



## Agenda Notice

**Mayor** Her Worship Mayor Cr Danielle Slade (Chair)

**Councillors** Deputy Mayor Cr Phil Barwick  
Cr George Fortune  
Cr Kim Coghlan  
Cr Mick Tully  
Cr Paul Stretton  
Cr Peta MacRae

*Notice is hereby given that the Ordinary Meeting of the Mount Isa City Council will be held at the Council Chambers, 23 West Street, Mount Isa on Wednesday, 14 October 2020 commencing at 12:00 pm.*

Council Meeting Agenda is attached.

David Keenan  
Interim Chief Executive Officer

**Dated:** 12 October 2020  
**Copied to:** Staff required to attend.

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*Local Government Regulation 2012, Chapter 8 Administration  
Part 2 Local government meetings and committees*

### **274 Meetings in public unless otherwise resolved**

A meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed under section 275.

### **275 Closed meetings**

A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—

- (a) the appointment, discipline or dismissal of the chief executive officer or a senior executive employee;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

(2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.

(3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

# Agenda Contents

## Item 1 - Opening of the Meeting / Attendance and Apologies / Acknowledgement of Country

Chair to open the meeting, welcoming those in attendance.  
Chair to make note of attendance and apologies for the record of the minutes.  
Chair to provide the meeting with an acknowledgement of country.

NOTE: Council's Ordinary Meeting is recorded in accordance with Council's 'Recording of Council Meetings Policy'. Individuals may be recorded and by remaining in the public gallery it is assumed consent is given if their image is inadvertently broadcast.

## Item 2 - Council of Clergy Prayer

Council of Clergy Representative Tim Grant of the Baptist Church to provide the meeting with a prayer.

## Item 3 - Public Forum

The business of the Agenda is suspended by the Chair to give the public in attendance the opportunity to address the Council.

## Item 4 - Conflict of Interest / Material Personal Interest

Councillors are invited to declare any interests in relation to the Agenda, including any late items presented. Councillor interests are noted against the relevant items by the Minutes Clerk for action during the meeting.

## Item 5 - Deputations

### **5.1 – Ms Debra Cassinelli**

**Folder ID 6435**

**Chair Mayor, Cr Danielle Slade**

#### **Details of Deputation**

Ms Cassinelli to present to Council a plan to improve Charlie Stein Park, Pioneer.

## Item 6 - Previous Council Meeting Minutes

### **6.1 - 23 September 2020 Ordinary Meeting Minutes**

**Folder ID 6435**

**Chair Mayor, Cr Danielle Slade**

#### **Executive Summary**

Minutes of the Ordinary Meeting held 23 September 2020 presented to Council to be confirmed.

#### **Officer's Recommendation**

**THAT** the Minutes of the Ordinary Meeting held on 23 September 2020, as received, be confirmed.

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### **6.2 - 30 September 2020 Special Meeting Minutes**

**Folder ID 6435**

**Chair Mayor, Cr Danielle Slade**

#### **Executive Summary**

Minutes of the Special Meeting held 30 September 2020 presented to Council to be confirmed.

#### **Officer's Recommendation**

**THAT** the Minutes of the Special Meeting held on 30 September 2020, as received, be confirmed.

## Item 7 - Development and Land Use - Cr George Fortune

### **7.1 - Development and Land Use Quarterly Report – Quarter 1 – July 2020 – September 2020**

File 42235

Provided by Manager, Development and Land Use

#### **Executive Summary**

Quarter 1 – July 2020 – September 2020 Development and Land Use Quarterly Report presented to Council for information and consideration.

#### **Officer's Recommendation**

**THAT** Council receives and accepts the Quarter 1 – July 2020 – September 2020 Development and Land Use Quarterly Report.

### **7.2 - Material Change of Use for Medium Impact Industry, Transport Depot & Caretaker's Dwelling, Reconfiguration of a Lot (1 into 4) & Operational Works (associated with Reconfiguration of a Lot) DA P03-20**

File 117956

Provided by Planning Officer, Development and Land Use

#### **Executive Summary**

Council has received a development application for retrospective approval of two (2) industrial workshops and a transport depot & caretaker's dwelling. The application also includes the proposal to subdivide the premises into four (4) individual parcels and undertake associated operational works.

#### **Officer's Recommendation**

**THAT Council** APPROVE the retrospective Development Application for a Material Change of Use for two (2) Industrial/Mechanical Workshops, a Haulage Transport Depot & Caretaker's Dwelling, Reconfiguration of a Lot (1 into 4) & Operational Works (associated with Reconfiguration of a Lot) at 23-35 Northridge Road, Mount Isa subject to the following conditions:

MATERIAL CHANGE OF USE		
NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise  <i>For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application' under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016</i>	At all times
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	At all times
3.	Any gates situated along the road boundary must open inwards onto the applicants/owner's property and not outwards onto Council's road reserve/verge	At all times
Amenity		
4.	At no time will vehicles (including trailers) associated with the uses occurring onsite be permitted to be parked, stored or operated on or within the road reserve	At all times

5.	Front fencing and front gates are to remain constructed of a fencing material that is at a minimum of 50% transparent	<i>At all times</i>
6.	Services and utilities such as air conditioners, hot water systems, garbage bin storage areas and clothes lines located on the first storey of the caretaker's dwelling/office are not to be visible from public view	<i>As specified</i>
7.	The combined 72 onsite carparking spaces as per plans, <i>Shed 1 Carparking Layout Plan June 2020, Shed 2 Carparking Layout Plan June 2020 &amp; Shed 3 Carparking Layout Plan June 2020</i> , shall be provided and maintained for the life of the development	<i>At all times</i>
<b>Landscaping</b>		
8.	Landscaping is to be installed as per plan – <i>Overall Site Plan - April 2020 – MT190-0123/C1</i>	<i>Within three (3) months of approval</i>
9.	An automatic water irrigation system for all approved landscaping (including the verge) shall be installed to promote sustainability and shall be maintained by the owner for the life of the development	<i>At all times</i>
10.	The owner shall provide ongoing maintenance of the landscaping to ensure it is neat and tidy and not overgrown and/or unsightly for the life of the development	<i>At all times</i>
11.	Where the owner/developer is proposing to landscape the verge with anything other than turf, a Landscaping Plan is required to be provided prior to installation for Council approval. Landscaping Plan(s) to include proposed species, pot sizes and areas of hard landscaping (if any)	<i>As specified</i>
12.	Landscaping shall be in accordance with the Landscaping Code of the City of Mount Isa Planning Scheme 2020	<i>At all times</i>
<b>ENVIRONMENTAL SERVICES</b>		
13.	<p>The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the <i>Environmental Protection Act 1994</i>.</p> <ul style="list-style-type: none"> <li>(a) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity</li> <li>(b) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity</li> <li>(c) noise nuisance is prevented or minimised at noise sensitive places</li> <li>(d) Waste production and disposal must be minimised and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity.</li> </ul>	<i>At all times</i>
14.	Chemicals and other liquids such as fuels, solvents, oils, batteries and coolants must be kept within a secondary containment system that is impervious to the materials stored within it and must be managed to prevent the release of contaminants to waters or land	<i>At all times</i>

15.	All waste generated in carrying out the activity must be reused, recycled or lawfully disposed of offsite	<i>At all times</i>
16.	The release of dust and/or particulate matter resulting from the activity must not cause environmental harm or cause environmental nuisance at any nuisance sensitive or commercial place	<i>At all times</i>
17.	A contaminant must not be placed in a position where it could reasonably be expected to move or wash into a roadside gutter, stormwater drain or waters	<i>At all times</i>
18.	<p>Contaminants from the activities must not be released to land. Examples of methods that could be used to manage contaminants include:</p> <ul style="list-style-type: none"> <li>(a) Using an impervious groundsheet to catch drips during maintenance of vehicles. The groundsheet should be large enough to catch any spill from the particular vehicle or component being worked on;</li> <li>(b) Using dry methods in cleaning the groundsheet;</li> <li>(c) Using a waste oil collection tray during oil changes; and</li> <li>(d) Collecting wastewater and other liquids from cleaning and disposing of properly</li> </ul>	<i>At all times</i>
19.	<p>Prevent/minimise the emission of noise that causes or is likely to cause environmental nuisance at sensitive or commercial place.</p> <p>All work must be undertaken within the prescribed timeframe as mentioned in <i>Environmental Protection Act 1994</i>, i.e. on a business day or Saturday, between 6.30am and 6.30pm.</p>	<i>At all times</i>
<b>ENGINEERING</b>		
<b>General</b>		
20.	Any washdown activities shall require a separate Plumbing and Drainage Application and approval for the washdown bay water treatment system in accordance with the <i>Plumbing and Drainage Act 2002</i>	<i>As specified</i>
21.	The owner/developer shall meet the requirements of the Queensland Fire Service for provision of fire fighting for the development	<i>At all times</i>
<b>Waste</b>		
22.	<p>Refuse container storage areas are:</p> <ul style="list-style-type: none"> <li>(a) located on-site; and</li> <li>(b) not located within any required setback or landscaping areas; and</li> <li>(c) not located within a <i>flood hazard area</i>; and</li> <li>(d) screened from public view, by a solid fence or wall that is 1.8 metres in height, measured from ground level; and</li> <li>(e) provided on an imperviously sealed pad that drains to an approved waste disposal system; and</li> <li>(f) provided with a tap; and</li> </ul>	<i>Prior to commencement of use and then maintained</i>

	(g) large enough to accommodate at least one standard industrial refuse bin of a size appropriate to the nature and scale of the refuse generated by the use	
23.	Development provides for the on-site collection, treatment and disposal of liquid waste and other potential contamination sources and provides for spills to be wholly contained and retained on-site for subsequent removal and disposal by an approved means	<i>At all times</i>
24.	A dedicated refuse storage area is to be provided for the caretaker's dwelling compliant with the following: (a) located directly adjacent the dwelling; (b) not located within any required <i>setbacks</i> from an <i>adjoining land use</i> or road boundary; and (c) screened from view by a minimum 1.8-metre-high solid fence or wall; and (d) provided on an imperviously sealed pad that drains to an approved waste disposal system; and (e) provided with a lockable tap within 5 metres; and (f) large enough to accommodate at least one standard commercial refuse bin (if required) that is of a size appropriate to the nature and scale of the use	<i>Completed within two (2) months of this approval, then maintained at all times</i>
<b>Filling and Excavation</b>		
25.	<b><i>Prior to commencement of works</i></b> , undertake all civil works in general compliance with the approved plans ensuring: a) All fill material to be placed on the site is to comprise only natural earth and rock and is to be free of contaminants and noxious, hazardous, deleterious and organic materials. b) Filling does not exceed 0.3 metres above natural ground level at any point. c) Excavation or filling does not change existing ground levels by 1 metre or more of any part of the land or where any drainage paths are affected. d) Where earthworks result in a ground surface level at the boundary of an allotment which differs by more than 100 millimetres from the ground surface level at the corresponding location on an adjoining lot, a retaining structure is to be provided, either to retain the new work to prevent collapse onto adjoining land, or to retain the pre-existing earth material on adjoining land to prevent collapse e) Retaining structures which are equal to or more than 1-metre-high are to be constructed in accordance with a design certified by a RPEQ f) Provide RPEQ certification of compliance that the earthworks have been completed in accordance with the approved earthworks plan	<i>Prior to the commencement of works; or where existing, any compliance rectification works to be completed within two (2) months of this approval</i>
26.	Any fill, including fill batters and earth bunds/diversion channels, must be solely contained within the development site. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s)	<i>At all times</i>
27.	<b><i>While site/building works is occurring and until all exposed soil areas are permanently stabilised against erosion</i></b> , minimise on-site erosion and the release of	<i>While site/building works is</i>

	sediment or sediment laden stormwater from the site and works areas at all times in accordance with IECA Australasia Best Practice Erosion and Sediment Control Guidelines (November 2008) and to the satisfaction of Council	<i>occurring and until all exposed soil areas are permanently stabilised against erosion</i>
28.	As the excavation and filling of each section of the <i>site</i> is completed it is to be rehabilitated ensuring: <ul style="list-style-type: none"> <li>a) The final surface of the <i>site</i> is topsoiled, sloped, drained and vegetated or otherwise treated to minimise erosion, infiltration and to prevent ponding of stormwater.</li> <li>b) Rehabilitation ensures that the <i>site</i> is stable and poses no threat to ground or surface water quality</li> </ul>	
<b>Access, Grades, Manoeuvring, Carparks and Signs</b>		
29.	Provide appropriate dust suppression measures onsite and on access road to prevent dust nuisance	<i>At all times</i>
30.	All vehicular access to the site shall be contained within the sealed portions of the road and the subject site's driveways and shall respect all legislative road use requirements for the two-way road.	<i>At all times</i>
31.	Construct a hardstand for nominated areas where heavy vehicles will be driven and parked. Construct a pavement of minimum local access street classification standards (including associated drainage) to all areas where light motor vehicles will be driven or parked. Light vehicle access and carpark areas are to have a durable, dust free surface. This requires all surfaces to be sealed, concreted or paved; <p><b>Note:</b> <i>The submitted drawings are not consistent with the planning scheme requirements regarding light vehicle access and carpark areas.</i></p>	<i>Completed within six (6) months of Council approval of the Traffic Management Layout plan and then maintained for the life of the development</i>
32.	All vehicular activities in relation to the use of the development shall be accommodated within each site including but not limited to; <ul style="list-style-type: none"> <li>a) All loading and unloading;</li> <li>b) Any commercial vehicle servicing the site;</li> <li>c) Any customers, visitors to the site</li> </ul>	<i>At all times</i>
33.	The site entry, exits and internal driveways shall be signed and delineated in accordance with the Manual of Uniform Traffic Control Devices and Austroads;	<i>Completed within six (6) months of Council approval of the Traffic Management Layout plan and then maintained for the life of the development</i>
34.	The developer shall provide a fully detailed traffic management layout within two (2) months for Council approval demonstrating: <ul style="list-style-type: none"> <li>a) Safety controls and/or segregation of Light Vehicle parking bays and parking aisle from Heavy Vehicle circulation ways</li> <li>b) Fully dimensioned internal driveways and car parks in compliance with AS/NZS 2890 (Off-street Car Parking) unless otherwise approved</li> </ul>	<i>Within two (2) months of approval</i>

	<ul style="list-style-type: none"> <li>c) Location and type of all road and directional signage for both the site and entry/exits in compliance with the Manual of Uniform Traffic Control Devices and Austroads</li> <li>d) Safe pedestrian movements from parking bays to all structures</li> <li>e) Review conflicts of vehicle paths.</li> </ul>	
35.	<p>Once a traffic management layout has been approved by Council, the developer shall construct/implement all works within six (6) months of approval ensuring;</p> <ul style="list-style-type: none"> <li>a) Construct a pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to have a durable, dust free surface. This requires all surfaces to be sealed, concreted or paved.</li> <li>b) Manoeuvring on-site for all types of vehicles to be used for this development.</li> <li>c) The internal driveways and car parks shall be provided in accordance with AS/NZS 2890.1 (Off-street Car Parking).</li> <li>d) Disabled car parking shall be provided in accordance with AS 1428.1-2009.</li> <li>e) accordance with AS 1428.1-2009.</li> <li>f) The internal paved areas are to be signed and delineated in accordance with the approved plans and Manual of Uniform Traffic Control Devices.</li> </ul>	<i>Within six (6) months of approval</i>
36.	The developer shall ensure that the dedicated caretaker carparks are directly adjacent the dwelling and that pedestrians are not required to cross any parking aisles or heavy vehicle circulation ways to gain access to the main caretaker's entrance	<i>Within three (3) months of approval</i>
37.	Prior to commencement of use, obtain a 'Works on Council Property' approval from Council and construct all crossovers demonstrated on approved layout plans	<i>Prior to commencement of use</i>
<b>Stormwater</b>		
38.	Complete and implement the works in accordance with the approved Stormwater Management Plan Document – <i>Concept Post Development Stormwater Management Plan – MT190-0123/PSM2</i>	<i>Within three (3) months of approval</i>
39.	Maintain the dimensions of detention basins in accordance with the approved plan to ensure non-worsening of the existing flow regime to properties that are upstream and downstream of the site.	<i>At all times</i>
<b>Sewerage</b>		
40.	<p>A separate Plumbing and Drainage Application and Approval is required for any new on-site sewerage disposal system and/or wastewater treatment systems in accordance with the <i>Plumbing and Drainage Act 2002</i></p> <p><b>Note:</b> <i>Where the approved development's demand exceeds 21 Equivalent Persons, a permit for an Environmentally Relevant Activity (ERA) 63 will be</i></p>	<i>Within one (1) month of Council approval</i>

	<i>required from the Department of Environment and Heritage Protection.</i>	
<b>COMPLIANCE WITH CONDITIONS</b>		
41.	Within six (6) months of approval the owner/developer is to contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans.	<i>Within six (6) months of approval</i>

<b>RECONFIGURATION OF A LOT and OPERATIONAL WORKS</b>		
<b>NUMBER</b>	<b>CONDITION</b>	<b>TIMING</b>
<b>PLANNING</b>		
<b>General</b>		
1.	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise.  <i>For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application' under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016</i>	<i>At all times</i>
2.	The developer/owner is required to reinstate the true eastern property boundary and remove encroachments from Lot 28 on RP734222 or alternatively negotiate purchase of the subject portion from owner of Lot 28 on RP734222 with the formal survey plan lodged for Council endorsement to reflect one or the other	<i>Prior to Council endorsement of formal survey plan.</i>
<b>ENGINEERING</b>		
<b>General</b>		
3.	The developer shall ensure every allotment has its own independent energy supply by: (a) Connecting to the reticulated electricity infrastructure network; or (b) An alternative energy supply is provided in accordance with the standards of the relevant regulatory authority.	<i>Prior to Council endorsement of formal survey plan.</i>
4.	The developer is to demonstrate to Council's satisfaction, that electricity and telecommunications are available to serve all allotments or that an agreement exists between the applicant and the service provider. Any works or installation of infrastructure in relation to provision of these services shall be at the owner/developer's expense	<i>Prior to endorsement of survey plans</i>
5.	The developer shall supply each allotment with its own independent telecommunications connection.	<i>Prior to Council endorsement of formal survey plan.</i>
6.	Any shared services traversing another allotment(s) will require the creation of an easement as part of the formal survey plan(s) for subdivision	<i>Prior to Council endorsement of formal survey plan</i>
<b>General Cont.</b>		

7.	The installation and maintenance of underground services shall meet all standards set out in the current 'City of Mount Isa Planning Scheme' Engineering Works and Services Policy, Australian Standards, Building Code of Australia and all relevant legislation	<i>At all times</i>
8.	Each lot's public utilities are located and installed so that they do not interfere with public access by pedestrians or vehicles on public roads	<i>At all times</i>
<b>Access, Grades, Maneuvering, Carparks and Signs</b>		
9.	<p>A dedicated access between the road carriageway and the property boundary (crossover) shall be provided to each allotment. Crossovers shall be installed as per the following:</p> <p>(a) Any new crossovers/driveways must comply with regulations and permits in relation to works on Council property and the developer shall obtain a 'Works on Council Property' approval</p> <p>(b) Any driveway/crossover must provide a minimum 1.0m clearance from any electricity poles</p> <p>(c) Crossovers shall be installed at all approved accesses to each created allotment. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawings for commercial driveways</p>	<i>Prior to Council endorsement of formal survey plan</i>
<b>Stormwater</b>		
10.	<p>The developer/owner shall formally create easements over the stormwater disposal system and associated drainage servicing all four (4) allotments. The easement documentation must clearly identify each lot's responsibilities of the ongoing maintenance and disbursement of associated costs.</p> <p>All costs associated with the creation of the easement (including registration) shall be at the developer/owner's expense and at no cost to Council.</p>	<i>Prior to Council endorsement of formal survey plan</i>
11.	The developer shall implement all stormwater management works to the satisfaction of Council.	<i>Prior to Council endorsement of formal survey plan</i>
<b>Water</b>		
12.	<p>The developer shall provide each created allotment with its own independent appropriately sized single water service connection and meter assembly / meter box to service the development.</p> <p><i>Note: Any new or changes to existing water services require an 'Application for Water Service' to be lodged with Council.</i></p>	<i>Prior to Council endorsement of formal survey plan</i>
13.	<b>Prior to endorsement of survey plans</b> , the developer shall provide separate water connections to each allotment in accordance with the Engineering Works and Services Planning Scheme Policy and at the owner/developer's expense. All house drainage and water services, that service the buildings, are to be contained within the boundaries of each separate allotment.	<i>Prior to Council endorsement of formal survey plan</i>
<b>Sewerage</b>		
14.	<b>Prior to endorsement of survey plans</b> , an as-built services plan for stormwater, water and sewer infrastructure shall be provided to Council at the developer's expense.	<i>Prior to endorsement of plans</i>
<b>COMPLIANCE WITH CONDITIONS</b>		

15.	<i>Prior to the Endorsement of the Survey Plan, the owner/developer is to contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans</i>	<i>Prior to endorsement of plans</i>
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### **7.3 - Application to Purchase Part of Unallocated State Land described as Area B on Lot 2 on plan AP5118 (forms part of land commonly referred to as Imparja Hill, Mount Isa)**

**File** 120132

**Provided by** Land Use Coordinator, Development and Land Use

#### **Executive Summary**

Council has received a request from the Department of Natural Resources, Mines and Energy for views and/or comments for an application to purchase part of Unallocated State Land, described as Lot 2 on plan AP5118 (commonly referred to as Imparja Hill), area indicated as Area B in drawing CNS20/027 which adjoins the eastern boundary of Lot 6 on plan MPH4568, Mount Isa.

#### **Officer's Recommendation**

**THAT** Council advise the Department of Natural Resources, Mines and Energy that Council offers NO OBJECTION to the application to purchase part of Lot 2 on plan AP5118 (shown as Area B in **drawing CNS20/027**) subject to the following conditions:

1. Area B shall be amalgamated into land, described as Lot 6 on plan MPH4568, and not created as a stand-alone parcel; and
2. Due to the existing topography, access to the rear of Lot 6 on plan MPH4568 is only achievable by traversing Unallocated State Land Lot 2 on plan AP5118 and should the State offer formal access to this area via Unallocated State Land Lot 2 on plan AP5118, Council would not agree to the creation of a dedicated/gazetted road; only access via an access easement; and
3. Building approval/s and final certification/s are to be obtained for all structures located in proposed Area B on drawing CNS20/027 or alternatively to be removed/demolished; and
4. All vehicles and debris not wholly contained within Area B in drawing CNS20/027 are to be removed from the Scenic Rim Overlay Area (as referenced in the City of Mount Isa Planning Scheme 2020); and
5. All costs associated with the above requirements are to be borne by the applicant or the State and at no cost to Council.

### **7.4 - Application for Conversion to Freehold**

**File** 117847

**Provided by** Land Use Coordinator, Development and Land Use

#### **Executive Summary**

The Department of Natural Resources, Mines and Energy has requested Council's views or requirements in relation to an application for conversion to freehold tenure over the area described as Lot 34 on Crown Plan M758146, Mount Isa.

#### **Officer's Recommendation**

**THAT** Council advise the Department of Natural Resources, Mines and Energy that Council SUPPORTS this application for conversion to Freehold tenure over the land described as Lot 34 on Crown Plan M758146, Mount Isa, with all costs associated with the Freehold conversion to be met by the applicant.

## **Item 8 - Works and Construction - Cr Mick Tully**

### **8.1 - Engineering Services, Monthly Report – September 2020**

**Folder ID** 4650

**Provided by** A/Director Engineering Services, Engineering Services

#### **Executive Summary**

September 2020 Engineering Services Monthly Report presented to Council for information and consideration.

#### **Officer Recommendation**

**THAT** Council receives and accepts the September 2020 Engineering Services Monthly Report.

### **Item 9 - Youth, Beautification, Parks and Gardens - Cr Kim Coghlan**

#### **9.1 - Parks and Gardens Monthly Report – September 2020**

**Folder ID** 5512

**Provided by** A/Director, Engineering Services

#### **Executive Summary**

September 2020 Parks and Gardens Monthly Report presented to Council for information and consideration.

#### **Officer's Recommendation**

**THAT** Council receives and accepts the September 2020 Parks and Gardens Monthly Report.

#### **LATE 9.2 - Gallipoli Park Pump Track and Recreation Development – Project Execution**

**Folder ID** 5108

**Provided by** Technical Officer, Technical Services

#### **Executive Summary**

The project team have successfully commenced the Requirements Stage of the project as per OM07/08/20, with the Community Consultation phase completed on 6 September 2020, and are now seeking Council support to proceed with the execution of the project.

#### **Officer's Recommendation**

**THAT** Council accept the community consultation findings report; and

**THAT** Council mitigate general community concern for noise levels by replacing the proposed multi-use court with a learn-to-ride style bike track to cater for young children/families; and

**THAT** Council fully endorse the submission of a Development Application to proceed with the Gallipoli Park Pump Track and Recreation Project.

### **Item 10 - Tourism, Events, Sport and Recreation, Library - Cr Peta MacRae**

#### **10.1 - Library Monthly Report – September 2020**

**Folder ID** 4650

**Provided by** Coordinator, Library Services

#### **Executive Summary**

September 2020 Library Monthly Report presented to Council for information and consideration.

#### **Officer's Recommendation**

**THAT** Council receives and accepts the September 2020 Library Monthly Report.

#### **10.2 – Tourism and Events Monthly Report – September 2020**

**Folder ID** 4650

**Provided by** Coordinator, Promotions and Development

#### **Executive Summary**

September 2020 Tourism and Events Monthly Report presented to Council for information and consideration.

#### **Officer's Recommendation**

**THAT** Council receives and accepts the September 2020 Tourism and Events Monthly Report

### **10.3 – 2021 International Legends of League Mount Isa Event**

**Folder ID** 4644

**Provided by** Community Development Officer, Promotions and Development

#### **Executive Summary**

A proposal has been received from The International Legends of League (ILOL) to again host the Australian Legends of League rugby league games in Mount Isa in March 2021, after the success of the 2019 Mount Isa event. International Legends of League are seeking financial support from Council toward the event.

#### **Officer's Recommendation**

**THAT** Council approve "in-principle support" of the International Legends of League's proposed 2021 event and;

**THAT** Council authorise the CEO to negotiate and finalise the details of the event, including costs, conditional to provision at the midyear budget review.

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### **10.4 – North Queensland Sports Foundation 2020 North Queensland Sportstar Awards – Councillor Delegation**

**Folder ID** 5108

**Provided by** Community Development Officer, Promotions and Development

#### **Executive Summary**

The North Queensland Sports Foundation (NQSF) have launched the 2020 Sportstar Awards Volunteer Awards, acknowledging the great work of volunteers in the sporting arena. This year's awards opened on 23 September 2020 with Council electing to close local nominations on 19 October 2020 to enable the nominations to be assessed and one nominee per category submitted to NQSF by the closing date of 23 October 2020.

#### **Officer's Recommendation**

**THAT** Council nominate Cr Peta MacRae and Cr Paul Stretton to assess the local nominations for the 2020 Sportstar Awards Volunteer Awards and select one nominee per category for submission to the North Queensland Sports Foundation.

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### **10.5 – North Queensland Sports Foundation MoveIT NQ Program**

**Folder ID** 5108

**Provided by** Community Development Officer, Promotions and Development

#### **Executive Summary**

The North Queensland Sports Foundation (NQSF) have established a partnership with the Western Queensland Primary Health Network (WQPHN), which will allow expansion of the MoveIT NQ project into Mount Isa in 2020/21. The MoveIT program aims to introduce and deliver programs, specifically designed to suit the needs of the Mount Isa community and increase physical activity.

#### **Officer's Recommendation**

**THAT** Council endorse the provision of free community activities through local providers as part of the "MoveIT NQ Mount Isa" program 2020/21, with \$15,000 of funding provided by the North Queensland Sports Foundation towards the program.

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## **Item 11 - Environmental Management - Cr Paul Stretton**

### **11.1 - Approval of Environmental Charge Projects for Financial Year 2020/2021**

**Folder ID** 119116

**Provided by** Environmental Officer, Environmental Services

#### **Executive Summary**

As a part of Council's Environmental Management Plan, the 2020/2021 Annual Implementation Plan for the Environmental Charge and the Environmental Charge Policy, Council is required to undertake Environmental Charge Projects. The Environmental Charge reserve fund will fund these projects and must align with the requirements of the Environmental Charge Policy. For the 2020/2021 financial year, ten (10) Environmental

Charge projects have been identified, totaling a budget of \$755,000 to implement all projects this financial year.

#### **Officer's Recommendation**

**THAT** Council approve the Environmental Charge Projects for the 2020/2021 Financial Year for the total budget of \$755,000 to undertake all projects; and

**THAT** Council will undertake additional community consultation regarding the relocation of the bat colony.

### **Item 12 – Corporate and Financial Services, Economic Development, Promotions and Development - Deputy Mayor, Cr Phil Barwick**

#### **12.1 – Corporate and Financial Services Monthly Report – September 2020**

**Folder ID** 4755

**Provided by** Manager, Corporate and Financial Services

#### **Executive Summary**

September 2020 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

#### **Officer's Recommendation**

**THAT** Council receives and accepts the September 2020 Corporate and Financial Services Monthly Report.

### **Item 13 – Executive Services – Interim Chief Executive Officer, David Keenan**

#### **13.1 – 2020-2021 Annual Operational Plan Update**

**Folder ID** 4987

**Provided by** Interim Chief Executive Officer, Executive Services

#### **Executive Summary**

Under Section 174 (3) of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment to Council, on a quarterly basis, of progress towards implementing the Annual Operational Plan.

#### **Officer's Recommendation**

**THAT** Council adopt the first quarter 2020-2021 Annual Operational Plan as presented.

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#### **13.2 – Updated Councillor Acceptable Request Guidelines V4**

**Folder ID** 117215

**Provided by** Corporate Governance Coordinator, Executive Services

#### **Executive Summary**

Review of the Councillor Acceptable Request Guidelines V4.

#### **Officer's Recommendation**

**THAT** Council adopt the Councillor Acceptable Request Guidelines V4

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#### **13.3 – Human Rights Policy**

**Folder ID** 117215

**Provided by** Corporate Governance Coordinator, Executive Services

#### **Executive Summary**

Implementation of a new Human Rights Policy.

#### **Officer's Recommendation**

**THAT** Council adopt the Human Rights Policy V1

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### **13.4 – Update of Councillor Gifts and Benefits Policy V2**

**Folder ID** 117215

**Provided by** Corporate Governance Coordinator, Executive Services

#### **Executive Summary**

Review and update of Councils Councillor Gifts and Benefits Policy V2.

#### **Officer's Recommendation**

**THAT** Council adopt the updated Councillor Gifts and Benefits Policy V2

### **Item 14 - General Business**

Nil

***Council may adjourn briefly prior to commencing Closed Business***

### **Item 15 – Confidential Reports**

#### **15.1 – Complaint regarding the Public Official and Senior Executive Employee**

**Folder ID**

**Provided by** Interim Executive Manager, Executive Services

#### **Executive Summary**

For Council to consider a report from the Integrity and Governance Standing Committee.

#### ***Reason for Confidentiality***

This report is **CONFIDENTIAL** in accordance with *Section 275(1)(a) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(a) *"the appointment, discipline or dismissal of employees the chief executive officer or a senior executive employee".*

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#### **15.2 – Community Grants and Sponsorship Round 1 2019-20**

**Folder ID** 5098

**Provided by** Community Development Officer, Promotion and Development

#### **Executive Summary**

On 31 August 2020, Round 1 of the 2020/21 Community Grants and Sponsorship closed with Council receiving a total of 7 applications; 5 for Community Grants and 2 for Sponsorship. All applications go through a comprehensive process, and procedures have been developed to ensure a fair, open and transparent selection is determined.

#### ***Reason for Confidentiality***

This report is **CONFIDENTIAL** in accordance with *Section 275(1)(c) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(c) *"the local government's budget".*

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### **15.3 – Asphaltting Works at locations within Mount Isa City**

**Folder ID 96569**

**Provided by** Acting Director, Engineering Services

#### **Executive Summary**

A recent inspection of eight streets at locations within the Mount Isa City revealed the need for asphalt overlay repairs due to deterioration of the street surfaces. This work needs to be carried expediently while maintaining a focus on the ***'The Sound Contracting Principle – Value for Money'***.

#### **Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with *Section 275(1)(g) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(g) *"negotiations relating to a commercial matter involving the local government for which a public discussion would likely to prejudice the interests of the local government".*

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### **15.4 – Funding Milestone 2 - Mount Isa Family Fun Precinct Redevelopment (Stage 2)**

**Folder ID 5108**

**Provided by** Acting Coordinator, Technical Services

#### **Executive Summary**

On 20 April 2020, Mount Isa City Council was notified through correspondence from the Minister for State Development, Manufacturing, Infrastructure and Planning that it had passed the Business Case phase of the Queensland Government's Building Our Regions program (Round 5) and was successful in being awarded \$3,756,500 for the Project. As per our contractual arrangement under the Funding Deed of Agreement, Council is required to present the following resolution within three (3) months of signing.

#### **Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with *Section 275(1)(c) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(c) *"the local government's budget".*

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### **15.5 – Materials Order for Soffit Replacement to Civic Centre**

**Folder ID 4704**

**Provided by** Acting Director, Engineering Services

#### **Executive Summary**

The Civic Centre has been identified as having a number of serious deficiencies that have ultimately resulted in a significant loss of safety and functionality. The area requiring most urgent attention is the replacement of the soffits and their immediate framing members following failures of the fixing and subsequent danger to passers-by from falling cladding and framing. This work needs to be carried expediently while maintaining a focus on the ***'The Sound Contracting Principle – Value for Money'***.

#### **Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with *Section 275(1)(g) of the Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following

(g) *"negotiations relating to a commercial matter involving the local government for which a public discussion would likely to prejudice the interests of the local government".*

*Meeting close*

# **Minutes of the Ordinary Meeting Of the Mount Isa City Council Wednesday, 23 September 2020 Unconfirmed Minutes**

**Location:** Council Chambers, 23 West Street, Mount Isa

**Commenced:** 12:00 pm

**Attendees:**

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**Mayor** Her Worship Mayor Cr Danielle Slade (Chair)

**Councillors** Deputy Mayor Cr Phil Barwick  
Cr George Fortune  
Cr Mick Tully  
Cr Paul Stretton  
Cr Peta MacRae

**Executive** Mrs S Ibardolaza - Chief Executive Officer  
Mr C Johnstone - A/Director Engineering Services  
Ms K MacClure - Director Financial and Corporate Services

**Staff** Ms L Jameson - Media Officer

**Minutes Clerk** Mrs C Baxter - Senior Executive Assistant Executive Services

**Apologies** Cr Kim Coghlan  
Mr J Hart - Director Compliance and Utilities Services

## **Item 1 - Mayor's Welcome / Attendance and Apologies / Acknowledgement of Country**

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country. Mayor Cr Slade advised this Ordinary Meeting is being recorded in accordance with Council's 'Recording of Council Meeting' Policy.

**Moved** Mayor Cr Slade  
**Seconded** Deputy Mayor Barwick

**THAT** in accordance with Section 276 of the Local Government Regulation 2012, the following participants will be taking part in this meeting via teleconference and will be noted as in attendance:

- Interim Executive Manager, Justin Commons

**VOTE** CARRIED

**OM18/09/20**



## Item 2 - Council of Clergy Opening Prayer

The Council of Clergy Representative Laurilso-Ahu of the Lutheran Church opened the meeting with a prayer.

## Item 3 - Public Forum

Nil

## Item 4 - Conflict of Interest / Material Personal Interest

Councillors are invited to declare any interests in relation to the Agenda, including any late items presented. Councillor interests are noted against the relevant items by the Minutes Clerk for action during the meeting.

Mayor Cr Slade declared a perceived conflict of interest in 14.1 – Correspondence – Request to establish ALP Sub Committee of the 100 Years Celebration Committee she is a member of the ALP.

Cr Tully declared a perceived conflict of interest in 15.2 – Council Engaged Legal Representative Firm as he has a relation with a connection to McInnes Wilson Lawyers.

## Item 5 - Presentations

### **5.1 Young People Ahead Youth and Community Services Inc. (YPA)**

**Folder ID** 6435

#### **Details of Deputation**

Mr Alvin Hava presented to Council regarding Lake Moondarra Youth Camp options.

## Item 6 - Previous Council Meeting Minutes

### **6.1 - 9 September 2020 Ordinary Meeting Minutes**

**Folder ID** 6435

**Chair** Mayor, Cr Danielle Slade

#### **Executive Summary**

Minutes of the Ordinary Meeting held 9 September 2020 presented to Council to be confirmed.

#### **Officer's Recommendation**

**THAT** the Minutes of the Ordinary Meeting held on 9 September 2020, as received, be confirmed.

<b>Moved</b>	Cr Stretton
<b>Seconded</b>	Deputy Mayor Cr Barwick

**THAT** the Minutes of the Ordinary Meeting held on 9 September 2020 be amended to include the following transcript read by Mayor Cr Slade during Item 14.1 Mount Isa City Council Youth Portfolio.

"As I see it, on Saturday 28th March, the people of Mount Isa elected a Mayor and Councillors to run the affairs of the city for the next four years. I accepted the results of the election, as I should have, and its quite apparent that some people have not accepted me as the Mayor of this City and the Chairman of this Council. All the portfolios and representations of Council external committees were decided upon by those members of the Progress Mount Isa Team without any consultation with me, as Mayor of this City.



But in your haste to fill these positions you left out one portfolio, mainly Youth. It is concerning that the Councillor who held the position of Youth on the previous Council had forgotten it. In fact, it concerning that all of the Progress Mount Isa Team forgot it.

I am the Mayor of Mount Isa, in fact, I am the Chairman of the Mount Isa City Council. Can anybody really believe that the chairman of any board would be kept in the dark of the activities of his or her board. Councillors, this Council can't continue the way we are going. We have been elected to run the affairs of Mount Isa. We have been elected to ensure this great city prospers. And it won't unless we start working together.

We can all have our differences, and we should have discussions and debate, but at the end of the day decisions have to be taken on what's best for Mount Isa.

I love this city, as I'm sure each and every one of you do and share the same passion. Things have to change and I give notice that unless there is an improvement in the way this Council operates, and this includes all areas, then I will call upon the Minister for Local Government to appoint a special advisor to look into the way this Council is being operated.

Mount Isa is hurting. And Mount Isa was hurting long before this pandemic came into play. It's our role now to stand up and help rebuild this city, it's our role to ensure this Council is the best Council in the country, and we owe this to our staff. It's our role to ensure that we fix the issues and leave a legacy of cost saving.

Now this statement is a genuine, a genuine attempt by me, as Mayor of Mount Isa, the Chairman of Mount Isa City Council, to appeal for some unity and for us all to work together.

I'm not suggesting we agree on every issue, but I am suggesting, and maybe demanding, that we show each other respect, kindness and make our decisions based on what's best for the people of Mount Isa.

And with that said, I would like to put forward the motion 'THAT Council discuss and distribute the portfolios for the Mount Isa City Council and the external committees at a meeting when all Councillors can be available under open business'. Will anyone second this motion"

**VOTE** CARRIED

OM19/09/20

## **6.2 - 16 September 2020 Special Meeting Minutes**

**Folder ID** 6435

**Chair Mayor,** Cr Danielle Slade

### **Executive Summary**

Minutes of the Special Meeting held 16 September 2020 presented to Council to be confirmed.

### **Officer's Recommendation**

**THAT** the Minutes of the Special Meeting held on 16 September 2020, as received, be confirmed.

**Moved** Cr MacRae

**Seconded** Cr Tully

**THAT** the Minutes of the Special Meeting held on 16 September 2020, as received, be confirmed.

**VOTE** CARRIED

OM20/09/20

## **Item 7 - Business Development and Town Planning – Cr George Fortune**

Nil reports for consideration.



#### **Item 8 - Works and Construction – Cr Mick Tully**

Nil reports for consideration.

#### **Item 9 - Beautification, Parks and Gardens – Cr Kim Coghlan**

Nil reports for consideration.

#### **Item 10 - Tourism, Events, Sport and Recreation, Library – Cr Peta MacRae**

Nil reports for consideration.

#### **Item 11 - Environmental Management – Cr Paul Stretton**

##### **11.1 - Water and Sewer Report Monthly Report – August 2020**

**Folder ID** 5977

**Provided by** Team Leader Water and Sewerage Services, Leigh Yarnell

##### **Executive Summary**

August 2020 Water and Sewer Monthly Report presented to Council for information and consideration.

##### **Officer's Recommendation**

**THAT** Council receives and accepts the August 2020 Water and Sewer Monthly Report.

**Moved** Cr Stretton  
**Seconded** Cr MacRae

**THAT** Council receives and accepts the August 2020 Water and Sewer Monthly Report.

**VOTE** CARRIED

**OM21/09/20**

##### **11.2 – Waste Management Monthly Report – August 2020**

**Folder ID** 18570

**Provided by** Team Leader Waste Management, Sam Wylie

##### **Executive Summary**

August 2020 Waste Management Monthly Report presented to Council for information and consideration.

##### **Officer's Recommendation**

**THAT** Council receives and accepts the August 2020 Waste Management Monthly Report.

**Moved** Cr Stretton  
**Seconded** Cr Tully

**THAT** Council receives and accepts the August 2020 Waste Management Monthly Report.

**VOTE** CARRIED

**OM22/09/20**



### **11.3 – Environmental Services Monthly Report – August 2020**

**Folder ID** 5456

**Provided by** Coordinator Environmental Services, Priviledge Mapiye

#### **Executive Summary**

August 2020 Environmental Services Monthly Report presented to Council for information and consideration.

#### **Officer's Recommendation**

**THAT** Council receives and accepts the August 2020 Environmental Services Monthly Report.

**Moved** Cr Stretton

**Seconded** Cr Fortune

**THAT** Council receives and accepts the August 2020 Environmental Services Monthly Report.

**VOTE** CARRIED

OM23/09/20

### **11.4 – Local Laws Monthly Report – August 2020**

**Folder ID** 5977

**Provided by** Local Laws Specialist, Lani Vincent

#### **Executive Summary**

August 2020 Local Laws Monthly Report presented to Council for information and consideration.

#### **Officer's Recommendation**

**THAT** Council receives and accepts the August 2020 Local Laws Monthly Report.

**Moved** Cr Stretton

**Seconded** Deputy Mayor Cr Barwick

**THAT** Council receives and accepts the August 2020 Local Laws Monthly Report.

**VOTE** CARRIED

OM24/09/20

### **Item 12 - Corporate and Financial Services, Economic Development, Promotions and Development - Deputy Mayor, Cr Phil Barwick**

### **12.1 – Customer Service Monthly Report – August 2020**

**Folder ID** 4755

**Provided by** Coordinator Customer Service, Donna Olivero

#### **Executive Summary**

August 2020 Customer Service Monthly Report presented to Council for information and consideration.

#### **Officer's Recommendation**

**THAT** Council receives and accepts the August 2020 Customer Service Monthly Report.

**Moved** Deputy Mayor Cr Barwick

**Seconded** Cr Tully

**THAT** Council receives and accepts the August 2020 Customer Service Monthly Report.

**VOTE** CARRIED

OM25/09/20



## **12.2 – Corporate and Financial Services Monthly Report – August 2020**

**Folder ID** 4755

**Provided by** Manager Corporate and Financial Services, Philip Mason

### **Executive Summary**

August 2020 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

### **Officer's Recommendation**

**THAT** Council receives and accepts the August 2020 Corporate and Financial Services Monthly Report.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Tully

**THAT** Council receives and accepts the August 2020 Corporate and Financial Services Monthly Report.

**VOTE** CARRIED

**OM26/09/20**

## **12.3 - Promotions and Development Monthly Report – August 2020**

**Folder ID** 4650

**Provided by** Coordinator Promotions and Development, Jodie Sully

### **Executive Summary**

August 2020 Promotions and Development Monthly Report presented to Council for information and consideration.

### **Officer's Recommendation**

**THAT** Council receives and accepts the August 2020 Promotions and Development Monthly Report.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr MacRae

**THAT** Council receives and accepts the August 2020 Promotions and Development Monthly Report.

**VOTE** CARRIED

**OM27/09/20**

## **Item 13 – Executive Services – Chief Executive Officer, Sharon Ibardolaza**

### **13.1 – MICCOE Pty Ltd & Outback at Isa Pty Ltd– Company Secretary**

**Folder ID** 4558

**Provided by** Chief Executive Officer, Sharon Ibardolaza

### **Executive Summary**

As per the MICCOE Pty Ltd constitution, Mount Isa City Council is responsible for the appointment of the board company secretary position.

### **Officer's Recommendation**

**THAT** Council accepts the resignation of current company secretary, Ms Sharon Ibardolaza and appoints Ms Imelda Edith Reyes-McKeown as the MICCOE Pty Ltd & Outback at Isa Pty Ltd Company Secretary effective from 23 September 2020.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Tully



**THAT** Council accepts the resignation of current company secretary, Ms Sharon Ibardolaza and appoints Ms Imelda Edith Reyes-McKeown as the MICCOE Pty Ltd & Outback at Isa Pty Ltd Company Secretary effective from 23 September 2020.

**VOTE** CARRIED

OM28/09/20

Interim Executive Manager, Justin Commons joined the meeting at 12:43pm via teleconference.

### **13.2 – Corporate Governance Policies**

**Folder ID** 117215

**Provided by** Interim Executive Manager, Justin Commons

#### **Executive Summary**

Corporate Governance is critical to the good governance of Council. The attached suite of Corporate Governance policy documents are presented to Council for adoption.

#### **Officer's Recommendation**

##### **THAT**

- (1) Council adopt the -
- Corporate Governance Framework V1
  - Enterprise Risk Management Framework V3
  - Enterprise Risk Management Policy V2
  - Risk Management Appetite Statement V1
  - Fraud and Corruption Prevention Framework V2
  - Fraud and Corruption Prevention Policy V2
  - Complaints Policy V1

- (2) Council note the Enterprise Risk Management Procedures.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Tully

##### **THAT**

- (1) Council adopt the -
- Corporate Governance Framework V1
  - Enterprise Risk Management Framework V3
  - Enterprise Risk Management Policy V2
  - Risk Management Appetite Statement V1
  - Fraud and Corruption Prevention Framework V2
  - Fraud and Corruption Prevention Policy V2
  - Complaints Policy V1

- (2) Council note the Enterprise Risk Management Procedures.

**VOTE** CARRIED

OM29/09/20

Interim Executive Manager, Justin Commons left the meeting at 12:45pm.



## Item 14 General Business

### Folder ID 6435

Cr Fortune declared a perceived conflict of interest in Item 14.1 Correspondence – Request to establish ALP Sub Committee of the 100 Years Celebration Committee as he is a former member of the ALP and his resignation is yet to be formalised.

Mayor Cr Slade and Cr Fortune left Chambers at 12:46pm due to a perceived conflict in Items 14.1 taking no part in the debate or decision on the matter.

Deputy Mayor Barwick assumed the chair during Mayor Cr Slade's absence.

NOTE: Deputy Mayor Barwick requested it be noted that he is a former member of the ALP but resigned in 2016 and does not believe he has a perceived conflict of interest in Item 14.1. Councillors supported this notation.

### 14.1 – Correspondence – Request to establish ALP Sub Committee of the 100 Years Celebration Committee

Folder ID 6435

Provided by Cr Peta MacRae

**Moved** Cr MacRae  
**Seconded** Cr Tully

**THAT** Council formally receives correspondence from ALP regarding Sub Committee of the 100 Years Celebration Committee

**VOTE** CARRIED

OM30/09/20

Mayor Cr Slade and Cr Fortune returned to Chambers at 12:52pm. Mayor Cr Slade resumed the chair on her return.

**Moved** Cr MacRae  
**Seconded** Cr Stretton

**THAT** Council invite Mr Ron McCulloch to chair 100 Years Celebration Committee.

**VOTE** CARRIED

OM31/09/20

**Council Adjourned** 12:55 pm  
**Council Reconvened** 1:10 pm

## Close of Meeting

**Moved** Mayor Cr Slade  
**Seconded** Cr Fortune

**THAT** pursuant to Section 275 of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 1:11pm for discussion of the following matters:

(b) "industrial matters affecting employees".



- (c) "the local government's budget".
- (e) "contracts proposed to be made by it".

**VOTE** CARRIED

OM32/09/20

Cr Tully left Chambers at 1:18pm due to a perceived conflict in Item 15.2 no part in the debate on the matter and returned at 1:20pm.

Coordinator Environmental Services, Privilege Mapiye entered Chambers at 1:27pm and left at 1:34pm.

### Opening of Meeting

**Moved** Mayor Cr Slade  
**Seconded** Cr Fortune

**THAT** pursuant to *Section 275 of the Local Government Regulation 2012*, Council re-open the meeting to the public at 1:50pm.

**VOTE** CARRIED

OM33/09/20

### Item 15 Confidential Reports

#### **15.1 – Agreement with Miss Julie's Mobile Swim School (2020-2023)**

**Folder ID** 97031

**Provided by** Manager Splashez Aquatic Centre, Shae Donovan

#### **Executive Summary**

Council invited Expressions of Interest from suitably qualified and experienced swim school providers on 2nd September 2020 this closed at 2pm on Thursday, 10th September 2020. Council only received one (1) expression of interest, which is from Julie Spreadborough of Miss Julie's Mobile Swim School.

#### **Officer's Recommendation**

**THAT** Council endorse awarding the expression of interest to provide Junior Learn To Swim, Squad Training and Aqua Aerobics at Splashez Aquatic Centre to Miss Julie's Mobile Swim School (MJMSS) for the following period of operation:

Season 1: September 2020 – May 2021  
Season 2: September 2021 – May 2022  
Season 3: September 2022 – May 2023 (optional)

**NOTE:** The officers recommendation failed to generate a motion to engage a debate.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Fortune

**THAT** Council endorse awarding the expression of interest to provide Junior Learn To Swim, Squad Training and Aqua Aerobics at Splashez Aquatic Centre to Miss Julie's Mobile Swim School (MJMSS) for the following period of operation:

Season 1: September 2020 – May 2021  
Season 2: September 2021 – May 2022 (optional)  
Season 3: September 2022 – May 2023 (optional)



**REASON:** To ensure Council remains flexible regarding business interests and possible cost savings.

**VOTE** CARRIED

OM34/09/20

## **15.2 – Council Engaged Legal Representative Firm**

**Folder ID** 119120

**Provided by** Manager Development and Land Use, Gayle Houston

### **Executive Summary**

Council's determination is required under section 235 of the Local Government Regulation 2012 for to the continued, specialised legal services of King & Company Solicitors to Council.

### **Officer's Recommendation**

**THAT** Council AGREE to enter into a 1-year agreement being 1 July 2020 – 30 June 2021 as set out in the "Provision of Legal Services" provided by King & Company, dated 11 August 2020, to provide on-going legal services to Mount Isa City Council under s235(b) of the *Local Government Regulation 2012*, based on the following:

1. King & Company are an LGAQ approved supplier of Legal Services via Local Buy Vendor Panel Contract BUS262 - Legal Services; and
2. They have been providing this specialised service to Council for several years and have an in depth understanding of Council's historical knowledge, local requirements and of the areas subject to Council jurisdiction; and
3. King & Company have not raised their monthly retainer fees for several years which provides Council with value for money.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Stretton

**THAT** Council AGREE to enter into a 1-year agreement being 1 July 2020 – 30 June 2021 as set out in the "Provision of Legal Services" provided by King & Company, dated 11 August 2020, to provide on-going legal services to Mount Isa City Council under s235(b) of the *Local Government Regulation 2012*, based on the following:

1. King & Company are an LGAQ approved supplier of Legal Services via Local Buy Vendor Panel Contract BUS262 - Legal Services; and
2. They have been providing this specialised service to Council for several years and have an in depth understanding of Council's historical knowledge, local requirements and of the areas subject to Council jurisdiction; and
3. King & Company have not raised their monthly retainer fees for several years which provides Council with value for money.

**VOTE** CARRIED  
NOTE Cr Tully abstained from voting

OM35/09/20



### **15.3– Outback at Isa Master Plan Consultancy Engagement**

**Folder ID 5110**

**Provided by** Technical Officer, Stacey Marshman

#### **Executive Summary**

Mount Isa City Council invited quotations for consultancy services to develop the Outback at Isa Tourist Precinct Master Plan on 6 July 2020, closing at 2pm on the 20 July 2020. A lengthy and thorough evaluation process has been undertaken and we now wish to award the successful consultant a contract to proceed.

#### **Officer's Recommendation**

**THAT** Council award the Outback at Isa Tourist Precinct Master Plan 202002111200-01 RFQ to Stafford Strategy for the amount of \$98,847.00 excl. GST with approval to negotiate any relevant variations within the project's approved budget.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Stretton

**THAT** Council award the Outback at Isa Tourist Precinct Master Plan 202002111200-01 RFQ to Stafford Strategy for the amount of \$98,847.00 excl. GST with approval to negotiate any relevant variations within the project's approved budget.

**VOTE** CARRIED

**OM36/09/20**

### **15.4 – Drilling of five (5) Groundwater Monitoring Bores and Associated Works**

**Folder ID 118860**

**Provided by** Environmental Officer, Mariah Willis

#### **Executive Summary**

Mount Isa City Council called for proposal submissions on the 8<sup>th</sup> August 2020 to four (4) companies regarding the required drilling of five (5) groundwater monitoring bores and associated works. Three (3) proposal were received by the deadline which had a closing date of the 21<sup>st</sup> August 2020 at 2:00pm.

#### **Officer's Recommendation**

**THAT** Council award the contract for the required drilling of five (5) groundwater monitoring bores and associated works to Norrie Drilling for \$77,652.00 (incl. GST) as outlined in their submitted proposal.

**NOTE:** The officers recommendation failed to generate a motion to engage a debate.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Tully

**THAT** Council award the contract for the required drilling of five (5) groundwater monitoring bores and associated works to Norrie Drilling for \$77,652.00 (incl. GST) as outlined in their submitted proposal due to the ongoing sustainability of the bores.

**REASON:** This contract was awarded to the recipient due to consideration of whole of life costs.

**VOTE** CARRIED

**OM37/09/20**



### **15.5 – Leadership Structure**

**Folder ID** 4654

**Provided by** Interim Executive Manager, Justin Commons

#### **Executive Summary**

Council approval is sought of the organisational structure for the leadership and management group.

#### **Officer's Recommendation**

##### **THAT**

1. Council endorse the Leadership and Management Structure as presented; and
2. Council endorse procurement of suitable accommodation as presented to be used to accommodate executive staff relocating into the Mount Isa region.

**Moved** Cr Fortune  
**Seconded** Deputy Mayor Cr Barwick

##### **THAT**

1. Council endorse the Leadership and Management Structure as presented; and
2. Council endorse procurement of suitable accommodation as presented to be used to accommodate executive staff relocating into the Mount Isa region.

**VOTE** CARRIED

**OM38/09/20**

***There being no further business the meeting closed at 1:58pm.***

Signed by the Chair of the Ordinary Meeting  
held on Wednesday, 14 October 2020.

