



# Minutes of the Ordinary Meeting Of the Mount Isa City Council Wednesday, 29 April 2020 Unconfirmed Minutes

**Location:** Council Chambers, 23 West Street, Mount Isa

**Commenced:** 12:00 pm

**Attendees:**

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**Mayor** Her Worship Mayor Cr Danielle Slade (Chair)

**Councillors** Deputy Mayor Cr Phil Barwick  
Cr George Fortune  
Cr Kim Coghlan  
Cr Mick Tully  
Cr Paul Stretton  
Cr Peta MacRae

**Executive** Mrs S Ibardolaza - Chief Executive Officer  
Mr V Watson - Executive Manager  
Ms K MacClure - Director Financial and Corporate Services

**Staff** Ms L Jameson - Media Officer

**Minutes Clerk** Mrs C Baxter - Senior Executive Assistant Executive Services

**Apologies** Mr E Cianetti - Director Engineering Services  
Mr J Hart - Director Compliance and Utilities Services

## Item 1 - Mayor's Welcome / Attendance and Apologies / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country.

## Item 2 - Council of Clergy Opening Prayer

The Council of Clergy Representative Timothy Grant of the Baptist Church opened the meeting with a prayer.

## Item 3 - Public Forum

Nil

## Item 4 - Conflict of Interest / Material Personal Interest

Councillors are invited to declare any interests in relation to the Agenda, including any late items presented. Councillor interests are noted against the relevant items by the Minutes Clerk for action during the meeting.



Nil

## Item 5 - Presentations

Nil

## Item 6 - Previous Council Meeting Minutes

### 6.1 - 22 April 2020 Post Election Meeting Minutes

Folder ID 6435

Chair Mayor, Cr Danielle Slade

#### **Executive Summary**

Minutes of the Post-Election Meeting held 22 April 2020 presented to Council to be confirmed.

#### **Officer's Recommendation**

**THAT** the Minutes of the Post-Election Meeting held on 22 April 2020, as received, be confirmed.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr MacRae

**THAT** the Minutes of the Post-Election Meeting held on 22 April 2020 be amended to correct an omission within Item 5.2 Councillor Representation for External Organisation. Tenant Creek Cross Border Commission is to be updated to the correct name – Tenant Creek Mount Isa Cross Border Commission. The intent of the original resolution remains.

**VOTE** CARRIED

OM01/04/20

## Item 7 - Business Development and Town Planning – Cr George Fortune

### 7.1 - Development and Land Use Quarterly Report – Quarter 3, January to March 2020

File 42235

**Provided by** Manager Development and Land Use, Gayle Houston

#### **Executive Summary**

Quarter 3, January to March 2020 Development and Land Use Quarterly Report presented to Council for information and consideration.

#### **Officer's Recommendation**

**THAT** Council receives and accepts the Quarter 3, January to March 2020 Development and Land Use Quarterly Report.

**Moved** Cr Fortune  
**Seconded** Cr Tully

**THAT** Council receives and accepts the Quarter 3, January to March 2020 Development and Land Use Quarterly Report.

**VOTE** CARRIED

OM02/04/20



**7.2 - Request to apply a Superseded Planning Scheme – Home Business (Accepted Development) 24 Breakaway Drive, described as Lot 50 on plan RP907590**

File 105956

Provided by Planning Officer, Jason Newell

**Executive Summary**

Council has received a request to apply a superseded Planning Scheme to have a proposed home business assessed against the previous planning scheme at 24 Breakaway Drive, Mount Isa

**Officer's Recommendation**

**THAT** Council CONSENT for the applicant to have their proposed home business at 24 Breakaway Drive, Mount Isa, assessed under the requirements of the Superseded Planning Scheme - City of Mount Isa Planning Scheme 2006 (as amended 2015).

**Moved** Cr Fortune  
**Seconded** Cr MacRae

**THAT** Council CONSENT for the applicant to have their proposed home business at 24 Breakaway Drive, Mount Isa, assessed under the requirements of the Superseded Planning Scheme - City of Mount Isa Planning Scheme 2006 (as amended 2015).

**VOTE** CARRIED

OM03/04/20

**7.3 - Request to apply a Superseded Planning Scheme – Home Business (Accepted Development) 20 Skewes Street, described as Lot 20 on MPH21949**

File 105956

Provided by Planning Officer, Jason Newell

**Executive Summary**

Council has received a request to apply a Superseded Planning Scheme to have a proposed home business assessed against the previous planning scheme at 20 Skewes Street, Mount Isa

**Officer's Recommendation**

**THAT** Council CONSENT for the applicant to have their proposed home business at 20 Skewes Street, Mount Isa, assessed under the requirements of the Superseded Planning Scheme - City of Mount Isa Planning Scheme 2006 (as amended 2015).

