

Google (organic) **5588**
 Direct **1395**
 Social **589**
 Referral **453**

Top 3 Facebook Reach:

October 1 – PUBLIC NOTICE: Wild-dog Baiting – 19.7k people reached



Mount Isa City Council
 1 October · 🌐

PUBLIC NOTICE: Wild-dog Baiting

Visitors travelling through the Mount Isa City Council boundaries are advised that wild-dog and dingo baits will be laid commencing Monday 5 October until Friday 16 October 2020.

People travelling with pets should ensure they are closely supervised to prevent the accidental consumption of poison baits.

For all enquiries, please contact Council's Rural Lands Officer Russell Hunter on 4747 3361 or mobile 0429 478 305.

PUBLIC NOTICE

WILD DOG BAITING OCTOBER 2020

Visitors travelling through the Mount Isa City Council boundaries are advised that wild dog and dingo baits will be laid commencing Monday 5 October until Friday 16 October 2020.

People travelling with pets should ensure they are closely supervised to prevent the accidental consumption of poison baits.

For all enquiries, please contact Council's Rural Lands Officer Russell Hunter on 4747 3361 or mobile 0429 478 305.

19,714 People reached 749 Engagements [Boost post](#)

PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



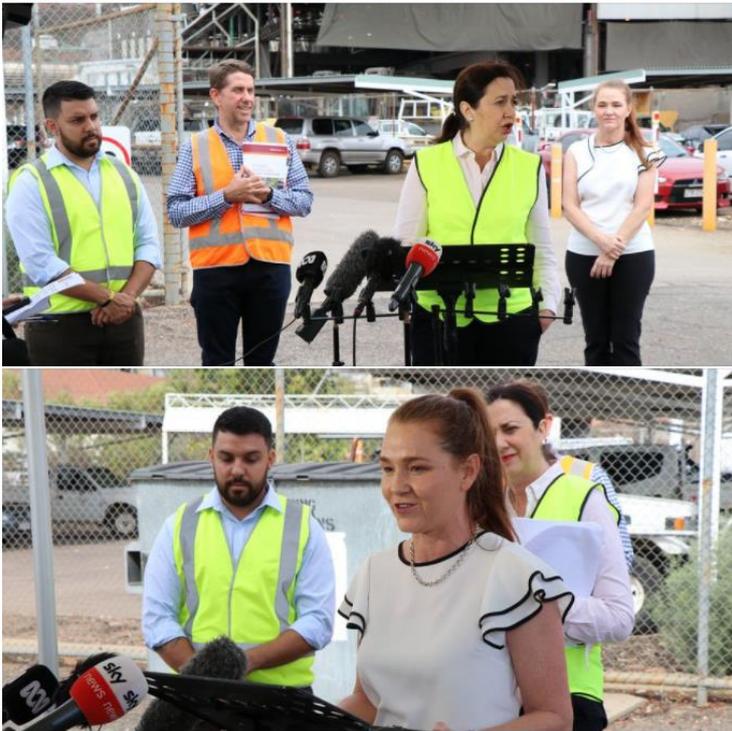
October 7 – Premier Anastacia Palaszczuk and Treasurer Cameron Dick’s media conference at Mount Isa Mines Copper Smelter – 3.2k people reached

 **Mount Isa City Council**
7 October at 11:04 · 🌐

This morning Mayor Danielle Slade spoke during Premier **Anastacia Palaszczuk MP** and Treasurer **Cameron Dick MP**'s media conference at the Mount Isa Mines Copper Smelter.

Cr Slade thanked the Queensland Government for their investment to help further the proposed CopperString high-voltage transmission line project, which will connect Mount Isa and other North West communities to the National Energy Market grid.

She also thanked Premier Palaszczuk and her Cabinet for working with Glencore to ensure the continued operation of the Mount Isa Mines Copper Smelter; the decisions taken to keep Queenslanders safe during the COVID-19 pandemic; and the Works for Queenslanders funding program, with Council recently receiving \$2.5 million to improve and repair the city's town water infrastructure.



3,245
People reached

902
Engagements

[Boost post](#)

October 5 – NOTICE: Closure of Family Fun Park – 2.8k people reached

 **Mount Isa City Council**
5 October at 14:34 · 🌐

(4pm) UPDATE: The park has now reopened.

[i](#) NOTICE: Closure of Family Fun Park [i](#)

Council wishes to advise that, due to an electrical issue, the Family Fun Park is currently closed. We will advise once the park has been reopened. We apologise for any inconvenience caused and thank you for your understanding.

2,788
People reached

113
Engagements

[Boost post](#)

[👍](#) 4

1 comment 3 shares



Community Development:

Regional Arts Development Fund:

Council received notification on 17 September 2020 of successful submission for partnership funding in the amount of \$29,500 towards the delivery of Council's Regional Arts Development Fund (RADF) 2020-21 program.

Round 1 of RADF will open on 12 October 2020 and closes on Wednesday 11 November 2020.



MOUNT ISA CITY COUNCIL
REGIONAL ARTS DEVELOPMENT
FUND (RADF)

Got a great idea for an arts or cultural project?
Contact the RADF Liaison Officer to discuss your project and find out if RADF funding can help to get your project off the ground?
All projects big and small will be considered and RADF grants can cover up to 65% of your total project costs.

Round 1 2020-21
Opens Monday 12 October 2020 and Closes Wednesday 11 November 2020
For projects starting after Wednesday 18 November 2020

For More Information Contact RADF Liaison Officer
Petra Ostinski
Phone: 07 4747 3200
Email: radf@mountisacqld.gov.au
Website: www.mountisacqld.gov.au



The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Mount Isa City Council to support local arts and culture in regional Queensland.

Additionally, several Council initiated projects are in early planning stage.

Projects include:

- a large 3D “I ♥ ISA” sign for tourism
- Artwork on Ergon transformer boxes in CBD area
- A mural on Dormant Ergon Substation Building Railway Ave

North West Motorsports Park:

Council is currently doing the considerable leg work to secure the land for this project and undertake early planning work.

An internal meeting of the North West Motorsports Park Committee was held on 21 May 2020.

Phase one includes the following:

- Land agreements and clearances
- Environmental Impact Study
- Motor Sports Groups and stakeholder consultation
- Concept design with a range of options
- Business Case and Masterplan



PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



Having these in place will help us secure funding for the construction of Phase 2 which is when an Advisory Committee will be established with Stakeholders to work on options and design for the facility and future administration of the facility.

A questionnaire was sent to those who registered and Expression of Interest to get a better understanding of their interests, associations and experience.

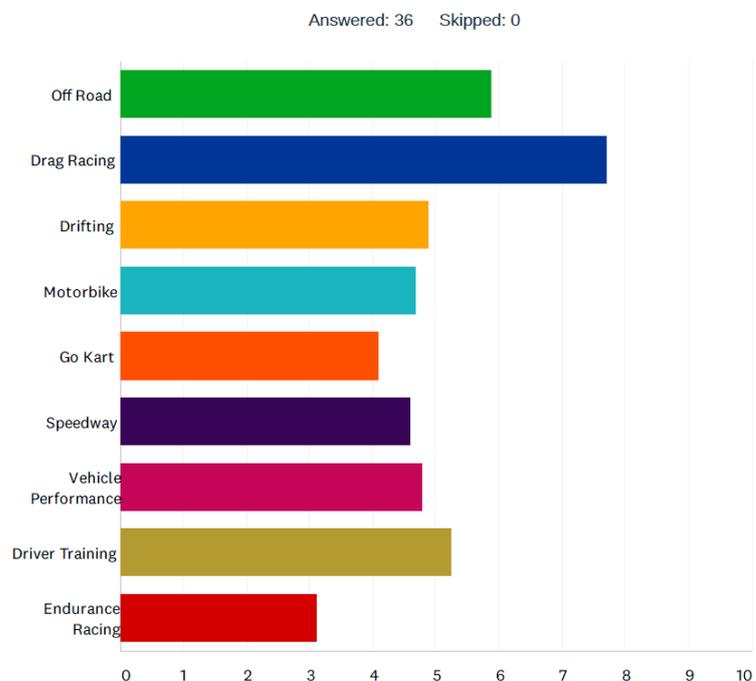
A survey report was provided to the Mayor and Deputy Mayor for their information. Of the 105 Registered EOIs, 36 completed the survey and of those 36, 20 were interested in being Advisory Committee Members. Below is an extract of the Survey Results with regards to Question 6:

Q6 Rate your top priorities for the North West Motorsports Park?

Comments:

Of the nine (9) Motorsports Park priorities offered, the top three were:

1. Drag Racing with (19) votes for No. 1
2. Off Road with (7) votes for No. 1
3. Driver Training with (5) votes for No. 1



OFFICER'S REPORT



ITEM 12.4

TO The Mayor, Deputy Mayor and Councillors
OFFICER Acting Director, Corporate and Financial Services
AGENDA 25.11.2020 Council Ordinary Meeting
FOLDER ID 18807

SUBJECT 2020/21 Procurement Policy with the Financial Delegations Register (Attachment 1)
LOCATION Not Applicable

EXECUTIVE SUMMARY

The Local Government Regulations 2012 Chapter 5 Financial Planning and Accountability Section 198 '**Procurement policy**' states the following:

- (1) A local government must prepare and adopt a policy about procurement (a **procurement policy**).
- (2) The procurement policy must include details of the principles, including the sound contracting principles, that the local government will apply in the financial year for purchasing goods and services.
- (3) A local government must review its procurement policy annually

OFFICER'S RECOMMENDATION

THAT Council adopt the 2020/21 Procurement Policy with the Financial Delegations Register (Attachment 1).

BUDGET AND RESOURCE IMPLICATIONS

Not Applicable

BACKGROUND

The Council is required to review and, where applicable, update its procurement policy annually as per *Section 198 of the Local Government Regulations 2012*.

LINK TO CORPORATE PLAN

PRIORITY 5.1 Incorporate ethical sustainable and responsible financial planning.

Strategy: Ensure transparency and accountability is evident in all Council decisions and reports in accordance with Local Government Act and Regulations.

CONSULTATION (Internal and External)

Internal consultation was held with all Directorates over a period of several months.

LEGAL CONSIDERATIONS

Internal consultation was held with all Directorates over a period of several months.

POLICY IMPLICATIONS

Not Applicable



OFFICER'S REPORT



RISK IMPLICATIONS

Reviewed in accordance *Local Government Regulations 2012*.

ATTACHMENTS

1. Draft Procurement Policy 2020/21
2. Draft Financial Delegations 2020/21

REFERENCE DOCUMENT

- *Local Government Regulations 2012*

Report Prepared by: Procurement Analyst Corporate and Financial Services 12.11.2020	Report Authorised by: Acting Director Corporate & Financial Services 12.11.2020
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STATUTORY POLICY

MOUNT ISA CITY COUNCIL

2019/2020/2021 Financial Year – Procurement Policy

RESOLUTION NO. OM22/08/2019OM23/09/2020
VERSION 10.9

APPLIES TO STATUTORY POLICIES ONLY

This is an official copy of the **2019/2020/2021 Financial Year - Procurement Policy**, made in accordance with the provisions of *Local Government Act and Regulations, Public Records Act, Mount Isa City Council's Local Laws, Subordinate Local Laws* and current Council Policies.

Statutory Policies comply with a legislative requirement; the **2019/2020/2021 Financial Year - Procurement Policy** is approved by the Mount Isa City Council for the operations and procedures of Council. Note that Financial Year Policies are reviewed annually.

Sharon Ibarrolaza
Chief Executive Officer

DOCUMENT VERSION CONTROL

Governance/Policies/Statutory Doc ID# 672393				POLICY TYPE	Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS		
V1	06.2011		Dataworks 270216, 10381. 2011-2012		
V2	03.08.2012		2012-2013		
V3			2013-2014		
V4	10.2014	OM53/10/14	2014-2015		
V5	29.04.2015	OM42/04/15	Responsible Officer - Manager Corporate and Financial Services 2015-2016		
V6	15.06.2016	OM09/06/16	Responsible Officer - Manager Corporate and Financial Services 2016-2017		
V7	14.02.2018	OM08/02/18	Responsible Officer - Manager Corporate and Financial Services 2017-2018		
V8	27.07.2018	SM01/07/18	Responsible Officer - Manager Corporate and Financial Services 2018-2019		
V9	28.08.2019	OM22/08/19	Responsible Officer - Manager Corporate and Financial Services 2019-2020		
<u>V10</u>	<u>23.09.2020</u>	<u>OM23/09/2020</u>	<u>Responsible Officer-Manager Corporate and Financial Services 2020-2021</u>	REVIEW DUE	<u>06-2020</u> <u>06.2021</u>

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DISTRIBUTION AND DISSEMINATION

<u>Internal email to all employees</u>	<u>X</u>	<u>Section meetings / Toolbox talks</u>	<u>X</u>
<u>Internal email to all Councillors</u>		<u>Included in employee inductions</u>	
<u>Staff noticeboards</u>		<u>Uploaded to Council website</u>	<u>X</u>
<u>Internal training to be provided</u>	<u>X</u>	<u>External training to be provided</u>	
<u>Registered in Magiq</u>	<u>X</u>		

DISTRIBUTION AND DISSEMINATION

Internal email to all employees	X	Section meetings / Toolbox talks	X
Internal email to all Councillors		Included in employee inductions	
Staff noticeboards		Uploaded to Council website	X
Internal training to be provided	X	External training to be provided	
Registered in Magiq	X		



STATUTORY POLICY

MOUNT ISA CITY COUNCIL

2019/2020/2021 Financial Year – Procurement Policy

RESOLUTION NO. ~~OM22/08/2019~~ VERSION ~~910~~

Policy Statement

The Mount Isa City Council Procurement Policy will take effect following its adoption at the **Ordinary Meeting** on ~~28th August 2019~~^{23rd September}~~14 October 2020~~ **25 November 2020**.

Intent

To satisfy Council's statutory obligations under Section 198 of the *Local Government Regulation 2012* and to establish Council's intent with respect to procurement. This document sets out Council's policy for the procurement of goods and services, construction and services contracts.

Policy Objectives

Council's procurement activities aim to achieve advantageous procurement outcomes by:

- Promoting value for money with probity and accountability; and
- Advancing Council's economic, social and environmental policies; and
- Providing reasonable opportunity for competitive local business that comply with relevant legislation to supply to Council; and
- Promoting compliance with relevant legislation.

In accordance with Section 198 of the *Local Government Regulation 2012*, this policy incorporates relevant requirements regarding the procurement of goods and services and the carrying out of the sound contracting principles.

Definitions

Medium-sized contract is a contract worth \$15,000 (GST exclusive) or more but less than \$200,000 (GST exclusive).

Large-sized contract is an individual contract worth \$200,000 (GST exclusive) or more which can extend beyond one financial year.

Valuable non-current asset contract is a contract for the disposal of a valuable non-current asset.

Valuable non-current asset is:

- a. Land; or
- b. Another non-current asset that has an apparent value that is equal to or more than a limit set by the local government. Refer to Table 2 Asset Thresholds.

Government agency includes:

- a. The State, a government entity, a corporatised business entity, or another local government; or
- b. The Australian Federal government or an entity of the Australian Government; or
- c. A local government of another State.

Pre-qualified supplier is a supplier who has been assessed as ~~capable to perform on time and within agreed requirements, having the financial, technical, and managerial capability to perform on time and within agreed requirements. Quotes are still required.~~

Preferred supplier arrangement (PSA) means an arrangement set up by Council to allow contracts to be entered into with one or more suppliers (the preferred suppliers) for the supply of goods or services. The PSA is a contract for a period, usually 12 months with options for a further two periods of 12 months each. The contract locks in the rates for the goods and services for the first 12 months. The review after 12 months includes the supplier's performance and, if considered suitable for the continuing of the arrangement, an opportunity for the supplier to adjust their rates is offered. This is usually based on the CPI unless the supplier can justify a larger increase.

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Approved contractor is a person or company who Council considers to be appropriately qualified to provide the services. Quotes are still required.

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Procurement Initiation Form (PIF) - is required for all procurements equal to or greater than \$15,000 GST exclusive. This is the expenditure level where the Local Government Regulations 2012 apply, Chapter 5: 'Financial Planning and Accountability'.

The PIF identifies the requirement for the RFQ/RFT, budget, funding, justification, evaluation criteria and is approved by the relevant authority responsible for the budget. The PIF with accompanying documents (scope/specification/brief/drawings/pricing schedule, and other supporting information, is forwarded to procurement for actioning by the user department.

Request for Quotation (RFQ) – a request for quotation is used for medium-sized contracts and is by invitation unless an exception applies.

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Request for Tender (RFT) – a request for tender is used for large-sized contracts and is by public tender unless an exception applies.

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Council Resolution – A council decision passed by the majority of Councillors at an ordinary meeting of Council.

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REASONS ONLY ONE OR NO QUOTES REQUIRED

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<u>OEM</u>	<u>Original Equipment Manufacturer</u>	<u>Only to be used if parts are purchased that only one Creditor can supply so unable to get other quotes.</u>
<u>SS</u>	<u>Sole Supplier</u>	<u>No other supplier in Mount Isa can provide this service i.e. QH2O, MIWB, Telstra</u>

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MOUNT ISA CITY COUNCIL
2019/2020/2021 Financial Year – Procurement Policy

RESOLUTION NO. ~~QM22/08/2019~~ VERSION 10 9

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Principles

Officers must have regard to the following sound contracting principles when procuring goods and services on behalf of Council:

(a) Value for Money

Council must harness its purchasing power to achieve the best value for money. The concept of value for money is not restricted to price alone. The value for money assessment must include consideration of:

- i. Contribution to the advancement of Council's priorities;
- ii. Fitness for purpose, quality, services and support; and whole-of-life costs including costs of acquiring, using and maintaining and disposal;
- iii. Internal administration costs;
- iv. Technical compliance issues;
- v. Risk exposure;
- vi. The value of any associated environmental benefits; and
- vii. Advantages of local knowledge, networks and relationships, availability and access to after sales and support.

(b) Open and Effective Competition

Purchasing should be open and result in effective competition in the provision of goods and services. Council must give fair and equitable consideration to all prospective suppliers.

(c) The Development of Competitive Local Business and Industry

Council encourages the development of competitive local businesses within its local government area.

In accordance with Section 104(3)(c) of the *Local Government Act 2009*, Council wishes to pursue the principle of development of competitive local business and industry as part of the process of making its purchasing decisions.

(d) Environmental Protection

Council promotes environmental protection through its purchasing procedures. In undertaking any purchasing activities Council will:

- i. Promote the purchase of environmentally friendly goods and services that satisfy value for money criteria; and
- ii. Foster the development of products and processes of low environmental and climatic impact; and
- iii. Provide an example to business, industry and the community by promoting the use of climatically and environmentally friendly goods and services; and
- iv. Encourage environmentally responsible activities.

(e) Ethical Behaviour and Fair Dealing

Council officers involved in purchasing are to behave with impartiality, fairness, independence, openness, integrity and professionalism in their discussions and negotiations with suppliers and their representatives.

Officers are to facilitate the ethical procurement of goods and services for Council in the ~~most timely, most timely, most~~ most timely, most and cost effective manner and ensure that all procurement activities are within Council's legal and statutory obligations.



STATUTORY POLICY

MOUNT ISA CITY COUNCIL

2019/2020/2021 Financial Year – Procurement Policy

RESOLUTION NO. ~~QM22/08/2019~~ VERSION 109

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Administration

The process and procedures to be used for entering into contracts for the acquisition of goods and services are as follows:

- (a) maintaining confidentiality and respect for commercial-in-confidence material;
- (b) maintaining appropriate records available for inspection at any time;
- (c) inviting quotations from suppliers that can meet Council's requirements at competitive prices;
- (d) ensuring selection and appointment of contractors is evidenced by the issuing of a letter of appointment or purchase order;
- (e) purchase orders should be generated for all purchases of goods and services ~~over \$5,500 prior to~~ engaging the supplier (inclusive of GST) other than:
 - petty cash and credit card transactions; or
 - long-term supply contracts (Ergon, Telstra, insurance premiums, Sunwater, MIWB, DNR+ME – valuation roll, and others of a similar nature-etc.); or
 - regular monthly accounts from small local suppliers (newsagency etc.); or
 - payment of taxes and government charges (state fire levy, vehicle registration etc.); or
 - direct payments and fees (bank charges, council rates and charges etc).

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Goods and Services Tax

All values quoted in this policy are exclusive of GST unless stated otherwise

Optimisation of Value in Procurement

In order to optimise value in procurement, where applicable, Council will establish annualised or bi-annual purchasing arrangements. This is generally to occur where multiple similar purchases are likely to be required, the total value of goods for the financial year is expected to exceed \$100,000, and the cost of obtaining quotes for each purchase is high in value of time and effort. This may include entering into arrangements for ~~approved contractors, pre-qualified suppliers or preferred suppliers.~~

An **approved contractor list** may be compiled after inviting expressions of interest from suitably qualified persons and assessing those expressions on the basis of sound contracting principles as required under Section 231 of the *Local Government Regulation 2012*.

A **pre-qualified supplier register** may be compiled only after inviting tenders in accordance with Section 232 of the *Local Government Regulation 2012*.

A **preferred supplier arrangement** may be enacted only after inviting tenders in accordance with Section 233 of the *Local Government Regulation 2012*.



STATUTORY POLICY

MOUNT ISA CITY COUNCIL

2019/2020/2021 Financial Year – Procurement Policy

RESOLUTION NO. ~~OM22/08/2019~~ VERSION 109

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Purchasing Arrangements

Where the value of the contractual arrangement with the supplier in a financial year or over the proposed term of the contract (including any initial term and options to extend) is, or is expected to be purchase or the value of the contract over the full contract period (including options to extend) is, or is expected to be:

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Table 1: Purchasing Thresholds

Amount of Purchase GST Exclusive	Policy
Under \$1,000 250 100500	<ul style="list-style-type: none"> For purchases under the value of \$500 the advertised price or price listed is considered acceptable100,000 at least one verbal quote must be obtained. Above \$100 verbal quotes are no longer accepted as an indication of value for money.
\$1,000 250 100500 or more but less than - \$5,000	<ul style="list-style-type: none"> For purchases between the value of equal to or greater than \$500100,000 and but less than \$5,000 at least one written quote must be obtained. A copy of the quote must be attached to the invoice.
\$5,000 or more but less than - \$15,000	<ul style="list-style-type: none"> Purchases between equal to or greater than \$5,000 and but less than \$15,000 two (2) or more written quotes must be obtained. If not possible to obtain a second quote, record of suppliers approached must be kept and attached to the Council copy of the purchase order as well as any quotes obtained.
\$15,000 or more but less than - \$200,000	<ul style="list-style-type: none"> Council cannot enter into a medium sized contract unless it first invites written quotes for the contract. <ul style="list-style-type: none"> The invitation must be to at least three suppliers who Council considers can meet its requirements at competitive prices. Council may decide not to accept any quotes it receives. If Council decides to accept a quote, Council must accept the quote most advantageous to it having regard to the principles outlined in this policy. There are limited exceptions to this requirementrequirement, and they are listed below in the section titled exceptions. Note: exceptions only remove the requirement to obtain quotes. Council must still issue a correctly authorised letter of acceptance or a purchase order signed by a member of staff with a purchasing limit sufficient to cover the cost.
\$200,000 and above	<ul style="list-style-type: none"> Council cannot enter into a large-sized contract unless Council first invites written tenders for the contract in accordance with the requirements of Section 228 <i>Local Government Regulation 2012</i>. Under Section 228 <i>Local Government Regulation 2012</i> Council must either invite written tenders, ortenders or invite expressions of interest before considering whether to invite written tenders. There are limited exceptions to this requirementrequirement, and they are listed below in the section titled exceptions. Note: exceptions only remove the requirement to obtain quotes. Council must still issue a correctly authorised letter of acceptance or a purchase order signed by a member of staff with a purchasing limit sufficient to cover the cost.

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STATUTORY POLICY

MOUNT ISA CITY COUNCIL

2019/2020/2021 Financial Year – Procurement Policy

RESOLUTION NO. ~~QM22/08/2019~~ VERSION 109

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When a staff member believes, or reasonably should believe, a quote does not represent fair value, at least one additional quote must be obtained.

Before a purchase is authorised an authoriser must ensure there are sufficient funds available in an approved ~~budget, or budget or~~ be satisfied the purchase is for a genuine emergency.

Acceptance of Quotations

There is no requirement to accept the lowest quotation, however where a staff member chooses a quotation other than the lowest quotation, they must provide a brief written justification which must be kept with the order.

Tender Process

Section 228 of the Local Government Regulation 2012 sets out how Council must invite written tenders or invite expressions of interest for:

- (a) A large-sized contract; or
(b) Disposal of a valuable non-current asset contract

An invitation for written tenders/expressions of interest must:

- (a) be made by an advertisement in a newspaper that circulates generally in the local government area; and
(b) allow written tenders / expressions of interest to be submitted to Council for at least 21 days after the advertisement is published.

Records of tenders / expressions of interest and the evaluation process must be kept on file.

Exceptions

None of the exceptions below remove the need to issue a purchase order or a letter of acceptance authorised by an officer with a sufficiently high purchasing limit to cover the cost of the purchase.

Chapter 6 Part 3 Division 3 of the Local Government Regulation 2012 identifies exceptions for medium and large-sized contracts. If one of the exceptions applies, Council may enter into:

- (a) a medium-sized contractual arrangement without first inviting multiple written quotes; or
(b) a large-sized contractual arrangement without first inviting written tenders.

The exceptions are:

- (a) the preparations of a quote or tender consideration plan in accordance with the requirements of Section 230 of the Local Government Regulation 2012; and
(a)(b) where a preferred supplier arrangement exists containing a schedule of rates fixed for the term nominated in the arrangement; and
(b) entering into a contract if the contract is made with a person who is on an approved contractor list established by Council in accordance to with the requirements of Section 231 of the Local Government Regulation 2012; and
(c) entering into a contract if the contract is entered into with a supplier from a register of pre-qualified suppliers established by Council in accordance with the requirements of Section 232 of the Local Government Regulation 2012; and
(d) entering into a contract for goods or services if the contract is entered into with a preferred supplier under a preferred supplier arrangement that is made in accordance with the requirements of Section 233 of the Local Government Regulation 2012; and
(e) (c) entering into a contract under a Local Government Arrangement (LGA) established in accordance with the requirements of Section 234 of the Regulation 2012 e.g. LocalBuy; and
(d) Section 235 Local Government Regulations 2012 entering into a medium-sized contract or a large-sized contract

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(i) Council resolves that it is satisfied that there is only one supplier who is reasonably available; or

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STATUTORY POLICY

MOUNT ISA CITY COUNCIL

2019/2020/2021 Financial Year – Procurement Policy

RESOLUTION NO. ~~QM22/08/2019~~ VERSION 10.9

(ii) Council resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous to invite quotes or tenders; or

(i) A genuine emergency exists; or

(ii) The contract is for purchase of goods and is made by auction; or

(iii) The contract is for the purchase of second-hand goods; or

(iv) The contract is made with, or under an arrangement with, a government agency.

A range of Local Government Arrangements have been put in place by LocalBuy. When assessing the most effective method of obtaining goods and/or services, Council officers should consider the administrative costs to Council of seeking tenders or quotations independently, and the reduction of these costs which can be achieved by use of Local Buy arrangements.

In the event that a Local Government Arrangement is used, the Local Buy contract number must be stated on the order requisition for entering onto Council's Purchase Order.

Valuable Non-Current Asset Contracts

Section 227 of the Local Government Regulation 2012 provides that Council cannot enter into a contract for the sale of a valuable non-current asset unless it first:

- (a) invites written tenders for the contract under Section 228 of the Local Government Regulation 2012; or
(b) offers the non-current asset for sale by auction.

There are a range of exceptions to this set out in Section 236 Local Government Regulation 2012.

In addition, all non-current assets that have been identified as being obsolete or surplus to Council requirements, and with a written down value less than the Asset Thresholds in Table 2 are to be offered for sale by inviting written quotations or via public auction.

The invitation for written quotation for the sale of non-current assets must:

- (a) be made by an advertisement in the newspaper that circulates generally in the local government area; and
(b) allow written quotes to be given to Council for at least 21 days after the advertisement is published.

Table 2: Asset Thresholds

Table with 2 columns: Asset Class and Council Limit. Rows include Road Infrastructure, Water Infrastructure, Sewerage Infrastructure, Buildings and other Structures, Other Structures, Plant and Equipment, Land, Furniture and Fittings, and All Infrastructure.

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STATUTORY POLICY

MOUNT ISA CITY COUNCIL

2019/2020/2021 Financial Year – Procurement Policy

RESOLUTION NO. ~~QM22/08/2019~~ VERSION ~~10~~9

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Delegations

Council officers listed in Appendix A are entitled to sign orders up to their stated purchasing limit. Council Officers are responsible for ensuring all required paperwork (including if applicable, the required number of written quotes) as per this policy is provided to them by the requisitioning officer prior to signing the order.

In the event that a Local Government Arrangement is used, the LocalBuy contract number must be stated on the order requisition for entering onto Council's Purchase Order.

In the event the Council's Register of Pre-Qualified Suppliers (RoPS) is used the RoPS category number/s must be stated on the order requisition for entering onto Council's Purchase Order. Example RoPS Cat 12.

It is a requirement that as an officer with a purchasing limit that you are aware of, and apply, Council's Procurement Policy. Failure to do so may lead to disciplinary action.

All staff with an approved purchasing limit are authorised to order / approve orders for goods and services (up to their purchasing limit) against jobs over which they have clear operational authority and budget responsibility.

Separation of Goods Receipts

Council officers must ensure there is a separation of duties between the authorised officer who orders goods and materials and the officer who certifies receipt of those goods or materials.

An exemption to this requirement applies to the Chief Executive Officer and Directors when dealing with emergency situations.

Training

All officers that have a purchasing authority must undertake training with the Finance Department in using the Practical Plus Orders Module.

Review and Auditing

The application of this policy is to be audited annually by the Manager Corporate and Financial Services.

Attachments

1. Mount Isa City Council Financial Delegations Register v1
2. Mount Isa City Council Local Preference Policy v1



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
FINANCIAL DELEGATIONS REGISTER
Attachment 1 – 2019/2020/2021/20 Procurement Policy

RESOLUTION NO. OM22/08/19d VERSION 23

APPLIES TO STATUTORY POLICIES ONLY

This is an official copy of the **Financial Delegations Register**, made in accordance with the provisions of *Local Government Act and Regulations, Public Records Act, Mount Isa City Council's Local Laws, Subordinate Local Laws* and current Council Policies.

Statutory Policies comply with a legislative requirement; the **Financial Delegations Register** is approved by the Mount Isa City Council for the operations and procedures of Council and is an attachment to the Mount Isa City Council Procurement Policy.

Sharon Ibardolaza
Chief Executive Officer

DOCUMENT VERSION CONTROL

Governance/Policies/Statutory Doc ID# 672534			POLICY TYPE	Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS	
V1	27.07.2018	OM08/02/18	Responsible Officer - Manager Corporate and Financial Services	
V2	28.08.2019	OM22/08/19	Responsible Officer - Manager Corporate and Financial Services	
<u>V3</u>	<u>23.09.2020</u>	<u>OM23/09/2020</u>	<u>Responsible Officer - Manager Corporate and Financial Services</u>	
			REVIEW DUE	<u>06.2020 06.2021</u>

DISTRIBUTION AND DISSEMINATION

Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all Councillors		Included in employee inductions	
Staff noticeboards		Uploaded to Council website	X
Internal training to be provided	X	External training to be provided	
Registered in Magiq	X		

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STATUTORY POLICY

MOUNT ISA CITY COUNCIL

FINANCIAL DELEGATIONS REGISTER

Attachment 1 – 2019/2020/2021 Procurement Policy

RESOLUTION NO. ~~OM22/08/19~~ VERSION 23

Mount Isa City Council Financial Delegations Register

Mount Isa City Council – Financial Delegations Register as at ~~28th August 2019~~^{23rd September 2020} ~~25 November 2020~~

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All purchasing limits are exclusive of GST.

In accordance with section 238 of the *Local Government Act* and *Local Government Regulation 2012* the Chief Executive Officer delegates the power to incur financial expenditure in accordance with the Procurement Policy subject to the limits outlined below.

POSITION	PURCHASING LIMIT
Council Resolution	Unlimited
Chief Executive Officer	\$300,000*
Executive Manager and Directors	\$150,000
Managers	\$30,000
Works Overseer	
Team Leaders	\$15,000
Coordinators / Specialists	\$5,000
Workplace Health and Safety Advisor	
Senior Officers	
Executive Assistant	\$1,000
Workplace Health and Safety Officer	

* Purchases over \$200,000 must meet the legislated exemption to tendering provisions and must be submitted to Council for review on a quarterly basis.