\_\_\_\_\_  
Her Worship Mayor Cr Danielle Slade  
Mayor of Mount Isa

# Minutes of the Special Meeting Of the Mount Isa City Council Wednesday, 30 September 2020 Unconfirmed Minutes

**Location:** Council Chambers, 23 West Street, Mount Isa

**Commenced:** 12:01 pm

**Attendees:**

**Mayor** Her Worship Mayor Cr Danielle Slade (Chair)

**Councillors** Deputy Mayor Cr Phil Barwick  
Cr George Fortune  
Cr Peta MacRae  
Cr Kim Coghlan  
Cr Mick Tully  
Cr Paul Stretton

**Executive** Mrs S Ibardolaza - Chief Executive Officer  
Mr D Keenan - Interim Chief Executive Officer  
Mr J Commons - Interim Executive Manager

**Minutes Clerk** Mrs C Baxter - Senior Executive Assistant Executive Services

**Apologies** Nil

## Item 1 - Mayor's Welcome / Attendance and Apologies / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country.

**Moved** Mayor Cr Slade  
**Seconded** Cr Tully

**THAT** in accordance with Section 276 of the *Local Government Regulation 2012*, the following participants will be taking part in this meeting via teleconference and will be noted as in attendance:

- Mayor Cr Slade
- Cr Coghlan
- Interim Executive Manager, Justin Commons

**VOTE** CARRIED

SM04/09/20

## Item 2 - Conflict of Interest / Material Personal Interest

Councillors are invited to declare any interests in relation to the Agenda, including any late items presented. Councillor interests are noted against the relevant items by the Minutes Clerk for action during the meeting.



Interim Executive Manager, Justin Commons declared a perceived conflict of interest as he had been engaged through Leading Roles.

#### Close of Meeting

**Moved** Mayor Cr Slade  
**Seconded** Deputy Mayor Cr Barwick

**THAT** pursuant to Section 275 of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 12:04pm for discussion of the following matters:

(e) "contracts proposed to be made by it".

**VOTE** CARRIED

SM05/09/20

Chief Executive Officer, Sharon Ibardolaza and Interim Executive Manager, Justin Commons left the Meeting at 12:15pm and returned at 12:31pm.

#### Opening of Meeting

**Moved** Mayor Cr Slade  
**Seconded** Cr Tully

**THAT** pursuant to Section 275 of the *Local Government Regulation 2012*, Council re-open the meeting to the public at 12:55pm.

**VOTE** CARRIED

SM06/09/20

#### Item 3 Confidential Reports

##### 3.1 – Engagement of Recruitment Firm(s) for CEO role and other senior management positions.

**Folder ID** 5524

**Provided by** Interim Executive Manager, Justin Commons

##### **Executive Summary**

This report seeks to appoint a recruitment firm following a competitive Request for Tender (RFT) process to undertake recruitment activities to secure a new CEO as well as seven (7) executive and senior managers. The report also seeks to establish a CEO Recruitment Panel to work with the recruitment firm to shortlist applicants for Council's consideration.

##### **Officer's Recommendation**

##### **THAT**

- (1) Council appoint <insert> to undertake recruitment process for Council's Chief Executive Officer and seven (7) executive and manager positions costing \$<insert>; and
- (2) Council appoint a CEO Recruitment Panel, comprising the Mayor and <insert> to work with the recruitment firm to shortlist suitable applicants for Council's final consideration.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Fortune



**THAT**

- (1) Council appoint Leading Roles to undertake recruitment process for Council's Chief Executive Officer and up to eight (8) executive and manager positions costing \$105,000 (ex GST) and
- (2) Council appoint a CEO Recruitment Panel, comprising the Mayor Cr Slade, Deputy Mayor Barwick and Cr Fortune to work with the recruitment firm to shortlist suitable applicants for Council's final consideration.

**REASON:** Positions to be revised due to a corporate structure review.

**VOTE** CARRIED

SM07/09/20

---

**3.2 – Approval to commence tender process for Enterprise Reporting Planning (ERP) System**

**Folder ID** 5178

**Provided by** Manager Information Technology, Colin Sunckell

**Executive Summary**

Council is proposing to go to market using an open request for tender process via the Local Buy Vendor Panel to obtain detailed and costed proposals from suppliers who are deemed to have the capability to deliver a fully integrated **Enterprise Resource Planning (ERP)** platform and associated business processes, using a phased approach, over the next 3 years.

**Officer's Recommendation**

**THAT** Council approves calling Request for Tenders from suppliers who are registered on the Local Buy Vendor Panel, for the supply, installation and embedding of an integrated Enterprise Resource Planning (ERP) platform and associated business processes for council.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Tully

**THAT** Council approves calling Request for Tenders from suppliers who are registered on the Local Buy Vendor Panel, for the supply, installation and embedding of an integrated Enterprise Resource Planning (ERP) platform and associated business processes for council.

**VOTE** CARRIED

SM08/09/20

***There being no further business the meeting closed at 12:57pm.***

Signed by the Chair of the Ordinary Meeting  
held on Wednesday, 14 October 2020.

\_\_\_\_\_  
Her Worship Mayor Cr Danielle Slade  
Mayor of Mount Isa

# Compliance & Utilities Services

## Development and Land Use Section

# Quarterly Report

Quarter 1, July 2020 – September 2020



Landscape/Site Plan plan for DA P03-20 – 23-35 Northridge Road, Mount Isa

Submitted by: Manager Development & Land Use

Folder ID: 42235

File: Administrative / Reporting

## Table of Contents

1. EXECUTIVE SUMMARY .....	3
1.1 Development Applications.....	3
1.2 Building Applications .....	3
1.3 Property Searches .....	3
1.4 Land Use / Tenure .....	3
2. DEVELOPMENT APPLICATIONS .....	4
2.1 Applications Received.....	4
2.2 Applications Approved .....	5
2.3 Applications Currently in Progress .....	5
2.4 5 Financial Year - Data Comparison .....	6
2.5 Applications Appealed.....	6
3. COMPLIANCE ASSESSMENTS UNDERTAKEN .....	7
3.1 Development Permit Compliance Assessments .....	7
4. REQUESTS TO NEGOTIATE / CHANGE DEVELOPMENT PERMITS .....	7
4.1 Negotiate / Change Requests Received .....	7
5. INFRASTRUCTURE CHARGES .....	7
5.1 Infrastructure Charges Levied .....	7
6. BOUNDARY CLEARANCE DISPENSATIONS .....	8
6.1 Boundary Clearance Dispensations Received / Approved.....	8
6.2 5 Financial Year - Data Comparison .....	8
7. ADVERTISING SIGNAGE .....	8
7.1 Advertising Signs Received, Approved & Fees.....	8
8. BUILDING .....	9
8.1 Building Applications Approved.....	9
8.2 Building Permit Summary.....	9
8.3 Value of Building Works Approved.....	10
8.4 Building Lodgement Fees Received.....	10
9. RESIDENTIAL SERVICES ACCREDITATION.....	10
9.1 Residential Services Accreditation Approvals / Refusals Issued.....	10
10. PROPERTY SEARCH REQUESTS.....	11
10.1 Property Search Requests Received .....	11
10.2 5 Financial Year - Data Comparison .....	12
11. REGULATION.....	13
11.1 Non-Compliance Notices Issued & Resolved.....	13
11.2 Regulatory Update .....	13
12. LAND USE / TENURE .....	14
12.1 Council Trustee Leases .....	14
12.2 Council Reserve Fees.....	15
13. CUSTOMER REQUESTS.....	16
13.1 Customer Requests Received and Completed .....	16
14. LEGISLATIVE REVIEWS / INFORMATION.....	17
14.1 Legislation currently open for public comment .....	17
14.2 Legislation Amendments.....	17
14.3 State Government Planning Information & Updates.....	17
15. PROJECTS.....	18
15.1 Redevelopment of 35 & 37 Miles Street, Mount Isa .....	18

## 1. EXECUTIVE SUMMARY

This first quarter of the new financial year saw the continuation of the COVID-19 social distancing rules still being in effect.

### 1.1 Development Applications

---

During the first quarter Council received **3** development applications and approved **2** development applications. This is an increase from the previous quarter (being 2) and an **increase** compared to the same quarter in the last financial year (being 1).

Council received **11** boundary clearance dispensation applications and approved **4** applications during the quarter. This is an **increase** from the same quarter last financial year (being 2).

### 1.2 Building Applications

---

A total of **33** Notice of Engagements were received by Council during the quarter.

A total of **27** building approvals were issued by private building certifiers this quarter. This is an **increase** compared to the previous quarter, Q4 2019-20 (being 20), and an **increase** compared to the same quarter in the previous financial year Q1 2019-2020 (being 21).

Of the **27** building approvals, there was a total of **34** structures for which building permits were issued.

The total value of building works approved for the Mount Isa Local Government area for the quarter was **\$4.25M** which is an **increase** of **\$0.59M** compared to the same quarter last financial year.

*NOTE: the building figures may differ from the previous quarter's report, due to Council not receiving documentation from Private Certification firms until after the finalisation of the report.*

### 1.3 Property Searches

---

Council received a total of **78** property search requests for the quarter. This is a **decrease** compared to the last quarter (being 95) and an **increase** compared to the same quarter last financial year (being 41).

Of the **78** requests, **69** were for residential properties and **9** were for commercial properties.

### 1.4 Land Use / Tenure

---

A total of **5** trustee land tenure agreements were provided and a total of **3** trustee land tenure agreements were surrendered over Council trust land during the quarter.

A total of **3** liquor licences were endorsed during the quarter.

Council received a total of **5** State applications and a total of **1** survey plan was endorsed by Council.

During Q1, 2020-2021 Financial Year, Council received a total of just under **\$167.7k** paid in Reserve fees.

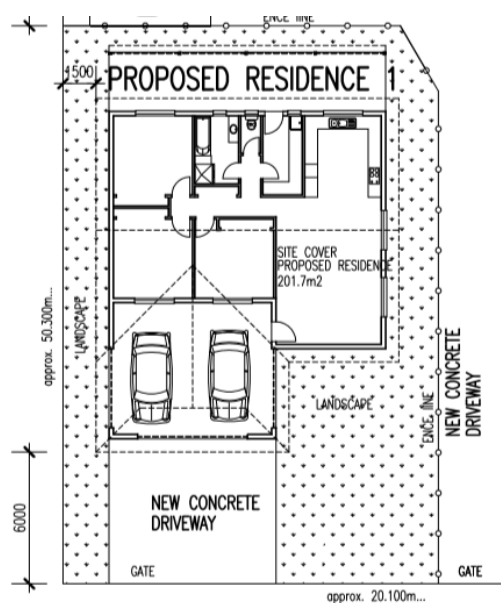
## 2. DEVELOPMENT APPLICATIONS

### 2.1 Applications Received

**Application received financial year to date:**

	Quantity	Value
Q1	3	\$17,961.75
Q2	0	\$0.00
Q3	0	\$0.00
Q4	0	\$0.00
<b>Year to date total:</b>	<b>3</b>	<b>\$17,961.75</b>

#### P01-20 99 East Street (Planning Officer, Jason Newell)



MEDIUM DENSITY



approx. North  
COS  
ALL SETOUT DIMENSION TO BE  
CHECKED/ CONFIRMED ON SITE  
ALL LEVELS TO BE  
CHECKED/ CONFIRMED ON SITE

**APPROVAL  
SOUGHT**

Material Change of Use

**DEVELOPMENT  
DESCRIPTION**

Dual Occupancy (2 x Detached Dwellings)

**PROPOSAL**

Single storey three (3) bedroom dwelling to be established between road frontage and existing dwelling

**DATE  
RECEIVED**

14 July 2020

**APPLICATION  
STATUS**

Application received and approved within the quarter.

Application Completion: 100%

**EAST STREET  
SITE PLAN** 1:250

#### P02-20 36 Marian Street (Cadet Planning Officer, Connor Ahnfeldt)



**APPROVAL  
SOUGHT**

Material Change of Use

**DEVELOPMENT  
DESCRIPTION**

Residential Dwelling House and Ancillary Residential Outbuildings

**PROPOSAL**

Existing light industrial use with care-taker dwelling to residential dwelling and outbuildings

**DATE  
RECEIVED**

29 July 2020

**APPLICATION  
STATUS**

Application received and approved within the quarter.

Application Completion: 100%

**P03-20 23-35 Northridge Road (Planning Officer, Jason Newell)**



**APPROVAL SOUGHT**

Material Change of Use and Reconfiguration of a Lot (1 into 4) with associated Operational Works

**DEVELOPMENT DESCRIPTION**

Medium Impact Industry, Transport Depot and Caretaker's Accommodation & Reconfiguration of a Lot (1 Lot into 4 Lots) and associated Operational Works

**PROPOSAL**

Two (2) Heavy Vehicle Repair Workshops, and a Transport Depot with ancillary Caretaker's Accommodation & Four (4) Lot Industrial Subdivision

**DATE RECEIVED**

17 August 2020

**APPLICATION STATUS**

Application received within the quarter. Council awaiting applicant to begin Public Notification Period.

Application Completion – 65%

## 2.2 Applications Approved

	Quantity
Q1	2
Q2	0
Q3	0
Q4	0
Year to date total:	2

## 2.3 Applications Currently in Progress

**P02-19 202-214 Barkly Highway (Planning Officer, Jason Newell)**



**APPROVAL SOUGHT**

Material Change of Use

**DEVELOPMENT DESCRIPTION**

Intensive Animal Husbandry for 'Cattle Feedlot' & Metal Cable Industry

**PROPOSAL**

Material Change of Use for Intensification of existing Cattle yards (Intensive Animal Husbandry - 'Cattle Feedlot') and Metal Cable Operation (Industry)

**DATE RECEIVED**

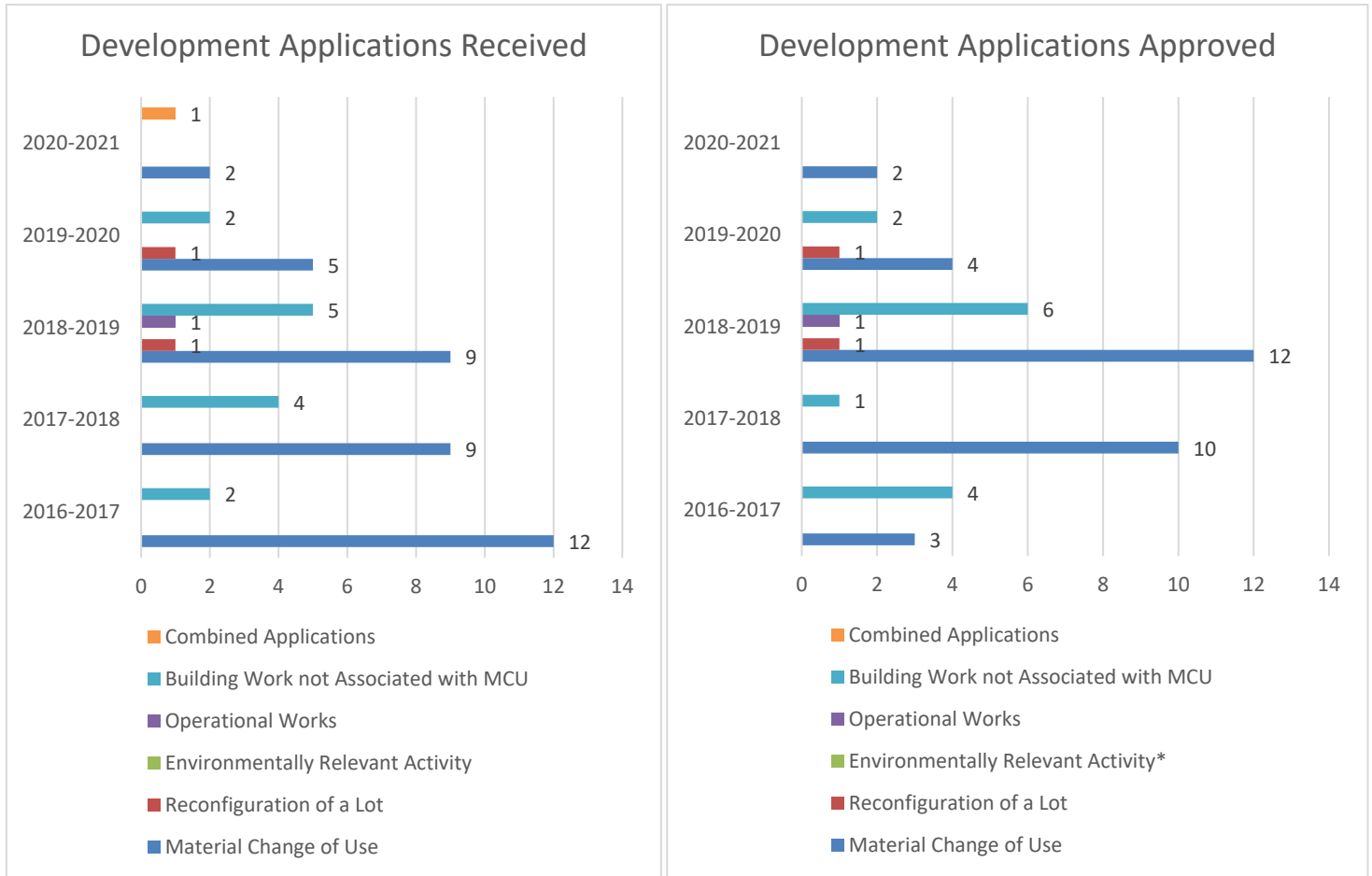
3 October 2019

**APPLICATION STATUS**

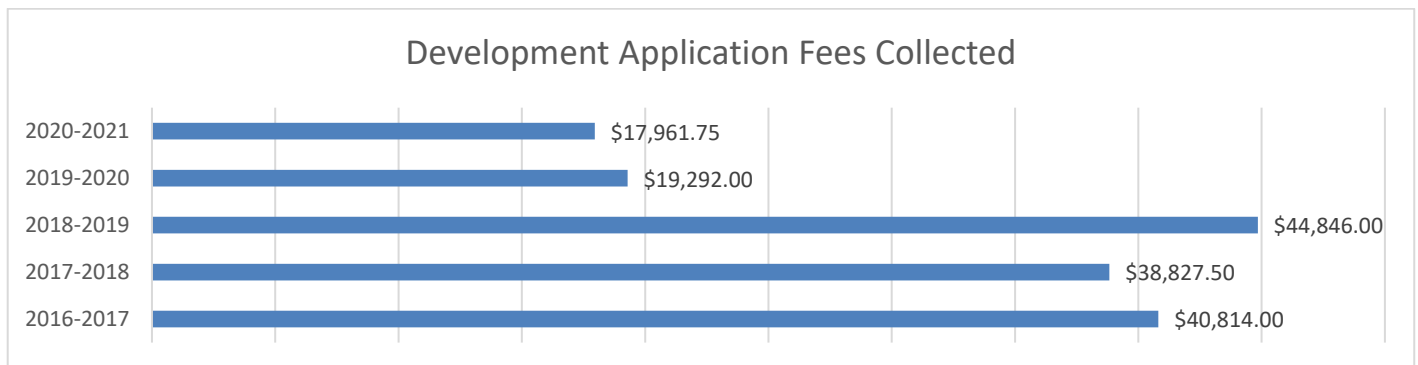
Application completion 75%

Applicant has extended Decision Making Period with SARA until 23 October 2020

## 2.4 5 Financial Year - Data Comparison



\*Only recorded in D&LU's report where a combined application is lodged; otherwise refer to Environmental Health reports.



## 2.5 Applications Appealed

Summary of Development Permits Appealed, 2020-2021 Financial Year:

	Quantity
Q1	0
Q2	0
Q3	0
Q4	0
Year to date total:	0

### 3. COMPLIANCE ASSESSMENTS UNDERTAKEN

#### 3.1 Development Permit Compliance Assessments

	Received	Assessed	Fees Received
Q1	2	1	\$1,210.00
Q2	0	0	\$0.00
Q3	0	0	\$0.00
Q4	0	0	\$0.00
Year to date total:	2	1	\$1,210.00

### 4. REQUESTS TO NEGOTIATE / CHANGE DEVELOPMENT PERMITS

#### 4.1 Negotiate / Change Requests Received

During this quarter of 2020-2021, the following Request to Negotiate Conditions or Change Requests were received / approved:

	Received	Approved	Fees Received
Q1	3	1	\$3,270.00
Q2	0	0	\$0.00
Q3	0	0	\$0.00
Q4	0	0	\$0.00
Year to date total:	3	1	\$3,270.00

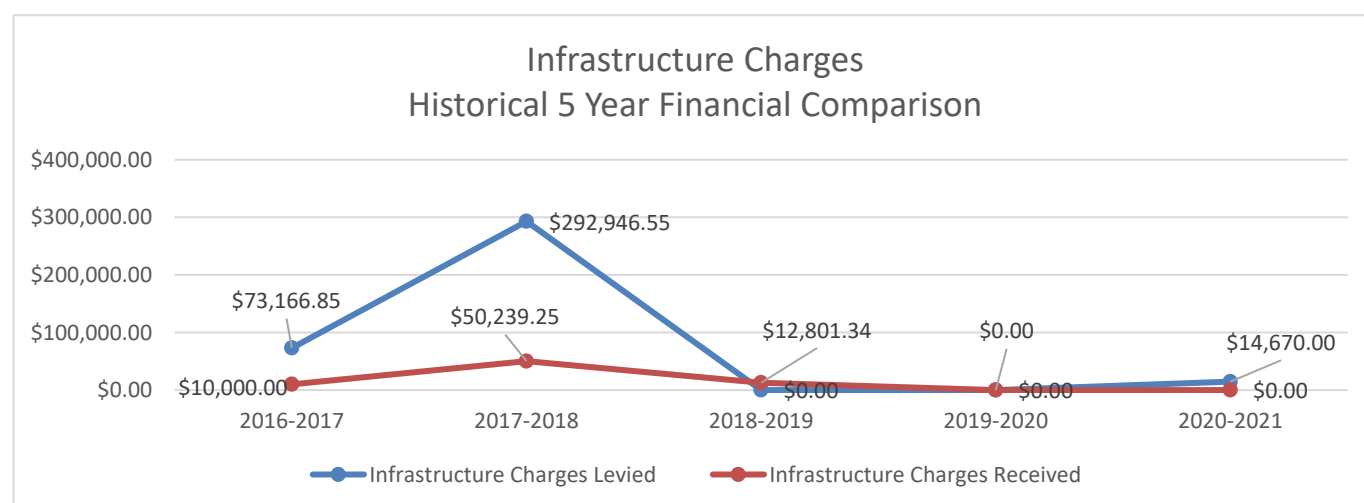
\*No fees apply for a Request to Negotiate Development Permit Conditions.

### 5. INFRASTRUCTURE CHARGES

#### 5.1 Infrastructure Charges Levied

Infrastructure charges are levied as part of the development assessment process to contribute to the provision of essential trunk infrastructure. Trunk infrastructure is Council's main infrastructure networks such as water, sewer, stormwater mains and roads and community infrastructure.

Infrastructure charges generally become payable by developers at the commencement of the approved use.



**Note: Infrastructure Charges were not levied between 2018 - 2020 due to the Local Government Infrastructure Plan (LGIP) had not been adopted.**

## 6. BOUNDARY CLEARANCE DISPENSATIONS

### 6.1 Boundary Clearance Dispensations Received / Approved

Boundary relaxation applications are regulated by the City of Mount Isa Planning Scheme provisions.

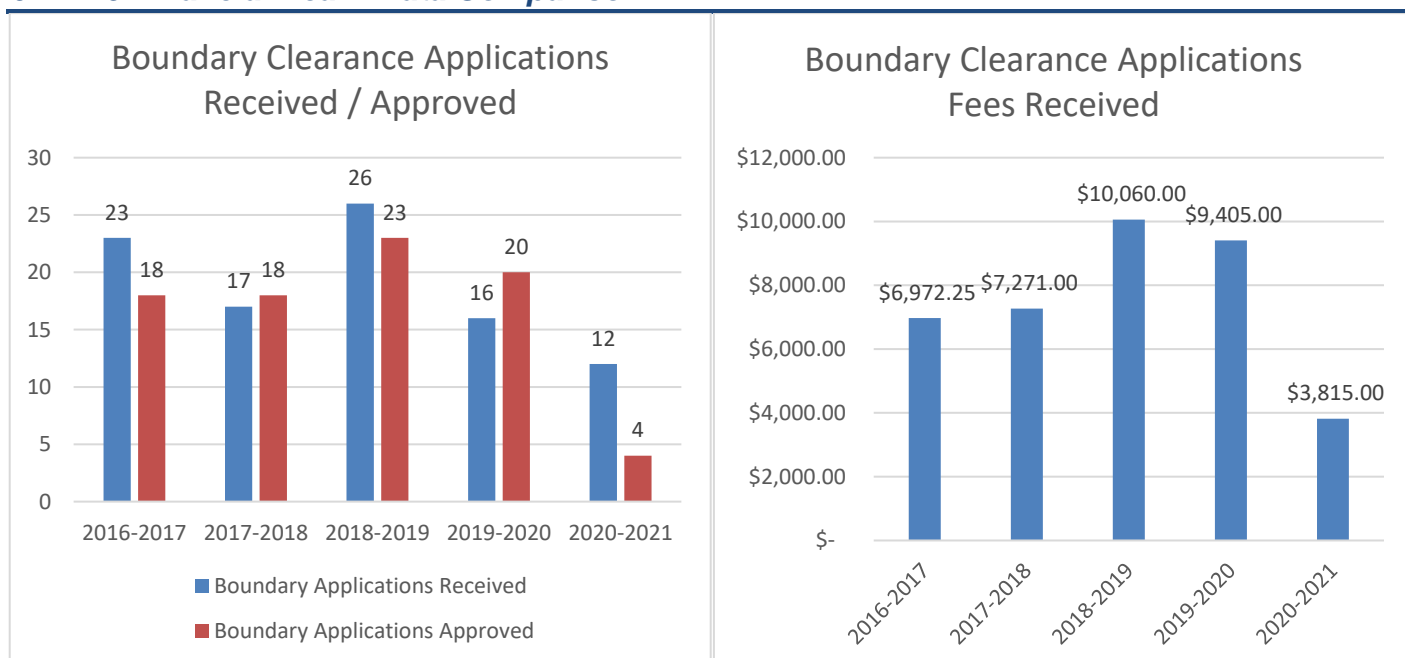
Summary of Applications received, approved and fees received for 2020-2021 Financial Year:

	Received	Approved	Fees Received
Q1	12	4	\$3,815.00
Q2	0	0	\$0.00
Q3	0	0	\$0.00
Q4	0	0	\$0.00
Year to date total:	12	4	\$3,815.00

The structures approved during the applicable quarter consisted of the following:

- 4 Applications approved for Carports

### 6.2 5 Financial Year - Data Comparison



## 7. ADVERTISING SIGNAGE

### 7.1 Advertising Signs Received, Approved & Fees

Advertising devices erected within the Mount Isa Local Government Area are regulated by Council's Local Laws and different advertising applications are processed by different sections throughout Council. The Development & Land Use section assess all advertising devices with the exception of CBD banners, sandwich boards and election signage. Therefore, only the applications assessed and processed by Development & Land Use are recorded in this report.

Summary of Applications approved, and fees received for 2020-2021 Financial Year:

Quarter	Advertiser	Location	Received	Approved	Fees
Q1	McDonald's	18-20 Simpson Street	1	0	\$1,385.00
Q2	0	0	0	0	\$0.00
Q3	0	0	0	0	\$0.00
Q4	0	0	0	0	\$0.00
YTD total	-	-	1	-	\$1,385.00

\*Please note – CBD banners, sandwich boards and election signage are not processed by the Development & Land Use section and therefore are not included in this report.

## 8. BUILDING

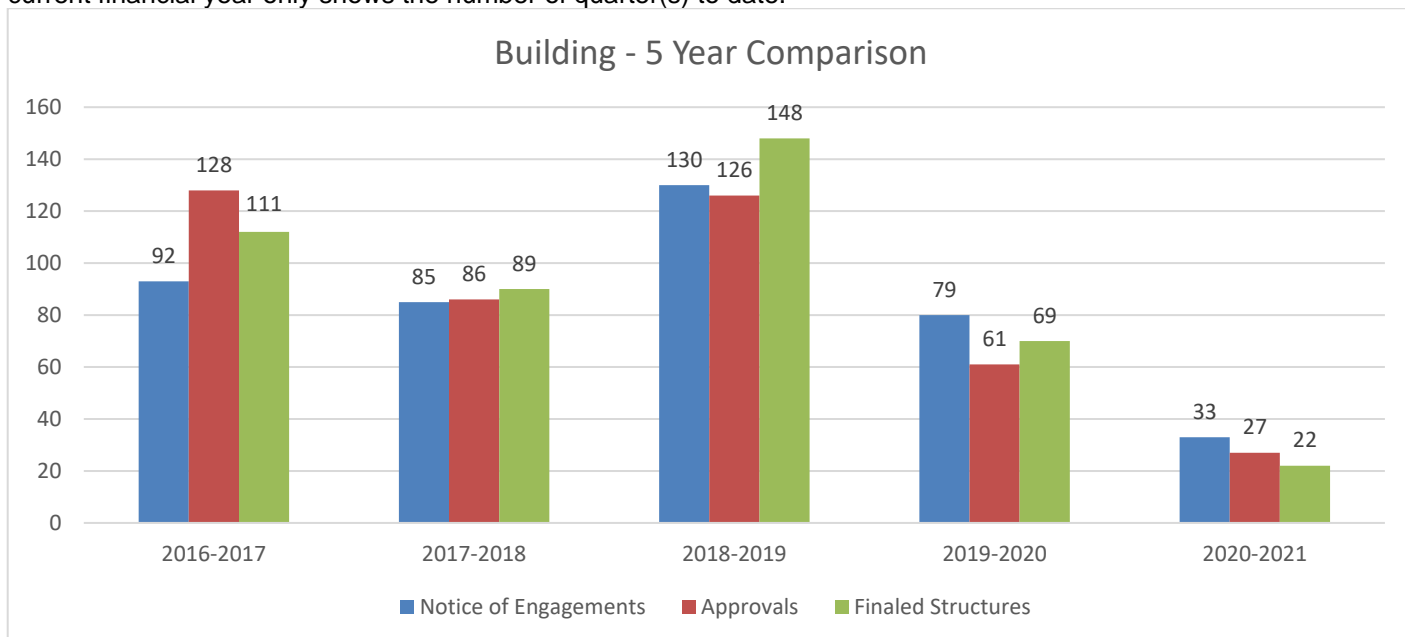
### 8.1 Building Applications Approved

The below Class of Buildings / Structures is set out as per the Building Code of Australia. This information describes the type of building each building class represents. *Note, a singular building approval may include multiple structures.*

No. of Approvals Received during the quarter		
Class 1a	3	A single dwelling being a detached house, or one of a group of two or more attached dwellings, each being a building, separated by a fire resisting wall, including a row house, terrace house, town house or villa unit.
Class 1b	-	A boarding house, guest house, hostel or the like with a total area of all floors not exceeding 300m <sup>2</sup> , and where not more than 12 people reside, and is not located above or below another dwelling or another Class of building other than a private garage.
Class 2	-	A building containing 2 or more sole-occupancy units each being a separate dwelling.
Class 3	-	A residential building, other than a Class 1 or 2 building, which is a common place of long term or transient living for a number of unrelated persons. Example: boarding-house, hostel, backpacker's accommodation or residential part of a hotel, motel, school or detention centre.
Class 4	-	A dwelling in a building that is Class 5, 6, 7, 8 or 9 if it is the only dwelling in the building.
Class 5	1	An office building used for professional or commercial purposes, excluding buildings of Class 6, 7, 8 or 9.
Class 6	1	A shop or other building for the sale of goods by retail or the supply of services direct to the public. Example: café, restaurant, kiosk, hairdressers, showroom or service station.
Class 7a	-	A building which is a car park.
Class 7b	2	A building which is for storage or display of goods or produce for sale by wholesale.
Class 8	-	A laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing or cleaning of goods or produce is carried on for trade, sale or gain.
Class 9a	-	(A building of a public nature) A health care building, including those parts of the building set aside as a laboratory.
Class 9b	4	(A building of a public nature) An assembly building, including a trade workshop, laboratory or the like, in a primary or secondary school, but excluding any other parts of the building that are of another class.
Class 9c	-	(A building of a public nature) An aged care building.
Class 10a	19	(A non-habitable building or structure) (A private garage, carport, shed or the like).
Class 10b	4	(A non-habitable building or structure) A structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool or the like.
Class 10c	-	(A non-habitable building or structure) A private bushfire shelter.
Total	33	

### 8.2 Building Permit Summary

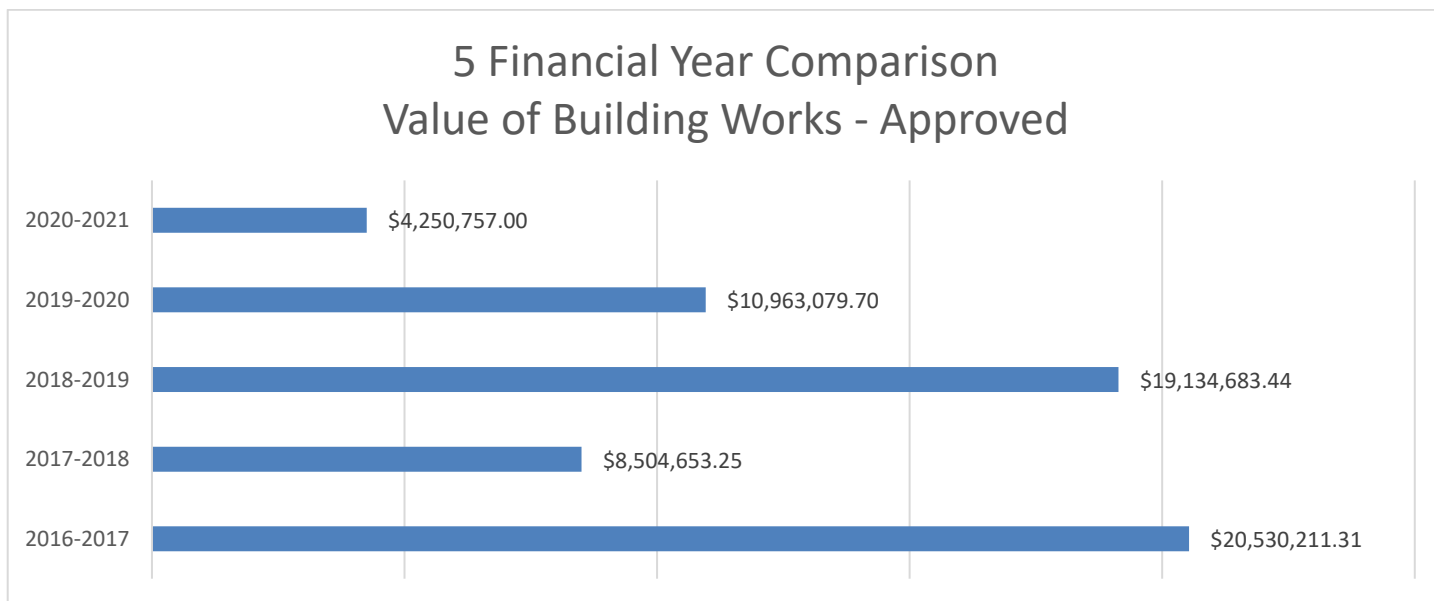
The below graph indicates the past 5 financial years of the number of Notice of Engagements received, Approvals issued, and Building Permits finalised (both Council and Private Certifiers) for comparison purposes. It is important to note the current financial year only shows the number of quarter(s) to date.



NOTE: the building figures may differ from the previous quarter's report, due to Council not receiving documentation from Private Certification firms until after the finalisation of the report.

### 8.3 Value of Building Works Approved

The below graph depicts the value of building works for the current quarter and past financial years. This information is obtained from lodged building documentation provided by private building certifiers.



*\*Note, where a value of works has not been provided with an application, a value has not been included in the above figures.*

Additionally, please note that each month Council is required to provide building information to the Australian Bureau of Statistics.

### 8.4 Building Lodgement Fees Received

As required by legislation, private building certifiers must lodge building documentation with the local government in which the building works is being carried out and Council applies a lodgement fee payable by the private certifier.

During this quarter of 2020-2021, the following Building Lodgement fees were received:

Fees Received	
Q1	\$3,260.00
Q2	-
Q3	-
Q4	-
Year to date total:	\$3,260.00

## 9. RESIDENTIAL SERVICES ACCREDITATION

### 9.1 Residential Services Accreditation Approvals / Refusals Issued

As per section 29 of the *Residential Services (Accreditation) Act 2002*, Council is required to review the property and ensure the premises seeking approval complies with Council's criteria, being the prescribed building requirements for the area.

The frequency each Residential Services Accredited Facility must obtain local government approval depends on the facility provider level, generally Mount Isa has Level 1 facilities which require inspection every three (3) years.

Summary of applications received, approved and fees received for this quarter of 2020-2021 Financial Year:

	Received	Approved	Fees Received
Q1	1	0	\$975.00
Q2	0	0	\$0.00
Q3	0	0	\$0.00
Q4	0	0	\$0.00
Year to date total:	1	0	\$975.00

## 10. PROPERTY SEARCH REQUESTS

### 10.1 Property Search Requests Received

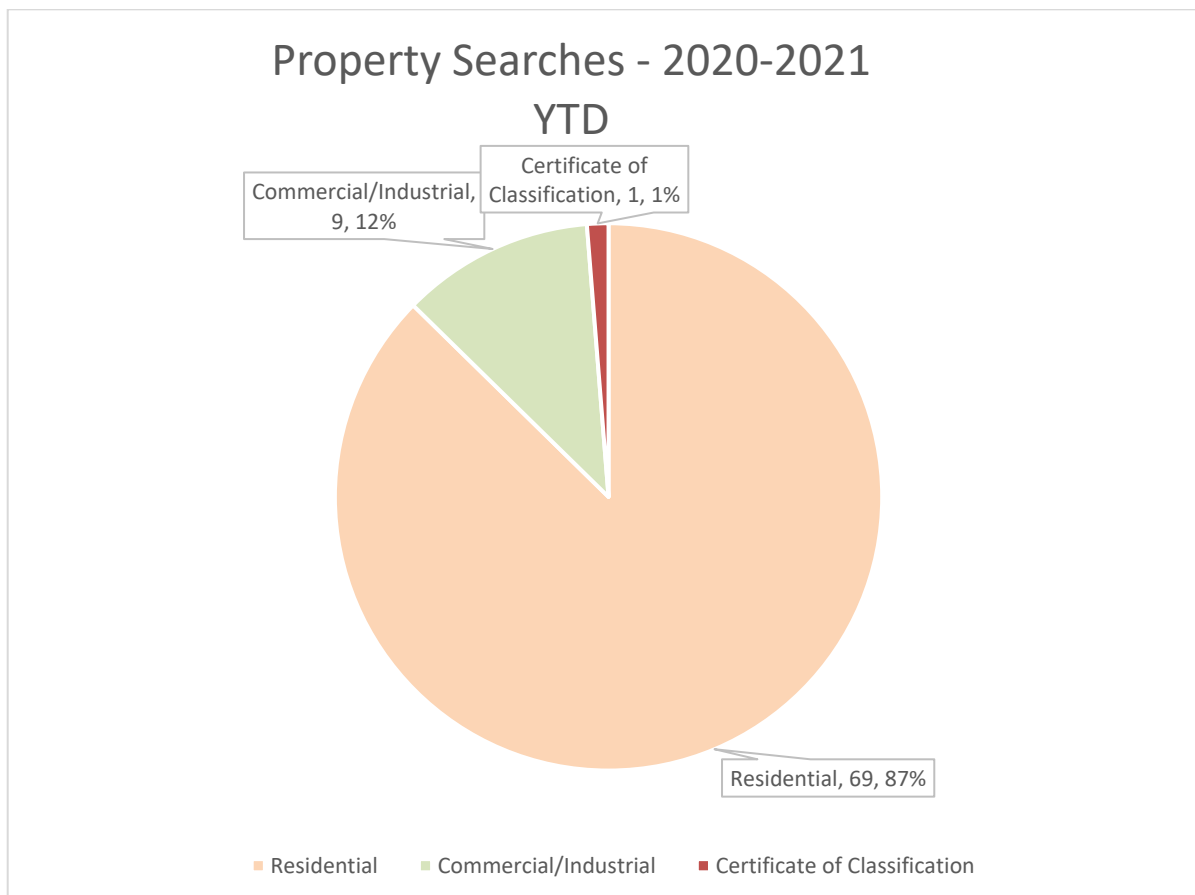
The number of property search requests may provide a general indication of the number of properties being transferred. However, it is important to note that not all property search requests are received from potential purchasers.

Summary of searches received, and fees received for 2020-2021 Financial Year:

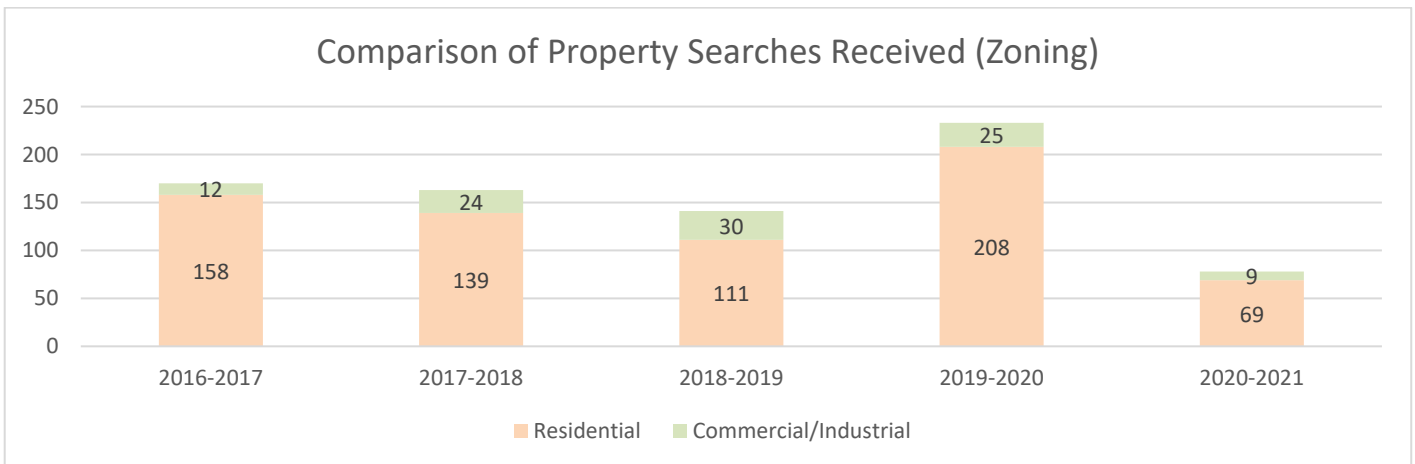
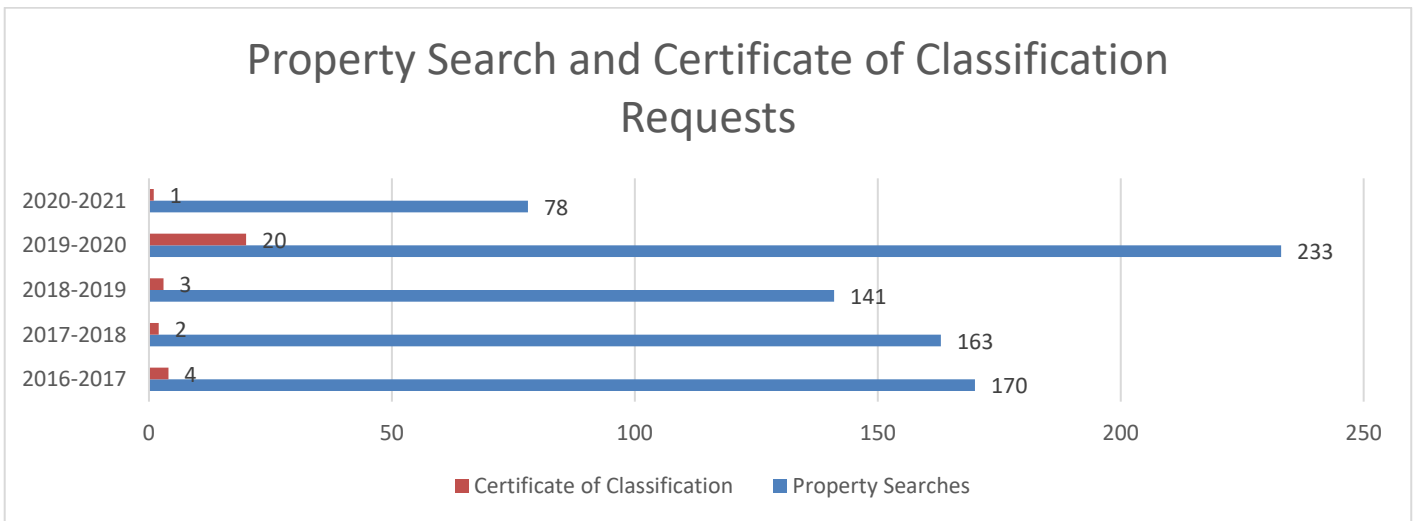
	No. of Property Search Requests Received <b>RESIDENTIAL</b>	No. of Property Search Requests Received <b>COMMERCIAL</b>	No. of Certificates of Classification Searches Received (Commercial)	Fees Received
<b>Q1</b>	<b>69</b>	<b>9</b>	<b>1</b>	<b>\$38,278.00</b>
<b>Q2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
<b>Q3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
<b>Q4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
<b>Total YTD</b>	<b>69</b>	<b>9</b>	<b>1</b>	<b>\$38,278.00</b>

**Note:**

1. Development and Land Use do not undertake Rates Searches.
2. All Property Search data is based on the application received date for the purposes of consistency (not when the search was issued).



## 10.2 5 Financial Year - Data Comparison



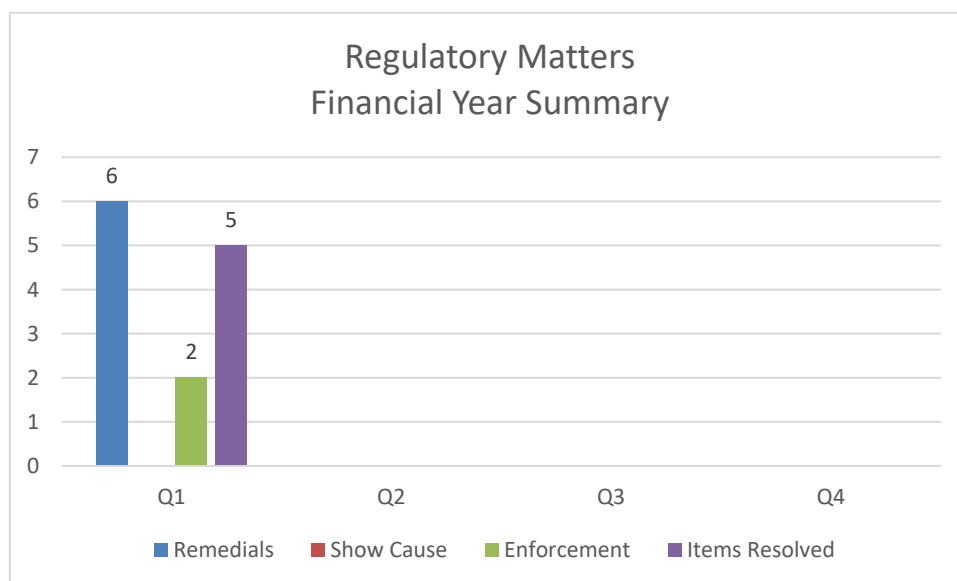
*Note: Development & Land Use section commenced undertaking property searches in February/March 2016, therefore data is available only during this period (no prior records available).*

## 11. REGULATION

### 11.1 Non-Compliance Notices Issued & Resolved

Summary of Notices issued, and quantity of matters resolved for 2020-2021 Financial Year:

	Remedials	Show Cause	Enforcement	Items Resolved
Q1	6	0	2	5
Q2	0	0	0	0
Q3	0	0	0	0
Q4	0	0	0	0
Year to date total:	6	0	2	5



### 11.2 Regulatory Update

In accordance with Section 235 of the *Local Government Regulation 2012* Council officers have engaged a contractor for the installation of temporary fencing to secure a failing front boundary fence which has been determined to be dilapidated and in a dangerous condition. As this structure adjoins a Council's verge, Council is required to bear the cost of the hire of materials while the necessary compliance notices are issued, such as Enforcement Notice, to seek the required demolishing and building works to be undertaken by the owner to then allow for the structure to be made safe.

In addition to the above, we have been actively arranging for final inspections to be carried out on outstanding Council issued building permits in order to finalise these building permits.

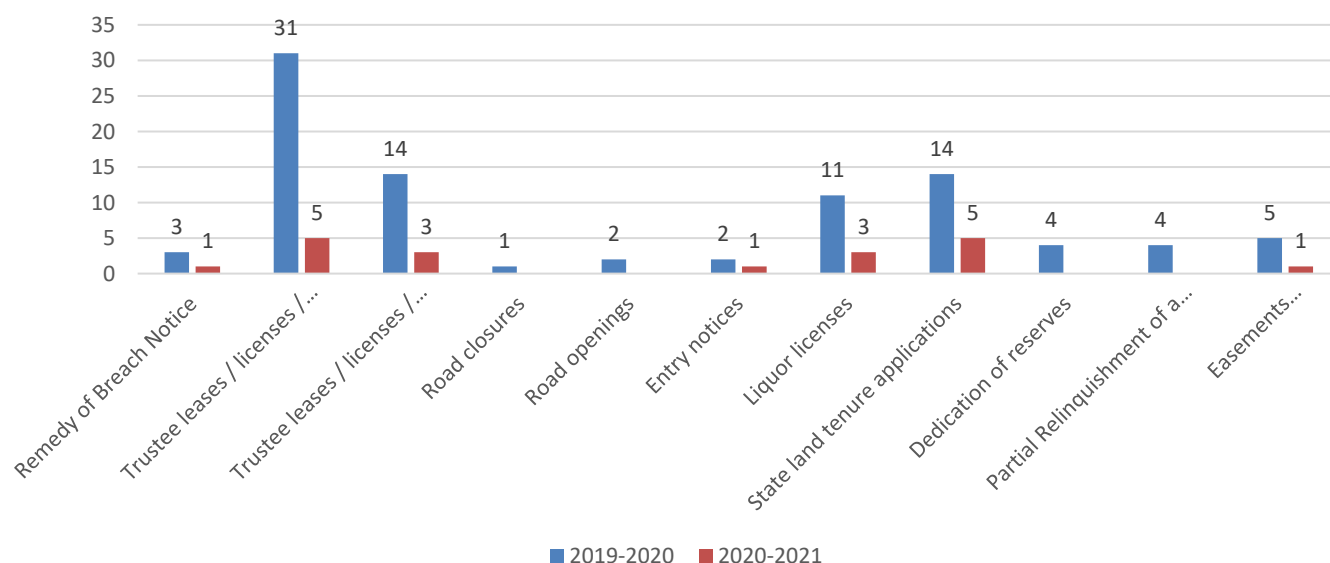
## 12. LAND USE / TENURE

### 12.1 Council Trustee Leases

Council received / finalised the following applications / requests for 2020-2021 Financial Year:

Item	Q1	Q2	Q3	Q4	YTD
<i>Remedy of Breach Notice</i>	1				1
<i>Trustee leases / licenses / permits issued</i>	5				5
<i>Trustee leases / licenses / permits surrenders</i>	3				3
<i>Road closures</i>	0				0
<i>Road openings</i>	0				0
<i>Entry notices</i>	1				1
<i>Liquor licenses</i>	3				3
<i>State land tenure applications</i>	5				5
<i>Dedication of reserves</i>	0				0
<i>Partial Relinquishment of a Reserve</i>	0				0
<i>Easements Documents/ Survey Plans</i>	1				1

Land Use - Application / Request  
Financial Year Comparison



## 12.2 Council Reserve Fees

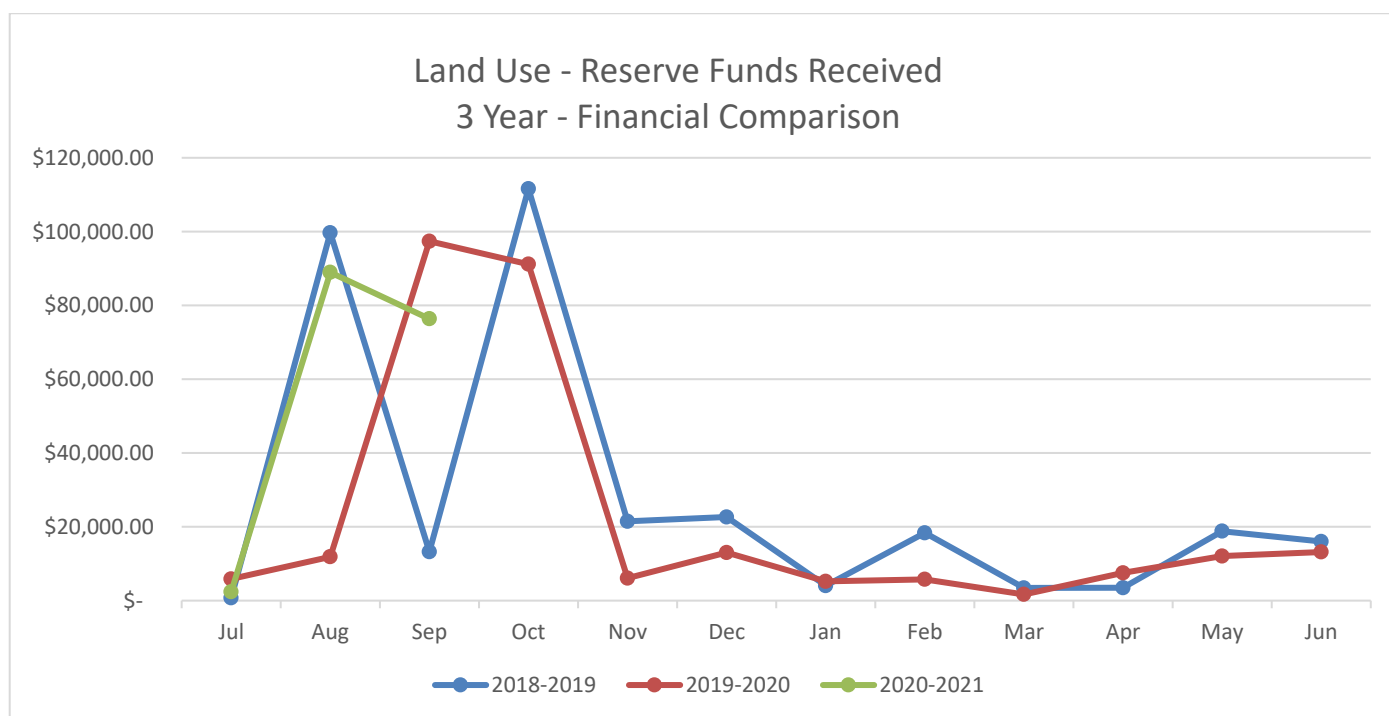
Mount Isa local government area consists of a vast variety of land tenure arrangements. Council is required to ensure that each parcel is utilised to its best potential to maximise community benefit by providing opportunities and allocate areas for people to participate in sports, recreation, cultural activities and community activities.

Reserve land (collectively referred to as trust land) is land owned by the State of Queensland under the control of Council as Trustee, such as community purpose, open space (park), sporting, recreation and grazing reserves.