**Moved** Cr Fortune  
**Seconded** Cr Tully

**THAT** Council CONSENT for the applicant to have their proposed home business at 20 Skewes Street, Mount Isa, assessed under the requirements of the Superseded Planning Scheme - City of Mount Isa Planning Scheme 2006 (as amended 2015).

**VOTE** CARRIED

OM04/04/20



## Item 8 - Works and Construction – Cr Mick Tully

### **8.1 - Engineering Services, Monthly Report – March 2020**

Folder ID 4650

Provided by Executive Manager, Viane Watson

#### **Executive Summary**

March 2020 Engineering Services Monthly Report presented to Council for information and consideration.

#### **Officer Recommendation**

**THAT** Council receives and accepts the March 2020 Engineering Services Monthly Report.

**Moved** Cr Tully  
**Seconded** Deputy Mayor Cr Barwick

**THAT** Council receives and accepts the March 2020 Engineering Services Monthly Report.

**VOTE** CARRIED

OM05/04/20

## Item 9 - Beautification, Parks and Gardens – Cr Kim Coghlan

### **9.1 - Parks and Gardens Monthly Report – March 2020**

Folder ID 5512

Provided by Executive Manager, Viane Watson

#### **Executive Summary**

March 2020 Parks and Gardens Monthly Report presented to Council for information and consideration.

#### **Officer's Recommendation**

**THAT** Council receives and accepts the March 2020 Parks and Gardens Monthly Report.

**Moved** Cr Coghlan  
**Seconded** Cr MacRae

**THAT** Council receives and accepts the March 2020 Parks and Gardens Monthly Report.

**VOTE** CARRIED

OM06/04/20

## Item 10 - Tourism, Events, Sport and Recreation, Library – Cr Peta MacRae

### **10.1 - Library Monthly Report – March 2020**

Folder ID 4650

Provided by Coordinator Library Services, Lois Huston

#### **Executive Summary**

March 2020 Library Monthly Report presented to Council for information and consideration.

#### **Officer's Recommendation**

**THAT** Council receives and accepts the March 2020 Library Monthly Report.

**Moved** Cr MacRae  
**Seconded** Cr Coghlan

**THAT** Council receives and accepts the March 2020 Library Monthly Report.



**VOTE** CARRIED

**OM07/04/20**

### **Item 11 - Environmental Management – Cr Paul Stretton**

#### **11.1 - Water and Sewer Report Monthly Report – March 2020**

**Folder ID** 5977

**Provided by** Manager Compliance and Utilities Services, Stephan Wagner

##### **Executive Summary**

March 2020 Water and Sewer Monthly Report presented to Council for information and consideration.

##### **Officer's Recommendation**

**THAT** Council receives and accepts the March 2020 Water and Sewer Monthly Report.

**Moved** Cr Stretton  
**Seconded** Cr Fortune

**THAT** Council receives and accepts the March 2020 Water and Sewer Monthly Report.

**VOTE** CARRIED

**OM08/04/20**

#### **11.2 – Waste Management Monthly Report – March 2020**

**Folder ID** 18570

**Provided by** Team Leader Waste Management, Sam Wylie

##### **Executive Summary**

March 2020 Waste Management Monthly Report presented to Council for information and consideration.

##### **Officer's Recommendation**

**THAT** Council receives and accepts the March 2020 Waste Management Monthly Report.

**Moved** Cr Stretton  
**Seconded** Cr Coghlan

**THAT** Council receives and accepts the March 2020 Waste Management Monthly Report.

**VOTE** CARRIED

**OM09/04/20**

#### **11.3 – Environmental Health Services Monthly Report – March 2020**

**Folder ID** 5456

**Provided by** Coordinator Environmental Health, Priviledge Mapiye

##### **Executive Summary**

March 2020 Environmental Health Services Monthly Report presented to Council for information and consideration.

##### **Officer's Recommendation**

**THAT** Council receives and accepts the March 2020 Environmental Health Services Monthly Report.

**Moved** Cr Stretton  
**Seconded** Cr Tully

**THAT** Council receives and accepts the March 2020 Environmental Health Services Monthly Report.



**VOTE** CARRIED

**OM10/04/20**

#### **11.4 – Local Laws Monthly Report – March 2020**

**Folder ID** 5977

**Provided by** Manager Compliance and Utilities Services, Stephan Wagner

##### **Executive Summary**

March 2020 Local Laws Monthly Report presented to Council for information and consideration.