LIMITATIONS TO DELEGATIONS

- All staff below Manager level are limited to authorising purchases against budgets over which they have clear operational authority.
- Any IT or software purchase must be authorised by either the Manager Information Technology, Director Corporate and Financial Services, ~~Executive Manager~~ or Chief Executive Officer. This applies regardless of the financial delegation of any other officer.

AUTHORITY FOR CHANGES

The Chief Executive Officer has the authority to amend or suspend the financial delegation for any staff member for operational reasons subject to the amendment being ratified by Council at a ~~six-monthly~~^{six-monthly} review of any changes to financial delegations.

OTHER DELEGATIONS

- To ANY TWO of the Manager Corporate and Financial Services, ~~Executive Manager~~, Directors or Chief Executive Officer:
 - the signing of manual cheque payments.
- To any Councillor:
 - secondary authorisation for the signing of manual cheque payments.
- To the Chief Executive Officer, ~~Executive Manager~~, Directors, or Manager Corporate and Financial Services:
 - the authorisation of the disbursement of periodic Fire Levy returns to the Queensland Fire and Rescue Authority and all returns to relating to State or Federal taxation.
 - to authorise monthly Mount Isa Water Board payments and quarterly Sunwater payments.
 - to authorise all annual insurance premiums.
 - authorisation of recoverable debt collection and legal fees.



STATUTORY POLICY

MOUNT ISA CITY COUNCIL

FINANCIAL DELEGATIONS REGISTER

Attachment 1 – 2019/2020/2021 Procurement Policy

RESOLUTION NO. ~~OM22/08/19~~ VERSION 2.3

- To the Chief Executive Officer, Executive Manager, and Directors Compliance and Utility Services, or Manager Compliance and Utility Services:
 - authorisation of the monthly Waste Levy payments to the State Government.
- To all staff and the Mayor:
 - authorisation for the use of the Council credit card, subject to authorisation in accordance with the financial delegations above. The relevant card holder is to sign all credit card authorisations.
- To the Chief Executive Officer, Executive Manager and Directors:
 - authorisation to approve advertising expenditure as per Council's Advertising Expenditure Policy.
 - authority to pay invoices related to approved, tendered works irrespective of the value of the invoice.
- To all staff issued Manual Order books:
 - use of manual order books for emergency repairs ONLY to the value of \$250, this is to be counter- signed by an authorised officer with sufficient purchasing delegation.

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These delegations apply to those staff appointed to the positions listed above and any staff appointed, in writing, to those positions in an acting capacity.

OFFICER'S REPORT



ITEM 12.5

TO The Mayor, Deputy Mayor and Councillors
OFFICER Acting Manager, Corporate & Financial Services
AGENDA 25.11.2020 Council Ordinary Meeting
FOLDER ID 4978

SUBJECT Sundry Debt Recovery Policy V7
LOCATION Not Applicable

EXECUTIVE SUMMARY

Sundry Debt Recovery Policy is due for review. The policy is updated with minor amendments.

OFFICER'S RECOMMENDATION

THAT Council adopt the updated Sundry Debt Recovery Policy (V7).

BUDGET AND RESOURCE IMPLICATIONS

Not Applicable

BACKGROUND

Council requires the payment of sundry debtors within a specified time period and as such will pursue the recovery of overdue sundry debtors diligently. The Sundry Debt Recovery Policy is a Strategic policy and has been adopted by Council to guide the direction of debt recovery and delegated decision making of Council officers.

LINK TO CORPORATE PLAN

Priority 5.1 - Incorporate ethical sustainable and responsible financial planning – Implement well-managed Council spending and financial management through facilitated internal audit and budgetary meetings.

CONSULTATION (Internal and External)

Revenue Section, Acting Manager and Acting Director for Corporate and Financial Services

LEGAL CONSIDERATIONS

Not Applicable

POLICY IMPLICATIONS

Not Applicable

RISK IMPLICATIONS

Not Applicable

HUMAN RIGHTS CONSIDERATIONS

Not Applicable

ATTACHMENTS

Sundry Debt Recovery Policy V6, updated in mark-up to V7



OFFICER'S REPORT



REFERENCE DOCUMENT

- Nil

Report Prepared by: Acting Manager Corporate & Financial Services 11.11.2020	Report Authorised by: Acting Director Corporate & Financial Services 11.11.2020
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STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Sundry Debt Recovery Policy

RESOLUTION NO. ~~OM24/06/19~~ VERSION ~~V7~~**6**

APPLIES TO STRATEGIC POLICIES ONLY

This an official copy of the **SUNDRY DEBT RECOVERY POLICY** made in accordance with the provisions of *Local Government Act and Regulations, Public Records Act, Mount Isa City Council's Local Laws, Subordinate Local Laws and current Council Policies.*

Strategic policies are adopted by Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **SUNDRY DEBT RECOVERY POLICY** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....
 Sharon Ibarrolaza
Chief Executive Officer

DOCUMENT VERSION CONTROL

Governance/Policies/Strategic Doc ID# 669241			POLICY TYPE	Strategic (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS	
V1	10.12.2014	OM08/12/14	Responsible Officer - Manager Finance & Administration	
V2	29.04.2015	OM42/04/15	Responsible Officer - Manager Finance & Administration	
V3	15.06.2016	OM09/06/16	Responsible Officer - Manager Finance & Administration	
V4	28.06.2017	OM13/06/17	Responsible Officer - Manager Corporate & Financial Services	
V5	28.03.2018	OM25/03/18	Responsible Officer - Manager Corporate & Financial Services	
V6	26.06.2019	OM24/06/19	Responsible Officer - Manager Corporate & Financial Services	
			REVIEW DUE	06.2021 0

DISTRIBUTION AND DISSEMINATION

Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all Councillors		Included in employee inductions	
Staff noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in Magiq	X		



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Sundry Debt Recovery Policy

RESOLUTION NO. **OM24/06/19-VERSION V76**

1. PURPOSE

Mount Isa City Council ("Council") requires payment of sundry debts within a specified time period and will pursue the recovery of overdue sundry debts diligently. The objective of this policy is to set out Council's principles in regard to the management of debt, and to provide a process which is consistent and ethical for the recovery of outstanding sundry debts throughout Council.

2. COMMENCEMENT

This policy will commence on and from ~~26-XX June AugustXXXX~~ 202019. It replaces all other policies or arrangements governing (whether written or not).

3. APPLICATION

The Sundry Debts Recovery Policy provides scope for recovery procedures. This policy is guided by the following principles:

- a) Transparency by making clear the obligations of debtors and the processes used by Council in assisting them to meet their financial obligations;
- b) Making the administrative processes used to recover overdue sundry debts well defined and cost effective;
- c) Consistency by having regard to providing the same treatment for debtors in similar circumstances;
- d) Flexibility by responding where necessary to changes in the local economy; and
- e) Adherence to the debt recovery guidelines developed by the Australian Competition and Consumer Commission

4. RECOVERY ACTIONS

4.1 The following action will be used in the recovery of overdue sundry debts:

STAGE	TIMING	ACTION TYPE	COMMENT	AUTHORITY LEVEL	ACTION TAKEN BY
1	30 Days after invoice is issued	Reminder Letter and Statement Issued Advising: <ul style="list-style-type: none"> • Charges are overdue. • Legal action maybe initiated unless the debt is paid in full or an approved payment commitment is entered into within fourteen (14) days. • Letter is also to advise that credit with Council is suspended and that all goods/services must be paid for upfront until the account arrears are cleared. 	Further Action suspended if: Charges are paid in full or the debtor enters into and maintains an approved payment commitment.	Revenue Officer	Council
2	14 days after issue of Reminder Letter	Notice of Proposed Legal Action and Statement Issued Advising debtor that legal action may be initiated unless the debt is paid in full or an approved payment commitment is entered into within fourteen (14) days.	Further Action suspended if: Charges are paid in full or if the debtor enters into and maintains an approved payment commitment.	Senior Revenue Officer	Council
3	14 days after issue of Notice of	Recovery Action All debts for work done on the land, which can under legislation be	Further Action suspended if:	Manager Corporate and	Council and



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Sundry Debt Recovery Policy

RESOLUTION NO. **OM24/06/19-VERSION V76**

STAGE	TIMING	ACTION TYPE	COMMENT	AUTHORITY LEVEL	ACTION TAKEN BY
	Proposed Legal Action	<p>transferred to the ratepayer's assessment, shall be referred to Council for approval to do so.</p> <p>Council shall proceed with legal recovery action against any debtor who has not satisfactorily responded to any Notices previously sent so long as it is deemed commercially viable to do so.</p> <p>Council or Council's appointed Legal Representative or Debt Recovery Agent will issue a letter of final demand to advise that if payment in full or an agreed payment arrangement is not entered into within fourteen (14) days, legal recovery action may commence.</p> <p>Council will seek full payment of Outstanding Debts and associated costs (where applicable).</p>	Charges are paid in full or the debtor enters into and maintains an approved payment commitment.	Financial Services or Senior Revenue Officer	Council's Debt Recovery Agent

4.2 At any point Council staff may attempt to contact debtors in order to secure payment. Such calls are optional, at Council's discretion and additional to the minimum requirements of the process.

5. CANCELLATION OF CREDIT

5.1 Council reserves the right to suspend or cancel the supply of goods and services to any debtor account which does not comply with the policy. Council will not allow credit to anyone who currently has rates arrears or any other outstanding debt with Council.

6. PAYMENT COMMITMENTS

6.1 Under this policy Council may allow sundry debtors to pay the outstanding balances by instalments. *Payment of arrears by instalments should be seen as a way to reduce debts and overcome financial difficulties, not as a regular occurrence.*

6.2 All payment commitments should ensure all future charges are paid as issued to ensure the account does not fall further into arrears. To be approved, a periodic payment commitment will generally result in all overdue charges, being paid in **full within 3 months**.

6.3 In the event where the debtor is unable to pay within the required timeframe or in cases of genuine financial hardship and the minimum repayment is not met, supporting evidence is required to be submitted to Council, such as a Statement of Financial Position of their financial status to justify the approval of an extended timeframe.

6.4 To avoid recovery action, these requests are to be made to Council in **writing** at which time the relevant Council officer or Council delegate will consider the offer on a case by case basis. If approved, the Council officer or Council delegate will document the arrangement to be bought into effect and a copy will be provided in writing to the debtor.

6.5 Instalments will be applied towards the payment of sundry debts in the order in which they became overdue.

6.6 In the case of extenuating circumstances and where the required payment instalment is unable to be made, the onus is on the debtor to notify Council as soon as practicably possible, in writing. Council reserves the right to renegotiate or cancel a payment commitment should circumstances



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Sundry Debt Recovery Policy

RESOLUTION NO. **OM24/06/19-VERSION V76**

change where the debt will not be paid within Council's current policy time frame. In these circumstances, Council will not initiate further recovery action without reference to the debtor concerned.

- 6.7 Council will not pursue further recovery action against a debtor who has an agreed written periodic payment commitment, while the commitment is current and the debtor adheres to the agreed repayment schedule.
- 6.8 In the event that a payment commitment is not maintained within the agreed terms and the debtor does not make contact with the Council, prior to the payment becoming due, the following action will occur:

a) The payment commitment will be removed from Council's debtors account and the debt forwarded to Council's external debt recovery agency without further notice to the debtor.

a)b) Any outstanding debtor will not be provided with future credit until debt is paid.

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7. DEBT WRITE OFF

- 7.1 Amounts deemed unrecoverable up to \$100 may be written off by delegated authority granted to the Senior Revenue Officer.
- 7.2 Amounts deemed unrecoverable up to ~~\$500-1000~~ may be written off by delegated authority granted to the ~~Chief Executive Officer~~ Director of Corporate and Financial Services.
- 7.3 Bad debts above ~~\$500-1000~~ will only be written off by Council resolution.

8. SMALLER BALANCE CREDITS

8.1 If a credit balance of less than \$5.00 remains on an account and it is not economically viable to refund the credit, the balance will be transferred on an existing rates/assessment property of the debtor or credited to miscellaneous income account.

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8.9. PRIVACY

8.1 In recognition of individual privacy and to ensure all debtors are, and are seen to be, treated consistently; the list of debts on which Council is required to resolve to write off or transfer to the rates assessment, in accordance with this policy will be presented identifying the Debtor code, description of the sundry debt and the amount outstanding only.

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9.10. RESPONSIBILITIES

9.1 All employees & councillors of Mount Isa City Council are bound to abide by this policy.

10.11. VARIATION

10.1 Council reserves the right to vary, replace or terminate this policy from time to time.

11.12. BREACH OF POLICY

11.1 Where Council reasonably believes an employee has breached this policy, the matter will be dealt with under the Performance and Misconduct Policy.

12.13. COMMUNICATION AND DISTRIBUTION

12.1 Council will make available to the public, the Sundry Debt Recovery Policy on our website at www.mountisa.qld.gov.au

12.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

13.14. ASSOCIATED DOCUMENTS

- Revenue Policy
- Sundry Debtors Payment Commitment Application Form
- Debtors Application Form

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STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Sundry Debt Recovery Policy

RESOLUTION NO. ~~OM24/06/19~~-VERSION ~~V7~~**6**

OFFICER'S REPORT



ITEM 12.6

TO The Mayor, Deputy Mayor and Councillors
OFFICER Acting Manager, Corporate & Financial Services
AGENDA 25.11.2020 Council Ordinary Meeting
FOLDER ID 4978

SUBJECT Concealed Water Leak Remission Policy V2
LOCATION Not Applicable

EXECUTIVE SUMMARY

The current Concealed Water Leak Remission Policy was adopted by Council on 28 August 2019 and is due for review. The policy is updated with minor amendments.

OFFICER'S RECOMMENDATION

THAT Council adopt the updated Concealed Water Leak Remission Policy (V2).

BUDGET AND RESOURCE IMPLICATIONS

There would be a slight reduction in water consumption revenue but at the same time provides financial assistance when extenuating circumstances exist. Total remission provided for the Financial Year 2019-20 was \$34,995.71, to 11 approved properties.

BACKGROUND

Council receives remission requests on water consumption charges and this policy allows for these applicants to be assessed fairly and equitable for all rate payers who have received water consumption charges impacted by a concealed leak.

This policy was created to assist Council Officers with the decision-making regarding remissions and concessions available under certain criteria.

The table below is a summary of applications received for water concessions for the Financial year 2019-20.

Summary of Application received in Financial Year 2019-20			
Number of Application Received	Number of Application Declined	Number of Application Approved	Total Amount Credited
18	7	11	\$34,995.71

Seven properties have been declined as they did not qualify under the criteria detailed in the concealed water leak remission policy.

LINK TO CORPORATE PLAN

Priority 3.1 - Ensure well maintained and reliable infrastructure networks- Maintain and improve the local water and sewer supply networks to ensure provision and supply is sufficient to meet current and projected growth and demand.

CONSULTATION (Internal and External)

Revenue Section, Acting Manager and Acting Director for Corporate and Financial Services



OFFICER'S REPORT



LEGAL CONSIDERATIONS

Not Applicable

POLICY IMPLICATIONS

Revenue Statement - The basis and principles for making and levying of water charges will be - (ii) a consumption charge for each kilolitre of water consumed; which shall be based on the consumption registered by the water meter or water meters installed by Council (or delegate) on the water service or water services to the land.

RISK IMPLICATIONS

Not Applicable

HUMAN RIGHTS CONSIDERATIONS

Not Applicable

ATTACHMENTS

- Concealed Water Leak Remission Policy V1 updated in mark-up to V2

REFERENCE DOCUMENT

- Revenue Statement – MagiQ Doc ID 725315

Report Prepared by: Acting Manager Corporate & Financial Services 11.11.2020	Report Authorised by: Acting Director Corporate and Financial Services 11.11.2020
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STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Concealed Water Leak Remission Policy

RESOLUTION NO. **OM18/08/19** VERSION **V4**

APPLIES TO STRATEGIC POLICIES ONLY

This an official copy of the **Concealed Water Leak Remission Policy**, made in accordance with the provisions of *Local Government Act 2009, Local Government Regulation 2012, Plumbing and Drainage Act 2018* and current Council Policies.

Strategic policies are adopted by Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Concealed Water Leak Remission Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

Sharon Ibardolaza
Chief Executive Officer

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DOCUMENT VERSION CONTROL			
Governance/Policies/Strategic Doc ID 14992		POLICY TYPE	Strategic (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	28.08.2019	OM18/18/19	Responsible Officer – Manager Corporate and Financial Services
<u>V2</u>	<u>26.08.2020</u>	<u>OMXXXX</u>	<u>Responsible Officer – Manager Corporate and Financial Services</u>
		REVIEW DUE	30.06.2021 ⁹

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees		Section meetings / Toolbox talks	X
Internal email to all Councillors	X	Included in employee inductions	
Staff noticeboards		Uploaded to Council website	X
Internal training to be provided	X	External training to be provided	
Registered in Magiq	X		



1. PURPOSE

The purpose of this policy is to detail how Mount Isa City Council ("Council") may provide financial assistance via a remission for water consumption charges due to a concealed water leak.

This policy describes the eligibility criteria and the administrative procedures to process applications for the granting of a remission for water consumption charges in the abovementioned circumstances.

2. COMMENCEMENT

This policy will commence on and from ~~2xx68 August-XXXX~~ 2020~~19~~. It replaces all other policies or arrangements governing remissions for water consumption charges due to a concealed water leak (whether written or not).

3. PRINCIPLES

In the consideration of the application, remissions will be guided by the principles of:

- Transparency by making clear the requirements necessary to receive a remission; and
- Equity by ensuring all eligible applicants of the same type receive the same treatments.

4. APPLICATION

This policy applies to any properties that are connected to the Mount Isa City Council's water supply scheme.

All connected properties must have a Council installed water meter to receive any remission on water consumption charges due to a concealed water leak.

5. RESPONSIBILITIES

The Chief Executive Officer or delegated Officer is responsible for assessing applications and approving a remission for water consumption charges due to a concealed water leak under this policy

Managers and Supervisors of Mount Isa City Council are responsible for ensuring that the policy is understood and adhered to by all relevant workers.

6. DEFINITIONS

Concealed Water Leak – Water escaping from a private water service that is either underground, under or within concrete, or underneath a building where an occupant could not be reasonably be expected to know of its existence, as determined by the authorised officer.

Authorised Managing Property Agent – Agent/s, and/or delegated persons, as authorised by the property owner. This authority must be in writing from the property owner, stating who is authorised to act on their behalf.

7. PROVISIONS

7 (a). The *Plumbing and Drainage Act 2018, Part 3, 70 (1)* states "*the owner of the premises must take all reasonable steps to ensure all plumbing and drainage on the premises is kept in good condition and operates properly.*" Accordingly, responsibility for all plumbing on the property side of the water meter resides with the property owner. This includes repairing leaks within seven (7) days of becoming aware of the leak to conserve water and reduce potential costs.

7 (b). Tenants of rental properties have an obligation to report a suspected water leak to the property owner/managing agent of the property. Tenants should be reporting a leak as soon as evident within a seven (7) day period

7 (c). Council has no obligation to provide financial assistance to customers affected by water leaks on their property, however, Council recognises that at times water leaks can go undetected for relatively long periods and may cause significant financial difficulty. Property owners or occupiers who experience sudden and very large increases in water usage due to a concealed water leak may apply for a remission on water consumption charges subject to the conditions detailed in this policy.

7 (d). The responsibility for water passing through the water meter rests with the property owner or occupier. Owners are encouraged to check their water meters regularly to determine the amount of



water being consumed and registered by the water meter. Rectification action must be promptly taken where an unusually high increase in water consumption is evident. Concealed water leaks can remain undetected for lengthy periods if a property's water meter is not monitored by the property owner and / or occupier. If a leak or blockage is detected on the property side of the water meter, it is the property owner's responsibility to ensure repairs are carried out promptly.

8. CONDITIONS FOR RECEIVING FINANCIAL ASSISTANCE IN THE FORM OF A REMISSION

Approval of financial assistance is at the discretion of Mount Isa City Council and will only be granted as follows:

- All applications are to be submitted on a Concealed Water Leak Remission Application Form.
- Applications must be made by the property owner and/or authorised managing property agent.
- Where the application is for a Community Title property that is not individually sub-metered by a Council installed water meter, the body corporate acting on behalf of all lot owners must submit the application with all required supporting documentation.
- Repairs must be completed by a licensed plumber within 14 days of the property owner/property managing agent becoming aware of the concealed water leak to minimise water loss.
- A copy of the licensed plumber's invoice for repairs is to be submitted with the application. The invoice must detail;
 - The address of the property that the plumber attended.
 - The date the plumber attended the property to repair the leak.
 - Where the leak was located (e.g. under concrete driveway).
 - Confirmation that it was a concealed water leak.
 - Scope of work carried out to repair the concealed water leak.
 - Confirmation that the concealed water leak has been repaired.
- Statement in writing from the plumber detailing the above information if it is not recorded on the invoice.
- If a water consumption notice has been issued, the application must be received no later than 30 days after the issue of the water consumption notice for the period affected by the concealed water leak.
- Only two (2) applications may be granted per property within a five (5) year period. The five (5) year period commences from the date of approval of the first application for remission. This only applies while the property owner remains unchanged. Should the property owner change during the five (5) year period, the time period will re-set.
- The water usage of the ratepayer must be significantly in excess of their historical usage pattern and not correlate to an event that would explain increased usage such as the installation of a pool or commencement of a water intensive business.
- A council officer should re-read the water meter soon after notification of the leak being fixed and approximately 14 days later to ensure average daily usage has decreased.
- Further consideration may be given as determined by Council's Chief Executive Officer or delegate if an application is received for a remission of water consumption charges due to a concealed water leak that does not meet the above criteria, and sufficient evidence is provided that deems the excessive water consumption usage as extenuating circumstances.

9. A REMISSION WILL NOT BE CONSIDERED IN THESE CIRCUMSTANCES

- If there is any evidence of tampering with the water meter, including tampering with any plumbing associated with the meter in any way that may hinder the capacity of the meter to accurately measure the volume of water supplied to the premises.



- Council will not provide a remission to any land owner or occupier with overdue rates and charges unless the land owner or occupier has entered into, and is maintaining, a compliant payment commitment, and in accordance with Council's Rates and Charges Debt Recovery Policy.
- Leaks and/or bursts on internal appliances, fixture or fittings including air conditioners, dish washers, swimming pools, hot water systems, toilet cisterns, valves, internal or external taps.
- Situations where the leak is or was visible.
- Applications submitted without the required supporting documentation.
- Plumbing work that is not compliant with legislation.

10. ASSESSMENT OF THE APPLICATION FOR FINANCIAL ASSISTANCE

In assessing each application for a remission on water consumption charges due to a concealed water leak under this policy, the Chief Executive Officer or delegated Officer will consider;

- All required documentation, including evidence provided by the applicant, relevant associated documents, and council records.

The decision to approve an application of a reduction in water consumption charges under this policy is at the discretion of the Chief Executive Officer or delegated Officer.

11. REMISSION AVAILABLE

Where the application form has been submitted and all eligibility criteria has been met, the following remission will be applied:

- A credit of up to a maximum of 75% will be applied to the water consumption charges effected by the concealed water leak, taking into account the average historical water consumption usage of the property.

12. VARIATIONS

Council reserves the right to vary, replace or terminate this policy at any time.

13. BREACH OF POLICY

Where Council reasonably believes an employee, contractor or councillor has breached this policy, the matter will be dealt with under the applicable policy and/or in accordance with legislative requirements.

14. COMMUNICATION AND DISTRIBUTION

Council will make available to the public, the Concealed Water Leak Remission Policy and Concealed Water Leak Remission Application Form on our website at www.mountisa.qld.gov.au and at our Customer Service Centre.

Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

Internal training will be conducted by the Revenue Team.

15. ASSOCIATED LEGISLATION, POLICIES AND DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

Plumbing and Drainage Act 2018

Concealed Water Leak Remission Application Form



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Concealed Water Leak Remission Policy

RESOLUTION NO. ~~OM18/08/19~~ VERSION V4

DECLARATION OF UNDERSTANDING

Please complete the declaration below. Once signed, the page should be returned to the Human Resources section.

I, the undersigned acknowledge:

- *Receiving Council's **Concealed Water Leak Remission Policy**; and*
- *That I should comply with the Policy; and*
- *That there may be disciplinary consequences if I fail to comply.*

Workers Name: _____ Date: _____

Workers Signature: _____

OFFICER'S REPORT



ITEM 13.1

TO The Mayor, Deputy Mayor and Councillors
OFFICER Corporate Governance Coordinator
AGENDA 25.11.2020 Council Ordinary Meeting
FOLDER ID # 117215

SUBJECT New Advisory Committees Policy V1
LOCATION N/A

EXECUTIVE SUMMARY

Creation of new Advisory Committees Policy V1

OFFICER'S RECOMMENDATION

THAT Council adopt the Advisory Committees Policy V1

BUDGET AND RESOURCE IMPLICATIONS

Implementing this new policy will require resourcing from all Executive Assistants to assist in the administration function of the Advisory Committees (preparing agendas, distributing minutes and record keeping).

BACKGROUND

This policy has been created to assist Council in appointing and supporting advisory committees to assist councillors in carrying out their responsibilities of their nominated portfolios. This policy encourages greater community engagement by allowing members of the community to be included in Council's advisory committees.

LINK TO CORPORATE PLAN

This policy supports Council Corporate Plan, priority 5.2 - Enable our community to be actively informed and educated encouraging local contribution to decision making.

CONSULTATION (Internal and External)

Consultation was conducted internally with the executive management team.

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all 23 protected human rights and believe the implementation of this Advisory Committees Policy does not unreasonably limit any of these human rights.

ATTACHMENTS

- Advisory Committees Policy V1

REFERENCE DOCUMENT

- Nil



OFFICER'S REPORT



<p>Report Prepared by: Corporate Governance Coordinator 18 November 2020</p>	<p>Report Authorised by: Interim Chief Executive Officer 18 November 2020</p>
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STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Advisory Committees Policy

RESOLUTION NO. OM00/00/0000 VERSION V1

APPLIES TO STRATEGIC POLICIES ONLY

This an official copy of the **Advisory Committees Policy**, made in accordance with the provisions of *Local Government Act 2009, Local Government Regulation 2012*, and current Council Policies.

Strategic policies are adopted by Mount Isa City Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Mount Isa City Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Advisory Committees Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....
 David Keenan
Interim Chief Executive Officer

DOCUMENT VERSION CONTROL			
Governance/Policies/Strategic Doc ID# Remove for new policy		POLICY TYPE	Strategic (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	00.00.0000	OM00/00/0000	Responsible Officer – Position Title
			REVIEW DUE 00.0000

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all Councillors	X	Included in employee inductions	
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in magiQ	X		



1. PURPOSE

- 1.1 Mount Isa City Council (“Council”) is committed to community engagement through the establishment of advisory committees to ensure the delivery of high quality, accessible and relevant services across the region that reflect community need.
- 1.2 Council may appoint an advisory committee and may include in its membership, people who are not councillors. Advisory committees are responsible for providing feedback, advice and recommendations to Council. They are not decision-making bodies. Recommendations requiring Council adoption cannot be acted upon until approved by Council at an ordinary or special meeting.
- 1.3 The committee must act within the bounds of its terms of reference or members may be liable for their actions and may not be covered by Council’s insurance.
- 1.4 The purpose of an advisory committee is to:
 - a) help maintain constructive public relations between Council and the community
 - b) assist Council in understanding current and changing community needs
 - c) provide constructive options for Council to adapt and address community needs within available resources
 - d) inform decision making processes

2. COMMENCEMENT

This policy will commence on and from 25 November 2020. It replaces all other policies or arrangements governing Council’s advisory committees (whether written or not).

3. APPLICATION

This policy applies to all members of a Council appointed advisory committee.

4. APPOINTMENT OF AN ADVISORY COMMITTEE

- 4.1 An advisory committee is established by Council resolution under the *Local Government Regulation 2012* (section 264 – 270). Council endorses the terms of reference for the committee.
- 4.2 For skills or community representative-based committees Council will call for expressions of interest. The Chief Executive Officer (CEO) or delegate selects and appoints members to the committee from nominations received, in consideration of advice provided by relevant Council officers.
- 4.3 For collaborative, agency-based committees Council will seek representation from applicable organisations or specialist personnel to participate.
- 4.4 Council may establish advisory committees for the purpose of assisting councillors to carry out the responsibilities of their nominated portfolios.

5. ADVISORY COMMITTEE MEMBERSHIP

- 5.1 Committees shall have a minimum of three members excluding Council representatives.
- 5.2 Members are appointed for the term of the committee as defined within the terms of reference.

- 5.3 Where a committee member resigns during the term of the committee, the committee members may seek and approve a replacement for the remainder of the committee's term from the original pool of applicants.
- 5.4 A Council executive assistant will act as support person for an advisory committee including preparing agendas, taking and distributing minutes, preparing reports to Council and all record keeping requirements.
- 5.5 Where Council has not nominated a Chair of a committee, the committee shall appoint the Chair.
- 5.6 The Chair of a committee shall not be a councillor.

6. CONDITIONS OF MEMBERSHIP

- 6.1 Committee members may resign in writing, to the Chair, from their position at any time.
- 6.2 Members have a duty to act honestly and in good faith, exercise reasonable skill, care and diligence in carrying out their duties, and not make improper use of information.
- 6.3 Members are to acknowledge that disagreement in the committee is healthy so long as it is used to work towards a satisfactory outcome of the committee. Differences in opinion should be raised respectfully.
- 6.4 Membership may be revoked by the CEO for inappropriate conduct, misconduct or inability to carry out the committee's purpose.
- 6.5 The Chair or responsible Council officer may endorse the attendance of an alternative representative to attend a committee meeting if a member is unable to attend.
- 6.6 Where a committee member fails to attend two consecutive committee meetings, without a reasonable excuse, their membership may be terminated, and a replacement member appointed to the committee from the original pool of applicants.
- 6.7 Members are to comply with the Mount Isa City Council Advisory Committees Policy, Mount Isa City Council Code of Conduct for Employees and endorsed terms of reference for the advisory committee.
- 6.8 Any public or media comment is subject to the Mount Isa City Council Media Policy. Committee members have an advisory role only and must not publicly seek to represent the views of Council or the committee.

7. MEETINGS

- 7.1 Business may be conducted at a meeting only if a quorum is present. A quorum will be determined to be greater than 50% of the members.
- 7.2 A committee may adopt its own meeting procedure and have agreed processes relating to the keeping of minutes, the tabling of agenda items, the consideration of recommendations to Council and the recording of recommendations.
- 7.3 Voting must be open by show of hands and a recommendation is decided by a majority of the votes of the members present.
- 7.4 Meeting minutes will provide a record of discussion topics and any resolutions or recommendations.



7.5 All written material associated with the committee is subject to the [Right to Information Act 2009](#) and may be made available to the public.

8. RESPONSIBILITIES

8.1 The Chair of an advisory committee must ensure meetings and committee functions are carried out in accordance with this policy and the terms of reference for the advisory committee.

8.2 The Chair must ensure the meeting is properly convened and conducted:

- a) welcome and introduce members and guests
- b) keep individuals at the meeting focused on the topics being discussed and encourage all members to participate.
- c) give all members an opportunity to speak on each topic
- d) keep track of time
- e) ensure meeting content is in accordance with the purpose of the advisory committee
- f) ensure recommendations are relevant and understood by members
- g) close the meeting

8.3 The nominated executive assistant shall be responsible for the preparation and distribution of the meeting agenda and minutes.

9. MEETING AGENDA

9.1 An agenda must be prepared for each meeting and circulated to all members one week prior to the meeting. Matters not listed on the agenda can be raised in general business at the discretion of the Chair.

10. MINUTES OF MEETINGS

10.1 Committee meeting minutes will be taken by the nominated executive assistant in accordance with the requirements of the *Local Government Regulation 2012*. Minutes are public documents and should reflect the actions and outcomes of the meeting. Minutes are not recorded verbatim, but rather as a note and action supported by a vote.

10.2 Any conflicts of interest that are declared by a member during the meeting shall be recorded in the minutes against the item of business to which it relates. A member with a conflict of interest must leave the room and not participate in the discussion or vote unless authorised to do so by resolution of the other members.

11. RECOMMENDATIONS TO COUNCIL

11.1 An advisory committee may resolve to make a recommendation to Council for further action or investigation.

11.2 A committee cannot act on any such recommendation without this first being formally adopted or endorsed by Council, or by approval under a specific delegation from Council that provides for the CEO or delegate to give such approval.



11.3 The committee will prepare a report to Council outlining the recommendation of the committee and offer assessment of that recommendation. The assessment may present alternative options to the recommendation of the committee for the consideration of Council.

