



# Minutes of the Special Meeting Of the Mount Isa City Council Wednesday, 30 September 2020 Unconfirmed Minutes

**Location:** Council Chambers, 23 West Street, Mount Isa

**Commenced:** 12:01 pm

**Attendees:**

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**Mayor** Her Worship Mayor Cr Danielle Slade (Chair)

**Councillors** Deputy Mayor Cr Phil Barwick  
Cr George Fortune  
Cr Peta MacRae  
Cr Kim Coghlan  
Cr Mick Tully  
Cr Paul Stretton

**Executive** Mrs S Ibardolaza - Chief Executive Officer  
Mr D Keenan - Interim Chief Executive Officer  
Mr J Commons - Interim Executive Manager

**Minutes Clerk** Mrs C Baxter - Senior Executive Assistant Executive Services

**Apologies** Nil

## Item 1 - Mayor's Welcome / Attendance and Apologies / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country.

**Moved** Mayor Cr Slade  
**Seconded** Cr Tully

**THAT** in accordance with Section 276 of the *Local Government Regulation 2012*, the following participants will be taking part in this meeting via teleconference and will be noted as in attendance:

- Mayor Cr Slade
- Cr Coghlan
- Interim Executive Manager, Justin Commons

**VOTE** CARRIED

SM04/09/20

## Item 2 - Conflict of Interest / Material Personal Interest

Councillors are invited to declare any interests in relation to the Agenda, including any late items presented. Councillor interests are noted against the relevant items by the Minutes Clerk for action during the meeting.



Interim Executive Manager, Justin Commons declared a perceived conflict of interest as he had been engaged through Leading Roles.

#### Close of Meeting

**Moved** Mayor Cr Slade  
**Seconded** Deputy Mayor Cr Barwick

**THAT** pursuant to Section 275 of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 12:04pm for discussion of the following matters:

(e) "contracts proposed to be made by it".

**VOTE** CARRIED

SM05/09/20

Chief Executive Officer, Sharon Ibardolaza and Interim Executive Manager, Justin Commons left the Meeting at 12:15pm and returned at 12:31pm.

#### Opening of Meeting

**Moved** Mayor Cr Slade  
**Seconded** Cr Tully

**THAT** pursuant to Section 275 of the *Local Government Regulation 2012*, Council re-open the meeting to the public at 12:55pm.

**VOTE** CARRIED

SM06/09/20

#### Item 3 Confidential Reports

##### 3.1 – Engagement of Recruitment Firm(s) for CEO role and other senior management positions.

**Folder ID** 5524

**Provided by** Interim Executive Manager, Justin Commons

##### **Executive Summary**

This report seeks to appoint a recruitment firm following a competitive Request for Tender (RFT) process to undertake recruitment activities to secure a new CEO as well as seven (7) executive and senior managers. The report also seeks to establish a CEO Recruitment Panel to work with the recruitment firm to shortlist applicants for Council's consideration.

##### **Officer's Recommendation**

##### **THAT**

- (1) Council appoint <insert> to undertake recruitment process for Council's Chief Executive Officer and seven (7) executive and manager positions costing \$<insert>; and
- (2) Council appoint a CEO Recruitment Panel, comprising the Mayor and <insert> to work with the recruitment firm to shortlist suitable applicants for Council's final consideration.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Fortune



**THAT**

- (1) Council appoint Leading Roles to undertake recruitment process for Council's Chief Executive Officer and up to eight (8) executive and manager positions costing \$105,000 (ex GST) and
- (2) Council appoint a CEO Recruitment Panel, comprising the Mayor Cr Slade, Deputy Mayor Barwick and Cr Fortune to work with the recruitment firm to shortlist suitable applicants for Council's final consideration.

**REASON:** Positions to be revised due to a corporate structure review.

**VOTE** CARRIED

SM07/09/20

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**3.2 – Approval to commence tender process for Enterprise Reporting Planning (ERP) System**

**Folder ID** 5178

**Provided by** Manager Information Technology, Colin Sunckell

**Executive Summary**

Council is proposing to go to market using an open request for tender process via the Local Buy Vendor Panel to obtain detailed and costed proposals from suppliers who are deemed to have the capability to deliver a fully integrated **Enterprise Resource Planning (ERP)** platform and associated business processes, using a phased approach, over the next 3 years.

**Officer's Recommendation**

**THAT** Council approves calling Request for Tenders from suppliers who are registered on the Local Buy Vendor Panel, for the supply, installation and embedding of an integrated Enterprise Resource Planning (ERP) platform and associated business processes for council.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Tully

**THAT** Council approves calling Request for Tenders from suppliers who are registered on the Local Buy Vendor Panel, for the supply, installation and embedding of an integrated Enterprise Resource Planning (ERP) platform and associated business processes for council.

**VOTE** CARRIED

SM08/09/20

***There being no further business the meeting closed at 12:57pm.***

Signed by the Chair of the Ordinary Meeting  
held on Wednesday, 14 October 2020.

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Her Worship Mayor Cr Danielle Slade  
Mayor of Mount Isa