During this quarter of 2020-2021 Financial Year Council received **\$167,705.61** of Reserve fees paid. The breakdown is as follows:

Quarter Summary	
Month	Amount Paid
July	\$ 2,394.48
August	\$ 88,941.21
September	\$ 76,369.92
Total	\$ 167,705.61

Financial Year Summary	
Quarter	Amount Paid
Q1	\$ 167,705.61
Q2	
Q3	
Q4	
Total YTD	\$ 167,705.61

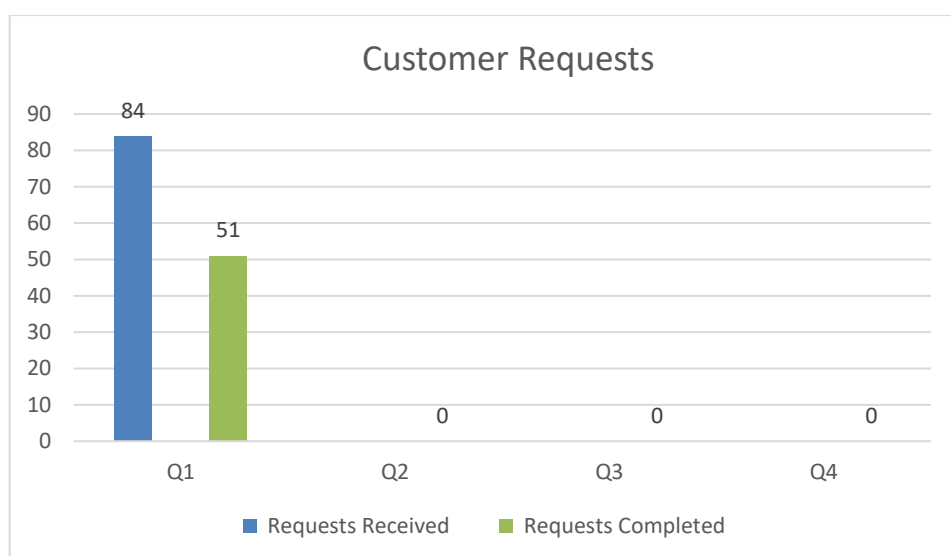


## 13. CUSTOMER REQUESTS

### 13.1 Customer Requests Received and Completed

Council received / finalised the following customer requests for 2020-2021 Financial Year:

	<i>Received</i>	<i>Completed</i>
<b>Q1</b>	<b>84</b>	<b>51</b>
<b>Q2</b>	<b>0</b>	<b>0</b>
<b>Q3</b>	<b>0</b>	<b>0</b>
<b>Q4</b>	<b>0</b>	<b>0</b>
<b>Year to date total:</b>	<b>84</b>	<b>51</b>



## 14. LEGISLATIVE REVIEWS / INFORMATION

### 14.1 Legislation currently open for public comment

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#### **Proposal to include minimum accessibility standards for housing in the NCC**

In 2017, the Building Ministers' Forum (BMF), with the support of the Council of Australian Governments (COAG), directed the Australian Building Codes Board (ABCB) to undertake a regulatory impact analysis on the possible inclusion of accessibility requirements for housing into the National Construction Code (NCC). Since this time, ABCB has undertaken consultation and in 2018 released an [Options Paper](#), and subsequently released an [Options Paper Consultation Report](#), that sought stakeholder input into the objectives, options and terminology to inform the development of a Consultation Regulation Impact Statement (RIS).

The Consultation RIS was available for public consultation up until 1 September 2020. It examined regulatory options that are based on the [Livable Housing Design Guidelines \(LHDG\)](#) Silver-level and Gold-level specifications, as well as a 'Gold-plus' specification developed through stakeholder consultation.

### 14.2 Legislation Amendments

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Planning Regulation 2017: Walkable Neighbourhoods assessment benchmarks in Schedule 12A took effect on 28 September 2020.

These requirements relate to new residential subdivisions in Queensland and are to be assessed against benchmarks relating to:

- Connected street layout
- Maximum block lengths
- Provision of footpaths
- Provision of street trees
- Proximity to parks or open space.

The Department of State Development Manufacturing, Infrastructure & Planning provided the following guidance documents to support implementation:

- [Supporting information for the Amendment Regulation](#) provides further information about how the assessment benchmarks may be applied
- [Model Code for neighbourhood design](#) provides an example set of development assessment provisions promoting the creation of walkable neighbourhoods, updated with recent consultation feedback
- [Institute of Public Works Engineering Australasia Queensland's \(IPWEAQ\) Street Design Manual: Walkable Neighbourhoods](#) provides a contemporary technical guide for the design and development of Queensland's residential neighbourhoods
- [The Walkability Improvement Tool](#) provides built environment professionals with the methodology to identify and prioritise walkability improvements in existing neighbourhoods.

### 14.3 State Government Planning Information & Updates

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#### **14.3.1 Temporary Use Licences – COVID-19 applicable event**

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A temporary use licence (TUL) is a licence that temporarily changes or varies existing development approval conditions or other operating constraints which may prevent a person or business from operating in a desired way during the declared applicable event.

The then Minister for Planning, Cameron Dick (now Treasurer and Minister for Infrastructure and Planning) declared the COVID-19 emergency an applicable event under section 275E of the *Planning Act 2016*. This declaration had effect from 20 March 2020 to 20 June 2020 inclusive. After further consideration of the impacts of the COVID-19 emergency on state interests, the Minister for Planning initially extended the applicable event period to 31 October 2020 and further extended the applicable event period to 31 January 2021 under section 275F of the Act.

### ***14.3.1 Councillor Governance Training***

Councillors may be interested that the Department of Local Government, Racing and Multicultural Affairs has developed online training modules for new and re-elected mayors and councillors, which includes a new module on Planning and Development. The link is provided below.

<http://www.dlgrma.qld.gov.au/local-government/governance/training.html>

## **15. PROJECTS**

### ***15.1 Redevelopment of 35 & 37 Miles Street, Mount Isa***

<b>Current Status:</b>	Town Planning officers currently preparing concept plan for 35 & 37 Miles Street (former Harvey Norman site) for Council consideration.
<b>Completion:</b>	60%

# OFFICER'S REPORT



## ITEM 7.2

**TO** The Mayor, Deputy Mayor and Councillors  
**OFFICER** Planning Officer  
**AGENDA** 14.10.2020 Council Ordinary Meeting  
**FOLDER ID** #117956

**SUBJECT** Material Change of Use for Medium Impact Industry, Transport Depot & Caretaker's Dwelling, Reconfiguration of a Lot (1 into 4) & Operational Works (associated with Reconfiguration of a Lot) DA P03-20

**LOCATION** 23-35 Northridge Road, Mount Isa  
Described as Lot 2 on plan SP195005

### EXECUTIVE SUMMARY

Council has received a development application for retrospective approval of two (2) industrial workshops and a transport depot & caretaker's dwelling. The application also includes the proposal to subdivide the premises into four (4) individual parcels and undertake associated operational works.

### OFFICER'S RECOMMENDATION

**THAT Council** APPROVE the retrospective Development Application for a Material Change of Use for two (2) Industrial/Mechanical Workshops, a Haulage Transport Depot & Caretaker's Dwelling, Reconfiguration of a Lot (1 into 4) & Operational Works (associated with Reconfiguration of a Lot) at 23-35 Northridge Road, Mount Isa subject to the following conditions:

MATERIAL CHANGE OF USE		
NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise  <i>For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application' under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016</i>	At all times
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	At all times
3.	Any gates situated along the road boundary must open inwards onto the applicants/owner's property and not outwards onto Council's road reserve/verge	At all times
Amenity		
4.	At no time will vehicles (including trailers) associated with the uses occurring onsite be permitted to be parked, stored or operated on or within the road reserve	At all times

# OFFICER'S REPORT

5.	Front fencing and front gates are to remain constructed of a fencing material that is at a minimum of 50% transparent	<i>At all times</i>
6.	Services and utilities such as air conditioners, hot water systems, garbage bin storage areas and clothes lines located on the first storey of the caretaker's dwelling/office are not to be visible from public view	<i>As specified</i>
7.	The combined 72 onsite carparking spaces as per plans, <i>Shed 1 Carparking Layout Plan June 2020, Shed 2 Carparking Layout Plan June 2020 &amp; Shed 3 Carparking Layout Plan June 2020</i> , shall be provided and maintained for the life of the development	<i>At all times</i>
<b>Landscaping</b>		
8.	Landscaping is to be installed as per plan – <i>Overall Site Plan - April 2020 – MT190-0123/C1</i>	<i>Within three (3) months of approval</i>
9.	An automatic water irrigation system for all approved landscaping (including the verge) shall be installed to promote sustainability and shall be maintained by the owner for the life of the development	<i>At all times</i>
10.	The owner shall provide ongoing maintenance of the landscaping to ensure it is neat and tidy and not overgrown and/or unsightly for the life of the development	<i>At all times</i>
11.	Where the owner/developer is proposing to landscape the verge with anything other than turf, a Landscaping Plan is required to be provided prior to installation for Council approval. Landscaping Plan(s) to include proposed species, pot sizes and areas of hard landscaping (if any)	<i>As specified</i>
12.	Landscaping shall be in accordance with the Landscaping Code of the City of Mount Isa Planning Scheme 2020	<i>At all times</i>
<b>ENVIRONMENTAL SERVICES</b>		
13.	<p>The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the <i>Environmental Protection Act 1994</i>.</p> <ul style="list-style-type: none"> <li>(a) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity</li> <li>(b) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity</li> <li>(c) noise nuisance is prevented or minimised at noise sensitive places</li> <li>(d) Waste production and disposal must be minimised and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity.</li> </ul>	<i>At all times</i>
14.	Chemicals and other liquids such as fuels, solvents, oils, batteries and coolants must be kept within a secondary	<i>At all times</i>

# OFFICER'S REPORT

	containment system that is impervious to the materials stored within it and must be managed to prevent the release of contaminants to waters or land	
15.	All waste generated in carrying out the activity must be reused, recycled or lawfully disposed of offsite	<i>At all times</i>
16.	The release of dust and/or particulate matter resulting from the activity must not cause environmental harm or cause environmental nuisance at any nuisance sensitive or commercial place	<i>At all times</i>
17.	A contaminant must not be placed in a position where it could reasonably be expected to move or wash into a roadside gutter, stormwater drain or waters	<i>At all times</i>
18.	Contaminants from the activities must not be released to land. Examples of methods that could be used to manage contaminants include:  (a) Using an impervious groundsheet to catch drips during maintenance of vehicles. The groundsheet should be large enough to catch any spill from the particular vehicle or component being worked on;  (b) Using dry methods in cleaning the groundsheet;  (c) Using a waste oil collection tray during oil changes; and  (d) Collecting wastewater and other liquids from cleaning and disposing of properly	<i>At all times</i>
19.	Prevent/minimise the emission of noise that causes or is likely to cause environmental nuisance at sensitive or commercial place.  All work must be undertaken within the prescribed timeframe as mentioned in <i>Environmental Protection Act 1994</i> , i.e. on a business day or Saturday, between 6.30am and 6.30pm.	<i>At all times</i>
<b>ENGINEERING</b>		
<b>General</b>		
20.	Any washdown activities shall require a separate Plumbing and Drainage Application and approval for the washdown bay water treatment system in accordance with the <i>Plumbing and Drainage Act 2002</i>	<i>As specified</i>
21.	The owner/developer shall meet the requirements of the Queensland Fire Service for provision of fire fighting for the development	<i>At all times</i>
<b>Waste</b>		
22.	Refuse container storage areas are:  (a) located on-site; and (b) not located within any required setback or landscaping areas; and	<i>Prior to commencement of use and then maintained</i>

# OFFICER'S REPORT

	<ul style="list-style-type: none"> <li>(c) not located within a <i>flood hazard area</i>; and</li> <li>(d) screened from public view, by a solid fence or wall that is 1.8 metres in height, measured from ground level; and</li> <li>(e) provided on an imperviously sealed pad that drains to an approved waste disposal system; and</li> <li>(f) provided with a tap; and</li> <li>(g) large enough to accommodate at least one standard industrial refuse bin of a size appropriate to the nature and scale of the refuse generated by the use</li> </ul>	
23.	Development provides for the on-site collection, treatment and disposal of liquid waste and other potential contamination sources and provides for spills to be wholly contained and retained on-site for subsequent removal and disposal by an approved means	<i>At all times</i>
24.	<p>A dedicated refuse storage area is to be provided for the caretaker's dwelling compliant with the following:</p> <ul style="list-style-type: none"> <li>(a) located directly adjacent the dwelling;</li> <li>(b) not located within any required <i>setbacks</i> from an <i>adjoining land use</i> or road boundary; and</li> <li>(c) screened from view by a minimum 1.8-metre-high solid fence or wall; and</li> <li>(d) provided on an imperviously sealed pad that drains to an approved waste disposal system; and</li> <li>(e) provided with a lockable tap within 5 metres; and</li> <li>(f) large enough to accommodate at least one standard commercial refuse bin (if required) that is of a size appropriate to the nature and scale of the use</li> </ul>	<i>Completed within two (2) months of this approval, then maintained at all times</i>
<b>Filling and Excavation</b>		
25.	<p><b>Prior to commencement of works</b>, undertake all civil works in general compliance with the approved plans ensuring:</p> <ul style="list-style-type: none"> <li>a) All fill material to be placed on the site is to comprise only natural earth and rock and is to be free of contaminants and noxious, hazardous, deleterious and organic materials.</li> <li>b) Filling does not exceed 0.3 metres above natural ground level at any point.</li> <li>c) Excavation or filling does not change existing ground levels by 1 metre or more of any part of the land or where any drainage paths are affected.</li> <li>d) Where earthworks result in a ground surface level at the boundary of an allotment which differs by more than 100 millimetres from the ground surface level at the corresponding location on an adjoining lot, a retaining structure is to be provided, either to retain the new work to prevent collapse onto adjoining land, or to retain the pre-existing earth material on adjoining land to prevent collapse</li> <li>e) Retaining structures which are equal to or more than 1-metre-high are to be constructed in accordance with a design certified by a RPEQ</li> </ul>	<i>Prior to the commencement of works; or where existing, any compliance rectification works to be completed within two (2) months of this approval</i>

# OFFICER'S REPORT

	f) Provide RPEQ certification of compliance that the earthworks have been completed in accordance with the approved earthworks plan	
26.	Any fill, including fill batters and earth bunds/diversion channels, must be solely contained within the development site. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s)	<i>At all times</i>
27.	<b>While site/building works is occurring and until all exposed soil areas are permanently stabilised against erosion</b> , minimise on-site erosion and the release of sediment or sediment laden stormwater from the site and works areas at all times in accordance with IECA Australasia Best Practice Erosion and Sediment Control Guidelines (November 2008) and to the satisfaction of Council	<i>While site/building works is occurring and until all exposed soil areas are permanently stabilised against erosion</i>
28.	As the excavation and filling of each section of the <i>site</i> is completed it is to be rehabilitated ensuring: <ul style="list-style-type: none"> <li>a) The final surface of the <i>site</i> is topsoiled, sloped, drained and vegetated or otherwise treated to minimise erosion, infiltration and to prevent ponding of stormwater.</li> <li>b) Rehabilitation ensures that the <i>site</i> is stable and poses no threat to ground or surface water quality</li> </ul>	
<b>Access, Grades, Manoeuvring, Carparks and Signs</b>		
29.	Provide appropriate dust suppression measures onsite and on access road to prevent dust nuisance	<i>At all times</i>
30.	All vehicular access to the site shall be contained within the sealed portions of the road and the subject site's driveways shall respect all legislative road use requirements for the two-way road.	<i>At all times</i>
31.	Construct a hardstand for nominated areas where heavy vehicles will be driven and parked. Construct a pavement of minimum local access street classification standards (including associated drainage) to all areas where light motor vehicles will be driven or parked. Light vehicle access and carpark areas are to have a durable, dust free surface. This requires all surfaces to be sealed, concreted or paved;  <b>Note:</b> <i>The submitted drawings are not consistent with the planning scheme requirements regarding light vehicle access and carpark areas.</i>	<i>Completed within six (6) months of Council approval of the Traffic Management Layout plan and then maintained for the life of the development</i>
32.	All vehicular activities in relation to the use of the development shall be accommodated within each site including but not limited to; <ul style="list-style-type: none"> <li>a) All loading and unloading;</li> <li>b) Any commercial vehicle servicing the site;</li> <li>c) Any customers, visitors to the site</li> </ul>	<i>At all times</i>
33.	The site entry, exits and internal driveways shall be signed and delineated in accordance with the Manual of Uniform Traffic Control Devices and Austroads;	<i>Completed within six (6) months of Council approval</i>

# OFFICER'S REPORT

		<i>of the Traffic Management Layout plan and then maintained for the life of the development</i>
34.	<p>The developer shall provide a fully detailed traffic management layout within two (2) months for Council approval demonstrating:</p> <ul style="list-style-type: none"> <li>a) Safety controls and/or segregation of Light Vehicle parking bays and parking aisle from Heavy Vehicle circulation ways</li> <li>b) Fully dimensioned internal driveways and car parks in compliance with AS/NZS 2890 (Off-street Car Parking) unless otherwise approved</li> <li>c) Location and type of all road and directional signage for both the site and entry/exits in compliance with the Manual of Uniform Traffic Control Devices and Austroads</li> <li>d) Safe pedestrian movements from parking bays to all structures</li> <li>e) Review conflicts of vehicle paths.</li> </ul>	<i>Within two (2) months of approval</i>
35.	<p>Once a traffic management layout has been approved by Council, the developer shall construct/implement all works within six (6) months of approval ensuring;</p> <ul style="list-style-type: none"> <li>a) Construct a pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to have a durable, dust free surface. This requires all surfaces to be sealed, concreted or paved.</li> <li>b) Manoeuvring on-site for all types of vehicles to be used for this development.</li> <li>c) The internal driveways and car parks shall be provided in accordance with AS/NZS 2890.1 (Off-street Car Parking).</li> <li>d) Disabled car parking shall be provided in accordance with AS 1428.1-2009.</li> <li>e) accordance with AS 1428.1-2009.</li> <li>f) The internal paved areas are to be signed and delineated in accordance with the approved plans and Manual of Uniform Traffic Control Devices.</li> </ul>	<i>Within six (6) months of approval</i>
36.	<p>The developer shall ensure that the dedicated caretaker carparks are directly adjacent the dwelling and that pedestrians are not required to cross any parking aisles or heavy vehicle circulation ways to gain access to the main caretaker's entrance</p>	<i>Within three (3) months of approval</i>
37.	<p>Prior to commencement of use, obtain a 'Works on Council Property' approval from Council and construct all crossovers demonstrated on approved layout plans</p>	<i>Prior to commencement of use</i>

# OFFICER'S REPORT

Stormwater		
38.	Complete and implement the works in accordance with the approved Stormwater Management Plan Document – <i>Concept Post Development Stormwater Management Plan – MT190-0123/PSM2</i>	<i>Within three (3) months of approval</i>
39.	Maintain the dimensions of detention basins in accordance with the approved plan to ensure non-worsening of the existing flow regime to properties that are upstream and downstream of the site.	<i>At all times</i>
Sewerage		
40.	<p>A separate Plumbing and Drainage Application and Approval is required for any new on-site sewerage disposal system and/or wastewater treatment systems in accordance with the <i>Plumbing and Drainage Act 2002</i></p> <p><b>Note:</b> <i>Where the approved development's demand exceeds 21 Equivalent Persons, a permit for an Environmentally Relevant Activity (ERA) 63 will be required from the Department of Environment and Heritage Protection.</i></p>	<i>Within one (1) month of Council approval</i>
COMPLIANCE WITH CONDITIONS		
41.	Within six (6) months of approval the owner/developer is to contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans.	<i>Within six (6) months of approval</i>

# OFFICER'S REPORT

RECONFIGURATION OF A LOT and OPERATIONAL WORKS		
NUMBER	CONDITION	TIMING
<b>PLANNING</b>		
<b>General</b>		
1.	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise.  <i>For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application' under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016</i>	<i>At all times</i>
2.	The developer/owner is required to reinstate the true eastern property boundary and remove encroachments from Lot 28 on RP734222 or alternatively negotiate purchase of the subject portion from owner of Lot 28 on RP734222 with the formal survey plan lodged for Council endorsement to reflect one or the other	<i>Prior to Council endorsement of formal survey plan.</i>
<b>ENGINEERING</b>		
<b>General</b>		
3.	The developer shall ensure every allotment has its own independent energy supply by: (a) Connecting to the reticulated electricity infrastructure network; or (b) An alternative energy supply is provided in accordance with the standards of the relevant regulatory authority.	<i>Prior to Council endorsement of formal survey plan.</i>
4.	The developer is to demonstrate to Council's satisfaction, that electricity and telecommunications are available to serve all allotments or that an agreement exists between the applicant and the service provider. Any works or installation of infrastructure in relation to provision of these services shall be at the owner/developer's expense	<i>Prior to endorsement of survey plans</i>
5.	The developer shall supply each allotment with its own independent telecommunications connection.	<i>Prior to Council endorsement of formal survey plan.</i>
6.	Any shared services traversing another allotment(s) will require the creation of an easement as part of the formal survey plan(s) for subdivision	<i>Prior to Council endorsement of formal survey plan</i>

# OFFICER'S REPORT

General Cont.		
7.	The installation and maintenance of underground services shall meet all standards set out in the current 'City of Mount Isa Planning Scheme' Engineering Works and Services Policy, Australian Standards, Building Code of Australia and all relevant legislation	<i>At all times</i>
8.	Each lot's public utilities are located and installed so that they do not interfere with public access by pedestrians or vehicles on public roads	<i>At all times</i>
Access, Grades, Maneuvering, Carparks and Signs		
9.	<p>A dedicated access between the road carriageway and the property boundary (crossover) shall be provided to each allotment. Crossovers shall be installed as per the following:</p> <ul style="list-style-type: none"> <li>(a) Any new crossovers/driveways must comply with regulations and permits in relation to works on Council property and the developer shall obtain a 'Works on Council Property' approval</li> <li>(b) Any driveway/crossover must provide a minimum 1.0m clearance from any electricity poles</li> <li>(c) Crossovers shall be installed at all approved accesses to each created allotment. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawings for commercial driveways</li> </ul>	<i>Prior to Council endorsement of formal survey plan</i>
Stormwater		
10.	<p>The developer/owner shall formally create easements over the stormwater disposal system and associated drainage servicing all four (4) allotments. The easement documentation must clearly identify each lot's responsibilities of the ongoing maintenance and disbursement of associated costs.</p> <p>All costs associated with the creation of the easement (including registration) shall be at the developer/owner's expense and at no cost to Council.</p>	<i>Prior to Council endorsement of formal survey plan</i>
11.	The developer shall implement all stormwater management works to the satisfaction of Council.	<i>Prior to Council endorsement of formal survey plan</i>
Water		
12.	<p>The developer shall provide each created allotment with its own independent appropriately sized single water service connection and meter assembly / meter box to service the development.</p> <p><i>Note: Any new or changes to existing water services requires an 'Application for Water Service' to be lodged with Council.</i></p>	<i>Prior to Council endorsement of formal survey plan.</i>
13.	<b>Prior to endorsement of survey plans</b> , the developer shall provide separate water connections to each allotment in accordance with the Engineering Works and Services Planning Scheme Policy and at the owner/developer's expense. All house drainage and water services, that	<i>Prior to Council endorsement of formal survey plan.</i>

# OFFICER'S REPORT

	service the buildings, are to be contained within the boundaries of each separate allotment.	
<b>Sewerage</b>		
14.	<b>Prior to endorsement of survey plans</b> , an as-built services plan for stormwater, water and sewer infrastructure shall be provided to Council at the developer's expense.	<i>Prior to endorsement of plans</i>
<b>COMPLIANCE WITH CONDITIONS</b>		
15.	<i>Prior to the Endorsement of the Survey Plan</i> , the owner/developer is to contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans	<i>Prior to endorsement of plans</i>

## BUDGET AND RESOURCE IMPLICATIONS

- Potential increased road maintenance costs for Northridge Road due to increased use
- Potential increased maintenance cost for culverts along Barkly Highway for natural waterways in which onsite stormwater flows into.

## BACKGROUND

The catalyst for the lodgement of this development application was the owner's occupation of the four (4) industrial sheds located at the property without a Certificate of Classification. However, without the correct planning approvals in place, the private building certifier is unable to issue a new building approval for the sheds located at the property (refer Site History for more detail).

## LINK TO CORPORATE PLAN

Prosperous & Supportive Economy – To develop a prosperous and diverse local economy which supports existing industry and encourages new and innovative business and practices.

## CONSULTATION (Internal and External)

- Development and Land Use (Manager)
- Land Use
- King and Company
- Engineering/Technical Services
- Plumbing
- Environmental Services
- Local Laws
- Waste

## LEGAL CONSIDERATIONS

N/A

## POLICY IMPLICATIONS

N/A

## RISK IMPLICATIONS

The sheds are currently being occupied without a current Certificate of Classification. While the owner and their engaged private building certifier has assured Council that all fire safety requirements have been met, without a Development Approval a Certificate of Classification cannot be issued. These buildings are occupied by staff of the operations and visitors from the Mount Isa public.

# OFFICER'S REPORT

## ATTACHMENTS

- Planning Officer's Report
- Consultation
  - Internal
  - External
- Plans for Consideration

## REFERENCE DOCUMENT

- Planning Report prepared by Insite SJC – Ref GC20-130-T01
- Design Certification (for Carparking, Pavement, Stormwater Drainage, Vehicle Access Works) from Osborne Consulting Engineers
- Stormwater Management Plan prepared by Osborn Consulting Engineers – Ref MT19-123af
- Show Cause Notice issued to Owner from Mount Isa City Council on 8 July 2019 – NC136-18
- Assessment Number: 04391-72800-000

<b>Report Prepared by:</b> Planning Officer 01.10.2020	<b>Report Authorised by:</b> David Keenan Interim Chief Executive Officer 07.10.2020
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## ATTACHMENT 1

### Planning Officer's Report

# OFFICER'S REPORT

## SUMMARY

### Proposal

Council has received a development application for a retrospective Development Application for a Material Change of Use for two (2) Industrial/Mechanical Workshops, a Haulage Transport Depot & Caretaker's Dwelling, Reconfiguration of a Lot (1 into 4) & Operational Works (associated with Reconfiguration of a Lot) at 23-35 Northridge Road, Mount Isa

### Locality

**Locality Plan**



**Subject Property**



### Development Application Number

P02-20

### Date Received

17.10.2020

### Property Description

Lot 2 on plan SP159005

### Address

23-35 Northridge Road, Kalkadoon

### Site Area

45,540m<sup>2</sup>

### Zoning

Medium Impact Industry Zone

# OFFICER'S REPORT



## Current Use

Unlawful Medium Impact Industry

Unlawful Transport Depot with Caretaker's Dwelling

Unlawful Warehouse and Showroom (Obtaining planning approval under separate DA – P06-19)

## Concurrence Agencies

N/A

## Status

QFES Informed Council of Outcome of Inspection	10 June 2020
Show Cause Notice Issued to Owner and all Tenants	8 July 2020
Owner Lodged Development Application	17 August 2020
Council issued Confirmation Notice	31 Aug 2020
Council Requested Extension to Decision Making Period	24 Sept 2020
Applicant agreed to Extension to Decision Making Period	24 Sep 2020
Officers Report Tabled at Council Informal Briefing session	7 Oct 2020

As further detailed under Section 64, *Planning Act 2016* –

Where the Assessment Manager (Council), does not decide the application within the period, or extended period, allowed under the development assessment rules, Council relinquish the ability to impose conditions for the development application. As a result, the Standard Conditions (provided by Department of State Development, Manufacturing, Infrastructure and Planning) for a deemed approval are imposed only.

Should the legislative timeframes not be met (a decision not be made), Council will not be legally able to impose any site specific conditions for the development application which could potentially be detrimental to Council and Community.

## Matters for Consideration

- Development Approval is required to be obtained by the owner/tenant, prior to Building Certifier issuing a building approval and subsequent Certificate of Classification when the building is complete.
- Main entry of administration building located on side of building
- Front fencing not setback from the road boundary
- A minimum landscaping requirement of 10% is not being achieved (total of 7.5%)
- Limited washdown facilities onsite
- Parking spaces located in front of building line
- No Traffic Impact Assessment lodged with application
- No private open space for caretaker dwelling
- Caretaker dwelling located within 10m of Industrial operation
- No separation of light and heavy vehicle movements being proposed
- No Wastewater Management Plan provided as part of the application

## REPORT

### Proposal

Council has received a development application for retrospective approval for a Medium Impact Industry Use occurring within two (2) sheds and retrospective approval for a transport depot operating from another at 23-35 Northridge Road, Mount Isa. Council has also received an application for a Reconfiguration of a Lot (1 into 4) and associated Operational Works.



# OFFICER'S REPORT



## Material Change of Use

The development application was lodged after Council issued a Show Cause Notice on the owner for occupation of the four (4) industrial sheds located at the property without a Certificate of Classification. However, without the correct planning approvals in place, the owner's engaged private building certifier was unable to issue a new building approval for the sheds located at the property (refer Site History for more detail).

### Shed 1 (Lot 4) – Haulage Transport Depot & Caretaker's Dwelling

This site will be used as transport depot by a haulage company. Vehicles and trailers may periodically be stored at the site with the majority of trucks and trailers attending the site for shift changes or when minor ancillary repairs are required to be undertaken on fleet vehicles. These repairs are often undertaken within the approximate 1649.3m<sup>2</sup> workshop and the approximate 314.8m<sup>2</sup> attached awning.

It was explained to Council's officers that the majority of drivers are bused to the depot from local workers accommodation premises. The site also has a caretaker's dwelling, which is used periodically.

The administration office is located below the caretaker's dwelling.

The application is proposing to provide a total of twenty-six (26) carparks to service the existing shed; either to be located to the north of the workshop or in front of the workshop/caretaker's dwelling. The drawings/plan accompanying the application are indicative that all parking and vehicle movement areas will be sealed in an impervious material. The applicant is currently installing suitable vehicle crossovers for the site. Landscaping has been provided through a combination of onsite and verge landscaping.

### Shed 2 (Lot 3) – Industrial/Mechanical Workshop

This site consists of an approximate 1,505m<sup>2</sup> workshop that is utilised by an operator undertaking repairs and supply of spare parts for engines and plant equipment that they also manufacture (off site).

The operation occurring from the site also includes two administration offices (one standalone and one located within the workshop), a separate ablution block and a demountable building used for storage purposes.

The application is proposing to provide a total of twenty-two (22) carparks. The application plans are indicative that all parking and vehicle movement areas will be sealed with an impervious material. The applicant is currently installing suitable vehicle crossovers for the site. Landscaping has been provided through a combination of onsite and verge landscaping.

### Shed 3 (Lot 2) – Industrial/Mechanical Workshop

This site consists of an approximate 1656.8m<sup>2</sup> workshop that is utilised by an operator undertaking repairs for engines that the company manufactures.

The operation occurring from the site also includes an administration office located in front of the workshop. The application is proposing to provide a total of twenty-four (24) carparks. The application drawings/plans are indicative that all parking and vehicle movement areas will be sealed in an impervious material. The applicant/owner is currently installing suitable vehicle crossovers for the site. Landscaping has been provided through a combination of onsite and verge landscaping.

# OFFICER'S REPORT



## **Reconfiguration of the Lot (1 into 4)**

The applicant is also proposing to subdivide 23-25 Northridge Road into four separate allotments. Currently, 23-25 Northridge Road has a total site area of 45,540m<sup>2</sup>, with the site proposed to be subdivided into the following areas:

- Lot 1 – 18,670m<sup>2</sup>
- Lot 2 – 8100m<sup>2</sup>
- Lot 3 – 9223m<sup>2</sup>
- Lot 4 – 9546m<sup>2</sup>

## **Operational Works (Required for Reconfiguration)**

A requirement of the Reconfiguration of a Lot application is the subsequent application for associated operational works when approved. Due to strict timeframes, the applicant has opted to lodge the ROL and Operational Works applications concurrently.

The applicant is currently in the process of installing new vehicle crossovers suitable for the proposed uses as part of the Material Change of Use application. Three (3) of the four (4) new lots has provided plans generally demonstrating safe and effective vehicle turning circles suitable for the site.

The application also includes a Stormwater Management Plan prepared by a REPQ Engineer in which stormwater from the roofed areas and impervious area will be directed to the rear of each lot (either to an open drain or detention basin), with water being discharged to the natural gully located on the adjacent airport lot.

## **Site History**

Council records indicate in 2004 the current owner of the property constructed four (4) large sheds on the property. Mount Isa City Council were operating under the Mount Isa Planning Scheme 1997, wherein the proposed use of the sheds (Heavy Industries) was nominated as a 'Preferred Use' when located in a Heavy Industry zone. While preferred uses did not require town planning consent, they still were required to comply with the Special Requirements for the use. As a result, Council issued a Notice of Compliance on 6 April 2006.

Council records indicate the owner obtained building approval through a private building certification firm on 12 April 2006, however issued a Notice of Discontinuance on 23 March 2018.

The owner also lodged a development application for a Reconfiguration of a Lot (1 into 4) on 30 June 2006 with Council. This was approved on 14 February 2007, however this development approval lapsed on 14 February 2011 due to inactivity.

On 10 June 2019, Council was notified by QFES that they had undertaken an inspection of Shed 3 at 23-35 Northridge Road and the tenant was not able to produce a copy of Certificate of Classification for the building.

As a result of the outcome of this inspection, Council issued both the owner of the sheds and all tenants with a Show Cause Notice on 8 July 2019 for the unlawful occupation of the building without a Certificate of Classification. All tenants responded in the same way, advising the owner would be rectifying the matter. The owner confirmed that he would be rectifying the matter, and subsequently, Council began working with the owner to resolve the matter.

Initially it was determined that due to the uses currently occurring onsite being very similar to the original definition of Heavy Industrial (with the exception of the operations of Shed 4), Council would permit the sheds to be constructed as per the special requirements of the 1997 Planning Scheme. These requirements included 15% landscaping, sufficient carparking, sealed carparking and vehicle movement areas. While there was 'back and forth' between Council and owner's engaged engineers, the owner's engaged consultants ultimately determined that the lodging of a development application under the current planning scheme was the simpler route. The development application was lodged and considered to be properly made on 17 August 2020.

# OFFICER'S REPORT



During this time, the owner undertook the required fire safety measures such as upgrading hydrant systems, fire doors and sealing of access to the hydrants. While QEFS could not provide official confirmation they were satisfied with the work, they did provide verbal confirmation to both Council and the owner's engaged building certifier that QFES final inspections had been undertaken and they would issue official documentation when a building approval was issued.

During this time Council also issued the tenants of Shed 1 and Shed 4 Show Cause Notices under the *Planning Act 2016* for 'Carrying Out Assessable Development without effective permit'. Shed 1 was able to provide evidence that they were not operating as a Freight Depot (as defined by the *City of Mount Isa Planning Scheme 2006*) and a development application was not required. Their operations are inline with the current definition of Transport Depot under the current Scheme though the tenant of Shed 4 was required to lodge a development application for a Warehouse/Showroom use. Subsequently, a development application was lodged and is currently being assessed by Council (Development Application No. P06-19 refers).

## Site Details

The subject site is located at 23-35 Northridge Road, described as Lot 2 on plan SP159005. It is located in the Northridge Industrial Estate which was created in 2004 by Mount Isa City Council. Current improvements include four (4) large workshops (all exceeding 1000m<sup>2</sup> in area); a combined caretaker dwelling/office, 3 administrative offices, detached ablution and storage blocks.

The subject site is located in Medium Impact Industry zone. The subject site has a total area of 45,540m<sup>2</sup>.

Access to the lot is obtained through several vehicle crossovers located along Northridge Road. The owner recently obtained Council approval to upgrade the crossovers to be inline with IPWEAQ Standards.

While each operation has an area in front of the sheds that is sealed, the majority of the rest of the site is unsealed.

There is water main that runs along the front of the property boundary on Northridge Road. The site's sewage needs are met with individual septic systems.

Surrounding developments include a vehicle sales use and heavy vehicle repair use to the north, various industrial activities on single allotments to the north-west, rail freight depot use to the west, freight depot use to the south and vacant land owned by the airport to the south.

## Key Details

### Material Change of Use

#### Required Landscaping

As part of the Industry and Infrastructure Activities Code, the development is required to provide a total of 10% on site landscaping, additionally, where a fence is proposed forward of the main building line, the fence line is to be setback from the road boundary so there is landscaping between the road boundary and fence line.

The applicant has proposed to install a total of 7.5% landscaping of the total site area, through a combination of onsite landscaping (nominal 1.8m-2.0m depth inside the property boundary) with balance being located on the verge (within Council's Northridge Road reserve).



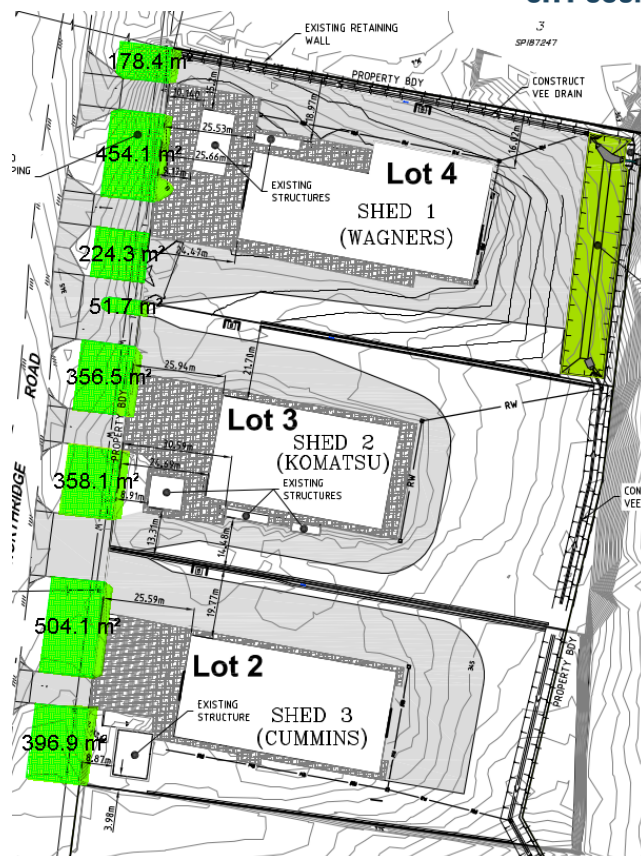
# OFFICER'S REPORT

Initially, designs from the applicant involved the applicant attempting to achieve the required 15% landscaping of the previous scheme resulting in landscaping areas (some portions exceeding 1000m<sup>2</sup>) within the site and within Council's road reserve. This resulted in large internal areas of the site unable to be used for site operations which otherwise could be used on for onsite carparking areas.

From Council's point of view, the current design is a better outcome and meets the expectations of the Performance Outcomes in which it provides an attractive streetscape and, overall, enhances the amenity of the zone.

It also believed that the inclusion of verge landscaping will prevent this area being used as impromptu vehicle parking for staff and fleet vehicle (especially the transport depot use).

No details in regards to the type of landscaping proposed to be included have been provided as part of this application. A condition will be included requiring the owner to provide a detailed landscaping plan specifying plant species and pot sizes for Council approval prior to installation if anything other than turf is proposed. The landscaping plan must meet the requirements of the Landscaping Code.



## Reconfiguration of the Lot (1 into 4)

### Stormwater Management Plan

As part of the development application, the applicant has provided a Stormwater Management Plan prepared by a Registered Professional Engineer Queensland Consulting Engineers firm.

As part of the proposed development, stormwater runoff from both the structures and proposed hardstand areas will either be directed into proposed detention basins at the rear of proposed allotments 1 and 4, or vee drains situated both the rear and side boundaries of other allotments, and ultimately flowing into the detention basins.

The collected stormwater will then be discharged into the adjacent allotment owned by Mount Isa Airports utilising the natural overland flow into the natural watercourses located on this allotment with this water eventually flowing into the Leichardt River.

Council will require that an easement be created over all Stormwater Management infrastructure.



# OFFICER'S REPORT



## Planning Assessment

### Material Change of Use

#### Defined Use

- Medium Impact Industry
- Transport Depot
- Caretakers Dwelling

#### Level of Assessment

Code Assessable

#### Applicable Planning Scheme Codes

- Medium Impact Industry Zone Code
- Industry and Infrastructure activities Code
- Residential Activities Code (Caretaker Dwelling Only)
- Landscaping Code
- Parking, Access and Loading Code
- Engineering Works and Services Code
- Excavation and Filling Code

#### Applicable Overlays

- Biodiversity Overlay Code
- Bushfire Hazard Overlay Code
- Airport Environs Overlay Code



# OFFICER'S REPORT



## Reconfiguration of a Lot

### Level of Assessment

Code Assessable

### Applicable Planning Scheme Codes

- Reconfiguring of a Lot Code
- Medium Impact Industry Zone Code
- Engineering Works and Services Code
- Water Quality Code (if applicable)

### Applicable Overlays

- Biodiversity Overlay Code
- Bushfire Hazard Overlay Code

## Operational Works (Associated with Reconfiguration)

### Level of Assessment

Code Assessable

### Applicable Planning Scheme Codes

- Engineering Works and Services Code
- Water Quality Code (if applicable)



# OFFICER'S REPORT



## Industry and Infrastructure Activities Code

Assessment has determined development is generally able to achieve the requirements of the code, except where outlined below.

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
<b>Assessment benchmarks for Assessable Development and Requirements for Accepted Development</b>				
<b>Amenity and Safety</b>				
PO 1	AO 1.1 AO 1.2	Main entrances of existing administrative buildings are located on the side of building as opposed along the main road frontage	Making the applicant/owner relocate doors to be situated along the road frontage is an unnecessary expense due onsite parking being proposed to be located in close proximity to the office.	Due to the proposed placement of visitor parking in front of admin areas and there being no street access to the premises, the current location of main entrances is considered to be acceptable
PO 6	AO 5.6	Fencing type and material not identified as part of the application	Fencing onsite currently consists of a combination of cyclone fencing and large tubular styling gates. Council to include for condition that fencing to remain the same or if new fencing is proposed; it must be at least 50% transparent if over 1.5m in height.	
<b>Fencing and Gates</b>				
PO 7	AO 7.1	Fence not setback from front boundary	While fencing is located on the property front boundary setback instead of being setback behind a landscaping strip, the inclusion of an approximate 15m deep landscaping area within the road reserve allows for the proposed development to meet the expectations of the Performance Outcome of contributing positively to the character of the streetscape and enhance the amenity of the site.	Proposed landscaping and current fencing material improves the streetscape
<b>Landscaping</b>				
AO.10	AO 10.1	10% of landscaping not provided on site but rather majority provided within road reserve	The proposed development provides a total 7.5% landscaping through a combination of onsite landscaping (1.8m-2.0m deep landscaping strip within	Proposed landscaping improve the site amenity without restricting site operations

# OFFICER'S REPORT



Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
	AO 10.2		<p>the property boundary along the front) and verge landscaping located in the road reserve.</p> <p>This proposed arrangement is considered to be acceptable as it provides for an attractive streetscape without removing areas onsite that could otherwise be used for site operations.</p> <p>A standard condition that all landscaping is to be serviced by the reticulated irrigation system to promote healthy and robust growth to be included.</p>	
<b>Storage and Waste Management</b>				
PO 13	AO 13.1  AO13.4	<p>Some uses have wash down bays</p> <p>No oil separators located onsite</p> <p>Tires washed on onsite at Transport Depot</p>	<p>All of the operations currently occurring at the premise are undertaking vehicle repairs in some capacity. Only one (1) of the workshops had a wash down bay with the other workshop contemplating the installation of one in the future.</p> <p>None of the operations utilised oil separators as part of their operations. Additionally, it was noted that the Transport Depot use was washing tyres outside the use of dedicated wash down bay.</p> <p>This Performance Outcome was assessed by Council Environmental Services section and they have included conditions to restrict and mitigate to the discharge of contaminants into stormwater collection areas.</p>	<p>Conditions pertaining to the installation of washdown bays if required and measures to prevent containments being released in waterways to be included.</p>
<b>Traffic Parking and Access</b>				
PO 14	AO 14.5	Vehicle parking located in front of the main building line	The proposed development have indicated that some of the required carparking is to be located in front main building. As the planning report does not detail the	Due to extensive landscaping along the frontage, parking Infront of

# OFFICER'S REPORT



Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
			reason for this, it can only be assumed that this was determined as being the best location as in minuses light and heavy vehicle interaction.	the building line, parking will not dominate the road frontage.
<b>Assessment benchmarks for Assessable Development Only</b>				
Traffic Parking and Access				
<b>PO 9</b>	<b>AO 9.1</b>	No Traffic Impact Assessment (TIA) lodged as part of the application	The applicant has exceeded carparking requirements and provided detailed concept turn paths plans, including ingress/egress for the site and onsite vehicle movement. Council see no need for the applicant to lodge a TIA	Submitted parking and concept turn path plans provided sufficient information required to assess the application

## Residential Activities Code (Caretaker Dwelling Only)

Assessment has determined development is generally able to achieve the requirements of the code, except where outlined below.

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
<b>Assessment benchmarks for Assessable Development and Requirements for Accepted Development</b>				
Amenity and Safety				
<b>PO 1</b>	<b>AO 1.1</b>	Services located on building along front of building	It was observed that there is a hot water system and refrigerative air conditioner units located along the front building facing Northridge Road. Condition to be included that these services are to be screened or removed from view.	Can be conditioned to be screened from public view
<b>P06</b>	A0.6.1	Doesn't appear to be any window tints or window hoods located on existing upper portion of building used as caretakers dwelling	There are no window hoods located or proposed to be included to the existing caretaker's dwelling building. Due to the fact that building is already constructed and there being an eave that provides shades to the windows	Roof eave of existing caretaker dwelling provides additional

# OFFICER'S REPORT



Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
			on the top level, Council will not require any additional window hoods to be installed.	reprieve from Mount Isa sun.
Traffic, Parking and Access				
PO 12	AO 12.2	More than one crossover	Assessed as part of Technical Services assessment of the development application.	
	AO 12.3	There are no proposed covered carparks		
	AO 12.4	Parking located is located between building and primary road frontage		
Open Space: where for a caretaker's accommodation, dual occupancy, dwelling house, dwelling unit, multiple dwelling, residential care facility or retirement facility				
AO.15	AO 15.2  AO 10.2	No detail in regards to private open space provided for caretakers dwelling.	The existing caretaker dwelling building does not provide any Private Open Space that meets the requirement of the scheme; instead, there appears to be two small balconies. One is located off a bedroom and the other ones appears to be located off a living area.  Requiring the owner to install private open spaces on the first storey would likely prove to be of great expense to the owner and is not considered necessary in this instance	Cost to install first storey private open space on existing building determined to be expense, not necessary by the developer.

# OFFICER'S REPORT



Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
<b>Additional requirements for caretaker's accommodation</b>				
<b>PO 19</b>	<b>AO 19.1</b>  <b>AO 19.</b>	Not separated from use by medium impact industry use by 10m  No fenced private open space	The caretaker's dwelling is located approximately 6.4m from the western portion of Lot 4's workshop but it is located 11m from the main vehicle entrance to the site.  It has already been determined that additional private open space is not required due to the expense to do so. and if required would be unfenced due to location on first storey.	Caretaker Dwelling considered reasonable from site operations.

## Carparking, Access and Loading Code

Assessment has determined development is generally able to achieve the requirements of the code, except where outlined below.

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
<b>Requirements for Accepted Development Only</b>				
<b>Shade Structures</b>				
<b>PO 8</b>	PO 8.1	Performance Solution.  No covered or shaded carports proposed	The applicant has provided no inclination that any of the carports will be shaded.  Due to the number of total carports, the location of the subject site and expected cost to the undertake such works, Council will not be requiring the owner/development to construct shade sails or carports.	Due to the number of total carports and location, covered carparking area is not considered necessary.

# OFFICER'S REPORT



Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
			Council can hope the owner/developer may install feature trees as part of their required landscaping that may produce shading for carparking along the front.	

## Engineering Works and Services Code

Assessment has determined development is generally able to achieve the requirements of the code, except where outlined below.

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
<b>Assessment benchmarks for Assessable Development and Requirements for Accepted Development</b>				
<b>Infrastructure Services</b>				
<b>PO 2</b>	<b>AO2 2.1</b>	Not connected to a reticulated sewerage system	While the site is not serviced by a reticulated sewerage system, the planning report indicates that each operation has its own septic system. Technical Services has required that owner/developer provide details plans of all septic systems prior to Council endorsing the survey plans.	Onsite septic system utilised instead.

# OFFICER'S REPORT



## Water Quality Code

Assessment has determined development is generally able to achieve the requirements of the code, except where outlined below.

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
<b><i>Assessment benchmarks for Assessable Development and Requirements for Accepted Development</i></b>				
<b>Plan to avoid/minimise new Impacts</b>				
<b>PO 2</b>	<b>P02.1</b>	No wastewater management plans has being provided as part of this application.	It was observed that Transport Depot use wash tires outside the confines of a wash down bay.  To be assessed by Council's Environmental Services section	Sufficient conditions from Environmental Services to prevent the occupier/s from permitted contaminated waste water entering in the stormwater collection areas.

## Landscaping Code

Assessment has determined development is generally able to achieve the requirements of the code

## Excavation Code

Assessment has determined development is generally able to achieve the requirements of the code

## Reconfiguration of a Code

Assessment has determined development is generally able to achieve the requirements of the code

## Excavation and Filling Code

Assessment has determined development is generally able to achieve the requirements of the code



# OFFICER'S REPORT



## **Airport Environs Overlay Code**

Assessment has determined development is generally able to achieve the requirements of the code

## **Biodiversity Overlay Code**

Assessment has determined development is generally able to achieve the requirements of the code

## **Bushfire Hazard Overlay Code**

Assessment has determined development is generally able to achieve the requirements of the code

## **Infrastructure Charges**

Due to 23-35 Northridge Road being located outside at Priority Infrastructure Area (PIA) of the Local Government Area Infrastructure Plan (LGIP), Council is unable to levying Infrastructure Charges on either the approval for the Material Change of Use or Reconfiguration of the Lot.

## **CONCLUSION**

Council has received a development application for retrospective approval for a Medium Impact Industry Use occurring within two (2) sheds and retrospective approval for transport depot at 23-35 Northridge Road, Mount Isa. Council has also received an application for a Reconfiguration of a Lot (1 into 4) and associated Operational Works.

The catalyst for the lodgement of this development application was the owner's occupation of the four (4) industrial sheds located at the property without a Certificate of Classification. However, without the correct planning approvals in place, the private building certifier was unable to issue a new building approval for the sheds located at the property.

The proposed development generally complies with the relevant codes and where it does not, has been conditioned to achieve compliance.

It is therefore recommended that Council approve retrospective approval of two (2) industrial workshops and a transport depot and caretaker's dwelling. The application also includes the proposal to subdivide the premises into four (4) individual parcels and undertake associated operational works at 23-35 Northridge Road, Mount Isa

## ATTACHMENT 2

### Consultation

# OFFICER'S REPORT



**Consultation** (internal/external)

## Internal

### **Land Use**

Council's Land Use Officer Coordinator, has assessed the development as satisfactory for approval, subject to conditions. These are been included in the table of conditions at the start of the report.

### **Waste Management**

Council's Waste Management Team Leader, has assessed the development as satisfactory for approval.

### **Local Laws**

Council's Specialist - Local Laws, has assessed the development as satisfactory for approval.

### **Plumbing**

Council's Plumbing Inspector, has assessed the development as satisfactory for approval.

### **Environmental Health**

Council's Environmental Services Officer, has assessed the development as satisfactory for approval, subject to conditions. These are been included in the table of conditions at the start of the report and provided the following comments:

*The development application is seeking approval for a Development Permit - Material Change of Use for Medium Impact Industry, Transport Depot & Caretakers Accommodation on land located at 23-35 Northridge Road, described as Lot 2 on SP159005. The application also includes a Reconfiguring a lot for a one (1) lot into four (4) lot subdivision. The existing buildings on the site (Sheds 1, 2 and 3) are used for the purposes of storing and repairing heavy vehicles and machinery.*

*The site is not listed on either the Environmental Management Register or the Contaminated Land Register.*

*The proposed development has been assessed for potential environmental impacts and concerns in relation to noise impacts to surrounding areas, waste management, and releases to land, water and air. Assessment of the proposed development has given rise to conditions below (Table 1).*

*It should also be noted that in order to achieve best practice environmental management, the Code of Practice for motor vehicle workshops should be observed when servicing vehicles and machinery.*

### **Technical Services / Engineering Services/ Water and Sewerage**

Please refer to the attached Technical Services assessment, provided by Council's Coordinator Technical Services.



# OFFICER'S REPORT



## Technical Services Assessment

### Material Change of Use

#### 9.3.4 Industry and Infrastructure Activities Code

##### 9.3.4.1 Assessment benchmarks for assessable development and Requirements for accepted development (Industry and Infrastructure Activities Code)

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
Amenity and Safety					
<b>PO 3</b> Development does not adversely impact on the amenity of adjoining and nearby sensitive land uses, including, but not limited to the impacts of:  (a) air pollution; and (b) noise; and (c) vibration; and (d) odour; and (e) dust; and (f) heat and light; and (g) lack of privacy; and (h) other emissions.	<b>AO 3.1</b> Development achieves the air quality design objectives set out in the <i>Environmental Protection (Air) Policy 2008</i> .  <b>AO 3.2</b> Development achieves the acoustic quality objectives for sensitive receptors set out in the <i>Environmental Protection (Noise) Policy 2008</i> .  <b>AO 3.3</b> Where not within an <i>Industry zone</i> the use does not involve an Environmentally Relevant Activity ( <i>ERA</i> )  <b>AO 3.4</b> Odour emissions produced on-site cannot be detected beyond the boundaries of the <i>site</i> .  <b>AO 3.5</b> Impacts from dust produced on-site do not extend beyond the boundaries of the <i>site</i> .  <b>AO 3.6</b> Any proposed glass does not exceed a maximum degree of reflection of both heat and light of 20 per cent.  <b>AO 3.7</b> Development within 150 metres of a lot containing a <i>sensitive land use</i> , or a lot in the Low density residential	Provide appropriate dust suppression measures onsite and on access road to prevent dust nuisance;	<i>At all times</i>	Standard condition to reinforce developer's requirements.	
		<b>Prior to the commencement of use</b> , any washdown activities shall require a separate Plumbing and Drainage Application and approval for the washdown bay water treatment system in accordance with the Plumbing and Drainage Act 2002.	<i>Prior to commencement of use</i>	Although no washdown bays are evident on the submitted plans, due to the industrial use, it is possible that the occupants may undertake washdown activities, thus a standard condition has been included to ensure additional approval is sought.	