12. INSURANCE

12.1 The public liability coverage provided by Council's membership of LGM Queensland extends to provide liability coverage to members of committees established by Mount Isa City Council.

12.2 Council committees that have the benefit of the liability need to be genuinely acting for and on behalf of Council and be genuinely supervised by and reporting to Council. Their status as Council committees should not be conferred as a device to obtain the legal liability coverage provided by LGM Queensland for any functions or activities which are not genuine Council functions or activities.

13. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

14. COMMUNICATION AND DISTRIBUTION

14.1 Council will make available to the public, the Advisory Committees Policy on our website at www.mountisa.qld.gov.au.

14.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

ASSOCIATED LEGISLATION AND POLICIES

- *Right to Information Act 2009*
- Community Consultation Policy
- Media Policy
- Code of Conduct for Employees

OFFICER'S REPORT



ITEM 13.2

TO The Mayor, Deputy Mayor and Councillors
OFFICER Chief Executive Officer
AGENDA 25.11.2020 Council Ordinary Meeting
FOLDER ID # 6441

SUBJECT Local Government Association Queensland's Bush Council's Compact
LOCATION Not Applicable

EXECUTIVE SUMMARY

Council's direction is sought on the proposed LGAQ's Bush Council's Compact.

OFFICER'S RECOMMENDATION

THAT Council does not support the Local Government Association Queensland's Bush Council's Compact and does not want Mount Isa City Council included for the following reasons:

- There is no community of interest across the 45 identified councils because of the vast area involved and the diversity of issues faced by the councils.
- LGAQ's focus should primarily be on the collective interest of all 77 member councils.
- LGAQ already has a segment approach for its members – SEQ, Coastal, Resource, Indigenous and Rural/Remote. The Bush Council Compact is an unnecessary overlay.
- LGAQ's relationship and engagement with the State Government on behalf of its member councils is already contained in the long-standing Partners in Government Agreement. Another agreement is unnecessary.
- Regional Organisations of Councils are the representative and advocacy bodies on behalf of Councils in identified and discrete areas of Queensland with shared issues, opportunities, and values. LGAQ is encouraged to engage more collaboratively with the ROCs on the issues of importance to their members.
- State and Federal Governments have acknowledged the merit of ROCs and their willingness to engage them on behalf of local government at the regional and community level.

AND

THAT Council write to the LGAQ advising of the above.

Or

THAT Council does support the Local Government Association Queensland's Bush Council's Compact.

BUDGET AND RESOURCE IMPLICATIONS

Nil



OFFICER'S REPORT



BACKGROUND

The Local Government Association Queensland (LGAQ) Bush Councils Compact was the subject of lengthy discussion at the LGAQ's Annual Conference recently held on the Gold Coast. During the Rural/Remote Councils Segment session only a handful of delegates indicated they were aware of the Compact and had seen the document.

It had not been circulated to Councils in draft for comment before the Policy Executive signed it off in August 2020. LGAQ agreed to distribute the information to the 45 councils defined as "Bush" requesting feedback by 6 December 2020 ahead of further consideration at the next Policy Executive Meeting on 11 December. LGAQ has actively followed up the information sent to councils with phone calls to the 45 Mayors.

The matter was discussed at the North West Queensland Regional Organisation of Council's (NWQROC) meeting on 6 November 2020 which considered the attached background information. Subsequently, a resolution was adopted stating the NWQROC councils do not support the Compact and do not want to be involved.

As the LGAQ does not recognise responses from the ROC's on behalf of their member Councils, individual Councils will need to respond directly to the LGAQ.

LINK TO CORPORATE PLAN

Priority 5.3 – Demonstrate inclusive, innovative, robust and forward-thinking decision making and leadership/

CONSULTATION (Internal and External)

North West Queensland Regional Organisation of Council's

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Not adopting updated model procedures risks Council not remaining compliant with local government legislation.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to the protected human rights as per Council's Human Rights Policy.

ATTACHMENTS

- NWQROC – Bush Compact Resolution
- LGAQ – Bush Council's Compact Map of included Councils
- Draft Letter to LGAQ regarding Bush Council's Compact

REFERENCE DOCUMENT

Nil

Report Prepared by: Senior Executive Assistant Executive Services 17/11/2020	Report Authorised by: Interim Chief Executive Officer 17/11/2020
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NWQROC Meeting

6 November 2020

Resolution re LGAQ's Bush Council Compact

Moved: Cr Jack Bawden

Seconded: Cr Jane McNamara

That the Councils of the North West Queensland Regional Organisation of Councils resolve they do not support the LGAQ's Bush Council Compact and do not want to be included for the following reasons:

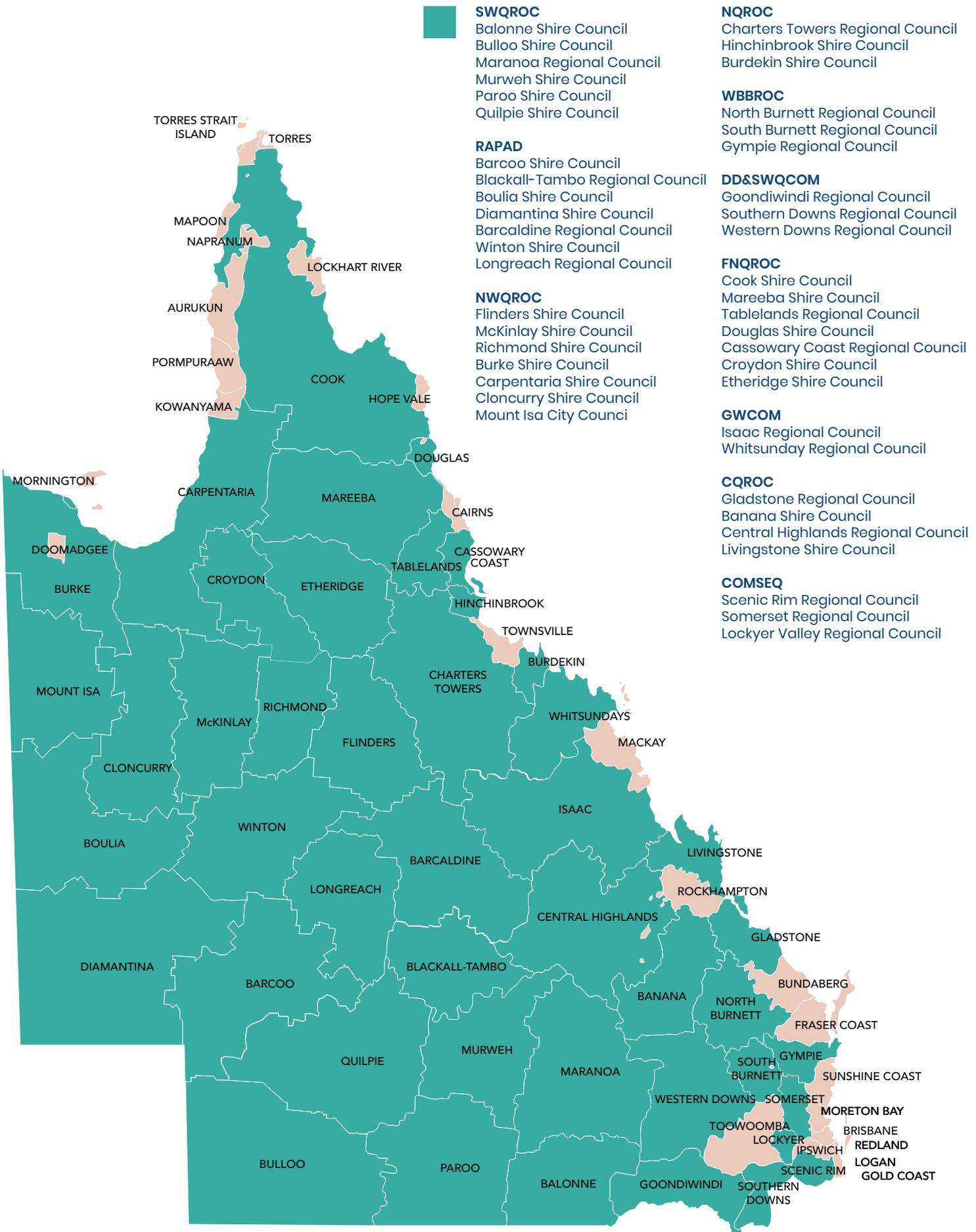
1. There is no community of interest across the 45 identified councils because of the vast area involved and the diversity of issues faced by the councils.
2. LGAQ's focus should primarily be on the collective interest of all 77 member councils.
3. LGAQ already has a segment approach for its members – SEQ, Coastal, Resource, Indigenous and Rural/Remote. The Bush Council Compact is an unnecessary overlay.
4. LGAQ's relationship and engagement with the State Government on behalf of its member councils is already contained in the long standing Partners in Government Agreement. Another agreement is unnecessary.
5. Regional Organisations of Councils are the representative and advocacy bodies on behalf of Councils in identified and discrete areas of Queensland with shared issues, opportunities, and values. LGAQ is encouraged to engage more collaboratively with the ROCs on the issues of importance to their members.
6. State and Federal Governments have acknowledged the merit of ROCs and their willingness to engage them on behalf of local government at the regional and community level.

And further -

That member councils individually reply to LGAQ's request for feedback on the proposed Compact by the deadline of 6 December 2020.

CARRIED

LGAQ – Bush Councils Compact – Included Councils



From the Office of the Mayor
Cr Danielle Stade



Our Ref: **Folder ID: 5082 DS:AP**

25 November 2020

Cr Mark Jamieson
President
Local Government Association of Queensland Ltd
PO Box 2230
FORTITUDE VALLEY BC QLD 4006

Email: ask@lgaq.asn.au

Dear Cr Jamieson,

LGAQ Bush Councils Compact

I write in reply to your email of 22 October 2020 requesting Council's feedback on the proposed Bush Councils Compact.

Like most of the 45 Council's involved we were disappointed at the lack of any real consultation on the actual wording of the Compact before it was released following the Policy Executive's resolution on 14 August 2020.

We have now reviewed the documentation sent with your email and Councils has resolved as follows:

That the Mount Isa City Council advise LGAQ that it does not support the proposed Bush Councils Compact and does not want to be included for the following reasons:

1. There is no community of interest across the 45 identified councils because of the vast area involved and the diversity of issues faced by the councils.
2. LGAQ's focus should primarily be on the collective interest of all 77 member councils.
3. LGAQ already has a segment approach for its members – SEQ, Coastal, Resource, Indigenous and Rural/Remote. The Bush Council Compact is an unnecessary overlay.
4. LGAQ's relationship and engagement with the State Government on behalf of its member councils is already contained in the long standing Partners in Government Agreement. Another agreement is unnecessary.
5. Regional Organisations of Councils are the representative and advocacy bodies on behalf of Councils in identified and discrete areas of Queensland with shared issues, opportunities, and values. LGAQ is encouraged to engage more collaboratively with the ROCs on the issues of importance to their members.
6. State and Federal Governments have acknowledged the merit of ROCs and their willingness to engage them on behalf of local government at the regional and community level.

From the Office of the Mayor
Cr Danielle Slade



In addition, it is considered that the Compact includes a number of unrealistic expectations that the State Government is unlikely to support.

If you require any further information do not hesitate to contact me.

Yours sincerely

Cr Danielle Slade
Her Worship Mayor of Mount Isa

DRAFT

OFFICER'S REPORT



ITEM 13.3

TO The Mayor, Deputy Mayor and Councillors
OFFICER Director Executive Services
AGENDA 25.11.2020 Council Ordinary Meeting
FOLDER ID 4683

SUBJECT RFDS Aeroplane
LOCATION George McCoy Park

EXECUTIVE SUMMARY

An ex-Royal Flying Doctor Service (RFDS) aeroplane was restored by volunteers and donated to Council 39 years ago. It is mounted near the rear of the RFDS office on Council land in George McCoy Park and is in a poor state of repair and poses a safety risk to the community. This report recommends conducting community consultation to determine the future of the plane.

OFFICER'S RECOMMENDATION

THAT Council consults the community on the options for resolving the safety risks associated with the RFDS memorial, including the following options:

1. Transfer of the RFDS memorial to Cloncurry Shire Council for possible relocation at John Flynn Place Museum in Cloncurry, at minimal cost to Mount Isa City Council with George McCoy Park site remediation costs of approx. \$20,000.00.

Or

2. Establish an urgent RFDS memorial restoration project at a cost of approx. \$40,000.00 with a maintenance budget of approx. \$5,000 every five years.

AND

THAT Council authorises the CEO to act upon the results of the community consultation and determine a course of action, including execution of a relocation deed if necessary.

BUDGET AND RESOURCE IMPLICATIONS

There is currently no budget for the RFDS Aircraft Monument. Pending the outcome of the community consultation Council can proceed in two directions:

1. Relocation – Should the monument be relocated to Cloncurry at Cloncurry Shire Councils expense, the site remediation works would be anticipated to cost approx. \$20,000.00.
2. Restoration - the budget has been estimated at \$40,000 by Building, Construction, Facilities, Insurances Manager, Peter Weiss. He also recommended to implement a maintenance schedule, every five years with a budget of \$5,000.

BACKGROUND

In 1979, a group of community volunteers salvaged parts from two De Havilland DHA3 Drover Aeroplane wrecks that had crashed on two different cattle stations some 20 + years earlier. The project used the parts from the wrecks to form the RFDS monument which was then donated to the city by the combined volunteers. It was erected on a plinth in George McCoy park in 1981 and has remained in that location since.

Due to the age of the monument, it is presumed that deterioration of the monument has occurred as panels have dislodged from the aircraft on numerous occasions. Given the current state of the plane, it is apparent that Council have an obligation to either:

- Make it safe
- Restore it



OFFICER'S REPORT



- Remove it
- Transfer it to another party and location.

Without a full assessment, it is unclear the level of deterioration however in its current state, it has a potential public safety risk to those who frequent the area.

LINK TO CORPORATE PLAN

People and Communities Priority 1.1 – A healthy and safe community with continually improving access to high quality services with provisions for a safe community. Collaborate with Police, relevant stakeholders and community to keep our city safe through organisations and urban design.

Services and Infrastructure Priority 3.2 – Ensure sustainable asset management planning. Develop and implement a Council Asset Management Plan to identify the ongoing maintenance requirements of existing assets.

CONSULTATION (Internal and External)

Consultation was conducted with Building, Construction, Facilities, Insurances Manager Peter Weiss and Acting Director of Engineering Chris Johnstone.

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

- In its current condition, the plane poses a potential health and safety risk to the community as panels have dislodged on various occasions during its life at the site.
- Potential concerns by some members of the community and past volunteers regarding transfer to another party.

HUMAN RIGHTS CONSIDERATIONS

Section 6.1 Item 7 – Your right to freedom of expression.

ATTACHMENTS

- Airhistory.net image of the monument
- Letter to Bob Katter 2015 – Request to gift plane to John Flynn Place
- North West Star Article 20.11.1979 – “A New Lease of Life Planned for an Ageing Wreck”
- North Qld Register Article 15.06.2006 – “Restoration – Drover’s Historical Flight Path”
- Letter from Friends of John Flynn Place Assoc. Inc. 17.04.2017
- Additional data on history of the RFDS Monument.
- Visual inspection report email by Peter Weiss, conducted 19.11.2020

REFERENCE DOCUMENT

- Nil

Report Prepared by: Community Development Officer Promotions and Development 23.11.2020	Report Authorised by: Director of Executive Services 23.11.2020
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AIRHISTORY.NET

PHOTO FROM BEN DANNECKER

Aircraft

Registration / Serial: VH-DRD
Aircraft Original Type: De Havilland Australia DHA-3 Drover
Aircraft Generic Type: De Havilland Australia DHA-3 Drover
Aircraft Version: De Havilland Australia DHA-3 Drover Mk1
C/n (msn): 5010
Operator / Titles: Royal Flying Doctor Service - RFDS
Aircraft Name: St Vincent Welch

Location

City / Area: Mount Isa / George McKoy Park [Off-Airport]
[Map \(unconfirmed\)](#)
Region / Country: Queensland, Australia
Photo Date: 1981
Photo from: Ben Dannecker (via David Carter)
Photo ID: 94682

Photo Comment

VH-DRD crashed at Mooraberrie Station, Queensland, on January 11, 1952. Useful parts were salvaged but the airframe was abandoned. In 1980 the remains were recovered to Mount Isa to become a memorial to the Royal Flying Doctor Service using the fuselage of -DRD and components from VH-AZN c/n 5017. It has received little maintenance since it was mounted on a pedestal and despite plans to move it to Cloncurry for restoration, was still at Mount Isa in February 2018.

This photo was added on 16 October 2018, and has since been viewed 133 times.

Hon Bob Katter MP
Member for Kennedy
Parliament House
CANBERRA ACT 2600

Dear Mr Katter,

Re: John Flynn Place, Cloncurry, Qld.

I am writing to you as a former RFDS staff member (*Mt Isa base pilot 1979-81*) with a keen interest in preserving our nation's history – specifically that of the RFDS.

Being the birthplace of the Australian flying doctor service and therefore a role model for all other aeromedical organizations around the world, the importance of maintaining a dedicated world-standard museum celebrating this fact at Cloncurry, cannot be over-estimated.

The current John Flynn Place is commendable considering the amount of resources available. However I feel that we owe it to the nation to do something more.

You would be familiar with the Drover memorial aircraft at Mt Isa, and I am proud to say that I was very much involved in the production of this fine exhibit.

However after decades in its outdoor setting, climate & time has wrought its problems and the aircraft, owned by the RFDS, is in need of a new undercover home.

In my view there is only one appropriate location for this particular unique Australian-designed and built tri-motor aircraft – which long formed the backbone of the RFDS fleet in Qld. and NSW – and the initial base for the Drover type was at Cloncurry..

My respectful suggestion to your good self is that the aircraft be gifted to the John Flynn Place organization, but would first need a complete rebuild and internal refurbishment – a major effort, which could only be completed elsewhere - perhaps in South East Queensland.

It is clear that Cloncurry does not have the facilities, finance or local expertise to complete such a major task at the town's location.

Following discussions with RFDS Qld. Section, Brisbane HQ, I have been given to believe that the aircraft has now been offered to Cloncurry, but no final decision has yet been received.

To assist in the professional rebuild of this Drover, there are a number of avenues that could be followed up:

1. **Commonwealth Grants** Commission for some funding..
2. **State Grants** Commission for some funding.

(Am unsure of the correct "*Commission*" titling above).

3. University engineering departments & technical college engineering departments

- to investigate the use of the Drover as a **training aid for students**, with the finished product then being returned to Cloncurry for permanent exhibition in an undercover setting.

4. Queensland Air Museum, Caloundra & other museums, which may be able to assist in some way.

A combination of all of the foregoing as a joint effort could also be possible....?

I feel that upon completion, this is a win-win solution for the nation in general and for Cloncurry in particular, elevating that town to a "must-visit" destination by all itinerant tourists.

I look forward to your considered views.

With all good wishes.

Sincerely,

Ben Dannecker

Ben Dannecker JP
PO Box 1478
NOWRA NSW 2541

25 Sep 15

THE NORTH - WEST

STAR

TUESDAY

MAGAZINE

A NEW LEASE OF LIFE PLANNED

By Tom Hyland

FOR AN AGEING WRECK



ABOVE: This picture was taken 28 years ago when the plane crashed. TAA subsequently salvaged the wings, engines and other parts.

BELOW: A trailer loaned by Mount Isa Caravan Repair Service was used to transport the fuselage back to Mount Isa. Fuel was donated by Priceways.

The career of a De Havilland Drover aircraft VH-DRD was conspicuous for its brevity — construction was completed in November 1951 and it crashed three months later.

One of a unique three-engine type of aircraft designed for Australian conditions, it crashed on take-off at Moorabberree Station, south east of Bedourie, during a regular run from Charleville to Birdsville.

No one was injured in the crash, believed to have been caused by engine failure due to fuel vaporisation, but the plane was so isolated that repair was not feasible.

Although TAA, the owner, subsequently salvaged wings, engines and other parts, the fuselage has remained intact for the past 28 years.

The story of the Drover came to light on the weekend when a party of Mount Isans travelled to Moorabberree Station to transport the fuselage back to the Isa where it will be restored for inclusion in a monument to the Royal Flying Doctor Service.

Six Mount Isans, in four wheel drive vehicles, made the 1340km round trip in scorching heat.

At the station they found the Drover's fuselage lying under a tree behind the horse yard.

Station owner Miss Duggan co-operated with the rem-

oval while 74-year-old station-hand Arthur Churcher, who witnessed the crash 28 years ago, lent his still considerable strength to loading the remains onto a trailer.

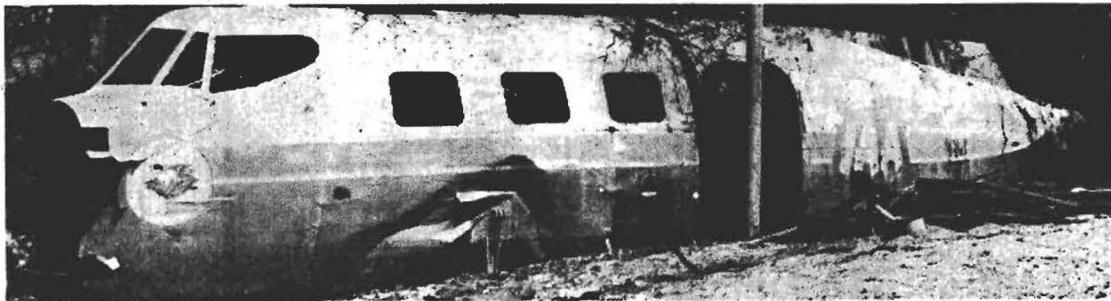
The restoration project is the idea of local RFDS pilot and aviation historian Ben Dannecker who earlier this month led a similar recovery team to Austral Downs on the Northern Territory border where another wrecked Drover, was lying derelict.

Pieces from both aircraft will be used in the restoration project, which Mr. Dannecker hopes will be completed between six months and a year.

"This aircraft from Moorabberree is unique because it had the shortest life of any Drover. As well, it was named after St. Vincent Welsh, the first flying doctor," Mr. Dannecker said.

Since the recovery of the first aircraft he has launched an Australian-wide scavenging mission, seeking parts for the aircraft.

"I've got bits and pieces from all over the place," said Mr. Dannecker, who is researching a book on the Drover aircraft.



The fuselage of the Drover at Moorabberree.

FOR AN AGEING WRECK



ABOVE: This picture was taken 28 years ago when the plane crashed. TAA subsequently salvaged the wings, engines and other parts.

BELOW: A trailer loaned by Mount Isa Caravan Repair Service was used to transport the fuselage back to Moun Isa. Fuel was donated by Priceways.



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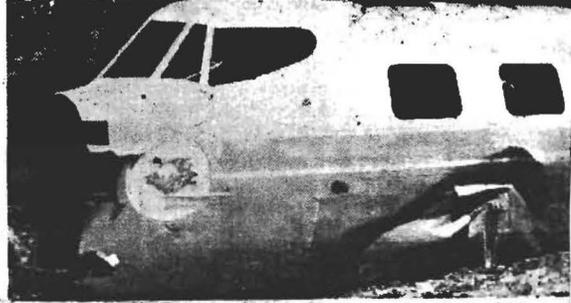
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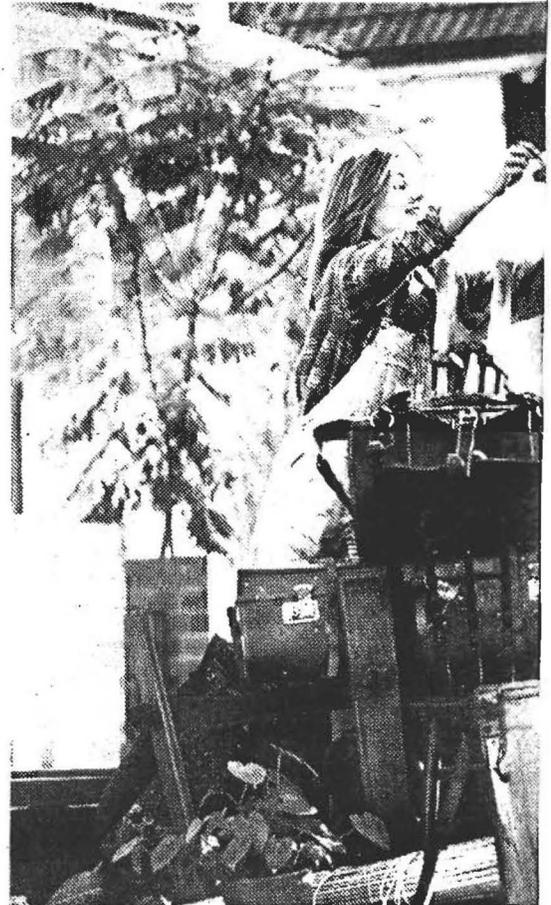
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Station owner Miss DUNN co-operated with the rem-



The fuselage of the Drover

Financial Fo



Does sharing th sharing fin

How togetherness pays with Bankcar

When you share the running of a house, it pays to handle finances on a shared basis too. We suggest one of you opens a CBC Bankcard account. We'll give each of you

book or share one too. Both can sign, together you wish. To save you cheques for regular bi

**TODAY'S CHRISTMAS
GIFT SELECTION**

USE BROWNING'S BEE-BLUMEN

Members of the recovery party with the fuselage loaded onto the trailer.



**TODAY'S CHRISTMAS
GIFT SELECTION
'JOE BROWN'S DOG, BLUEY'**

Keith Willey

A tale of the outback

CRUSADE BOOKSHOP

Drive in at 11 Simpson St.

Members of the recovery party with the fuselage loaded onto the trailer.

From left to right: Graham Fittler, Bill Heussler, station hand Arthur Churchez and Bob Forsyth. Inside the fuselage are Herb Farlow and Bob Staddon.

RESTORATION - DROVER'S HISTORICAL FLIGHT PATH

From FARMER Lifestyle Magazine

North Queensland Register, June 15, 2006

It's one of those things Mount Isa residents would drive past every day and not know the exact story behind it. Despite being in such a prominent position in the George McCoy park next to the Grace Street bridge and in front of the mine itself, the story behind the aeroplane known as the Drover which sits on three stilts, has largely been forgotten.

The display, which is beside the RFDS Mount Isa base, has been brought back into focus by Dr. Peter Schultz.

In a desperate attempt to avoid studying for his specialists examinations, Dr. Schultz decided to track down the person responsible for the restoration and display of the aircraft, and ask him the reasoning behind the restoration of what has become an icon in the community.

After poring through the extensive RFDS archives, stored in a rusting chest in the garden shed out the back of the Mount Isa base and guarded by a band of dedicated red back spiders, Dr. Schultz uncovered the mastermind, Ben Dannecker.

As it turns out, Mr. Dannecker is a former RFDS pilot, having worked with the organisation from 1979 to 1981. As Dr. Schultz asked the questions, Mr. Dannecker's reasoning behind the restoration of the Drover came to light.

He said the De Havilland Drover was considerably more rare than just any aircraft, as there were only 20 built.

"And perhaps a third of that total survives, including one in England," Mr. Dannecker said. Mr. Dannecker discovered there were actually two Drover wrecks.

"As a long term member of the Aviation Historical Society and also of the Aeroplane Association, quite extensive files on just about everything you would wish to know about Australia's aviation history are held," he said.

"I had long known that these two wrecks existed, but could take steps to their restoration only after arriving in Mount Isa."

Being in the right place at the right time was part of the inspiration to recover and rebuild the pieces into a usable display aircraft.

"Having started out as an RAAF engineering apprentice. I was in a gun position to organize the project, with time, willing helpers and, dare I say it. An organisational Approach learnt during my days as an army officer, Mr. Dannecker said.

When the planes were brought together, it was basically nothing more than just a bare hull, with no floor or seats or anything worth restoring inside.

The project was initially self funded, then local service clubs such as Lions, Apex and Rotary, plus MIM itself and its apprentices, and a variety of local businesses, outside contributors, including TAA and Qantas, all came to the party.

The decision to put the plane where it stands today was made by the senior council members of Mount Isa from the Mayor down. They donated the land, provided the site survey and the total cost of design and erection of the steelwork.

The crane work to get it into place was donated by a local engineering firm.

"I had a hand in advising the city engineer on the attach points to the aircraft," Mr. Dannecker said.

Some might wonder why the plane wasn't put on ground level to give more people a look within, but the original concept was to erect a memorial to the pioneers of the RFDS, who began operations not far from Mount Isa in June 1928 at Cloncurry. They began that service with another De Havilland type, the DH50.

The plane on display is actually a hybrid of two planes. The first plane was registered as 5010 **VH-DRD**. This was a Trans Australian Airlines plane based at Brisbane which crashed at Mooraberrie Station, Queensland, on January 11, 1952 due to multiple engine failure from fuel vaporization on take off. It crashed during a mail run, just five weeks after joining the TAA fleet, and it was the only TAA Drover not to be later painted to RFDS colours. Mr. Dannecker said he believed there were no injuries in the crash.

The second aircraft, 5017 **VH-AZN** was based at Alice Springs. It crashed at Austral Downs, on the Northern Territory-Queensland border on April 26, 1957 while attempting to signal to a local stockman sitting under a tree. "The aircraft was so low in the turn that it clipped the border fence on the NT side and crashed on the Queensland side," Mr. Dannecker said.

"I believe the pilot, doctor and nurse were all injured. The very rough terrain in that area is known as sink hole country, making subsequent rescue attempts by plane quite difficult and dangerous. However, and quite incredibly, this was actually done by the Cloncurry based TAA/RFDS Drover, flown by a competent TAA pilot."

Mr. Dannecker managed to track down the pilot of the VH-AZN aircraft, as he later recovered after being flown from Cloncurry Hospital to Brisbane.

"That saga is worth a story in itself, as it involved several aircraft, including a BOAC Britannia diverted to land at Cloncurry, where it got dry bogged while attempting to turn around after landing," Mr. Dannecker said.

"ANZ's pilot was Dick Paul, who went on to fly Catalinas DC-3s and eventually the Boeing 727, Dick and I met up after he retired early from TAA and we flew DC-3s together on Australia wide routes, but mainly in Tasmania, based at Essendon airport, Melbourne

PLAQUE ON AIRCRAFT SUPPORT
1948 De HAVILLAND D.H.A. 3
DROVER
PRESENTED TO THE PEOPLE OF
MOUNT ISA AND DISTRICT BY THE
COMBINED GROUP OF LOCAL
VOLUNTEERS WHO RECOVERED
THE MACHINE FROM CRASH SITES
IN WESTERN QUEENSLAND AND
RESTORED IT TO ORIGINAL
CONDITION
THE AIRCRAFT WAS UNVEILED AS
A PERMANENT MEMORIAL TO THE
WORK OF THE ROYAL FLYING
DOCTOR SERVICE
BY DR. D.J. O'LEARY O.B.E
ON 27th. JUNE 1981

of relaying our advice to Charleville. Because they were already off air, the Longreach officer left it at that and failed to ensure the message got through to someone.

'Such neglect is outrageous and I intend to make sure he is suspended for this omission,' he fumed.

'Well, maybe that's a bit harsh.' I suggested, although I was very annoyed at the time. 'it wasn't entirely his fault. Normally we don't use Longreach Aeradio for routine work so he may not have appreciated the gravity of our situation when it comes to night flights. Perhaps we should have made it absolutely clear and detailed *exactly* what we wanted.'

Looking back over the event, my anger has long since dissipated, but I doubt the Civil Aviation representative's ever did. It was lucky too that the unidentified person, who broke the news of the flight to the Australian Broadcasting Commission correspondent in Longreach when we took off from Jundah, did not know about our mid air stranding over Wyandra. I do not recall what I put in my report to R.F.D.S. Head Office these days, and may well have omitted this same detail.

The crashes which initiated the departmental inquiries out west were many and varied. There had been a large number of crop dusting fatalities, not entirely unexpected because of the nature of the work, plus fatal and non-fatal accidents involving flying doctor aircraft. The air ambulance tragedy at Cairns *circa* 1953 was another instance.

Both my Queensland medical colleagues of 1954 were involved in crash-landings. That involving Dr O'Leary in 1953 which he described in detail in his book (*North and Aloft* p.37) ended in two fatalities. When we met at Townsville, Tim also related to me how he and his pilot once broke through the surface of an airfield in 1954 and belly-landed. Apparently the top crust of the runway was baked hard by the sun with the ground underneath still soft from previous rain. The aircraft lost its front wheels and the propellers were bent, but all occupants escaped uninjured. Dr Smith's incident is detailed in O'Leary's other book *Western Wings of Care* p.34 (as are accounts of two QANTAS 'Drover' crashes in New Guinea).