##### **Officer's Recommendation**

**THAT** Council receives and accepts the March 2020 Local Laws Monthly Report.

**Moved** Cr Stretton  
**Seconded** Cr Fortune

**THAT** Council receives and accepts the March 2020 Local Laws Monthly Report.

**VOTE** CARRIED

**OM11/04/20**

#### **Item 12 - Corporate and Financial Services, Economic Development, Promotions and Development - Deputy Mayor, Cr Phil Barwick**

#### **12.1 – Customer Service Monthly Report – March 2020**

**Folder ID** 4755

**Provided by** Coordinator Customer Service, Donna Olivero

##### **Executive Summary**

March 2020 Customer Service Monthly Report presented to Council for information and consideration.

##### **Officer's Recommendation**

**THAT** Council receives and accepts the March 2020 Customer Service Monthly Report.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Fortune

**THAT** Council receives and accepts the March 2020 Customer Service Monthly Report.

**VOTE** CARRIED

**OM12/04/20**

#### **12.2 – Corporate and Financial Services Monthly Report – March 2020**

**Folder ID** 4755

**Provided by** Manager Corporate and Financial Services, Philip Mason

##### **Executive Summary**

March 2020 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

##### **Officer's Recommendation**

**THAT** Council receives and accepts the March 2020 Corporate and Financial Services Monthly Report.

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Tully



**THAT** Council receives and accepts the March 2020 Corporate and Financial Services Monthly Report.

**VOTE** CARRIED

OM13/04/20

### **12.3- Promotions and Development Monthly Report – March 2020**

**Folder ID** 4650

**Provided by** Executive Manager, Viane Watson

#### **Executive Summary**

March 2020 Promotions and Development Monthly Report presented to Council for information and consideration.

#### **Officer's Recommendation**

**THAT** Council receives and accepts the March 2020 Promotions and Development Monthly Report.

**Moved** Deputy Mayor Cr Barwick

**Seconded** Cr Tully

**THAT** Council receives and accepts the March 2020 Promotions and Development Monthly Report.

**VOTE** CARRIED

OM14/04/20

### **12.4- Regional Arts Development Fund (RADF) 2019/20 Round 2**

**Folder ID** 5106

**Provided by** Community Development Officer, Petra Osinski

#### **Executive Summary**

On 18 March 2020, the Regional Arts Development Fund (RADF) 2019-20 Round 2 closed. Funding for the program is applied for annually, through a grants process from the State Government Department Arts Queensland with a further requirement on Council of a 30 % co-contribution.

Council received four (4) applications for this round with the applications submitted to the RADF Committee for assessment. All applications go through a comprehensive process and must meet the criteria outlined in Council's RADF Guidelines, and procedures have been developed to ensure a fair, open and transparent selection.

#### **Officer's Recommendation**

**THAT** Council support the RADF Committee's recommendation to award the Regional Arts Development Fund Round 2 funding to the following organization, subject to receipt of updated project scope requested by the RADF Committee:

Reloveolution	Youth Engagement through Puppetry	\$6,000.00
	Total	\$6,000.00

**Moved** Deputy Mayor Cr Barwick

**Seconded** Cr MacRae

**THAT** Council support the RADF Committee's recommendation to award the Regional Arts Development Fund Round 2 funding to the following organization, subject to receipt of updated project scope requested by the RADF Committee:

Reloveolution	Youth Engagement through Puppetry	\$6,000.00
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Total \$6,000.00

VOTE CARRIED

OM15/04/20

### Item 13 – Executive Services – Chief Executive Officer, Sharon Ibardolaza

#### **13.1 – 2019/2020 Annual Operation Plan Update**

Folder ID 4987

Provided by Chief Executive Officer, Sharon Ibardolaza

##### **Executive Summary**

Under Section 174 (3) of the Local Government Regulation 2012, the Chief Executive Officer must present a written assessment to Council, on a quarterly basis, of progress towards implementing the Annual Operational Plan.