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
	<p>zone, Medium density residential zone, Community facilities zone, Mixed use zone or Rural residential zone:</p> <p>(a) does not result in adverse impacts at or beyond the boundary of the <i>site</i> due to noise that exceeds 3dB(A) above the background level between Monday to Saturday (during the period commencing at 6am and ending at 6pm on the same day); and</p> <p>(b) does not produce audible noise at or beyond the boundary of the <i>site</i> from 6:00pm Saturday to 6:00am the following Monday; and</p> <p>(c) does not involve an Environmentally Relevant Activity (ERA); and</p> <p>(d) does not produce vibrations that exceed the maximum acceptable levels identified in Australian Standard AS 2670.2 <i>Evaluation of human exposure to whole of body vibration, Part 2: continuous and shock induced vibration in buildings (1-80Hz)</i>; and</p> <p>(e) ensures that odour emissions produced on-site cannot be detected beyond the boundaries of the <i>site</i>; and</p> <p>(f) ensures that impacts from dust produced on-site do not extend beyond the boundaries of the <i>site</i>.</p> <p><b>AO 3.8</b> Development on a <i>site</i> that has a common boundary with an existing <i>sensitive land use</i>, or a lot in the Low density residential zone, Medium density residential zone, Community facilities zone, Mixed-use zone or Rural residential zone:</p> <p>(a) has a 1.8-metre-high solid fence provided along the entire common boundary; and</p> <p>(b) ensures every side and rear wall of a building that faces a common boundary does not contain openings that may allow noise emissions; and</p> <p>(c) ensures every window that has direct views into windows of a residential <i>dwelling</i> is provided with fixed screening or glazing that is not greater</p>				

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
	<p>than 75 per cent transparent to obscure views to, and maintain privacy of, the residential <i>dwelling</i>; and</p> <p>(d) screens all noise emitting devices, such as air-conditioning equipment, pumps and ventilation fans; and</p> <p>(e) provides acoustic screening between all areas where activities are permitted to occur outside of the building and the common boundary.</p>				
<b>Fences and Gates</b>					
<p><b>PO 9</b></p> <p>Gates do not open beyond the property boundary.</p>	<p><b>AO 9.1</b></p> <p>Gates located on a property boundary do not open outward onto the street or an <i>adjoining property</i>.</p>	Gates located on a property boundary do not open outward onto the street or an <i>adjoining property</i> .	At all times	Standard condition to reinforce developer's requirements.	
<b>Storage and waste management</b>					
<p><b>PO 12</b></p> <p>Storage areas for equipment, goods, materials, and refuse containers are:</p> <p>(a) located on-site; and</p> <p>(b) screened from the street and any adjoining land that is located in a Low density residential zone, Medium density residential zone, Mixed use zone or Rural residential zone; and</p> <p>(c) adequately sized to accommodate the refuse generated on-site; and</p> <p>(d) conveniently accessible to</p>	<p><b>AO 12.1</b></p> <p>Refuse container storage areas are:</p> <p>(a) located on-site; and</p> <p>(b) not located within any required setback or landscaping areas; and</p> <p>(c) not located within a <i>flood hazard area</i>; and</p> <p>(d) screened from public view, by a solid fence or wall that is 1.8 metres in height, measured from ground level; and</p> <p>(e) provided on an imperviously sealed pad that drains to an approved waste disposal system; and</p> <p>(f) provided with a tap; and</p> <p>(g) large enough to accommodate at least one standard industrial refuse bin of a size appropriate to the nature and scale of the refuse generated by the use.</p> <p><b>AO 12.2</b></p> <p>Other outdoor storage areas are:</p>	<p>Refuse container storage areas are:</p> <p>(h) located on-site; and</p> <p>(i) not located within any required setback or landscaping areas; and</p> <p>(j) not located within a <i>flood hazard area</i>; and</p> <p>(k) screened from public view, by a solid fence or wall that is 1.8 metres in height, measured from ground level; and</p> <p>(l) provided on an imperviously sealed pad that drains to an approved waste disposal system; and</p> <p>(m) provided with a tap; and</p> <p>(n) large enough to accommodate at least one standard industrial refuse bin of a size appropriate to the nature and scale of the refuse generated by the use.</p>	Prior to commencement of use and then maintained	Standard condition to reinforce developer's requirements.	

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
(e) collection and delivery vehicles; and designed and equipped to be kept clean and dust free at all times.	<p>(a) not located within any required setback from a zone or road boundary prescribed by this code or the applicable zone code; and</p> <p>(b) in an enclosed area or otherwise screened from view from the street, other public areas and <i>adjoining properties</i>.</p> <p><b>AO 12.3</b> There are no exposed stockpiles of raw or processed materials greater than 30m<sup>3</sup> in total volume.</p> <p><b>AO 12.4</b> Materials stored on-site that are capable of generating air contaminants either by wind or when disturbed, are managed by:</p> <p>(a) being wholly enclosed in a building or storage bins; or</p> <p>a program to suppress material so it cannot become airborne.</p>				
<b>PO 13</b> Development does not release liquid waste or other potential contaminants.	<p><b>AO 13.1</b> Development provides for the on-site collection, treatment and disposal of liquid waste and other potential contamination sources.</p> <p><b>AO 13.2</b> Development provides for spills to be wholly contained and retained on-site for subsequent removal and disposal by an approved means.</p> <p><b>AO 13.3</b> Any material discharged to sewer:</p> <p>(a) comprises only normal domestic wastewater; and</p> <p>(b) is not greater in quantity than the design levels specified in <b>Schedule 6: Engineering works and services planning scheme policy</b>.</p> <p><b>AO 13.4</b></p>	Development provides for the on-site collection, treatment and disposal of liquid waste and other potential contamination sources and provides for spills to be wholly contained and retained on-site for subsequent removal and disposal by an approved means.	At all times		

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
	Roof water is directed away from areas of potential contamination.				
<b>Traffic, parking and access</b>					
<b>PO 14</b> The design and layout of vehicle parking, loading, crossover and access areas: <ul style="list-style-type: none"> <li>(a) provides safe and efficient vehicular and pedestrian movement; and</li> <li>(b) enables the loading and unloading of goods and waste to occur wholly within the <i>site</i>; and</li> <li>(c) does not dominate the <i>road frontage</i>; and</li> <li>(d) is visually unobtrusive from the street and complements the character and amenity of the area.</li> </ul>	<b>AO 14.1</b> All vehicle manoeuvring and parking areas on the <i>site</i> are sealed with a material that will reduce the amount of dust generated by vehicle movements. <b>AO 14.2</b> All loading and unloading facilities are provided on-site. <b>AO 14.3</b> Crossovers constructed are reinforced industrial rated crossovers in accordance with <b>Schedule 6: Engineering works and services planning scheme policy</b> . <b>AO 14.4</b> Vehicle parking areas are located at the side or the rear of the <i>front building line</i> on the <i>site</i> . <b>AO 14.5</b> Visitor parking is located adjacent to the visitor entry to the main building on the <i>site</i> .	Construct a hardstand for nominated areas where heavy vehicles will be driven and parked. Construct a pavement of minimum local access street classification standards (including associated drainage) to all areas where light motor vehicles will be driven or parked. Light vehicle access and carpark areas are to have a durable, dust free surface. This requires all surfaces to be sealed, concreted or paved; <b>Note:</b> Gravel is not considered acceptable in meeting the planning scheme requirements for areas where motor vehicles will be driven or parked.	Prior to commencement of use	Standard condition to reinforce developer's requirements.	
		All vehicular activities in relation to the use of the development shall be accommodated within the site including but not limited to; <ul style="list-style-type: none"> <li>d) All loading and unloading;</li> <li>e) Any commercial vehicle servicing the site;</li> <li>f) Any customers, visitors to the site</li> </ul>	At all times	Standard condition to reinforce developer's requirements.	
		All vehicular access to the site shall be contained within the sealed portions of the road and the subject site's driveways and shall respect all legislative road use requirements for the two-way road. Should it become evident that the occupants/vehicles patronising the site are unable to comply with this requirement, Council reserves the right to enforce additional works at the developers expense such as the addition of turning lanes or shoulders within the road reserve.	At all times	Standard condition to reinforce developer's requirements.	
		The site entry, exits and internal driveways shall be signed and delineated in accordance with the Manual of Uniform Traffic Control Devices and Austroads;	Prior to commencement of use	Standard condition to reinforce developer's requirements.	
		The developer shall provide a fully detailed traffic management layout within two (2) months for Council approval demonstrating:	Within 2 months of this approval	The applicant has not adequately demonstrated sufficient road user safety within	

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
		<ul style="list-style-type: none"> <li>f) Safety controls and/or segregation of Light Vehicle parking bays and parking aisle from Heavy Vehicle circulation ways</li> <li>g) Fully dimensioned internal driveways and car parks in compliance with AS/NZS 2890 (Off-street Car Parking) unless otherwise approved</li> <li>h) Location and type of all road and directional signage for both the site and entry/exits in compliance with the Manual of Uniform Traffic Control Devices and Austroads</li> <li>i) Safe pedestrian movements from parking bays to all structures</li> </ul>		the sites and must provide further evidence for approval.	
		<p>Once a traffic management layout has been approved by Council, the developer shall construct/implement all works prior to commencement of use ensuring;</p> <ul style="list-style-type: none"> <li>g) Construct a pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to have a durable, dust free surface. This requires all surfaces to be sealed, concreted or paved.</li> <li>h) Manoeuvring on-site for all types of vehicles to be used for this development.</li> <li>i) The internal driveways and car parks shall be provided in accordance with AS/NZS 2890.1 (Off-street Car Parking).</li> <li>j) Disabled car parking shall be provided in accordance with AS 1428.1-2009.</li> <li>k) accordance with AS 1428.1-2009.</li> <li>l) The internal paved areas are to be signed and delineated in accordance with the approved plans and Manual of Uniform Traffic Control Devices.</li> </ul>	Prior to commencement of use	Standard condition to reinforce developer's requirements.	

# OFFICER'S REPORT



## 9.3.6 Residential Activities Code

### 9.3.6.1 Assessment benchmarks for assessable development and Requirements for accepted development (Residential Activities Code)

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
Traffic, parking and access					
<p><b>PO 12</b> Parking and access layout must:</p> <p>(a) promote safe and efficient vehicular movement; and</p> <p>(b) be designed to be visually unobtrusive from the street; and provide all weather parking; and</p> <p>(c) not adversely impact upon the amenity of the neighbourhood; and</p> <p>(d) ensure minimal loss of on-street parking spaces.</p>	<p><b>AO 12.1</b> Development (other than in the Rural zone) is accessed via a constructed and sealed road.</p> <p><b>AO 12.2</b> A maximum of one vehicle crossing is constructed per <i>site</i>.</p> <p><b>AO 12.3</b> For a <i>dwelling house, dual occupancy, dwelling unit or caretaker's accommodation</i>, at least one of the required minimum of two car parks is under a covered area.</p> <p><b>AO 12.4</b> On-site car parking is not located between the building and the <i>primary road frontage</i>.</p> <p><b>AO 12.5</b> For development involving more than eight <i>dwellings</i>, an on-site maneuvering area for service vehicles is provided and designed in accordance with <b>Schedule 6: Engineering works and services planning scheme policy</b>.</p>	Prior to commencement of use, for the caretaker's dwelling, the developer shall ensure that the dedicated caretake carparks are directly adjacent the dwelling and that pedestrians are not required to cross any parking aisles or heavy vehicle circulation ways to gain access to the structure.	Prior to commencement of use.	A condition has been included to ensure that the dedicated caretaker parking bays are directly accessible to the dwelling structure.	
Additional requirements for a multiple dwelling					
<p><b>PO 13</b> Where mail delivery facilities are required, they are provided in an attractive and convenient manner.</p>	<p><b>AO 17.1</b> Mailboxes are:</p> <p>(a) contained in a single structure on the <i>road frontage</i> adjoining the main pedestrian entry to the <i>site</i>; or</p> <p>(b) contained in, or adjoining, the building foyer and readily accessible to mail delivery services.</p> <p><b>AO 17.2</b> Mailboxes are compliant with Australia Post standards for letterboxes</p>	<p>Where a mailbox is required at any of the allotments, the developer shall ensure that they are;</p> <p>(a) contained in a single structure on the road frontage adjoining the main pedestrian entry to the site; or</p> <p>(b) contained in, or adjoining, the building foyer and</p>	Prior to commencement of use	Standard condition to reinforce developer's requirements.	

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
		readily accessible to mail delivery services.			



# OFFICER'S REPORT



## 9.3.6.2 Assessment benchmarks for assessable development only (Residential activities code)

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
Storage and waste management					
<p><b>PO 13</b> Storage areas for equipment, goods, and materials and refuse containers are provided which are:</p> <p>(a) screened from the street and any <i>adjoining property</i>; and</p> <p>(b) adequately sized to accommodate the refuse generated on-site; and</p> <p>(c) conveniently accessible to collection and delivery vehicles; and</p> <p>(d) able to be kept clean and dust free at all times.</p>	<p><b>AO 13.1</b> Refuse container storage areas are:</p> <p>(a) provided within the <i>site</i>; and</p> <p>(b) not located within any required <i>setbacks</i> from an <i>adjoining land use</i> or road boundary; and</p> <p>(c) not located within a <i>flood hazard area</i>; and</p> <p>(d) screened from view by a minimum 1.8-metre-high solid fence or wall; and</p> <p>(e) provided on an imperviously sealed pad that drains to an approved waste disposal system; and</p> <p>(f) provided with a lockable tap within 5 metres; and</p> <p>(g) separated by at least 3m from the common boundary of any <i>adjoining lot</i> containing a <i>sensitive land use</i>, or located in the Low density residential zone or Medium density residential zone; and</p> <p>(h) large enough to accommodate at least one standard commercial refuse bin (if required) that is of a size appropriate to the nature and scale of the use.</p> <p><b>AO 13.2</b> Other outdoor storage areas are:</p> <p>(a) not located within any required <i>setback</i> from a zone or road boundary prescribed by this code or the applicable zone code; and</p> <p>(b) in an enclosed area or otherwise screened from view from the street, other public areas and <i>adjoining properties</i>.</p> <p><b>AO 13.3</b> Materials stored on-site that are capable of generating air contaminants either by wind or when disturbed, are managed by:</p>	<p>Prior to commencement of use provide a dedicated refuse storage area for the caretaker's dwelling compliant with the following:</p> <p>(g) located directly adjacent the dwelling;</p> <p>(h) not located within any required <i>setbacks</i> from an <i>adjoining land use</i> or road boundary; and</p> <p>(i) screened from view by a minimum 1.8-metre-high solid fence or wall; and</p> <p>(j) provided on an imperviously sealed pad that drains to an approved waste disposal system; and</p> <p>(k) provided with a lockable tap within 5 metres; and</p> <p>(l) large enough to accommodate at least one standard commercial refuse bin (if required) that is of a size appropriate to the nature and scale of the use.</p>	<p>Prior to commencement of use</p>	<p>Standard condition to reinforce developer's requirements.</p>	

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
	(a) being wholly enclosed in a building or storage bins; or suppressed so material cannot become airborne.				



# OFFICER'S REPORT



## 9.4.2 Engineering Works and Services Code

### 9.4.2.1 Assessment benchmarks for assessable development and Requirements for accepted development (Engineering Works and Services Code)

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
Infrastructure services					
PO 1 Development is provided with a water supply that is adequate for the current and future needs of the intended uses.	AO 1.1 Development is connected to the reticulated water supply infrastructure network and is designed and constructed in accordance with <b>Schedule 6: Engineering works and services planning scheme policy</b> .	<i>At all times</i> , the owner/developer shall meet the requirements of the Queensland Fire Service for provision of fire fighting for the development.	<i>At all times</i>	Standard condition to reinforce developer's requirements.	
		<i>Prior to commencement of use</i> , ensure every allotment has its own independent appropriately sized single water service connection and meter assembly / meter box to service the development.  Any new or changes to water services requires an 'Application for Water Service' to be lodged with Council.	<i>Prior to commencement of use</i>	Due to the RAL, each allotment will require its own independent service connections.	
PO 2 Development is provided with an appropriate energy supply approved by and installed in accordance with the standards of the relevant energy regulatory authority.	AO 3.1 (a) Development is connected to the reticulated electricity infrastructure network; or An alternative energy supply is provided in accordance with the standards of the relevant regulatory authority.	<i>Prior to commencement of use</i> , ensure every allotment has its own independent energy supply by: (c) Connecting to the reticulated electricity infrastructure network; or (d) An alternative energy supply is provided in accordance with the standards of the relevant regulatory authority.	<i>Prior to commencement of use</i>	Standard condition to reinforce developer's requirements.	
PO 3 Development is connected to appropriate telecommunications infrastructure.	AO 4.1 Development is connected to telecommunication infrastructure in accordance with the standards of the relevant regulatory authority.	<i>Prior to commencement of use</i> , ensure every allotment has its own independent telecommunications connection.	<i>Prior to commencement of use</i>	Standard condition to reinforce developer's requirements.	
PO 6 Development has a safe and effective means of sewerage treatment and disposal for the level of demand generated.	AO 6.1 Where a connection to the reticulated sewerage infrastructure network is not available, sufficient area is to be provided on the development site for an appropriately sized on-site effluent treatment and	Within two (2) months of this approval, provide Council with a report certified by a Registered Professional Engineer of Queensland (RPEQ) including detailed plans, modelling and/or calculations to demonstrate that the sewerage requirements of the proposed development can be	As specified	Insufficient detail has been provided in the application to determine that sufficient sewerage	

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
	disposal system to meet the needs of the development.	<p>met on-site by existing infrastructure and obtain Council's approval prior to commencement of use.</p> <p>Should the developer failure to demonstrate adequate sewerage treatment and disposal for each site, they will be required to design and implement adequate infrastructure prior to use.</p> <p>A separate Plumbing and Drainage Application and Approval is required for any new on-site sewerage disposal system and/or wastewater treatment systems in accordance with the Plumbing and Drainage Act 2002.</p> <p><b>Note:</b> Where the approved development's demand exceeds 21 Equivalent Persons a permit for Environmentally Relevant Activity (ERA) 63 will be required from the Department of Environment and Heritage Protection.</p>	<p></p> <p><i>Prior to commencement of works</i></p>	treatment and disposal services each site.	
<b>Roads and access</b>					
<p><b>PO 8</b> Roads and access are designed and constructed to ensure that:</p> <p>(a) the alignment of new roads provides for safe and efficient movement of traffic; and</p> <p>(b) road pavement surfaces:</p> <p>(i) are durable enough to carry estimated wheel loads of travelling and parked vehicles; and</p> <p>(ii) provide for the safe passage of vehicles, pedestrians and cyclists; and</p> <p>(iii) provide for the discharge of stormwater run-off from contributing catchments; and</p>	<p><b>AO 8.1</b> Roads are designed and constructed in accordance with <b>Schedule 6: Engineering works and services planning scheme policy.</b></p>	Prior to commencement of use, obtain a 'Works on Council Property' approval from Council and construct all crossovers demonstrated on approved layout plans.	Prior to commencement of use	Standard condition to reinforce developer's requirements.	

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
(iv) preserve all-weather access; and  (c) kerb and channel:  (i) controls vehicle movement by delineating the carriageway for all users; and (ii) conveys road pavement runoff to stormwater drainage; and  (d) verges and footpaths provide: (i) safe access for pedestrians clear of obstructions; and (ii) an access area for vehicles onto properties; and (iii) a corridor allocated for public utilities; and (iv) additional amenity for minor roads.					
<b>Stormwater drainage</b>					
<b>PO 9</b> Stormwater drainage systems or networks have the capacity to control stormwater flows so that:  (a) overland runoff is directed to areas where there is no damage to property or hazards for motorists; and (b) runoff is directed to a lawful point of discharge through	<b>AO 9.1</b> All stormwater runoff from surfaces that are constructed, altered or otherwise affected by development on an allotment is discharged to a lawful point of discharge.  <b>AO 9.2</b> Development does not require the use of stormwater pumps in order to achieve a lawful point of discharge.  <b>AO 9.3</b> Stormwater drainage is designed and constructed in accordance with <b>Schedule 6: Engineering works and services planning scheme policy</b> .  <b>AO 9.4</b>	Prior to commencement of civil works, Council shall undertake an independent professional consultant review of the developer's proposed stormwater management controls at the applicant's expense. No works shall be undertaken until Council has approved the Stormwater Management Plan.  The assessment shall also include the adequacy of the kerbing on the side boundaries to direct flow towards the rear drains and detention basins.	<i>Prior to commencement of civil works</i>	As Council does not have an adequately qualified professional on staff to assess the proposed stormwater management and associated civil works, a consulting professional will need to be engage.	
		Once the Stormwater Management Plan is approved, the developer shall complete the works in accordance with the plan.	<i>Prior to commencement of use</i>	Standard condition to reinforce developer's requirements.	
		Maintain the dimensions of detention basins in accordance with the approved plan to ensure non-	<i>At all times</i>	Standard condition to reinforce developer's requirements.	

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
(c) controlled outlet structures; and development retains the existing hydrological regime (surface and groundwater cycle and flow) to protect vegetation and habitats in and adjoining watercourses.	Where the stormwater drainage system includes an underground pipe drain system, runoff from roofs and paved areas is to be connected directly to the pipe drain system.	worsening of the existing flow regime to properties that are upstream and downstream of the site.			

# OFFICER'S REPORT

## 9.4.3 Excavation and Filling Code

### 9.4.3.1 Assessment benchmarks for assessable development and Requirements for accepted development (Excavation and Filling Code)

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
Contamination					
<b>PO 1</b> Excavation or filling does not result in contamination of land or waters.	<b>AO 1.1</b> Development that requires filling ensures that no contaminated material is used.  <b>AO 1.2</b> Development that requires excavation ensures that no contaminated material is disturbed or excavated.	<b>Prior to commencement of use</b> , undertake all civil works in general compliance with the approved plans ensuring:  g) All fill material to be placed on the site is to comprise only natural earth and rock and is to be free of contaminants and noxious, hazardous, deleterious and organic materials.  h) Filling does not exceed 0.3 metres above natural ground level at any point.  i) Excavation or filling does not change existing ground levels by 1 metre or more of any part of the land or where any drainage paths are affected.  j) Where earthworks result in a ground surface level at the boundary of an allotment which differs by more than 100 millimetres from the ground surface level at the corresponding location on an adjoining lot, a retaining structure is to be provided, either to retain the new work to prevent collapse onto adjoining land, or to retain the pre-existing earth material on adjoining land to prevent collapse.  k) Retaining structures which are equal to or more than 1-metre-high are to be constructed in accordance with a design certified by a RPEQ.  l) Provide RPEQ certification of compliance that the earthworks have been completed in accordance with the approved earthworks plan.	<i>Prior to commencement of use</i>	Standard condition to reinforce developer's requirements.	
Driveways					
<b>PO 2</b> Excavation or filling does not	<b>AO 2.1</b>	Any fill, including fill batters and earth bunds/diversion channels, must be solely contained within the development site. Fill cannot	<i>At all times</i>	Standard condition to reinforce developer's requirements.	

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
prevent or create difficult access to the property	<p>Driveways are not constructed with a slope of greater than 20 per cent or 1 in 5.</p> <p><b>AO 2.2</b> Driveways are constructed and maintained in accordance with the requirements of <b>Schedule 6: Engineering works and services planning scheme policy</b>.</p>	be placed on adjacent properties without providing Council with written permission from the respective property owner(s).			
<b>Effect on adjoining land</b>					
<p><b>PO 3</b> Excavation or filling does not adversely impact on the privacy or visual amenity of the adjoining or surrounding land.</p>	<p><b>AO 3.1</b> Filling does not exceed 0.3 metres above <i>natural ground level</i> at any point.</p>				As above
<p><b>PO 4</b> Excavation or filling does not impact drainage paths.</p>	<p><b>AO 4.1</b> Excavation or filling does not change existing <i>ground levels</i> by 1 metre or more of any part of the land or where any drainage paths are affected.</p>				As above
<p><b>PO 5</b> Excavation or filling does not result in any instability, <i>slopewash</i> or any other effect of un-retained earth material on adjoining or surrounding land.</p>	<p><b>AO 5.1</b> Where earthworks result in a ground surface level at the boundary of an allotment which differs by more than 100 millimetres from the ground surface level at the corresponding location on an <i>adjoining lot</i>, a retaining structure is to be provided, either to retain the new work to prevent collapse onto <i>adjoining land</i>, or to retain the pre-existing earth material on <i>adjoining land</i> to prevent collapse.</p> <p><b>AO 5.2</b> Retaining structures which are equal to or more than 1-metre-high are to be</p>				As above

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
	constructed in accordance with a design certified by a RPEQ.				
<b>Erosion and sedimentation</b>					
<b>PO 6</b> Excavation or filling does not result in increased erosion and sedimentation.	<b>AO 6.1</b> Erosion and sedimentation controls are implemented in accordance with <b>Schedule 6: Engineering works and services planning scheme policy</b> .	<b>While site/building works is occurring and until all exposed soil areas are permanently stabilised against erosion</b> , minimise on-site erosion and the release of sediment or sediment laden stormwater from the site and works areas at all times in accordance with IECA Australasia Best Practice Erosion and Sediment Control Guidelines (November 2008) and to the satisfaction of Council.	As specified	Standard condition to reinforce developer's requirements.	
<b>Flooding and drainage</b>					
<b>PO 7</b> Excavation or filling does not result in any increase in flooding or drainage problems.	<b>AO 7.1</b> Development ensures that:  (a) water does not pond on any land; and (b) the afflux caused by the works does not affect other land by way of a heightened water level during the 100-year <i>Annual recurrence interval (ARI)</i> flood event as identified in the <b>Flood Hazard Overlay</b> ; and (c) there is no loss of floodplain storage below the 100-year <i>Annual recurrence interval (ARI)</i> flood level as identified in the <b>Flood Hazard Overlay</b> ; and  any runoff diverted by the works must be discharged directly to a point of lawful discharge in such a way that the pre-existing runoff patterns for surface water are not altered.				As above
<b>Site rehabilitation</b>					

# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
<b>PO 9</b> As the excavation and filling of each section of the <i>site</i> is completed it is to be rehabilitated in a manner that results in optimal future land use and that avoids adverse impacts on ecological and hydrological processes.	<b>AO 9.1</b> The rehabilitation is completed in compliance with an approved <i>site</i> plan  <b>AO 9.2</b> The final surface of the <i>site</i> is topsoiled, sloped, drained and vegetated or otherwise treated to minimise erosion, infiltration and to prevent ponding of stormwater.  <b>AO 9.3</b> Rehabilitation ensures that the <i>site</i> is stable and poses no threat to ground or surface water quality.	As the excavation and filling of each section of the <i>site</i> is completed it is to be rehabilitated ensuring: c) The final surface of the <i>site</i> is topsoiled, sloped, drained and vegetated or otherwise treated to minimise erosion, infiltration and to prevent ponding of stormwater. d) Rehabilitation ensures that the <i>site</i> is stable and poses no threat to ground or surface water quality.	Prior to commencement of use	Standard condition to reinforce developer's requirements.	
<b>Structural stability</b>					
<b>PO 10</b> All earth structures formed both during and at the completion of the works must be structurally stable.	<b>AO 10.1</b> Earthworks and retaining walls are designed and constructed by an RPEQ in accordance with <b>Schedule 6: Engineering works and services planning scheme policy</b> .				As above

## 9.4.4 Water Quality Code

### 9.4.4.1 Assessment benchmarks for assessable development and Requirements for accepted development (Water Quality Code)

As per previous codes.

## 9.4.6 Parking, Access and Loading Code

As per Industry and Infrastructure Activities Code



# OFFICER'S REPORT



RAL

## 9.4.7 Reconfiguring a Lot Code

### 9.4.7.1 Assessment benchmarks for assessable development and Requirements for accepted development (Reconfiguring a Lot Code)

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
Amenity and safety					
<b>PO 2</b> Development provides safe and efficient access for vehicles.	<b>AO 2.1</b> All new lots have legal road access.	<b><i>Prior to commencement of use and endorsement of survey plans</i></b> , dedicated access between the road carriageway and the property boundary (crossover) shall be provided to each allotment. Crossover shall be instated as per the following: <div><div>1.</div><div>Any new crossovers/ driveways must comply with regulations and permits in relation to works on Council property and the developer shall obtain a 'Works on Council Property' approval.</div></div> <div><div>2.</div><div>Any driveways/crossovers must provide a minimum 1m clearance from any electricity poles.</div></div> <div><div>3.</div><div>Crossovers shall be installed at all proposed accesses to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawings for commercial driveways.</div></div>	<i>Prior to commencement of use and endorsement of survey plans</i>	A condition has been provided to ensure the developer understands the requirements in relation to access to the newly configured allotments. The condition outlines a requirement for access to each allotment, design requirements and additional approvals required.	
Infrastructure & Services					
<b>PO 14</b> Development provides for an adequate amount of water supply for firefighting purposes.	No acceptable outcome is prescribed.				As above
<b>PO 16</b> Each lot is provided with appropriate development infrastructure and services commensurate with the nature	<b>AO 16.1</b> Development ensures that:  (a) a connection to the reticulated water supply infrastructure	<b><i>Prior to endorsement of survey plans</i></b> , an as-built services plan for stormwater, water and sewer infrastructure shall be provided to Council at the developer's expense.	<i>Prior to endorsement of plans</i>	Multiple standard conditions have been included to ensure the applicant is aware of their	



# OFFICER'S REPORT



Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
and location of the subdivision.	(b) network is provided where available or otherwise potable water from an on-site water storage is provided; and a connection to the reticulated sewerage infrastructure network is provided or otherwise an on-site effluent treatment and disposal system is provided; and  (c) a connection to the reticulated electricity infrastructure network is provided or a separate electricity generation capacity is provided; and where available, access to a high speed telecommunications network is provided.	<b>At all times</b> , installation and maintenance of underground services shall meet all standards set out in the 'City of Mount Isa Planning Scheme' Engineering Works and Services Policy, Australian Standards, Building Code of Australia and all relevant legislation.	<i>At all times</i>	requirements in relation to the provision of services.	
		<b>At all times</b> , public utilities are located and installed so that they do not interfere with public access by pedestrians or vehicles on public roads.	<i>At all times</i>		
		<b>Prior to endorsement of survey plans</b> , the developer shall provide separate water connections to each allotment in accordance with the Engineering Works and Services Planning Scheme Policy and at the owner/developer's expense. All house drainage and water services, that service the buildings, are to be contained within the boundaries of each separate allotment.	<i>Prior to endorsement of survey plans</i>		
		<b>Prior to endorsement of survey plans</b> , the developer is to demonstrate to Council's satisfaction, that electricity and telecommunications are available to serve all allotments or that an agreement exists between the applicant and the service provider. Any works or installation of infrastructure in relation to provision of these services shall be at the owner/developer's expense.	<i>Prior to endorsement of survey plans</i>		
Roads, Access, Access links and Transport Network					
<b>PO 17</b> All lots are required to address the road with a road frontage in accordance with the standards in <b>Table 9.4.7.2 – Minimum lot dimension and size.</b>	<b>PO 20.1</b> No hatchet lots are created.	<b>Prior to endorsement of survey plans</b> the developer shall implement all new access driveways to the satisfaction of Council.	<i>Prior to endorsement of survey plans</i>	Standard condition to reinforce developer's requirements.	
Stormwater					

# OFFICER'S REPORT



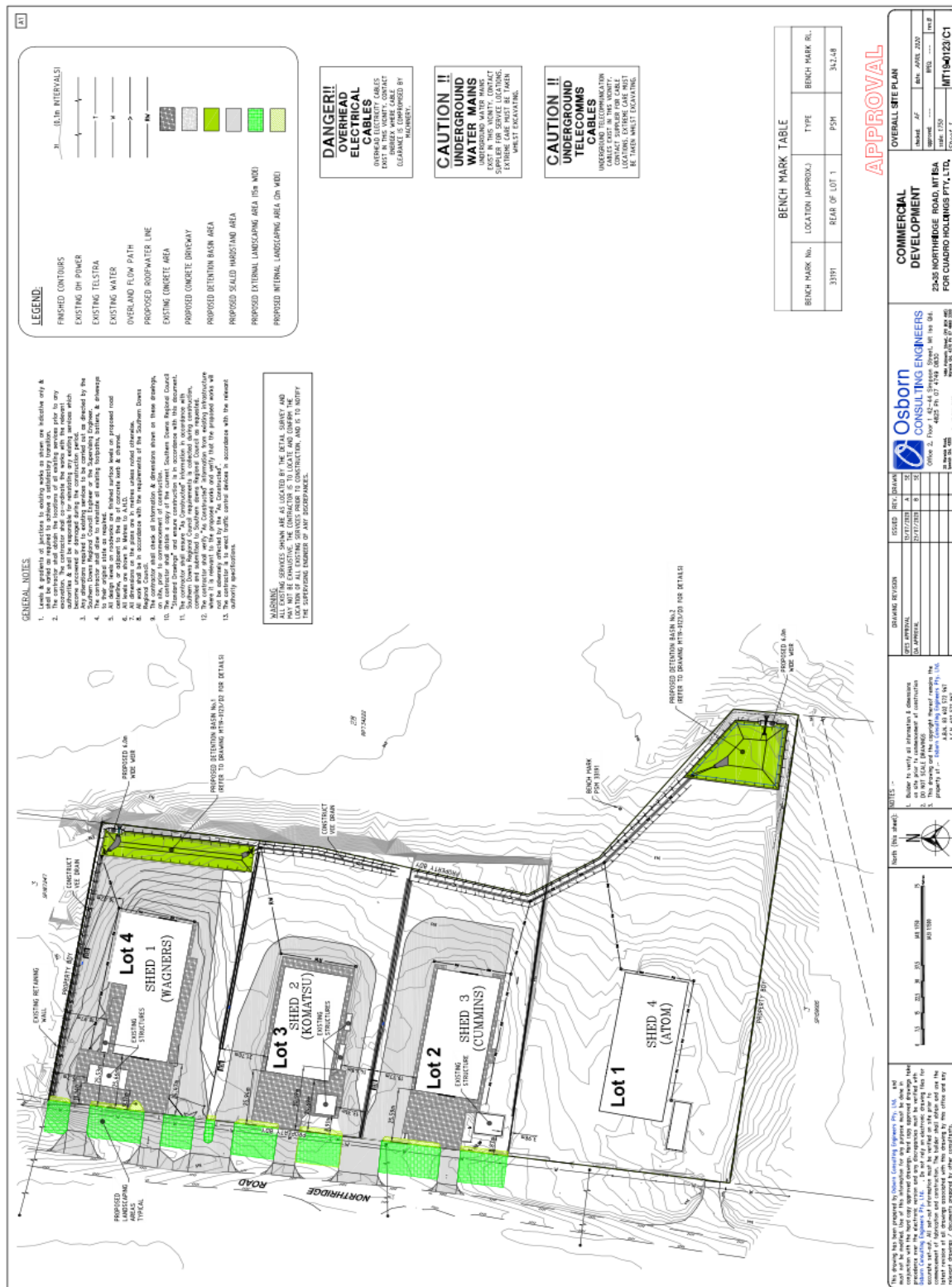
Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional Comments for Memo
		Condition	Timing		
<b>PO 24</b> Development provides for the effective drainage of lots and roads in a manner that: <ul style="list-style-type: none"> <li>(a) maintains pre-existing or natural flow regime; and</li> <li>(b) effectively manages stormwater quality and quantity; and</li> <li>(c) ensures no adverse impacts on receiving waters and the surrounding land.</li> </ul>	<b>PO 24.1</b> Roads and drainage are designed and constructed in accordance with <b>Schedule 6: Engineering works and services planning scheme policy</b>	<i><b>Prior to endorsement of survey plans</b></i> the developer shall implement all stormwater management works to the satisfaction of Council.	<i>Prior to endorsement of survey plans</i>	Standard condition to reinforce developer's requirements.	

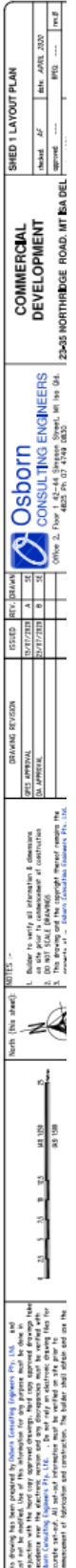
# OFFICER'S REPORT



## Plans for Consideration

### Material Change of Use – Proposed Development





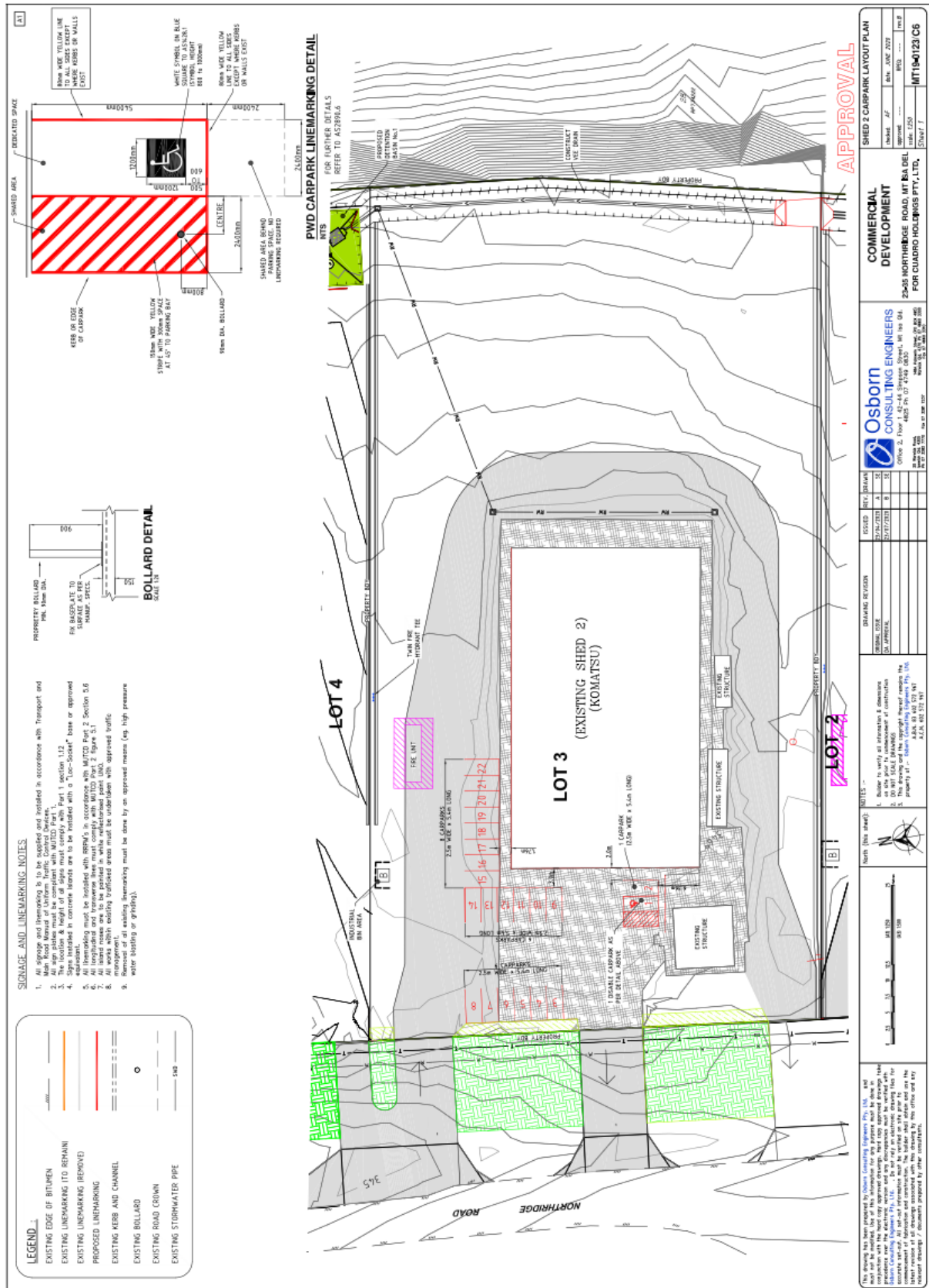




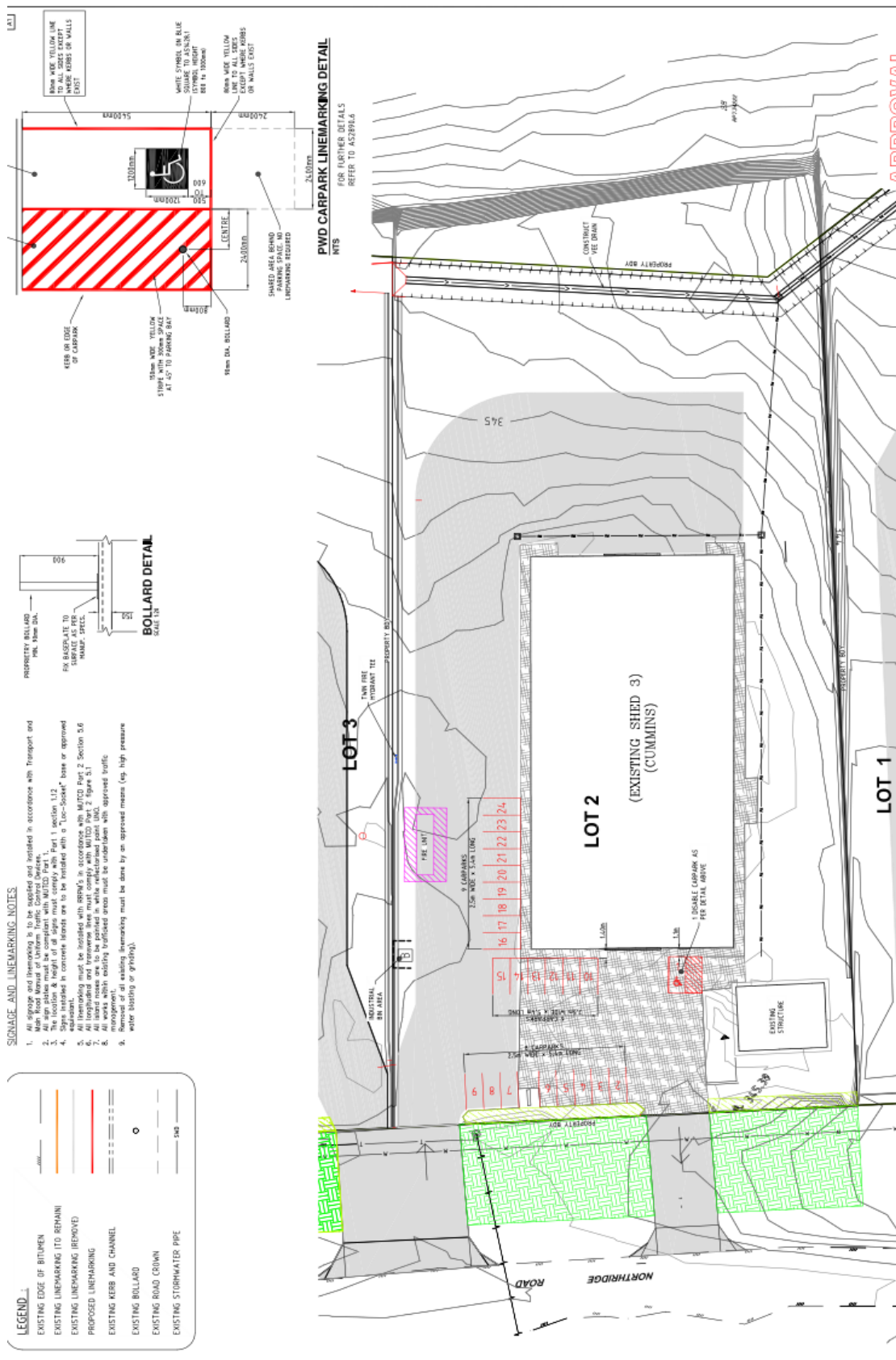
**MOUNT ISA**  
**CITY COUNCIL**



# OFFICER'S REPORT



# OFFICER'S REPORT



APPROVAL

<b>COMMERCIAL DEVELOPMENT</b> 22-05 NORTHBRIDGE ROAD, MT ISA DEL FOR CUADRO HOLDINGS PTY LTD.		<b>SHED 3 CARPARK LAYOUT PLAN</b>	
DATE	20/10/2023	DATE	20/10/2023
BY	AF	BY	AF
FOR	MT150123 C7	FOR	MT150123 C7
SCALE	1:500	SCALE	1:500
PROJECT	22-05 NORTHBRIDGE ROAD, MT ISA DEL	PROJECT	22-05 NORTHBRIDGE ROAD, MT ISA DEL
CLIENT	CUADRO HOLDINGS PTY LTD.	CLIENT	CUADRO HOLDINGS PTY LTD.





**MOUNT ISA**  
**CITY COUNCIL**



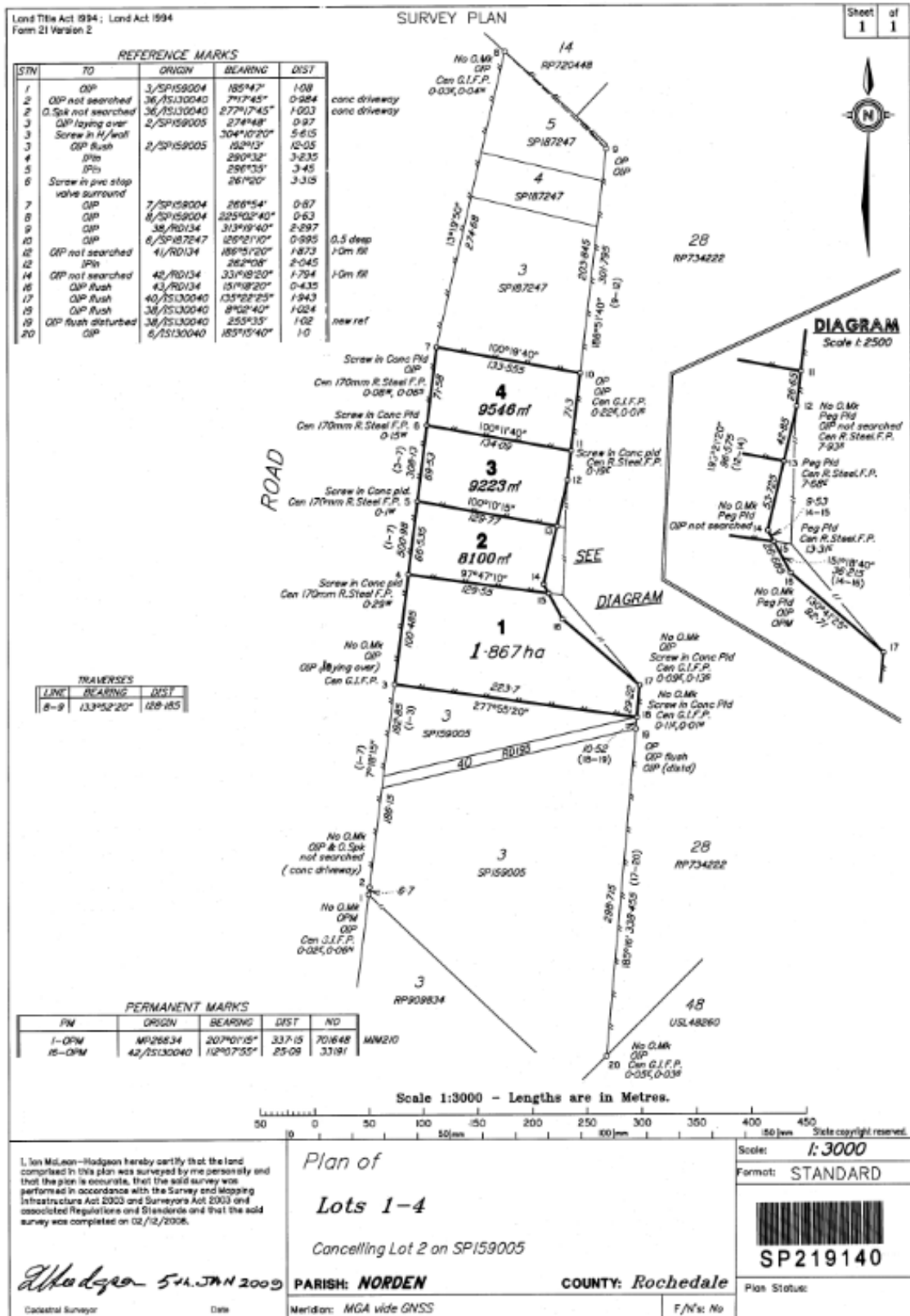


**MOUNT ISA**  
**CITY COUNCIL**

# OFFICER'S REPORT



## Proposed Subdivision



# OFFICER'S REPORT



## ITEM 7.3

**TO** The Mayor, Deputy Mayor and Councillors  
**OFFICER** Land Use Coordinator  
**AGENDA** 14.10.2020 Council Ordinary Meeting  
**FOLDER ID** #120132

**SUBJECT** Application to Purchase Part of Unallocated State Land described as Area B on Lot 2 on plan AP5118 (forms part of land commonly referred to as Imparja Hill, Mount Isa)  
**LOCATION** Area of land directly behind Lot 6 on MPH4568

### EXECUTIVE SUMMARY

Council has received a request from the Department of Natural Resources, Mines and Energy for views and/or comments for an application to purchase part of Unallocated State Land, described as Lot 2 on plan AP5118 (commonly referred to as Imparja Hill), area indicated as Area B in drawing CNS20/027 which adjoins the eastern boundary of Lot 6 on plan MPH4568, Mount Isa.

### OFFICER'S RECOMMENDATION

**THAT** Council advise the Department of Natural Resources, Mines and Energy that Council offers NO OBJECTION to the application to purchase part of Lot 2 on plan AP5118 (shown as Area B in drawing CNS20/027) subject to the following conditions:

1. Area B shall be amalgamated into land, described as Lot 6 on plan MPH4568, and not created as a stand-alone parcel; and
2. Due to the existing topography, access to the rear of Lot 6 on plan MPH4568 is only achievable by traversing Unallocated State Land Lot 2 on plan AP5118 and should the State offer formal access to this area via Unallocated State Land Lot 2 on plan AP5118, Council would not agree to the creation of a dedicated/gazetted road; only access via an access easement; and
3. Building approval/s and final certification/s are to be obtained for all structures located in proposed Area B on drawing CNS20/027 or alternatively to be removed/demolished; and
4. All vehicles and debris not wholly contained within Area B in drawing CNS20/027 are to be removed from the Scenic Rim Overlay Area (as referenced in the City of Mount Isa Planning Scheme 2020); and
5. All costs associated with the above requirements are to be borne by the applicant or the State and at no cost to Council.

### BUDGET AND RESOURCE IMPLICATIONS

Not applicable

### BACKGROUND

The request to purchase part of Lot 2 on plan AP5118 has been triggered to correct encroachments from the adjoining property, land described as Lot 6 on plan MPH4568. These encroachments consist of a shed, covered structure, fence, and numerous vehicles.

Whilst the current area of use is approximately 1680m<sup>2</sup>, the State has advised that they are offering the purchase of the area situated directly behind the applicant's lot, being an area of approximately 383m<sup>2</sup>.

### LINK TO CORPORATE PLAN

Not applicable

### CONSULTATION (Internal and External)

- |                                     |                        |                 |
|-------------------------------------|------------------------|-----------------|
| • Engineering Services              | • Water & Sewer        | • Local Laws    |
| • Compliance and Utilities Services | • Environmental Health | • Finance       |
| • Technical Services Works Depot    | • Parks & Grounds      | • Town Planning |
| • Waste Management                  | • Revenue              | • Building      |



# OFFICER'S REPORT



## LEGAL CONSIDERATIONS

Not applicable

## POLICY IMPLICATIONS

Not applicable

## RISK IMPLICATIONS

Not applicable

## ATTACHMENTS

- Attachment 1: General & Site-Specific Information

## REFERENCE DOCUMENT

- Correspondence from the Department of Natural Resources Mines & Energy Doc ID # 710476

<b>Report Prepared by:</b> Land Use Coordinator Development and Land Use 23.09.2020	<b>Report Authorised by:</b> Interim Chief Executive Officer Executive Services 07.10.2020
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## ATTACHMENT 1

### General & Site-Specific Information

# OFFICER'S REPORT

## GENERAL & SITE-SPECIFIC INFORMATION

### Report Summary

Council has received a request from the Department of Natural Resources, Mines and Energy for Council's views and/or comments for an application to purchase part of Unallocated State Land (USL), described as Lot 2 on plan AP5118 (commonly referred to as 'Imparja Hill') and which includes Areas A, B & C as indicated on the State provided drawing CNS20/027 (and as outlined in yellow in aerial imagery below). Whilst all areas A, B & C (approximately 1680m<sup>2</sup>) indicated in aerial imagery below are apparently encroachments by the owner of Lot 6 on plan MPH4568 (Lot 6), this application only refers to Area B as the State has advised they are only prepared to allow purchase of the area situated directly behind the applicant's lot, being an area of approximately 383m<sup>2</sup>.

The proposed Area B adjoins the eastern boundary of Lot 6, Mount Isa (which is the applicant's property), and has been triggered to correct encroachments onto the USL from the adjoining Lot 6. These encroachments consist of a shed, covered structure, fence, and numerous vehicles.



# OFFICER'S REPORT

The area this application refers to is the area outlined in red below, situated directly behind Lot 6.



## Access to Area B

As Lot 6 is located on the western side of Imparja Hill, access to the rear of Lot 6 from the Landy Street frontage is unachievable due to the existing topography.

Currently the applicant informally accesses the rear of the property by traversing the USL (Imparja Hill) via a dirt track from Camooweal Street to the top of the Hill.

Should the applicant request rear access through the USL Lot 2, an application to the State will be required for consent to traverse the lot; this could be achieved by way of the creation of a formal easement.

However, as the State's proposal relating to Area B does not include the offer of formalising the continued access via USL Lot 2 (Imparja Hill), and as the USL lot is owned by the State (not Council), this is a matter between the State and the applicant.

Due to Area B not proposing to have a formal access, and therefore must be used in conjunction with the applicant's lot, the subject Area B cannot be permitted to be created as a stand-alone parcel. Consequently, once excised from the USL lot, the area must be amalgamated into Lot 6.

# OFFICER'S REPORT

## Encroachments

It appears that the owner of Lot 6 has significantly encroached by way of permanent structures/buildings, vehicles and fencing onto the adjoining USL Lot 2. As mentioned, Areas A & C do not form part of this application, and any and all improvements/vehicles owned by the applicant remaining on the balance portion of USL Lot 2 will be required to be removed at no cost to Council. Whilst Area B is proposed to be excised out of USL Lot 2, the balance portion sits within the Scenic Rim Overlay (the purpose of this overlay is to protect the pristine natural areas within the urban area), and therefore it is recommended that Council request the State to ensure the removal of all other encroachments within this vicinity.

Encroachments located on Area's A B & C appear to be:

1. Approx. 10m x 7m shed
2. Approx. 7m x 3m covered structure/container
3. Numerous vehicles
4. Fencing and gate
5. Various debris



# OFFICER'S REPORT



## Purchase Price

The purchase price will be determined by the State and is calculated at current market value of the unimproved land. Freeholding tenure will allow for the owner to utilise and/or develop the area in accordance with the provisions of the City of Mount Isa Planning Scheme 2020 (i.e. any proposed future use of the lot will be at the owner's discretion and Council approval where the Planning Scheme nominates the proposed use as requiring a development permit).

## Rating

It is noted that whilst USL Lot 2 is a non-rateable parcel of land, should this application progress, upon Area B being excised and amalgamated, it will form part of the rateable area that is Lot 6.

## Internal Assessment

This application was forwarded to the following Council Departments for their views and comments:

- |                                     |                        |                 |
|-------------------------------------|------------------------|-----------------|
| • Engineering Services              | • Water & Sewer        | • Local Laws    |
| • Compliance and Utilities Services | • Environmental Health | • Finance       |
| • Technical Services Works Depot    | • Parks & Grounds      | • Town Planning |
| • Waste Management                  | • Revenue              | • Building      |

Other than the below, no other comments were received.