As earlier mentioned, a flying doctor plane out of Port Hedland, Western Australia, nose dived during a bad storm while I was based at Charleville. Three or four lives were lost. (And later, my favourite little Somerset Airways 'Auster' VH-SAC came to grief with two fatalities near Injune about early 1957 as stated in Chapter 16.) Whenever we flew to 'Mooraberree' there was still that constant reminder in the form of the fuselage of VH-DRD, the brand new 'Drover' which crashed while taking off due to petrol vaporising in the fuel lines on a hot day. Another 'Drover' (VH-AZN) was wrecked in the Northern Territory about late 1956. The pilot, having just located a missing stockman, flew very low to establish if the man was alive and hit a strained wire fence. He and a passenger suffered moderate injuries, but survived.

An Adastral Aerial Survey two-engined Lockheed 'Hudson' crashed into the water off the coast near Cairns with the tragic loss of all on board. This

VH-DRD
←

← VH-AZN

SKY DOCTOR

DR LEN DAWSON

ISBN 0.646.25307.7

1995

2102

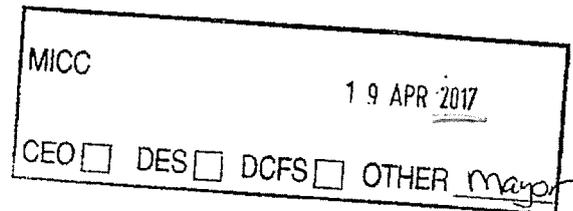


FRIENDS of JOHN FLYNN PLACE ASSOC INC.

ABN 70 937 966 898
P.O. Box 499, CLONCURRY QLD 4824
chris@mdh.net.au/0417001071

17 April 2017

Mayor Joyce McCullough
Mount Isa City Council
MOUNT ISA 4825



Dear Joyce

I enjoyed meeting you Friday, 24 March at the farewell for Mike and Kirstin Westerman and having a discussion re the future of the Drover aircraft and was hopeful of having received your letter re the Drover coming to Cloncurry, by now.

We were first approached by the RFDS in late 2015, to take the Drover, as it is in need of repair and they would like to mount a Queen Air in its place. The original crew who found the wrecked Drover at Austral Downs and Mooraberrie Station brought them back to Mount Isa in 1980 are in touch with us and keen to help restore the aircraft at Cloncurry, where it fits as part of our museum to the Founders of the RFDS.

The Friends of John Flynn Place are holding their AGM 28 April, 2017 and would like to have this as a special project for 2017. Also the RFDS Queensland Board will be in Mount Isa and Cloncurry 26/27 May. I will send them a copy of this letter too.

With best wishes and looking forward to hearing from you

Yours sincerely

Christine McDonald
Secretary
Friends of John Flynn Place
P.O.Box 499
CLONCURRY 4824
chris@mdh.net.au
47425007/04170011071

RFDS Monument

Additional Information

- The aircraft is a 1948 De Havilland DHA3 Drover and is a hybrid restored out of 2 planes. The first plane (belonged to TAA) crashed at Mooraberrie Station Qld on January 11, 1952 and the second aircraft (belonged to the RFDS), crashed at Austral Downs, on the NT-Qld border on April 26, 1957. – only 20 of these aircraft were ever built.
- The fuselage was transported back to Isa in November 1979 from Mooraberrie Station and a month later, a second salvage operation occurred for the parts from the second wrecked plane, located on Austral Downs.
- The restoration project was the idea of then local RFDS pilot and aviation historian Ben Dannecker.
- The restoration project was partly funded by Ben Dannecker, then local service clubs such as Lions, Apex and Rotary, plus MIM and its apprentices, with a variety of local businesses including TAA and Qantas all came to the party.
- The decision to put the plane where it stands today was made by the senior council members of Mount Isa from the Mayor down. Council donated the land, provided the site survey and covered the cost of design and erection of the steelwork for the plinth.
- The plaque on the aircraft reads: 1948 De Havilland D.H.A. 3 Drover. Presented to the people of Mount Isa and district by the combined group of local volunteers who recovered the machine from crash sites in Western Queensland and restored it to original condition. The aircraft was unveiled as a permanent memorial to the work of the royal flying doctor service by Dr. D.J. O'Leary O.B.E. on 27th June 1981.
- 28.07.2009 – Letter received from Mount Isa RFDS advising Council of Xstrata (MIM) donating in kind services to carry out urgent maintenance on the plane for public safety and a request for a letter of support to seek future funding for maintenance for the plane.
- 2016 – RFDS, at their own expense, commissioned a "feasibility and cost proposal", which was undertaken and subsequently provided to Cloncurry for consideration in April 2016. Based on that feasibility study, Cloncurry Shire Council reportedly passed a resolution that will permit the acquisition allowing for the relocation and restoration of the monument.
- 22.06.2016 – North West Star article about the history of the plane and its restoration project, notes "plans now afoot to move the Drover to Cloncurry".
- 12.09.2016 – McCullough Robertson Lawyers forward a letter to CEO of Mount Isa City Council stating while they do not act for either Council, they have been instructed by the Royal Flying Doctor Service of Queensland section to assist the RFDS work with the Mount Isa City Council, and Cloncurry Shire Council to resolve issues associated with the RFDS Drover monument. The letter outlines the options for relocation to Cloncurry or Mount Isa restoring the monument. Included with the letter was a draft relocation deed for consideration by Mount Isa City Council.
- September – December 2016 – Emails between Ian Finlayson of RFDS and Emilio Cianetti (ACEO) re proposal to relocate the plane to Cloncurry (proposal contained the Draft relocation deed and covering letter). ACEO responded with the desire to take the discussion to the community for their feedback.
- 19.04.2017 – Letter received from Friends of John Flynn Place Assoc Inc. Cloncurry. The letter outlines a discussion with Mayor Joyce McCulloch regarding the future of the Drover aircraft, stating that they were approached by the RFDS in late 2015, to take the Drover as it is in need of repair and that the RFDS would mount a Queen Air in its place.
- March 2018 – Emails from Emilio Cianetti (Director Eng. Services) to Sharon Ibardolaza (CEO) outlines some of the steps required to remove the plane from its positioning and transport.
- 21.10.2020 – Request from local constituent Vincent Kean to look at options to restore the RFDS monument.
- Russell Reinke (works overseer) indicated there is no budget in Council to maintain the aircraft.
- Peter Weiss (Building, Construction, Facilities, Insurances Manager) has advised that it is on Councils' assets register and is considered a Council asset. This has also been confirmed by Don Bowley of RFDS on 17.11.2020
- 2.11.2020 – Spoke with Lisa Vokes – Base Service Coordinator – Mount Isa RFDS. She believed the plane was donated to Council, however, was of the understanding that it was to be moved to Cloncurry. All records they previously held about the plane were collected by the historical society (unsure if it was John Flynn in Cloncurry or Mount Isa Historical Society)
- 19.11.20 – Peter Weiss (Building, Construction, Facilities, Insurances Manager) conducted a visual inspection of the plane with an approx. budget of \$40,000 to restore.

Whilst as much data has been sought for this document, there may be other information not available or recorded in Councils records.

Petra Osinski

From: Peter Weiss
Sent: Thursday, 19 November 2020 4:45 PM
To: Jodie Sully; Petra Osinski
Cc: Kylie Langfield
Subject: RFDS PLANE

Hi Jodie and Petra,

A visual inspection today, it appears the main structural integrity of the plane is in reasonable condition.

There are a few components missing, under flaps to right wing, right engine cover, rear left wing. Do you know where these components are? If these components can be found and are in reasonable condition they could be refitted to the plane.

Worst case scenario, assuming the missing components can't be found, to restore including a light emery sand, recoating, fabricate and refit missing components, check all screw and rivets, repaint to original, estimate as follows;

- Fixings and Paint \$8,000
- Fabricate missing components \$10,000 Provisional Sum
- Labour to restore in situ, 240 hrs at \$80p/h, \$19,200
- Site Temporary fencing during restoration \$400
- EWP for 3 weeks \$2,400
- Contingency \$2,400

Restoration Budget Estimate \$40,000

Due to the failure of minor fixings, screws, rivets etc, I recommend the immediate installation of 1.8M height Temporary Fencing around the footprint of the plane until restoration is completed. Estimated hire cost of \$100 per week.

I recommend the implementation of a Maintenance Schedule, every 5 years with a budget of \$5,000.

Valuation Data, 2020 MICC Australia Asset Number 127800, Plane was donated therefore no market value on the plane. However the current listed value of \$15,000 includes, Transport \$6,000, Installation \$6,000, Labour \$3,000.

It is my objective opinion, considering the history, community and landmark tourist value, it should be restored.

Please advise if you require further information.

Kind regards,

Peter Weiss

Building, Construction, Facilities, Insurances Manager | Compliance and Utility Services
Mount Isa City Council | PO BOX 815 | Mount Isa Qld 4825
p. 07 4747 3200 | f. 07 4747 3209 | e. peterw@mountisa.qld.gov.au



Please consider the Environment before printing this email.

*This e-mail is intended only for the addressee.
Its use is limited to that intended by the author at the time and it is not to be distributed without the author's consent.
Unless otherwise stated, this e-mail is confidential and may be subject to a claim of legal privilege.*

OFFICER'S REPORT



ITEM 13.4

TO The Mayor, Deputy Mayor and Councillors
OFFICER Corporate Governance Coordinator, Executive Services
AGENDA 25.11.2020 Council Ordinary Meeting
FOLDER ID # 132588

SUBJECT Adoption of 2019-2020 Mount Isa City Council Annual Report
LOCATION N/A

EXECUTIVE SUMMARY

It is a requirement of the *Local Government Act 2009* and *Local Government Regulation 2012* that Council prepares an annual report for each financial year.

The local government must adopt its annual report within one month after the day the auditor-general gives the auditor-general's audit report about the local government's financial statements for the financial year to the local government.

OFFICER'S RECOMMENDATION

THAT Council formally receive and adopt the 2019/2020 Annual Report and Financial Statements (as provided).

BUDGET AND RESOURCE IMPLICATIONS

Nil

BACKGROUND

It is a statutory requirement under the *Local Government Act 2009* and *Local Government Regulation 2012* that Council prepare an annual report for each financial year which includes the financial statements for the financial year. Council's Annual Report 2019/2020 has been assessed against the Annual Report Compliance Checklist issued by the Department of Local Government, Racing and Multicultural Affairs and includes all the required information.

LINK TO CORPORATE PLAN

Council's Annual Report 2019/2020 aligns with Priority 5.1 of the Corporate Plan "Ensure transparency and accountability is evident in all Council decisions and reports in accordance with Local Government Act and Regulations".

CONSULTATION (Internal and External)

Council's Annual Report 2019/2020 was put together with information from various sections of Council including the finance team, promotion and development, the CEO and Mayor Danielle Slade.

LEGAL CONSIDERATIONS

Legal advice was provide by King and Company around Council's reporting requirements of beneficial enterprises, business activities and commercial business unit. This advice was incorporated into the publication.

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS



OFFICER'S REPORT



N/A

ATTACHMENTS

- Mount Isa City Council Annual Report 2019/2020
- Mount Isa City Council Financial Statements 2019/2020

REFERENCE DOCUMENT

- Nil

Report Prepared by: Corporate Governance Coordinator Executive Services 11 November 2020	Report Authorised by: Director Executive Services Executive Services 11 November 2020
--	---





RIVERSLEIGH
FOSSIL
DISCOVERY CENTRE

'Riversleigh is
one of the great
wonders of the
palaeontological
world'

Sir David Attenborough





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ADDENDUM

Financial Statements for the year ended 30.06.2020



Welcome

Our Annual Report summarises Council's 2019-20 activities and details the performance of Mount Isa City Council in meeting the strategic priorities outlined in our current Corporate Plan.

This report provides an update on Council's finances and how we have delivered on our objectives and strategies in the 2019-20 year.

The objectives and strategies of the Annual Report include:

- to deliver successful corporate plan outcomes
- to support and encourage a safe and healthy community for our constituents and visitors
- to promote our region through community and government initiatives to local, state, federal and international stakeholders
- to encourage innovative business ideas and practices while supporting existing industry
- to appreciate and protect our cultural values and manage our unique natural environment
- to recognise the achievements of Council throughout the 2019-20 fiscal year
- to be inclusive and practice ethical governance
- to meet statutory requirements under the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Our Values

Honesty

Accountability

Quality Services

Equity and Justice

Working in Partnership
with our Community



Our Vision

*Making our good city great,
through innovation, diversification
and cultural enhancement.*



Mount Isa Region

Mount Isa City Council is one of the more remote local government areas in Queensland. Our region lies in the heart of Queensland's arid North West, adjoining the border of the Northern Territory.

Mount Isa is located approximately 1,826 kilometres from Brisbane, the capital of Queensland, and 883 kilometres from the nearest main city and port of Townsville. Covering an area of 43,310 square kilometres (including the township of Camooweal), making Mount Isa one of the largest cities in the world.

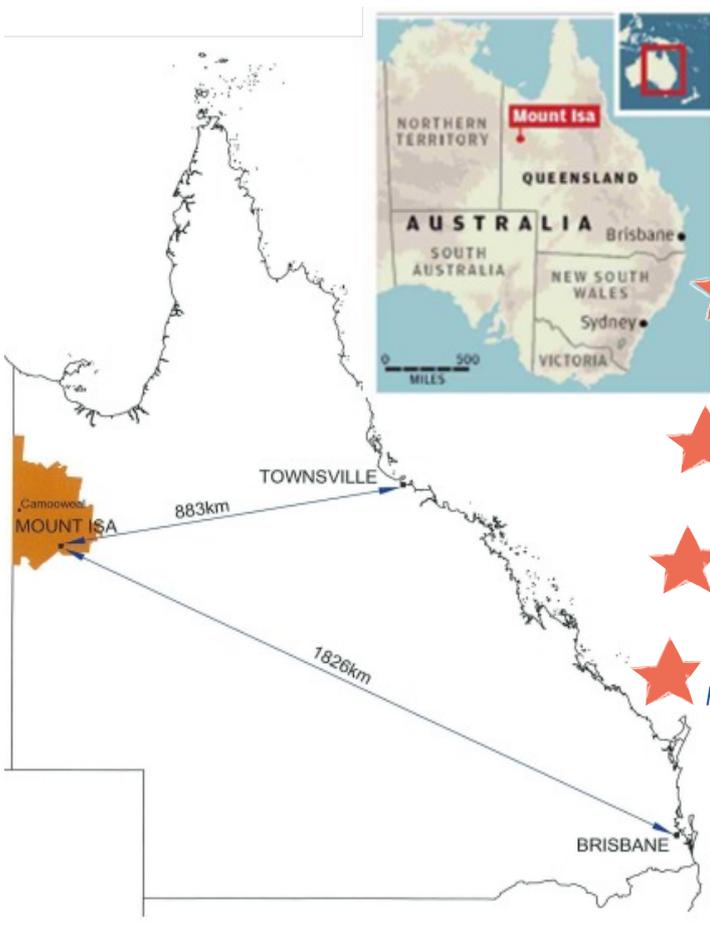
Shaped by our remote, rural location and rich mineral bounty, Mount Isa has a long standing mining heritage.

Celebrating its 97th year in 2020, a feat among mining towns nation-wide, Mount Isa has grown from Australia's first 'company town' into one of the largest and most important industrial powerhouses in the nation.

Demonstrating a strong sense of identity and community, the Mount Isa of today is the administrative, commercial and industrial centre of North West Queensland with a diverse multicultural population.

Our region produces some of the country's best beef and is renowned as one of the world's top 10 producers of copper, lead, silver and zinc.

Mount Isa is home to several unique events including the Mount Isa Rotary Rodeo, Lake Moondarra Fishing Classic and the 'MineX' Mining Expo which attracts visitors from across the globe.



- ★ Mount Isa extends from the head of the Leichhardt River near the Selwyn Ranges to the head of the Georgina River located on the Barkly Tableland.
- ★ Mount Isa is equidistant between Brisbane and Darwin and covers an area of 43,310 square kilometres.
- ★ Situated in the State Electorate of Traeger and the Federal Division of Kennedy.
- ★ The traditional custodians of the land are the Kalkadoon and Indjilandji Tribes.



Mayor's message

It has been an extremely challenging year for people across Australia and the world, and we are proud of the measures we have introduced and implemented to help soften the blow wherever possible.

The COVID-19 pandemic has led to unprecedented changes to the way we all live, work and play. The effects – particularly the financial impacts – have been felt everywhere, and Mount Isa is no exception. As a Council, we took appropriate action and implemented a zero overall rates increase in the 2020-21 financial year's Budget.

We also reminded the community of the rates payment agreements that Council offers, enabling people to enter into payment commitments that best suit their circumstances.

The new Council was elected and sworn in in April and since then we have been making excellent progress on existing projects, and laying the groundwork for upcoming projects that will improve the aesthetics and liveability of Mount Isa.

We were successful in securing \$3.756 million in Queensland Government funding – made possible with a Council contribution of \$1.355 million – to revitalise and upgrade the Family Fun Precinct, which includes the Skate Park, Splashez Aquatic Centre and Family Fun Park, with work to begin during this financial year.

The upgrade will include the installation of new strategically placed shade structures throughout the precinct; security upgrades, including fit-for-purpose fencing and lighting; re-surfacing and irrigation upgrades; the replacement and installation of new play equipment, free exercise equipment throughout; and Aquatic Centre operational upgrades, including a solar energy initiative and dedicated first aid/lifeguard facilities.



We also conducted community consultation to get a better idea as to what locals think of our proposed \$895,000 Gallipoli Park Pump Track and Recreation Development, which will be 100 percent funded by the Queensland Government.

The development is anticipated to feature a pump track on the southern section of Gallipoli Park, complemented by other structures including a multi-use court, physical exercise/activity zone, shade structures, and extra seating.

We were proud to complete the new Isa Street Bridge in late 2019, the roundabout at the intersection of Camooweal Street and Mary Street, and the resurfacing and improvement of many urban and rural roads.

We reopened the Riversleigh Fossil Centre at Outback at Isa in mid-2020 following a \$2 million upgrade that saw the installation of new, state-of-the-art interactive displays, audio-visual equipment and lighting, the construction of new internal and external entrances, and landscaping work.

Upgrades were also completed to Playway Park and Quota Park, including new security fencing, shade structures, play equipment and irrigation, the replacement of old and run-down softfall with sand.

We continue to passionately lobby and advocate for the betterment of the Mount Isa and Camooweal communities, bringing matters of local importance to State and Federal Governments, as well as be involved in committees including the North West Queensland Regional Organisation of Councils, MITEZ, Overlanders Way and the Lead Alliance.

Looking forward, we are excited about the possibilities that lay ahead with the proposed \$1.5 billion CopperString 2.0 high-powered powerline project and how it could benefit the future viability and competitiveness of the region's mining sector and other associated industries.



We are also encouraged by Vast Solar's proposal to build a \$600 million, 50-megawatt solar power plant a few kilometres outside of Mount Isa.

This major development will fill the gap left behind by the imminent closure of the Mica Creek Power Station and, coupled with CopperString, will be of immense benefit to our region.

On behalf of Council, I wish to thank Mount Isa residents for their ongoing support and feedback, and all Council staff for their excellent and dedicated work in the community.

We also wish the very best for our outgoing Chief Executive Officer, Sharon Ibardolaza, who served the local Mount Isa community for over 12 years in a number of integral positions, including CEO for over three years, and who has moved to Brisbane with her young family to commence the next chapter of her career.

Danielle Slade
Mayor of Mount Isa





Elected Representatives



Mayor Danielle Slade

ADDITIONAL RESPONSIBILITY

Mayor

PORTFOLIO

Not assigned

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- “ Local Disaster Management Group (Chair) (PEM08/04/20)
- “ North West Water Joint Evaluation Group (PEM08/04/20)
- “ North West Queensland Regional Organisation of Councils (PEM08/04/20)
- “ Living with Lead Alliance (PEM08/04/20)
- “ Mount Isa Townsville Economic Zone (Resolution Not Required)
- “ North West Flood Relief (Resolution Not Required)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS

- “ Not assigned



Deputy Mayor, Cr Phil Barwick

ADDITIONAL RESPONSIBILITY

Deputy Mayor (PEM02/04/20)

PORTFOLIO

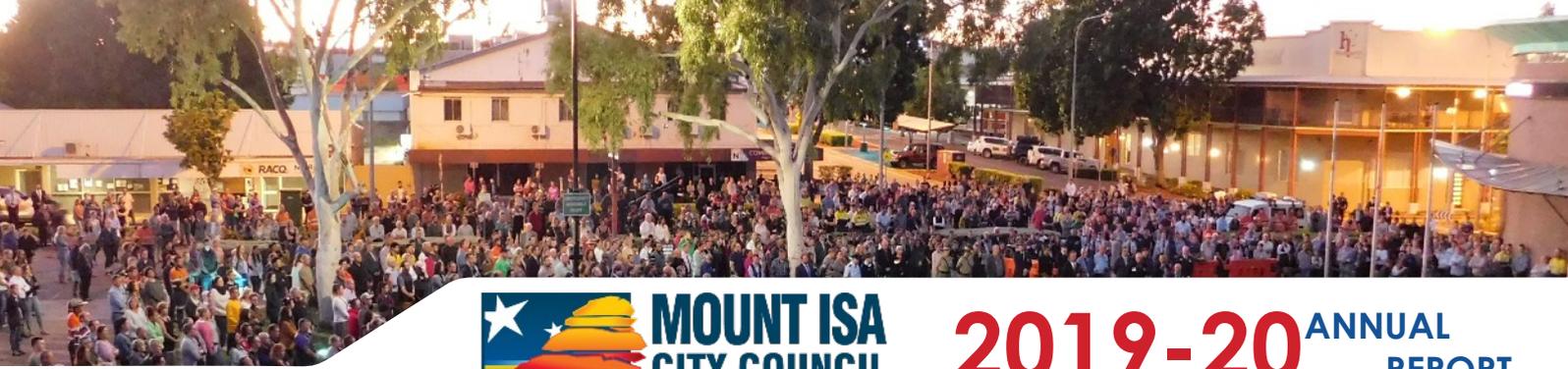
Finance, Customer Service, Economic Development, Promotion & Community Development, Arts (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- “ Regional Arts Development Fund – RADF (PEM08/04/20)
- “ Local Disaster Management Group (Deputy Chair) (PEM08/04/20)
- “ Australian Mining Cities Alliance - AMCA (PEM08/04/20)
- “ Tennant Creek Mount Isa Cross Border Commission (PEM08/04/20)
- “ North West Hospital Health Service Community Advisory Committee (PEM08/04/20)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS

- “ Mount Isa City Council Owned Enterprises Board – MICCOE (OM42/04/16)
- “ Outback at Isa Board (OM42/04/16)
- “ Internal Audit Committee (OM 39/05/19)
- “ Transport and Logistic Centre (PEM08/04/20)
- “ North West Motorsport Advisory Committee (PEM08/04/20)



Elected Representatives



Cr Kim Coghlan

PORTFOLIO

Youth, Beautification, Parks & Gardens

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- “ Living with Lead Alliance (Delegate in Mayoral Absence) (PEM08/04/20)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS

Not assigned



Cr George Fortune

ADDITIONAL RESPONSIBILITY

Acting Mayor in the absence of both Mayor and Deputy Mayor (PEM03/04/20)

PORTFOLIO

Development and Town Planning (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- “ Mount Isa Water Board (PEM08/04/20)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS

- “ Mount Isa City Council Owned Enterprises Board – MICCOE (OM23/03/15)



Cr Peta MacRae

PORTFOLIO

Tourism, Events, Sports and Recreation, Library (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- “ Riversleigh Community and Scientific Advisory Committee (PEM08/04/20)
- “ North Queensland Sports Foundation (Great Western Games) (PEM08/04/20)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS

Lake Moondarra Advisory Committee (PEM08/04/20)



Elected Representatives



Cr Paul Stretton

PORTFOLIO

Environmental Management, Waste Management, Environmental Health, Water and Sewerage, Local Laws, Camoowal (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- “ North Queensland Sports Foundation (Great Western Games) (PEM08/04/20)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS

- “ Mount Isa City Council Owned Enterprises Board – MICCOE (OM42/04/16)
- “ Outback at Isa Board (OM42/04/16)



Cr Mick Tully

PORTFOLIO

Works and Engineering (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- “ North West Water Joint Evaluation Group (PEM08/04/20)

COUNCIL REPRESENTATIVE – COUNCIL COMMITTEES/BOARDS

- “ Mount Isa City Council Owned Enterprises Board – MICCOE (OM42/04/16)
- “ Outback at Isa Board (OM42/04/16)
- “ Internal Audit Committee (OM 39/05/19)

Councillor Information

As per Sections 186 and 188 of the Local Government Regulation 2012 the Annual Report for the financial year must contain particulars pertaining to Councillors as follows:

EXPENSES REIMBURSEMENT AND PROVISION FOR FACILITIES OF COUNCILLORS

As per Section 250 of the Local Government Regulation 2012 Council must adopt an expenses reimbursement policy.

Mount Isa City Council has adopted the 'Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillor Policy', the objective of the policy is to provide provisions in which Councillors are reimbursed for reasonable expenses incurred whilst carrying out their official duties, and the administering of any councillor facilities. There were no amendments made to this policy in the 2019-20 year.

The policy is available to view or download from Council's website.

Facilities provided for Mayor and Councillors are as follows:

Mayor -	iPhone, Laptop, Portable 4G Wifi, Car, Office Space
Deputy -	iPad
Cr MacRae -	iPad
Cr Stretton -	iPad
Cr Tully -	iPad
Cr Fortune -	iPad
Cr Ferris -	Nil

COUNCILLOR REMUNERATION AND EXPENSES

The table below shows the total remuneration, including superannuation contributions and total expenses paid to each Councillor during the 2019-20 financial year as per Council's 'Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy.'

Councillor	Total Remuneration (Including Super)	Total Expenses & Reimbursements
Mayor Cr Danielle Slade	\$24,998	\$101
Deputy Mayor Cr Phil Barwick	\$80,400	\$1,098
Councillor Kim Coghlan	\$12,374	\$101
Councillor George Fortune	\$67,000	—
Councillor Paul Stretton	\$67,000	—
Councillor Peta MacRae	\$67,000	\$1,375
Councillor Mick Tully	\$67,000	—
Joyce McCulloch (Previous Mayor)	\$137,322	\$11,446
Jean Ferris (Previous Councillor)	\$54,110	—



COUNCILLOR DISCRETIONARY FUNDS

Mount Isa City Council does not have discretionary funds for Councillors.

OVERSEAS TRAVEL

There was no overseas travel made by a councillor or local government employee in an official capacity in the 2019-20 year.

ATTENDANCE AT COUNCIL MEETINGS

The table below shows Councillors attendance at Council meeting held in 2019-20.

Meetings Attended	Mayor Cr Danielle Slade	Previous Mayor Joyce McCulloch	Deputy Mayor Cr Phil Barwick	Previous Councillor Jean Ferris	Cr George Fortune	Cr Paul Stretton	Cr Peta MacRae	Cr Mick Tully
Ordinary Meetings (Total 22)	6	14	22	14	21	21	20	17
Special Meetings (Total 0)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil



CEO's Report

The past twelve months have been a challenging time for Mount Isa City Council. The impact of COVID 19 has changed the way the organisation operates and identified opportunities for improvement. The response to COVID 19 by Mount Isa City Council has been effective and responsive, meeting the needs of a number of different groups in the community and businesses. The pandemic has placed pressure on the local economy, especially the tourism and major events sectors. Council has responded to these pressures by freezing rates and wherever possible assisting businesses, as well working in close cooperation with State Government agencies to secure grants and funding.

Mount Isa City Council remains in a solid financial position, meeting the key financial ratios that have been determined by the Queensland Audit Office. Over the past twelve months Council officers have been refining the budget process and it is likely that there will be more scrutiny applied to all aspects of financial management in the short, medium and long term. Council has continued to deliver quality capital works, with many of these works receiving funding from the other two levels of government, meaning that rate payers funds are being matched wherever possible. The completion of the Isa Street Bridge was one of the largest capital works projects undertaken by Council and was delivered on time and on budget. Involving more than \$7 million dollars, 30,490 hours of construction and more than 39 contractors.

The past twelve months has seen a new Council elected. Despite the constraints of COVID 19 the new Council has set an ambitious capital works program to ensure local suppliers and businesses are active in the marketplace, as well as undertaking a thorough review of policies, as is required under legislation. In relation to the Operational Plan, the organisation completed or were on target to complete forty-eight (48) of the key initiatives, with only eight (8) requiring review and none identified as below the agreed to target.

Over the past 12 months there have been some difficulties encountered in relation to staffing across the organisation. The organisation has responded with some staff acting in roles and where necessary temporary staff being brought into the organisation. It is hoped that over the next 12 months there will be the necessary staff brought into the organisation that have the capacity to deliver the capital works program, as well as continuing to deliver quality services to the Mount Isa community.

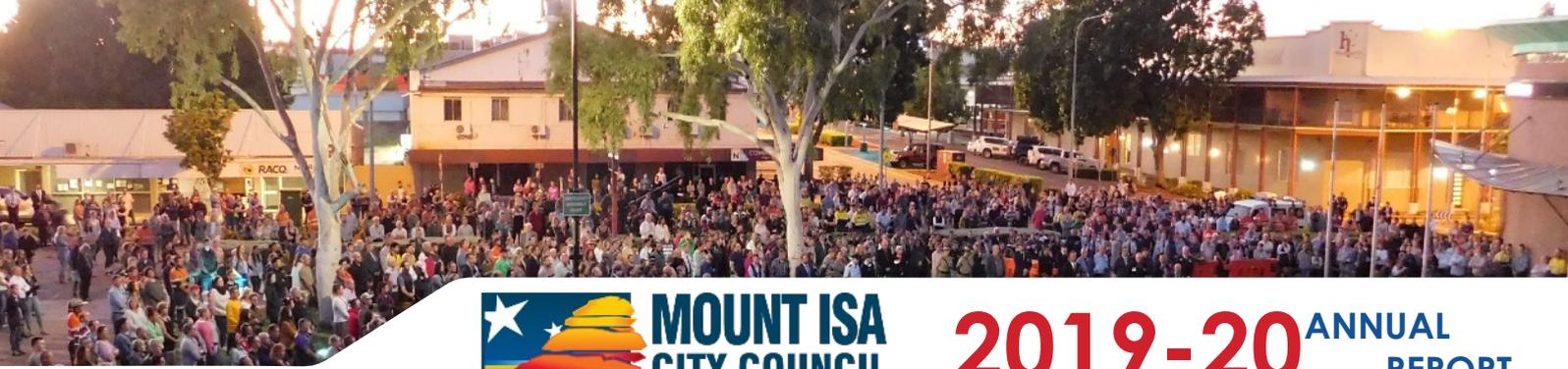


It is important to note the milestones and major events that occurred in Mount Isa over the last 12 months, prior to the impact of COVID 19:

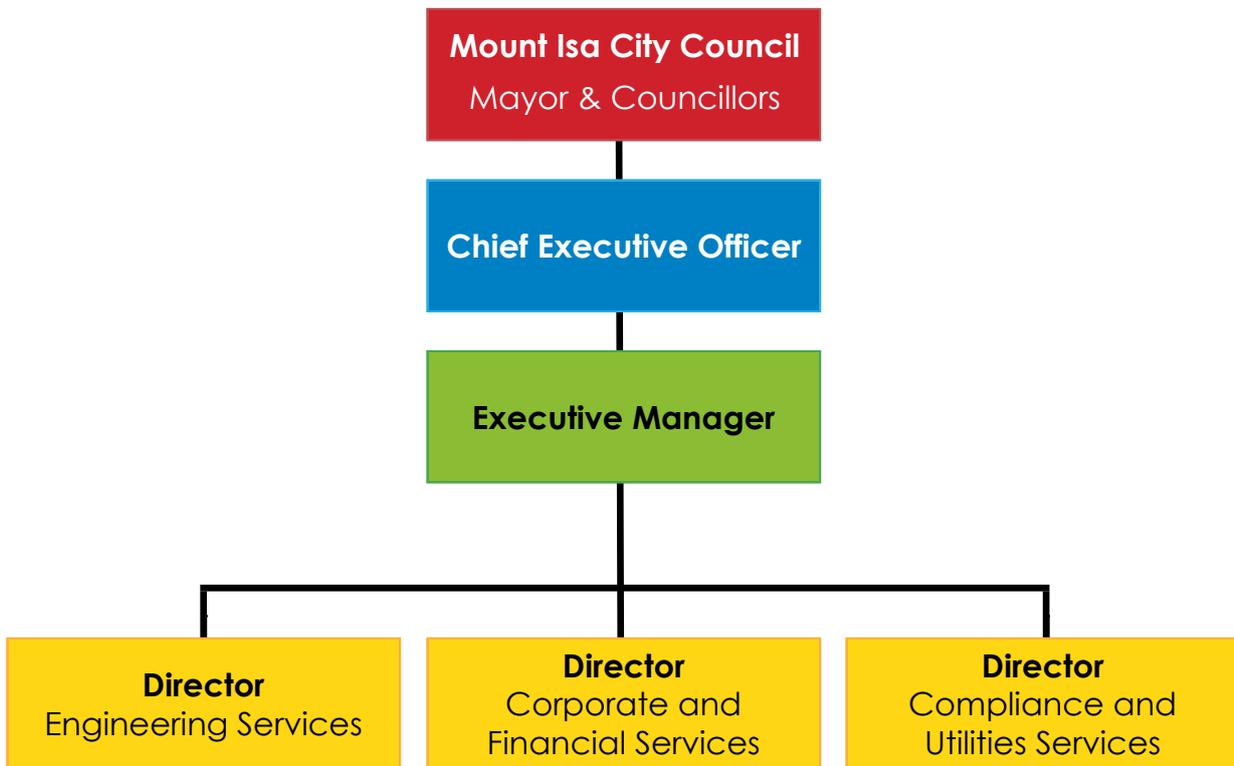
- July 2019 - The Mount Isa Blast (hosted by Queensland Music Festival)
- August 2019 - Isa Street Festival
- August 2019 - His Excellency the Honourable Paul de Jersey AC Governor of Queensland visited Mount Isa
- November 2019 - Christmas in the City
- December 2019 - Isa Street Bridge was reopened
- January 2020 - Australia Day Ceremony
- February 2020 - Sports Sign on Expo

The staff of Mount Isa City Council, including the former Chief Executive Officer Sharon Ibardolaza, have done a tremendous job over this 12-month period and over the next 12 months will seek to continue to serve the Mount Isa community.





