



EXTERNAL VACANCY

Project Manager - Technical Services

Level 6

Queensland Local Government Industry (Stream A) Award – State 2017

Salary \$89,814.00 – \$95,329.00 per annum

(Dependent on qualifications and experience)

An opportunity exists within Mount Isa City Council for a **Project Manager** to join our Technical Services team. The Project Superintendent position is responsible for the overall planning, management and completion of engineering projects on a wide variety of business units and programs. Working with stakeholders (internal and external) to develop project scope of work, documents and project plans. Using project management skills to manage project roles, identify resource requirements, meet training needs, define project deliverables, provide customer satisfaction and reporting structures to ensure quality of projects.

The successful applicant will have:

- Diploma of Project Management as a minimum;
- Had four (4) years of full-time experience managing the implementation and support of engineering projects;
- Current "C" class manual Driver's Licence;
- Possession of a current WH&S Construction White Card;
- High Level understanding of a Project Management environment;
- Sound knowledge of contract standards, engineering codes and practices;
- High level of leadership skills essential;
- High level of negotiation skills essential;
- High level of confidentiality and ability to exercise discretion in a professional manner essential;
- Well-developed interpersonal communication skills with a high level of customer service aptitude;
- High level of communication and report writing ability;
- Ability to interpret technical procedures to project customers, public officials and other personnel;
- Previous experience negotiating with Native Title claimants and undertaking clearance activities associated with Cultural Heritage.
- Demonstrated knowledge of budgetary matters;
- A team approach and the ability to effectively operate in a multi-faceted unit where multi-tasking is often required to achieve outcomes; and
- Self-motivated with strong time management, problem solving and decision making abilities.

You are required to provide written responses to the Key Selection Criteria which is located in the back of the position description.

Applicants may be required to undertake and pass a pre-employment medical.

The benefits of working for Local Government:

Council offers excellent working conditions, generous superannuation benefits (up to 12%); minimum 36.25 hour working week with Council's flexitime agreement and 5 weeks annual leave.

Applications/Enquiries:

You will require the application form and Position Description to effectively respond to the Key Selection Criteria. Applications should be supported by full resumes, a completed application form and must address the Key Selection Criteria as detailed on the Position Description.

Applications Close on Thursday 30 July 2020 at 5pm.

Sharon Ibardolaza
Chief Executive Officer

PO Box 815 MOUNT ISA QLD 4825
Website: www.mountisa.qld.gov.au

"Mount Isa City Council is an Equal Opportunity Employer with a non-smoking work environment"

Applicants must be eligible to live and work within Australia



Mount Isa City Council

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