### Water & Sewer Comments (provided by Council's Water/Sewer Project Officer/Plumbing Inspector)

The parcels described on lot 2 are not serviced with town water or connected to town sewer.

### Town Planning Comments (provided by Council's Planning Officer)

## **Scenic Rim Overlay**

As per the map over page, Area B on Lot 2 on plan AP5118 is affected by the Scenic Amenity Overlay and may be subject to further development approvals.

The \*Scenic Rim Overlay encompasses the whole of Lot 2 on plan AP5118, with any proposed development being significantly restricted to the Scenic Rim Overlay requirements.

### *\*Scenic Rim*

*The intent of the scenic rim overlay is to provide for the preservation of natural areas in the vicinity of the urban area of Mount Isa. The rugged hills within the City of Mount Isa, which generally rise sharply from the surrounding plain, are largely unmarked by development, and in this condition, they provide a valuable scenic resource. The scenic rim overlay covers the hills close to the urban area of Mount Isa where the pressure for development can be expected to be greatest. The preservation of the scenic value of the hills in other parts of the local government area is intended to be affected by the rural planning area code. The intended character of the areas covered by this overlay is that they maintain their natural and pristine appearance. Any development which would degrade this appearance will be strongly discouraged in these areas.*



# OFFICER'S REPORT



Scenic Rim indicated in green

As the proposed Area B does not meet the minimum size for a created stand-alone lot as set out in the current planning scheme together with no formal access proposing to be created via Imparja Hill to the rear area, it is recommended Area B is excised from Lot 2 on plan AP5118 subject to being amalgamated into the adjoining Lot 6 on plan MPH4568, Mount Isa.

## Zoning

As per the City of Mount Isa Planning Scheme 2020, Lot 2 on plan AP5118 (in which Area B is located) is zoned Open Space.

The use of a Dwelling House (which includes the shed outbuilding) on Lot B is nominated as Impact Assessable development. This outbuilding is generally not considered to be appropriate as it does not achieve the outcomes of the Open Space Zone Code.

## Amalgamation

If Council were to offer no objection to the purchase, the owner would be required to amalgamate Area B with Lot 6 on plan MPH4568 due to the minimum block size and road frontage required for residential allotments as per the Reconfiguration of a Lot Code.

## Access to the Rear of Site

There is no vehicular access to the rear of the allotment via Landy Street. It appears (from aerial photography) that all access to the rear of the allotment is obtained by traversing Lot 2 on plan AP5119 – entering the lot via Camooweal Street.



# OFFICER'S REPORT



Whilst it is clear vehicle access cannot be obtained via Landy Street for Area B, how the applicant will continue to achieve access via Lot 2 on plan AP5118 is a matter between the State and the owner (given Lot 2 is USL and not a Council reserve).

Should the State agree to offer the applicant/owner a formal access arrangement through Lot 2 on plan AP5118, then all costs associated with creation of the easement (over the access road) and any ongoing maintenance will be at no cost to Council, as it would not be recommended that Council support the access to be created as a dedicated road.

Additionally, it should be noted that as per Acceptable Outcome P0 22.4 of the Reconfiguration of Lot Code, the Code does not permit new roads to pass through areas subject to the Scenic Rim Overlay. Therefore, the creation of a gazetted/dedicated road through Lot 2 on plan AP5119 would generally not be considered appropriate and would not be recommended for approval.

## **Planning Scheme Amendment**

Where Council agrees to support this application, and once the amalgamation is complete, a proposed change of zoning and whether to excise the subject area from the Scenic Rim Overlay will be undertaken by Council's Town Planners as part of the next planning scheme amendment.

## **Building Comments** (provided by Planning Officer)

### **Existing Structure (Shed)**

Google Earth aerial imagery indicates the shed located on Lot B was constructed sometime between 12/06/2009 and 29/01/2013. A search of Council records during this time indicates the owner of Lot 6 did not obtain the required building approvals, nor has one been obtained to this date.



2009



2013

If Council offer no objection to the purchase of Area B, the owner will be required to obtain building approval and final certification for the shed. However, an Impact Assessable Development Application may be required to be approved first.

## **Supply of Services**

As purchase will be conditional upon amalgamation, any additional services will be required to be supplied from Lot 6 on plan MPH4568.

# OFFICER'S REPORT



The following are recommended conditions pertaining to planning and building matters:

1. *Lot B on Lot 2 on plan AP5119 is required to be amalgamated with Lot 6 on plan MPH4568; and*
2. *Building approval and final certification is to be obtained for all structures located within area described as Area B on Lot 2 on plan AP5118 or alternatively, the structures are to be demolished; and*
3. *Council advise the State that access to the rear of Lot 6 on plan MPH4568 is only achievable by traversing USL Lot 2 on plan AP5118 and should the State offer access to Area B, Council would not agree to the creation of a dedicated road, only an access easement.*

## CONCLUSION

Council has received a request from the Department of Natural Resources and Mines and Energy for views and/or comments for the application to purchase a portion of Unallocated State Land described as part of Lot 2 on plan AP5118, Area B (shown in drawing CNS20/027 ) which adjoins the rear of Lot 6 on plan MPH4568, Mount Isa.

It is recommended that Council offer no objection to this application to purchase Area B subject to the lot being amalgamated into Lot 6 on plan MPH 4568 and that Council requests the State to advise the applicant that the subject Area B is located within the Scenic Rim Overlay which will impact the potential to develop the area.

Additionally, as the existing buildings located on Unallocated State Land Lot 2 on plan AP5118 do not have building approvals, the applicant is required to obtain all relevant permits and approvals for structures/buildings located within Area B and, any vehicles, structures and debris situated outside Area B is to be removed from Lot 2 on plan AP5118. This is to ensure the matter is not transferred onto Council.

Furthermore, Council advise the State that access to the rear of Lot 6 on plan MPH4568 is only achievable by traversing Unallocated State Land, Lot 2 on plan AP5118, and should the State offer continued access via Unallocated State Land Lot 2 on plan AP5118, Council will not agree to the creation of a dedicated road, only an access easement.

## RECOMMENDATION

Please refer to the front page of this report for Officer's recommendation.

# OFFICER'S REPORT



## ITEM 7.4

**TO** The Mayor, Deputy Mayor and Councillors  
**OFFICER** Land Use Coordinator  
**AGENDA** 07.10.2020 Council Ordinary Meeting  
**FOLDER ID** # 117847

**SUBJECT** Application for Conversion to Freehold  
**LOCATION** Lot 34 on Crown Plan M758146, Mount Isa

### EXECUTIVE SUMMARY

The Department of Natural Resources, Mines and Energy has requested Council's views or requirements in relation to an application for conversion to freehold tenure over the area described as Lot 34 on Crown Plan M758146, Mount Isa.

### OFFICER'S RECOMMENDATION

**THAT** Council advise the Department of Natural Resources, Mines and Energy that Council SUPPORTS this application for conversion to Freehold tenure over the land described as Lot 34 on Crown Plan M758146, Mount Isa, with all costs associated with the Freehold conversion to be met by the applicant.

### BUDGET AND RESOURCE IMPLICATIONS

Not applicable.

### BACKGROUND

In the mid 1990's the State offered the landowners of Mount Isa the opportunity to convert their land from Miner's Homestead Perpetual Lease to Freehold Lease. The majority of landowners took up this offer, however, some opted not to convert to freehold but alternatively, lease the land in perpetuity by way of a Non-competitive Lease from the State.

The owners of currently hold a Non-Competitive Lease and would like to convert their lease to freehold tenure.

### LINK TO CORPORATE PLAN

Not applicable.

### CONSULTATION (Internal and External)

- |                                     |                        |                 |
|-------------------------------------|------------------------|-----------------|
| • Engineering Services              | • Water and Sewer      | • Local Laws    |
| • Compliance and Utilities Services | • Environmental Health | • Finance       |
| • Technical Services                | • Waste Management     | • Town Planning |

Please refer page 5 for comments

### LEGAL CONSIDERATIONS

Not applicable.

### POLICY IMPLICATIONS

Not applicable.



# OFFICER'S REPORT



## RISK IMPLICATIONS

Not applicable.

## ATTACHMENTS

- Attachment 1: General & Site-Specific Information

## REFERENCE DOCUMENT

- Correspondence from the Department of Natural Resources Mines & Energy Doc ID # 105597

<b>Report Prepared by:</b> Land Use Coordinator Development and Land Use 14.09.2020	<b>Report Authorised by:</b> Interim Chief Executive Officer Executive Services 07.10.2020
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## ATTACHMENT 1

### General & Site-Specific Information

# OFFICER'S REPORT



## GENERAL & SITE-SPECIFIC INFORMATION

### Report Summary

In the mid 1990's the State offered the landowners of Mount Isa the opportunity to convert their land from Miner's Homestead Perpetual Lease to Freehold Lease. The majority of landowners took up this offer, however, some opted not to convert to Freehold but alternatively, lease the land in perpetuity by way of a Non-competitive Lease from the State.

The owners currently hold a Non-Competitive Lease and have made application to the Department of Natural Resources, Mines and Energy to convert their lease to Freehold tenure. The State have now requested Council's views or requirements on this application for conversion.

### Subject Land

The subject land, described as Lot 34 on Crown Plan M758146, is situated in the suburb of Sunset, Mount Isa, and has a total area of 0.0607 hectares. The lot is zoned Low-density residential.

### Locality Map



# OFFICER'S REPORT



## **Non-competitive Lease**

A Non-Competitive Lease identifies the land as being leased to the lessees in perpetuity with the rent being determined at a percentage of the current land value; effectively meaning that the leaseholder never owns the land outright but rather leases from the State and pays the applicable determined rent per annum.

## **Freeholding Lease**

A Freeholding Lease tenure can be granted to a person who holds a grazing Homestead Perpetual Lease, Special Lease or a Non-competitive Lease, and who elects to pay the purchase price for their lease to be converted to Freehold land.

## **Converting from Non-Competitive Lease to Freehold**

The State provides the applicant with a letter of offer containing conditions to convert the subject land which include (where required) addressing Native Title, undertaking a survey plan and plan registration, and paying the prescribed purchase price in full within the required timeframes.

The purchase price of the lot is based on the current unimproved value of the land on the day the Minister receives the application and the State's administrative charges.

## **Internal Assessment**

This application was forwarded to the following Council Departments for their views and comments:

- |                                     |                        |                 |
|-------------------------------------|------------------------|-----------------|
| • Engineering Services              | • Water & Sewer        | • Local Laws    |
| • Compliance and Utilities Services | • Environmental Health | • Finance       |
| • Technical Services Works Depot    | • Parks & Grounds      | • Town Planning |
| • Waste Management                  | • Revenue              | • Building      |

Environmental Health section advised that they have no issues in regard to this application and, other than the below, no other comments were received.

## **Planning & Building Comments** *(provided by Planning Officer)*

Town planning and building comments for application for Conversion to Freehold Lease over the land described as Lot 34 on plan M758146 are as follows:

### **Zoning**

Under the recently adopted City of Mount Isa Planning Scheme 2020, Lot 34 on plan M758146 is zoned Low-density Residential and the use of a Dwelling House is nominated to be Accepted Development (subject to requirements).

### **Existing Use**

Council records also indicate that the dwelling at Lot 34 on plan M758146 was constructed in 1968 with the use of the existing dwelling house being considered as an as-of-right use.

## **CONCLUSION**

This application for conversion to Freehold will bring the property tenure into line with the majority of lots in the Mount Isa area. Given the applicant will be required to bear all costs associated with the conversion to Freehold, this application will have little impact on Council.

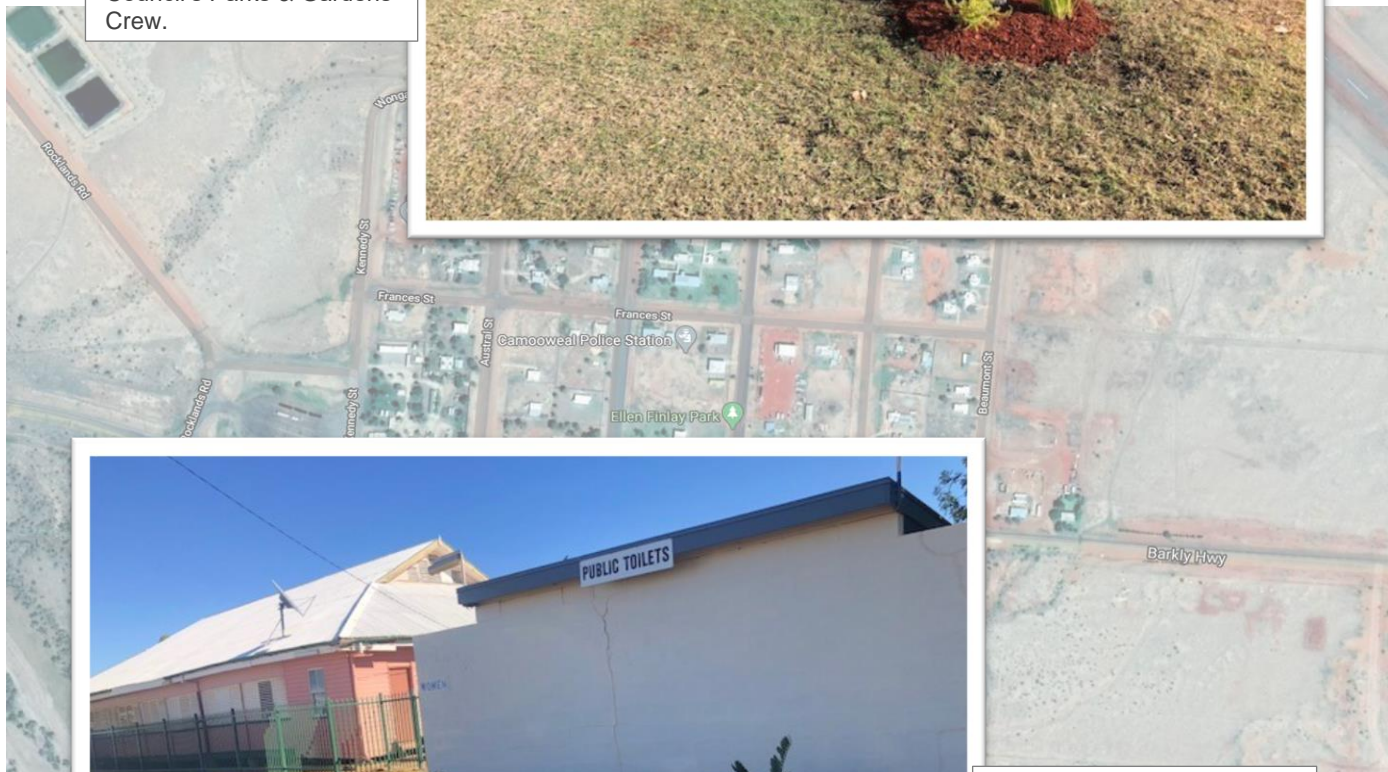
## **RECOMMENDATION**

Officer's recommendation is on page 1 of this report.



## ITEM 8.1

New garden beds established in the vicinity of Camooweal's Town Hall by Council's Parks & Gardens Crew.



Crews also conducted some maintenance works, including repairs to irrigation.

## 1 PROJECTS

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Main project focus has been on progressing through funded projects already commenced such as:

- Markham Valley Road medium beautification
- Transfield/Brett Avenue Shared Cycle Path Design
- Barkly Highway Shared Cycle Path Design
- Outback Self-guided itinerary walking trails for bird watchers and hikers
- Waste Management Facility – Transfer Station, Tip Shop and Inspection Station

Public consultation has been completed for:

- Gallipoli Park Recreation Development

Planning & Design is currently in progress for:

- 2020 City Christmas Tree and decorations
- Pamela/Deighton/Isa Street Intersection Redevelopment
- Pamela/Trainer Street Intersection Redevelopment
- Family Fun Precinct Redevelopment Stage 2
- Smart Water Meters
- Materials Recovery Facility
- ArcGIS implementation

Contracts are close to being issued for the following projects:

- Outback at Isa Masterplan

## 2 FUNDING

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- Technical Services are waiting on the variation request outcome for Works for Queensland (W4Q) to reallocate money to priority projects related to the cemetery and water reservoirs.
- Project nominations have been accepted under the Local Roads and Community Infrastructure Program (LRCI) to include CCTV Implementation Program and Camooweal Facilities Refurbishment/Upgrades.
- The Expression of Interest (EOI) to the new Walking Network Pilot Program offered by the Department of Transport & Main Roads (DTMR) has only just been notified of its success at end of month. Initiation meeting and agreement details to follow.
- Technical Services recently submitted a nomination for the 2021/22 Blackspot Program for Miles Street and Mary Street Intersection Redevelopment and is awaiting outcome.
- Procurement and planning underway for road related funded works, with majority of rural works commencing after the wet season where possible.

## 3 BUDGET

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Please refer to 2.1 to 3.4 for the overall performance in the Engineering department. Please see also Corporate and Financial Services report.

## 4 TECHNICAL SERVICES

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The Technical Services team have dealt with a number of staff leave absences this month, including administration staff, and Technical Services Coordinator. Current team members have also been assisting with the Engineering Works Department with their absent personnel, including a 6 month relocation contract of a Technical Services administration officer.

A number of Works on Council Property applications, predominately residential driveways, have come in and are will be processed for payment required prior to undertaking assessments.

The project officers are working efficiently through development of the Project Management Framework documentation. The Team have collectively been finalising the Integrated Project Management Plan in template form this month. Key documents already drafted or nearing review stage include:

- Cost Management:
  - Procedure for Cost Management (developing budgets and controlling costs)

- Cost control and estimating register
  - Procurement checklists
- Quality Management:
  - Procedure for Quality Control and Quality Assurance
  - Quality Control Register
- Risk Management:
  - Procedure for Risk Management
  - Risk Register
- Scope Management:
  - Procedure for scope development and scope control
  - Scope Definition Statement template
- Time Management:
  - Procedure for time management
- Gateway Checklists and Approval Certificates
- Continuous Improvement guidelines and templates
- Professional Development guidelines and templates
- Project registers for Issues, Changes and Lessons Learned
- Post Implementation Review template

Development of Capital Works Program processes is ongoing in conjunction with Corporate & Financial Services.

## **5 RURAL AND URBAN – MOUNT ISA**

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Training has been provided for the Jet Patcher, with patches being filled around town in the truck. Sweeping has continued for the month both in the CBD and around the city streets with both machines back up and running.

Line marking has continued for the month of September with the crew still remarking streets around town.

General maintenance and replacement of signage that have faded with time or have been vandalised has also continued for the month.

Waste Transfer Station signs targeted for clean-up.

## **6 RURAL AND URBAN - CAMOOWEAL**

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Camooweal operations have continued as normal during the month with general maintenance being carried out around the town with both the crew back at work. New gardens have been created in front of the town hall and some irrigation have been fixed.

## **7 CONCRETE BATCH PLANT**

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Concrete production for the month of September has remained steady with a total of 179.8m<sup>3</sup> produced. Upcoming projects are beginning to commence so we expect to see an increase in production over the coming months.

## **8 WORKSHOP**

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This month the team have focused efforts on assisting the construction department with welding practices and improvements to equipment. In addition to routine servicing and general repairs, the workshop has implemented changes to the work environment to improve on safe environmental practices. Safety checks have also been conducted to ensure safe work practices, particularly with electrical equipment.

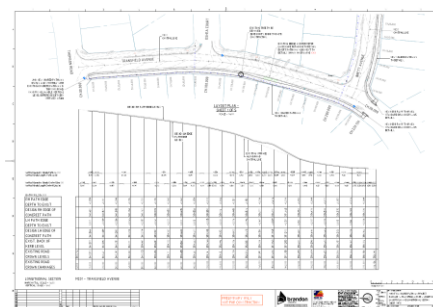
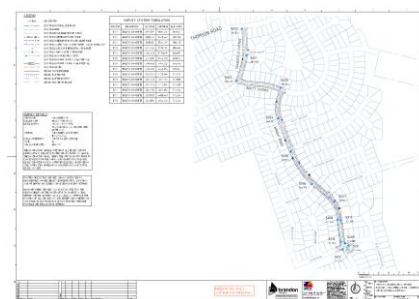
### 1.1 MOUNT ISA MEMORIAL CEMETERY

<b>CURRENT STATUS</b>	90% Completed
<b>START DATE</b>	Sept 2019
<b>EST.COMPLETION DATE:</b>	March 2021
<b>FUNDING SOURCE:</b>	W4Q (Round 3)
<b>BUDGET:</b>	\$600K
<b>EXPENDITURE TO DATE:</b>	\$555,010
<b>SCOPE:</b>	Reconstruct pavement to include widening for additional parking. Resurface using two coat seal. Construct islands to separate and organise traffic flow. Upgrade planter beds at entrance. Upgrade hard stand area for monument.
<b>PROGRESS UPDATE:</b>	Internal earthworks are 85% complete. The extra retaining blocks have arrived and will be completed mid-October.



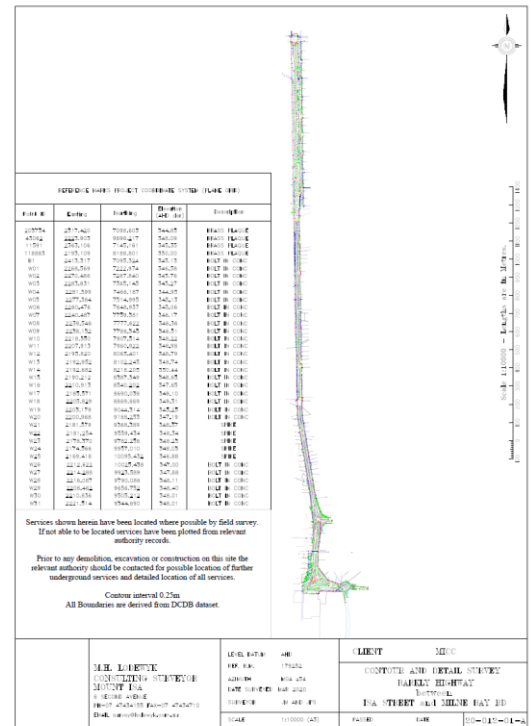
### 1.2 TRANSFIELD / BRETT AVENUE PCNP SHARED PATH DESIGN & CONSTRUCTION

<b>CURRENT STATUS:</b>	Design – 60% Completed
<b>START DATE:</b>	Feb 2020
<b>EST.COMPLETION DATE:</b>	Oct 2020
<b>FUNDING SOURCE:</b>	Cycle Network LG Grants \$70,000 Council \$70,000
<b>BUDGET:</b>	\$140,000
<b>EXPENDITURE TO DATE:</b>	\$21,372
<b>SCOPE:</b>	This project will deliver design and construction over 390 metres of 2.5-metres-wide shared path along the western side of Transfield Avenue and the Southern side of Brett Avenue. Council will continue the design only of Wright Road, which terminates at the intersection of Suter Road for future staged construction.
<b>PROGRESS UPDATE:</b>	Wright Road design completed. Following feedback from TMR, Council has received quote from designer for amended design for Transfield and Brett Avenues. Preliminary drawings scheduled for submission Oct 2020.



### 1.3 BARKLY HIGHWAY – PCNP SHARED PATH DESIGN

<b>CURRENT STATUS:</b>	Design – 7% Completed
<b>START DATE:</b>	Feb 2020
<b>EST.COMPLETION DATE:</b>	June 2020
<b>FUNDING SOURCE:</b>	Cycle Network LG Grants \$30,000 Council \$30,000
<b>BUDGET:</b>	\$60,000
<b>EXPENDITURE TO DATE:</b>	\$35,000
<b>SCOPE:</b>	This project will deliver the detailed design of 3.2km of 2.5-3m wide shared path along the Barkly Highway from the Isa Street/Fourth Avenue intersection to Milne Bay Road. Markham Valley Road will be used as an alternative to the Barkly Highway where possible.
<b>PROGRESS UPDATE:</b>	Site visit planned with TMR and Designer to clarify TMR requirements was cancelled due to Covid-19 restrictions. Subsequently, consultant is preparing high level desktop options with the aim of selecting a preferred option for consideration by TMR.



### 1.4 MARKHAM VALLEY MEDIAN BEAUTIFICATION

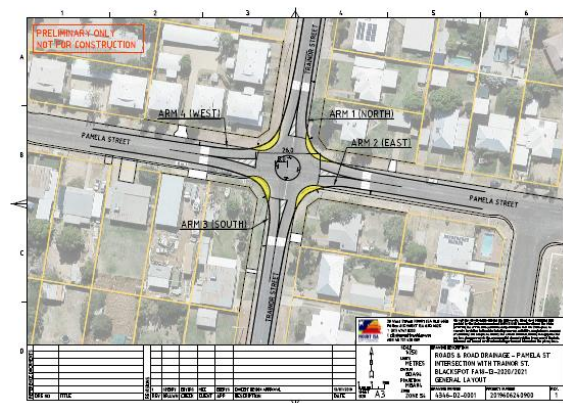
<b>CURRENT STATUS:</b>	Construction – 40%
<b>START DATE:</b>	Sept 2019
<b>EST.COMPLETION DATE:</b>	Dec 2020
<b>FUNDING SOURCE:</b>	W4Q
<b>BUDGET:</b>	\$240,000
<b>EXPENDITURE TO DATE:</b>	\$68,655
<b>SCOPE:</b>	Frequent pedestrian resting areas constructed and landscaped along a proposed shared path beginning at the intersection of Markham Valley Road and Owen Stanley Road and continuing north along the left side of Markham Valley Road terminating at Milne Bay Road.
<b>PROGRESS UPDATE:</b>	Concrete pads and footpath portions completed. Water connection to concrete pads by Council progressing. Quotes received for 1) refurbishment and placement of historical mining plant; and 2) concrete kerbing on Barkly Highway. Currently reviewing alternative options due to safety and budget issues.





### 1.7 PAMELA/TRAINOR STREET BLACKSPOT

<b>CURRENT STATUS:</b>	Planning
<b>START DATE:</b>	July 2019
<b>EST.COMPLETION DATE:</b>	June 2021
<b>FUNDING SOURCE:</b>	Black Spot Program 2020-21
<b>BUDGET:</b>	\$100,000
<b>EXPENDITURE TO DATE:</b>	\$0
<b>SCOPE:</b>	Installation of roundabout
<b>PROGRESS UPDATE:</b>	RFQ package for detailed design has been released and closes on Friday 9 October.



**Request for quotation**

**DESIGN SERVICES**

**SECTION A - PROJECT INFORMATION**

1. (The Client) invites you to submit a quotation for the Services described in Appendix A - Scope (The Services) in accordance with the contract contained in Appendix B - Contract (The Contract).

**The Client's Representative:** Mount Isa City Council  
**The Client's Representative:** Elizabeth Ryan, Technical Services Coordinator  
**Contact Details:** elizabeth.ryan@mountisa.qld.gov.au  
**Project:** Mount Isa - Pamela/Trainor Street Intersection Roundabout  
**Contract Number:** 20-2020-00000  
**Site:** Intersection of Pamela Street and Trainor Street, Mount Isa  
**Short Description of:** Detailed design of intersection, subsequent (three) roadworks  
**Services:**

**SECTION B - QUOTATION INFORMATION**

**Quotation Submission**

2. Your quotation submission must meet the following requirements in order to be deemed compliant must be:

**Quotation Box Address:** Local Buy Tender Portal  
 SubmissionAddress@mountisa.qld.gov.au

**Quotation Closing Time:** No later than 2:00pm AEST on 9 October 2020

**Quotation Validity Period:** The quotation must remain valid for the duration of the project, for the whole of the Services described in the Scope in accordance with the Contract.

**Format of Quotation:** A formal quotation of being displayed on any of the following applications:  
 C. Microsoft Office Word  
 A. Adobe Reader  
 B. Microsoft Excel  
 Accompanied by all information and documentation required by the Appendix C - Response Submissions

**Maximum Page Limit:** 10

### 1.8 SMART WATER METER

<b>CURRENT STATUS:</b>	Planning
<b>START DATE:</b>	Sept 2019
<b>EST.COMPLETION DATE:</b>	Dec 2021
<b>FUNDING SOURCE:</b>	Local Government Grants and Subsidies Program - \$1,766,720.95 MICC - \$1,179,573.96
<b>BUDGET:</b>	\$2,946,294.91
<b>EXPENDITURE TO DATE:</b>	Nil
<b>SCOPE:</b>	Installation of automatic meter reading devices to all water service connections within Mount Isa and creation of District Metered Areas (DMA's) to reduce operating costs, non-revenue water and greater accuracy for the end user.
<b>PROGRESS UPDATE:</b>	An extension to the funding deadline has been granted. Project deadline is now 31 December 2021. Collaboration with Toowoomba Regional Council has resulted in permission to utilise their Function Specification and Tender Documents as a basis for Mount Isa's documents. An RFQ has been issued for a Consultant to review all work done to date, make a recommendation on the best implementation method and incorporate this information into Toowoomba's existing functional specification and tender documents.

### 1.9 CHRISTMAS IN THE CITY

<b>CURRENT STATUS:</b>	Planning
<b>START DATE:</b>	August 2020
<b>EST.COMPLETION DATE:</b>	30 October 2020
<b>FUNDING SOURCE:</b>	Council
<b>BUDGET:</b>	To be finalised
<b>EXPENDITURE TO DATE:</b>	\$0
<b>SCOPE:</b>	To set up and decorate the Council Christmas tree and decorate the Council Admin Building, Civic Centre and the Camooweal Hall with lights and Christmas décor. Operational works are set to commence early September to be up in time for Christmas carols on November 13/14.
<b>PROGRESS UPDATE:</b>	Currently preparing a briefing note for the EMT to show resources required. A schedule has been completed to show the time frame for this project. Quotations being arrangement from prequalified contractors. Handover required due to change of responsible project officer. It is advised that no decorations will be hung from the Civic Centre due to renovations this year.

### 1.10 SELF-GUIDED BIRD WATCHING

<b>CURRENT STATUS:</b>	Planning
<b>START DATE:</b>	August 2020
<b>EST.COMPLETION DATE:</b>	November 2020
<b>FUNDING SOURCE:</b>	Maturing the tourism infrastructure pipeline in North West Queensland
<b>BUDGET:</b>	\$75,000
<b>EXPENDITURE TO DATE:</b>	\$0
<b>SCOPE:</b>	Develop self-guided drive and walking trails for visitors and bird watchers which will support eco-tourism initiatives and enhance the type of tourism activities on offer in Mount Isa. Scope of Works covers the design and implementation of the requested signage, visitor resources and road markers to identify sites.
<b>PROGRESS UPDATE:</b>	Negotiations have been occurring with external stakeholders with regards to a proposed Horse Agistment Paddocks Wetland. Just prior to end of Month, Council's contractor submitted their draft of the bird watching strategy, including an analysis of the sites visited with recommendations. This has yet to be reviewed and will be actioned within the coming weeks with more detailed update to follow.



## 1.11 ARCGIS IMPLEMENTATION

<b>CURRENT STATUS:</b>	Workshop Outputs Under Review
<b>START DATE:</b>	Dec 2019
<b>EST.COMPLETION DATE:</b>	Dec 2020
<b>FUNDING SOURCE:</b>	Council
<b>BUDGET:</b>	\$120,000
<b>EXPENDITURE TO DATE:</b>	\$99,425.99 (including software licence costs)
<b>SCOPE:</b>	Replacement of Council's mapping system for the release of public maps and ensure the capability for mobile viewing applications and data collection across the whole organisation.

<b>PROGRESS UPDATE:</b>	Various stakeholder workshops were scheduled out across Council sections with Esri consultants via video conferencing due to COVID restrictions.
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Outputs from the Workshops have been put together into a “straw man diagram” for discussions with Project Manager and Executive Management Team regarding the priority areas as identified and compiled by Esri.

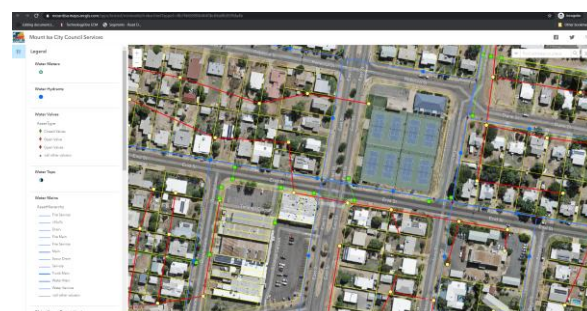
A lack of documented structure of the ArcGIS software ownership in regards to server maintenance (IT) and responsibilities for system configuration (Technical Services) has been identified.

ArcGIS Online is being used for the Smart Water Meter Dashboard.



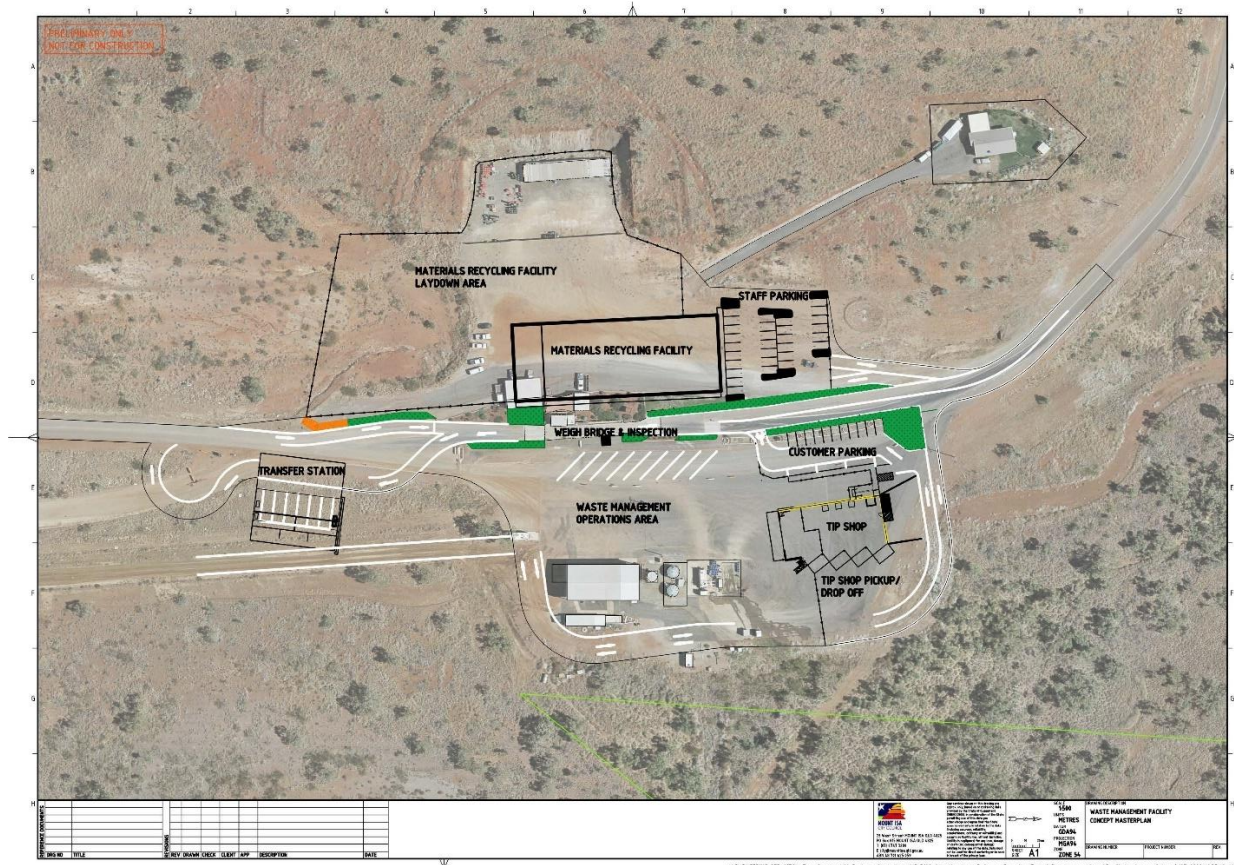
## High-level Implementation Road Map – Core Themes

- Strategy & Governance
- Information
- Technology
- Programs (People & Capability)
- Communications and Outreach



### 1.12 MATERIALS RECOVERY FACILITY (MRF)

<b>CURRENT STATUS:</b>	Planning
<b>START DATE:</b>	June 2020 – Planning May 2021 - Construction
<b>EST.COMPLETION DATE:</b>	Nov 2022
<b>FUNDING SOURCE:</b>	Building Better Regions: - \$6,060,131
<b>BUDGET:</b>	Planning; - \$150,000 Design and Construct: \$8,801,508
<b>EXPENDITURE TO DATE:</b>	Nil
<b>SCOPE:</b>	Design, Construction and Project Management of a purpose built building to hold a Material Recovery Facility (MRF), the installation of Material Recovery Equipment as well as construction of laydown areas for recycling residential resource waste and covered storage of products.
<b>PROGRESS UPDATE:</b>	<p>Undertaking planning activities:</p> <ul style="list-style-type: none"> <li>• Consultant is progressing with work to determine MRF operations best practice including a review of current waste data and composition.</li> <li>• Consultation has begun with other Councils in the region regarding the possibility of them supplying material to the MRF.</li> <li>• End market uses are being contacted for potential use/selling of products produced by the MRF.</li> <li>• Storage Shed Tender documents have been completed. Tender to be issued in early October.</li> </ul> <p>Negotiation of funding agreement has been ongoing. Deed is expected to be issued very shortly.</p>



### 1.13 FAMILY FUN PRECINCT REDEVELOPMENT – STAGE 2

<b>CURRENT STATUS:</b>	Planning
<b>START DATE:</b>	Construction – Sept 2020
<b>EST.COMPLETION DATE:</b>	Dec 2022
<b>FUNDING SOURCE:</b>	Building Our Regions \$3,756,500, MICC \$1,355,000
<b>BUDGET:</b>	\$5,111,500
<b>EXPENDITURE TO DATE:</b>	\$16,050
<b>SCOPE:</b>	<ul style="list-style-type: none"> <li>• Installation of new strategically placed shade structures throughout</li> <li>• Security upgrades including fit-for-purpose fencing and lighting</li> <li>• Re-surfacing and irrigation upgrades in high use areas</li> <li>• Replacement and installation of new play equipment, free exercise equipment and high impact park furniture throughout</li> </ul>

**PROGRESS UPDATE:** Funding deed has been signed and returned, waiting for final issue. Initial Funding milestone paid upfront. RFQs for Lifeguard Fit Out and Skate Bowl Replacement have been released, closing on Friday 9 October. RFQ for fencing installation has been finalised and ready for issuing.



### 1.14 OUTBACK AT ISA MASTERPLAN

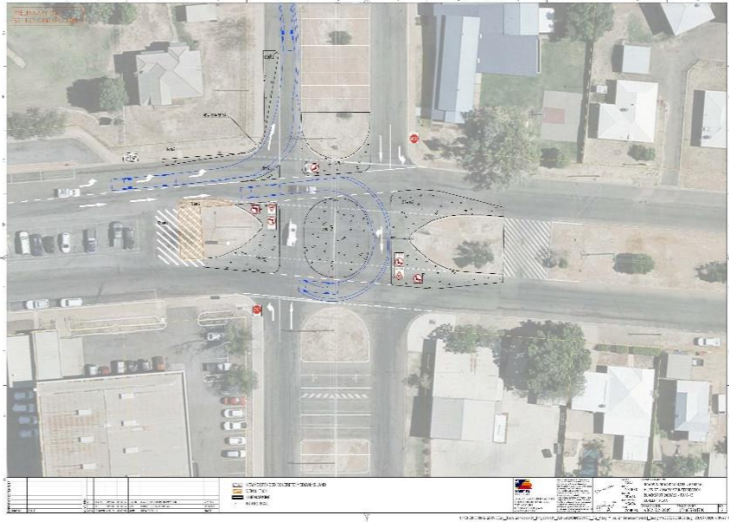
<b>CURRENT STATUS:</b>	Planning
<b>START DATE:</b>	August 2020
<b>EST.COMPLETION DATE:</b>	November 2020
<b>FUNDING SOURCE:</b>	Maturing the tourism infrastructure pipeline in North West Queensland
<b>BUDGET:</b>	\$75,000
<b>EXPENDITURE TO DATE:</b>	\$0
<b>SCOPE:</b>	Develop a Master Plan for Mount Isa's Outback at Isa facility, to support a sustainable future and enhance the economic viability and vibrancy. The report aims to effectively capitalise on opportunities to improve the visual and aesthetic qualities, amenity and attractiveness of the centre.
<b>PROGRESS UPDATE:</b>	A lengthy evaluation of 23 RFQ submissions was conducted using a staged elimination process with the final shortlisted submissions undergoing a thorough scored evaluation process. Additional stakeholder engagement process was undertaken to ensure the selected submission was fit for purpose. Council resolution for award was passed on 23 <sup>rd</sup> September. Budget risks have been identified which need to be resolved before issuing the contract.

### 1.15 TIP SHOP & WASTE TRANSFER STATION

<b>CURRENT STATUS:</b>	Detailed Design
<b>START DATE:</b>	April 2020
<b>EST.COMPLETION DATE:</b>	June 2021
<b>FUNDING SOURCE:</b>	Works 4 Qld Rd 3 - \$695,076.03 MICC - \$70,000
<b>BUDGET:</b>	Construction: \$695,076.03 Detailed Design: \$70,000
<b>EXPENDITURE TO DATE:</b>	Nil
<b>SCOPE:</b>	Design and construction of new Waste Transfer Station (WTS) and conversion of existing WTS and tunnel into a tip shop.
<b>PROGRESS UPDATE:</b>	Currently undergoing detailed design for the new WTS. Safety in Design workshop along with a 75% design review has been undertaken. Geotechnical investigation for new WTS site has taken place and report has been received.



## 2.1 FUNDING APPLICATIONS AWAITING DECISION

Fund Name	Government Department	Application Scope	Fund Contribution	Council Contribution
Blackspot 2021/22	Department of Transport and Main Roads	<p><b><u>Miles Street and Mary Street Intersection Redevelopment</u></b></p> <p>Intersection redevelopment involving new centre-median site preparation and construction. Extension of both carriageways existing centre-refuges to clearly align traffic flow and facilitate one-lane access. Installation of a channelized left turn from West onto Mary Street to facilitate the removal of the second traffic lane entering the intersection. Installation of new Stop and Give Way signage at all entrances to intersection, located on adjacent medians. Installation of appropriate warning signs to inform of changed conditions at/within intersection. Directional line marking in all roadway areas affected by proposed changes.</p> 	255,500	-
Principal Cycle Network Program (PCNP)	Department of Transport and Main Roads	<p><b><u>Thomson Road Construction Stage 2</u></b></p> <p>Construction of a min 2.5m wide shared off-road cycle path along the Southern side of Thomson Road referred to as stage 2 works, with the approximate total length being 670m.</p>	105,000	105,000
Principal Cycle Network Program (PCNP)	Department of Transport and Main Roads	<p><b><u>Twenty Third Avenue Construction</u></b></p> <p>construction of a min 2.5m wide shared off-road cycle path along one side of Twenty Third Avenue, with the approximate total length being 600m.</p>	100,000	100,000
<b>Total</b>			<b>460,500</b>	<b>205,000</b>

## 2.2 FUNDING AWARDED THIS MONTH

Fund Name	Government Department	Funding Round/Period	Projects	Total Project Budget	Fund Contribution	Council Contribution
Walking Network Pilot Program	Department of Transport and Main Roads	2020-2021	<p>If successful, the program will encompass the following:</p> <ul style="list-style-type: none"> <li>engage relevant stakeholders</li> <li>develop a walking network plan for the nominated precinct (up to 2km radius around a nominated activity centre)</li> <li>develop a works program (including options, high level cost estimates and priorities)</li> <li>support preparation of required materials for Council approval</li> <li>prepare evaluation plans to assess the impact of projects once complete</li> </ul> <p><b><i>*Initiation meeting and agreement to follow</i></b></p>	150,000	150,000	-
<b>Total</b>				<b>150,000</b>	<b>150,000</b>	<b>-</b>

## 2.3 FUNDING UNSUCCESSFUL THIS MONTH

Nil

## 2.4 END OF MONTH STATUS OF ACTIVE FUNDING

Fund Name	Government Department	Funding Round/Period	Projects	Total Project Budget	Fund Contribution	Council Contribution
Active Community Infrastructure	Department of Housing and Public Works/ Sport and Recreation	Round 1	Gallipoli Park Activate Play Space	895,000	895,000	-
Betterment Program – Flood Damage MICC.0004.1819	Queensland Reconstruction Authority	2019-2021	Floodway Construction – Lake Julius	516,159	492,159	24,000
Bridgestone Mining Solutions community involvement program	Bridgestone Mining Solutions Australia Pty Ltd (Private Non-Government)	2019-2020	The construction of 2 x shade shelters and park table seating at both Sunset Oval and Captain James Cook Oval.	34,792	34,792	-
Building Better Regions	Department of Infrastructure, Transport, Cities and Regional Development	Round 4	Recycling Initiative – Materials Recovery Facility <b>*Funding Agreement negotiation completed. Waiting for Deed documents to be issued.</b>	8,180,485	6,060,131	2,120,354
Building Our Regions	Department of State Development, Manufacturing, Infrastructure and Planning	Round 5	Stage 2 of the Mount Isa Family Fun Precinct Redevelopment	4,915,000	3,715,000	1,200,000
Local Government Grants and Subsidies (LGSSP)	Department of Local Government Racing and Multicultural Affairs	2019-21	Non-Revenue Water Smart Metering Initiative	2,943,958	1,766,720	1,177,238
Local Roads and Community Infrastructure Program (LRICI)	Department of Infrastructure, Transport Regional Development & Communications		CCTV Implementation Program Camooweal Hall Floor Refurbishment Camooweal Facilities Refurbishment/Upgrades	1,009,519	1,009,519	-
North West Minerals Province Economic Transition Strategy	Department of Innovation and Tourism Industry Development	2019-2020	Development of a Master plan of Outback at Isa facility	75,000	75,000	-
			Development of tourism self-guided itinerary to include bird watching	75,000	75,000	-
Principal Cycle Network Program (PCNP)	Department of Transport and Main Roads	Round 1, 2018-19	Thomson Road (Construction)	199,900	99,950	99,950
Principal Cycle Network Program (PCNP)	Department of Transport and Main Roads	2019-2020	Barkly Highway Shared Cycle Path Design	60,000	30,000	30,000
Principal Cycle Network Program (PCNP)	Department of Transport and Main Roads	2019-2020	Transfield Ave to Wright Rd (Shared off Road Cycle Path) Stage 1	140,000	70,000	70,000
Queensland Black Spot Program	Department of Transport and Main Roads	2020-2021	Isa / Pamela / Deighton Street Intersection Redevelopment	400,000	250,000	150,000
Queensland Black Spot Program	Department of Transport and Main Roads	2020-2021	Pamela Street and Trainor Street Intersection Redevelopment	100,000	100,000	-
Reconstruction of Essential Public Asset – Flood Damage MICC.12.18	Queensland Reconstruction Authority	2018-2020	Regional Road Reconstruction – All Roads	4,848,631	4,757,900	90,713
Reconstruction of Essential Public Asset – Flood Damage MICC.0005.1819	Queensland Reconstruction Authority	2019-2021	Regional Road Reconstruction – Mt Oxide, Gunpowder, Urandangi	3,135,124	3,052,499	82,625
Roads & Transport Alliance TIDS	Department of Transport and Main Roads via NWQRRGTG	2019-2020	Funding for various rural roads related projects	930,000	465,000	465,000
Roads to Recovery (R2R)	Department of Infrastructure, Regional Development and Cities	2019-2024	Funding for various City Streets/ Rural Roads related projects	5,047,594	5,047,594	-
Works for Queensland Program (W4Q)	Department of Local Government, Racing and Multicultural Affairs	Round 3, 2019-21	Medians, Parks & Open Spaces Upgrades – Landscaping and civil maintenance and upgrades	900,000	900,000	-
			Cemetery Upgrades Stage 2 – Construct access and service roads. Installation of irrigation system, landscaping and security fencing	600,000	600,000	-
			Tip Sales Shop	695,076	695,076	-
			Tanker Waste Receiving Facility – Construct a new facility at the Mount Isa Wastewater Treatment Plant to receive and analyse tanker waste	350,000	350,000	-
			Environmental Evaluation of Landfill Site – Establish data required for groundwater monitoring. Construct ground water testing bores	250,000	250,000	-

Fund Name	Government Department	Funding Round/Period	Projects	Total Project Budget	Fund Contribution	Council Contribution
Works for Queensland Program (W4Q) COVID	Department of Local Government Racing and Multicultural Affairs	2020-2021	Water main replacement program	500,000	500,000	-
			Sewer main replacement program	850,000	730,000	120,000
			Valve Replacement Program	350,000	350,000	-
			Upgrades to Water Reservoirs	990,000	990,000	-
Total				\$38,991,238	\$33,361,340	\$5,629,880

## 2.4 COMPLETED FUNDING

Fund Name	Government Department	Funding Round/Period	Projects	Total Project Expenditure	Total Project Budget	Fund Contribution	Council Contribution
Bridges Renewal Program	Department of Infrastructure and Regional Development	Round 3, 2018-20	Isa Street Bridge Replacement *Project scope increased to include the roundabout intersection	7,687,202	5,739,000	3,504,500	4,182,702 (Includes \$635,000 other State Funding)
Building Better Regions Fund (BBRF) – Infrastructure Projects Stream	Department of Industry, Innovation and Science	Round 3, 2019-20	Captain Cook and Sunset Oval Floodlighting Installation	589,985.45	589,859	442,394	147,465
Maturing the Infrastructure Pipeline Program (MIPP)	Department of State Development, Manufacturing, Infrastructure and Planning	Round 2, 2018-20	GIS Datasets	117,610.25	130,000	130,000	-
			Mount Isa Transport and Logistics Centre – Feasibility study	344,116	345,454.55	344,116	-
North West Minerals Province Economic Transition Strategy	Department of Innovation and Tourism Industry Development	2019-2020	Development of a virtual reality experience as part of the Riversleigh Fossil Centre – Big Bird (Dromornithid) LED wall with interactivity	152,177.22	150,000	150,000	
Outback Tourism Infrastructure Fund	Department of Innovation, Tourism Industry Development and the Commonwealth Games	Round 1	Riversleigh Fossil Centre Revitalisation	2,045,837.88	2,101,213	1,230,000	815,837.88
Principal Cycle Network Program (PCNP)	Department of Transport and Main Roads	Round 1, 2018-19	Thomson Road (Design Only)	21,812	40,000	10,906	10,906
Principal Cycle Network Program (PCNP)	Department of Transport and Main Roads	Round 2, 2018-19	Twenty-third and Fourth Avenue (Design only)	38,222.79	45,000	19,111.40	19,111.40
Queensland Black Spot Program	Department of Transport and Main Roads	2018-2019	Camooweal Street/ Mary Street Intersection Upgrade	549,957.26	351,000	305,000	244,957.26
<b>Total</b>				<b>\$11,546,921</b>	<b>\$9,491,527</b>	<b>\$6,136,027</b>	<b>\$5,420,980</b>

Report date: 30/09/2020  
33.4% of year elapsed

**3.1 TECHNICAL SERVICES**

Cost Centre		Annual		YTD				This Month				Comment
No.	Description	Budget	Budget Depleted	Budget	Actual Expense	Variance	Status	Budget	Actual Expense	Variance	Status	
5100-2110	Technical Services	\$ 1,555,000.00	13%	\$ 400,465.75	\$ 205,980.00	\$ 194,485.75	Under Budget	\$ 161,890.41	\$ 80,666.00	\$ 81,224.41	Under Budget	
Total		\$1,555,000.00	13%	\$ 400,465.75	\$ 205,980.00	\$ 194,485.75	Under Budget	\$ 161,890.41	\$ 80,666.00	\$ 81,224.41	Under Budget	

**3.2 RURAL & URBAN – MOUNT ISA OPERATIONS**

Cost Centre		Annual		YTD				This Month				Comment
No.	Description	Budget	Budget Depleted	Budget	Actual Expense	Variance	Status	Budget	Actual Expense	Variance	Status	
5500-2311	Urban Pavement & Drainage Main	\$ 1,611,000.00	21%	\$ 414,887.67	\$ 330,965.00	\$ 83,922.67	Under Budget	\$ 167,720.55	\$ 169,165.00	-\$ 1,444.45	Over Budget	
5516-2715	Street Cleaning Mount Isa	\$ 489,000.00	23%	\$ 125,934.25	\$ 112,199.00	\$ 13,735.25	Under Budget	\$ 50,909.59	\$ 59,345.00	-\$ 8,435.41	Over Budget	
Total		\$2,100,000.00	21%	\$ 540,821.92	\$ 443,164.00	\$ 97,657.92	Under Budget	\$ 218,630.14	\$ 228,510.00	-\$ 9,879.86	Over Budget	

**3.3 RURAL & URBAN – CAMOOWEAL OPERATIONS**

Cost Centre		Annual		YTD				This Month				Comment
No.	Description	Budget	Budget Depleted	Budget	Actual Expense	Variance	Status	Budget	Actual Expense	Variance	Status	
9500-2301	Camooweal Aerodrome	\$ 54,000.00	35%	\$ 13,906.85	\$ 19,011.00	-\$ 5,104.15	Over Budget	\$ 5,621.92	\$ 13,501.00	-\$ 7,879.08	Over Budget	
9500-2302	Camooweal Cemetery	\$ 14,000.00	29%	\$ 3,605.48	\$ 4,027.00	-\$ 421.52	Over Budget	\$ 1,457.53	\$ 1,736.00	-\$ 278.47	Over Budget	
9500-2303	Camooweal Garbage Collection	\$ 92,224.00	12%	\$ 23,750.84	\$ 11,356.00	\$ 12,394.84	Under Budget	\$ 9,601.40	\$ 7,265.00	\$ 2,336.40	Under Budget	
9500-2304	Camooweal Parks/Trees	\$ 97,000.00	31%	\$ 24,980.82	\$ 29,703.00	-\$ 4,722.18	Over Budget	\$ 10,098.63	\$ 13,088.00	-\$ 2,989.37	Over Budget	
9500-2305	Camooweal Refuse Tip	\$ 80,248.00	1%	\$ 20,666.61	\$ 869.00	\$ 19,797.61	Under Budget	\$ 8,354.59	\$ -	\$ 8,354.59	Under Budget	
9500-2306	Camooweal Street Cleaning	\$ 43,000.00	40%	\$ 11,073.97	\$ 17,068.00	-\$ 5,994.03	Over Budget	\$ 4,476.71	\$ 9,527.00	-\$ 5,050.29	Over Budget	
9500-2307	Camooweal Local Laws	\$ 6,000.00	24%	\$ 1,545.21	\$ 1,411.00	\$ 134.21	Under Budget	\$ 624.66	\$ 4.00	\$ 620.66	Under Budget	
Total		\$386,472.00	22%	\$ 99,529.78	\$ 83,445.00	\$ 16,084.78	Under Budget	\$ 40,235.44	\$ 45,121.00	-\$ 4,885.56	Over Budget	

### 3.4 WORKSHOP – PLANT AND EQUIPMENT MAINTENANCE

Cost Centre		Annual		YTD				This Month				Comment
No.	Description	Budget (To be finalised)	Budget Depleted	Budget	Actual Expense	Variance	Status	Budget	Actual Expense	Variance	Status	
2310-2331	Wages for Council Equipment	\$ 979,307.00	16%	\$ 252,205.09	\$ 152,812.00	\$ 99,393.09	Under Budget	\$ 101,955.25	\$ 73,448.00	\$ 28,507.25	Under Budget	
2310-2332	Fuel Expenses	\$ 630,000.00	19%	\$ 162,246.58	\$ 117,314.00	\$ 44,932.58	Under Budget	\$ 65,589.04	\$ 54,179.00	\$ 11,410.04	Under Budget	
2310-2333	Vehicle Damages	\$ 40,000.00	11%	\$ 10,301.37	\$ 4,249.00	\$ 6,052.37	Under Budget	\$ 4,164.38	\$ 1,430.00	\$ 2,734.38	Under Budget	
2310-2334	Vehicle Parts	\$ 430,000.00	18%	\$ 110,739.73	\$ 76,716.00	\$ 34,023.73	Under Budget	\$ 44,767.12	\$ 37,599.00	\$ 7,168.12	Under Budget	
2310-2335	Tyres and Batteries	\$ 125,000.00	19%	\$ 32,191.78	\$ 23,164.00	\$ 9,027.78	Under Budget	\$ 13,013.70	\$ 8,523.00	\$ 4,490.70	Under Budget	
2310-2336	External Labour & Parts	\$ 110,000.00	101%	\$ 28,328.77	\$ 111,175.00	-\$ 82,846.23	Over Budget	\$ 11,452.05	\$ 64,858.00	-\$ 53,405.95	Over Budget	
2310-2337	Rego & Insurance	\$ 195,000.00	0%	\$ 50,219.18	\$ -	\$ 50,219.18	Under Budget	\$ 20,301.37	\$ -	\$ 20,301.37	Under Budget	
2310-2401	Floating Plant & Loose Tools	\$ 30,000.00	47%	\$ 7,726.03	\$ 14,112.00	-\$ 6,385.97	Over Budget	\$ 3,123.29	\$ 8,554.00	-\$ 5,430.71	Over Budget	
Total		\$2,539,307.00	20%	\$ 653,958.52	\$ 499,542.00	\$ 154,416.52	Under Budget	\$ 264,366.21	\$ 248,591.00	\$ 15,775.21	Under Budget	

### 4.1 APPLICATIONS PROCESSED THIS MONTH

Classification category	Approved	Awaiting outcome	Not approved	Total
Dial Before You Dig	23	0	0	23
Permits	4	0	0	4
Applications	14	27	1	41
Works on Council Property	3	0	0	3
<b>Total</b>	<b>44</b>	<b>27</b>	<b>1</b>	<b>71</b>

### 4.2 ENQUIRIES PROCESSED THIS MONTH

Classification category	Answered
General	11
Plumbing Compliance	1
Technical Assessment	1
<b>Total</b>	<b>2</b>

### 4.3 SERVICE REQUESTS PROCESSED THIS MONTH

Classification category	Actioned
General Enquiry	2
Other	2
<b>Total</b>	<b>4</b>

### 4.4 COMPLAINTS PROCESSED THIS MONTH

NIL

### 5.1 URBAN PAVEMENT & DRAINAGE MAINTENANCE

	Item	Quantity	Units	Notes
Patching	No. of Potholes	45	Item	Training has been conducted with the staff however, patching has been still slow with cold mix still being used due to some ongoing maintenance.
	Litres Emulsion	255	Litres	
	Aggregate (7mm)	3	m <sup>3</sup>	
	Plant Mix	4	kg	
Line Marking	White Paint	740	Litres	Line marking has remained busy for the month of September and works have included remarking of stop and give way bars, remarking centre lines, car parking bays and no standing bays.
	Yellow Paint	205	Litres	
	Black Paint	0	Litres	
	Glass Beads	740	kg	
Signs	Repaired Signs	5	Item	Signs have been knocked down or damaged by the elements such as wind loosening bolts etc.
	Replacement Signs	11	Item	Signs have been either damaged beyond repairs or have become obsolete due to changing standards.
	Vandalized Signs	7	Item	
	New signs	0	Item	No new signs have been erected for the month of September 2020.
Watering/Dust Control	Dust Suppression	3 loads per day	-	Dust suppression continues as normal for the month of August due to the dry conditions. The back road to Healy Estate is being watered daily. Also carting water to the Gunpowder Roadworks job.
Street Sweeping	Rosmech Sweeper (Unit 345)	1063 63.2	km Tonnes	Street sweeping has continued for the month of September with both sweepers. Sweeping has been carried out in both the CBD and outer city streets.
	Schwarze A4 Storm (Unit 343)	882 19.1	km Tonnes	
General Urban Road Maintenance Works	Cemetery –  Upgrade to Internal Roads & Kerb at Mount Isa Cemetery			Placement of 20mm stone ongoing as staff is available.