Our Organisation



EXECUTIVE REMUNERATION

The table below shows the remuneration packages payable for the 2019-20 financial year pertaining to executive management of Mount Isa City Council, in increments of \$100,000, and the number of employees who are paid each band of remuneration.

Total of all remuneration packages payable	\$872,654.00
Band \$100,000 - \$200,000	3
Band \$200,000 - \$300,000	1



Customer Service Charter

Mount Isa City Council is committed to best practice and continuous improvement across all aspects of the Customer Service experience. Council strives to provide quality services and programs that are consistent, efficient and effective and meet the Community needs.

Our commitment to you

When you contact Mount Isa City Council, we will:

- Treat you with respect and honesty in a fair and professional manner
- Respect cultural and religious diversity
- Consult, inform and engage you while resolving your enquiry
- Provide complete and accurate information in a timely manner
- Value your feedback both positive and negative.

Your comments provide valuable information to allow for continuous improvement to our customer service.

We will ensure our decisions:

- Comply with relevant legislation
- Are fair and transparent
- Are made in a timely manner once all information is provided

We strive to improve our service by:

- Seeking feedback on our service delivery
- Welcoming feedback from the public in the development of products and services

How to Contact Us

Mailing address 23 West Street, MOUNT ISA QLD 4825

Phone 07 4747 3200 | **Fax** 07 4747 3209

Email city@mountisa.qld.gov.au | **Web** www.mountisa.qld.gov.au

Office Hours 8:30 am – 5 pm Monday to Friday





Complaints

In accordance with section 187 of the *Local Government Regulation 2012*, Council is required to report on the particulars of administrative action complaints received and processed within the financial year. The table below provides a summary of these administrative action complaints.

Administrative action complaints made to the local government during the financial year.	31
Administrative action complaints resolved by the local government under the complaint's management process.	22
Administrative action complaints not resolved by the local government under the complaint's management process.	9
Administrative action complaints made under paragraph (a)(iii) that were made in a previous financial year.	2

Mount Isa City Council is committed to dealing fairly and efficiently with administrative action complaints made by the community and support this commitment through our Administrative Action Complaints Policy and Procedure.

Through the effective processing of these complaints, Council endeavours to improve our services to the community, promote transparency and accountability and implement continual improvement strategies. We believe this will assist in increasing the community's confidence in Council's ability to make effective decisions and reduce the number of complaints made about Council.

On an annual basis, we will assess our performance at resolving administrative action complaints and will update our Administrative Action Complaints Policy and Procedure.



Councillor Conduct 2019-2020

The *Local Government Regulation 2012*, section 186, requires Council's Annual Report contains particulars of the following:

Orders made under section 150I(2) of the Act	Nil
Orders made under section 150AH(1) of the Act	Nil
Decisions, orders and recommendations made under section 150AR(1) of the Act, including:	Nil
• Names of the above for whom an order was made	N/A
• Description of unsuitable conduct	N/A
• Summary of decision for each councillor	N/A
Complaints referred to OIA under s150P(2)(a) of the Act by the local government	4
Matters mentioned in s 150P(3) of the Act, notified to the Crime and Corruption Commission	Nil
Notices given under s150R(2) of the Act	4
Notices given under s150S(2)(a) of the Act	4
Decisions made under section 150W(1)(a) of the Act (1 July 2019 to 31 August 2019)	Nil
Decisions made under section 150W(1)(b) of the Act (1 July 2019 to 31 August 2019)	Nil
Decisions made under section 150W(1)(d) of the Act (1 July 2019 to 31 August 2019)	Nil
Decisions made under section 150W(1)(a) of the Act (1 September 2019 to 30 June 2020)	1
Decisions made under section 150W(1)(b) of the Act (1 September 2019 to 30 June 2020)	Nil
Decisions made under section 150W(1)(e) of the Act (1 September 2019 to 30 June 2020)	1
Referral notices accompanied by a recommendation mentioned in s150AC(3)(a) of the Act	Nil
Occasions information was given under section 150AF(4)(a) of the Act	4
Occasions the local government asked for another entity to investigate, under chapter 5A, part 3 division 5 of the Act for the local government, the suspected inappropriate conduct of a councillor	Nil
Applications heard by the conduct tribunal:	
• About the alleged misconduct of a councillor (1 July to 31 August 2019); and	
• under chapter 5A, part 3, division 6 of the Act about whether a councillor engaged in misconduct or inappropriate conduct (1 September 2019 to 30 June 2020)	Nil



Statutory Information

Council must report and disclose particular information about its performance, key policies, and operations as per the guidelines set out in the *Local Government Act 2009 and Local Government Regulation 2012*.

NON-REPORTABLE ITEMS

During the 2019-20 financial year Mount Isa City Council did not have any reportable activity in the following areas:

- Business Activities
 - Water Services
 - Sewerage Services
 - Waste Management
 - Batch Plant
 - Splashez Pool
 - Camooweal Aerodrome
- Council does not have any significant business activities.

Mount Isa City Council does not operate a Commercial Business Unit.

Council operated one (1) Beneficial Enterprise, Mount Isa City Council Owned Enterprises.

Council received no competitive neutrality complaints during the year in relation to any business activities nor were there any referrals or recommendations received by Council from the Queensland Competition Authority in relation to business units.

Council passed a resolution under *s206(2) of the Local Government Act 2012* on 11 December 2019 to increase the asset threshold to:

Plant and Equipment	\$10,000
Furniture and Fitting	\$10,000
Buildings and Other Structures	\$20,000
All Infrastructure	\$20,000

Council levied no special rates in 2019-20 nor was any expenditure undertaken for any special rates previously levied.

Expenditure, services or facilities that were supplied by another local government or via joint agreement:

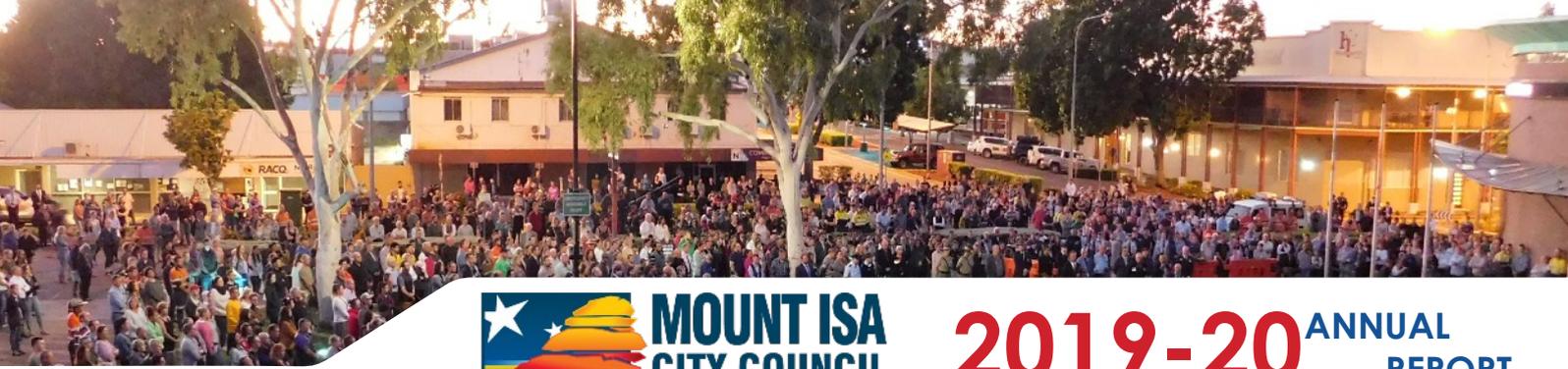
- There were no joint government activities were conducted in 2019-20.

CHANGES TO TENDERS

Council had one (1) change to a tender during the 2019-20 year under *s228(7) of the Local Government Regulation 2012*.

Statutory Registers and Records:

- Local Laws Register
- Roads Register
- Register of Cost Recovery Fees
- Asset Register
- Councillor Conduct Register
- Delegations Register
- Financial Delegations Register
- Register of Interests



CONCESSIONS FOR RATES AND CHARGES

Concession for Pensioners

Council provides pensioners with a concession on General Rates & Utility Charges equivalent to that provided by the State Government, which is 20% of the amount levied to a maximum of \$200.00.

- No concession is provided on State Fire Services Levy as it is a State Government Charge.
- No concession is offered on any separate or special charges.

Council continued to provide an additional \$80.00 per annum concession to pensioners in 2019-20. Council has determined that pensioners as defined by the *Local Government Regulation 2012* are entitled to receive concessions on rates and charges levied by Council. Council may grant a concession for land that is owned by a pensioner under *Section 120(1)(a) of the Local Government Regulation 2012*.

In exercising these concession powers Council will be guided by the principles of:

- transparency by making clear the requirements necessary to receive concessions; and
- equity by ensuring that all applicants of the same type receive the same concession.

General Eligibility

Upon written application to Council, a pensioner may be eligible for a pension concession.

To be eligible under the Council Pension Subsidy Scheme for a remission of rates, the applicant must be an approved pensioner who meets all of the criteria below:

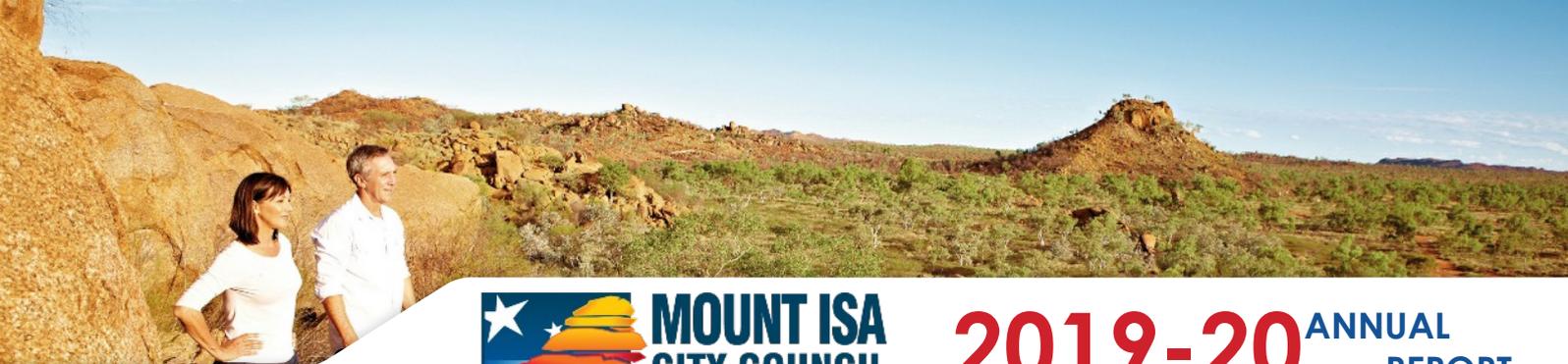
- is the sole owner, joint owner, part owner or life tenant of a property;
- the property must be the principal place of residence of the pensioner or life tenant;
- has, either solely or jointly with a co-owner, the legal responsibility for the payment of rates and charges as defined herein, which are levied in respect of the said property by the Mount Isa City Council; and
- must be a current holder of one of the following cards:
 - Queensland 'Pensioner Concession Card' issued by Centrelink,
 - a Veterans' Affairs Gold Card
 - a Veterans' Affairs Pensioner Concession card
 - Repatriation Health Card for all conditions.

These cards do not qualify for a remission: Seniors Cards, Health Care Card and Health Benefit cards.

In the case of life tenancy, the applicant must meet the above criteria and provide:

- a certified copy of the will, stating the applicant is a life tenant and responsible for paying the rates OR
- a court order and a duly signed copy of death certificate.

Remissions can only be granted on one property per pensioner per half year.



Concession for Owner occupied Residential Property with a larger than standard 20mm water meter

Council will grant a remission to all owner(s) occupied residential properties with a council installed water meter larger than the standard 20mm water meter subject to the following criteria.

CONDITIONS FOR RECEIVING REMISSION

- Property is to be owner occupied and used for residential purposes only, no business (other than a home-based business) is carried out on the premises.
- Home based businesses must be a conforming home business under the City of Mount Isa Planning Scheme 2006 (as amended 2015) by complying with all Acceptable Solutions of the residential planning area code & the home business code; and
- The property must be classified in one of the following differential rating categories:
 - 1 - Residential <1Ha - Camooweal
 - 2 - Residential <4,000 m²
 - 4 - Residential <1Ha; and
 - 5 - Residential <10Ha.
- The property cannot currently be subject to any other Council approved concessions or remission for water access charges.

REMISSION AVAILABLE

- All ratepayers who are eligible for this remission will be charged an annual water access charge equivalent to that of a 20mm water meter.
- Council is satisfied that such circumstances justify the exercise of the remissions power and grants this remission on the basis that to require the ratepayer to pay full charges in these circumstances would result in hardship.

Home Haemodialysis (Kidney Dialysis) Treatment

Pursuant to sections 120 and 122 of the Local Government Regulation 2012, if a ratepayer incurs higher water consumption charges as a result of home haemodialysis treatment.

Council is satisfied that such circumstances justify the exercise of the remissions power and grants this remission on the basis that to require the ratepayer to pay full charges in these circumstances would result in hardship. Where this remission applies there will a \$200 reduction in the water consumption charge per financial year based on application.



Laura Johnson Home:

- Council approve a 50% concession on the annual water access charge for the 2019-20 financial year on its commercial rates assessment; and
- 50% of the applicable sewerage costs on its commercial rates assessment for the financial years 2016-17 to 2019-20 with this being applicable to the properties existing at 30 June 2015 only; and
- garbage concession being the charges for a 1.53 m3 bin service is used in lieu of the 3.0 m3 garbage service rate plus 12 additional 240L bins are charged at the residential rate for the financial years 2016-17 to 2019-20. Resolution OM17/06/18.

Christian Outreach Centre

- Cleansing charges for 1 x 240 Litres residential bin for the period commencing 1 July 2017 for so long as the Christian Outreach Centre continue to provide community programs that allow the community to congregate and the utilise the services that the Centre offer. This is subject to an annual review with Christian Outreach Centre being required to provide evidence of continual delivery of these services to the community. Resolution OM12/04/17.

Good Shepherd Parish

- On cleansing charges for 5 x 240 Litres residential bins, for the period commencing 1 January 2017 for so long as "Good Shepherd Parish" continues to provide free meals for the homeless. This is subject to an annual review with Good Shepherd Parish being required to provide evidence of continual services delivery. Resolution OM16/02/17.

The Cootharinga Society of North Queensland

- On general rates only for the period commencing 1 January 2017 for so long as "The Cootharinga Society of North Queensland" remains a registered charity. Resolution OM44/11/16.

Property / Water rates and interest charges deferral due to the COVID-19 pandemic

- Council resolved to defer any further interest chargers for outstanding property and water rates from
- 30th March 2020 for a 3-month period to 30 June 2020 due to the impact of the current health pandemic (COVID-19) which has already placed stressful restrictions on our residents and businesses. Resolution OM24/03/20.



Particular Resolutions

Under Section 185 of the Local Government Regulation 2012, the Annual Report must include a list of any resolutions made under Section 206(2). Council includes information pertaining to non-current physical assets in our financial statements, which are adopted as part of our Annual Report.

Council's thresholds are as follows:

- Items of plant and equipment with a total value of less than \$5,000 and infrastructure assets and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition.
- All other items of property, plant and equipment are capitalised.

Council Meeting Minutes Extract (11.12.2019):

Moved Cr Ferris
Seconded Deputy Mayor Cr Barwick

THAT Council retrospectively increase the asset recognition thresholds to the follow values:

Plant and Equipment	\$10,000
Furniture and Fitting	\$10,000
Buildings and Other Structures	\$20,000
All Infrastructure	\$20,000

AND

THAT Council approve the write-off as at 31 December 2019 of \$139,237.12 from the asset register as presented.

VOTE CARRIED **OM07/12/19**

Under Section 185 of the Local Government Regulation 2012, the Annual Report must include a list of any resolutions made under Section 250(1).

29.11.2019 Ordinary Meeting Minutes extract:

Moved Deputy Mayor Cr Barwick
Seconded Cr Stretton

THAT Council adopt the updated Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy (V7).

VOTE CARRIED **OM26/11/19**

Mount Isa City Council's 2018/19 Annual Report was adopted at its ordinary meeting 13.11.2019:

Moved Deputy Mayor Cr Barwick
Seconded Cr Fortune

THAT Council formally receives and accepts the 2018/19 Annual Report as amended and 2018/19 Financial Statements (as provided) for publication to its website within two weeks of the 13/11/2019.

VOTE CARRIED **OM12/11/19**



Internal Audit Report

Summary of Internal Audit Progress for 2019-20

Section 190 of the Local Government Regulation 2012 requires a report on internal audit to be included in the Annual Report.

Council uses the internal audit function to improve internal organisational controls, risk management, and comply with internal policies. Internal audit provides independent, objective assurance and is designed to add value to and improve Council's operations. It helps Council by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

As part of the Three-year Strategic Audit Plan 2019-2021, it was agreed that two projects would be undertaken in FY2020 at management's request:

1. Project Management Practices
2. Records Management

The findings from these projects will assist in improving internal controls within the Council.

Further, Council has an Audit & Risk Management Committee which meets several times per year and is bound by its Charter; among other things it considers the results of Internal Audit and External Audit findings and monitors the implementation of business improvements.

The Audit and Risk Management Committee met on 21 May 2020 discussing the Internal Audit Progress Report, projects on the Strategic Internal Audit Plan, 2020 External Audit plan, External Audit Briefing Papers and Local Government Entities 2018-2019 Results of Financial Audit from Queensland Audit Office (QAO).



Community Grants and RADF 2019-20

Community Grants Round 1 - 2019

Organisation

Mount Isa Campdraft Assoc. Inc
C&K Sunset Community Kindergarten
Mount Isa Hockey Assoc.
QFES

Project/Event

Campdraft Kitchen Upgrade
Purchase of Kindy Technology
1 2 3 Safety All the Way - Nets
SES suspension upgrade

Amount

\$ 4,545
\$ 1,762
\$ 820
\$ 4,545
\$ 11,673

Sponsorship - Round 1 - 2019

Organisation

Commerce North West
St Joseph's Catholic School P & F
Zonta Club of Mount Isa
Mount Isa Fish Stocking Group Inc.
Mount Isa Rugby Union Club Inc.
Mount Isa Race Club Inc.

Project/Event

2019 Jemena Northern Outback Business Awards
2019 St Joseph's Street Carnival
2020 International Womens Day Dinner
2019 Lake Moondarra Fishing Classic
Mt Isa Rugby Union Juniors Kits
St Patrick Day Races

Amount

\$ 3,000
\$ 3,000
\$ 3,000
\$ 6,000
\$ 4,000
\$ 5,000
\$ 24,000

Community Grants Round 2 - 2020

Organisation

Sikaran
PCYC Mount Isa
Mount Isa Family Support and Neighbourhood
Rotary
Mount Isa Pistol Club
Mount Isa and Districts Athletics
Mount Isa Race Club
Mount Isa Hockey Assoc
North West Gymnastics

Project/Event

Install Fans and Floor Cleaner
Upgrades and repairs to PCYC Mount Isa
Purchase of Outdoor tables and Chairs
Purchase of Generator for BBQ trailer
Air Pistol Range Airconditioner replacement
Purchase of Long Jump tiller and replace club sign
Purchase of Combi Oven
Replace Canteen Service Area Screens
Purchase of Tables and Chairs for family seating

Amount

\$ 3,000
\$ 4,500
\$ 2,800
\$ 4,000
\$ 3,100
\$ 4,000
\$ 3,500
\$ 1,500
\$ 4,500
\$ 30,900

Sponsorship - Round 2 - 2020

Organisation

Isa Rodeo Ltd

Project/Event

2020 Virtual Isa Rodeo

Amount

\$ 2,500
\$ 2,500

Other Community Support

Organisation

Community Assistance Rates Payment
Cancer House

Project/Event

31 x \$200 Rates Assistance payments for NFP Group
Other (in-kind)

Amount

\$ 6,200
\$ 2,035
\$ 8,235

In-Kind Support

Organisation

17 Local Not For Profit Organisations

Project/Event

Support for clubs and community organisation to assist in running events and maintaining grounds, including items such as fee waivers and use of Council equipment

Amount

\$ 8,077

Grand Total

\$ 85,384



RADF 2019-20

Organisation	Project/Event	Amount	
Arts on Alma* (from 2018-19 RADF program)	Heather Moore Workshop	\$	1,094
Reloveolution	Youth Engagement through the art of puppetry	\$	6,000
		\$	7,094

Council Initiated Projects

- Animal Management Facility Artwork
- Lookout Tank Mural



Community Financial Report

The Community Financial Report provides a plain English explanation of Council's financial statements for the year ended 30 June 2020. This enables our community to understand Council's financial position and how Council's funds were used during the year to deliver services for the residents of Mount Isa City Council.

During the financial year Mount Isa City Council delivered a large program of operational and capital works. Council continued to meet all financial commitments and made regular repayments on its borrowings so as to keep debt at a manageable level.

Council's Financial Statements must be certified by both the Mayor and the Chief Executive Officer as 'presenting fairly' the Council's financial results for the year. They are also required to be adopted by Council – ensuring responsibility for and ownership of the Financial Statements by management and elected representatives.

This Community Financial Report focuses on:

- Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Cash Flows
- Measures of Financial Sustainability

Statement of Comprehensive Income

This statement which is often referred to as the Profit and Loss Statement measures what Council has earned (revenue) and what costs Council has incurred (expenses) throughout the financial year. Operating revenue is referred to as recurrent revenue in Council's financial statements.

REVENUE

Where did Council's funds come from?

Council reported Total Income of \$68.5m during the 2019/20 financial year.

This is broken up into two areas:

- Operating Income of \$62.4m
- Capital Income of \$ 6.1m

The more significant contributors to Council's revenue stream include:

- Rates and utility charges \$43.4m
- Operational grants and subsidies \$10.8m
- Fees and charges \$ 2.5m

Council aims to maximise its revenue from sources other than rates and fees to reduce the burden on residents. We actively pursued grants and subsidies from State and Federal Governments which are re-invested in our community.



Community Financial Report

EXPENDITURE

Where was your money spent?

Council incurs both operating and capital expenditure. Operating expenses are referred to as recurrent expenses in Council's financial statements. Operating expenses represent the costs of maintaining community assets such as Council roads and parks as well as providing services such as refuse collection. A significant amount of Council's day to day activities are focused on the maintenance, upgrade and construction of infrastructure assets to ensure there are adequate services for the community.

Expenses are monitored constantly throughout the year. Detailed estimates are prepared at the beginning of each financial year and performance against these estimates is measured through budget reviews to ensure community funds are used efficiently.

Operating expenditure is made up of:

Total operating expenditure amounted to \$63.8m which is broken up into:

- | | |
|--------------------------|---------|
| • Employee Benefits | \$14.8m |
| • Materials and Services | \$33.2m |
| • Finance costs | \$ 1.5m |
| • Depreciation | \$13.9m |

Employee benefits consist of wages and other entitlements such as superannuation which are paid to our staff members. As Council's workforce predominantly resides in Mount Isa City, the community directly benefits from having this money available for spending locally.

Materials and Services consist of goods Council purchases to use in day to day operations. Council used local businesses for almost two-thirds of total expenditure so money flowed back into our community.

Finance costs consist predominantly of interest on loans used to construct community assets such as the upgrade of the sewerage treatment plant and for upgrades to Council's road network.

In addition to operating expenses, Council also incurred \$17.4m in capital expenditure to renew, upgrade, and construct new community infrastructure assets. Capital expenditure included upgrades to Buildings/Other Structures (\$3.5m), upgrades to Parks and Reserves (\$2.6m), Water and Sewer infrastructure works (\$1.0m) and Roads and Bridges Improvements (\$8.5m). Capital expenditure is not shown on the Statement of Comprehensive Income but is set out in Note 14 of the financial statements.



Community Financial Report

Statement of Financial Position

The Statement of Financial Position is commonly referred to as the Balance Sheet and provides a snapshot at 30 June 2020 of Council's net wealth. The statement measures what Council owns (Assets) and what Council owes (Liabilities). The difference between these two components is the net wealth of Council (Community Equity).

· Total Assets	\$476.4m
· Total Liabilities	\$ 33.1m
· Total Community Equity	\$443.3m

This represents an increase to community equity of \$2.5m over the prior year.

ASSETS – What the community owns

The total value of all assets controlled by Council was \$476.4m at 30 June 2020, of which \$411.3m (86%) relates to property, plant and equipment. These community assets include buildings, roads, stormwater drainage, water, sewerage, waste management and parks infrastructure. Careful management is required to ensure the level of service provided by these assets is adequate.

Other major components of our assets include:

- Cash and investments \$52.1m
- Trade and Other receivables \$11.8m

LIABILITIES– What the community owes

The major components of our liabilities are:

- Borrowings (loans) \$22.2m
- Amounts payable to our suppliers \$ 7.5m

Council reviews its need to borrow funds as part of the annual budget process. Council has no plans to borrow in the 2020 financial year and continues to focus on managing within the funds it has available.



Community Financial Report

Statement of Cash Flows

The Statement of Cash Flows shows cash received and spent during the year. It shows our ability to pay our bills and put aside some funds for the future. This statement is summarised into three activities:

- Operating activities - our normal day-to-day functions. These include receipts of rates, fees and charges and operating grants offset by payments for employee costs, materials and services and borrowing costs (interest).
- Investing activities - includes payments for the purchase and construction of property, plant and equipment and proceeds from the sale of surplus assets.
- Financing activities - repayments of principal on our loans.

Our final cash balance as at 30 June 2020 was \$52.1m. Much of these funds are restricted for spending on new assets, for payment of the State Waste Levy, and are unspent Government grants.

Key Sustainability Ratios

It is important that Council remains financially sustainable. Council is considered to be sustainable if its infrastructure and financial capital is able to be maintained over the long term. The Department of Local Government, Racing and Multicultural Affairs have developed a range of indicators to assist in assessing the sustainability of Council.

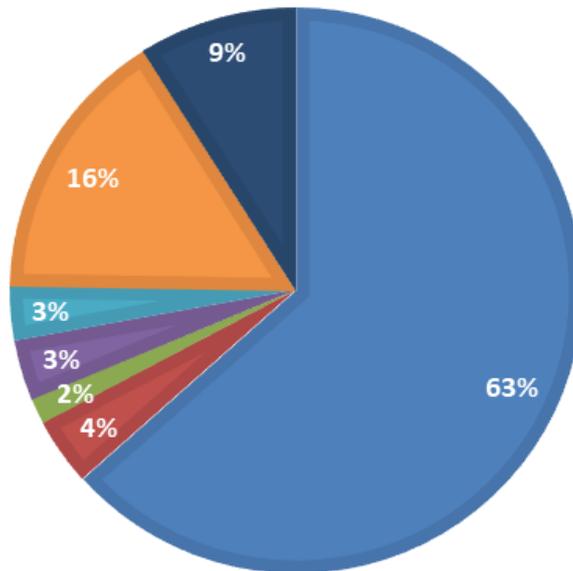
The table below summarises the indicators and compares Council's actual results for the 2019/20 financial year against the targets set by the Department.



Community Financial Report

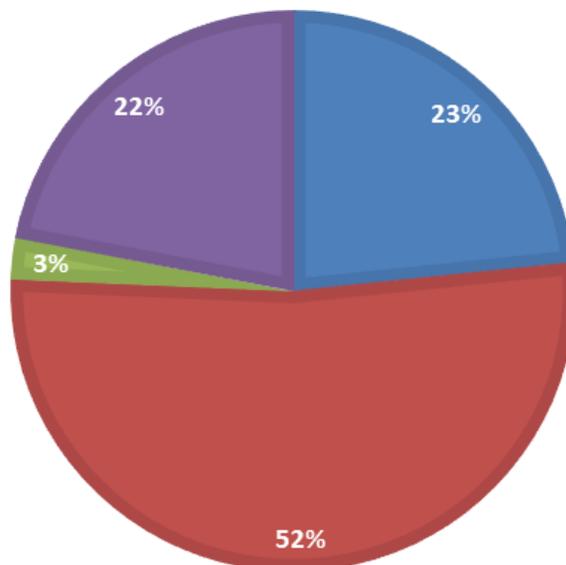
COUNCIL REVENUES

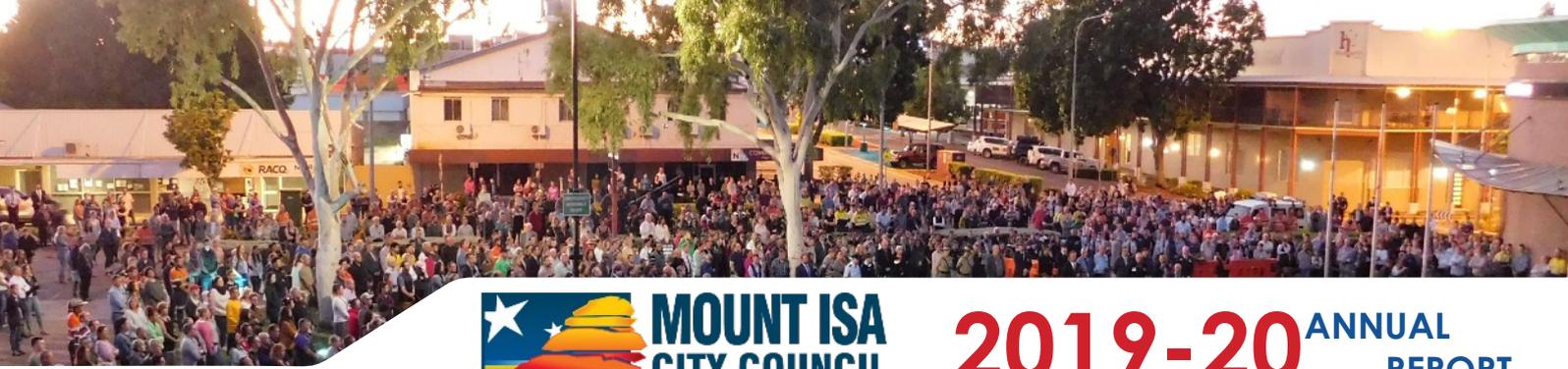
- Rates and Utility Charges
- Fees and Charges
- Interest Revenue
- Sales Revenue
- Other Income
- Operating Grants
- Capital Grants



OPERATING EXPENDITURE

- Employee Benefits
- Material and Services
- Finance Costs
- Depreciation





Community Financial Report

Measures of Financial Sustainability	Description	Target	Actual Performance 2018	Target Met
Operating surplus ratio	$\frac{\text{Net Result (excluding capital items)}}{\text{Total Operating Revenue}}$ <p>An indicator of the extent to which revenues raised cover operational costs or are available for capital projects.</p>	0% to 10%	(1.70%)	✘
Asset sustainability ratio ##	<p>Capital Expenditure on the Renewal of existing Council Assets</p> <p>Depreciation Expense</p> <p>The extent to which existing infrastructure assets are being replaced. Infrastructure assets include buildings, roads, water and sewer.</p>	Greater than 90%	30%	✘
Net financial liabilities ratio **	$\frac{\text{Total Liabilities less Current Assets}}{\text{Total Operating Revenue}}$ <p>The extent to which financial liabilities such as loans and accounts payable can be serviced by Council's operating revenue.</p>	Less than 60%	(51%)	✔

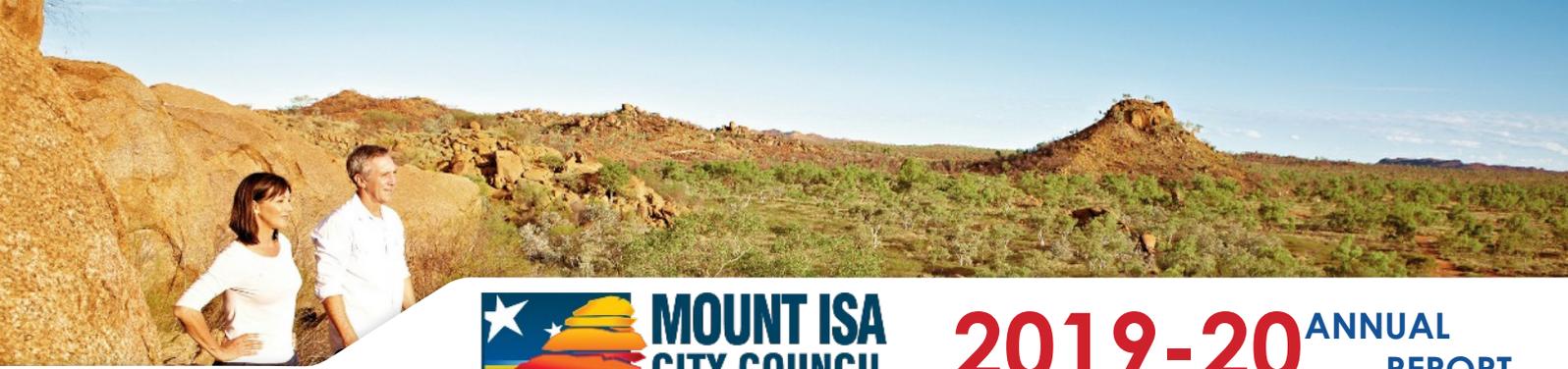
Council didn't meet this target as it invested a significant sum on upgrading and constructing new assets for our community.