##### **Officer's Recommendation**

**THAT** Council adopt the third quarter 2019/2020 Annual Operational Plan as presented.

Moved Mayor Cr Slade  
Seconded Cr Tully

**THAT** Council adopt the third quarter 2019/2020 Annual Operational Plan as presented.

VOTE CARRIED

OM16/04/20

#### **13.2 – 2020/2021 Annual Operation Plan**

Folder ID 4987

Provided by Chief Executive Officer, Sharon Ibardolaza

##### **Executive Summary**

Under Section 174 (1) of the Local Government Regulation 2012, a local government must prepare and adopt an annual operational plan for each financial year.

##### **Officer's Recommendation**

**THAT** Council adopt the 2020/2021 Annual Operational Plan as presented.

Moved Mayor Cr Slade  
Seconded Cr MacRae

**THAT** Council adopt the 2020/2021 Annual Operational Plan as presented.

VOTE CARRIED

OM17/04/20

#### **13.3 – Updated Audit and Risk Management Committee Charter V6**

Folder ID 14992

Provided by Corporate Governance Coordinator, Andrea Lee

##### **Executive Summary**

Council's Audit and Risk Management Committee Charter V6 has been reviewed and updated with minor amendments made.

##### **Officer's Recommendation**

**THAT** Council adopt the updated Audit and Risk Management Committee Charter V6.





**Moved** Mayor Cr Slade  
**Seconded** Cr Tully

**THAT** Council adopt the updated Audit and Risk Management Committee Charter V6.

**VOTE** CARRIED

OM18/04/20

### **13.4 – New Special Paid Pandemic Leave Policy**

**Folder ID** 14992

**Provided by** Chief Executive Officer, Sharon Ibardolaza

#### **Executive Summary**

The Covid-19 health pandemic has understandably caused concerns among our employees and to help alleviate these concerns we propose to introduce special paid pandemic leave for employees who have contracted the Covid- 19 coronavirus.

#### **Officer's Recommendation**

**THAT** Council adopt the new Special Paid Pandemic Leave Policy Version 1.

**Moved** Mayor Cr Slade  
**Seconded** Cr Tully

**THAT** Council adopt the new Special Paid Pandemic Leave Policy Version 1.

**VOTE** CARRIED

OM19/04/20

## **Item 14 General Business**

**Folder ID** 6435

*Councillors are required to declare any conflict of interests or material interests in relation to items raised during General Business as they occur.*

**Nil**

## **Close of Meeting**

**Moved** Deputy Mayor Cr Barwick  
**Seconded** Cr Fortune

**THAT** pursuant to Section 275 of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 1:16pm for discussion of the following matters:

(e) *"contracts proposed to be made by it".*

**VOTE** CARRIED

OM20/04/20



### Opening of Meeting

**Moved** Mayor Cr Slade  
**Seconded** Cr Fortune

**THAT** pursuant to *Section 275 of the Local Government Regulation 2012*, Council re-open the meeting to the public at 1:18pm.

**VOTE** CARRIED

OM21/04/20

### Item 15 Confidential Reports

#### **15.1 – Request for extension of time over land described as Lot 22 on plan SP247873 - Camooweal Town Common, Eastern Severance.**

**Folder ID** 35610

**Provided by** Senior Land Use Officer, Donna Real

#### **Executive Summary**

The current permittee over the land described as Lot 22 on plan SP247873 and commonly referred to as the eastern severance of the Camooweal Town Common, has requested a time extension of tenure due to the COVID-19 crisis, and Council's consideration is sought.

#### **Officer's Recommendation**

**THAT** due to the COVID-19 restrictions, Council agrees to Mr Douglas Willetts' request for a one (1) year extension of time over the area described as Lot 22 on plan SP247873. Tenure will be by way of a Trustee Permit for a term of one (1) year for grazing purposes only. The Trustee Permit will be subject to the State's registered Mandatory Standard Terms document, Council conditions and requirements, with the applicable fee to be determined by the Finance section.

**Moved** Cr Fortune  
**Seconded** Cr Tully

**THAT** due to the COVID-19 restrictions, Council agrees to Mr Douglas Willetts' request for a one (1) year extension of time over the area described as Lot 22 on plan SP247873. Tenure will be by way of a Trustee Permit for a term of one (1) year for grazing purposes only. The Trustee Permit will be subject to the State's registered Mandatory Standard Terms document, Council conditions and requirements, with the applicable fee to be determined by the Finance section.

**VOTE** CARRIED

OM22/04/20

Signed by the Chair of the Ordinary Meeting  
held on Wednesday, 13 May 2020.

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Her Worship Mayor Cr Danielle Slade  
Mayor of Mount Isa