### 5.2 COUNTRY ROAD MAINTENANCE/RURAL CONSTRUCTION

Road	Total Length of Road	Effectuated Length	Notes
Camooweal end of Urandangi Road	123 kms	27 kms	<p>Bush crew have completed re-sheetting the Camooweal end of Urandangi road.</p> 
Urandangi Road	123 kms	15 kms	<p>Brush crews are grading a 15 km section of bull dust.</p> 

### 6.1 CAMOOWEAL AERODROME

An inspection was carried out at the aerodrome in the during the month by Aerodrome Design with a report to follow. The manuals for Camooweal Airport are still being updated by the same company to ensure compliance is met under the new MOS 139.

### 6.2 CAMOOWEAL CEMETERY

There have been no changes to the general maintenance of the cemetery for the period of September 2020.

### 6.3 CAMOOWEAL GARBAGE COLLECTIONS

Garbage collection continues as usual for the period of September 2020.

### 6.4 CAMOOWEAL PARKS / TREES/ HALL

General maintenance and servicing of the public areas continued for the month. 3 new garden beds have been installed in front of the town hall. Irrigation has been fixed around the cricket pitch and grass has started to grow.



### 6.5 CAMOOWEAL REFUSE TIP

Monthly maintenance of clearing overgrown grass and shrubs continue as normal.

### 6.6 CAMOOWEAL STREET CLEANING

Street cleaning operations were ongoing with tourists travelling by caravans starting to move again.

## SECTION STATISTICS

### 7.1 SIGNAGE AND SAFETY

#### 7.1.1 Safety Incidents

Zero safety incidents for the month September .

#### 7.1.2 Safety/Maintenance

- Regular discussions have taken place regarding COVID-19 and health and safety.
- Toolbox talk carried out on 25 September regarding wearing hats and completing incident reports.

### 7.2 LABORATORY OPERATIONS

#### 7.2.1 Concrete Testing

Concrete testing has been carried out on 20/32 and 40MPa concrete.

#### 7.2.2 Material Testing

Compression testing  
20/32 and 40MPa concrete

Sieve Analysis testing  
Zero sieve testing completed

Organics Testing  
Zero Organics testing has been recorded however; close visual inspections of materials are being carried out.

### 7.3 MATERIAL HANDLING AND RECENT WORKS

Materials/ Equipment	This Month (m3)	YTD (m3)	Notes
Sands and C/Dust	39	541.7	
20mm and 10mm Rundown and Cover Aggregates	70	1175.49	
Ballast and Over Size Rock	0	639.7	
General Fill and Road base	31	294.71	
Topsoils	12	312.55	
Concrete Blends and Ready Mix	0	787.24	
<b>Total</b>	<b>152</b>	<b>3751.39</b>	

### 8.1 ACTIVITY SUMMARY

An aggregate spreader has been obtained by the Construction department. This piece of equipment attaches to the end of a tip truck. Its purpose is to feed aggregates evenly during the laying or coating of roads and tracks. The workshop team are in the process of revitalising the spreader and ensuring safe operation.

Following an environmental audit, the workshop received valuable feedback and suggestions to make improvements in the workplace. The team have begun rearranging the area and obtaining essential items to conform to safe environmental practices.

The Electrical Technician has also taken the initiative to conduct safety checks on electric cabling throughout council workplaces. A report of findings has been raised and communicated with the Health and Safety Department for their action. The technician has continued testing and tagging throughout council buildings, including Camooweal. In addition, he has continued surveying and maintaining the security cameras at the Cemetery.

	Materials/ Equipment	Responsible Officer	Quantity	Notes
General Services	Scheduled Services (includes routine safety checks)	T/L Maintenance	46	Routine services and check overs.
	Trucks Repairs	T/L Maintenance	30	Repairs to trucks such as refuse, tippers, sweepers, etc.
	Car Repairs	T/L Maintenance	16	Repairs to light fleet vehicles.
	Earthmoving Equipment Repairs	T/L Maintenance	13	Repairs to graders, loaders, etc.
	Small Plant Repairs	T/L Maintenance	22	Repairs on mowers, chainsaws, generators, etc.
Components	Electrical Faults	T/L Maintenance	41	Includes light fixtures, radio installs, etc.
	Tyres	T/L Maintenance	20	Tyre replacements and puncture repairs.
	Engines / Transmission	T/L Maintenance	7	
	Bodywork	T/L Maintenance	10	Includes work conducted on body or adjustments made to vehicle/equipment.
	Leaks	T/L Maintenance	11	Any liquid, air, hydraulic or oil leaks.
Total			127	Total repairs and services.



Figure 1: Draining incorrect fuel from fuel tank reservoir.



Figure 2: Repairs to Jet Patcher arm to improve on strength and structure.



Figure 3: First service conducted on Air-conditioned ride-on mower since arriving in June.

## ITEM 9.1



<b>OPERATIONS</b>	3
1. OPERATIONAL OVERVIEW	3
2. CEMETERY MAINTENANCE – MOUNT ISA	3
3. CEMETERY BURIALS – MOUNT ISA	3
4. FAMILY PARK OPERATIONS	3
5. MOUNT ISA SPORTING OVALS AND PASSIVE PARKS	3
6. C.B.D. MAINTENANCE	4
7. RESERVES AND EASEMENTS	4
8. NURSERY	4
9. LOOKOUT/BOARDWALK	5
10. MEDIAN STRIPS	5
11. PUBLIC CONVENIENCES – MOUNT ISA	5
12. VANDALISM - PARKS & MEDIANS	5
13. FLYING FOX ROOSTING AREA MAINTENANCE AND MITIGATION WORKS	5
14. OTHER WORKS	6
<b>BUDGET</b>	7

### 1. OPERATIONAL OVERVIEW

- Beautification works are ongoing throughout the Medians and CBD areas.
- Cemetery upgrades are ongoing.
- Fertilizer and trees have been sent to Camooweal for the cricket pitch.

### 2. CEMETERY MAINTENANCE – MOUNT ISA

- Headstones in the lawn section of the cemetery are frequently recast and replaced due to wear and tear.
- Gravel is scheduled to be spread throughout the conventional area and is ongoing.
- Spraying in conventional area to keep weeds at bay.
- Pre-digging of graves in the conventional area has begun.
- Security cameras have been installed in the trees by the workshop technician to help deterrent vandals.
- Topping up of sunken graves throughout cemetery.



### 3. CEMETERY BURIALS – MOUNT ISA

- There have been 4 burials and 2 internments of ashes for the month.

### 4. FAMILY PARK OPERATIONS

- The Family Fun Park water play area has re-opened.
- Cleaning and maintenance have been carried out on a daily basis.
- Playground and park equipment regularly checked for vandalism. Parts of the Skate Park had to be closed off due vandals blocking the drainage.
- Issues with bins not being emptied on a regular basis.

#### PARK USAGE RECORD

Organisations	2019	September	2020	Organisations
Playgroup Qld	4	Selwyn Park	4	Playgroup Qld
Mount Isa & District Athletics Club	3	Sunset Oval	8	Rover's Football Club
Playgroup Qld	4	Bob Gardner Park	4	Christian Outreach Centre
		Playway Park	5	Playgroup Qld
			3	Private Resident

### 5. MOUNT ISA SPORTING OVALS AND PASSIVE PARKS

- Fence fixed at Lorraine Gibson Park and Bill McDonald Park to stop motor bike access
- Trees in Parks are being lifted for easier access for slashers and ride on mowers.
- Mowing hasn't picked up yet.
- Issues with bins not being emptied on a regular basis.



### 6. C.B.D. MAINTENANCE

- Irrigation maintenance throughout the town and CBD is ongoing.
- Trees have been pruned in the CBD.
- Hedges continue to be hedged on a regular basis.
- Weeding and weed spraying ongoing in the CBD every Tuesday and Thursdays.
- Issue with bins not being emptied on a regular basis and is bulging out onto the ground CBD crew says bins continue to be like this for weeks at a time.



### 7. RESERVES AND EASEMENTS

- The clearing of grass, weeds and trees from easements, reserves and around drains remains an ongoing task for the crews.
- Removing termite mounds and spraying is ongoing.
- Damaged trees are being removed along fence lines and gateways.
- Crews have noticed rubbish being dumped in Reserves.
- Spraying for bindii will commence in the spring season.



### 8. NURSERY

- The nursery crew have been busy with cutting and propagating several plants and sowing seeds and shrubs.
- With the change of season up to 200 new plants have distributed throughout the city.



### 9. LOOKOUT/BOARDWALK

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- Crews continue with weekly cleaning and maintenance of the lookout area which includes removal of rubbish, mowing, trimming and replacing plants, removing graffiti, watering, repairing and maintaining irrigation system when in service and addressing any vandalism.
- Watering with water truck is still ongoing until the water tank is available.



### 10. MEDIAN STRIPS

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- Termite mounds on medians removed and sprayed.
- Irrigation behind Kmart is off valve must be changed working with the plumbing department to fix issue.
- Lifting trees encroaching onto roads and footpaths is ongoing.
- Clearing drains for blockages and raintrees being carried out and into next month.

### 11. PUBLIC CONVENIENCES – MOUNT ISA

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- All public conveniences throughout the City and Camooweal have been reopened and the daily cleaning and inspection program also having been resumed.

### 12. VANDALISM - PARKS & MEDIANS

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- Illegal dumping of rubbish in our parks, fire breaks and reserves and easements is still an ongoing problem.
- Broken glass around the Pioneer suburb has eased in the meantime.
- Sprinklers being vandalised in medians continue to be a problem.
- Syringes continue to be found.
- Drainage at the Skatepark bowl was blocked with rubbish bins causing blockage after rainfall.



### 13. FLYING FOX ROOSTING AREA MAINTENANCE AND MITIGATION WORKS

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- Scout bats have been sighted in the mornings around the driveway of the cemetery and disperse as sun comes up.

## 14. OTHER WORKS

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- Recycled seating and trees for the Camooweal cricket oval.
- Repairing fences around the city continues.
- Public requests are being investigated and acted upon.
- Mulching to refresh gardens are being carried out.
- Lifting trees in parks, medians and reserves and easements are ongoing.
- Preparing plants and irrigation for Markham Valley.

Cost Centre		Annual		YTD				This Month				Comment
No.	Description	Budget	Budget Depleted	Budget	Actual Expense	Variance	Status	Budget	Actual Expense	Variance	Status	
3250-2015	Cemetery Mtce (Mount Isa)	\$296,000	27%	\$ 76,230.14	\$ 79,006.00	-\$ 2,775.86	Over Budget	\$ 30,816.44	\$ 32,404.00	-\$ 1,587.56	Over Budget	
3250-2016	Cemetery Burials (Mount Isa)	\$41,000	31%	\$ 10,558.90	\$ 12,592.00	-\$ 2,033.10	Over Budget	\$ 4,268.49	\$ 3,720.00	\$ 548.49	Under Budget	
3700-2120	Family Park Operations/Skate Park	\$262,000	11%	\$ 67,473.97	\$ 29,742.00	\$ 37,731.97	Under Budget	\$ 27,276.71	\$ 10,910.00	\$ 16,366.71	Under Budget	
3700-2178	Mount Isa Sporting Ovals	\$175,000	7%	\$ 45,068.49	\$ 11,813.00	\$ 33,255.49	Under Budget	\$ 18,219.18	\$ 4,432.00	\$ 13,787.18	Under Budget	
3700-2240	CBD Mtce	\$351,000	28%	\$ 90,394.52	\$ 99,211.00	-\$ 8,816.48	Over Budget	\$ 36,542.47	\$ 53,411.00	-\$ 16,868.53	Over Budget	
3700-2241	Reserves & Easements	\$410,000	18%	\$ 105,589.04	\$ 75,204.00	\$ 30,385.04	Under Budget	\$ 42,684.93	\$ 46,696.00	-\$ 4,011.07	Over Budget	
3700-2293	Nursery	\$121,000	18%	\$ 31,161.64	\$ 21,925.00	\$ 9,236.64	Under Budget	\$ 12,597.26	\$ 10,078.00	\$ 2,519.26	Under Budget	
3700-2294	Mount Isa Passive Parks	\$1,043,000	27%	\$ 268,608.22	\$ 279,817.00	-\$ 11,208.78	Over Budget	\$ 108,586.30	\$ 181,553.00	-\$ 72,966.70	Over Budget	
3700-2296	Lookout Boardwalk Maintenance	\$16,000	4%	\$ 4,120.55	\$ 585.00	\$ 3,535.55	Under Budget	\$ 1,665.75	\$ 585.00	\$ 1,080.75	Under Budget	
3700-2297	Mount Isa Median Strips	\$511,000	26%	\$ 131,600.00	\$ 132,920.00	-\$ 1,320.00	Over Budget	\$ 53,200.00	\$ 70,877.00	-\$ 17,677.00	Over Budget	
3700-2301	Hazardous Plant Removal	\$64,000	35%	\$ 16,482.19	\$ 22,097.00	-\$ 5,614.81	Over Budget	\$ 6,663.01	\$ 16,937.00	-\$ 10,273.99	Over Budget	
3700-2302	Public Conveniences-Mount Isa	\$32,000	23%	\$ 8,241.10	\$ 7,366.00	\$ 875.10	Under Budget	\$ 3,331.51	\$ 6,937.00	-\$ 3,605.49	Over Budget	
3700-2650	Vandalism Parks & Medians	\$187,000	8%	\$ 48,158.90	\$ 15,298.00	\$ 32,860.90	Under Budget	\$ 19,468.49	\$ 6,630.00	\$ 12,838.49	Under Budget	
3700-2660	Flying Fox Mitigation	\$28,000	0%	\$ 7,210.96	\$ -	\$ 7,210.96	Under Budget	\$ 2,915.07	\$ -	\$ 2,915.07	Under Budget	
Total		\$3,537,000.00	22%	\$ 910,898.63	\$ 787,576.00	\$ 123,322.63	Under Budget	\$ 368,235.62	\$ 445,170.00	-\$ 76,934.38	Over Budget	

## EXECUTIVE SUMMARY

This month, the library:

- Promoted a wide range of books, both fiction and non-fiction, through dedicated displays.
- Provided many customers with the books they needed through our online “Click and Collect” reservation system.
- Did an analysis of the most popular books being borrowed, to help identify future purchasing needs.
- Continued to attract a good number of visitors, bearing in mind the Covid-19 restrictions.

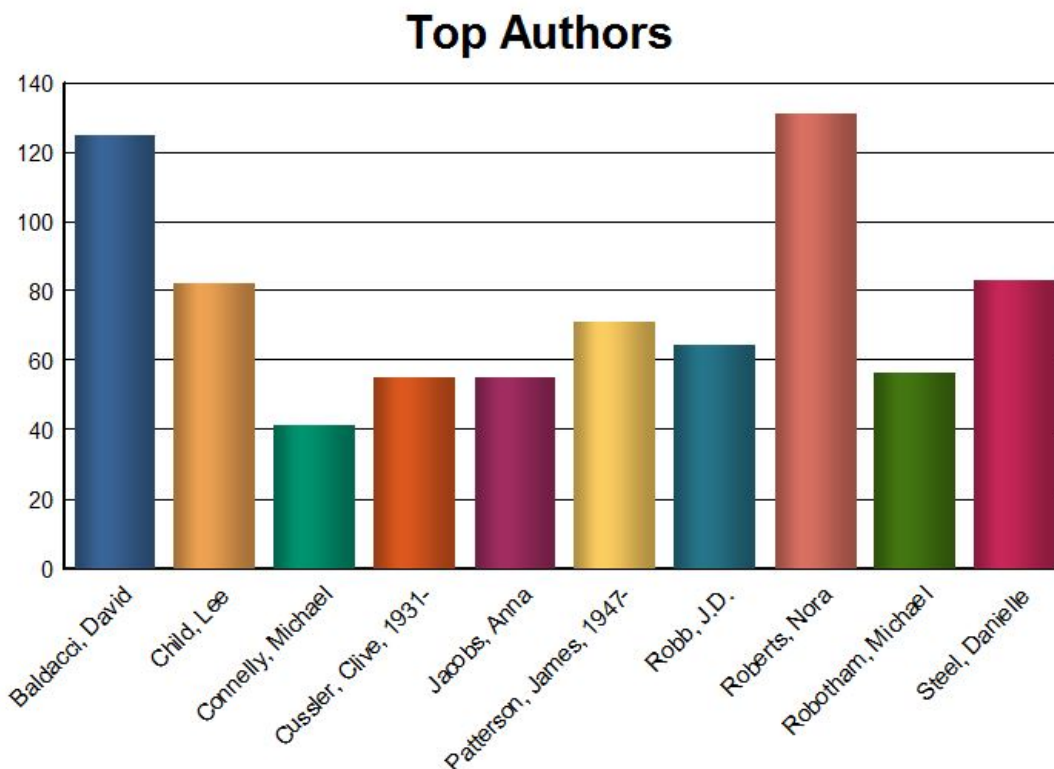


## Book or Movie or both?

One of the ways the library provides continual interest for patrons is by creating interesting displays. Pictured is a display of books which have turned into movies. Other displays this month include “Safety” (for Child Health Safety Week), “Science and fun things to do”, “It happened in the car” and “Run – they’re after you”. Plus of course, our continual display of new books which have arrived.

## Top Authors being read in Mount Isa

### Top 10 Authors Loaned from 1/01/2020 to 25/09/2020



# STATISTICS

(from 1 September 2020 – 25 September 2020)



## VISITORS

- July 2020 - **23** days open with **1377** visitors
- August 2020 - **21** days open with **1773** visitors
- Sept. 2020 - **19** days open with **1632** visitors\*\*



## TRANSACTIONS *(issues, returns, reservations, renewals)*

- July 2020 - **8059** transactions
- August 2020 - **4568** transactions\*
- Sept. 2020 - **8109** transactions\*\*



## COMPUTER USAGE

- July 2020 - **388** customers for a total time of **145.17** hours
- August 2020 - **529** customers for a total time of **212.19** hours
- Sept. 2020 - **461** customers for a total time of **181.19** hours\*\*



## NEW MEMBERS

- July 2020 - **136** new members
- August 2020 - **240** new members
- Sept. 2020 - **209** new members\*\*

\*Items are currently issued for 2 months, due to Covid, so every second month may have less transactions.

\*\*Partial month only. 1 Sept. 2020 – 25 Sept. 2020

## E-book and E-audiobook statistics

(from 1 Sept. 2020 – 25 Sept. 2020)

### eAudiobooks by Title

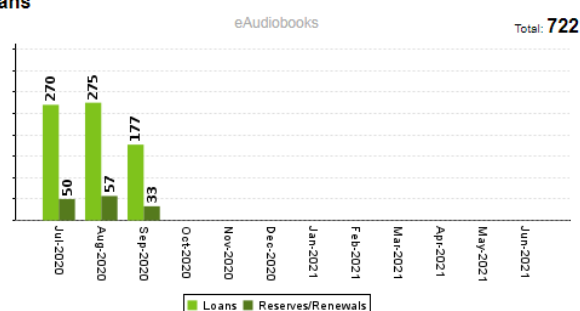
**177** Loans  
**33** Reserves/Renewals  
**871** eAudiobooks (869 Titles and 2 Concurrent Copies)  
**59** Newly Added

### eBooks by Title

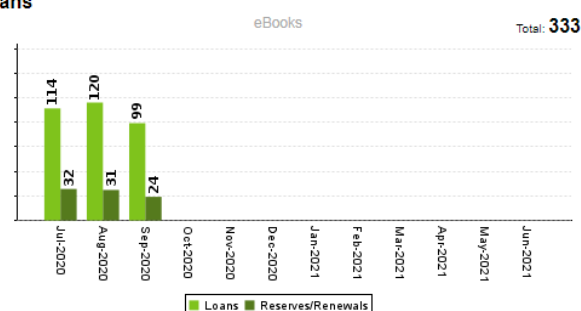
**99** Loans  
**25** Reserves/Renewals  
**1194** eBooks (1156 Titles and 38 Concurrent Copies)  
**98** Newly Added

## E-Book and E-Audiobook statistics for this financial year.

Loans



Loans



# Promotion & Development Report – September 2020

**ITEM 10.2**

## Tourism & Events Portfolio

### Events & Promotions:

Due to COVID-19 Restrictions, Council events have been delayed/cancelled.

#### CIVIC EVENTS (Mayoral)

##### Postponed:

- **Welcoming Babies Day – March 17, 2020**
- **Seniors Christmas – Will not proceed due to COVID-19 restrictions**  
A gift is being prepared for distribution.

#### COMMUNITY EVENTS (Cr MacRae)

- **Wonderland Under the Stars – October 23, 24 & 25**  
A FREE open-air family-friendly community event at Kruttschnitt Oval. The concept is to create a magical playground for adults and families to present a world-class circus, cabaret, comedy and music along with the Wonderland tropical-inspired garden with a sunset bar, popcorn and fairy floss. A maximum of 500 people per show. Event will comply with COVID Safe requirements.
- **Christmas Tree Lighting Ceremony – November 2**  
Small event on Civic Centre front lawn for Mayor to switch on Christmas Tree Lights.
- **Kids Christmas – November 13 & 14 dates TBC**  
Young Families can attend a FREE early evening show held at the Civic Centre with seating provided. Attendees will need to purchase a ticket at a small fee of \$8, this money goes towards the cost of providing the inclusions, it doesn't however cover their cost entirely, so attendees will not only receive a free show, they will also receive more in inclusions than their cost to provide. Ticketing is essential for contact tracing, to help prevent people registering to attend this event and then not attending and leaving us with empty seats, the requirement to purchase a ticket is an extra incentive to commit to attending.
- **Christmas in the City – November 13 & 14 dates TBC**  
A traditional Carols event with a Carols Songbook and an LED candle provided to each attendee. Carols will include some kid-friendly hits like Jingle Bells and Rudolf the Red Nose Reindeer for example, however it won't be a young kids show. This show would be one hour after Kids Christmas which should allow time for cleaning of chairs and toilets. Tickets to Kids Christmas and Christmas in the City would be sold separately. For those wanting to attend both, there are locations nearby where they could go for the hour between and have dinner for example. Benefit of making these two separate events is to create choice, not everyone will want to attend both events.
- **NYE Fireworks – December 31 TBC**

## Ongoing:

- **100 Years Celebrations 2023**

A community survey has been created and is being promoted on Facebook to assist with developing ideas for commemorations and events for 2023. Promotion of the survey will occur weekly on Facebook for a few months to allow everyone interested the opportunity to participate.

Survey responses to date: 93

There are several members of the community that are passionate about the history of Mount Isa. They are coming forward with ideas and content that they are wanting to share.

## NON-COUNCIL EVENTS PARTICIPATION

- **RSL Events – November 11 – Remembrance Day**

- Details TBC.

## Current/Ongoing Projects:

- **COVID-19 Response Team** – Supporting the Response Team by sharing information to staff and community as changes are made to council operations and facilities close. Supporting State and Federal Government and Queensland Health information sharing.
- **Overlanders Way** – Ongoing content supplied for social media.
- **Local Adventures, Healthy Lifestyle and Back to Business** – We are planning a Back to Business promotion that invites residents to enjoy their local region and embrace the Mount Isa lifestyle. We have a survey out now to capture information on areas and pursuits residents spend their time on and questions designed to reveal what people are looking for to improve their leisure time [www.surveymonkey.com/r/5JVQBPR](https://www.surveymonkey.com/r/5JVQBPR) as well as drafted flyers and proposed a billboard campaign to support local businesses and the Mount Isa lifestyle during these difficult times.

Survey Responses to date: 170

- **Events Survey** We have an events survey out now for the community to have input on events we have held in the past and events we can offer in the future.  
[www.mountisa.qld.gov.au/community-council-events](https://www.mountisa.qld.gov.au/community-council-events)

Survey Responses to date: 58

## Tourism Strategy:

### Strategic Priority One: Getting the Foundations Right

- LTO Transition Group: First group meeting was held on September 11 2020. A four hour discussion involving roles, staff and mission statements was held as well as designating tasks and business case development, funding models etc was divvied up between the group to reconvene in November.

### Strategic Priority Two: Make it Easy

- Customer Journey: Website for MICCOE is live Maddi will maintain website content now that Anne has resigned from MICCOE
- Arrival Signage on way to City Centre: \$114K has been awarded to MICC to commence signage proposal.

### Strategic Priority Three: Meet Mount Isa

- Let visitors live the Mount Isa story: As above - State Development signage grant.

### Strategic Priority Four: Stay One More Night

- Create Eco Glamping Accommodation Product at Lake Moondarra: Lake Moondarra glamping working group and feasibility group are yet to meet post-election for an update on project area, topographical information etc.
- Itineraries, experiences and connections: Joined the project committee for Motorsports Complex.
- Develop Mount Isa trails network: Bird Watching self-guided trails have commenced with Stakeholder engagement held in August with a draft project and proposed signage due late September.
- Product and Experience packages: Early stages of forming a committee for the 100 year celebrations for Mount Isa 2023. Survey is still out to the public with committee members being selected shortly.

### Strategic Priority Five: Targeted approach to travel industry and key influencers

- Target social media influencers and grow engagement: Sean Scott Photography visited Mount Isa in late August and produced high quality imagery and video footage. Footage has been used by QLD Airports to promote a Mount Isa – Brisbane sale with virgin airlines as well as multiple social media posts and shared partners.

# OFFICER'S REPORT



## ITEM 10.3

**TO** The Mayor, Deputy Mayor and Councillors Community  
**OFFICER** Development Officer, Promotions and Development  
**AGENDA** 14.10.2020 Council Ordinary Meeting  
**FOLDER ID** 4644

**SUBJECT** 2021 International Legends of League Mount Isa Event  
**LOCATION** Not Applicable

### EXECUTIVE SUMMARY

A proposal has been received from The International Legends of League (ILOL) to again host the Australian Legends of League rugby league games in Mount Isa in March 2021, after the success of the 2019 Mount Isa event. International Legends of League are seeking financial support from Council toward the event.

### OFFICER'S RECOMMENDATION

**THAT** Council approve "in-principle support" of the International Legends of League's proposed 2021 event and;

**THAT** Council authorise the CEO to negotiate and finalise the details of the event, including costs, conditional to provision at the midyear budget review.

### BUDGET AND RESOURCE IMPLICATIONS

The presenting sponsorship proposal attachment outlines the benefits from the scheduled events, for a proposed financial outlay of \$20,000 + GST. In the 2020/21 Budget, Council do not have an allocation for this event and a budget adjustment would be required at mid year review.

The 2020/21 allocation for sponsorship is \$48,000 with \$8,500 allocated to Round 1, and Round 2 still to be released in February 2021, however International Legends of League would not be an eligible organisation under the Community Grants Policy as they are a private company. International Legends of League have indicated that without the financial support of Council, the event would most likely not be able to proceed.

### BACKGROUND

"The International Legends of League" (ILOL) company have previously held 57 rugby league games in various regional centres throughout Queensland, NSW and Papua New Guinea.

The 2019 event was held at Alec Inch Oval and cited crowd attendance as approx. 4,500 people. Mount Isa Rugby League quoted food and beverage sales from the event as \$28,000, of which they retained all profits. Mount Isa City Council supported the 2019 event with a \$15,000 + GST financial contribution.

The 2021 proposed event will again be held at Alec Inch Oval and will abide by the COVID Safe Plan of the day, with the assistance of Mount Isa Rugby League.

The event consists of various scheduled events, as outlined in the proposal, and includes school coaching clinics, school assembly speeches, hospital visits, lawn bowls day, dinner, and the main event of a rugby game between Australian Legends of League and Local Allstars.

ILOL uses very high-profile retired players across the four-day event for greater impact in the community when delivering messages, and to engage a bigger audience.

Recognition for sponsorship is also outlined in the proposal, with significant benefit to Council and the wider community.



# OFFICER'S REPORT



## LINK TO CORPORATE PLAN

People & Communities Priority 1.1- A healthy and safe community with continually improving access to high quality services with provision for a safe community. Strategy – Encourage community and government initiatives which promote a healthy lifestyle, exercise and well-being.

## CONSULTATION (Internal and External)

Briefed to Councillors on 07.10.2020

## LEGAL CONSIDERATIONS

Nil

## POLICY IMPLICATIONS

Funding for this proposal cannot be covered by the community grants and sponsorship funding as outlined in Section 6.1 of the Community Grants Policy, as ILOL are a private company and therefore ineligible.

## RISK IMPLICATIONS

A Covid Safe Plan must be in place and should be evidenced to Council prior to the event occurring. There is also a significant chance of greatly reduced attendance as a result of Covid venue restrictions. March is still considered wet season and there is a high risk of the event being rained out.

## ATTACHMENTS

- International Legends of League Proposal
- Presenting Sponsorship Package
- Sample flier from 2019 Event

<b>Report Prepared by:</b> Community Development Officer Promotions and Development 23.09.2020	<b>Report Authorised by:</b> Director Executive Services 30.09.2020
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## **International Legends of League**

**PO Box 1545 Toombul Qld 4012**

**ABN: 98108719642**

### **International Legends of League Proposal for Mt Isa City Council**

**19/08/20**

#### **Background**

In the past "The International Legends of League" (ILOL) company has taken rugby league games to various regional centres throughout Queensland, NSW and Papua New Guinea.

This is a community based event with many community outcomes.

#### **International Legends of League**

ILOL have previously held **57** of these games in Queensland, NSW, NT and Papua New Guinea. The most recent game in PNG was supported by both the Brisbane Broncos and the PNG NRL bid due to the integrity and community minded concept the ILOL produces.

ILOL were engaged to assist in the flood relief fundraiser at Parramatta Stadium in 2011. The event, like always, was professional and very successful.

Past regional towns in Queensland and NSW to hold the event have included Redcliffe, Ipswich, Toowoomba, Gladstone, Whitsundays (Airlie Beach, Bowen, Proserpine), Armidale, Hervey Bay, Noosa, Logan, Cherbourg, Oakey, Mt Isa, Gatton, Cairns, The Central Coast NSW, Tamworth, Roma, Sunshine Coast, Rockhampton and Mackay with a further (3) events in PNG and one event in Darwin, NT. All events have had excellent support from the local Councils with many events inviting ILOL back for subsequent years. Ipswich and Toowoomba have held the event on six occasions. On each occasion ILOL were supported by local Council as Presenting Sponsor.

A local charity is also selected for each event to receive profits from the events. Beneficiaries in the past have included Ronald McDonald House, The Toowoomba Hospital Foundation, The Arthur Beetson Foundation, Autism Qld, Camp Quality, Men of League, Sunshine Butterflies, United Synergies and The Armidale Hospital to name a few.

Many local league and sporting clubs also benefit by receiving **ALL** funds from canteens and beverage sales & being involved in the event.

## The Event

In short, the main focus of the event is a game of rugby league played between **Australian Legends** and a local **Allstars Legends** team. ILOL players are ex State of Origin and Australian representative players with very high public profiles.

ILOL uses very high profile players across the four day event for greater impact in the community when delivering messages and also to engage a bigger audience so each community can maximise their income potential.

These players include players like Petero Civoniceva, Scott Prince, Ben Hannant, David Shillington, Matt Bowen, Kevin Campion, Cliff Lyons, Nathan Blacklock, Noel Goldthorpe, Scott Hill, Chris Walker and Bryan Neibling to name a few. **Please see attached flier from recent event to demonstrate players involved.**

ILOL currently has a list of players who always participate in these events and due to work or business circumstances, these players are added to with other high profile players. In each area we attend, it is a policy to include local heroes who have made good in the NRL and this provides them with an opportunity to come back and play in their home town. This generates enormous goodwill and interest from the local community.

The local Allstars team will feature local players who developed their rugby league in the chosen area and went on to represent Qld or Australia along with local “identities” who were prominent local players or coaches who have contributed to the development of rugby league in their respective region. We envisage working in with the local league in trying to get local stars such as Scott Prince, Jamie Goddard, Russell Bowden, Des Clark and others to come back and play for the local team with some other local celebrities and identities.

**The lead up to the game is as follows with a strong sense of community and educational involvement utilising some of our key players and highest profile indigenous players. In each area, we also invite one of the local women’s rugby league players to join our players in delivering key messages. One of our key messages is so “Dream, Believe, Achieve” and this applies to both boys and girls.**

**Wednesday and Thursday** - a select group of 6 – 8 players will travel to the region to participate in school coaching clinics, school assembly speeches & hospital visits. Our players include past high profile indigenous “greats” and we attend various community venues to educate the children on **anti-bullying, health, exercise, the perils of social media, goals and the ability to bounce back from setbacks and to thrive on successes and to “dream, believe, achieve”**. We have several references from many schools and charities acknowledging the messages provided.

**Friday** - all players have arrived and a Bowls Day is held with each player allocated to a sponsors group. A dinner is held that evening with the players, sponsors and special guests including the local Mayor. Signage at these events is prominent.

**Saturday** - a normal Saturday includes visits and appearances by all players to a shopping centre and/or a key sponsors business for promotional purposes.

**Saturday evening** - the main game between **Australia and Local Allstars**. Generally, there are five lead up games played by out of town and local teams, school teams and we always have a **women's league game where possible**. This is to maximize the crowd figures and also to allow sponsors a greater return for investment.

We will invite out of town teams to play in the lead up games to increase patronage for local accommodation and local shops, clubs and restaurants.

Crowd sizes have ranged from 3,500 to 10,000.

### **Community benefits**

It is widely acknowledged there are significant benefits to the community from outcomes of this event. In past centres, we have seen increased out of town support from supporters who patronise the local accommodation and hospitality outlets. The shopping centre signing session sees increased attendances to the centre on this day which, in turn, helps local businesses especially those in the sporting goods area as merchandise items are readily purchased for signing purposes.

ILOL policy on game days is to allow local sporting organisations to control the food and beverage outlets and this becomes a great fundraising event for them. In the past we have seen hockey clubs, rugby league clubs, fishing clubs and various schools become beneficiaries from these outlets. A local charity can also run the raffle on game day assisting their cause.

**Typically, local clubs and associated entities bank in excess of \$20,000 on game day from food and beverage receipts and raffles.**

In some instances, selected players will attend some local businesses for an appearance which also gives added profile to same.

### **Recognition**

There is considerable branding, signage and community recognition for all corporate partners involved in these events.

ILOL will always engage the local radio, newspaper and television stations to be involved in the event. As such there is great recognition through logo placement and acknowledgment, “tags” on radio and logo recognition in newspapers. We again fully expect to have the same media partners on board again in print, radio and television as per 2019.

Jersey, apparel and corporate merchandise will also recognise our corporate partners.

**International Legends of League Facebook** – we now have a thriving facebook medium which has served as an invaluable tool in not only promoting our partners but also the region itself. In recent games, our views per event range from anywhere between 500,000 – 750,000 views.

In addition to the recognition, there are many corporate benefits involved in each partnership option which includes corporate and general admission tickets readily available for businesses to utilise internally for staff or externally for key clients or as “gifts” to local disadvantaged organisations.

As an added incentive, we would also provide Council with the opportunity to provide a player to play in the game for Australia. This is a unique experience and could be provided to a key staff member or member of the community that you choose as a thank you for their community involvement. Either way, this is a once in a lifetime opportunity for one lucky person.

As mentioned previously, no event can be held without support from local Council as Presenting Sponsor in the first instance. We would also rely on some local introductions to key stakeholders so we can meet with them and have them support the event as well to cover the substantial costs to stage these events.

The end result is a great community event, key messages delivered in the community by high profile athletes, a boost for local tourism and economy and a great fundraiser for local rugby league and other sporting clubs.

## The Proposal

It is proposed that this event be held in **March 2021** with the exact date to be determined in consultation with Council and the local rugby league clubs.

It is proposed that this event be held as a season opener for the year to increase interest in rugby league for the upcoming season and increase player participation numbers for boys, girls, men and women's competitions.

It will also serve as a great fundraiser (as per our event in 2019) to help all clubs locally for the year ahead.

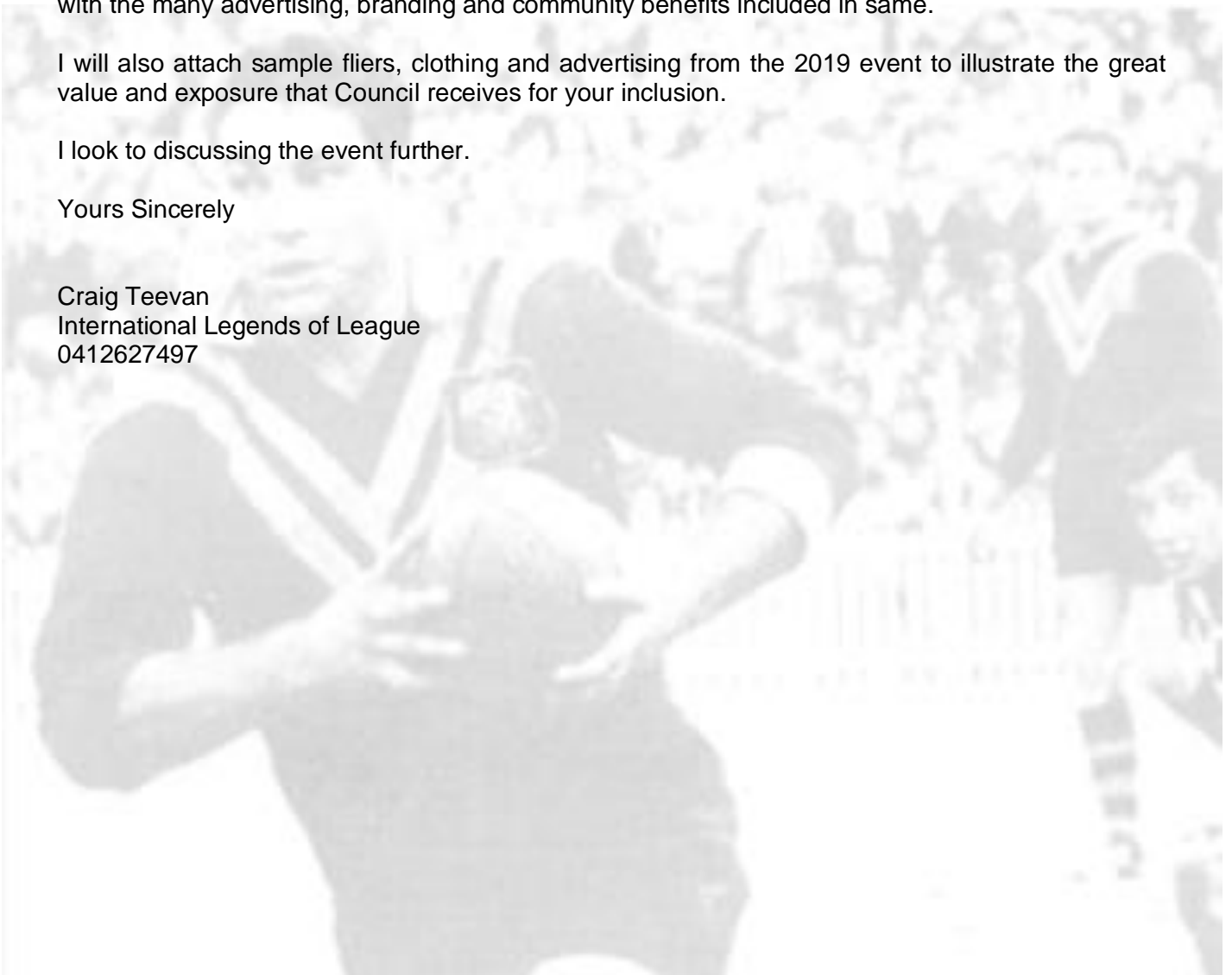
I attach the Presenting Sponsorship Package for Council's consideration for \$20,000 plus GST with the many advertising, branding and community benefits included in same.

I will also attach sample fliers, clothing and advertising from the 2019 event to illustrate the great value and exposure that Council receives for your inclusion.

I look to discussing the event further.

Yours Sincerely

Craig Teevan  
International Legends of League  
0412627497



# PRESENTING SPONSORSHIP

The Presenting Sponsorship provides Council the opportunity to have a social round of Bowls with the players, join the dinner celebration, enjoy corporate hospitality at each event as well as having Council logo on the front of the teams playing jerseys and event apparel and “tagged” on all radio and television advertising.

Your support is greatly appreciated and acknowledged, it is this contribution that brings these great events to the Mt Isa Region. The Presenting Sponsorship contains the following benefits;

## **Bowls Day: Friday**

- 1 Team of 3 players, joined by an Australian Legend
- Polo shirts provided for team members
- Beer and soft drink during bowls – BBQ lunch provided

## **Legends Dinner – Friday**

- 10 Legends Dinner tickets joined by all Australian Legends
- Complimentary beer, wine, softdrink and Dinner

## **Legends Match: Saturday**

- PA announcements on match day
- Opportunity for signage
- 10 people fully catered for with food and sponsored beverages
- 250 International Legends of League General Admission tickets
- Council to be “tagged” on all radio and television advertising
- Prominent logo positioning on all fliers/posters and newspaper advertising
- Signed Half/Half Event Jersey and signed Australian and Townsville Jersey
- Logo on front of Bowls shirts, Players Team Shirts and Playing jersey
- Logo in all Local Media, Social media forums, Posters and Television
- Opportunity to nominate a player to “play” in the game with Australian legends

**Investment: \$20,000 plus GST**



FUN FAMILY EVENT

LEGENDS OF LEAGUE

# Australian LEGENDS OF LEAGUE

18TH MAY 2019 • ALEC INCH OVAL • MOUNT ISA

GATES OPEN 11:00AM • LEGENDS GAME 7PM



GATE TICKETS - ADULTS \$12 : KIDS \$5 : FAMILY \$25

PRESALE TICKETS AVAILABLE AT  
ADULTS \$10 : FAMILY \$20 (2 adults & 2 kids ages 5-12)



## AUSTRALIAN TEAM OF NRL LEGENDS

# VS

## MT ISA ALLSTARS

MATT BOWEN  
CHRIS WALKER  
SCOTT HILL  
NATHAN BLACKLOCK  
JOHN HOPOATE  
NOEL GOLDTHORPE  
WILLIE TONGA  
JOHN DOYLE  
BRYAN NIEBLING  
CRAIG TEEVAN  
BEN HANNANT  
TERRY MATTERSON  
STU KELLY  
KERRY BOUSTEAD  
CRAIG WILSON  
PETER GILL  
MARK BELLAMY  
WADE REMINGTON  
MAX SMITH  
PAUL HARKIN



SCOTT PRINCE  
ROBBIE KATTER  
RUSSELL BAWDEN  
MICK TULLY  
DAVE BARTOLO  
DAVID FROG HUDSON  
CHARLES HILL  
KERROD GIBSON  
GAVIN BUNNEY  
CAMERON CONLAN  
SCOTT KYLE  
CHRIS THINEE  
DARREN MUNNS  
GREG FEITZ  
STEVE DAISY  
MAL MACRAE  
REG NARDOO  
TONY SCHAFFER  
ERIC HARRISON  
KEVIN RICHARDS  
GREG DEMPSEY  
BILL KRAUSE  
DAVID CINDRIC  
COLIN KENNA  
MALCOLM ARMSTRONG  
JAMIE SLOAN

COACHES  
FRANK AND VERN DAISY

TIME	GAME	GATES OPEN @ 11:00AM • LEGENDS GAME 7PM
12:00PM	WOMENS A GRADE	WANDERERS VS BROTHERS
1:00PM	MENS A GRADE	CLONCURRY VS BROTHERS
2:50PM	MENS A GRADE	BLACKSTARS VS WANDERERS
4:30PM	MENS A GRADE	TOWNIES VS BOURKETOWN
6:10PM	U7'S	BLACKSTARS VS WANDERERS GOLD
6:10PM	U7'S	TOWNIES VS WANDERERS BLUE

7.00PM **LEGENDS OF LEAGUE GAME**  
**AUSTRALIAN LEGENDS VS MT ISA ALLSTARS**



Hosts  
**Legends Cocktail Party**

Meet all Players  
17th May at 6.30pm  
\$75 per ticket  
Very Limited  
Ph: 0425 769 488



# OFFICER'S REPORT



**ITEM 10.4**

**TO** The Mayor, Deputy Mayor and Councillors  
**OFFICER** Community Development Officer, Promotions and Development  
**AGENDA** 14.10.2020 Council Ordinary Meeting  
**FOLDER ID** 5108

**SUBJECT** North Queensland Sports Foundation 2020 North Queensland Sportstar Awards – Councillor Delegation  
**LOCATION** Not Applicable

## EXECUTIVE SUMMARY

The North Queensland Sports Foundation (NQSF) have launched the 2020 Sportstar Awards Volunteer Awards, acknowledging the great work of volunteers in the sporting arena. This year's awards opened on 23 September 2020 with Council electing to close local nominations on 19 October 2020 to enable the nominations to be assessed and one nominee per category submitted to NQSF by the closing date of 23 October 2020.

## OFFICER'S RECOMMENDATION

**THAT** Council nominate Cr Peta MacRae and Cr Paul Stretton to assess the local nominations for the 2020 Sportstar Awards Volunteer Awards and select one nominee per category for submission to the North Queensland Sports Foundation.

## BUDGET AND RESOURCE IMPLICATIONS

The North Queensland Sportstar Awards are an annual event that forms part of normal duties for the Community Development Officer.

## BACKGROUND

The NQSF was established to lead and connect North Queensland communities in supporting healthier and active lifestyles. Council has a 3-year resource and performance agreement with the NQSF, to support Council on events such as the Great Western Games, Move IT NQ program and NQ Sportstar Awards.

The 2020 Sportstar Awards have been modified to celebrate the efforts of our regional volunteers particularly under these trying circumstances, to support a return to sport and active recreation. This year's awards opened on 23 September, with Council having to provide one nominee per category, to the NQSF by 23 October 2020 and winners for the region announced on Friday 6 November 2020. These dates make seeking a Council resolution for the nominees unachievable.

Cr's MacRae and Stretton are already nominated to represent Council on the Great Western Games, operated by the NQSF.

## LINK TO CORPORATE PLAN

Priority 1.1 – A healthy and safe community with continually improving access to high quality services with provisions for a safe community.

## CONSULTATION (Internal and External)

Discussed with Councillors at the Informal Briefing of 07.10.20

## LEGAL CONSIDERATIONS

Nil



# OFFICER'S REPORT



## POLICY IMPLICATIONS

Nil

## RISK IMPLICATIONS

If either of the Councillors have a conflict of interest in relation to a nominee.

## ATTACHMENTS

- Nil

## REFERENCE DOCUMENT

- Nil

<b>Report Prepared by:</b> Community Development Officer Promotions and Development 07.10.2020	<b>Report Authorised by:</b> Director Executive Services 07.10.2020
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# OFFICER'S REPORT



## ITEM 10.5

**TO** The Mayor, Deputy Mayor and Councillors  
**OFFICER** Community Development Officer, Promotions and Development  
**AGENDA** 14.10.2020 Council Ordinary Meeting  
**FOLDER ID** 5108

**SUBJECT** North Queensland Sports Foundation MoveIT NQ Program  
**LOCATION** Not Applicable

### EXECUTIVE SUMMARY

The North Queensland Sports Foundation (NQSF) have established a partnership with the Western Queensland Primary Health Network (WQPHN), which will allow expansion of the MoveIT NQ project into Mount Isa in 2020/21. The MoveIT program aims to introduce and deliver programs, specifically designed to suit the needs of the Mount Isa community and increase physical activity.

### OFFICER'S RECOMMENDATION

**THAT** Council endorse the provision of free community activities through local providers as part of the "MoveIT NQ Mount Isa" program 2020/21, with \$15,000 of funding provided by the North Queensland Sports Foundation towards the program.

### BUDGET AND RESOURCE IMPLICATIONS

Council have applied, and been approved for, \$15,000 + GST in funding from the North Queensland Sports Foundation (NQSF) to provide the Move IT NQ Mount Isa program. Council will provide in-kind support for media, promotion and liaison with program providers with the in-kind cost estimated to be approx. \$5000

Currently 3 program providers have been identified, which will be fully covered under the funding by NQSF.

### PROPOSED PROGRAM

ACTIVITY	DURATION
Fitness Development	20 weeks – 2 sessions/week
Thai Chi	20 weeks – 1 session/week
Aquarobics	15 weeks – 2 sessions/week

### BACKGROUND

The North Queensland Sports Foundation (NQSF) is partnered with 24 Local Government Authorities across North Queensland, with the aim of leading and connecting North Queensland communities and resources to support healthier and active lifestyles. With 64% of adults in North Queensland overweight/obese, driven by a 39.7% inactivity rate, the need for strategies to increase physical activity is imperative.

NQSF has already partnered with the North Queensland Primary Health Network and developed and launched seven customised MoveIT programs in Mackay, Whitsunday, Charters Towers, Richmond, Hinchinbrook, Cairns & Douglas during 2019/20.



# OFFICER'S REPORT



Based on the success of the North Queensland MoveIT Program, the NQSF has entered into a partnership with the Western Queensland Primary Health Network to develop pilot programs in McKinlay, Cloncurry and Mount Isa.

The program will be monitored continually, with programs adapted to suit the community need. If the objectives of the program are not being met by the providers engaged, alternative providers can be sought, with approval from the NQSF.

Council will work with program providers to promote the program through all avenues of distribution including social media, website and media releases.

## LINK TO CORPORATE PLAN

Priority 1.1 A healthy and safe community with continually improving access to high quality services with provisions for a safe community.

## CONSULTATION (Internal and External)

Councillors MacRae and Stretton, North Queensland Sports Foundation, local providers.

## LEGAL CONSIDERATIONS

Not Applicable

## POLICY IMPLICATIONS

Not Applicable

## RISK IMPLICATIONS

Injury to persons attending the free activities is possible, therefore program providers will be required to ensure participants are reminded to participate in the activity only if they are safely able to. Program providers will be required to provide council with appropriate insurance and/or qualifications for the program they are providing.

## ATTACHMENTS

- Nil

<b>Report Prepared by:</b> Community Development Officer Promotions and Development 30.09.2020	<b>Report Authorised by:</b> Director Executive Services 30.09.2020
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# OFFICER'S REPORT



## ITEM 11.1

**TO** The Mayor, Deputy Mayor and Councillors  
**OFFICER** Environmental Officer, Environmental Services  
**AGENDA** 14.10.2020 Ordinary Council Meeting  
**FOLDER ID** # 119116  
**SUBJECT** Approval of Environmental Charge Projects for Financial Year 2020/2021  
**LOCATION** Mount Isa Local Government Area

### EXECUTIVE SUMMARY

As a part of Council's Environmental Management Plan, the 2020/2021 Annual Implementation Plan for the Environmental Charge and the Environmental Charge Policy, Council is required to undertake Environmental Charge Projects. The Environmental Charge reserve fund will fund these projects and must align with the requirements of the Environmental Charge Policy. For the 2020/2021 financial year, ten (10) Environmental Charge projects have been identified, totalling a budget of \$755,000 to implement all projects this financial year.