** The negative number indicates that Council's current assets exceed its total liabilities. Council has outperformed this target and is a very strong position to meet all its financial commitments.

Summary

Council remains in a strong financial position to be able to deliver on its commitments to the community.

For further information please refer to Council's website at www.mountisa.qld.gov.au.



2019-20 ANNUAL
REPORT

Mount Isa City Council

Financial Statements

for the year ended
30 June 2020

Mount Isa City Council

Financial Statements

For the year ended 30 June 2020

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Mount Isa City Council
Statement of Comprehensive Income
For the Year Ended 30 June 2020

	Note	Consolidated		Council	
		2020	Restated 2019	2020	Restated 2019
		\$	\$	\$	\$
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges	3(a)	43,440,984	42,316,220	43,582,496	42,443,999
Fees and Charges	3(b)	2,535,139	2,753,975	2,535,139	2,329,795
Rental Income	3(c)	105,572	98,176	45,543	30,425
Interest Revenue	3(d)	1,027,323	1,909,649	1,027,323	1,909,637
Sales Revenue	3(e)	2,346,742	2,146,605	1,169,279	1,588,927
Other Income	3(f)	2,113,858	2,518,759	2,113,858	2,441,412
Grants, Subsidies and Contributions	4(a)	10,835,629	9,369,173	10,831,382	9,265,173
		<u>62,405,247</u>	<u>61,112,557</u>	<u>61,305,020</u>	<u>60,009,368</u>
Capital Revenue					
Grants, Subsidies and Contributions	4(b)	6,069,087	6,943,066	6,069,087	6,943,066
Capital Income	5	51,881	9,196	51,881	9,196
Total Capital Revenue		<u>6,120,968</u>	<u>6,952,262</u>	<u>6,120,968</u>	<u>6,952,262</u>
Total Income		<u>68,526,215</u>	<u>68,064,819</u>	<u>67,425,988</u>	<u>66,961,630</u>
Expenses					
Recurrent Expenses					
Employee Benefits	6	(14,832,787)	(12,492,164)	(13,515,072)	(11,007,057)
Materials and Services	7	(33,191,194)	(30,216,863)	(33,319,235)	(30,988,425)
Finance Costs	8	(1,515,608)	(1,670,412)	(1,515,048)	(1,658,704)
Depreciation and Amortisation	14, 17	(13,928,105)	(13,109,084)	(13,895,997)	(13,077,925)
		<u>(63,467,694)</u>	<u>(57,488,523)</u>	<u>(62,245,352)</u>	<u>(56,732,111)</u>
Capital Expenses	9	(328,910)	-	(328,910)	-
Total Expenses		<u>(63,796,604)</u>	<u>(57,488,523)</u>	<u>(62,574,262)</u>	<u>(56,732,111)</u>
Net Result		<u>4,729,611</u>	<u>10,576,296</u>	<u>4,851,726</u>	<u>10,229,519</u>
Income tax expense		-	(104,033)	-	-
Net Result (net of tax)		<u>4,729,611</u>	<u>10,472,263</u>	<u>4,851,726</u>	<u>10,229,519</u>
Other Comprehensive Income					
Items that will not be reclassified to net result					
Increase / (decrease) in revaluation surplus		(624,940)	-	(624,940)	-
Total Other Comprehensive Income for the Year		<u>(624,940)</u>	<u>-</u>	<u>(624,940)</u>	<u>-</u>
Total Comprehensive Income for the Year		<u>4,104,671</u>	<u>10,472,263</u>	<u>4,226,786</u>	<u>10,229,519</u>

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.

Mount Isa City Council Statement of Financial Position

as at 30 June 2020

	Note	Consolidated		Council	
		2020	Restated *	2020	Restated *
		\$	\$	\$	\$
Current Assets					
Cash and equivalents	10	52,086,621	50,985,710	51,796,613	50,458,070
Trade and other receivables	11	11,764,659	12,177,392	11,646,408	12,061,625
Contract assets		862,667	-	862,667	-
Inventories	12	395,928	2,657,640	307,269	2,573,453
Non-current assets classified as held for sale	13	-	447,466	-	447,466
Total Current Assets		<u>65,109,875</u>	<u>66,268,208</u>	<u>64,612,957</u>	<u>65,540,614</u>
Non-Current Assets					
Property, plant and equipment	14	411,044,845	406,843,631	410,864,403	406,667,749
Intangible assets	17	279,223	239,845	279,223	239,845
Other financial assets		-	-	1	1
Total Non-Current Assets		<u>411,324,068</u>	<u>407,083,476</u>	<u>411,143,627</u>	<u>406,907,595</u>
Total Assets		<u>476,433,942</u>	<u>473,351,684</u>	<u>475,756,584</u>	<u>472,448,209</u>
Current Liabilities					
Trade and other payables	18	4,676,454	5,589,586	4,553,754	5,293,734
Contract liabilities	16	2,851,710	-	2,851,710	-
Borrowings	19	1,544,599	1,458,345	1,544,599	1,458,345
Provisions	20	2,981,974	2,896,428	2,864,048	2,847,587
Provision for taxation	26	167,700	167,700	-	-
Total Current Liabilities		<u>12,222,437</u>	<u>10,112,059</u>	<u>11,814,111</u>	<u>9,599,666</u>
Non-Current Liabilities					
Borrowings	19	20,614,527	22,162,691	20,614,527	22,162,691
Provisions	20	265,777	199,105	265,777	199,105
Total Non-Current Liabilities		<u>20,880,304</u>	<u>22,361,796</u>	<u>20,880,304</u>	<u>22,361,796</u>
Total Liabilities		<u>33,102,741</u>	<u>32,473,855</u>	<u>32,694,415</u>	<u>31,961,462</u>
Net Community Assets		<u>443,331,201</u>	<u>440,877,830</u>	<u>443,062,169</u>	<u>440,486,747</u>
Community Equity					
Revaluation surplus		219,461,687	220,086,627	219,461,687	220,086,627
Retained surplus		223,869,514	220,791,203	223,600,482	220,400,120
Total Community Equity		<u>443,331,201</u>	<u>440,877,830</u>	<u>443,062,169</u>	<u>440,486,747</u>

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.

** Council has made a retrospective restatement as a consequence of correction of errors. Further details are disclosed within Note 26.*

Mount Isa City Council Statement of Cash Flows

For the Year Ended 30 June 2020

	Note	Consolidated		Council	
		2020	2019	2020	2019
		\$	\$	\$	\$
Cash flows from operating activities					
Receipts from Customers		51,020,565	46,774,129	49,927,059	47,434,083
Payments to Suppliers and Employees		<u>(49,453,343)</u>	<u>(40,535,197)</u>	<u>(48,154,622)</u>	<u>(41,427,482)</u>
		1,567,222	6,238,932	1,772,437	6,006,601
Interest Received		1,027,323	1,909,649	1,027,323	1,909,637
Rental Income		105,572	98,176	45,543	30,425
Operating Grants and Contributions		10,315,145	9,369,173	10,370,928	9,265,173
Borrowing Costs		<u>(1,341,904)</u>	<u>(1,426,296)</u>	<u>(1,341,904)</u>	<u>(1,426,296)</u>
Net cash inflow /(outflow) from operating activities	25	<u>11,673,358</u>	<u>16,189,634</u>	<u>11,874,327</u>	<u>15,785,540</u>
Cash flows from investing activities					
Payments for Property, Plant and Equipment	14	(17,358,278)	(17,332,904)	(17,321,614)	(17,321,614)
Payments for Intangible Assets		(78,830)	(131,214)	(78,830)	(131,214)
Proceeds from Sale of Property Plant and Equipment		549,000	390,435	549,000	390,435
Grants, Subsidies, Contributions and Donations		7,777,570	6,943,066	7,777,570	6,943,066
Other Adjustments		-	(1,796)	-	(5,887)
Net cash inflow /(outflow) from investing activities		<u>(9,110,538)</u>	<u>(10,132,413)</u>	<u>(9,073,874)</u>	<u>(10,125,217)</u>
Cash flows from financing activities					
Repayment of Borrowings	19	<u>(1,461,909)</u>	<u>(1,377,517)</u>	<u>(1,461,909)</u>	<u>(1,377,517)</u>
Net cash inflow /(outflow) from financing activities		<u>(1,461,909)</u>	<u>(1,377,517)</u>	<u>(1,461,909)</u>	<u>(1,377,517)</u>
Net increase /(decrease) in cash held		<u>1,100,911</u>	<u>4,679,704</u>	<u>1,338,543</u>	<u>4,282,807</u>
Cash and equivalents at the beginning of the financial year		50,985,710	46,306,006	50,458,070	46,175,263
Cash and equivalents at end of the financial year	10	<u>52,086,621</u>	<u>50,985,710</u>	<u>51,796,613</u>	<u>50,458,070</u>

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.

Mount Isa City Council
Statement of Changes in Equity
For the year ended 30 June 2020

Consolidated		Revaluation Surplus	Retained Surplus	TOTAL
	Note	\$	\$	\$
Balance as at 1 July 2019		220,086,627	220,791,203	440,877,830
Adjustment on initial application of AASB 15 / AASB 1058	30	-	(1,651,369)	(1,651,369)
Net result (net of tax)		-	4,729,611	4,729,611
Increase / (decrease) in revaluation surplus		(624,940)	-	(624,940)
Adjustments to equity			69	69
Total comprehensive income for the year		(624,940)	3,078,311	2,453,371
Balance as at 30 June 2020		219,461,687	223,869,514	443,331,201
Balance as at 1 July 2018		220,086,627	211,745,455	431,832,082
Effect of correction of error	26	-	(1,426,456)	(1,426,456)
Restated Balance as at 1 July 2018		220,086,627	210,318,999	430,405,626
Net result (net of tax)		-	10,472,263	10,472,263
Increase / (decrease) in revaluation surplus		-	-	-
Adjustments to equity			(59)	(59)
Total comprehensive income for the year		-	10,472,204	10,472,204
Restated Balance as at 30 June 2019		220,086,627	220,791,203	440,877,830

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.

Mount Isa City Council
Statement of Changes in Equity
For the Year Ended 30 June 2020

Council		Revaluation Surplus	Retained Surplus	TOTAL
	Note	\$	\$	\$
Balance as at 1 July 2019		<u>220,086,627</u>	<u>220,400,120</u>	<u>440,486,747</u>
Adjustment on initial application of AASB 15 / AASB 1058	30	-	(1,651,369)	(1,651,369)
Net result (net of tax)		-	4,851,726	4,851,726
Increase / (decrease) in revaluation surplus		(624,940)	-	(624,940)
Transfer from equity (rounding)		-	5	5
Total comprehensive income for the year		<u>(624,940)</u>	<u>3,200,362</u>	<u>2,575,422</u>
Balance as at 30 June 2020		<u>219,461,687</u>	<u>223,600,482</u>	<u>443,062,169</u>
Balance as at 1 July 2018		<u>220,086,627</u>	<u>211,533,393</u>	<u>431,620,020</u>
Effect of correction of error	26	-	(1,362,793)	(1,362,793)
Restated Balance as at 1 July 2018		<u>220,086,627</u>	<u>210,170,600</u>	<u>430,257,227</u>
Net result (net of tax)		-	10,229,519	10,229,519
Increase / (decrease) in revaluation surplus		-	-	-
Transfer from equity (rounding)		-	1	1
Total comprehensive income for the year		<u>-</u>	<u>10,229,520</u>	<u>10,229,520</u>
Restated Balance as at 30 June 2019		<u>220,086,627</u>	<u>220,400,120</u>	<u>440,486,747</u>

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

1 Significant Accounting Policies

1.A Basis of Preparation

The Mount Isa City Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2019 to 30 June 2020. They are prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

These financial statements comply with Australian Accounting Standards and interpretations issued by the Australian Accounting Standards Board (AASB). Council is a not-for-profit entity for financial reporting purposes and complies with Australian Accounting Standards as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain classes of property, plant and equipment at fair value, and long service leave.

1.B Basis of Consolidation

The consolidated financial statements incorporate the assets and liabilities of all entities controlled by Mount Isa City Council as at 30 June 2020 and the results of all controlled entities for the year then ended. Council and its controlled entities together form the economic entity which is referred to in these financial statements as the consolidated entity. Information on controlled entities is included in Note 29.

In the process of reporting the Council as a single economic entity, all transactions with entities controlled by Council have been eliminated. In addition the accounting policies of all controlled entities have been adjusted, where necessary, on consolidation to ensure that financial report of the consolidated entity is prepared using accounting policies that are consistent with those of the Council.

1.C New and Revised Accounting Standards adopted during the year

Standard and Impact

AASB 15 Revenue From Contracts with Customers, AASB 1058 Income of Not-For-Profit Entities, and AASB 16 Leases

Council adopted all standards which became mandatorily effective for annual reporting for annual reporting periods beginning on 1 July 2019, the standards which had an impact on reported position, performance and cash flows were those relating to revenue. Refer to the Note 30 for further information.

1.D Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretation which are not effective at 30 June 2020. These standards have not been adopted by Council and will be included in the financial statements on their effective date. These standards are not expected to have a significant impact on Council's financial statements.

1.E Critical Accounting Judgements and Key Sources of Estimation Uncertainty

In the application of Council's accounting policies, management is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and ongoing assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in future periods as relevant.

Judgements, estimates and assumptions that have a potential significant effect are outlined in the following financial statement notes:

Revenue (Note 3 and Note 4)

Valuation and depreciation of property, plant and equipment - (Notes 14 and 15)

Provisions - (Note 20)

Financial Instruments (Note 28)

Contingent liabilities - (Note 22)

1.F Rounding and Comparatives

The financial statements have been rounded to the nearest \$1. Comparative information has been restated where necessary to be consistent with disclosures in the current reporting period.

1.G Trust Funds Held for Outside Parties

Funds held in the trust account on behalf of outside parties include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (e.g. wages) paid into the trust account by the Council. The Council performs only a custodial role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements.

The monies are disclosed in the notes to the financial statements for information purposes only in Note 24.

1.H Volunteer services

Volunteer services have not been recognised in the Statement of Comprehensive Income as they are not material

1.I Taxation

Income of local authorities and public authorities is exempt from Commonwealth taxation except for Fringe Benefits Tax and Goods and Services Tax ('GST'). The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively. The council controlled entity is not exempt from income tax.

The Council pays payroll tax to the Queensland Government on certain activities.

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

2. Analysis of results by function

2(a) Components of council functions

The activities relating to the Council's components reported on in Note 2(b) are as follows :

General revenue and financing

Secure revenue from Government and ratepayers to finance the general activities of Council.

City governance and promotion

Provide good government for residents and effective planning of infrastructure and services.

Corporate services

Provide sound corporate management of the organisation including financial, administrative and personnel services to the Council and its departments.

Mobile fleet services

Procure and service Council's mobile fleet.

Community services and cemeteries

Enhance community development and equity through targeted assistance and development activities.
Provide appropriate burial places for the deceased.

Library services

Provide accessible and quality library materials to residents.

Civic centre

Provision of the prime conference and entertainment centre for community use.

Sports and recreation services

Provision of clean and appropriate recreational areas and other public spaces for community and tourist use.
Assist sports and community recreational activities.

Town planning and building services

Encourage and monitor the planning and construction of the building environment.

Tourism services

Provide the central tourist information service and prime attraction.

Economic development

Provide leadership and key industry contacts for the diversification and growth of local industry.
Assist the promotion and development of the local tourist industry.

Engineering services

Plan and design Council's infrastructure.
Provide general engineering and operational support.

Roads, bridges and drainage

Maintain Council's road and stormwater drainage infrastructure.

Contract works

Undertake road construction and maintenance works for third parties.

Water infrastructure

Supply urban residents and businesses with a clean and reliable water supply.
Improve the conservation of water use by the community.

Sewerage infrastructure

Providing sewerage services.

Environmental health services and natural resource management

Ensure a high level of environmental health is maintained for all residents and visitors. Protect the natural environment and undertake projects to enhance economic and environmental return from use of reserves.

Cleansing services

Provide residents and businesses with an efficient refuse collection and disposal service.

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

2 Analysis of Results by Function

(b) Income and expenses defined between recurring and capital are attributed to the following functions:

Year ended 30 June 2020

Functions	Gross Program Income				Total Income	Gross Program Expenses		Total Expenses	Net Result Recurrent Operations	Net Result	Total Assets
	Recurring		Capital			Recurring	Capital				
	Other	Grant	Other	Grant							
2020	\$		\$		\$	\$	\$	\$	\$	\$	\$
General Revenue and Financing	15,267,476	8,676,589			23,944,065	-	-	23,944,065	23,944,065		-
City Governance and Promotion	3,400	84,182			87,582	(733,713)	(733,713)	(646,131)	(646,131)		3,819,696
Corporate Services	348,411	102,000			450,411	(5,862,844)	(328,910)	(6,191,754)	(5,412,433)	(5,741,343)	132,988,706
Mobile Fleet Services	83,114		51,881		134,995	(1,070,185)		(1,070,185)	(987,071)	(935,190)	11,181,776
Community Services & Cemeteries	133,911	147,237			281,148	(889,305)		(889,305)	(588,157)	(588,157)	-
Library Services	13,012	131,267			144,279	(984,118)		(984,118)	(839,839)	(839,839)	-
Civic Centre	-	30,000			30,000	(331,453)		(331,453)	(301,453)	(301,453)	-
Sports and Recreation Services	271,453				271,453	(5,550,864)		(5,550,864)	(5,279,411)	(5,279,411)	-
Town Planning & Building Services	382,634				382,634	(939,752)		(939,752)	(557,118)	(557,118)	-
Tourism Services	21,373				21,373	(3,223,652)		(3,223,652)	(3,202,279)	(3,202,279)	-
Economic Development	52,534				52,534	(300,069)		(300,069)	(247,535)	(247,535)	-
Engineering Services	958,235	20,496			978,731	(1,940,571)		(1,940,571)	(961,840)	(961,840)	-
Roads, Bridges and Drainage	918,640	1,506,483	67,752	6,001,335	8,494,210	(13,466,459)		(13,466,459)	(11,041,336)	(4,972,250)	219,971,583
Contract Works	130,956				130,956	(103,207)		(103,207)	27,749	27,749	-
Water Infrastructure	16,969,353				16,969,353	(15,580,834)		(15,580,834)	1,388,519	1,388,519	48,475,720
Sewerage Infrastructure	7,346,623				7,346,623	(4,175,884)		(4,175,884)	3,170,739	3,170,739	59,319,103
Health Services	396,103	133,127			529,230	(2,128,498)		(2,128,498)	(1,599,268)	(1,599,268)	-
Cleansing Services	7,176,411				7,176,411	(4,983,943)		(4,983,943)	2,192,468	2,192,468	-
Total Council	50,473,638	10,831,382	119,633	6,001,335	67,425,888	(62,245,352)	(328,910)	(62,574,262)	(940,331)	4,851,728	475,756,584
Controlled Entity (Net of Eliminations)	1,095,980	4,247			1,100,227	(1,222,341)		(1,222,341)	(122,114)	(122,114)	677,358
Total Consolidated	51,569,618	10,835,629	119,633	6,001,335	68,526,215	(63,467,693)	(328,910)	(63,796,603)	(1,062,445)	4,729,612	476,433,942

Year ended 30 June 2019

Functions	Gross Program Income				Total Income	Gross program expenses		Total Expenses	Net result recurrent operations	Net Result	Total Assets
	Recurring		Capital			Recurring	Capital				
	Other	Grant	Other	Grant							
2019	\$		\$		\$	\$	\$	\$	\$	\$	\$
General revenue and financing	21,307,574	3,214,698			24,522,272	(68,803)	-	(68,803)	24,453,469	24,453,469	-
City governance & promotion	38,915				38,915	(663,195)	-	(663,195)	(624,280)	(624,280)	-
Corporate services	171,476	139,000			310,476	(7,626,861)	-	(7,626,861)	(7,316,385)	(7,316,385)	116,698,768
Mobile fleet services	514,997		9,196		524,193	(1,155,331)	-	(1,155,331)	(640,334)	(631,138)	11,967,012
Community services & cemeteries	138,491				138,491	(949,749)	-	(949,749)	(811,258)	(811,258)	-
Library services	12,690	132,811			145,501	(831,735)	-	(831,735)	(686,234)	(686,234)	-
Civic centre	-	30,000			30,000	(287,859)	-	(287,859)	(257,859)	(257,859)	-
Sports & recreation services	181,244	42,102	2,560		225,906	(4,431,461)	-	(4,431,461)	(4,208,115)	(4,205,555)	-
Town planning & building services	491,835				491,835	(882,174)	-	(882,174)	(390,339)	(390,339)	-
Tourism services	20,594				20,594	(3,341,398)	-	(3,341,398)	(3,320,804)	(3,320,804)	-
Economic development						(327,215)	-	(327,215)	(327,215)	(327,215)	447,466
Engineering services	585,041	20,366			605,407	(1,194,858)	-	(1,194,858)	(689,451)	(689,451)	7,785,470
Roads, bridges & drainage	134	5,658,696	5,121	6,761,156	12,425,107	(10,785,540)	-	(10,785,540)	(5,126,710)	1,639,567	225,411,359
Contract works	1,004,759				1,004,759	(881,281)	-	(881,281)	123,478	123,478	-
Water infrastructure	14,012,452		2,560		14,015,012	(14,483,421)	-	(14,483,421)	(470,969)	(468,409)	50,376,529
Sewerage infrastructure	7,221,099		2,560		7,223,659	(4,020,228)	-	(4,020,228)	3,200,871	3,203,431	59,757,024
Environmental health services and natural resource management	579,613	27,500			607,113	(1,666,268)	-	(1,666,268)	(1,059,155)	(1,059,155)	-
Cleansing services	4,463,281			169,109	4,632,390	(3,134,734)	-	(3,134,734)	1,328,547	1,497,656	4,581
Total Council	50,744,195	9,265,173	21,997	6,930,265	66,961,630	(56,732,111)	-	(56,732,111)	3,277,257	10,229,519	472,448,208
Controlled entity (Net of eliminations)	999,189	104,000			1,103,189	(860,447)	-	(860,447)	242,742	242,742	903,476
Total Consolidated	51,743,384	9,369,173	21,997	6,930,265	68,064,819	(57,592,558)	-	(57,592,558)	3,519,998	10,472,261	473,351,685

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

3 Revenue Analysis	Note	Consolidated		Council	
		2020	2019	2020	2019
		\$	\$	\$	\$
		Consolidated		Council	
		AASB 15	AASB 1058	AASB 15	AASB 1058
		\$	\$	\$	\$
Revenue recognised at a point in time					
Rates, levies and charges		-	43,440,984	-	43,582,496
Grants, subsidies, donations and contributions - operating		-	7,252,372	-	7,248,125
Grants, subsidies, donations and contributions - capital		-	-	-	-
Fees and charges		2,535,139	-	2,535,139	-
Sales revenue		2,346,742	-	1,169,279	-
Other revenue		-	2,113,858	-	2,113,858
		<u>4,881,881</u>	<u>52,807,214</u>	<u>3,704,418</u>	<u>52,944,479</u>
Revenue recognised over time					
Rates, levies and charges		-	-	-	-
Grants, subsidies, donations and contributions - operating		3,583,257	-	3,583,257	-
Grants, subsidies, donations and contributions - capital		-	6,069,087	-	6,069,087
Fees and charges		-	-	-	-
Sales revenue		-	-	-	-
Other revenue		105,572	-	45,543	-
		<u>3,688,829</u>	<u>6,069,087</u>	<u>3,628,800</u>	<u>6,069,087</u>

(a) Rates, Levies and Charges

2020 accounting policy: Rates and annual charges are recognised as revenue when the council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

2019 accounting policy: Rates and charges are recognised as revenue on receipt of funds or earlier upon unconditional entitlement to the funds.

Where rate monies are received prior to the commencement of the rating/levying period, the amount is recognised as revenue in the period in which they are received, otherwise rates are recognised at the issuing of Council rate notices.

General Rates	15,088,733	14,937,712	15,230,245	15,065,491
Separate Rates	425,619	418,234	425,619	418,234
Water	9,961,141	9,891,049	9,961,141	9,891,049
Water Consumption / Excess Water Charges	6,831,826	6,378,754	6,831,826	6,378,754
Sewerage	7,206,855	6,997,243	7,206,855	6,997,243
Cleansing Charges	4,041,732	3,808,241	4,041,732	3,808,241
Total Rates and Utility Charge Revenue	<u>43,555,906</u>	<u>42,431,233</u>	<u>43,697,418</u>	<u>42,559,012</u>
Less: Pensioner Remissions	<u>(114,922)</u>	<u>(115,013)</u>	<u>(114,922)</u>	<u>(115,013)</u>
Total Rates, Levies and Charges	<u>43,440,984</u>	<u>42,316,220</u>	<u>43,582,496</u>	<u>42,443,999</u>

(b) Fees and charges

2020 accounting policy: Revenue arising from fees and charges is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

2019 accounting policy: Fees and charges are recognised when Council is unconditionally entitled to those funds. Generally this is upon lodgement of the relevant applications or documents, issuing of the infringement notice or when the service is provided.

Animal control	203,048	243,255	203,048	243,255
Buchanan park fees	21,373	20,594	21,373	20,594
Building and development	382,635	491,835	382,635	491,835
Cemetery fees	126,659	107,002	126,659	107,002
Finance	64,094	77,703	64,094	77,703
Refuse tip and recycling	1,317,793	605,149	1,317,793	605,149
Other fees and charges	<u>419,537</u>	<u>1,208,437</u>	<u>419,537</u>	<u>784,257</u>
Total fees and charges	<u>2,535,139</u>	<u>2,753,975</u>	<u>2,535,139</u>	<u>2,329,795</u>

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

	Consolidated		Council	
	2020	2019	2020	2019
Note	\$	\$	\$	\$
(c) Rental income				
Rent from investment and other property is recognised as income on a periodic straight line basis over the lease term.				
Property rental - other council properties	105,572	98,176	45,543	30,425
Total rental income	<u>105,572</u>	<u>98,176</u>	<u>45,543</u>	<u>30,425</u>
(d) Interest and Investment Revenue				
Interest received from term deposits is accrued over the term of the investment.				
Interest received from cash and investments	730,584	1,245,126	730,584	1,245,114
Interest received from other sources	-	2,782	-	2,782
Interest from overdue rates and utility charges	296,739	661,741	296,739	661,741
Total Interest and Investment Revenue	<u>1,027,323</u>	<u>1,909,649</u>	<u>1,027,323</u>	<u>1,909,637</u>
(e) Sales Revenue				
Sale of goods revenue is recognised when the customer has taken delivery of the goods. Revenue from services is recognised when the service is rendered.				
Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed. There are no contracts in progress at the year end. The contract work carried out is not subject to retentions.				
Sale of Services				
Contract and recoverable works	130,956	1,004,759	130,956	1,004,759
Concrete sales	933,858	584,168	933,858	584,168
	<u>1,064,814</u>	<u>1,588,927</u>	<u>1,064,814</u>	<u>1,588,927</u>
Sale of Goods				
Other sale of goods	1,281,928	557,678	104,465	-
	<u>1,281,928</u>	<u>557,678</u>	<u>104,465</u>	<u>-</u>
Total Sales Revenue	<u>2,346,742</u>	<u>2,146,605</u>	<u>1,169,279</u>	<u>1,588,927</u>
(f) Other Income				
Dividends are recognised when they are declared.				
Other Income	636,235	1,061,787	636,235	984,440
Mount Isa Water Board Dividend	1,477,623	1,456,972	1,477,623	1,456,972
Total Other Income	<u>2,113,858</u>	<u>2,518,759</u>	<u>2,113,858</u>	<u>2,441,412</u>

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

4 Grants, Subsidies, Contributions and Donations	Note	Consolidated		Council	
		2020	2019	2020	2019
		\$	\$	\$	\$

2020 accounting policy:

Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligations is satisfied. The performance obligations are varied based on the nature of each agreement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others. Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract. Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer. When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before payment is due, Council presents the work in progress as a contract asset, unless the rights to that amount of consideration are unconditional, in which case Council recognises a receivable. When an amount of consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

Grant income under AASB 1058

Assets arising from grants in the scope of AASB 1058 is recognised at the assets fair value when the asset is received. Councils considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard. Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

Capital grants

Capital grants received to enable Council to acquire or construct an item of property, plant and equipment to identified specifications which will be under Council's control and which is enforceable are recognised as revenue as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin. Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council.

2019 accounting policy: Grants, subsidies, donations and contributions that are non-reciprocal in nature are recognised as revenue when Council obtains control over them, which is usually upon receipt of funds.

Physical assets contributed to Council by developers in the form of road works, stormwater, water and wastewater infrastructure and park equipment are recognised as revenue when the development becomes "on maintenance" (i.e. the Council obtains control of the assets and becomes liable for any ongoing maintenance) and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. Non-cash contributions with a value in excess of the recognition thresholds are recognised as non-current assets. Those below the thresholds are recorded as expenses. All non-cash contributions are recognised at the fair value of the contribution received on the date of acquisition.

Where grants are received that are reciprocal in nature, revenue is recognised as the various performance obligations under the funding agreement are fulfilled. In 2019, Council did not have any reciprocal grants.

(a) Recurrent					
General purpose grants		6,599,816	6,500,728	6,599,816	6,500,728
State Government grants and subsidies		4,235,813	2,868,445	4,231,566	2,764,445
Commonwealth Government grants and subsidies					
Contributions			-		-
Total Recurrent Grants		10,835,629	9,369,173	10,831,382	9,265,173
(b) Capital					
State Government grants and subsidies		5,020,202	5,683,544	5,020,202	5,683,544
Commonwealth Government grants and subsidies		981,133	1,246,721	981,133	1,246,721
Contributions		67,752	12,801	67,752	12,801
Total Capital Grants		6,069,087	6,943,066	6,069,087	6,943,066

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

	Note	Consolidated		Council	
		2020	2019	2020	2019
		\$	\$	\$	\$
5 Capital Income					
Proceeds from the sale of property, plant and equipment		49,000	390,435	49,000	390,435
Less: Carrying value of property, plant and equipment disposed of		(72,119)	(381,239)	(72,119)	(381,239)
		<u>(23,119)</u>	<u>9,196</u>	<u>(23,119)</u>	<u>9,196</u>
Proceeds from the land held for resale		500,000	-	500,000	-
Less: Carrying value of property, plant and equipment disposed of		(425,000)	-	(425,000)	-
		<u>75,000</u>	<u>-</u>	<u>75,000</u>	<u>-</u>
Total capital income		<u>51,881</u>	<u>9,196</u>	<u>51,881</u>	<u>9,196</u>
6 Employee Benefits					
Wages and Salaries		10,240,359	8,660,496	9,192,870	7,481,344
Annual, Sick and Long Service Leave Entitlements		2,411,050	2,197,302	2,288,192	2,086,552
Superannuation	23	1,644,228	1,575,162	1,539,400	1,458,022
Workers Compensation Insurance		200,928	148,328	195,401	143,303
Fringe Benefits Tax (FBT)		24,982	16,983	24,982	16,983
Councillors' Remuneration		509,993	495,033	509,993	495,033
		<u>15,031,540</u>	<u>13,093,304</u>	<u>13,750,838</u>	<u>11,681,237</u>
Other Employee Related Expenses		359,558	77,661	322,545	4,621
		<u>15,391,098</u>	<u>13,170,965</u>	<u>14,073,383</u>	<u>11,685,858</u>
Less: Capitalised Employee Expenses		(558,311)	(678,801)	(558,311)	(678,801)
Total Employee Benefits		<u>14,832,787</u>	<u>12,492,164</u>	<u>13,515,072</u>	<u>11,007,057</u>
Councillor remuneration represents salary, and other allowances paid in respect of carrying out their duties. Note: Comparatives for wages and salaries have been restated in the prior year to better align with current year classification.					
Total equivalent employees at year end					
Administration staff		98	97	86	72
Depot and outdoors staff		109	109	101	94
Total Full-Time Equivalent Employees		<u>207</u>	<u>206</u>	<u>187</u>	<u>166</u>
Total Elected Members		<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
7 Materials and Services					
Advertising and Marketing		142,838	91,472	92,896	37,782
Bulk Water Purchases		11,358,799	10,854,650	11,358,799	10,854,650
Communications and IT		1,108,705	819,677	1,108,705	794,632
Council Enterprises Support		1,843,488	261,883	2,021,471	2,161,883
Land Use Planning and Regulation		395,171	281,676	395,171	281,676
Parks and gardens		2,808,227	2,036,724	2,808,227	2,036,724
Plant Running Costs		2,227,449	2,070,746	2,227,449	2,070,746
Electricity		1,237,469	1,681,422	1,237,469	1,407,805
Recruitment and Training		581,864	440,400	581,864	440,400
Road Maintenance		1,706,727	1,500,246	1,706,727	1,500,246
Flood Works		2,458,296	1,738,419	2,458,296	1,738,419
Waste Management		588,998	1,624,022	588,998	1,624,022
Water and Sewerage Maintenance		2,472,974	2,030,588	2,472,974	2,030,588
Governance and promotions		2,559,302	2,575,559	2,559,302	2,575,559
Audit of annual financial statements by Auditor-General *		88,200	30,569	75,000	34,019
Total waste levy payments		1,295,455	-	1,295,455	-
Waste levy refund**		(946,205)	-	(946,205)	-
Other		1,263,437	2,178,810	1,276,637	1,399,274
Total Materials and Services		<u>33,191,194</u>	<u>30,216,863</u>	<u>33,319,235</u>	<u>30,988,425</u>

* Total audit fees quoted by the Queensland Audit Officer relating to the 2019-20 financial statements are \$104,500 (2019: \$101,500)

**The State Government rebated \$946,205 of the state waste levy to mitigate the direct impacts on households.

Note: Comparatives for materials and services have been restated in the prior year to better align with current year classification.

Mount Isa City Council Notes to the Financial Statements

For the Year Ended 30 June 2020

	Note	Consolidated		Council	
		2020	2019	2020	2019
		\$	\$	\$	\$
8 Finance Costs					
Finance Costs Charged by Queensland Treasury Corporation		1,292,834	1,426,296	1,292,834	1,426,296
Bank Charges		173,705	175,259	173,145	163,551
Impairment of Debts		49,069	68,857	49,069	68,857
Total Finance Costs		<u>1,515,608</u>	<u>1,670,412</u>	<u>1,515,048</u>	<u>1,658,704</u>

9 Capital Expenses

Loss on revaluation

Loss on revaluation of land (no remaining ARS)

Total Capital Expenses

	328,910	-	328,910	-
Total Capital Expenses	<u>328,910</u>	<u>-</u>	<u>328,910</u>	<u>-</u>

10 Cash and Equivalents

Cash and equivalents includes cash on hand, all cash and cheques received but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

Cash at bank and on-hand	775,726	1,873,841	485,718	1,346,201
Deposits at call	51,310,895	49,111,869	51,310,895	49,111,869
Balance per Statement of Cash Flows	<u>52,086,621</u>	<u>50,985,710</u>	<u>51,796,613</u>	<u>50,458,070</u>

Council's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use. These include:

Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent Government Grants and Subsidies	2,851,710	9,692,426	2,851,710	9,692,426
Special Rate Levies Unspent	1,192,037	1,192,037	1,192,037	1,192,037
Waste Levy Advance Payment	-	923,860	-	923,860
Unspent Developer Contributions	220,602	220,602	220,602	220,602
Total Unspent Restricted Cash	<u>4,264,349</u>	<u>12,028,925</u>	<u>4,264,349</u>	<u>12,028,925</u>

Cash and deposits at call are held in Westpac Bank in normal term deposits and business cheque accounts. The bank currently has a short term credit rating of A-1+ and long term rating of AA-.

11 Trade and Other Receivables

Receivables are amounts owed to council at year end. They are recognised at the amount due at the time of sale or service delivery. Settlement is required within 30 days after the invoice is issued.

Debts are regularly assessed for collectability and allowance is made, where appropriate, for any expected credit losses. All known bad debts were written-off at 30 June. If an amount is recovered in a subsequent period it is recognised as revenue.

Loans and advances are recognised in the same way as other receivables. Terms are usually a maximum of five years with interest charged at commercial rates. Security is not normally obtained.

Current

Rateable revenue and utility charges	7,657,222	6,821,483	7,657,222	6,821,483
Water charges not yet levied	2,570,471	2,600,614	2,570,471	2,600,614
Other debtors	1,499,718	2,593,020	1,488,991	2,474,680
GST recoverable	129,169	36,519	129,169	36,519
Interest on investments	-	95,372	-	95,372
Prepayments	107,524	185,745	-	185,745
Total	<u>11,964,104</u>	<u>12,332,753</u>	<u>11,845,853</u>	<u>12,214,413</u>

less: Expected credit losses

Other debtors	(68,714)	(71,287)	(68,714)	(68,714)
Rates and general debtors	(130,731)	(84,074)	(130,731)	(84,074)
Total expected credit losses - receivables	<u>(199,445)</u>	<u>(155,361)</u>	<u>(199,445)</u>	<u>(152,788)</u>

Total Current Trade and Other Receivables

	<u>11,764,659</u>	<u>12,177,392</u>	<u>11,646,408</u>	<u>12,061,625</u>
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Interest is charged on outstanding rates at a rate of 8% per annum (2019: 11%). No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges, fees and other debtors receivable.

Movement in expected credit losses (other debtors) is as follows:

Opening balance at 1 July	(155,361)	(446,762)	(152,788)	(444,189)
Adjustment to opening balance upon application of AASB 9	-	-	-	-
add: Additional amounts recognised	(46,657)	288,684	(46,657)	288,684
less: Debts written off during the year	2,573	2,717	-	2,717
Closing Balance at 30 June	<u>(199,445)</u>	<u>(155,361)</u>	<u>(199,445)</u>	<u>(152,788)</u>

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

Note	Consolidated		Council	
	2020	2019	2020	2019
	\$	\$	\$	\$

12 Inventories

Stores, raw materials and trading stocks are valued at the lower of cost and net realisable value and include, where applicable, direct material, direct labour and an appropriate portion of variable and fixed overheads. Costs are assigned on the basis of weighted average cost.

Inventories held for distribution are:

- goods to be supplied at no or nominal, charge, and
 - goods to be used for the provision of services at no or nominal, charge.
- These goods are valued at cost, adjusted, when applicable, for any loss of service potential.

Land acquired by Council with the intention of reselling it (with or without further development) was classified as inventory in 2019. This has been reclassified as PPE in 2020.

(a) Inventories held for sale				
Other trading stocks	69,492	66,004	-	-
Civic centre stock	19,167	18,183	-	-
	<u>88,659</u>	<u>84,187</u>	<u>-</u>	<u>-</u>
(b) Inventories held for consumption				
Quarry and road materials	264,416	326,993	264,416	326,993
Other - fuel	42,853	28,510	42,853	28,510
	<u>307,269</u>	<u>355,503</u>	<u>307,269</u>	<u>355,503</u>
(c) Land purchased for development and sale	-	2,217,950	-	2,217,950
Total Inventories	<u>395,928</u>	<u>2,657,640</u>	<u>307,269</u>	<u>2,573,453</u>

13 Non-Current Assets Held for Sale

Items of property, plant and equipment are reclassified as non-current assets held for sale when the carrying amount of these assets will be recovered principally through a sales transaction rather than continuing use. Non-current assets classified as held for sale are available for immediate sale in their present condition and management believe the sale is highly probable. Non-current assets held for sale are measured at the lower of their carrying amount and fair value less cost to sell and are not depreciated. On the eventual sale of these assets a gain or loss is recognised.

(i) Non current assets				
Land and buildings	-	447,466	-	447,466
Total non-current assets held for sale	<u>-</u>	<u>447,466</u>	<u>-</u>	<u>447,466</u>
(ii) Reconciliation of non current assets held for sale				
Assets held for sale				
Opening balance	447,466	447,466	447,466	447,466
less: : assets sold	(447,466)	-	(447,466)	-
Closing Balance of non current assets held for sale	<u>-</u>	<u>447,466</u>	<u>-</u>	<u>447,466</u>

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

14 Property, Plant and Equipment

Consolidated - 30 June 2020

Basis of Measurement

Asset Values

Opening Gross Value as at 1 July 2019

Reclassification from inventory

Additions

Disposals

Revaluation

Other adjustments

Transfers from WIP

Write off from WIP

Closing Gross Value as at 30 June 2020

Accumulated Depreciation

Opening Balance as at 1 July 2019

Depreciation Expense

Disposals

Revaluation

Other adjustments

Accumulated Depreciation as at 30 June 2020

Consolidated Book Value as at 30 June 2020

Residual Value

Range of Estimated Useful Lives in Years

Other Additions

Renewals

Consolidated - 30 June 2019

Restated see Note 28

Basis of Measurement

Asset Values

Opening Gross Value as at 1 July 2018

Transfers between asset classes

Additions

Disposals

Revaluation Decrements to Equity

Work in progress transfers

Adjustments and Other Transfers

Closing Gross Value as at 30 June 2019

Accumulated Depreciation

Opening Balance as at 1 July 2019

Depreciation Expense

Disposals

Other adjustments

Revaluation

Accumulated Depreciation as at 30 June 2019

Consolidated Book Value as at 30 June 2019

Residual Value

Range of Estimated Useful Lives in Years

Capital Work in Progress	Land	Buildings and Other Structures	Plant and Equipment	Road Infrastructure	Water	Sewerage	Other Structures	TOTAL
Cost	Fair Value	Fair Value	Cost	Fair Value	Fair Value	Fair Value	Fair Value	
\$		\$	\$	\$	\$	\$	\$	\$
3,913,554	4,742,017	88,529,822	20,138,720	351,950,368	133,870,606	117,252,513	-	720,397,600
-	2,217,950	-	-	-	-	-	-	2,217,950
17,440,356	-	-	30,123	-	-	-	-	17,470,479
-	-	-	(780,136)	(2,700,000)	-	-	-	(3,480,136)
-	(1,166,837)	108,474	-	-	-	-	-	(1,058,363)
-	-	(202,975)	(276,377)	61,785	-	-	-	(417,567)
(13,187,308)	-	3,957,898	1,465,584	7,763,826	-	-	-	0
(528,169)	-	-	-	-	-	-	-	(528,169)
7,638,433	5,793,130	92,393,219	20,577,914	357,075,979	133,870,606	117,252,513	-	734,601,795
-	-	31,294,138	8,776,424	134,116,429	83,278,398	56,088,579	-	313,553,968
-	-	2,638,293	1,617,025	5,672,017	2,116,487	1,844,832	-	13,888,653
-	-	-	(661,585)	(2,700,000)	-	-	-	(3,361,585)
-	-	(410,530)	-	-	-	-	-	(410,530)
-	-	386,661	(516,167)	15,950	-	-	-	(113,556)
-	-	33,908,562	9,215,697	137,104,396	85,394,885	57,933,411	-	323,556,950
7,638,433	5,793,130	58,484,658	11,362,217	219,971,583	48,475,721	59,319,102	-	411,044,845
-	-	-	3,272,900	-	-	-	-	-
Not Depreciated	Not Depreciated	9-100	4-35	7-1000	15-100	20-300	-	-
694,264	-	3,858,659	1,495,707	7,749,749	-	-	-	13,798,379
3,558,784	-	99,239	-	14,077	-	-	-	3,672,100
-	-	-	180,442	-	-	-	-	-
Capital Work in Progress	Land	Buildings and Other Structures	Plant and Equipment	Road Infrastructure	Water	Sewerage	Other Structures	TOTAL
Cost	Fair Value	Fair Value	Cost	Fair Value	Fair Value	Fair Value	Fair Value	
\$		\$	\$	\$	\$	\$	\$	\$
7,366,997	4,742,017	58,581,821	18,873,409	347,859,790	131,654,137	115,732,393	20,526,098	705,336,662
-	-	20,526,098	-	-	-	-	(20,526,098)	-
13,908,224	-	-	3,424,680	-	-	-	-	17,332,904
-	-	-	(1,894,392)	-	-	-	-	(1,894,392)
-	-	-	-	-	-	-	-	-
(16,984,094)	-	9,043,042	-	4,204,463	2,216,469	1,520,120	-	-
(377,573)	-	378,861	(264,977)	(113,885)	-	-	-	(377,574)
3,913,554	4,742,017	88,529,822	20,138,720	351,950,368	133,870,606	117,252,513	-	720,397,600
-	-	22,468,362	8,864,615	128,668,159	81,211,261	54,280,019	6,476,532	301,968,949
-	-	6,476,532	-	-	-	-	(6,476,532)	-
-	-	2,246,872	1,523,069	5,448,270	2,067,137	1,808,560	-	13,093,908
-	-	-	(1,513,153)	-	-	-	-	(1,513,153)
-	-	102,372	(98,107)	-	-	-	-	4,265
-	-	31,294,138	8,776,424	134,116,429	83,278,398	56,088,579	-	313,553,969
3,913,554	4,742,017	57,235,684	11,362,296	217,833,939	50,592,208	61,163,934	-	406,843,631
-	-	-	3,272,900	-	-	-	-	-
Not Depreciated	Not Depreciated	15-80	4-35	7-1000	15-100	20-300	9-100	-

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

Council - 30 June 2020

Basis of Measurement
Asset Values

Opening Gross Value as at 1 July 2019
Reclassification from inventory
Additions
Disposals
Revaluation
Other adjustments
Transfers from WIP
Write off from WIP
Closing Gross Value as at 30 June 2020

Capital Work in Progress	Land	Buildings and Other Structures	Plant and Equipment	Road Infrastructure	Water	Sewerage	Other Structures	TOTAL
Cost	Fair Value	Fair Value	Cost	Fair Value	Fair Value	Fair Value	Fair Value	
\$	\$	\$	\$	\$	\$	\$	\$	\$
3,913,554	4,742,017	88,529,822	19,810,953	351,950,368	133,870,606	117,252,513	-	720,069,833
-	2,217,950	-	-	-	-	-	-	2,217,950
17,440,356	-	-	-	-	-	-	-	17,440,356
-	-	-	(780,136)	(2,700,000)	-	-	-	(3,480,136)
-	(1,166,837)	108,474	-	-	-	-	-	(1,058,363)
-	-	(202,975)	(284,266)	61,785	-	-	-	(425,456)
(13,187,308)	-	3,957,898	1,465,584	7,763,826	-	-	-	0
(528,169)	-	-	-	-	-	-	-	(528,169)
7,638,433	5,793,130	92,393,219	20,212,135	357,075,979	133,870,606	117,252,513	-	734,236,016

Accumulated Depreciation

Opening Balance as at 1 July 2019
Depreciation Expense
Disposals
Revaluation
Other adjustments
Accumulated Depreciation as at 30 June 2020

-	-	31,294,138	8,624,540	134,116,429	83,278,398	56,088,579	-	313,402,084
-	-	2,638,293	1,584,917	5,672,017	2,116,487	1,844,832	-	13,856,545
-	-	-	(661,584)	(2,700,000)	-	-	-	(3,361,584)
-	-	(410,530)	-	-	-	-	-	(410,530)
-	-	386,661	(517,513)	15,950	-	-	-	(114,902)
-	-	33,908,562	9,030,360	137,104,396	85,394,885	57,933,411	-	323,371,613

Total Written Down Value as at 30 June 2020
Residual Value
Range of Estimated Useful Lives in Years

7,638,433	5,793,130	58,484,658	11,181,775	219,971,583	48,475,721	59,319,102	-	410,864,403
-	-	-	3,272,900	-	-	-	-	-
Not Depreciated	Not Depreciated	9-100	4 - 35	7 - 1000	15 - 100	20 - 300	-	-

Other Additions
Renewals

694,264	-	3,858,659	1,465,584	7,749,749	-	-	-	13,768,256
3,558,784	-	99,239	-	14,077	-	-	-	3,672,100

Council - 30 June 2019
Restated See Note 28

Basis of Measurement
Asset Values

Opening Gross Value as at 1 July 2018
Transfers between asset classes
Additions
Disposals
Revaluation Decrements to Equity
Work in progress transfers
Adjustments and Other Transfers
Closing Gross Value as at 30 June 2019

Capital Work in Progress	Land	Buildings	Plant and Equipment	Road Infrastructure	Water	Sewerage	Other Structures	TOTAL
Cost	Fair Value	Fair Value	Cost	Fair Value	Fair Value	Fair Value	Fair Value	
\$	\$	\$	\$	\$	\$	\$	\$	\$
7,366,997	4,742,017	58,581,821	18,556,932	347,859,790	131,654,137	115,732,393	20,526,098	705,020,185
-	-	20,526,098	-	-	-	-	(20,526,098)	-
13,908,224	-	-	3,413,390	-	-	-	-	17,321,614
-	-	-	(1,894,392)	-	-	-	-	(1,894,392)
-	-	-	-	-	-	-	-	-
(16,984,094)	-	9,043,042	-	4,204,463	2,216,469	1,520,120	-	-
(377,573)	-	378,861	(264,977)	(113,885)	-	-	-	(377,574)
3,913,554	4,742,017	88,529,822	19,810,953	351,950,368	133,870,606	117,252,513	-	720,069,833

Accumulated Depreciation

Opening Balance as at 1 July 2018
Transfers between asset classes
Depreciation Expense
Disposals
Internal transfers
Accumulated Depreciation as at 30 June 2019

-	-	22,468,362	8,748,041	128,668,159	81,211,261	54,280,019	6,476,532	301,852,374
-	-	6,476,532	-	-	-	-	(6,476,532)	-
-	-	2,246,872	1,491,910	5,448,270	2,067,137	1,808,560	-	13,062,749
-	-	-	(1,513,153)	-	-	-	-	(1,513,153)
-	-	102,372	(102,258)	-	-	-	-	114
-	-	31,294,138	8,624,540	134,116,429	83,278,398	56,088,579	-	313,402,084

Total Written Down Value as at 30 June 2019
Residual Value
Range of Estimated Useful Lives in Years

3,913,554	4,742,017	57,235,684	11,186,413	217,833,939	50,592,208	61,163,934	-	406,667,749
-	-	-	3,272,900	-	-	-	-	-
Not Depreciated	Not Depreciated	9 - 100	4 - 35	7 - 1000	15 - 100	20 - 300	-	-

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

14 Property, Plant and Equipment

Each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss. Items of plant and equipment with a total value of less than \$5,000, and infrastructure assets and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Acquisition of Assets

Acquisitions of assets are initially recorded at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including freight in, architect's fees and engineering design fees and all other establishment costs.

Property, plant and equipment received in the form of contributions, are recognised as assets and revenues at fair value by Council valuation where that value exceeds the recognition thresholds for the respective asset class. Fair value is the price that would be received to sell the asset in an orderly transaction between market participants at the measurement date.

Capital and Operating Expenditure

Wage and materials expenditure incurred for the acquisition or construction of assets are treated as capital expenditure. Routine operating maintenance, repair costs and minor renewals to maintain the operational capacity of the non-current asset is expensed as incurred, while expenditure that relates to replacement of a major component of an asset to maintain its service potential is capitalised.

Expenditure incurred in accordance with Natural Disaster Relief and Recovery Arrangements on road assets is analysed to determine whether the expenditure is capital in nature. The analysis of the expenditure requires Council engineers to review the nature and extent of expenditure on a given asset. For example, expenditure that patches a road is generally maintenance in nature, whereas a kerb to kerb rebuild is treated as capital. Material expenditure that extends the useful life or renews the service potential of the asset is capitalised.

Valuation

Land, buildings and other structures and all infrastructure assets are measured on the revaluation basis, at fair value, in accordance with *AASB 116 Property, Plant & Equipment* and *AASB 13 Fair Value Measurement*. Plant and equipment and work in progress are measured at cost.

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by engaging independent, professionally qualified valuers to determine the fair value for each class of property, plant and equipment assets at least once every 3-5 years. This process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

In the intervening years, Council uses independent, external valuers, internal engineers and asset managers to assess the condition and cost assumptions associated with all land, building and other structures and infrastructure assets, the results of which are considered in combination with an appropriate cost index for the region. Together these are used to form the basis of a management valuation for each asset class in each of the intervening years.

Further details in relation to valuers, the methods of valuation and the key assumptions used are disclosed in Note 15.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life. Separately identified components of assets are measured on the same basis as the assets to which they relate.

Capital Work in Progress

The cost of property, plant and equipment being constructed by Council includes cost of purchased services, materials, direct labour and an appropriate proportion of labour overheads.

Depreciation

Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, less its estimated residual value, progressively over its estimated useful life to Council. Management believe a straight-line basis appropriately reflects the pattern of consumption of Council assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use.

Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council.

Major spares purchased specifically for particular assets above the asset recognition threshold are capitalised and depreciated on the same basis as the asset to which they relate.

The depreciable amount of improvements on leasehold land is allocated progressively over the estimated useful lives of the improvements to Council or the unexpired period of the lease, whichever is the shorter.

Depreciation methods, estimated useful lives and residual values of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the annual valuation process for assets measured at written down current replacement cost are used to estimate the useful lives of these assets at each reporting date. Details of the range of estimated useful lives for each class of asset are shown in Note 14.

Land Under Roads

Land under roads acquired before 30 June 2008 is recognised as a non-current asset where the Council holds title or a financial lease over the asset. Mount Isa City Council currently does not have any such land holdings.

Land under the road network within the Council area that has been dedicated and opened for public use under the *Land Act 1994* or the *Land Title Act 1994* is not controlled by Council but is controlled by the State pursuant to the relevant legislation. Therefore this land is not recognised in these financial statements.

Mount Isa City Council
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Biological Assets

The Council operates a nursery to produce bedding plants and trees for its own use. In view of the immaterial nature of this operation the costs incurred in this operation are included in Council's general operations as they are incurred.

Impairment of Non-Current Assets

Each non-current physical and intangible asset and group of assets is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss. The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use.

An impairment loss is recognised as an expense in the Statement of Comprehensive Income, unless the asset is carried at a revalued amount. When the asset is measured at a revalued amount, the impairment loss is offset against the revaluation surplus of the relevant class to the extent available.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income unless the asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation surplus increase.

15 Fair Value Measurements

Council measures and recognises the following assets at fair value on a recurring basis:

- Land
- Buildings and Other Structures
- Road Infrastructure
- Water
- Sewerage
- Non-Current Assets Held for Sale

Council does not measure any liabilities at fair value on a recurring basis. Council has assets and liabilities which are not measured at fair value but for which fair values are disclosed in other notes.

Council borrowings are measured at amortised cost with interest recognised in profit or loss when incurred. The fair value of borrowings disclosed in Note 19 is provided by Queensland Treasury Corporation and represents the contractual undiscounted cash flows at balance date.

The carrying amounts of trade receivables and trade payables are assumed to approximate their fair values due to their short-term nature.

In accordance with AASB 13 fair value measurements are categorised on the following basis:

- Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities (Level 1)
- Fair value based on inputs that are directly or indirectly observable for the asset or liability (Level 2)
- Fair value based on unobservable inputs for the asset or liability (Level 3)

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If all significant inputs required to fair value an asset are observable the asset is included in level 2. If one or more of the significant inputs is not based on observable market data the asset is included in level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

The table presents the Council's assets and liabilities measured and recognised at fair value at 30 June 2020.

Recurring Fair Value Measurements 2020	Level 2	Level 3	TOTAL
Land	5,198,494	594,636	5,793,130
Buildings and Other Structures	137,228	58,347,430	58,484,658
Road Infrastructure	-	219,971,583	219,971,583
Water	-	48,475,721	48,475,721
Sewerage	-	59,319,102	59,319,102

Recurring Fair Value Measurements 2019	Level 2	Level 3	TOTAL
Land	4,003,797	738,220	4,742,017
Buildings	137,228	57,098,456	57,235,684
Road Infrastructure	-	217,833,939	217,833,939
Water	-	50,592,208	50,592,208
Sewerage	-	61,163,934	61,163,934

(ii) Valuation techniques used to derive fair values for Level 2 and 3 valuations

Land (Level 2 and 3)

Land fair values were determined by independent valuers at Australis Advisory Group, effective 30 June 2016. Valuation inputs used to value land include freehold title as well as land used for special purposes which is restricted in use under zoning rules.

Sale prices of comparable land in close proximity were adjusted for differences in key attributes such as property size. The most significant inputs into this valuation approach are price per square metre.

Where a paucity of directly comparable sales evidence or observable inputs was evident, or a significant level of unobservable adjustments were required, the assets were identified as a Level 3. In other cases, where there was active and liquid sales evidence and thus observable inputs available, the assets were identified as a Level 2. The Valuer undertook land assessments under a Market Approach (Direct Comparison). This methodology also meets the standards required by AASB116, AASB5 and AASB102. Land classified as held for sale during the reporting period was measured at the lower of its carrying amount and fair value less cost to sell at the time of reclassification. Land classified as Inventory was measured at the lower of its cost and net realisable value. No change in methodology has occurred from the prior year assessment.

In 2020 Council engaged Australis Asset Advisors to conduct a desktop valuation of all land assets. As a result of this a decrement was recorded as at 30 June 2020.

Mount Isa City Council

Notes to the Financial Statements

For the Year Ended 30 June 2020

Buildings and Other Structures (Levels 2 and 3)

The fair value of buildings and other structures was independently determined by Australis Advisory Group effective 30 June 2016. Where an observable market for these assets could be identified, fair value was measured by way of a Market Approach (Level 2) derived from the sale prices of comparable properties after adjusting for differences in key attributes, such as

Buildings that were considered of a specialist nature and did not meet the criteria for a market approach, Fair Value was measured on the basis of a Cost Approach (Level 3).

Under this methodology the gross replacement cost was assessed on the basis that it reflected a modern equivalent asset with similar service potential.

The gross current values have been derived from reference to market data for recent projects and costing guides issued by reputable institutions.

Under the Cost approach, the asset's Fair Value is the result of the gross current value less accumulated depreciation, to reflect the consumed or expired service potential of the asset.

The most significant inputs into the valuation were the rate per square metre or unit (to arrive at the Gross Replacement Cost), the useful life of the asset and a condition rating reflecting the remaining useful life of the asset. Some 100 assets were assessed under this approach, and represent 99% of the Building register.

In determining the level of accumulated depreciation, as the first step an Economic Useful Life (EUL) was provided to each asset on either a single line or componentised asset basis (for assets of \$500,000 or more).

As a second step, the condition rating, which has direct influence on the Remaining Useful life (RUL) of the asset was assessed and applied to each asset. The RUL takes into consideration the assets physical characteristics, age, recent repairs or capital works, as well as factors such as functionality, capability, utilisation and obsolescence. Refer to Council's Condition Rating Matrix which outlines the correlation between an asset's condition score and remaining useful life.

Given the variation of asset types and construction materials, it is not meaningful to provide the average cost of construction used to calculate the gross value.

Estimates of expired service potential and remaining useful lives were determined on a straight line basis and all buildings with a replacement cost of \$500,000 or more were disaggregated into significant components which exhibit different useful lives.

While some of the inputs to the Gross Replacement Cost, such as the rate per square metre or per unit, can be supported by observable data (Level 2), the estimates of economic useful life, pattern of consumption, and condition rating, which are used to calculate the accumulated depreciation comprise unobservable inputs (Level 3).

Due to the fact the inputs are significant to the valuation, the overall Cost Approach Methodology is considered a Level 3.

In 2020 Council engaged Australis Asset Advisors to conduct a desktop valuation of a portion of assets in the buildings and other structures class. As a result, in relation to those assets which were subject to assessment, an increment was recorded as at 30 June 2020.

Infrastructure Assets - Roads, Water and Sewer

All Council infrastructure assets were valued using written down current replacement cost. This valuation comprises the asset's current replacement cost (CRC) less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full service potential of the asset and then adjusted this to take account of the expired service potential of the asset. There are no residual values on Council infrastructure assets.

CRC was measured by reference to the lowest cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. Where existing assets were overdesigned, had excess capacity or were redundant, an adjustment was made so that the resulting valuation reflected the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output within Council's planning horizon.

The unit rates (labour and materials) and quantities applied to determine the CRC of an asset or component were based on a Greenfield assumption meaning that the CRC was determined as the full cost of replacement with a new asset including components that may not need to be replaced, such as earthworks. The written down current replacement cost was determined using methods relevant to the asset class as described under individual asset categories.

In 2020 an internal assessment was conducted to determine the materiality of any potential movement in infrastructure values, referencing information from the Australian Bureau of Statistics, Rawlinson's Construction Handbook, and the indices of nearby local governments. There were no indicators of a material movement.

Road Infrastructure (Level 3)

The fair value of roads infrastructure was independently determined by Australis Asset Advisory Group effective 30 June 2016.

This class of asset includes roads, stormwater drainage, bridges and footpaths.

Council categorises its road infrastructure into formed, unformed, sealed and gravelled roads. Urban roads are managed in smaller segments while rural roads are managed in larger segments. All roads are then componentised into formation, pavement, base seal and top seal (where applicable).

Drainage assets are managed in segments; pipes, pits and channels being the major components.

Where drainage assets are located underground and physical inspection is not possible, the age, size and type of construction material, together with current maintenance records are used to determine the fair value at the reporting date.

Council assumes that environmental factors such as soil type, climate, topography are consistent across each segment. Council also assumes each segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

CRC was calculated by reference to asset linear and area specifications, labour and material inputs, service costs, and overhead allocations.

The costs of raw materials, as well as plant and labour hire rates, are established through quoted supplier prices, through reviewing prices for recent projects and using industry standards such as the Rawlinson's Construction Handbook. Intangible costs such as overheads are estimated using industry standards which are then tailored to local conditions by Council's engineers using recent project cost breakdowns.

In determining the level of accumulated depreciation, roads assets were disaggregated into significant components which exhibited similar useful lives.

Condition was assessed by experienced Valuers taking into account factors such as the age of the asset, overall condition, economic and/or functional obsolescence. Refer to Council's Condition Rating Matrix which outlines the correlation between an asset's condition rating and remaining useful life.

Remaining useful lives were assessed taking into account considerations including visual condition, construction date evidence of recent repairs or capital works and surrounding environmental factors.

Estimates of expired service potential and remaining useful lives were determined on a straight line basis.

In determining the level of accumulated depreciation, drainage assets were disaggregated into significant components which exhibited different useful lives. Estimates of expired service potential and remaining useful lives were determined on a straight line basis based on industry standard practices and past experience, supported by maintenance programs.

Mount Isa City Council
Notes to the Financial Statements
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Water and Sewerage (Level 3)

Water and sewerage infrastructure fair values were independently determined by Australis Asset Advisory Group, Registered Valuers effective 30 June 2018.