### OFFICER'S RECOMMENDATION

**THAT** Council approve the Environmental Charge Projects for the 2020/2021 Financial Year for the total budget of \$755,000 to undertake all projects; and

**THAT** Council will undertake additional community consultation regarding the relocation of the bat colony.

### BUDGET AND RESOURCE IMPLICATIONS

All funds raised from the Environmental Charge are set in a reserve fund. These Environmental Charge funds will be allocated to fund the Environmental Charge Projects that have been adopted that align with Council's Environmental Charge Policy.

### BACKGROUND

Mount Isa City Council engaged the services of consultants to undertake the development of an Environmental Management Plan (EMP) for 2020-2025. While developing the plan, community consultation with both external and internal stakeholders was undertaken to identify environmental issues, activities or opportunities for improvements for the Mount Isa area. Five (5) key themes that were identified in this plan included; Natural Environment, Waste Minimisation, Water Resources, Environmental Health and Community Engagement. From these themes, several key priority actions for Council were developed.

Council's Environmental Charge funded the EMP and will fund the Environmental Charge Projects. As such an Annual Implementation Plan was adopted to support the revenue statement for providing guidance of the management of the Environmental Charge funds. As a part of the Annual Implementation Plan, environmental projects for the financial year are to be approved that align with the Environmental Charge Policy requirements and that correlate with the priority actions within the EMP.

As outlined in the Environmental Charge Policy, the Environmental Charge working group had a meeting on the 8<sup>th</sup> September 2020 to recommend the Environmental Charge Projects for the 2020/2021 financial year. The projects to be implemented in the 2020/2021 financial year are briefly outlined in Table 1 below (the comprehensive outline of projects is attached).

# OFFICER'S REPORT



**Table 1: Environmental Charge Projects for 2020/2021 Financial Year**

Project	Project Name	Estimated Cost (20/21 FY)
1	Little Red Flying-Fox Alternative Roost Site	\$500,000
2	Breakaway Creek Investigation	\$30,000
3	Natural Environment Action 1.06 – Encourage use of indigenous and water-wise plants	\$50,000
4	Waste Minimisation Action 2.03 – Support community education of waste minimisation and recycling	\$5,000
5	Waste Minimisation Action 2.06 – Support community projects to reduce waste	\$50,000
6	Water Resources Action 3.03 – Implement education programs to promote awareness of impacts of pollution/litter in riverine environment.	\$20,000
7	Water Resources Action 3.11 – Develop targeted communication/education to manage community understanding and expectations for water conservation	\$10,000
8	Environmental Health Action 4.02 – Develop and deliver program to educate local business and industry on pollution prevention	\$50,000
9	Environmental Health Action 4.06 – Undertake environmental compliance audit and complete an environmental Aspects and Impacts register for Council operations	\$30,000
10	Community Engagement Action 5.06 – Ensure best practice advice is readily available on Council website and initiate environmental awareness programs	\$10,000
<b>Total Budget Price</b>		<b>\$755,000</b>

## LINK TO CORPORATE PLAN

This proposal links to the corporate plan priorities 4.1, 4.2 and 4.3 which seek to recognise, protect, manage and promote our unique environment to ensure economic, environmental, social and cultural values are developed for long term sustainability.

## CONSULTATION (Internal and External)

The Environmental Charge Projects were determined through internal consultation only with the Environmental Services department and the Environmental Charge Working Group as outlined in the Environmental Charge Policy. The projects were created based on the priority actions identified in the EMP which was developed through both internal and external consultation.

## LEGAL CONSIDERATIONS

The implementation of the projects will need to take into consideration the requirements of the following:

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Environmental Protection Act 1994*
- Council's Environmental Management Plan
- Council's Corporate Plan

## POLICY IMPLICATIONS

By implementing the projects, Council is complying with the Environmental Charge Policy for projects funded by the charge.

# OFFICER'S REPORT



## RISK IMPLICATIONS

By implementing the Environmental Charge Projects, Council can mitigate the potential risk of the community being unsatisfied with how the fees they are being charged are spent.

Council is also obligated to comply with the corporate plan priorities as listed above and the Environmental Charge Policy. As this charge is levied as a separate charge, the funds can only be used for the projects that align with the Environmental Charges Policy requirements.

## ATTACHMENTS

- Comprehensive Outline of Environmental Projects for 2020/2021 Financial Year

## REFERENCE DOCUMENTS

- Environmental Charge Policy
- Environmental Management Plan 2020-2025
- '2020/21 Annual Implementation Plan for Environmental Charge' Officers Report

<b>Report Prepared by:</b> Environmental Services Department 30/09/2020	<b>Report Authorised by:</b> Chief Executive Officer 30/09/2020
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## Comprehensive Outline of Environmental Charge Projects for 2020/2021 Financial Year

**Table 1: Environmental Charge Projects**

Number	Project	Project Outline	Project Actions	Estimated Cost (20/21 FY)
1	Little Red Flying-Fox Alternative Roost Site	<p>The Little Red Flying Fox (LRFF) project has been underway since 2019 and a feasibility study for an alternative roost site has been conducted by consultants. A Little Red Flying Fox Management Plan will be considered by Council for the development of an alternative roost site and the active relocation of the LRFF colony once the site is established.</p> <p>The overall funding for this project is \$600,000. \$100,000 of this is from a state government grant that covers a 2-year duration.</p>	<p>The next step for this project, subject to Council approval, will be to begin developing the alternative roost site on the recommended lot. The initial stages for this, to be completed in the 20/21 FY, will include:</p> <ul style="list-style-type: none"> <li>• Clearing of weeds and unwanted vegetation;</li> <li>• installing irrigation pipelines;</li> <li>• grading access roads;</li> <li>• planting appropriate tree species for the LRFF to roost and feed upon; and</li> <li>• establishing green groundcover (grass cover) to mimic current roost site.</li> </ul>	\$500,000
2	Breakaway Creek Investigation	<p>This project is already underway and involves engaging a consultant to investigate the cause of water flowing through Breakaway Creek from an unknown source located somewhere near Abel Smith Parade. A preferred tenderer has been chosen to undertake this investigation.</p>	<ol style="list-style-type: none"> <li>1. Consultants will conduct a site visit for a field investigation along with laboratory testing</li> <li>2. Analyses of laboratory results and field investigation to establish the likely source of the water (e.g. pool backwash water, swimming pool leakage, infrastructure).</li> <li>3. Once the source has been determined, any necessary remediation steps for the area will be identified and implemented.</li> </ol>	<p>\$30,000</p> <p>Further expenses may include laboratory testing costs and remediation costs following identification of the water source.</p>

**Table 2: Environmental Charge Projects based on Priority Actions from Environmental Management Plan**

Number	Action Number	Priority Action	Project Actions	Estimated Cost for 20/21 FY
3	Natural Environment Action 1.06	Encourage the use of indigenous and water-wise plants by individuals and businesses within the community.	<ol style="list-style-type: none"> <li>1. A 'free plant' event will be held where each household is able to collect 2 indigenous plants provided for free by the Council nursery. There will be multiple collection days available. <ul style="list-style-type: none"> <li>• These plants will be aimed at greening backyards and are not to be planted on the roadside verge.</li> </ul> </li> </ol>	\$50,000
	Natural Environment Action 1.10	Manage human-wildlife conflict and promote co-existence, particularly with transient Little Red Flying-Fox colonies.	<ol style="list-style-type: none"> <li>1. This is being actioned through the Little Red Flying-Fox Alternative Roost Site Project that is already underway (Table 1, Number 1).</li> </ol>	N/A
4	Waste Minimisation Action 2.03	Support community education of waste minimisation and recycling, particularly around kerbside recycling.	<ol style="list-style-type: none"> <li>1. As kerbside recycling is not set to be implemented this FY, this community education program will focus on what can/cannot be accepted at the Mount Isa Waste Management Facility. <ul style="list-style-type: none"> <li>• Including what can be placed into wheelie bins, and what recycling services are available at the Transfer station</li> </ul> </li> <li>2. Environmental Services department will partner with the Waste Management and Promotion &amp; Development teams to deliver a targeted community education campaign around this.</li> </ol>	\$5,000

Number	Action Number	Priority Action	Project Actions	Estimated Cost for 20/21 FY
			3. Information sheets will be developed with this information and will be made available on the Council website.	
5	Waste Minimisation Action 2.06	Support community projects to reduce waste through Community Gardens, composting projects, "green Living" grants and subsidies.	<ol style="list-style-type: none"> <li>1. Conduct a feasibility study of Council land for areas suitable for establishing a community garden. <ul style="list-style-type: none"> <li>• Charlie Steene Park in Pioneer has previously been identified as an area where there is community interest in establishing a garden.</li> <li>• Development &amp; Land Use have been approached by community members regarding this area and have developed a concept diagram.</li> </ul> </li> <li>2. If a feasible area is found, Council will fund and facilitate the establishment of a community garden. This may include: <ul style="list-style-type: none"> <li>• Garden beds, soil, plants, gardening equipment, garden shed, compost facility and irrigation line</li> <li>• Any other necessary facilities</li> </ul> </li> </ol>	\$50,000
6	Water Resources Action 3.03	Implement education programs to promote awareness of the impacts of pollution and litter in the riverine environment.	<ol style="list-style-type: none"> <li>1. This project will aim to stop pollution and litter from going into waterways.</li> <li>2. Collaborate with Mount Isa Water Board to</li> </ol>	\$20,000

Number	Action Number	Priority Action	Project Actions	Estimated Cost for 20/21 FY
			<p>investigate options for preventing pollution/litter in riverways leading to Lake Moondarra.</p> <ul style="list-style-type: none"> <li>This will be an initial step towards a future project under the Environmental Management Plan Priority Action 3.07 – implementation of Gross Pollutant Traps</li> </ul> <p>3. Investigate opportunities to partner with Indigenous groups e.g. possibly engaging a part-time Community Ranger to liaise with Indigenous groups who gather on the riverbanks</p> <p>4. This priority action will be an ongoing project over 2020-2025</p>	
7	Water Resources Action 3.11	Develop a targeted communication/education plan to manage community understanding and expectations around water conservation.	<p>1. In collaboration with the Mount Isa Water Board, an education project will be developed by the Environmental Services team to be delivered to the community. The previous "waterwise campaign" that was delivered by Council will be used to inform this new campaign.</p> <p>2. Promotions &amp; Development team in Council will be liaised with to deliver this information to the community via social media and other outlets.</p> <p>3. Physical signs with water conservation messages will be placed around Mount Isa in strategic</p>	\$10,000

Number	Action Number	Priority Action	Project Actions	Estimated Cost for 20/21 FY
			locations for high visibility.	
8	Environmental Health Action 4.02	Develop and deliver program to educate local business and industry on pollution prevention (target stormwater management and the protection of R48 Reserve, including Lake Moondarra).	<ol style="list-style-type: none"> <li>As outlined in Action 5.06 below, fact sheets will be developed with best practice advice on topics including pollution prevention. This information will be promoted on social media and be provided to strategic businesses identified by the Environmental Services teams. <ul style="list-style-type: none"> <li>E.g. Send information sheet on correct paint disposal methods to all painters in the area.</li> </ul> </li> <li>There has been interest in increasing services at the Waste Management Facility to provide a central collection point for liquid wastes (oil and paint products) to then be removed by a contractor. This will be scoped out as a possible joint project with the Waste Management team.</li> </ol>	\$50,000
9	Environmental Health Action 4.06	Undertake an environmental compliance audit and complete an environmental Aspects and Impacts register for Council operations including the Civic Centre, Depot, Refuse Tip, Wastewater Treatment Plant, Aquatic Centre and parks and gardens.	<ol style="list-style-type: none"> <li>Internal Environmental Audit project is already underway. This involves an audit of Council facilities – Mount Isa and Camooweal Landfills, Pump Stations 1, 4 and 18 and Mount Isa and Camooweal Sewage Treatment Plants against Environmental Authority conditions and the Concrete Batch Plant and Motor Vehicle Workshop</li> </ol>	\$30,000  (cost is dependent on if external consultants are required)

Number	Action Number	Priority Action	Project Actions	Estimated Cost for 20/21 FY
			<p>against relevant Codes of Practice.</p> <p>2. A template Aspects and Impacts register was received from consultants as part of the Environmental Management Plan. This will be completed this year by either the Environmental Services department or by external consultants.</p>	
10	Community Engagement Action 5.06	Ensure best practice advice is readily available on the Council website and environmental awareness programs are initiated by Council.	<p>1. The Environmental Services department will update the Council website with best-practice information on various topics. Top priority topics will be identified (e.g. correct methods to dispose of prescribed water contaminants) and a short write up of easy-to-understand, best practice advice, will be added to the website.</p> <p>2. This information will also be available in a fact sheet format to be provided to individuals and businesses that are identified as potentially at risk for causing environmental harm.</p> <p>3. The aim for this project will be to raise awareness, particularly focusing on reoccurring issues such as disposal of paint products and waste oil.</p>	\$10,000

# CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Manager Corporate & Financial Services  
MagiQ Folder ID: 18807



## September 2020

## ITEM 12.1

### EXECUTIVE SUMMARY

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations for the year to date.

The September result is a surplus YTD of \$12.2M comprising an operating surplus of \$7.4M and capital grants received of \$4.8M.

### VARIANCES AND ITEMS OF SIGNIFICANCE

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

#### Revenue and Expenditure

##### Revenue and Expenditure Summary as at 30 September 2020

	YTD Actual 30 Sept 19 \$'000	YTD Actual 30 Sept 20 \$'000	YTD Budget 30 Sept 20 \$'000	Budget Full Year \$'000	YTD %
Operating Revenues	22,984	24,014	16,808	67,234	143%
Operating Expenses	15,048	16,570	17,472	69,890	95%
<b>OPERATING RESULT</b>	7,937	7,444	(664)	(2,656)	
Capital Grants Subsidies	530	4,769	4,024	16,095	119%
Developers Contributions	0	0	1	5	-%
<b>TOTAL</b>	8,467	12,213	3,361	13,444	

**Operating Revenue** Council's operating revenue is favourable to budget mainly due to rates and charges being raised in September for the six months (July to December).

**Operating Expenses** Operating expenses are favourable to budget for the year to date. Expenditure items include the usual operating components incurred at this time of year - salaries and wages, depreciation, insurances and water charges.

**Capital Grants** The register of grants is being updated to ensure specific conditions and restrictions on each are observed which is due to the new Accounting Standard relating to Grants.

#### Key Target Dates for audit and the End of Financial Year – 2019/20

- 24<sup>th</sup> Aug 2020 – Draft Accounts (date met)
- 7<sup>th</sup> Sept 2020 – External Auditors on site (date met)
- 12<sup>th</sup> Oct 2020 – MICC Audit Committee and Clearance Final Audited Statements signed by QAO

# CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Philip Mason - Manager Corporate & Financial Services

MagiQ Folder ID: 18807



## Capital

### Capital Summary as at 30 September 2020

	30 Sept 19 \$'000	30 Sept 20 \$'000	Full Year \$'000	YTD %
Facilities and Land	901	353	14,087	3%
Roads and Road Drainage	2,846	269	4,957	5%
Water and Sewer	145	368	7,209	5%
Other Fixed Assets	24	40	3,155	1%
<b>TOTAL</b>	<b>3,916</b>	<b>1,030</b>	<b>29,408</b>	<b>4%</b>

Note – September 2019 results have been included as a comparative.

The rate of capital spending has increased in September. The major projects budget will be reviewed as part of the November budget review process.

At this stage, the program needs to escalate substantially to achieve the projected \$29.4M expenditure.

## Rates

### Outstanding Aged Rates Balance as at 30 September 2020

Month FY20/21	366 Days Arrears \$'000	181 - 365 Days Arrears \$'000	31 - 180 Days Arrears \$'000	Jan-30 Days Arrears \$'000	Current Not Yet Due \$'000	Total \$'000
Jul-20	3,045	976	2,767	45	32	6,865
Aug-20	3,029	1,028	2,038	48	2,214	8,357
Sep-20	2,958	971	1,627	767	19,478	25,801

Note: excludes prepayments of \$239K

- Rates Notices for all residential and non-residential properties have been issued 21 September 2020 due on the 22 October 2020.
- Council have issued 6 Tip Tokens for this year effective 1 November 2020 to 31 October 2021 and were included as inserts to all residential properties Rates Notices.
- Water Consumption Notices that were issued on 10 August 2020 were due on 10 September 2020.
- Currently there are 131 rate payers that are on payment arrangement plans.

## Other Debtors

### Aged Debtors Report as at 30 September 2020

Month FY20/21	90 Days \$'000	60 Days \$'000	30 Days \$'000	Current \$'000	TOTAL \$'000
July 2020	82	65	132	0	279
Aug 2020	81	3	15	319	418
Sept 2020	83	6	50	114	254

- Environmental Health, ERA, Food Licenses, Horse Paddocks Annual invoices and Permits renewal have been issued in August.

# CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Philip Mason - Manager Corporate & Financial Services

MagiQ Folder ID: 18807



## QTC Loan Balances

- Council loan balances are paid every quarter and balances will reduce on a quarterly basis once repayments are made. Interest is also paid every quarter therefore does not add to the loan balance. Last quarter balance \$22.5M.

## QTC Loans as at 30 September 2020

Description	Loans Month/Year Start	Original Principal \$'000	Loan Balances \$'000	Interest Rate	Final Payment Due
Healey Heights development, Roads, Water and Sewer works	Mar-09	7,000	4,296	7.28%	15/06/2029
Roads, water and sewer works	Dec-09	5,000	3,216	6.39%	15/06/2030
Sewer upgrade	Dec-10	5,875	3,218	6.30%	15/12/2028
Sewer upgrade	Sep-11	5,000	3,504	4.89%	15/06/2032
Sewer upgrade	Sep-12	5,000	3,694	5.06%	15/12/2032
Sewer upgrade	Sep-13	5,000	3,852	4.32%	15/03/2034

## 30 DAY CASH ANALYSIS

\$'000

Cash at Bank – 30<sup>th</sup> September 2020 48,857

Total Cash Restrictions (47,377)

TOTAL UNRESTRICTED CASH 1,480

## COMING UP

- Finalisation of 2019/20 Financial year accounts and external audit currently underway, completion on 12 October 2020.
- The budget review process will commence in early November and will incorporate any adjustments identified in the current 6 months.

**MOUNT ISA CITY COUNCIL**  
**Statement of Income and Expenses**  
For the year ended 30 June 2021

	Actuals 30 Sept 2020	Full Year Budget	YTD %
<b>Operating Revenue</b>			
Rates and Charges			
General Rates	7,620,811	15,050,000	51%
Water Access Charge	4,988,444	10,200,000	49%
Water Consumption Charges	2,708,163	5,829,000	46%
Sewerage Rates	3,606,181	7,197,000	50%
Garbage Rates	1,961,803	3,913,000	50%
Environment Charge	213,897	418,000	51%
Less: Concessions	(57,657)	(124,000)	46%
	<b>21,041,643</b>	<b>42,483,000</b>	50%
Fees and Charges	697,421	3,303,000	21%
Contract Works	527,561	6,500,000	8%
Interest	216,620	1,310,000	17%
Grants and Subsidies	915,643	6,748,000	14%
Other	615,138	6,890,000	9%
<b>Total Operating Revenues</b>	<b>24,014,026</b>	<b>67,234,000</b>	36%
<b>Operating Expenditure</b>			
Corporate Governance	749,500	3,148,000	24%
Administration Expenses	1,443,979	5,712,950	25%
Community Services Costs	1,555,337	6,956,500	22%
Technical Services/Roads	1,285,915	6,760,000	19%
Water	3,580,743	13,150,000	27%
Sewerage	435,221	1,513,000	29%
Recoverable Works Costs	1,289,279	6,425,000	20%
Environmental Costs	2,057,622	8,833,250	23%
Finance Costs	326,104	1,256,000	26%
Other Expenses	342,459	2,013,041	17%
Depreciation	3,504,223	14,121,900	25%
	<b>16,570,380</b>	<b>69,889,641</b>	24%
<b>OPERATING CAPABILITY BEFORE CAPITAL</b>	<b>7,443,646</b>	<b>(2,655,641)</b>	-280%
<b>Capital Items</b>			
Capital Grants, and Subsidies	4,768,812	16,095,000	30%
Developers Contributions	0	5,000	
<b>NET SURPLUS(DEFICIT)</b>	<b>12,212,458</b>	<b>13,444,359</b>	

**MOUNT ISA CITY COUNCIL**  
**Balance Sheet**  
For the year ended 30 June 2021

	Actuals 30 Sept 2020	Full Year Budget
<b>Current Assets</b>		
Cash and cash equivalents	48,857,245	49,539,014
Rates Receivable	25,561,127	4,445,019
Trade and other receivables	(51,797)	2,067,710
Inventories	326,379	3,070,209
	<b>74,692,955</b>	<b>59,121,952</b>
Non-current assets classified as held for sale	2,687,950	0
<b>Total current assets</b>	<b>77,380,905</b>	<b>59,121,952</b>
<b>Non-Current Assets</b>		
Property, plant and equipment	388,921,315	425,495,910
Capital works in progress	20,834,696	5,104,121
<b>Total Non-Current Assets</b>	<b>409,756,012</b>	<b>430,600,031</b>
<b>TOTAL ASSETS</b>	<b>487,136,917</b>	<b>489,721,983</b>
<b>Current Liabilities</b>		
Trade and other payables	1,800,822	4,432,426
Annual Leave Payable	1,288,102	1,090,266
Interest bearing liabilities	(1,171)	1,547,845
Provisions - Long Service Leave	78,704	200,000
<b>Total Current Liabilities</b>	<b>3,166,457</b>	<b>7,270,537</b>
<b>Non-current Liabilities</b>		
Annual Leave Payable	470,055	470,055
Interest bearing liabilities	22,162,691	20,558,683
Provisions - Long Service Leave	1,298,628	1,460,039
<b>Total non-current liabilities</b>	<b>23,931,374</b>	<b>22,488,777</b>
<b>TOTAL LIABILITIES</b>	<b>27,097,831</b>	<b>29,759,314</b>
<b>NET COMMUNITY ASSETS</b>	<b>460,039,085</b>	<b>459,962,669</b>
<b>Community Equity</b>		
City Capital	201,425,409	217,409,783
Asset Revaluation Reserve	219,988,768	220,086,624
Accumulated Surplus/(Deficiency)	27,112,517	8,112,813
Other Reserves	11,512,391	14,353,449
<b>TOTAL COMMUNITY EQUITY</b>	<b>460,039,085</b>	<b>459,962,669</b>

# MOUNT ISA CITY COUNCIL

## Cash Flows Statement

For the year ended 30 June 2021

	Actuals 30 Sept 2020	Full Year Budget
<b>Cash flows from operating activities:</b>		
Receipts from customers	2,312,236	56,633,000
Net Rates & Charges	2,396,001	0
Contract Works - Receipts	473,759	0
Contract Works- Payments to suppliers & employees	(426,579)	0
Payments to suppliers and employees	(11,951,233)	(52,521,741)
	<b>(7,195,817)</b>	<b>4,111,259</b>
Interest received	216,620	1,310,000
Non capital grants and contributions	1,040,643	6,748,000
Flood Damage Expenditure	(1,245,985)	0
Borrowing costs	(326,104)	(1,256,000)
<b>Net cash inflow (outflow) from operating activities</b>	<b>(6,988,301)</b>	<b>10,913,259</b>
<b>Cash flows from investing activities:</b>		
Payments for property, plant and equipment	(1,045,263)	(23,526,400)
Proceeds from sale of property, plant and equipment	0	600,000
Movement in Investments	(720)	0
Grants, subsidies, contributions and donations	4,768,812	16,100,000
<b>Net cash inflow (outflow) from investing activities</b>	<b>3,722,829</b>	<b>(6,826,400)</b>
<b>Cash flows from financing activities</b>		
Repayment of borrowings	(374,849)	(1,547,845)
<b>Net cash inflow (outflow) from financing activities</b>	<b>(374,849)</b>	<b>(1,547,845)</b>
<b>Net increase (decrease) in cash held</b>	<b>(3,640,321)</b>	<b>2,539,014</b>
Cash at beginning of reporting period	52,497,566	47,000,000
<b>Cash at end of reporting period</b>	<b>48,857,245</b>	<b>49,539,014</b>

## 2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM

Capital Summary Report	Month	Financial Year
	Sep-20	2020-2021

1.0 Capital Summary - Facilities & Land							
Asset Category	Original Council Contribution (YTD)	Original External Funding (YTD)	Original Approved Budget (YTD)	Sep-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Current Proposed Budget (YTD)
Cemeteries	-	70,796	70,796	48,108	117,847	166%	175,326
Commercial / Residential Facilities (Camooweal)	-	-	-	4,555	12,049	0%	909,519
Commercial / Residential Facilities (Mount Isa)	3,684,040	5,155,662	8,839,702	84,855	208,668	2%	8,810,229
Parks and Open Spaces	1,407,500	3,458,750	4,866,250	5,604	14,575	0%	4,726,992
<b>Sub Total</b>	<b>5,091,540</b>	<b>8,685,208</b>	<b>13,776,748</b>	<b>143,123</b>	<b>353,139</b>	<b>3%</b>	<b>14,622,066</b>

2.0 Capital Summary - Road & Road Drainage							
Asset Category	Original Council Contribution (YTD)	Original External Funding (YTD)	Original Approved Budget (YTD)	Sep-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Current Proposed Budget (YTD)
Mount Isa Urban Roads	1,056,000	1,111,000	2,167,000	72,349	74,973	3%	2,560,900
Rural Roads	884,000	1,337,950	2,221,950	30,119	185,217	8%	2,391,420
Transport Structures	484,000	64,000	548,000	8,235	8,388	2%	578,000
<b>Sub Total</b>	<b>2,424,000</b>	<b>2,512,950</b>	<b>4,936,950</b>	<b>110,703</b>	<b>268,578</b>	<b>5%</b>	<b>5,530,320</b>

3.0 Capital Summary - Water & Sewer							
Asset Category	Original Council Contribution (YTD)	Original External Funding (YTD)	Original Approved Budget (YTD)	Sep-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Current Proposed Budget (YTD)
Mount Isa Sewer Pump Stations	140,000	-	140,000	-	3,435	2%	172,150
Sewerage and Stormwater Catchment Reticulation	450,000	-	450,000	-	140	0%	450,000
Standpipes	30,000	-	30,000	-	-	0%	30,000
Supply Facilities	60,000	-	60,000	-	-	0%	60,000
Treatment Plant	-	489,850	489,850	-	-	0%	140,000
Water Reservoirs	-	850,000	850,000	8,635	9,223	1%	950,000
Water Reticulation	1,579,574	3,346,721	4,926,295	220,586	338,186	7%	5,224,464
Water Tanks	125,000	-	125,000	11,917	16,917	14%	125,000
<b>Sub Total</b>	<b>2,384,574</b>	<b>4,686,571</b>	<b>7,071,145</b>	<b>241,138</b>	<b>367,900</b>	<b>5%</b>	<b>7,151,614</b>

4.0 Capital Summary - Other Fixed Assets							
Asset Category	Original Council Contribution (YTD)	Original External Funding (YTD)	Original Approved Budget (YTD)	Sep-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Current Proposed Budget (YTD)
Disaster Management	50,000	-	50,000	-	-	0%	50,000
Discretionary	1,070,000	-	1,070,000	-	-	0%	1,531,939
Events/Tourism	25,000	-	25,000	-	-	0%	25,000
Facility Planning	50,000	75,000	125,000	2,760	2,960	2%	125,000
IT/ Communications/ Security	220,000	60,000	280,000	5,396	18,381	7%	447,625
Mobile Plant	2,000,000	-	2,000,000	19,000	19,000	1%	2,019,000
Tourism	-	75,000	75,000	140	140	0%	75,000
<b>Sub Total</b>	<b>3,415,000</b>	<b>210,000</b>	<b>3,625,000</b>	<b>27,296</b>	<b>40,481</b>	<b>1%</b>	<b>4,273,564</b>

<b>Grand Total</b>	<b>13,315,114</b>	<b>16,094,729</b>	<b>29,409,843</b>	<b>\$ 522,259</b>	<b>1,030,098</b>	<b>4%</b>	<b>31,577,564</b>
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## 2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM

Capital Detailed Report	Month	Financial Year
	Sep-20	2020-2021

2020	2020/2021
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Ref #	Job Cost	Project Description	Original Council Contribution (YTD)	Original External Funding Amount (YTD)	Original Approved Budget (YTD)	Sep-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Current Proposed Budget (YTD)
<b>Development &amp; Planning</b>			50,000	75,000	125,000	2,760	2,960	2%	125,000
<b>Facility Planning</b>			50,000	75,000	125,000	2,760	2,960	2%	125,000
15	1000-4730	Outback at Isa Masterplan	-	75,000	75,000	2,760	2,960	4%	75,000
58	1000-2058	Library Master Plan	50,000	-	50,000	-	-	0%	50,000
<b>Facilities &amp; Land</b>			5,091,540	8,685,208	13,776,748	143,123	353,139	3%	14,622,066
<b>Cemeteries</b>			-	70,796	70,796	48,108	117,847	166%	175,326
36	1000-3711	Works for Queensland - Cemetery Upgrades Stage 2	-	70,796	70,796	48,108	117,847	166%	142,363
C03	1000-3715	Cemetery Access Internal Rds	-	-	-	-	-	0%	32,963
C28	1000-3730	Resurfacing Conventional Section with 20mm stone	-	-	-	-	-	0%	-
<b>Commercial / Residential Facilities (Camooweal)</b>			-	-	-	4,555	12,049	0%	909,519
87	1000-2245	Camooweal Hall Floor Refurbishment	-	-	-	4,555	12,049	0%	400,000
89	TBD	Camooweal Facilities Refurbishment/Upgrades	-	-	-	-	-	0%	509,519
<b>Commercial / Residential Facilities (Mount Isa)</b>			3,684,040	5,155,662	8,839,702	84,855	208,668	2%	8,810,229
18	1000-2018	Mount Isa City Council Recycling Initiative - Transport Recycling	66,752	248,529	315,281	-	-	0%	-
34	1000-9261	Works for Queensland - Waste Management Facility Tip Shop	-	695,076	695,076	-	-	0%	695,076
42	1000-9272	Works for Queensland - Waste Management Facility Environmental Evaluation of Landfill site (data from ground water & Install test bores)	-	250,000	250,000	0	29,131	12%	250,000
59	1000-2059	Stormwater diversion as per Environmental Management Plan	275,000	-	275,000	-	-	0%	275,000
60	1000-2060	Buchanan Park Infrastructure Assessments & Master Plan	200,000	-	200,000	-	-	0%	200,000
62	1000-2062	Civic Centre Urgent remediation works - UNALLOCATED	700,000	-	700,000	-	-	0%	450,000
63	1000-2063	Outback at Isa Urgent remediation works	200,000	-	200,000	-	-	0%	200,000
64	1000-2064	Buchanan Park Urgent remediation works & Rodeo Preparation	300,000	-	300,000	-	-	0%	300,000
69	1000-9273	Feasibility Study & Business Case for Recycling	150,000	-	150,000	10,257	15,757	11%	150,000

## 2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM

Ref #	Job Cost	Project Description	Original Council Contribution (YTD)	Original External Funding Amount (YTD)	Original Approved Budget (YTD)	Sep-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Current Proposed Budget (YTD)
77	1000-2077	Mount Isa City Council Recycling Initiative	1,792,288	3,962,057	5,754,345	-	-	0%	5,754,345
62A	1000-3527	Civic Centre - Refurbish / repair copper doors in Civic front and back	-	-	-	43,400	43,400	0%	100,000
62B	1000-3530	Civic Centre - Ceiling Repair (Soffit)	-	-	-	400	800	0%	150,000
C20	1000-9225	Waste Transfer Station Design & Engineering	-	-	-	-	13,900	0%	70,000
C21	1000-2189	Animal Management Facility Administration Building	-	-	-	-	73	0%	1,000
C22	1000-4727	O@I - Purchase & Install Temporary Toilet - \$17,000 O@I - Refurbish Ablution Facility - \$10,000 O@I - Construct/Modify Entrance Pathway - \$7,200	-	-	-	9,540	9,540	0%	-
C23	1000-4720	Upgrade of Riversleigh Interpretive Centre	-	-	-	2,838	77,593	0%	74,755
C24	1000-4729	Riversleigh-Repair/Roof/Ceiling	-	-	-	-	-	0%	-
C25	1000-8150	Security System - Animal Management Building	-	-	-	18,420	18,420	0%	-
C26	1000-3532	Buchanan Park Shade Cover Replacement	-	-	-	-	-	0%	-
C27	1000-3723	Dust monitors and landfill gas units	-	-	-	-	54	0%	54
C01	1000-2226	35-37 Miles Street (Former Harvey Normans building) - Demolition	-	-	-	-	-	0%	-
C02	1000-3610	Upgrade Town Pool Facility Exterior Fencing	-	-	-	-	-	0%	40,000
C07	1000-4722	O@I - Replace Café Ceiling and install a/c and repair sufeits	-	-	-	-	-	0%	100,000
<b>Parks and Open Spaces</b>			<b>1,407,500</b>	<b>3,458,750</b>	<b>4,866,250</b>	<b>5,604</b>	<b>14,575</b>	<b>0%</b>	<b>4,726,992</b>
1	1000-2001	Gallipoli Park Pump Track and Multiuse Court	-	895,000	895,000	-	-	0%	895,000
5	1000-3738	Family Fun Precinct Upgrade—Stage 2 2019-2020	677,500	1,878,250	2,555,750	925	1,253	0%	2,555,750
12	1000-2012	Relocation of Bat Roosting Site	400,000	100,000	500,000	-	-	0%	500,000
35	1000-3732	Works for Queensland - Medians, Parks & Open Spaces Upgrades Markham Valley Rd Nature strip upgrade including footpath	-	235,424	235,424	4,680	11,755	5%	270,143

## 2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM

Ref #	Job Cost	Project Description	Original Council Contribution (YTD)	Original External Funding Amount (YTD)	Original Approved Budget (YTD)	Sep-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Current Proposed Budget (YTD)
37	1000-2037	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mount Isa Welcome Signs Refurbishment & Town Entry Beautification	-	135,000	135,000	-	-	0%	-
38	1000-3736	Works for Queensland - Medians, Parks & Open Spaces Upgrades City Lookout Upgrade	-	145,076	145,076	-	-	0%	145,076
39	1000-2039	Works for Queensland - Medians, Parks & Open Spaces Upgrades Tharrapatha Way Signs	-	20,000	20,000	-	-	0%	-
40	1000-2040	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mood Lighting CBD Trees (2019/20)	-	50,000	50,000	-	-	0%	50,000
43	1000-3756	Refurbish Irrigation & Plant Beds - CBD Area Annual Renewal	90,000	-	90,000	-	-	0%	90,000
61	1000-2061	Camooweal Horse Paddocks (Lot 13 & 14 RP713679, Lot 1 RP711483)	150,000	-	150,000	-	-	0%	150,000
68	1000-2068	Mount Isa Council Horse Paddock Laneways Signage	20,000	-	20,000	-	-	0%	-
75	1000-4206	Develop the Patch at Horse Paddocks	70,000	-	70,000	-	-	0%	70,000
C04	1000-3737	Captain James Cook Oval & Sunset Oval Sports Lighting	-	-	-	-	367	0%	303
C05	1000-3748	4 Shade Structures (2 Sunset Oval, 2 Captain Cook)	-	-	-	-	1,199	0%	720
<b>General</b>			<b>50,000</b>	<b>75,000</b>	<b>125,000</b>	<b>140</b>	<b>140</b>	<b>0%</b>	<b>125,000</b>
<b>Disaster Management</b>			<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>50,000</b>
85	1000-2085	Disaster Preparedness and DR/BCP	50,000	-	50,000	-	-	0%	50,000
<b>Tourism</b>			<b>-</b>	<b>75,000</b>	<b>75,000</b>	<b>140</b>	<b>140</b>	<b>0%</b>	<b>75,000</b>
16	1000-4731	Outback Self-guided itinerary walking trails for bird watchers and hikers	-	75,000	75,000	140	140	0%	75,000
<b>Roads &amp; Road Drainage</b>			<b>2,424,000</b>	<b>2,512,950</b>	<b>4,936,950</b>	<b>110,703</b>	<b>268,578</b>	<b>5%</b>	<b>5,530,320</b>
<b>Mount Isa Urban Roads</b>			<b>1,056,000</b>	<b>1,111,000</b>	<b>2,167,000</b>	<b>72,349</b>	<b>74,973</b>	<b>3%</b>	<b>2,560,900</b>
3	1000-5308	Pamela/Deighton/Isa Street Intersection Redevelopment	150,000	250,000	400,000	-	-	0%	400,000
4	1000-2004	Pamela/Trainor Street Intersection Redevelopment	-	100,000	100,000	-	-	0%	100,000
23	1000-5251	R2R 2019-2024 Joan St Pave Rehab (East St – Spence St)	-	94,000	94,000	-	-	0%	94,000

## 2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM

Ref #	Job Cost	Project Description	Original Council Contribution (YTD)	Original External Funding Amount (YTD)	Original Approved Budget (YTD)	Sep-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Current Proposed Budget (YTD)
24	1000-5252	R2R 2019-2024 Goroka St (Barkly Hwy – Erap St)	-	120,000	<b>120,000</b>	-	-	0%	120,000
25	1000-5011	R2R 2019-2024 East St (North of Marian St) Asphalt Overlay	-	200,000	<b>200,000</b>	-	-	0%	200,000
26	1000-5076	R2R 2019-2024 Death Adder Gully Culverts (4th Ave) - Guard rails, Rails, road drainage and deck replacement	-	90,000	<b>90,000</b>	-	-	0%	90,000
27	1000-2027	R2R 2019-2024 Tarakan St & Salamaua St (Markham Valley Rd to Markham Valley Rd)	-	188,000	<b>188,000</b>	-	-	0%	188,000
28	1000-2028	R2R 2019-2024 Dalton Cres F(Noakes Ave to Cul-de-sac)	-	69,000	<b>69,000</b>	-	-	0%	69,000
49	1000-5260	Ancillary Pavement Repairs	80,000	-	<b>80,000</b>	-	2,250	3%	80,000
50	1000-5301	City Street Reseal Program	346,000	-	<b>346,000</b>	905	905	0%	346,000
52	1000-5005	Ancillary Drainage Works (Undetermined Kerb Inlet Extensions, M/H and Pipe Repairs etc)	80,000	-	<b>80,000</b>	-	0	0%	80,000
67	1000-5309	Traders Way/ Sunset Drive Intersection	400,000	-	<b>400,000</b>	-	-	0%	400,000
C13	1000-5505	Moondarra Drive, Mount Isa - Moondarra Drive (LHS & RHS) Shoulders between Chainages 3.3km & 5.07km.	-	-	-	-	-	0%	230,000
C14	1000-5587	Camooweal/ Mary Street Intersection (Roundabout)	-	-	-	-	-	0%	20,000
C09	1000-5096	Isa St Rebuild (Including Approaches & Services Upgrade)	-	-	-	71,444	71,818	0%	143,900
<b>Rural Roads</b>			<b>884,000</b>	<b>1,337,950</b>	<b>2,221,950</b>	<b>30,119</b>	<b>185,217</b>	<b>8%</b>	<b>2,391,420</b>
2	1000-5575	Lake Julius Road	24,000	516,159	<b>540,159</b>	11,174	11,174	2%	540,159
19	1000-5581	R2R 2019-2024 Camooweal Streets Pav. Rehab and Widening - Francis St (Austral - Morrison) (400m x 15 wide)	-	191,791	<b>191,791</b>	-	-	0%	191,791
20	1000-5574	R2R 2019-2024 Kajabbi Road - Formation/Drainage/Floodways & Signage (75Km)	-	110,000	<b>110,000</b>	-	-	0%	110,000
21	1000-5576	R2R 2019-2024 Mount Oxide - Formation/Drainage /floodways full length of 47Km	-	70,000	<b>70,000</b>	-	-	0%	70,000

## 2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM

Ref #	Job Cost	Project Description	Original Council Contribution (YTD)	Original External Funding Amount (YTD)	Original Approved Budget (YTD)	Sep-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Current Proposed Budget (YTD)
22	1000-2022	R2R 2019-2024 Gunpowder Road - Road User Agreement Works - Road	-	90,000	90,000	-	-	0%	90,000
29	1000-5528	TIDS 2019-2024 Gunpowder Rd - Formation, drainage, resheet	60,000	60,000	120,000	-	-	0%	120,000
30	1000-5532	TIDS 2019-2024 Riversleigh Rd - Formation Work (30km of 59.7Km)	75,000	75,000	150,000	-	-	0%	150,000
31	1000-5525	TIDS 2019-2024 Julius Rd - Formation/Drainage/Causeway for 37km of total 59.7Km	50,000	50,000	100,000	18,945	18,945	19%	100,000
32	1000-2032	TIDS 2019-2024 Moondarra Dr - Shoulder Clearing and Reinstatement (11.2Km) plus reseal of 3km section of existing seal	85,000	85,000	170,000	-	-	0%	170,000
33	1000-5506	TIDS 2019-2024 Old Maydowns Rd (Formation/ Drainage for full length of 86Km)	90,000	90,000	180,000	-	2,325	1%	180,000
45	1000-2045	Rural Roads Refurbishment Program	500,000	-	500,000	-	-	0%	500,000
C15	1000-5592	Duchess Rd – Formation & Realignment of sharp curves of 9.5Km.	-	-	-	-	-	0%	-
C08	1000-5036	R2R 2019-2024 Thorntonia Yelvertoft Road (rural road) - 5km length from ch17 to ch22 km heading north from the Bar	-	-	-	-	152,774	0%	169,470
<b>Transport Structures</b>			484,000	64,000	548,000	8,235	8,388	2%	578,000
17	1000-4285	Principal Cycle Network Program Transfield Ave Cycle Path (Design & Construct)	64,000	64,000	128,000	5,165	5,165	4%	128,000
46	1000-5212	Water Blast/Vac CBD footpaths and reseal	80,000	-	80,000	-	153	0%	80,000
47	1000-4773	Footpath replacement Program Sunset Bridge Rails & Footpath	100,000	-	100,000	-	-	0%	100,000
48	1000-2048	Footpath replacement Program Tactile Replacement Through CBD Area	25,000	-	25,000	-	-	0%	25,000
51	1000-5048	Street Sign Replacement Program	10,000	-	10,000	-	-	0%	10,000
83	1000-2083	Principal Cycle Network Program Thomson Road PCNP Construction Stage 2	105,000	-	105,000	-	-	0%	105,000

## 2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM

Ref #	Job Cost	Project Description	Original Council Contribution (YTD)	Original External Funding Amount (YTD)	Original Approved Budget (YTD)	Sep-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Current Proposed Budget (YTD)
84	1000-2084	Principal Cycle Network Program Twenty Third Avenue PCNP Construction	100,000	-	100,000	-	-	0%	100,000
C12	1000-5256	PCNP (Barkly Highway - Isa St to Milne Bay)DESIGN ONLY	-	-	-	3,071	3,071	0%	30,000
<b>Sewerage</b>			<b>590,000</b>	<b>489,850</b>	<b>1,079,850</b>	<b>-</b>	<b>3,574</b>	<b>0%</b>	<b>762,150</b>
<b>Mount Isa Sewer Pump Stations</b>			<b>140,000</b>	<b>-</b>	<b>140,000</b>	<b>-</b>	<b>3,435</b>	<b>2%</b>	<b>172,150</b>
53	1000-7515	Pump Station Electrical Main Circuit Boards Replacement Program	140,000	-	140,000	-	-	0%	140,000
C19	1000-7405	Sewerage Pump Stations Backup and alerts	-	-	-	-	3,435	0%	32,150
<b>Sewerage and Stormwater Catchment Reticulation</b>			<b>450,000</b>	<b>-</b>	<b>450,000</b>	<b>-</b>	<b>140</b>	<b>0%</b>	<b>450,000</b>
54	1000-2054	Sewer Main Inspection Program	100,000	-	100,000	-	-	0%	100,000
55	1000-7351	Sewer Manhole Refurbishment Replacement Program	150,000	-	150,000	-	140	0%	150,000
70	1000-7835	Waste Water Diversion Main - STP	200,000	-	200,000	-	-	0%	200,000
<b>Treatment Plant</b>			<b>-</b>	<b>489,850</b>	<b>489,850</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>140,000</b>
9	1000-7211	Refurbish primary clarifiers	-	140,000	140,000	-	-	0%	140,000
41	1000-7210	Works for Queensland - Tanker Waste Receiving Facility	-	349,850	349,850	-	-	0%	-
<b>Water</b>			<b>1,794,574</b>	<b>4,196,721</b>	<b>5,991,295</b>	<b>241,138</b>	<b>364,326</b>	<b>6%</b>	<b>6,389,464</b>
<b>Standpipes</b>			<b>30,000</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>30,000</b>
73	1000-2073	Upgrade Potable Water Standpipe - 23rd Ave (emergency fire fighting)	30,000	-	30,000	-	-	0%	30,000
<b>Supply Facilities</b>			<b>60,000</b>	<b>-</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>60,000</b>
71	1000-6347	Camooweal - Installation of Camooweal's 3rd Town Water Supply Bore (Backup System)	60,000	-	60,000	-	-	0%	60,000
<b>Water Reservoirs</b>			<b>-</b>	<b>850,000</b>	<b>850,000</b>	<b>8,635</b>	<b>9,223</b>	<b>1%</b>	<b>950,000</b>
10	1000-6226	Install Pax Mixers and Chlorination Units to reservoirs 1, 3A, 5 & 6	-	500,000	500,000	-	-	0%	500,000
11	1000-2011	Refurbishment of Reservoir No. 4	-	350,000	350,000	-	-	0%	350,000
C16	1000-6218	No. 3a Reservoir construction (carry Over)	-	-	-	-	-	0%	25,000
C17	1000-6326	Reservoir 1 Lining Remediation	-	-	-	-	-	0%	50,000
C18	1000-6348	Water Connection to Reservoir 3A	-	-	-	8,635	9,223	0%	25,000
<b>Water Reticulation</b>			<b>1,579,574</b>	<b>3,346,721</b>	<b>4,926,295</b>	<b>220,586</b>	<b>338,186</b>	<b>7%</b>	<b>5,224,464</b>
6	1000-7830	Sewer main replacement program	120,000	730,000	850,000	624	840	0%	850,000
7	1000-6241	Valve Replacement Program	-	350,000	350,000	27,102	35,380	10%	350,000



## 2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM

Ref #	Job Cost	Project Description	Original Council Contribution (YTD)	Original External Funding Amount (YTD)	Original Approved Budget (YTD)	Sep-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Current Proposed Budget (YTD)
8	1000-2008	Water main replacement program	-	500,000	500,000	594	594	0%	500,000
14	1000-6242	Smart Meter Installation	1,179,574	1,766,721	2,946,295	-	-	0%	2,944,464
56	1000-2056	Household water connection replacement program	185,000	-	185,000	-	-	0%	185,000
74	1000-5551	Firefighting Pump - Works Depot	30,000	-	30,000	-	-	0%	30,000
76	1000-2076	Review of water infrastructure for fire fighting capabilities	65,000	-	65,000	-	-	0%	65,000
86	1000-6401	Stage 1 - Mica Creek Road Household Water Services	-	-	-	192,266	301,372	0%	300,000
<b>Water Tanks</b>			125,000	-	125,000	11,917	16,917	14%	125,000
72	1000-6314	Camooweal - Installation of Ground Based Storage and Pumping System and Telemetry System to Camooweal distribution system (including Auto Chlorinator)	125,000	-	125,000	11,917	16,917	14%	125,000
<b>Plant &amp; Equipment</b>			2,245,000	60,000	2,305,000	24,396	37,381	2%	2,491,625
<b>Events/Tourism</b>			25,000	-	25,000	-	-	0%	25,000
44	1000-3758	Replace Street Banners	25,000	-	25,000	-	-	0%	25,000
<b>IT/ Communications/ Security</b>			220,000	60,000	280,000	5,396	18,381	7%	447,625
13	1000-2013	Illegal dumping surveillance	-	60,000	60,000	-	-	0%	60,000
65	1000-2065	Financials and Supporting modules	100,000	-	100,000	-	-	0%	100,000
66	1000-2066	Asset and Works Management	120,000	-	120,000	-	-	0%	120,000
C10	1000-5200	ARC GIS Implementation	-	-	-	5,396	5,396	0%	50,000
C11	1000-5210	GIS Datasets (MIPP2)	-	-	-	-	17,625	0%	17,625
	1000-5115	CCTV Street Safe Project	-	-	-	-	4,640	0%	-
88	TBD	CCTV Implementation Program	-	-	-	-	-	0%	100,000
<b>Mobile Plant</b>			2,000,000	-	2,000,000	19,000	19,000	1%	2,019,000
57	1000-4306	Plant Replacement Program	2,000,000	-	2,000,000	-	-	0%	2,000,000
C06	1000-4305	New Plant Procurement - Waste Levy Compliance (2019/20 Program) - \$1,380M	-	-	-	19,000	19,000	0%	19,000
<b>Discretionary - Carry Over</b>			670,000	-	670,000	-	-	0%	1,131,939
<b>Discretionary</b>			670,000	-	670,000	-	-	0%	1,131,939
78	1000-2078	2019/2020 Carry Over Pool	670,000	-	670,000	-	-	0%	1,131,939
<b>Discretionary - Emergent Works</b>			400,000	-	400,000	-	-	0%	400,000
<b>Discretionary</b>			400,000	-	400,000	-	-	0%	400,000
79	1000-2079	Emergent Works Budget	400,000	-	400,000	-	-	0%	400,000
<b>Grand Total</b>			13,315,114	16,094,729	29,409,843	522,259	1,030,098	4%	31,577,564

# OFFICER'S REPORT



**ITEM 13.1**

**TO** The Mayor, Deputy Mayor and Councillors  
**OFFICER** Interim Chief Executive Officer  
**AGENDA** 14.10.2020 Council Ordinary Meeting  
**FOLDER ID** #4987

**SUBJECT** 2020-2021 Annual Operational Plan Update  
**LOCATION** Not Applicable

## EXECUTIVE SUMMARY

Under Section 174 (3) of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment to Council, on a quarterly basis, of progress towards implementing the Annual Operational Plan.

## OFFICER'S RECOMMENDATION

**THAT** Council adopt the first quarter 2020-2021 Annual Operational Plan as presented.

## BUDGET AND RESOURCE IMPLICATIONS

The annual budget is aligned with Council's Corporate Plan and Operational Plan.

## BACKGROUND

It is a requirement under the *Local Government Regulation 2012*, s174 that the next step in the Corporate Planning Process is for officers to translate the goals and objectives set by Council in their Corporate Plan into an Operational Plan.

A Local Government Operational Plan is:

- Prepared on an annual basis by officers
- Based on the corporate plan
- Designed to provide more details on how each of the objectives/goals are going to be achieved
- Used to assess and monitor performance against targets
- Able to be amended at any time
- Adopted in sufficient time for the budget

## LINK TO CORPORATE PLAN

The Annual Operational Plan is formed by all goals and objectives set by Council in the Corporate Plan.

## CONSULTATION (Internal and External)

Executive Management Team

## LEGAL CONSIDERATIONS

It is a requirement under the *Local Government Regulation 2012*, s174 that the Chief Executive Officer presents a written assessment to Council, on a quarterly basis, of progress towards implementing the Annual Operational Plan.

# OFFICER'S REPORT



## POLICY IMPLICATIONS

Nil

## RISK IMPLICATIONS

Minimal Risk - projects, goals and activities that Council has identified to undertake in the 2019-2020 financial year may possibly not be accomplished due to conditions outside of Council's direct control e.g. grant funding not being obtained.

## ATTACHMENTS

- Fourth quarter 2019-2020 Annual Operational Plan.

## REFERENCE DOCUMENT

- Corporate Plan

<b>Report Prepared by:</b> Senior Executive Assistant Executive Services 01/10/2020	<b>Report Authorised by:</b> Interim Chief Executive Officer Executive Services 01/10/2020
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## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

### People and Communities






**VISION:** To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.

Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
1.1 A healthy and safe community with continually improving access to high quality services with provisions for a safe community	Encourage community and government initiatives which promote a healthy lifestyle, exercise and well-being	To maintain current offering of activities/programs available at Splashez Aquatic Centre by providing extra classes	Apply for funding for various programs. Target to increase participation from 2019/2020 season by 10%.	Corporate and Financial Services	30.06.2021	Expressions of Interest for Junior Learn to Swim, Junior Squad Training and Aqua Aerobics was advertised 02.09.2020 and closed 10.09.2020.	
		To provide Learn to Swim lessons to adults in the community.	Apply for Federal funding to support affordable Learn to Swim lessons for adults.	Corporate and Financial Services	30.06.2021	Recommence Adult to Swim Fit and Adult Learn to Swim classes	
		Partner with NQ Sports Foundation to implement and deliver the MoveIT program (pilot program). NQ Sports Foundation is in partnership with Western Queensland Primary Health Network (WQPHN) to fund the MoveIT Program which will be delivered in Mount Isa, Cloncurry and McKinlay.	Aim to provide a minimum of two free community activities through the Move It Program.	Corporate and Financial Services	30.06.2021	Approval has been received on 28.09.20 for an initial funding amount of \$15,000 to deliver programs in the Mount Isa region. Programs to commence late October 2020	
		To apply for State funding to increase or improve facilities available to the community by undertaking pre-feasibility for projects as per the recommendations of the Sport and Recreation Strategy, for nomination in the capital works program.	Start construction on improvements to community facilities in line with the approved capital works budget when funding is received.	Corporate and Financial Services	30.06.2021	State Government Funding secured for a pump track and associated infrastructure to be constructed in Gallipoli Park South	
		To develop a continuous working database outlining sporting organisations infrastructure needs .	Aim to record 50% of all sports organisations requirements.	Corporate and Financial Services	30.06.2021	Data being gathered through surveys and contact with organisations. Ongoing	
		Parks, open spaces and recreation master plan	Council adoption of a parks, open spaces and recreation masterplan	Engineering Services	30.06.2021	not commenced as yet	
		Continuation of principal cycle network roll out	100% of scheduled works completed	Engineering Services	30.06.2021	Further areas for consideration	

## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Advocate on behalf of the community for a proactive approach to the supply and provision of general health care, hospital services and allied health practices	Active participation in Covid19 related support activities	90% participation in HEOC meetings.  Consider requests for support through the LDMG.	Executive Services	30.06.2021	Ongoing representation by Council officers in the HEOC meetings. LDMG meetings have continued through this year and any requests are addressed in this forum or escalated to the DDMG.	
Collaborate with Police, relevant stakeholders and community to keep our city safe through organisations and urban design	To effectively communicate with all parts of the community using standard messaging as this will allow the community to respond to impending issues affecting their safety.	100% of the people affected by the impending issue in the community are able to make informed decisions based on information received and are able to take necessary actions in a timely manner.	Corporate and Financial Services	30.11.2020	Awaiting outcome of funding application for Disaster Resilience	
	CBD Master plan in conjunction with the safer communities CCTV programs	Successful approval of funding to install further CCTV cameras.  Council adoption of a CBD Masterplan.	Engineering Services	30.06.2021	Recent failings to record events have prompted review and improvements to CCTV network specifically around the administration building. Ongoing <u>comms with Police</u>	
	Representation from Council at all meetings in relation to keeping our city safe	90% attendance at RMCN meetings.	Executive Services	30.06.2021	Quarterly meetings. Initial wasn't attended due to a conflict	

## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN







Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
1.2 Access to high quality education opportunities, contemporary training and support services	Encourage consultation with industry, community and the wider region with respect to localised training opportunities and needs	Active participation through the Regional Roads group to identify collective training requirements across our region.	90% attendance at the RRTG Meetings. Participation in group training opportunities.	Engineering Services	30.06.2021	Tech. services staff sent to Cloncurry training. Regular visit and feedback by TMR staff on rural roads works.	
		Increased consultation with schools to identify gaps and how we can provide better support	100% participation in school expos.	Executive Services	01.03.2021	not commenced. Awaiting confirmation of dates.	
		Consultation with industry and community - to understand what intel or data is available to influence external environmental conversations for workforce planning	Organise key stakeholder meetings to collate available information and present a report to Council.	Executive Services	15.02.2021	not commenced as yet.	
	Investigate the provision of increased opportunities for the youth to undertake practical training	Increase School based traineeships, work experience programs and cadetships within Council	Liaise with funding bodies to apply for appropriate funding. Advertise available opportunities across various departments.	Executive Services	30.03.2021	Council will be applying for 5 trainees for 2021. Proposed recruitment will commence prior to end of Term 4 2020.	
	Work with government, support services and local industry to advocate for initiatives to retain the youth population, including improved education and training opportunities	Conduct a series of meetings with the education providers and identify opportunities for the youth to remain in Mount Isa and complete a higher education degree	Three meetings conducted with School Principals, James Cook University and Central Queensland University. Report presented and adopted by Council.	Executive Services	30.04.2021	not commenced as yet.	











## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

People and Communities							
<b>VISION: To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.</b>							
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget/Target Date	1st Quarter Comments	1st Quarter Status
	Work with the local Aboriginal community to assist in preserving indigenous culture and values in the area where opportunities exist	Forming relationship/working groups involving consultation for design - public places (painting, signage)	Active consultation with stakeholders in appropriate works projects.	Engineering Services	30.11.2020	No current issues requiring consultation	
		Establish the Mount Isa City Library Historical Collection as a locally-owned and of significant national collection of materials that are publicly accessible.	Apply for funding from the National Library of Australia for a Community Heritage Grant to do a significance assessment of the collection.	Corporate & Financial Services	30.06.2021	Community Heritage Grants open for application in approx March 2021. Current activities for public accessibility are digitization of photographs to be shown as a continual slideshow within the library.	
	Promote cultural heritage of the area to the community and visitors	Display of interactive mapping information showing Indigenous sacred areas.	Develop key relationships with Cultural Leaders. Update website to display sacred sites.	Engineering Services	31.01.2021	No progress since last quarter	
		Review statement/policy around diversity. Acknowledgment of our heritage in formal documentation. Inductions	Review of Council inductions and other relevant documentation to incorporate acknowledgement of heritage and increase diversity awareness.	Executive Services	30.09.2020	No progress since last quarter	
	Encourage social inclusion and celebration of diversity	Cultural expansion programs that allow Council to celebrate cultural differences.	Review and update of the Arts & Cultural Policy	Corporate & Financial Services	31.10.2020	Arts and culture policy updated 8.7.2020. continue RADF program with successful funding from Arts Qld	

## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget/Target Date		1st Quarter Status
1.4 Promote Mount Isa as a place where people want to live, learn, work and visit	Work in conjunction with MICCOE and other stakeholders to provide a wide range of cultural and entertainment activities for all to enjoy	Offer Community Grants Program funding opportunities for local organisations to support the delivery of organised activity.	100% allocation of budgeted funds be dispersed to successful applicants	Corporate and Financial Services	Grants \$50,000 over 2 rounds,	Round 1 closed with report to go to Council on 14.10.2020. Covid has seen a reduction in sponsorship requests in Round 1	
		Offer In-Kind sponsorship programs to not-for-profit organisations and educational facilities.	Educate eligible organisations to achieve 70% of request are received on correct application forms.	Corporate and Financial Services	In-kind \$20,000 annually	In-kind requests are being received on correct forms with all enquiries being directed to the forms and guidelines	
		Appropriate service level agreement between MICCOE and Council.	Review of the service level agreement and adoption by Council	Executive Services	31.12.2020	not commenced as yet.	
	Support sporting clubs and other community groups to ensure a wide range of organised and lifestyle activities	Council to run a Sign-On expo for the sporting and community groups to expand the event further into the community sector to broaden the range of available activities.	71 stalls participated in Feb. 2020. Aim to increase the number of stalls by 10% in 2021.	Corporate and Financial Services	28.02.2021	Planning under way currently, subject to covid restrictions.	
	Encourage individuals and families to embrace our city as their home in preference to fly in-fly out lifestyle	Promotion of Council facilities, parks and open spaces	Development of an active marketing campaign from the Tourism Strategy.	Promotions & Development	31.08.2020	Commenced delivery of Strategic Priority 1 of the Tourism Strategy. Promoted new council facilities, parks and open spaces on social media and via community consultation.	
		Transparency advising public of programs in place	Increased community engagement through active promotion of capital works programs throughout the year.	Promotions & Development	30.06.2021	Conducted public consultation and community surveys to gauge community sentiment and obtain feedback.	

## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Prosperous and Supportive Economy							
VISION: To develop a prosperous and diverse local economy which supports existing industry and encourages new and innovative business and practices.							
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
2.1 Grow a diverse local economy	Support and encourage opportunities for diversification of businesses and industries in the city and region	Promotion of Mount Isa as the gateway to the outback, Moondarra recreation reserve, border stop points.	Active implementation of the Tourism Strategy. Successful approval of tourism funding.	Promotions & Development	30.06.2021	Commenced delivery of Strategic Priority 1 of the Tourism Strategy - Establishing a working group to workshop the LTO framework. Promoted new imagery taken of Mount Isa.	
		Exploring opportunities with the current facilities for the regional hub.	Progression of the Motorsport Complex Committee. Progression of the Lake Moondarra Reserve Committee.	Engineering Services	30.09.2020	Scoping of Project and stakeholder to be identified	
	Promote the city as a regional hub for both the resource sector and non-resources industries, aligned with broader regional economic objectives	Investigate the possibility of establishing a "Smart Hub" with support from the State Government.	Application or support of available funding to progress a smart hub in our region.	Executive Services	30.04.2021	not commenced as yet.	
	Encourage and support value adding strategies to existing industries, resources sector and business sectors	Incorporating more sustainable living (solar) more consultation with industry	Review of renewable energy opportunities and a report tabled to Council for consideration	Engineering Services	28.02.2021	Council to assist within legislative boundaries and promote any new industry	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
2.2 Develop a thriving tourism economy	Encourage and assist in facilitating the promotion and expansion of the tourism industry in Mount Isa	Review Signage and incorporate Tourism Strategy into CBD master plan	Undertake a signage audit. Council adoption of a CBD Masterplan.	Engineering Services	31.01.2021	not commenced as yet.	
		Implementation of the Council Tourism Strategy	Quarterly reporting to Council on the progress of implementing the actions in the Tourism Strategy.	Promotions & Development	30.06.2021	Implemented Strategic Priority 1 of the Tourism Strategy - to commence the establishment of the LTO.	
	Maximise the use of local tourism venues and infrastructure through responsible management	Master plan of council facilities. Upgrade to get maximum use	Creation of a Masterplan for Buchanan Park, Outback at Isa and Waste Management Facilities	Engineering Services	31.01.2021	Masterplan for Outback at Isa - preferred supplier chosen.	
	Promote the natural attractions of Mount Isa and the North West generally	Community access to interactive mapping for the region.	Expansion of the online mapping access via Council's website.	Engineering Services	30.11.2020	not commenced as yet.	



## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
2.3 Establish better community spaces including enhancing the CBD	Pursue expansion of the current Council initiated CBD improvements beyond West Street following the preparation of a masterplan incorporation develop a network of community spaces, including the CBD.	Increased beautification works for outer areas extending beyond the CBD.	Design adopted for Lookout and Harvey Norman Sites.  Progression of the Family Park Precinct revitalisation works.	Engineering Services	31.08.2020	not commenced as yet.	
	Encourage and support community and cultural groups to integrate activities throughout the city for community benefit	Review of temporary/use of park hire process and fees to better facilitate community activities	Approval of appropriate fees and charges by Council.	Engineering Services	31.07.2020	Draft catch all document completed to be reviewed by EMT	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
2.4 Leadership role in creating and developing a key stakeholders' hub for economic diversification	Construct and lead a key stakeholders' hub with the primary focus of economic diversification	Council to review the Economic Development Strategy.	Council approval of a 3 year economic strategy.	Executive Services	30.09.2020	Council undertook a corporate planning day in September. Once this plan has been adopted a further review on a detailed economic development strategy will be commenced.	
	Collaborate closely with peak bodies and industry to integrate practical strategies for new business activity or enhancing existing businesses	Explore joint venture opportunities with TMR, MITEZ and other state bodies relating to explore opportunities for business enhancement across the region.	Participation in MITEZ meetings, coordination of an internal workshop to explore current opportunities and develop a plan of engagement to progress.	Executive Services	30.11.2020	Mayor present at MITEZ meetings.	
	Actively lobby governments and other sectors for developing the city into a regional hub	Lobby TMR road maintenance/ cost sharing agreement	Council endorsement of a cost sharing agreement with TMR.	Engineering Services	31.12.2020	Discussions with TMR ongoing	
		Identify opportunities within the North West Minerals Province (NWMP) Blueprint	100% attendance and active participation in the Futures Forum and ongoing representation at the NWMP Blueprint meetings.	Executive Services	30.06.2021	Ongoing. Regular meetings between Mayor and Tammy Parry. NWMP updates also received via the NWQROC meetings.	



## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Services and Infrastructure							
VISION: To establish innovative and efficient infrastructure networks that services the local communities and industry.							
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
3.1 Ensure well maintained and reliable infrastructure networks	Work with all associated government departments and advocate for improvements to state roads throughout Mount Isa and beyond, including key haulage routes	Mapping road structures and funding available.	Comprehensive review of roads routes in conjunction with TMR. Identification of any resource sharing between regional councils.	Engineering Services	30.12.2020	Ongoing, GIS mapping has been significantly improved and is accessible via Council website	
		Review of Mining industries roads, homestead routes service levels	Review of infrastructure agreements and updates applied where appropriate.	Engineering Services	30.05.2021	No additional progress	
	Maintain and improve the local water and sewer supply networks to ensure provision and supply is sufficient to meet current and projected growth and demand	Complete the review of the drinking water quality management plan.	Departmental approval for the updated drinking water quality management plan.	Compliance & Utilities Services	30.10.2020	DWQMP audit with DNRME scheduled for Late October	
		Annual capital and operational works schedules be formalised.	Condition assessments and audits completed to formalise the asset management process.	Compliance & Utilities Services	31.12.2020	Minimal recent spends and isolated failures to lines are ongoing and increasing. Comprehensive reviews have been undertaken by third party providers and these are being ationed.	
	Develop and improve the removal, recycling and processing of waste whilst maintaining compliance with the regulations	Completion of the waste management facility masterplan.	Adopted WMF Masterplan.	Compliance & Utilities Services	30.11.2020	Ongoing and expected to be completed as per timeframe	
		Trial of the yellow top bin service	Complete trial and report tabled to Council with outcome.	Compliance & Utilities Services	30.06.2021	Trial cancelled and funds returned as MRF secured without need for trial run	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
3.2 Ensure sustainable asset management planning	Develop and implement a Council Asset Management Plan to identify the ongoing maintenance requirements of existing assets	Identifying all Council infrastructure networks.	Update the asset management plan with current data.	Engineering Services	30.06.2021	Assets/works currently captured in GIS. Not adequate to compile proper and effective Asset Management Plan	
		Asset management strategy reviewed.	Report to Council on the status of the Asset Management Framework, Strategy and Policies and any implementation plans.	Engineering Services	30.06.2021	No dedicated Asset Manager or software/system in place	
	Identify needs for future infrastructure development based on local and regional service and growth projections	Working group established to coordinate infrastructure scenarios with Town Planning requirements.	Working Group established and report tabled to Council with recommendations.	Engineering Services	30.06.2021	At this stage feedback from Operations is primary means for prioritising asset renewals	



## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
3.3 Provide well maintained and functional network of public assets	Provide governance and oversee the management of all Council's facilities ensuring they are clean, well maintained, safe and attractive	Formalise preventative maintenance plans.	Preventative maintenance plans established for each council asset class.	Compliance & Utilities Services	30.06.2021	Reactive maintenance plan in place atm. Upon addressing critical issues on structure safety formal renewal and maintenance plan will need to be generated	
	Identify gaps and rationalise existing facilities	Development of Facility Masterplans.	Council adopted masterplans for each council facility.	Compliance & Utilities Services	30.06.2021	Ongoing programme to address shortcomings in maintenance programme for existing facilities	



## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN





Healthy Environment							
<b>VISION: To recognise, protect, manage and promote our unique natural environment to ensure the economic, environmental, social and cultural values are developed for long term sustainability.</b>							
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
4.1 Sustainably manage and promote the extensive natural resource base in Mount Isa and Camooweal	Encourage development promoting environmentally responsible and sustainable industry	Promotion of pre-lodgement meetings with prospective developers to ensure compliance	100% of applications are compliant with planning overlays	Compliance & Utilities Services	30.06.2021	Council planning officers encourage all potential developer's to hold a pre-lodgement meeting.  Majority of lodged applications are compliant with the planning scheme overlays.	
	Identify and protect key resource areas from encroachment by incompatible development and land use	Ensure town plan is understood and adhered to.	Compliant development applications are approved by Council.	Compliance & Utilities Services	30.06.2021	Planning officers provide extensive planning advice to assist developers in both understanding and achieving the planning scheme provisions.	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
	Encourage utilisation objectives for development which achieve water efficiency	Actively encourage applicants to identify water efficiency via the development application process.	100% applications have considered water efficiency within the application	Compliance & Utilities Services	30.06.2021	Council planning officers actively promote all landscaping to install an automatic water irrigation systems to increase water usage efficiencies.	
	Encourage best practice for waste	Monitoring of best practice industry requirements.	Review of council related policies and procedures in regards to water and storm water management	Engineering Services	30.05.2021	Scheduled drainage cleaning prior to wet season as per normal. Funding transferred to duplicate UV treatment of recycled water	



## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

4.2 Recognise and protect our natural Environment	water and storm water management	Maintain documentation and infrastructure. Identify land areas that council need to maintain - easements, storm water drains, open drainage, mainting crossovers blocking drainage systems	Comprehensive review of service areas within local government area. Any updates are to be approved by Council resolution.	Engineering Services	30.05.2021	Ongoing feedback from public identifying areas of concern through icase and actions taken to clear	
	Ensure all environmental and protective legislative requirements are met	Adhere to legislation to ensure licences are current.	Review of current requirements across Council operations and plan developed to address any non-compliances prioritised.	Engineering Services	30.11.2020	Ongoing adjustments to irrigation to horse paddocks flagged to tenants due to ponding. Reviewing SPS cleaning and maintenance programmes	
		Regular review and monitoring of ERA's	No more than 3 instances of breaches to environmental licenced activities	Compliance & Utilities Services	30.06.2021	Council reported three (3) notifiable incident related to breach of Council's internal Environmental Authorities condition. Council organised environmental audit of Council facilities (Motor Vehicle Workshop, Concrete Batch Plant, Camooweal and Mount Isa Landfill and Sewage Treatment Plant and Mount Isa Pump Stations). Council has begun working with relevant internal departments to implement improvements recommended in the audit reports.	

## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
4.3 Council facilitate and educate residents and visitors to adopt healthy lifestyles with a positive environmental outlook	Encourage residents, business, landowners and visitors to actively engage in sustainability and conservation initiatives	Completion of the Environmental Management Plan.	Active promotion of key action items within the Council endorsed Environmental Management Plan.	Compliance & Utilities Services	30.06.2021	Identified 10 projects/priority actions to be implemented under Environmental Charge Annual Implementation Plan 2020/2021. Council has formed a working group to finalise the project.	
	Promote positive approach to exercise and healthy lifestyle	Develop Walking Trail maps that will be included on the Council Website. Promote trails through social media.	4 Trails be approved by Council and loaded on website. 150 likes/hits on social media campaign	Corporate and Financial Services	30.06.2021	To be commenced early 2021	
		Improve Council Website to include photos and data of available facilities of Council parks and open spaces that can be utilised by the community as outlined in the masterplan for parks, open spaces and recreation.	Aim for 50% of Parks and Open Spaces Updated on Website	Corporate and Financial Services	30.06.2021	To be commenced early 2021	
	Review Council's in-house environmental initiatives and implement improvements	Annual review of the current environmental initiatives.	Initiatives to be published on the Council Website and half yearly report tabled to Council advising of progress.	Compliance & Utilities Services	31.12.2020	Council has implemented projects under Illegal Dumping Hotspot Program targeted at curtailing illegal dumping issues in the town and create awareness and education around the issue. Council installed various informative signages around the town to deter public from illegal dumping and encourage them to report cases.	



## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Ethical and Inclusive Governance							
<b>VISION: To practice inclusive and ethical governance through proactive engagement with all sectors of the community, council and all levels of government.</b>							
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
5.1 Incorporate ethical sustainable and reasonable financial planning	Actively pursue opportunities to supplement Council revenues by State and Federal government grants, public-private partnerships, and voluntary participation via general or more specific funding avenues	Additional support for funding applications, coordination of funding.	Development of a suite of business cases and project options to actively apply for relevant funding.  75% success rate in funding applications.	Engineering Services	30.06.2021	Funding / Grants officer required to ensure projects that are actively pursued have been correctly costed regarding initiation and ongoing costs	
	Implement well-managed Council spending and financial management through facilitated internal audit and budgetary meetings	Develop and adopt the Annual Budget within Statutory timeframes.	Budget adopted within statutory timeframes. Budget workshops professionally presented and prepared. Detailed rates modelling & presentations provided to support Councillor decisions.	Corporate and Financial Services	31.07.2020	2020/21 Budget Adopted per OM17/06/20, according to legislative requirements budget will be reviewed mid-year with responsible budget officers.	
	Ensure transparency and accountability is evident in all Council decisions and reports in accordance with Local Government Act and Regulations	Develop and adopt Council project management and decision frameworks	Project Management and Decision Frameworks completed and endorsed by Council.	Engineering Services	31.12.2020	More rigid adoption of Procurement policy initiated and currently being maintained. Project management methodology under review	
		Review the Agenda and Reporting processes to ensure they remain effective and in accordance with best - practice	Review relevant legislation and implement required updates to council policies.	Executive Services	30.06.2021	Review has been undertaken in conjunction with Department of Local Government workshops and updates. Proposed adoption of Standing Orders Policy and Model Meeting Procedures in October 2020.	



## 2020-2021 MOUNT ISA CITY COUNCIL ANNUAL OPERATIONAL PLAN

Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
5.2 Enable our community to be actively informed and educated encouraging local contribution to decision making	Implement innovative communication methods to encourage the community to attend and contribute to public consultation and information events	Finalise the Community Engagement Policy	Council adoption of the Community Engagement Policy	Promotions & Development	31.07.2020	completed.	
		Live Stream Council Meetings	Present business case to Council on live-streaming options and allocated appropriate budget to undertake works.	Corporate & Financial Services	31.07.2020	Recording of Council meetings taking place and policy update required to support live streaming	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
5.3 Demonstrate inclusive, innovative, robust and forward-thinking decision making and leadership	Ensure stakeholders are engaged in relevant Council decisions	Supporting stakeholder and community consultation for project decision making	Undertake at least 6 community engagement sessions.	Promotions & Development	30.06.2021	Undertook community engagement sessions and community surveys.	
	Set relevant milestones which are regularly reviewed	Development of Implementation Action Plans against the strategic documents developed to ensure regular reporting and monitoring of the progress against strategic items/tasks	Quarterly reporting to Council and documents loaded onto the website to inform the community of Councils progress towards achievement	Executive Services	30.06.2021	this initiative will commence once the corporate planning documents review has been finalised.	
Priority	Strategies	2020-2021 Key Initiatives	Performance Measurement	Program Responsible	Budget / Target Date	1st Quarter Comments	1st Quarter Status
5.4 Ensure community representation is diverse and encompasses different cultures and minority groups	Encourage participation from diverse cultural backgrounds in decision making processes	Ensure appropriate level of community engagement is identified through council initiatives.	Increased community engagement.	Promotions & Development	30.06.2021	Proposed additional mechanisms to engage the community during Covid; eg. major events and social media surveys.	



# OFFICER'S REPORT



## ITEM 13.2

**TO** The Mayor, Deputy Mayor and Councillors  
**OFFICER** Corporate Governance Coordinator, Executive Services  
**AGENDA** 14.10.20 Council Ordinary Meeting  
**FOLDER ID** # 117215

**SUBJECT** Updated Councillor Acceptable Request Guidelines V4  
**LOCATION** N/A

### EXECUTIVE SUMMARY

Review of the Councillor Acceptable Request Guidelines V4

### OFFICER'S RECOMMENDATION

**THAT** Council adopt the Councillor Acceptable Request Guidelines V4

### BUDGET AND RESOURCE IMPLICATIONS

This updated policy will now require additional resourcing from all Executive Support Officers to assist the councillors in their day to day administrative work.

### BACKGROUND

This policy has been updated to include more detail around what administrative assistance will be provided to councillors and by whom. This is a result of the local government rolling reforms which come into effect on 12 October 2020.

### LINK TO CORPORATE PLAN

Nil

### CONSULTATION (Internal and External)

Consultation was conducted internally with the executive management team, councillors and the senior executive assistant.

### LEGAL CONSIDERATIONS

Nil

### POLICY IMPLICATIONS

Nil

### RISK IMPLICATIONS

Nil

### ATTACHMENTS

- Councillor Acceptable Request Guidelines V4

### REFERENCE DOCUMENT

- Nil

**Report Prepared by:**

Corporate Governance Coordinator

**Report Authorised by:**

Director



# OFFICER'S REPORT



Executive Services 2 October 2020	Executive Services 2 October 2020
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STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
**Councillor Acceptable Request Guidelines**

RESOLUTION NO. [OM25/04/20](#)[OM00/00/00](#) VERSION [V3](#)[V4](#)

**APPLIES TO STATUTORY POLICIES ONLY**

This is an official copy of the **Councillor Acceptable Request Guidelines**, made in accordance with the provisions of the *Local Government Act 2009*, *Local Government Regulations 2012*.

Statutory Policies comply with a legislative requirement; the **Councillor Acceptable Request Guidelines** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....  
Sharon Ibarrolaza  
**Chief Executive Officer**

**DOCUMENT VERSION CONTROL**

Governance/Policies/Statutory Doc ID# 8293			POLICY TYPE	Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS	
V1	25.05.2016	OM32/05/16	Responsible Officer - Chief Executive Officer	
V2	30.05.2018	OM34/03/18	Responsible Officer - Chief Executive Officer	
V3	29.01.2020	OM25/01/20	Responsible Officer - Chief Executive Officer	
<a href="#">V4</a>	<a href="#">00.00.0000</a>	<a href="#">OM00/00/00</a>	<a href="#">Responsible Officer - Chief Executive Officer</a>	
			REVIEW DUE	12.2021

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**DISTRIBUTION AND DISSEMINATION**

Internal email to all employees	X	Section meetings / Toolbox talks	X
Internal email to all <a href="#">Councillors/councillors</a>	X	Included in employee inductions	X
<a href="#">Staff/Employee</a> noticeboards	X	Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in <a href="#">MagiMagiQ</a>	X		



## STATUTORY POLICY

### MOUNT ISA CITY COUNCIL

#### Councillor Acceptable Request Guidelines

RESOLUTION NO. [QM25/04/20](#) [QM00/00/00](#) VERSION [V3](#)~~V4~~

#### 1. PURPOSE

Pursuant to the *Local Government Act 2009* ("LG Act"), section 170A, a local government ~~must~~ is required to adopt by resolution, guidelines covering;

- a) the way in which a councillor may ask a local government employee for advice to help the councillor carry out his or her responsibilities under the LG Act; and
- b) reasonable limits on requests that a councillor may make.

#### 2. COMMENCEMENT

This Policy will commence on and from ~~29 January 2020~~ 14 October 2020. It replaces all other policies or arrangements governing acceptable request guidelines (whether written or not).

#### 3. APPLICATION

This policy applies to all councillors, including the mayor, of Mount Isa City Council ("Council").

#### 4. GIVING DIRECTION TO LOCAL GOVERNMENT STAFF

4.1 Section 170 of the LG Act prescribes:

- a) The mayor may give a direction to the chief executive officer ("CEO")
- b) However, a direction under clause 4.1(a) must not be inconsistent with a resolution, or a document adopted by resolution, of the local government
- c) No councillor, including the mayor, may give a direction to any other local government employee

#### 5. COMMUNICATION BETWEEN COUNCILLORS AND COUNCIL EMPLOYEES

5.1 Council encourages an information flow between councillors and employees and as such are encouraged to interact openly to share information with the intent to provide exceptional service to the community.

5.2 Councillors may request Council employees to provide advice to assist the councillor to carry out his or her responsibilities under the LG Act.

5.3 Councillors may request the CEO to provide information that the Council has access to, relating to the Council, subject to limits outlined in clause 6 of this policy.

5.3.1 The CEO must comply with these requests within 10 business days, where the CEO believes this is not practicable, the CEO must advise the councillor of the reason they will not meet this timeframe within 10 business days. The CEO must then comply with the councillor's request within 20 business days of receiving the request.

5.3.2 Additionally, if the information requested of the CEO relates to a document, a copy of the document is required to be provided.

5.4 Requests by councillors for assistance or advice relating to policy or complex matters should be directed to the CEO, relevant director or manager.

5.5 Councillors should use their judgement in directing their request to the appropriate employee. Conversely, employees should use their judgement to advise councillors if it



## STATUTORY POLICY

### MOUNT ISA CITY COUNCIL

#### Councillor Acceptable Request Guidelines

RESOLUTION NO. QM25/04/20 QM00/00/00 VERSION V3V4

would be more appropriate for the councillor's request to be dealt with an alternate employee.

5.6 Where a councillor is unsure about whom to approach, they should seek advice from the CEO.

5.7 Any conflicts arising between councillors and employees resulting from their interactions are to be brought to the attention of the CEO immediately.

#### 6. LIMITS ON REQUESTS FOR INFORMATION

6.1 Requests by councillors to the CEO for information are limited by the LG Act as follows;

- a) any limit prescribed under a regulation (pursuant to s170A(2) of the LG Act, for example a regulation may prescribe the maximum cost to a local government of providing information to a councillor; or
- b) Where the information or document requested is a record relating to the conduct tribunal; or
- c) that was a record of a former conduct review body (see Clause 11, Definitions); or
- d) if disclosure of the information or document to the councillor would be contrary to an order of a court or tribunal; or
- e) that would be privileged from production in a legal proceeding on the ground of legal professional privilege.

#### 7. ADMINISTRATIVE SUPPORT

7.1 The CEO nominates the Senior Executive Assistant, Executive Assistants and Executive Support Officer to provide day to day administrative support to the councillors relating to their official duties including:

- a) Managing their calendars and appointments
- b) Answering phone calls and emails
- c) Drafting correspondence
- d) Record keeping
- e) Assistance in preparing for Council meetings
- f) Travel arrangements

7.2 All requests for administrative support shall be made during ordinary business hours.

7.3 The employees providing administrative support will continue to report to and follow directions from their existing manager/director/CEO.

7.4 Any concerns regarding Council employee performance is to be raised by the Councillor directly with the CEO.

#### 8. CONFIDENTIALITY

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## STATUTORY POLICY

### MOUNT ISA CITY COUNCIL

#### Councillor Acceptable Request Guidelines

RESOLUTION NO. [QM25/04/20QM00/00/00](#) VERSION [V3V4](#)

- 8.1 Councillors are in a position of trust and the legislation is clear that this trust must not be abused by misusing information obtained as a councillor.
- 8.2 Councillors must ensure that information which is confidential to Council remains confidential. Any person who is, or has been, a councillor must not use information acquired as a councillor to directly or indirectly gain financial advantage for themselves or anyone else, or to harm the Council.

#### 8. VARIATIONS

- 8.1 Council reserves the right to vary, replace or terminate this policy from time to time.

#### 9. BREACH OF POLICY

- 9.1 An allegation of a breach of this policy by a councillor should be made to the CEO and will be dealt with in accordance with s176-s182 of the LG Act.
- 9.2 Contravention of clause 4.1(c) of this policy is misconduct that could result in disciplinary action being taken against the councillor in accordance with sections 150L(1)(c)(iv), 150AQ and 150AR of the LG Act.

#### 10. COMMUNICATION AND DISTRIBUTION

- 10.1 Council will make available to the public, the Councillor Acceptable Request Guidelines Policy on our website at [www.mountisa.qld.gov.au](http://www.mountisa.qld.gov.au).
- 10.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

#### 11. DEFINITIONS

- a) **Former Conduct Review body** – a regional conduct review panel or the Local Government Remuneration and Discipline Tribunal under the LG Act as in force before the commencement of the *Local Government (Councillor Complaints) and Other Legislation Act 2018*, section 18.

#### Associated Legislation and Policies

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Local Government (Councillor Complaints) and Other Legislation Act 2018*

# OFFICER'S REPORT



## ITEM 13.3

**TO** The Mayor, Deputy Mayor and Councillors  
**OFFICER** Corporate Governance Coordinator, Executive Services  
**AGENDA** 14.10.20 Council Ordinary Meeting  
**FOLDER ID** # 117215

**SUBJECT** Human Rights Policy  
**LOCATION** N/A

### EXECUTIVE SUMMARY

Implementation of a new Human Rights Policy

### OFFICER'S RECOMMENDATION

**THAT** Council adopt the Human Rights Policy V1

### BUDGET AND RESOURCE IMPLICATIONS

Implementing this Human Rights Policy will require all employees and councillors to consider all 23 categories of human rights before making decisions and taking action. This will require specific and regular organisational training and support.

Evidence that Human Rights have been considered in all decision making processes, policy development etc will need to be documented. This will increase the resources required operationally.

### BACKGROUND

On 1 January 2020 all provisions of the *Human Rights Act 2019* were enacted in full requiring public entities (Council):

- To act and make decisions in a way that is compatible with human rights and
- Give proper consideration to relevant human rights when making decisions.

Additionally, Council is required to receive and manage human rights complaints.

### LINK TO CORPORATE PLAN

There is no specific link to the Corporate Plan.

### CONSULTATION (Internal and External)

Consultation was conducted internally with the Directors, Interim Executive Manager, Interim Human Resources Manager and the councillors.

### LEGAL CONSIDERATIONS

Nil

### POLICY IMPLICATIONS

This policy and our Human Rights obligations will affect every decision and action that Council makes.

### RISK IMPLICATIONS

The only risk is if Council does not adopt a policy to meet these obligations.

### ATTACHMENTS

- Human Rights Policy V1

### REFERENCE DOCUMENT



- Nil

## OFFICER'S REPORT

<b>Report Prepared by:</b> Corporate Governance Coordinator Executive Services 1 October 2020	<b>Report Authorised by:</b> Director Executive Services 2 October 2020
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STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
**Human Rights Policy**

RESOLUTION NO. OM00/00/00 VERSION V1

**APPLIES TO STATUTORY POLICIES ONLY**

This an official copy of the **Human Rights Complaints Policy**, made in accordance with the provisions of *Local Government Act 2009*, *Local Government Regulation 2012*, *Human Rights Act 2019*, and current Council Policies.

Statutory Policies comply with a legislative requirement; the **Human Rights Complaints Policy** is approved by the Mount Isa City Council for the operations and procedures of Mount Isa City Council.

.....  
Sharon Ibardolaza  
**Chief Executive Officer**

DOCUMENT VERSION CONTROL			
Governance/Policies/Statutory Doc ID#		POLICY TYPE	Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	00.00.0000	OM00/00/00	Responsible Officer - Corporate Governance Coordinator
		REVIEW DUE	09.2022

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	X
Internal email to all Councillors	X	Included in employee inductions	X
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided	X	External training to be provided	
Registered in magiQ	X		

## 1. PURPOSE

Mount Isa City Council ("Council") is committed to protecting and promoting human rights by ensuring that human rights are considered when making, interpreting and applying laws, developing policies, making decisions and providing services to our community. The *Human Rights Act 2019* ("HR Act") requires Council, as a public entity, to act and make decisions in a way that is compatible with human rights. Pursuant to s58 of the HR Act, Council must also give proper consideration to any human rights relevant to that decision.

## 2. COMMENCEMENT

This policy will commence on and from date. It replaces all other policies or arrangements governing human rights (whether written or not).

## 3. APPLICATION

This policy applies to employees, agents and contractors (including temporary contractors) of Council, collectively referred to in this policy as "employees".

## 4. RESPONSIBILITIES

### 4.1 Councillors

A councillor who receives a human rights complaint is required to report the complaint to the Corporate Governance team in accordance with this policy.

### 4.2 Chief Executive Officer

The Chief Executive Officer ("CEO") will only get involved in human rights complaints if the matter is exceptionally complex or requires input by the CEO.

### 4.3 Directors

Directors are responsible for oversight, investigation (if required) and responding to complaints with their teams, having regard to the relevant area of operation and expertise.

### 4.4 Governance team

The governance team is responsible for:

- a) Maintaining a Human Rights Complaints register and reporting
- b) Coordinating the complaints process
- c) Supporting Council officers with assessing, investigating and responding to complainants

## 5. HUMAN RIGHTS

4.1 Human rights apply to all individuals and are based on principles of freedom, respect, equality and dignity. Human rights recognise the inherent value of each person, regardless of background, where we live, what we look like, what we think or what we believe. Human rights belong to all people by virtue of being human. Everyone is entitled to these rights, without discrimination.

## 6. PROTECTED HUMAN RIGHTS

6.1 Pursuant to s11 of the HR Act, all individuals in Queensland have human rights. This means a corporation does not have human rights. As such, the HR Act protects 23 fundamental human rights as detailed below:

1. **Your right to recognition and equality before the law** – everyone is entitled to equal and effective protection against discrimination, and to enjoy their human rights without discrimination.
2. **Your right to life** – Every person has the right to life and to not have their life taken. The right to life includes a duty on government to take appropriate steps to protect the right to life.
3. **Your right to protection from torture and cruel, inhuman or degrading treatment** – People must not be tortured nor treated or punished in a cruel, inhuman or degrading way. This includes protection from treatment that humiliates a person.
4. **Your right to freedom from forced work** – A person must not be forced to work or be made a slave. A person is a slave when someone else has complete control over them.
5. **Your right to freedom of movement** – People can stay in or leave Queensland whenever they want to as long as they are here lawfully. They can move around freely within Queensland and choose where they live.
6. **Your right to freedom of thought, conscience, religion and belief** – People have the freedom to think and believe what they want – for example, religion. They can do this in public or private, as part of a group or alone.
7. **Your right to freedom of expression** – People are free to say what they think and want to say. They have the right to find, receive and share information and ideas. In general, this right may be limited to respect the rights and reputation of other people, or for the protection of public safety and order.
8. **Your right to peaceful assembly and freedom of association** – People have the right to join groups and to meet peacefully.
9. **Your right to taking part in public life** – Every person has the right to take part in public life, such as the right to vote or run for public office.
10. **Property rights** – People are protected from having their property taken, unless the law says it can be taken.
11. **Your right to privacy and reputation** – Everyone has the right to keep their lives private. Your family, home or personal information cannot be interfered with, unless the law allows it.
12. **Your right to protection of families and children** – Families are entitled to protection. Children have the same rights as adults with added protection according to their best interests.

13. **Cultural Rights – Generally** – People can have different family, religious or cultural backgrounds. They can enjoy their culture, declare and practice their religion and use their languages.
14. **Cultural Rights – Aboriginal Peoples and Torres Strait Islander Peoples** – Aboriginal and Torres Strait Islander peoples in Queensland hold distinct cultural rights. They include the rights to practice their beliefs and teachings, use their languages, protect and develop their kinship ties, and maintain their relationship with the lands, seas and waterways.
15. **Your right to liberty and security of person** – The right to liberty includes the right to not be arrested or detained except in accordance with the law.
16. **Your right to humane treatment when deprived of liberty** – People have the right to be treated with humanity if they are accused of breaking the law and are detained.
17. **Your right to a fair hearing** – A person has a right to a fair hearing. This means the right to have criminal charges or civil proceedings decided by a competent, independent and impartial court or tribunal after a fair and public hearing.
18. **Rights in criminal proceedings** – There are a number of minimum guarantees that you have when you have been charged with a criminal offence as outlined in s32 of the HR Act.
19. **Rights of children in the criminal process** – A child charged with committing a crime or who has been detained must not be held with adults; must be brought to trial as quickly as possible and treated in a way that is appropriate for their age.
20. **Right not to be tried or punished more than once** – A person will only go to court and be tried once for a crime.
21. **Retrospective criminal laws** – A person has the right to not be prosecuted or punished for things that were not criminal offences at the time they were committed.
22. **Right to education** – Every child has the right to primary and secondary schooling. Every person has the right to have access to further vocational education, based on their ability.
23. **Right to health services** – Everyone has the right to access health services without discrimination. This right also states that nobody can be refused medical treatment.

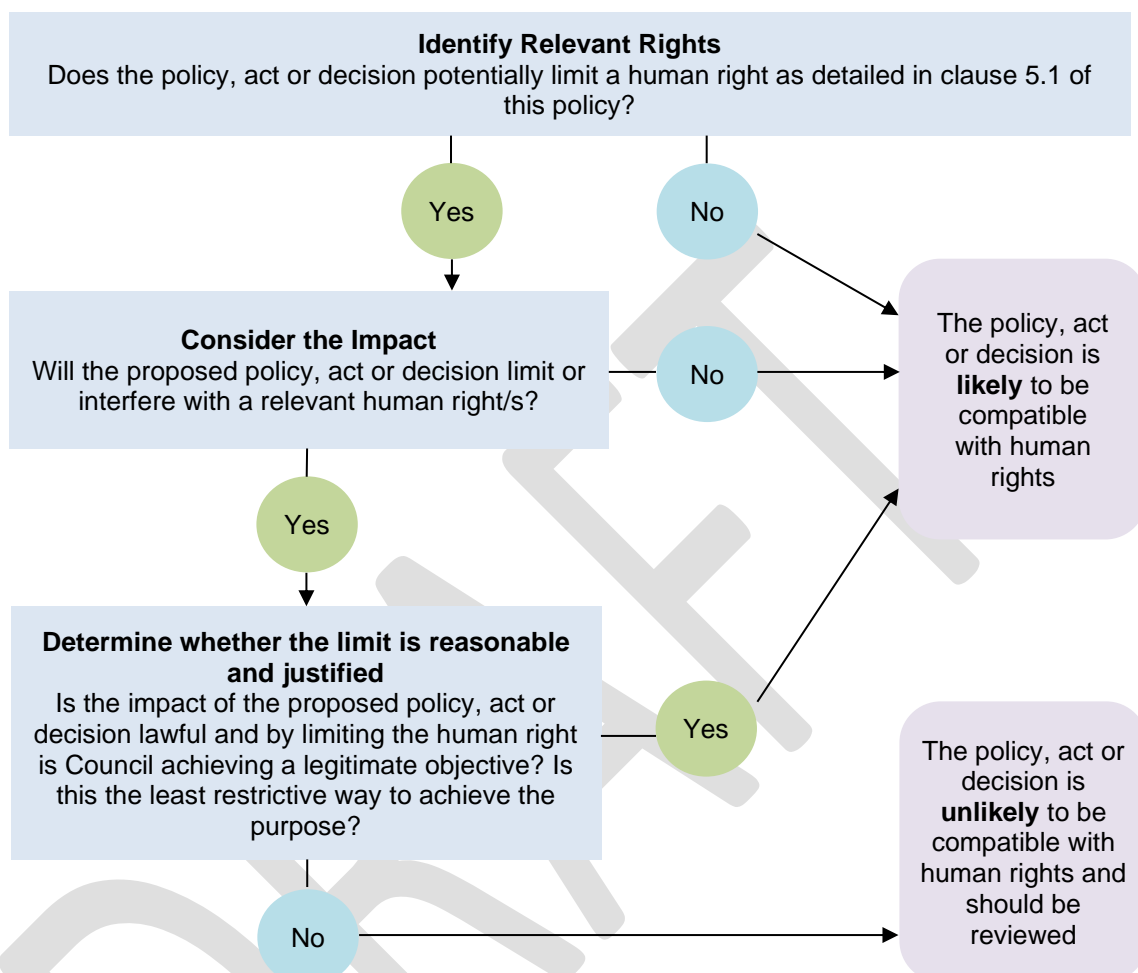
## 7. APPLICATION OF HUMAN RIGHTS IN LOCAL GOVERNMENT

**MOUNT ISA CITY COUNCIL STATUTORY POLICY** 64 – One of the key requirements of the HR Act is to ensure actions and decisions are compatible with human rights, therefore Council needs to:

- a) Act and make decisions compatibly with human rights
- b) Develop local laws, strategies, policies and make decisions compatibly with human rights
- c) Interpret legislation compatibly with human rights

- 6.2 Council has adopted the following assessment steps for assessing compatibility under the HR Act.

**Figure 1. Assessment of Compatibility with Human Rights**



## 8. HUMAN RIGHTS COMPLAINTS

- 8.1 In accordance with Part 4, Division 2 of the HR Act, a person who believes a public entity has breached their human rights obligations has the right to complain and seek remedies. There are a number of different ways in which a person can make a human rights complaint:

- Internal complaints
- Independent complaints
- Raising the HR Act in courts and tribunals

### 8.2 Internal complaints

#### MOUNT ISA CITY COUNCIL STATUTORY POLICY

Under the HR Act, an individual must first raise a complaint directly with the public entity. Once 45 days has elapsed the person may refer the matter to the Queensland Human Rights Commission ("QHRC") if the complainant has not been responded to or the person is not satisfied with the response. More information on how Council will manage complaints is located in our [Complaints Policy](#).

### 8.3 Independent Complaints

Individuals can also raise a human rights complaint with the QHRC or another independent body. In order to accept complaints under the HR Act, the QHRC must be satisfied that:

- a) A complaint has first been made to the public entity alleged to have breached the HR Act
- b) At least 45 business days have elapsed since the complaint was made to the public entity
- c) The complainant has not received a response to their complaint or has received and inadequate response.

### 8.4 Raising the Act in courts and tribunals

In some cases, the complaint can be taken to a court or tribunal. While people cannot make complaints directly to courts and tribunals for breaches of the HR Act, it is possible to raise breaches of the HR Act in the process of hearing based on another law.

## 9. HUMAN RIGHTS REMEDIES

- 9.1 Where there is a breach of the HR Act, a person cannot claim financial compensation. If the complaint is conciliated at the QHRC, parties to the complaint can be directed to attend the conciliation conference and where the complaint is not resolved the QHRC can make recommendations regarding actions required of the respondent to uphold human rights.

## 10. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

## 11. BREACH OF POLICY

- 11.1 Where Council reasonably believes an employee has breached this policy, the matter will be dealt with under the Performance and Misconduct Policy.

## 12. COMMUNICATION AND DISTRIBUTION

- 12.1 Council will make available to the public, the Human Rights Policy on our website at [www.mountisa.qld.gov.au](http://www.mountisa.qld.gov.au).
- 12.2 The responsible officer shall liaise with the Training and Development Officer to create and deliver appropriate and regular training to the following Council employees;
- a) detail which positions/sections must attend training
- 12.3 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

## 13. DEFINITIONS

### MOUNT ISA CITY COUNCIL STATUTORY POLICY

- a) **Compatible with human rights** – An act, decision or statutory provision is compatible with human rights if the act, decision or provision:
- i. Does not limit a human right; or
  - ii. Limits a human right only to the extent that is reasonable and demonstrably justifiable in accordance with s13 of the HR Act.

- b) Human rights complaint** – as defined in the HR Act is a complaint about an alleged contravention of s58(1) by a public entity in relation to an act or decision of the public entity.
- c) Public entity** – Mount Isa City Council

#### **ASSOCIATED LEGISLATION, POLICIES AND DOCUMENTS**

- *Human Rights Act 2019*
- *Local Government Act 2009*
- *Local Government Regulation 2012*
- QHRC Publication “Queensland’s Human Rights Act 2019 – A guide for public entities”
- Complaints Policy
- Performance and Misconduct Policy

# OFFICER'S REPORT



## ITEM 13.4

**TO** The Mayor, Deputy Mayor and Councillors  
**OFFICER** Corporate Governance Coordinator, Executive Services  
**AGENDA** 14.09.2020 Council Ordinary Meeting  
**FOLDER ID** # 117215

**SUBJECT** Update of Councillor Gifts and Benefits Policy V2  
**LOCATION** N/A

### EXECUTIVE SUMMARY

Review and update of Councils Councillor Gifts and Benefits Policy V2

### OFFICER'S RECOMMENDATION

**THAT** Council adopt the updated Councillor Gifts and Benefits Policy V2

### BACKGROUND

The Councillor Gifts and Benefits Policy supports Councils commitment to the ethics principles outlined in the *Public Ethics Sector Act 1994* and details the responsibilities of councillors where they are offered a gift or a benefit in connection with their official duties as a councillor of Mount Isa City Council.

### LINK TO CORPORATE PLAN

Priority 5.1 – to ensure transparency and accountability is evident in all Council decisions and reports in accordance with Local Government Act and Regulations.

### CONSULTATION (Internal and External)

Internal consultation took place with the Executive Management Team and the councillors.

### LEGAL CONSIDERATIONS

N/A

### POLICY IMPLICATIONS

N/A

### RISK IMPLICATIONS

This policy assists in reducing the risk of potential corrupt conduct for Mount Isa City Council councillors.

### ATTACHMENTS

- Councillor Gifts and Benefits Policy

### REFERENCE DOCUMENT

- N/A

<b>Report Prepared by:</b> Corporate Governance Coordinator Executive Services 18 September 2020	<b>Report Authorised by:</b> Chief Executive Officer Executive Services 21 September 2020
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STRATEGIC POLICY  
**MOUNT ISA CITY COUNCIL**  
**Councillor Gifts and Benefits Policy**

RESOLUTION NO. [OM11/04/18](#) [OM00/00/00](#) VERSION [V1](#) [V2](#)

**APPLIES TO STRATEGIC POLICIES ONLY**

This an official copy of the **Councillor Gifts and Benefits Policy**, made in accordance with the provisions of *Local Government Act 2009*, *Local Government Regulation 2012*, *Crime and Corruption Act 2001*, and [current](#) Council Policies.

Strategic policies are adopted by Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Councillor Gifts and Benefits Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....  
Sharon Ibardolaza  
**Chief Executive Officer**

**DOCUMENT VERSION CONTROL**

Governance/Policies/Strategic <a href="#">Doc ID# 449923580</a>		POLICY TYPE	Strategic (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	18.04.2017	OM11/04/2018	Responsible Officer – Chief Executive Officer
V2	00.00.2020	OM00/00/00	Responsible Officer – Chief Executive Officer
		REVIEW DUE	04.20202022

**DISTRIBUTION AND DISSEMINATION**

<a href="#">Internal email to all employees</a>	X	<a href="#">Section meetings / Toolbox talks</a>	
<a href="#">Internal email to all councillors</a>	X	<a href="#">Included in employee inductions</a>	
<a href="#">Employee noticeboards</a>		<a href="#">Uploaded to Council website</a>	X
<a href="#">Internal training to be provided</a>		<a href="#">External training to be provided</a>	
<a href="#">Registered in magiQ</a>	X		

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## STRATEGIC POLICY

### MOUNT ISA CITY COUNCIL

#### Councillor Gifts and Benefits Policy

RESOLUTION NO. ~~QM14/04/18~~QM00/00/00 VERSION ~~V1~~V2

#### 1. PURPOSE

The purpose of the Councillors Gifts and Benefits Policy is to clearly outline the obligations of Mount Isa City Council's ("Council") ~~Councillors~~councillors when offered gifts or benefits in connection with their duties while representing Council. This policy supports Council's commitment to the ethics principles outlined in the *Public Sector Ethics Act 1994* which are declared to be fundamental to good public administration. The ethics principles are:

- Integrity and impartiality
- Promoting the public good
- Commitment to the system of government
- Accountability and transparency

This policy does not apply to electoral gifts.

#### 2. COMMENCEMENT

This ~~Policy~~policy will commence on and from ~~18 April 2018~~ 14 October, 2020. It replaces all other policies or arrangements governing gifts and benefits (whether written or not).

#### 3. APPLICATION

This Policy applies to all ~~Councillors~~councillors, including the mayor of Mount Isa City Council.

#### 4. RESPONSIBILITIES

- 4.1 Councillors must be mindful of their obligation to maintain public confidence in Council and must be aware that acceptance of any gifts or benefits from an external party, may, or may be seen, to affect the performance of official duties, or influence, or to be seen to influence, their decision-making or conduct.
- 4.2 Councillors must not ask for, or encourage, the giving of any form of gift or benefit in connection with the performance of their official duties with Council.
- 4.3 Any gift or benefit received by a ~~Councillor~~councillor must be declared to the Chief Executive Officer ("CEO") by the completing of a Gifts and Benefits Declaration form.
- 4.4 All gifts and benefits should be declared at meetings where the matters concerning the donor are under discussion.

#### 5. RECORDING THRESHOLDS

- 5.1 Any gift or benefit received by a ~~Councillor~~councillor that has an estimated value of \$150 (GST inclusive) or more must be declared and recorded on Council's Gifts and Benefits Register by the completion of a Gifts and Benefits Declaration form submitted to the Governance section within 10 days of acceptance.
- 5.2 Additionally, any gift or benefit received by a ~~Councillor~~councillor, whether retained by the ~~Councillor~~councillor or Council and totalling more than \$500 in the term, must be recorded in the ~~Councillor's~~councillor's Register of Interests.

#### 6. MULTIPLE GIFTS/BENEFITS AND CUMULATIVE VALUE

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## STRATEGIC POLICY

### MOUNT ISA CITY COUNCIL

#### Councillor Gifts and Benefits Policy

RESOLUTION NO. [QM11/04/18OM00/00/00](#) VERSION [V4V2](#)

- 6.1 Where multiple gifts or benefits are accepted from the same provider or on behalf of the same organisation and the cumulative value is more than \$150 (GST inclusive) in a financial year, then each gift or benefit must be reported on the Gifts and Benefits Register once the relevant threshold is reached or is considered likely to be reached in the future.

#### 7. GIFTS AND BENEFITS REGISTER

- 7.1 The Gifts and Benefits Register is maintained by Council's Governance team and will record the following information:

- Details of gift/benefit
- Date it was gifted/provided
- Estimated fair market value of the gift/benefit
- Name of Individual and/or organisation who offered gift/benefit
- Name of gift/benefit recipient
- Whether the gift was retained by the recipient

#### 8. ACCEPTANCE OF GIFTS OR BENEFITS

- 8.1 Councillors who are offered gifts or personal benefits in relation to the conduct of Council business must decide whether it is appropriate to accept the gift or personal benefit by considering:

- The nature of the gift
- Why was the offer made?
- Do they have concerns that the acceptance of the gift or benefit may have created an obligation on their part
- The public perception of acceptance of the gift or benefit

- 8.2 If in doubt, Councillors should seek clarification from the CEO.

#### 9. NON-ACCEPTANCE OF GIFTS OR BENEFITS

- 9.1 Councillors must not accept gifts or benefits, irrespective of its value, where:

- It is considered a gift of influence, where it may be seen to affect the performance of the ~~Councillors~~[councillors](#) official duties
- The donor may interpret that the ~~Councillor~~[councillor](#) may be or be perceived to be under obligation to the donor as a result of accepting the gift or benefit
- The gift is cash. Where cash is offered to a ~~Councillor~~[councillor](#), they must decline the offer and report it to the CEO

#### 10. RETENTION OF GIFTS OR BENEFITS

- 10.1 Where a ~~Councillor~~[councillor](#) decides it is appropriate to accept the gift or benefit, over the value of \$150 (GST inclusive), it becomes property of Council and must remain at Council.

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## STRATEGIC POLICY

### MOUNT ISA CITY COUNCIL

#### Councillor Gifts and Benefits Policy

RESOLUTION NO. [QM11/04/18OM00/00/00](#) VERSION [V4V2](#)

10.2 Where the ~~Councillor~~[councillor](#) believes the gift or benefit may only be utilised by the individual, or they would like to retain the gift or benefit for personal use, the Councillor may apply to the CEO, in writing, for approval [by completing Council's Gifts and Benefits Declaration Form](#).

10.3 Where a gift of cultural or historical significance is donated, it shall at all times remain the property of Council.

#### 11. CORPORATE HOSPITALITY

11.1 In order to establish effective working relationships, exchange information to enhance effectiveness of the Council, ~~Councillor~~[councillor](#) participation in modest forms of hospitality is permitted where;

- a) it is in the normal course of business
- b) it is normal hospitality associated with greeting and meeting eg tea and coffee
- c) it relates to official duties which has a public benefit and is disclosed in accordance with this policy

#### 12. SPONSORED HOSPITALITY BENEFIT

12.1 Councillors are required to declare to Council, each sponsored hospitality benefit received by themselves or a relative valued at more than \$150 (GST inclusive), other than in an official capacity where:

- a) travel has been undertaken or
- b) accommodation has been used and
- c) a contribution, whether financial or non-financial, for the cost of the travel or accommodation is made by another person

12.2 Council does not consider a person has received a sponsored hospitality benefit if:

- a) the contribution was made by the person's spouse, other family member or friend and
- b) there could not be a perception of a conflict of interest, financial or otherwise, relating to the contribution

12.3 Additionally, any sponsored hospitality benefit received by a ~~Councillor~~[councillor](#) or a person related to a ~~Councillor~~[councillor](#), must be recorded in the Councillor's Register of Interests as prescribed in the *Local Government Regulation 2012*, Schedule 5 (13).

#### 13. VARIATIONS

13.1 Council reserves the right to vary, replace or terminate this policy from time to time.

#### 14. BREACH OF POLICY

14.1 Any actual or suspected breach of this policy will be managed by Council in accordance with its legislative obligations.

#### 15. [COMMUNICATION AND DISTRIBUTION](#)



STRATEGIC POLICY  
**MOUNT ISA CITY COUNCIL**  
**Councillor Gifts and Benefits Policy**

RESOLUTION NO. QM44/04/18OM00/00/00 VERSION V4V2

15.1 Council will make available to the public the Councillors Gifts and Benefits Policy, on our website at [www.mountisa.qld.gov.au](http://www.mountisa.qld.gov.au).

**DEFINITIONS**

- a) **Gift and/or Benefit** – is defined as a present or gift offered to show favour toward, honour an occasion, or make a gesture of assistance or goodwill, which is offered outside of normal contractual arrangements. These may include, but are not limited to:

i-a) Cash or the transfer of money;

ii-b) Discounts;

iii-c) The provision of or use of property, equipment or services free of charge, at a reduced rate;

iv-d) A loan of money or equipment, including the provision of overdraft facilities or guarantor for a loan;

v-e) The sale of property or equipment with a sale price below proper valuations;

vi-f) Hospitality, including meals, drinks, entertainment and/or accommodation;

vii-g) Travel;

viii-i) Artwork;

**ASSOCIATED LEGISLATION AND POLICIES**

- *Local Government Act 2009*
- *Local Government Regulations 2012*
- *Crime and Corruption Act 2001*
- *Code of Conduct for Councillors*

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**CLOSED BUSINESS**

***Confidential***