Where water and sewer assets are located underground and physical inspection is not possible, the age, size and type of construction material, together with current maintenance records are used to determine the fair value at the reporting date.

Council assumes that environmental factors such as soil type, climate, topography are consistent across each segment. Council also assumes each segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

CRC was calculated by reference to asset linear and area specifications, labour and material inputs, service costs, and overhead allocations.

The costs of raw materials, as well as plant and labour hire rates, are established through quoted supplier prices, through reviewing prices for recent projects and using industry standards such as the Rawlinsons Construction Handbook. Intangible costs such as overheads are estimated using industry standards which are then tailored to local conditions by Council's engineers.

For wastewater mains the assumption that pipes will be relined was adopted. Fair value for sewer mains was determined as follows:

For all pipes, replacement cost was determined based on replacement by trench excavation, useful life was determined as the pipe useful life. If a pipe is relined generally the brownfield relining cost is similar to the greenfield pipe installation cost for shallow/moderate depth pipes, in this case the relined pipe is re-lived with the liner life, due to there being no recycled value on a greenfield basis.

Where pipes have been relined, the total pipe useful life was determined as the pipe liner useful life. The relining of pipes was valued at reline rates and depreciated over the reline life. Fair value of relined pipes was based on age. In determining the level of accumulated depreciation, water and sewer assets were disaggregated into significant components which exhibited similar useful lives.

Condition was assessed by experienced Valuers taking into account factors such as the age of the asset, overall condition, economic and/or functional obsolescence.

Remaining useful lives were assessed taking into account considerations including visual condition, construction date evidence of recent repairs or capital works and surrounding environmental factors. Estimates of expired service potential and remaining useful lives were determined on a straight line basis.

Council's Condition Rating Matrix		
Condition Rating	Description	Remaining Life
1	Brand new or rehabilitated to new, no visible deterioration.	95% - 100%
2	Excellent overall condition, early stages of deterioration.	55% - 95%
3	Fair overall condition, obvious deterioration, some serviceability loss.	15% - 55%
4	Poor overall condition, obvious deterioration, some serviceability loss, high maintenance costs.	5% - 15%
5	Extremely poor condition, severe serviceability problems. Renewal required immediately.	0% - 5%

Where site inspections cannot be undertaken the remaining useful life is calculated on an age basis taking into consideration current and planned maintenance records.

Valuation Processes

Council's valuation policies and procedures are set by Council resolution and by the Director of Corporate and Financial Services. They are reviewed annually taking into consideration an analysis of movements in fair value and other relevant information. Council's current policy for the valuation of property, plant and equipment is set out in this note. Non-recurring fair value measurements are made at the point of reclassification by a registered valuer.

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

16 Contract Balances

Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed directly to the customer.

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before payment is due, Council presents the work in progress as a contract asset, unless the rights to that amount of consideration are unconditional, in which case Council recognises a receivable.

When an amount of consideration is received from a customer prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

The contract assets and liabilities presented in the statement of financial position have arisen on adoption of AASB 15 and AASB 1058. Previously the revenue was recognised on receipt and therefore there was no effect on the statement of financial position.

	Consolidated		Council	
	2020 \$	2019 \$	2020 \$	2019 \$
(a) Contract assets	862,667	-	862,667	-
(b) Contract liabilities	2,851,710	-	2,851,710	-
(c) Revenue recognised that was included in the contract liability balance at the beginning of the year	1,910,368	-	1,910,368	-

17 Intangible Assets

	2020	2019	2020	2019
Software				
Opening gross carrying value	263,309	132,095	263,309	132,095
Additions	78,830	131,214	78,830	131,214
Closing gross carrying value	342,139	263,309	342,139	263,309
Opening accumulated amortisation and impairment	(23,464)	(8,288)	(23,464)	(8,288)
Amortisation charges	(39,452)	(15,176)	(39,452)	(15,176)
Closing accumulated amortisation and impairment	(62,916)	(23,464)	(62,916)	(23,464)
Total Intangible Assets	279,223	239,845	279,223	239,845

Software assets with a value greater than \$10,000 are recognised as intangible assets. Items below that value are expensed. These are deemed to have a finite life estimated at 10 years. Straight line amortisation has been used with no residual value. Expenditure on research activities relating to internally-generated intangible assets is recognised as an expense in the period in which it is incurred. Amortisation methods, estimated useful lives and residual values are reviewed at the end of each reporting period and adjusted where appropriate.

18 Trade and Other Payables

	2020	2019	2020	2019
Current				
Creditors and accruals	4,428,388	4,374,103	4,310,589	4,115,842
ATO - net GST payable	4,901	7,626	-	-
Payments received in advance	-	932,860	-	932,860
Other entitlements	243,165	274,997	243,165	245,032
Total Current Trade and Other Payables	4,676,454	5,589,586	4,553,754	5,293,734

Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.

19 Borrowings

	2020	2019	2020	2019
Current				
Loans - Queensland Treasury Corporation	1,544,599	1,458,345	1,544,599	1,458,345
Total Current Borrowings	1,544,599	1,458,345	1,544,599	1,458,345
Non-Current				
Loans - Queensland Treasury Corporation	20,614,527	22,162,691	20,614,527	22,162,691
Total Non-Current Borrowings	20,614,527	22,162,691	20,614,527	22,162,691
Reconciliation of Loan Movements for the Year				
Loans - Queensland Treasury Corporation				
Opening balance at beginning of financial year	23,621,035	24,998,552	23,621,035	24,998,552
Loans raised	-	-	-	-
Principal repayments	(1,461,909)	(1,377,517)	(1,461,909)	(1,377,517)
Book value at end of financial year	22,159,126	23,621,035	22,159,126	23,621,035

The QTC loan market value at the reporting date was \$27,784,667. This represents the value of the debt if Council repaid it at that date. As it is the intention of Council to hold the debt for its term, no provision is required to be made in these accounts. No assets have been pledged as security for any liabilities, however all loans are guaranteed by the Queensland Government.

All borrowings are in \$A denominated amounts and carried at amortised cost, interest being expensed as it accrues. No interest has been capitalised during the current or comparative period. Expected final repayment dates vary from December 2028 to March 2034. There have been no defaults or breaches of the loan agreement during the period. Principal and interest repayments are made quarterly in arrears.

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

	Consolidated		Council	
	2020	2019	2020	2019
	\$	\$	\$	\$
20 Provisions				
Current				
Annual leave	1,685,153	1,507,459	1,685,153	1,458,618
Long service leave	1,296,821	1,388,969	1,178,895	1,388,969
Total Current Provisions	<u>2,981,974</u>	<u>2,896,428</u>	<u>2,864,048</u>	<u>2,847,587</u>
Non-Current				
Long service leave	265,777	199,105	265,777	199,105
Total Non-Current Provisions	<u>265,777</u>	<u>199,105</u>	<u>265,777</u>	<u>199,105</u>

Liabilities are recognised for employee benefits such as wages and salaries, sick, annual and long service leave in respect of services provided by the employees up to the reporting date. The liability is calculated using the present value of remuneration rates that will be paid when the liability is expected to be settled and includes related on-costs. As Council does not have an unconditional right to defer settlement of the annual leave beyond twelve months after the reporting date, annual leave is classified as a current liability.

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value. Where employees have met the prerequisite length of service and Council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.

Council operate a landfill with an estimated useful life of 50 years. Council are obligated to restore the landfill and monitor it for a period of time after closure. The cost to remediate and monitor the landfill is subject to judgement and estimate and a reliable estimate was unable to be calculated by the time the financial statements were authorised for issue.

21 Commitments for Expenditure

Contractual Commitments

Contractual commitments at end of financial year but not recognised in the financial statements are as follows:

Plant purchases	143,737	-	143,737	-
Isa Street Bridge Construction	-	2,151,908	-	2,151,908
Riversleigh Project	70,000	-	70,000	-
Other projects	1,095,087	-	1,095,087	-
Other expenditure commitments	198,537	295,304	198,537	295,304
Total Commitments for Expenditure	<u>1,507,361</u>	<u>2,447,212</u>	<u>1,507,361</u>	<u>2,447,212</u>

22 Contingent Liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2019 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

Local Government Workcare

Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on the guarantee should the above circumstances arise. Council's maximum exposure to the bank guarantee is \$298,528 (2019: \$250,126).

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

23 Superannuation

Council contributes to the LGIA Super Regional Defined Benefits Fund (the scheme) at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIA Super trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the Local Government Act 2009.

The scheme is a defined benefit plan, however Council is not able to account for it as a defined benefit plan in accordance with AASB119 because LGIA Super is unable to account for its proportionate share of the defined benefit obligation, plan assets and costs. Any amount by which the scheme is over or under funded may affect future benefits and result in a change to the contribution rate, but has not been recognised as an asset or liability of the Council.

Technically Mount Isa City Council can be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGIA Super trust deed changes to council's obligations will only be made on the advice of an actuary.

The last completed actuarial assessment of the scheme was undertaken as at 1 July 2018. The actuary indicated that "At the valuation date of 1 July 2018, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date. The next triennial actuarial review is not due until 1st July 2021.

The most significant risks that may result in LGIA Super increasing the contribution rate, on the advice of the actuary, are:

- Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.
- Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

	Note	Consolidated		Council	
		2020 \$	2019 \$	2020 \$	2019 \$
The amount of superannuation contributions paid by Council to the scheme in this period for the benefit of employees was:	6	1,644,228	1,575,162	1,539,400	1,458,022

24 Trust Funds

Trust funds held for outside parties

Moneys collected or held on behalf of other entities yet to be paid out to or on behalf of those entities

Moneys collected or held on behalf of other entities yet to be paid out to or on behalf of those entities	23,195	24,796	23,195	24,796
Security deposits	1,667	1,667	1,667	1,667
Total trust funds held for outside parties	24,862	26,463	24,862	26,463

Council performs only a custodial role in respect of these monies. As these funds cannot be used by Council, they are not brought to account.

25 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

Net result (net of tax)	4,729,611	10,472,263	4,851,726	10,229,519
Non-cash items:				
Write-Off PY's WIP to Profit and Loss	482,867	377,573	482,867	377,573
Depreciation and amortisation	13,928,105	13,109,084	13,895,997	13,077,925
Impairment losses recognition - property, plant and equipment				
Investing and development activities:				
Net losses/(gains) on disposal of assets	(51,881)	(9,196)	(51,881)	(9,196)
Loss/(gain) on revaluation of assets	328,910	-	328,910	-
Capital grants and contributions	(7,777,570)	(6,943,066)	(7,777,570)	(6,943,066)
	6,910,431	6,534,395	6,878,323	6,503,236
Changes in operating assets and liabilities:				
(Increase)/decrease in net receivables	412,743	(2,970,626)	415,217	(2,872,116)
(Increase)/decrease in contract assets	417,756	-	417,756	-
(Increase)/decrease in inventories	43,834	(51,289)	48,234	(6,391)
Increase/(decrease) in payables and accruals	(1,934,556)	2,003,051	(1,761,404)	1,833,486
Increase/(decrease) in contract liabilities	941,342	-	941,342	-
Increase/(decrease) in employee leave entitlements	152,197	97,807	83,133	97,806
Increase/(decrease) in income tax payable	-	104,033	-	-
	33,316	(817,024)	144,278	(947,215)
Net cash provided from/(used in) operating activities from the statement of cash flows	11,673,358	16,189,634	11,874,327	15,785,540

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

26 Correction of Errors

In the process of preparing the financial statements for the year ended 30 June 2020 a number of prior period errors have been identified. These errors have been corrected by adjusting the opening balances as 1 July 2018 and the comparative amounts for 2018-19. The adjustments made are as follows:

	Notes	Consolidated		Council	
		30 June 2019	1 July 2018	30 June 2019	1 July 2018
		\$	\$	\$	\$
Increase / (decrease) in income tax expense	1	104,033	-	-	-
Increase / (decrease) in rates and charges revenue	2	2,600,614	-	2,600,614	-
Increase / (decrease) in materials and services expenditure	3	377,573	-	377,573	-
Increase / (decrease) in net result	1, 2, 3	2,119,008	-	2,223,041	-
Increase / (decrease) in trade and other receivables	2	2,600,614	-	2,600,614	-
Increase / (decrease) in land held in inventory	4	-	(470,000)	-	(470,000)
Increase / (decrease) in property, plant and equipment	5	-	(322,011)	-	(322,011)
Increase / (decrease) in capital work in progress	3	(377,573)	(570,781)	(377,573)	(570,781)
Increase / (decrease) in provision for income tax	1	167,700	63,667	-	-
Increase / (decrease) in accumulated surplus	1, 2, 3, 4, 5	<u>692,549</u>	<u>(1,426,459)</u>	<u>860,249</u>	<u>(1,352,792)</u>

1) Council's controlled entity, Mount Isa City Council Owned Enterprises Pty Ltd, became aware that it did not have an exemption from income tax expense under subsection 50-5 of the Income Tax Assessment Act 1997 (as previously disclosed). Voluntary disclosure was made to the ATO and an estimate of the liability reflected in the financial statements for the year ended 30 June 2020. This error has been corrected by adjusting the opening balances as at 1 July 2018 and the comparative amounts for the financial year ended 30 June 2019.

2) Council omitted an accrual for water rates and charges incurred but not levied as at 30 June 2019. This error has been corrected by adjusting the balances of water consumption revenue and rates receivables as at 30 June 2019. Trade and other receivables previously reported was \$9,461,011 (parent) and \$9,576,778 (consolidated). Rates and charges revenue previously reporting was \$39,843,385 (parent) and \$39,715,606 (consolidated).

3) Council identified a number of stale WIP balances where identified which should have been written off in earlier periods. This error has been corrected by adjusting the opening balance of capital works in progress at 1 July 2018 for amounts which should have been written off in previous years. Amounts which should have been written off during the 2018-19 have been written off to the P&L. Materials and services expenditure previous reported was \$30,610,852 (parent) and 29,839,290 (consolidated).

4) Council has historically carried land held for development and resale as inventory. Council's plans for development have been stalled for some time and it is not expected Council will complete the development or sell any blocks in the next 12 months. This has been accounted for prospectively as a change in accounting policy in 2019-20. Notwithstanding this, it was identified that the valuation of one block had been duplicated and one block had not been bought to account despite existing as part of the development for some time. This error has been corrected by adjusting the opening balance at 1 July 2018.

5) Council has identified a number of park assets recorded on its fixed asset register which do not exist. This error has been corrected by adjusting the opening balance of property, plant and equipment (buildings and other structures class) as at 1 July 2018. These assets are not subject to depreciation so there is no impact to depreciation expense for the year ended 30 June 2019.

27 Events After the Reporting Period

There were no material adjusting events after the balance date.

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

28 Financial Instruments

Mount Isa City Council has exposure to the following risks arising from financial instruments:

- credit risk
- liquidity risk
- market risk

This note provides information (qualitative and quantitative) to assist statement users evaluate the significance of financial instruments on the Council's financial position and financial performance, including the nature and extent of risks and how the Council manages these exposures.

Financial Risk Management

Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

Council's audit committee approves policies for overall risk management, as well as specifically for managing credit, liquidity and market risk. The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council. Council does not enter into derivatives.

Credit Risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar State / Commonwealth bodies or financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act 1982*.

No collateral is held as security relating to the financial assets held by Council.

The following represents the maximum exposure to credit risk based on the carrying amounts of financial assets at end of the reporting period:

	Note	Consolidated		Council	
		2020	2019	2020	2019
		\$	\$	\$	\$
Financial Assets					
Cash and Equivalents	10	52,086,621	50,985,710	51,796,613	50,458,070
Receivables - Rates	11	10,227,693	9,422,097	10,227,693	9,422,097
Receivables - Other	11	1,628,887	2,724,911	1,618,160	2,606,571
Impairment	11	(199,445)	(155,361)	(199,445)	(152,788)
Other Credit Exposures					
Guarantees	22	298,528	250,126	298,528	250,126
Total Financial Assets		64,042,284	63,227,483	63,741,549	62,584,076

Cash and Equivalents

The Council may be exposed to credit risk through its investments in the QTC Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio that invests with a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", therefore the likelihood of the counterparty having capacity to meet its financial commitments is strong.

Trade and Other Receivables

In the case of rate receivables, the Council has the power to sell the property to recover any defaulted amounts. In effect this power protects the Council against credit risk in the case of defaults. In other cases, the Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

By the nature of Council's operations, there is a geographical concentration of risk in the Council's area. Because the area is largely agricultural and mining, there is also a concentration in the agricultural and mining sectors.

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

Liquidity Risk

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

Council is exposed to liquidity risk through its normal course of business and through its borrowings with QTC.

The Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows.

The following table sets out the liquidity risk in relation to financial liabilities held by the Council. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:

Consolidated	0 to 1 year	1 to 5 years	Over 5 years	Total Contractual Cash Flows	Carrying Amount
	\$	\$	\$	\$	\$
2020					
Trade and Other Payables	4,428,388	-	-	4,428,388	4,428,388
Loans - QTC	2,803,812	11,215,251	15,831,251	29,850,314	22,159,126
	<u>7,232,200</u>	<u>11,215,251</u>	<u>15,831,251</u>	<u>34,278,702</u>	<u>26,587,514</u>
2019					
Trade and Other Payables	5,314,589	-	-	5,314,589	5,314,589
Loans - QTC	2,803,813	11,215,251	18,635,063	32,654,126	23,621,035
	<u>8,118,402</u>	<u>11,215,251</u>	<u>18,635,063</u>	<u>37,968,715</u>	<u>28,935,624</u>
Council					
	\$	\$	\$	\$	\$
2020					
Trade and Other Payables	4,310,589	-	-	4,310,589	4,310,589
Loans - QTC	2,803,812	11,215,251	15,831,251	29,850,314	22,159,126
	<u>7,114,401</u>	<u>11,215,251</u>	<u>15,831,251</u>	<u>34,160,903</u>	<u>26,469,715</u>
2019					
Trade and Other Payables	5,048,702	-	-	5,048,702	5,048,702
Loans - QTC	2,803,812	11,215,251	18,635,063	32,654,126	23,621,035
	<u>7,852,514</u>	<u>11,215,251</u>	<u>18,635,063</u>	<u>37,702,828</u>	<u>28,669,737</u>

The outflows in the above table are not expected to occur significantly earlier or for significantly different amounts than indicated in the table.

Market Risk

Market risk is the risk that changes in market prices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest Rate Risk

Council is exposed to interest rate risk through investments with QTC. Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised. Financial instruments with fixed interest rates which are carried at amortised cost are not subject to interest rate sensitivity.

Sensitivity

Sensitivity to interest rate movements applies for variable financial assets and liabilities based on the carrying amount at reporting date.

In relation to the QTC loans held by the Council, the following has been applied:

QTC Generic Debt Pool - the generic debt pool products approximate a fixed rate loan. There is a negligible impact on interest sensitivity from changes in interest rates for generic debt pool borrowings.

Fair Value

The fair value of trade and other receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.

The fair value of borrowings with QTC is based on the market value of debt outstanding. The market value of a debt obligation is the discounted value of future cash flows based on prevailing market rates and represents the amount required to be repaid if this was to occur at balance date. The market value of debt is provided by QTC and is disclosed in Note 19.

QTC applies a book rate approach in the management of debt and interest rate risk, to limit the impact of market value movements to clients' cost of funding. The book value represents the carrying value based on amortised cost using the effective interest method.

Mount Isa City Council

Notes to the Financial Statements

For the Year Ended 30 June 2020

29 Related Parties Disclosure	Note	Consolidated		Council	
		2020	2019	2020	2019
		\$	\$	\$	\$
Key management personnel (KMP) are those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity.					
KMP include the Mayor, councillors, council's Chief Executive Officer and some executive management. The compensation paid to KMP for 2019/20 comprises:					
Short-Term Employee Benefits		1,577,410	1,221,364	1,434,749	1,106,945
Long-Term Benefits		13,071	105,477	13,071	105,477
Post Employment Benefits		156,637	121,376	142,695	121,376
Total		1,747,119	1,448,217	1,590,515	1,333,798

Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse.

Details of transactions between council and other related parties are disclosed below:

Employee expenses for close family members of KMP	234,840	408,585	234,840	408,585
Total	234,840	408,585	234,840	408,585

(a) All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with the Award for the job they perform. Council employs 166 staff of which only four are close family members of key management personnel.

(b) Council purchased the following materials and services from entities that are controlled by members of key management personnel or their related parties. All purchases were at arm's length and were in the normal course of Council operations based on public tenders or competitive quotes. The values below include GST:

SKLT Professional Services	296,505	315,810	296,505	315,810
Other Suppliers	60,686	46,190	60,686	46,190
Total	357,191	362,000	357,191	362,000

SKLT Professional Services has been disclosed by the former Chief Executive Officer as a related party and provides project management services to Council.

Balances outstanding at the end of the reporting period in relation to transactions with related parties amounted to \$27,274.

Most of the entities and people that are related parties of council live and operate within Mount Isa City Council. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include payment of rates, dog registration, and borrowing books from the library. Council has not included these types of transactions in its disclosure, where they are made on the same terms and conditions available to the general public.

Subsidiaries

Council's consolidated financial statements incorporate the financial information of the wholly owned subsidiary company, Mount Isa City Council Owned Enterprises Pty Ltd.

The principal activity of the Company is the management of various entertainment facilities in Mount Isa with the principal place of business at 19 Marian St, Mount Isa.

Council Sales to MICCOE	394,288	413,341
Council Purchases from MICCOE	75,159	204,621
Expenses Paid on Behalf of MICCOE and Not Invoiced	-	157,728
Council Sales to MICCOE Showing as Accruals	-	22,343
Rates Issued to and for MICCOE	160,229	182,763
	629,676	980,796

During the year Council provided a cash subsidy of \$1,750,000 to MICCOE. MICCOE is substantially dependent on funding provided by Council which has been agreed to for the 2020/21 financial year.

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

	Note	Consolidated		Council	
		2020	2019	2020	2019
		\$	\$	\$	\$
30 Changes in Accounting Policy					
During the year ended 30 June 2020, the Council has adopted AASB 15 <i>Revenue from Contracts with Customers</i> , AASB 1058 <i>Income of Not-for-Profit Entities</i> and AASB 16 <i>Leases</i> using the modified retrospective (cumulative catch-up) method and therefore the comparative information for the year ended 30 June 2019 has not been restated and continues to comply with AASB 111 <i>Construction Contracts</i> , AASB 117 <i>Leases</i> , AASB 118 <i>Revenue</i> , AASB 1004 <i>Contributions</i> and associated Accounting Interpretations.					

All adjustments on adoption of AASB 15, AASB 1058 and AASB 16 have been taken to retained earnings at 1 July 2019.

The impacts of adopting these standards and associated transition disclosures are provided below.

Revenue standards AASB 15 and AASB 1058

The following options have been applied on transition to AASB 15 and AASB 1058:

- Council has not adopted the completed contract expedient and therefore has not excluded revenue which was fully recognised in previous years in accordance with the former accounting standards and pronouncements
- Council has not retrospectively restated contracts for modifications that occurred before 1 July 2019 unless such contract modification were minor.

Changes in accounting policy on adoption of AASB 15 and AASB 1058

An overview of Council's new revenue recognition policies are outlined in Note 3 and Note 4. The main impacts were:

Grant revenue - in applying these standards for the first time, Council is now required to recognise a contract assets or liability based on the underlying nature of each contract and Council's satisfaction of associated performance obligations.

Prepaid rates - rates are now recorded as a financial liability until the beginning of the rating period.

Opening contract balances on transition at 1 July 2019

Contract assets

Under AASB 15	155,717	155,717
Under AASB 1058	1,124,706	1,124,706
	1,280,423	1,280,423

Contract liabilities

Under AASB 15	-	-
Under AASB 1058	1,910,368	1,910,368
	1,910,368	1,910,368

Prepaid rates of \$1,021,424 were also recognised as a financial liability at the date of initial application of these standards.

Comparison of affected financial statement lines between AASB 15 / AASB 1058 and previous revenue standards

The following table shows the amount by which the financial statement line item is affected by the application of AASB 15 and AASB 1058 as compared to the previous revenue standards.

Consolidated	As at 30 June 2020	Adjustments	Carrying amount if previous standards had been applied
Operating grants, subsidies and contributions	10,835,629	(460,454)	10,375,175
Capital grants, subsidies and contributions	6,069,087	1,708,483	8,223,915
Rates and utility Charges	43,440,984	741,014	44,323,510
Contract assets	862,667	862,667	-
Contract liabilities	2,851,710	2,851,710	-

Mount Isa City Council
Notes to the Financial Statements
For the Year Ended 30 June 2020

Council	As at 30 June 2020	Adjustments	Carrying amount if previous standards had been applied
Operating grants, subsidies and contributions	10,831,382	(460,454)	10,370,928
Capital grants, subsidies and contributions	6,069,087	1,708,483	7,777,570
Rates and Utility Charges	43,582,496	741,014	44,323,510
Contract assets	862,667	862,667	-
Contract liabilities	2,851,710	2,851,710	-

The adjustments above relate to the recognition of contract assets and contract liabilities for revenue streams where revenue is recognised over time rather than on receipt of funding under AASB 1004.

Statement of cashflows for the year ended 30 June 2020

The adoption of AASB 15 and AASB 1058 has not caused a material change to the statement of cashflows for the year ended 30 June 2020.

Lease standard AASB 16

Council as a lessee:

Under the previous lease accounting standard, Council assessed whether leases were operating or finance leases, based on its assessment of whether the significant risks and rewards of ownership had been transferred to Council or remained with the lessor. Under AASB 16, there is no differentiation between finance and operating leases for the lessee and therefore all leases which meet the definition of a lease are recognised on the statement of financial position (except for short-term leases and leases of low-value assets). Council has used the exception to lease accounting for short-term leases and leases of low-value assets, and the lease expense relating to these leases is recognised in the Statement of Comprehensive Income on a straight-line basis.

Council has not identified any other leases in scope of AASB 16 which are not covered by the aforementioned exceptions. Accordingly there was no impact to Council's financial position at 1 July 2019 when this standard became effective.

Council as a lessor:

Lessor accounting provisions are largely unchanged as a result of AASB 16. Accordingly there was no impact to Council's financial position at 1 July 2019 when this standard became effective.

AASB 16 introduces new disclosure requirements (for lessees and lessors) which have been reflected in Council's financial statements for the first time for the year ended 30 June 2020.

31 Impacts from the COVID-19 Pandemic

Council has assessed the impact of the Covid-19 pandemic on its financial statements for the current year and the impact is considered minor and not material.

During the year, in response to the current economic climate and impact of Covid-19 on the community, Council resolved not to charge interest on outstanding debt for a 3 month period - 30 March 2020 to 30 June 2020. Debt collection activity was also ceased during this period but collection and interest charges activity resumed from 1 July 2020.

Several caravan park operators, airport management and accommodation premises also contacted council towards the end of the financial year to advise of a reduction in business turnover and patronage due to the Covid-19 pandemic. Travel restrictions imposed by State Government did impact these operators. Whilst no further concessions, discounts or deferrals have been put in place by Council to this time, there may be a requirement to review options going forward depending on the level of disruption to various businesses if restrictions continue during the pandemic.

As a result of the latest issue of both rate notices and water charges Council has experienced an increase in payment plan applications and this is considered to be caused in part by the Covid-19 pandemic. These will be processed according to existing policy and procedures as part of normal daily operations.

This being the case, the impact of the Covid-19 pandemic is not expected to be material in the 2020-21 financial year.

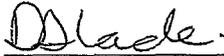
Mount Isa City Council

Management Certificate For the year ended 30 June 2020

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements as set out on pages 1 to 30 present a true and fair view, in accordance with Australian Accounting Standards, of the Council's and the consolidated entity's transactions for the financial year and financial position at the end of the year.



Mayor
Danielle Slade

Date: 28/10/2020



Interim Chief Executive Officer
David Keenan

Date: 28/10/2020

INDEPENDENT AUDITOR'S REPORT

To the Councillors of Mount Isa City Council

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report of Mount Isa City Council (the council) and its controlled entities (the group).

In my opinion, the financial report:

- a) gives a true and fair view of the council's and group's financial position as at 30 June 2020, and of their financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the consolidated statement of financial position as at 30 June 2020, the consolidated statement of comprehensive income, consolidated statement of changes in equity and consolidated statement of cash flows for the year then ended, notes to the financial statements including significant accounting policies and other explanatory information, and the certificate given by the Mayor and the Interim Chief Executive Officer.

Emphasis of matter—Uncertainty related to the provision for landfill restoration

I draw attention to Note 20 to the financial report, which refers to council's inability to estimate the cost of restoring and monitoring its landfill site after closure. As a result, a material uncertainty may exist over the provision for landfill restoration. My opinion is not modified in respect of this matter.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council and the group in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Mount Isa City Council's annual report for the year ended 30 June 2020 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information. My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's and group's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the group.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

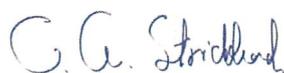
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the council's or the group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.
- Conclude on the appropriateness of the council's and the group's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's or the group's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council or the group to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the audit of the group. I remain solely responsible for my audit opinion.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2020:

- a) I received all the information and explanations I required
- b) In my opinion, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.



C G Strickland
as delegate of the Auditor-General

30 October 2020

Queensland Audit Office
Brisbane

Mount Isa City Council
 - Current-Year Financial Sustainability Statement
 For the Year Ended 30 June 2020

Measures of Financial Sustainability	How the measure is calculated	Actual Consolidated	Actual Council	Target
Council's performance at 30 June 2020 against key financial ratios and targets:				
Operating surplus ratio	<i>Operating result divided by total operating revenue</i>	-1.70%	-1.53%	<i>Between 0% and 10%</i>
Asset sustainability ratio	<i>Capital expenditure on replacement of assets divided by depn expense.</i>	30%	30%	Greater than 90%
Net financial liabilities ratio	<i>Total liab, 7llies less current assets divided by total operating revenue</i>	-51%	-52%	<i>Not Greater than 60%</i>

Note 1 • Basis of Preparation

The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2013. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2020.

Certificate of Accuracy

For the year ended 30 June 2020

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.



Mayor
Danielle Slade
 Date: 28/10/2020



Interim Chief Executive Officer
David Keenan
 Date: 28/10/2020

INDEPENDENT AUDITOR'S REPORT

To the Councillors of Mount Isa City Council

Report on the current year financial sustainability statement

Opinion

I have audited the accompanying current year financial sustainability statement of Mount Isa City Council (the council) for the year ended 30 June 2020 comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Interim Chief Executive Officer.

In accordance with section 212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Mount Isa City Council for the year ended 30 June 2020 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter—basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other Information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Mount Isa City Council's annual report for the year ended 30 June 2020 was the general purpose financial statements and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors' responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.

- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

C. G. Strickland

30 October 2020

C G Strickland
as delegate of the Auditor-General

Queensland Audit Office
Brisbane

Mount Isa City Council
Long-Term Financial Sustainability Statement (Unaudited)
 Prepared as at 30 June 2020

Measures of Financial Sustainability	Measure	Target	Actuals at 30 June 2020	30 June 2021	30 June 2022	30 June 2023	30 June 2024	30 June 2025	30 June 2026	30 June 2027	30 June 2028	30 June 2029	30 June 2030
Consolidated													
Operating surplus ratio	Net result divided by total operating revenue	Between 0% and 10%	-1.70%	-3.95%	-1.85%	0.21%	0.97%	1.70%	2.39%	3.11%	3.78%	4.44%	5.07%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue	not greater than 60%	-51.29%	-43.67%	-41.16%	-40.75%	-41.56%	-42.21%	-43.78%	-46.73%	-48.51%	-51.29%	-54.68%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	greater than 90%	29.92%	97.70%	85.28%	85.40%	85.52%	87.61%	89.41%	85.31%	92.79%	92.30%	95.36%
Council													
Operating surplus ratio	Net result divided by total operating revenue	Between 0% and 10%	-1.53%	-3.95%	-1.85%	0.21%	0.97%	1.70%	2.39%	3.11%	3.78%	4.44%	5.07%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue	not greater than 60%	-52.07%	-43.67%	-41.16%	-40.75%	-41.56%	-42.21%	-43.78%	-46.73%	-48.51%	-51.29%	-54.68%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	greater than 90%	29.92%	97.70%	85.28%	85.40%	85.52%	87.61%	89.41%	85.31%	92.79%	92.30%	95.36%

Mount Isa City Council's Financial Management Strategy

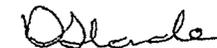
Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

Certificate of Accuracy

For the long-term financial sustainability statement prepared as at 30 June 2020

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.



Mayor
Danielle Slade

Date: 28/10/2020



Interim Chief Executive Officer
David Keenan

Date: 28/10/2020





CLOSED BUSINESS

Confidential